



KENNEDALE CITY COUNCIL AGENDA
REGULAR MEETING | DECEMBER 17, 2024 AT 5:30 PM
CITY COUNCIL CHAMBERS | 405 MUNICIPAL DR, KENNEDALE, TX 76060

I. CALL TO ORDER

A. ROLL CALL

B. INVOCATION AND PLEDGES OF ALLEGIANCE TO THE U.S. AND TEXAS FLAGS

"Honor the Texas Flag; I Pledge Allegiance to Thee, Texas, One State under God; One and Indivisible."

II. PUBLIC COMMENT

The Kennedale City Council welcomes comments from the public. Those wishing to speak must sign in prior to the start of the meeting. Speakers may speak on any topic, whether on the agenda or not. The Kennedale City Council cannot act upon, discuss issues raised or make any decisions at this time. Speakers under citizens' comments shall observe a three-minute time limit. Inquiries regarding matters not listed on this agenda may be referred to staff for research and/or possible future action by the board.

III. PRESENTATIONS

- A. Presentation regarding City Engineering Services as presented by Westwood Engineering.
- B. Updates from the City of Kennedale Mayor and City Council
- C. Updates from the City of Kennedale City Manager.
- D. Financial Reports for the City and/or the EDC.

IV. REGULAR SESSION

A. CONSENT AGENDA

These matters have appeared on previous agendas, require little or no deliberation, or are considered routine or ministerial tasks. If discussion is desired, items may be removed for separate consideration.

- 1. November 19, 2024, City Council Minutes.
- 2. Ordinance 778 amending Section 11.23. "Property Tax Freeze", of Article II, "Ad Valorem Taxes," of Chapter 11 "Licenses, Taxation and Miscellaneous Business Regulations," of the Kennedale City Code, amending the surviving spouse age to comply with state law.
- 3. Resolution R635 Authorizing the City Manager to execute Global Opioid Settle Documents relating to the Kroger Settlements.

B. ITEMS FOR INDIVIDUAL CONSIDERATION, DISCUSSION AND/OR ACTION

1. Discuss and take action to sell the Kennedale EDC property located at 600 W. Kennedale Parkway as recommended by the Kennedale Economic Development Corporation. - Action Item
2. Discuss and Take Action on the appointments of Chair and Vice-Chair for the following Board/Commissions: - Action Item
 1. Kennedale Economic Development Corporation
 2. Kennedale Planning and Zoning Commission
 3. Kennedale Board of Adjustment
 4. Keep Kennedale Beautiful
 5. Kennedale Parks and Recreation Board
 6. Town Center Board

V. EXECUTIVE SESSION

The Kennedale City Council reserves the rights to meet in Executive (Closed) Session at any time during the meeting pursuant to the below cited sections of the Texas Government Code.

- A. **PURSUANT TO SECTION 551.0171** - consultation with the City Attorney pertaining to any matter in which the duty of the City Attorney under the Texas Disciplinary Rules of Professional Conduct may conflict with the Open Meetings Act, including discussion of any item posted on the agenda, legal issues regarding the Open Meetings Act, to discuss pending and contemplated litigation, or a settlement offer.
 1. W. Eddie Patterson and Tammy Patterson - Litigation
 2. The Enclave Subdivision, LLC - Litigation
- B. **PURSUANT TO SECTION 551.074 - Personnel Matters certain deliberations about officers and employees of the governmental body to be held in executive session.**
 1. Kennedale Boards and Commissions

VI. RECONVENE INTO OPEN SESSION, AND TAKE ANY ACTION NECESSARY PURSUANT TO EXECUTIVE SESSION

VII. ADJOURNMENT



BOBBIE JO TAYLOR,
CITY SECRETARY

CERTIFICATION: I DO HEREBY CERTIFY THAT THE DECEMBER 17, 2024 KENNEDALE CITY COUNCIL AGENDA WAS POSTED INSIDE THE MAIN ENTRANCE OF CITY HALL (405 MUNICIPAL DRIVE), IN A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE GENERAL PUBLIC AT ALL TIMES; AND THAT SAID

AGENDA WAS POSTED AT LEAST SEVENTY-TWO (72) HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING, IN ACCORDANCE WITH CHAPTER 551 OF THE TEXAS GOVERNMENT CODE.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT (ADA), THE CITY OF KENNEDALE WILL PROVIDE FOR REASONABLE ACCOMMODATIONS FOR PERSONS ATTENDING MEETINGS. THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR SIGN INTERPRETER SERVICES MUST BE MADE FORTY-EIGHT (48) HOURS PRIOR TO THE MEETING BY CALLING 817-985-2104 OR (TTY) 1-800-735-2989.

A QUORUM OF THE KENNEDALE EDC, THE KENNEDALE PLANNING AND ZONING COMMISSION, BOARD OF ADJUSTMENT, KEEP KENNEDALE BEAUTIFUL COMMISSION, PARKS AND RECREATION BOARD, BUILDING BOARD OF APPEALS, TOWNCENTER DEVELOPMENT DISTRICT, OR TAX INCREMENT REINVESTMENT DISTRICT MAY BE PRESENT. NO ACTION WILL BE TAKEN BY THE ABOVE-LISTED BOARDS.



STAFF REPORT TO THE PLANNING AND ZONING COMMISSION

MEETING DATE: DECEMBER 17, 2024
AGENDA ITEM NUMBER: ITEM III.A.

SUBJECT
Presentation regarding City Engineering Services as presented by Westwood Engineering.

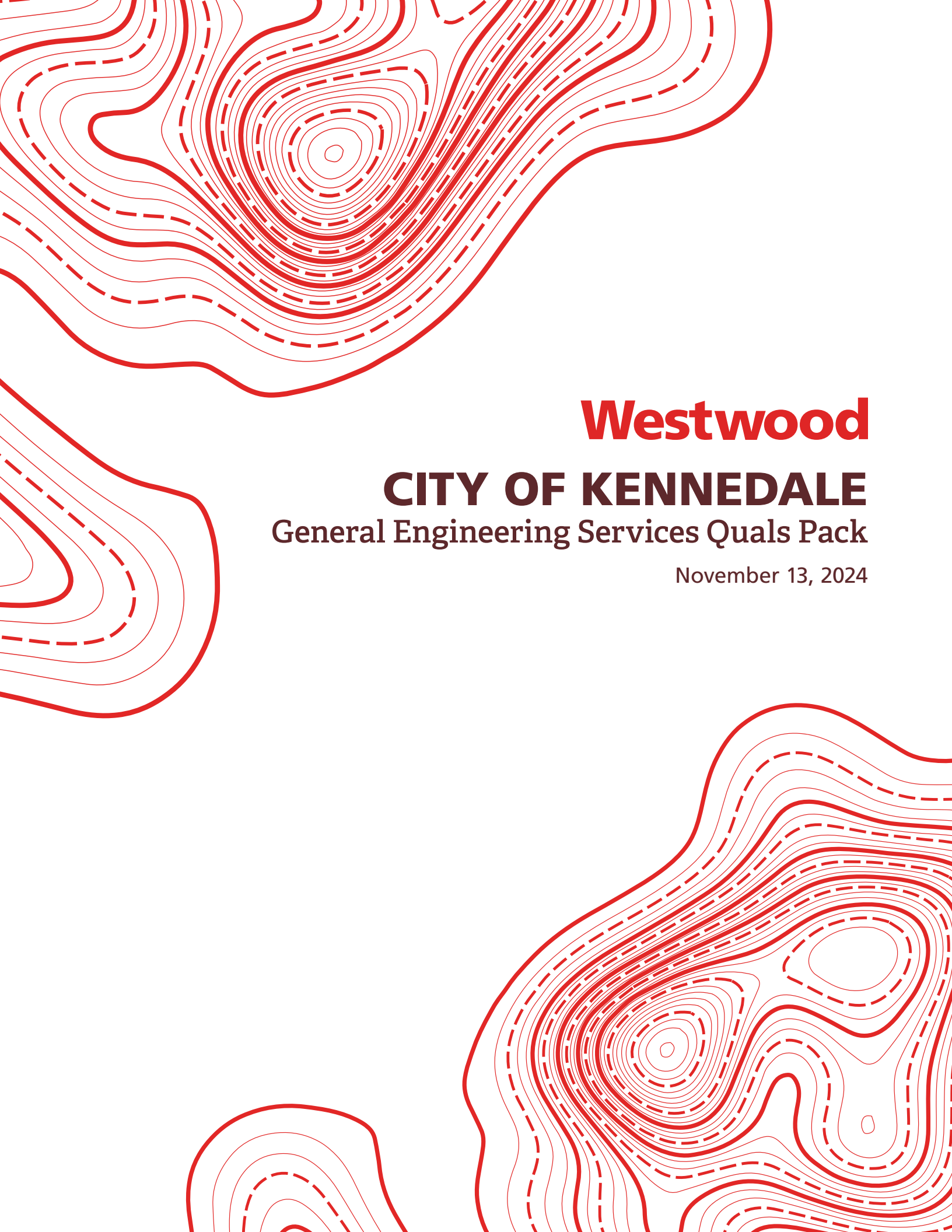
ORIGINATED BY

SUMMARY

RECOMMENDATION

ATTACHMENTS

1.	Westwood- General Engineering Quals Pack	Westwood- General Engineering Quals Pack.pdf
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The background of the document is decorated with red topographic contour lines. These lines are wavy and concentric, resembling a map's elevation lines. They are distributed across the page, with a large, dense cluster in the top left, a smaller one on the left side, and a large, complex set in the bottom right corner. The lines vary in thickness and style, including solid and dashed lines.

Westwood

CITY OF KENNEDALE

General Engineering Services Quals Pack

November 13, 2024

Westwood

4060 Bryant Irvin Road
Fort Worth, TX 76109
main 817.412.7155

Darrell Hull
City of Kennedale
405 Municipal Drive,
Kennedale, TX 76060

RE: GENERAL ENGINEERING SERVICES QUALS PACK

Dear Mr. Hull:

Westwood Professional Services, Inc. (Westwood) understands The City of Kennedale has a need for Professional Engineering Services for a City Engineer Consultant. As evidenced by our enclosed qualifications, we have the experience, expertise and resources to not only meet, but exceed your expectations. While we have capabilities in all necessary technical disciplines to execute the project from beginning to final inspection.

Founded in 1972, Westwood has been providing professional services for projects involving roadway, traffic, drainage, water, wastewater and stormwater design for more than 50 years. We understand the issues involved in these types of capital improvement projects and are prepared to work closely with the City to provide tailored design and management solutions that meet your specific needs to make these projects a success. Our team's communication will be both efficient and effective, with the common goal of providing a quality product to the City of Kennedale.

In Texas, Westwood is comprised of 500+ employees including over 100 Professional Engineers, 19 Certified Floodplain Managers, three Professional Traffic Operations Engineers, 18 Registered Professional Land Surveyors, seven LEED Accredited Professionals and 11 Landscape Architects. Nationwide, we are supported by over 1,700 professional staff. Our diverse range of experience and personnel allows us to perform numerous projects simultaneously while still delivering the product on schedule.

Our Project Manager, Ryley Paroulek, PE, has more than eight years of extensive experience in public infrastructure projects, focusing on the development of design documents for water, wastewater, storm sewer, and roadway initiatives. Ryley will serve as your primary point of contact with Wali Latifi as Deputy Project Manager. They will be supported by a team of qualified professionals with the background and availability to commit for the success of any assigned project. Ryley and Wali's contact information is as follows:

Ryley Paroulek | Project Manager | ryley.paroulek@westwoodps.com | 817.412.7155

Wali Latifi | Deputy Project Manager | wali.latifi@westwoodps.com | 817.412.7155

Westwood is prepared to provide high quality, professional services with an emphasis on **timeliness, responsiveness and communication**. We greatly appreciate this opportunity and look forward to continuing our professional relationship with the City of Kennedale.

Sincerely,



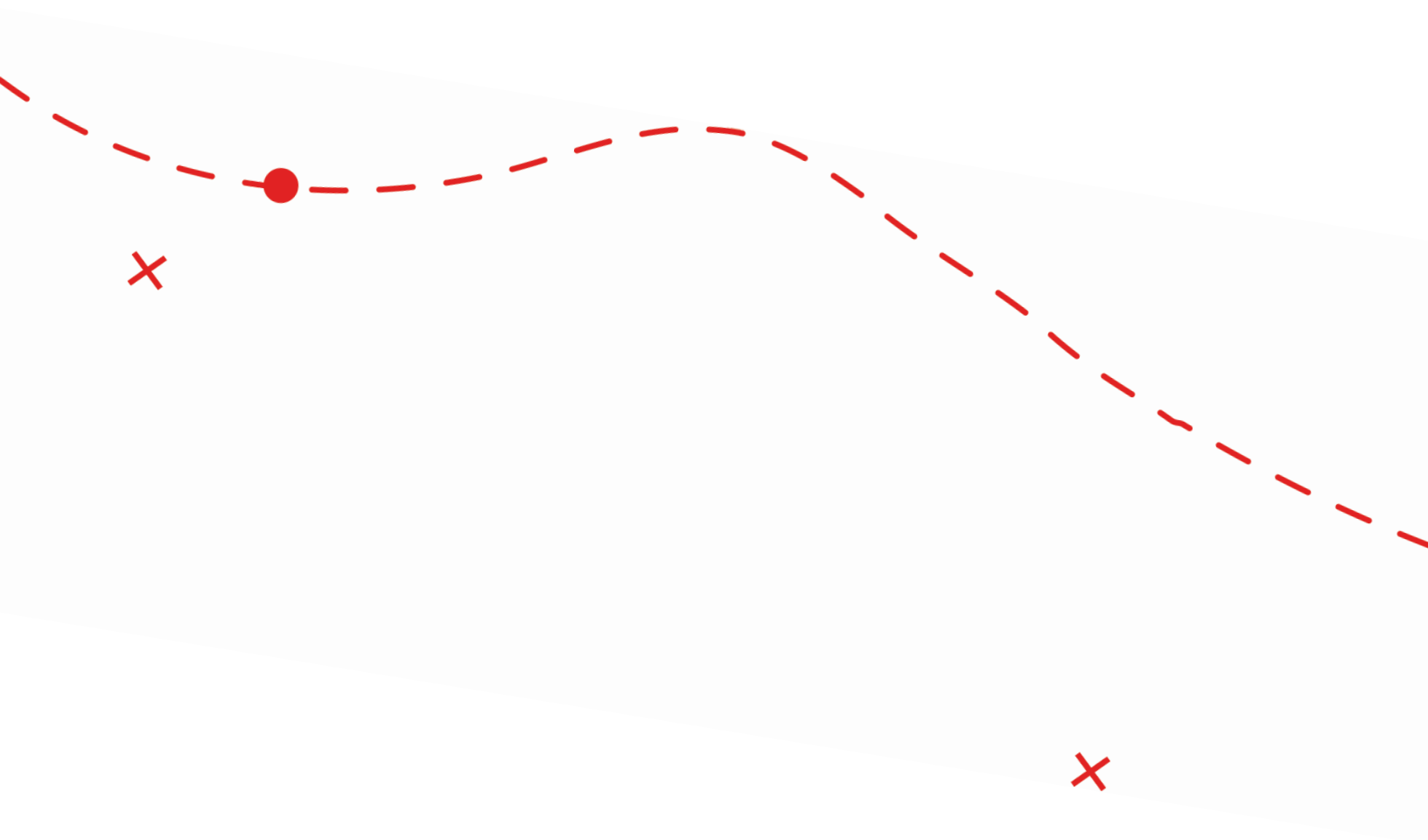
Brian O'Neill, PE, CFM

Senior Director, Public Infrastructure

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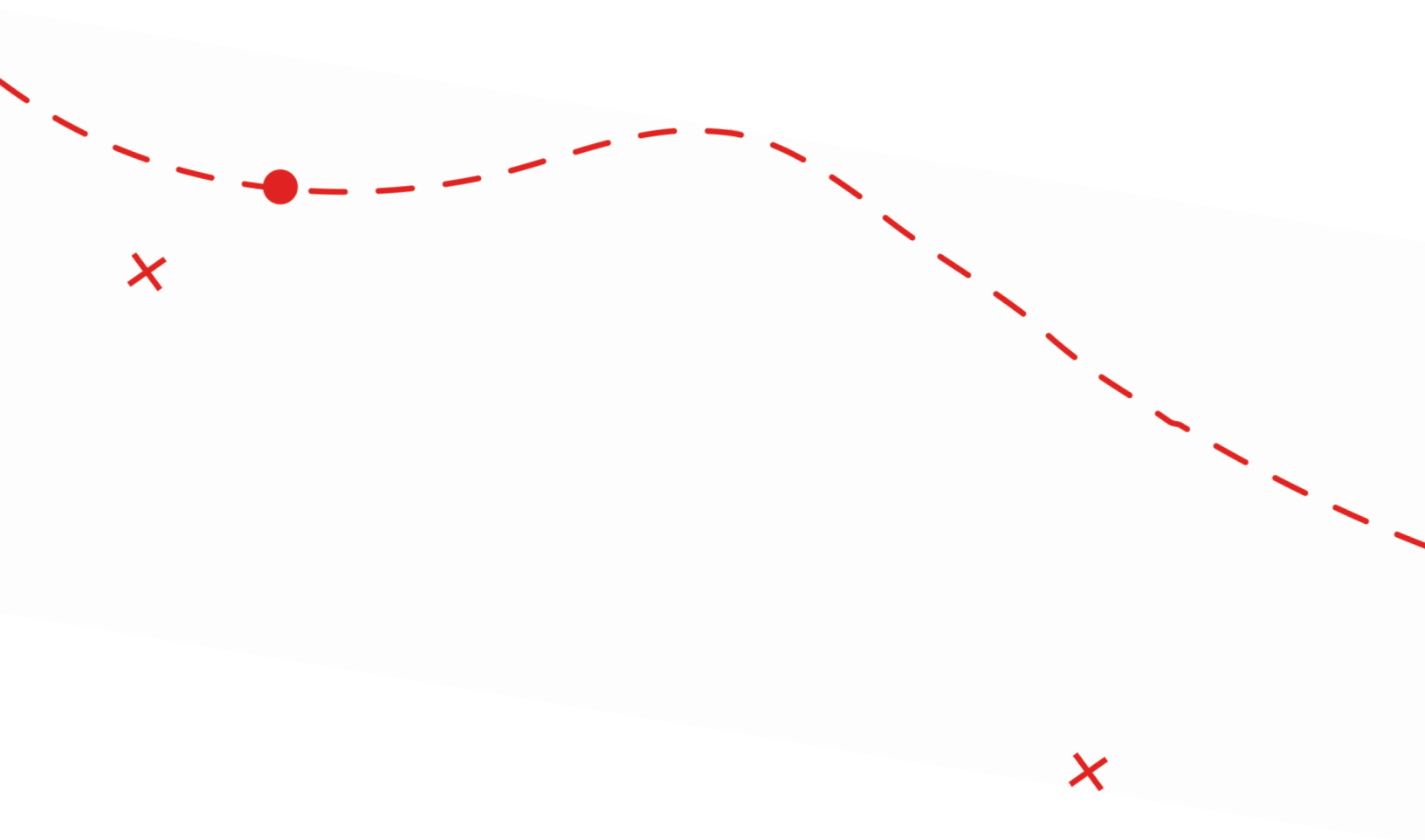




SECTION A

Firm Introduction

City of Kennedale | General Engineering Services Quals Pack



Executive Summary

Westwood provides our clients everything from a simple title survey to complete design for complex transportation and infrastructure projects. We deliver the right people, the right technology and the right relationships to provide creative solutions tailored to meet the needs of each project. This commitment to a positive client experience and an excellent product has fueled referrals resulting in growth of our business each year. The firm remains focused on **responsiveness, timeliness** and **communication**.

Westwood Professional Services, Inc.

4060 Bryant Irvin Road
Fort Worth, Texas 76109
817.412.7155

Summary of Firm's Interest

Westwood is pleased to provide our statement of qualifications to the City of Kennedale for professional transportation design, civil engineering, land surveying and landscape architecture services. We hereby express our sincere interest in working with the City of Kennedale on its upcoming roadway and bridge projects.

The Westwood team will provide the City of Kennedale with:

- A large team with a deep well of experience
- A group of diverse, specialized firms with a long history of successful completion of projects as teammates
- A proven track record of successfully completing projects with multiple primary shareholders, such as the County, cities and TxDOT

Firm Overview

Westwood Professional Services (Westwood) is a full-service, multidiscipline professional engineering firm dedicated to helping municipalities meet the challenges associated with aging infrastructure, a growing population and limited resources. Whether it be water resources and drainage challenges, increasing mobility, hike and bike trails, or utility improvements in sensitive areas, Westwood's teams have worked on some of the largest and most complex projects in the state of Texas.

We reimagine the places we live and design lasting infrastructure. We have local expertise coupled with a national footprint, and understand the unique needs of the markets we serve. We customize our in-house technical capabilities and geographic reach to meet our clients where they are, and help them realize their vision. Our team of top talent is given the training and platforms to explore their professional passions. The better our people, the better results we deliver.

Our team values relationships, innovation, dedication, initiative and growth. Above all, we are problem solvers. Whether it be for our clients, communities, or each other — we help others succeed. Westwood's mission is to provide solutions for your success.

We stand ready to serve the **City of Kennedale** and are available to commence services immediately upon issuance of notice to proceed.

TEXAS PERSONNEL RESOURCES



YEARS IN BUSINESS



EMPLOYEES



PROFESSIONAL ENGINEERS



CERTIFIED FLOODPLAIN MANAGERS



LEED ACCREDITED PROFESSIONALS



DESIGNATED DESIGN-BUILD PROFESSIONAL



PROFESSIONAL TRAFFIC OPERATIONS ENGINEERS



TEXAS OFFICES



REGISTERED PROFESSIONAL LAND SURVEYORS



PROFESSIONAL LANDSCAPE ARCHITECTS

Teamwork

As a firm, we embody the team approach in our day-to-day work environment. By providing civil engineering, land surveying and landscape architecture in-house, our team of design professionals communicate and collaborate to create the very best design alternatives. This team is eager to work on these projects, ready to begin immediately and committed for the duration.

Our Project Manager

Our professional personnel bring extensive local experience that is essential to the success of these projects. Our Project Manager, **Ryley Paroulek, PE**, has more than eight years of experience in successful design and project management for a wide array of project types throughout the State of Texas, including the DFW Metroplex and his comprehensive knowledge of what is needed by a city to operate efficiently and effectively will prove invaluable on a day to day basis.

Public Works Design Capabilities

We recognize the complex engineering needs of a thriving and growing metropolitan area. From local neighborhood utilities and streets to regional water or wastewater systems, our commitment to design excellence remains constant. Our experience encompasses all aspects of municipal paving, drainage, water and sewer projects.



Highway & Street Design Experience

At Westwood, we have extensive experience in the design and management of transportation projects, from residential streets and rural roadways to complex urban thoroughfares, highways and interstates. Our team knows how to plan and deliver a project that meets the transportation needs of your community and understands the impacts on the citizens, business owners and political environments in which the project is constructed. Our team understands that any roadway project is more than simply a facility that moves vehicles. A roadway should make locations easier to access and should provide the surrounding area with an aesthetic rejuvenation. Upon completion, any project must blend into the existing environment through both form and function and should provide the client a sense of pride.



Geographic Information Systems

GIS technology has become an essential tool for any planning or decision-making that involves geographic data. Our capabilities extend to any GIS application that requires data collection and conversion, database creation, mapping, data modeling and analysis, and custom interface design and development.



Land Surveying

Having an in-house surveying team is invaluable to our success. Our surveyors work on a daily basis with engineers, therefore, they have a greater understanding of what is required for an adequate engineering survey than other surveying firms. Having in-house survey affords us, as engineers, greater control over how efficiently survey data is collected and integrated into our designs.



Landscape Architecture

Our landscape architects pride themselves on their ability to break down difficult projects into simplified pieces and to find creative solutions within very difficult parameters, thereby meeting the client's needs within a given criteria.



Public Involvement

In past projects of various type and complexity, Westwood has utilized public meetings as a tool to help involve and inform those impacted by projects being undertaken. The meetings have dual purpose: first, to disseminate information about the project to the community; and second, to gather public opinion about specific design elements of the proposed facility. Information gleaned from the public meetings can be incorporated into the design of the project.

Authorized Contact

The following individual is the primary contact authorized to represent the firm with any dealings on a contractual basis.

Brian D. O'Neill, PE, CFM,
Senior Director, Public Infrastructure

4060 Bryant Irvin Road | Fort Worth, Texas 76109
817.412.7155 | brian.oneill@westwoodps.com

Signature: 

Company & Team Qualifications

Westwood Professional Services, Inc.

Westwood has provided civil engineering and land surveying services on hundreds of projects involving roadway, paving, drainage, water and sewer design. Our teams have worked with an extensive range of local clients and our responsive, client-oriented staff understands the importance of keeping projects on-time and within budget without sacrificing quality. This experience, coupled with our team's knowledge of the geographic area, will enable our firm to provide quality service to the City of Kennedale.

Primary Benefits to the City of Kennedale

We have the experience, expertise and resources to not only meet, but exceed, your expectations for these assignments.

Our team offers the following benefits to the City:

- Project Manager experienced in successfully completing complicated projects with critical tasks
- Familiarity with the project area
- Depth in team members and resources to ensure completion on-time and within budget
- Proactive and responsive communication, keeping all parties engaged and ensuring issues are addressed promptly
- Standardized QA/QC processes to ensure project compliance and expedite the review and design process

Our depth of experience enables us to provide an approach that has proven successful on similar projects, including:

- Achieving the design goals for the project, as established through coordination and communication with the client
- Completion of design and construction within the established project schedule
- Minimizing impact to adjacent utilities, the community and the environment
- Completion of the project within the established budget
- Seamless integration into the City's current infrastructure system

Obtaining these objectives requires maximizing the organization and responsiveness of the project management, along with the standardization of the design effort.

Project Management

Westwood will be responsible for the overall management of the project and schedule, with the design team reporting directly to our Project Manager, **Ryley Paroulek, PE**. All necessary support services will be directed by Ryley for the project on a whole. Westwood will also be responsible for performing preliminary research and investigation, writing preliminary reports, disseminating information to the design team and overall project coordination.

Upon Notice to Proceed, Ryley will initiate the research and investigations required for preliminary data collection. Existing conditions will be assessed and design constraints identified.

Communication

To facilitate effective communication and response time, Ryley will remain the one primary point of contact for all services related to the project. He is committed to being available and responsive for the duration of these assignments.

Westwood will hold an introductory meeting to familiarize our personnel with the design objectives. Project assignments and scheduling deadlines will be coordinated so that everyone is clear on the scope of their assignments. Once the project is underway, individual team members will continue to communicate weekly (at a minimum).

Communication Tools

Our responsiveness and quality communication are what sets our firm apart from others. We firmly believe good communication is the foundation of project success. Westwood uses several tools to assist in consistent and succinct communication between all project stakeholders. Below is a list of some of the established tools we use to ensure our clients' needs are always addressed.

- 
Same Day Call Back – When you call, we respond! The City will have our staff's personal mobile numbers. We value our clients and recognize when you call, it is important.
- 
Project Status Report – Prepared monthly for the City, these status reports clearly state what was completed and what is planned to be done during the next billing period. An updated schedule is included when applicable. The report also lists the action items needed from all parties to achieve the scheduled submittals dates.
- 
Comment Log – Westwood will prepare a tabulation of all comments and list actions taken. We will also provide additional information about why a decision was made or simply ask for clarification of a comment. No matter the response, the City and all other stakeholders can rest assured that all concerns were heard and addressed.



Decision Log – Major project decisions are often made during status meetings, comment reviews, analysis and design. Those impactful decisions will also be documented to maintain clarity between all stakeholders.

Bluebeam Studio Session – Westwood has incorporated the Bluebeam software into our project production. A feature of Bluebeam is the ability to invite participants into a “Studio Session”. In the studio session, both the City and the QA/QC reviewer can make comments on a plan set. The comments can be addressed in the session as they are addressed in the design files with real time tracking of progress on the plan set available for all to view. The Studio Session can be used in concert with paper submittals to compile an efficient mechanism for delivery of submittals to the City.

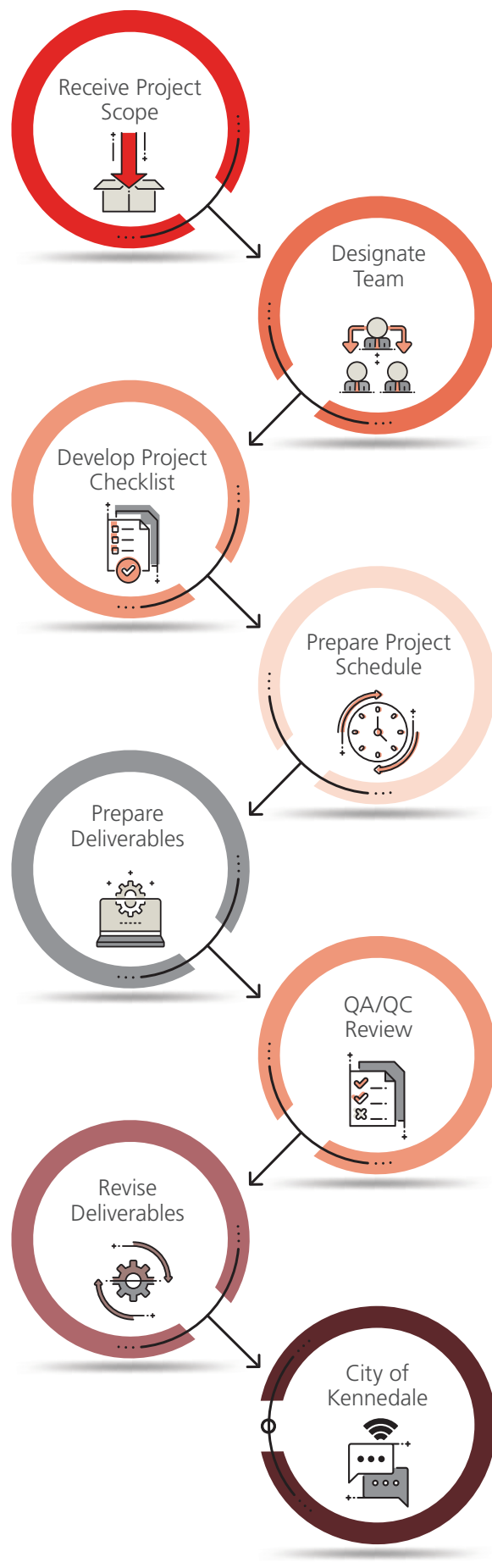
Quality Assurance/Quality Control

At Westwood, we understand the quality of any product greatly impacts client satisfaction and the reputation of the firm. Since inception, we have been dedicated to a company-wide commitment to quality control. The reputation of our firm, and the repeat and referral business we enjoy, is predicated on our ability to meet or exceed the project schedule with exceptional customer service and providing quality work. While standardized checklists assist in the preparation of complete plans, we know that errors can be prevented through our QA/QC program. The QA/QC process reflects a philosophy that emphasizes the prevention of errors rather than merely checking and counting.

Westwood will deploy a “fresh eyes” approach to all reviews. The design team will complete all submittals ahead of the scheduled due date. Prior to any submission to the County, the project will be reviewed by an assigned engineer and/or the QA/ QC Manager. Any individual designated for review assignments will be a senior engineer with extensive experience similar to the project being reviewed. That person will also not be a member of the design team. By using this “fresh eyes” approach, a varying perspective will be brought into the project and comments can be made to the design team that may have otherwise not been considered. Each submittal will undergo this QA/ QC review process, including official “Check Print Sets” before being submitted to the City.

Ability to Meet Schedules

A schematic or set of PS&E plans must be accurate and correct, but it must also be submitted on time so that the project schedule is not impacted. Our team understands the importance of project letting dates and the critical nature of meeting or exceeding all intermediate milestone dates. We understand that a project is not “done” when the consultant submits final plans. Whether the remaining steps are for approval of the schematic design or to create bid plans, there is lead-time that the client needs after each submittal and our team strives to ensure that this envelope



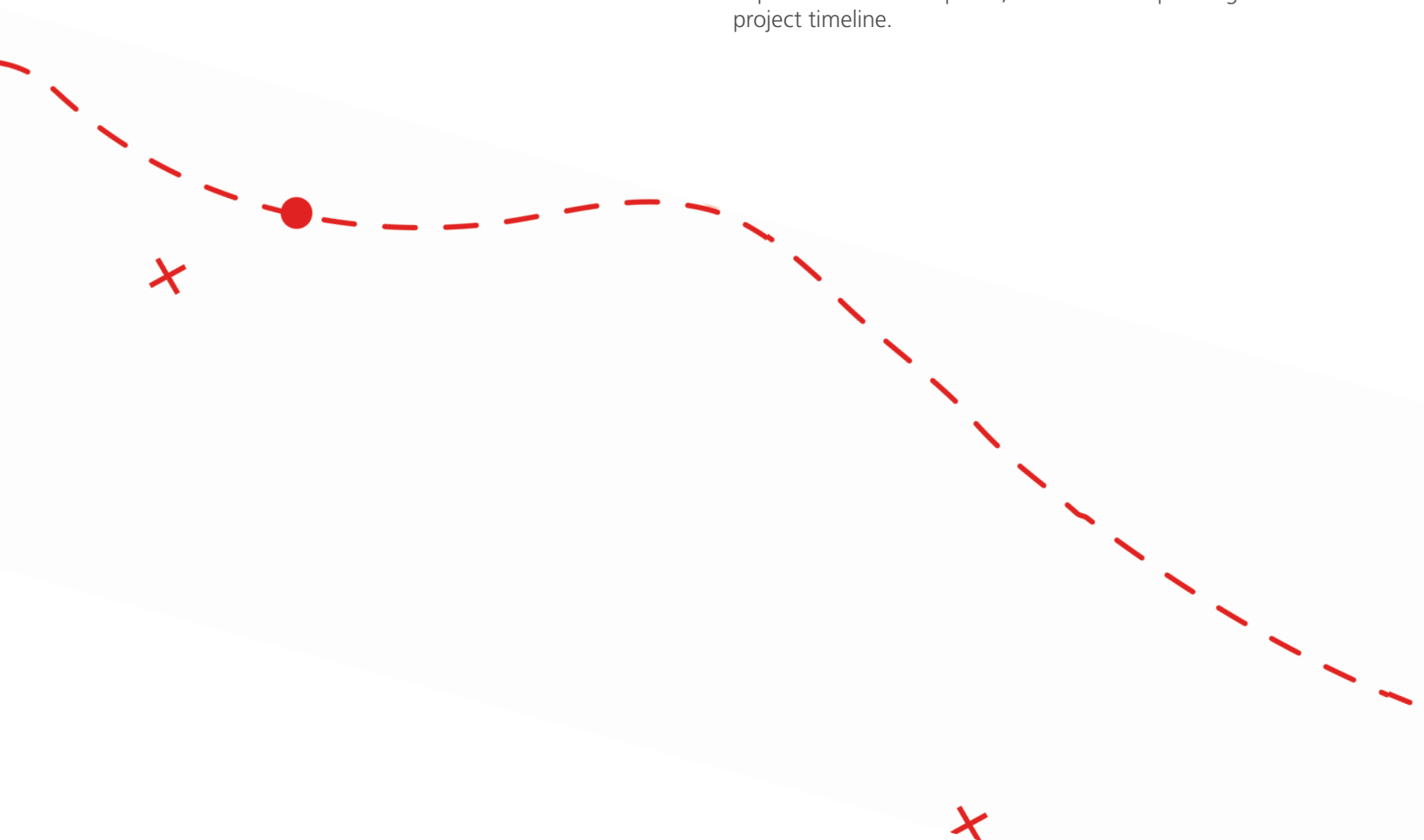
of time is fully intact. Also, if submittal dates for any milestones are not met, this necessarily affects the critical path for the remainder of the project, since review will be pushed back which subsequently affects further design/revision. Our team sets internal project deadlines sufficiently in advance of actual submittal dates to allow for thorough rounds of review and revisions.

Westwood has assembled a team to provide not only the technical expertise necessary for the City's projects, but the depth of resources required to meet an accelerated schedule. Westwood and each member of our team have committed to provide the resources necessary to meet the City's objectives. The team committed to the City of Kennedale is not simply what is shown on the organizational chart. Westwood alone has a staff of more than 1,700 personnel. The City will have access to that depth of experience and horsepower in order to facilitate the successful and timely completion of these projects.

Creativity and Innovation

Westwood strives to offer solutions which are not only feasible, safe, and economic in design, but which consider innovative options. We use 3D modeling and renderings through Civil 3D and OpenRoads software which yields a powerful perspective for analysis of design, as well as a strong "feel" for the proposed facility, both for the designer and for the general public during public involvement meetings. Additionally, our 3D modeling provides a highly accurate method for conflict detection, both within the proposed design (i.e., proposed retaining wall footings vs. proposed drainage elements) as well as for existing elements to remain (i.e., utilities). We take a high-level approach to setting the footprint of alignments and proposed right-of-way.

We continually consider the constructability of the proposed design, especially with regard to construction phasing, traffic flow, and accessibility and safety for adjacent property owners. In short, we consider the proposed design from the perspective of the end roadway user, not only as a designer. We pass the proposed design of each project through a rigorous interdisciplinary review prior to all milestone submittals. We build continual over-the-shoulder review into the design of each project to ensure the greatest amount of flexibility while reducing errors and impacts to other disciplines, as well as compressing the project timeline.



Ability to Comply Within Dedicated and Accelerated Schedules

Firm's Availability

Westwood is available to commence services immediately upon the issuance of "Notice to Proceed" by the City of Kennedale. This commitment is based on our critical evaluation of the current workload of existing and anticipated projects scheduled. We will provide experienced professional and technical staff to competently and efficiently perform the work required to successfully meet or exceed any project schedule proposed by the City. In addition to the assigned tenured personnel, Westwood will commit adequate support staff to complete all assigned tasks.

Schedule Compliance

Westwood was founded on the principle of providing our clients with responsible service. We have extensive experience in public and private development projects where "fast-track" schedules are commonplace and missing deadlines is unacceptable.

The fact that more than 90% of our work is comprised of repeat business and client referrals is testimony to the fact that we understand how to deliver a project on-time.

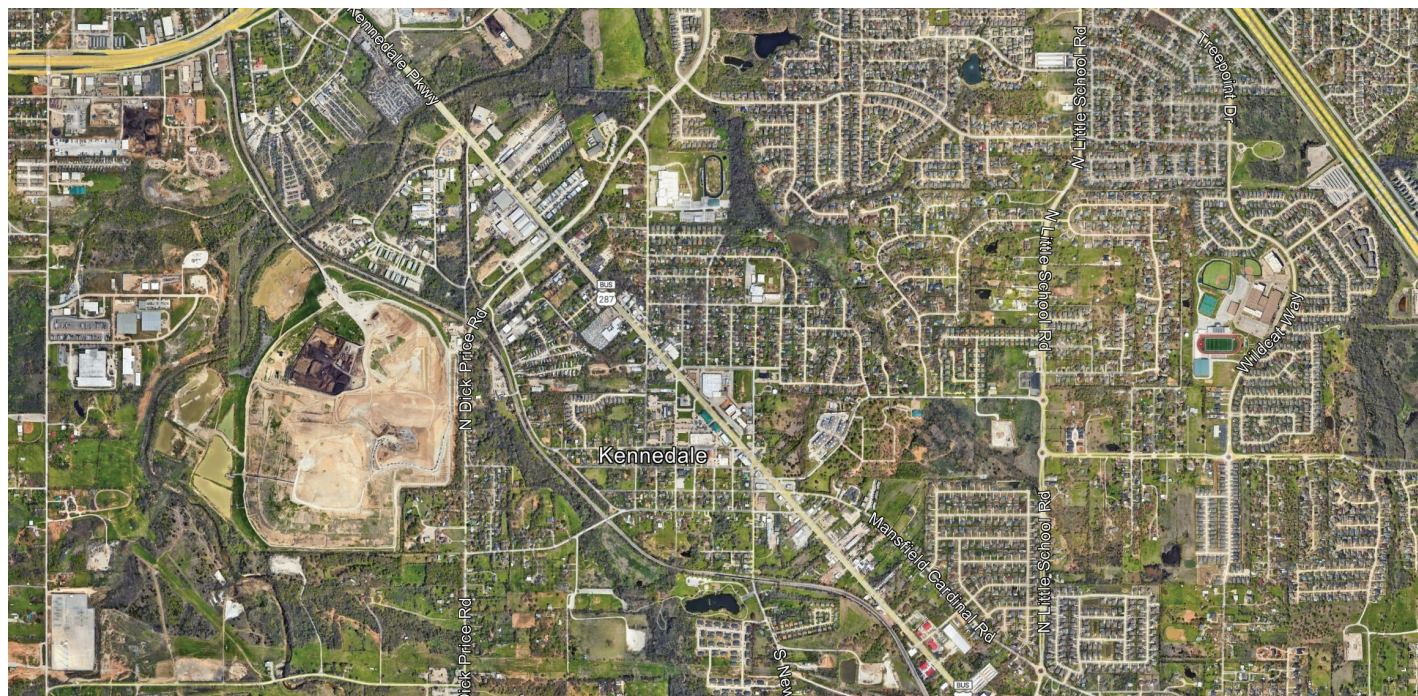
We accomplish this through continuous communication with the client regarding schedule constraints and critical path items, in addition to performing our internal project work planning process. By setting internal project deadlines in advance of submittal dates, Westwood is able to provide extensive QA/ QC review. Thorough review results in more

accurate submittals and minimizes the amount of review time, thus allowing the project to advance on or ahead of schedule. Westwood understands that any project needs to be adaptable and fluid to allow for design changes throughout the process. In the event these changes may impact the project's schedule, Westwood notifies the client at the first available opportunity and assigns additional resources to that portion of the design to ensure project deadlines are maintained.

Accelerated Schedule

Westwood can accelerate project schedules as necessary, leveraging our three Fort Worth offices to provide additional staff for any City project requiring expedited completion. We also offer options such as phasing projects and advancing certain phases to facilitate quicker construction. Westwood is fully prepared to commit resources to support the City of Kennedale as needed.

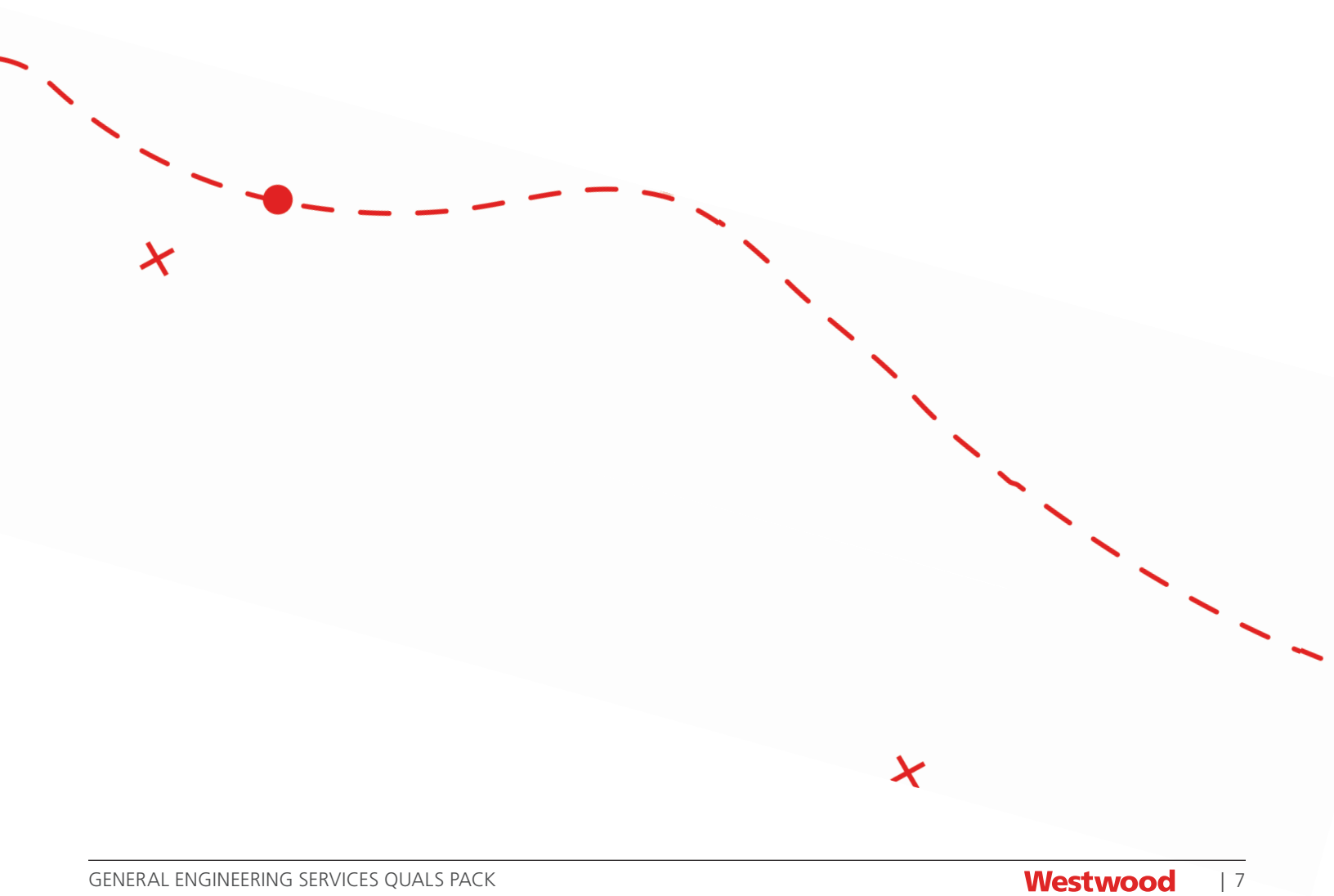
Our team is eager to work on these projects, ready to begin immediately and is committed to serving as an extension of the **City of Kennedale** staff.



Conflict of Interest Disclosure

Conflict of Interest

Westwood has **no potential conflicts** of interest in relation to the proposed program. Further, the firm is in full compliance with Section 176.001 of the Government Code, as required by the RFQ.

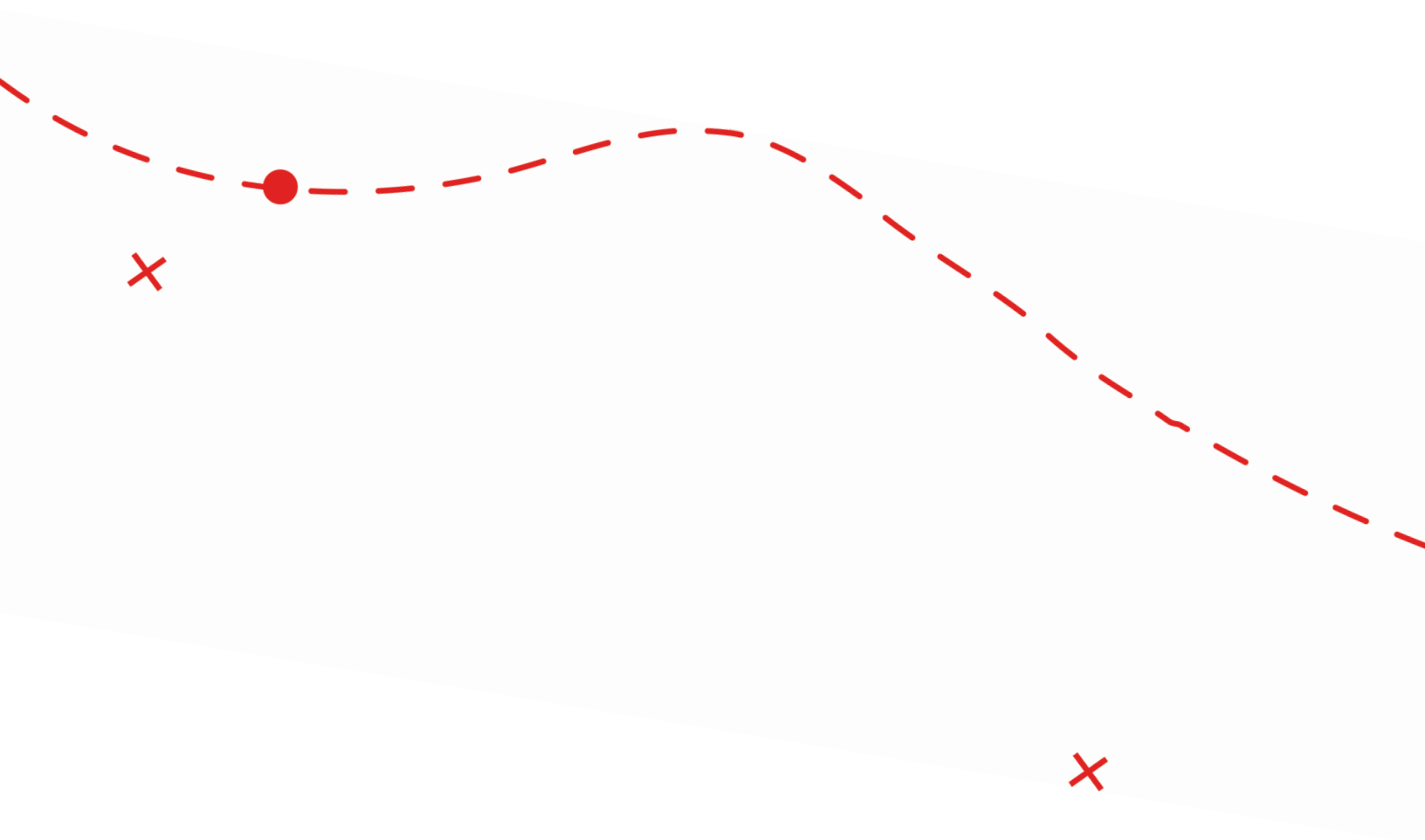




SECTION B

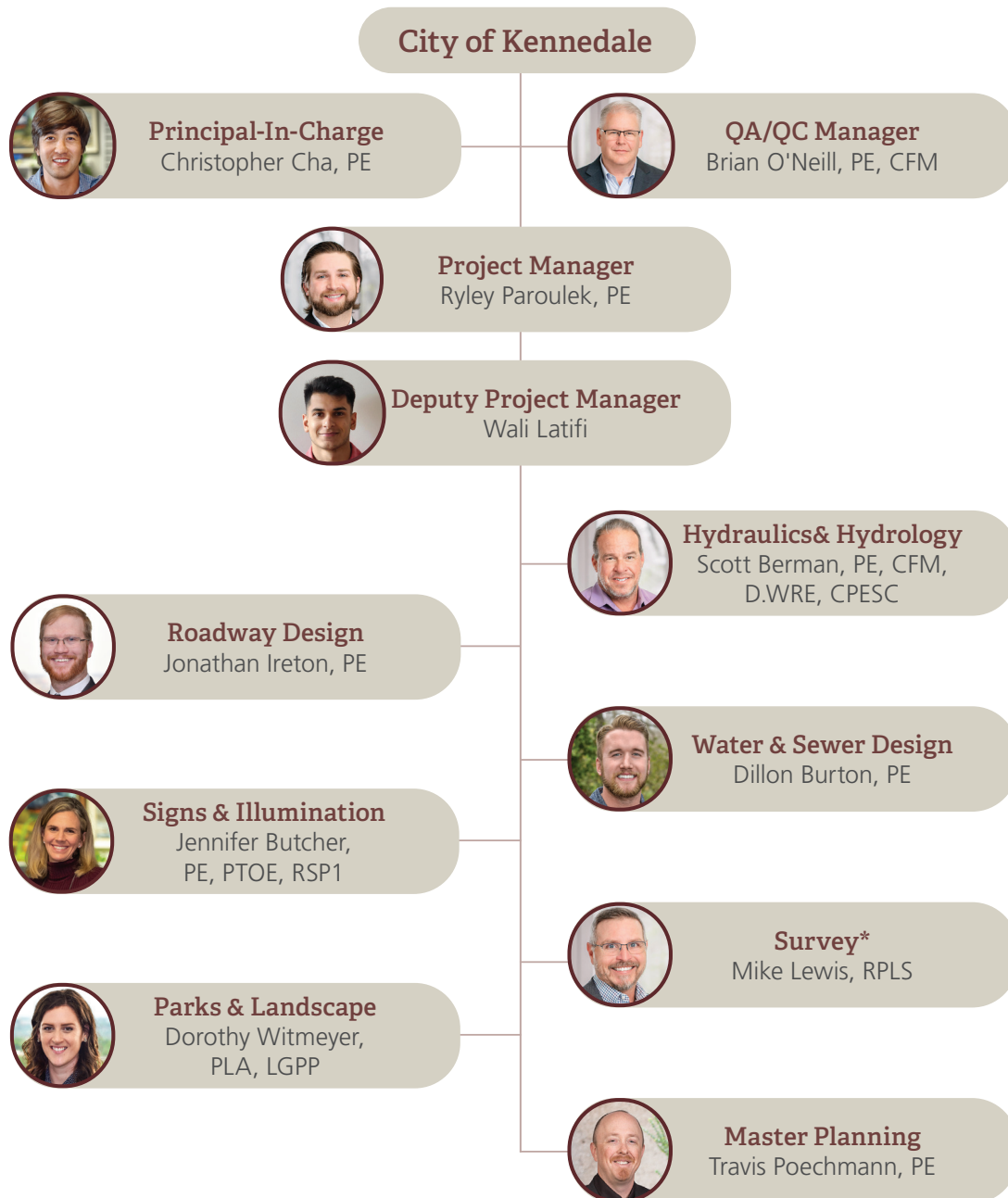
Technical Qualifications

City of Kennedale | General Engineering Services Quals Pack



Organizational Chart

Westwood is committing a highly qualified team to this annual contract for professional engineering and planning services. Each team member will provide the experience and expertise required to successfully complete each project the City of Kennedale assigns. The daily functions of our team will be led by your **Project Manager, Ryley Paroulek, PE**, who is highly accomplished in engineering and planning services for county projects throughout Texas. The review team outlined in the organizational chart below will work directly under Ryley, along with ample support staff for each project.



Christopher Cha, PE

Principal-In-Charge

Chris has more than 16 years of civil engineering experience and is an Director leading design efforts for Westwood projects. His duties include performing civil engineering design and project coordination. Chris works as part of an engineering team to produce detailed construction drawings, exhibits, and models to satisfy the needs of various public and private sector clients. His experience to date has included projects involving roadway, drainage, water and sewer design, and traffic control plan production. Chris also has in-depth experience managing municipal projects, including public facilities, parks, trails, roadways, water/wastewater, and drainage/erosion projects. For example, Chris managed the design of MacArthur Boulevard for the City of Irving. This project involved extensive coordination with TxDOT, DART, and Baylor Medical Center. Chris was instrumental in managing and designing the six-lane divided thoroughfare, a signalized intersection drainage, and over 10,000 LF of water and sewer pipe ranging in size from 12 to 48 inches in diameter. Chris has also cultivated efficient working relationships with City personnel and knows how to perform work that meets the City's guidelines and expectations. He is a highly responsive project manager who anticipates the needs of City staff and has extensive, in-depth municipal design experience.



BLUE MOUND ROAD | Fort Worth, TX | *Project Manager*

Westwood provided civil engineering, traffic engineering, land surveying, and landscape architecture services to enhance Blue Mound Road and Willow Springs Road. The project included a traffic analysis of four intersections, comparing signalized intersections and roundabouts, along with the design of approximately 4,000 LF of four-lane arterial roadway. Ultimately, roundabouts were recommended for two intersections, while signalized intersections were preferred at the US 287 frontage roads to optimize right-of-way and meet future traffic expectations.

CITY OF JUSTIN | Justin, TX | *City Engineer*

Westwood has been providing staff augmentation engineering services to the City of Justin, Denton County, since 2013, with a focus on surveying, project design, and construction oversight. Cha and the Westwood team attend council and development review meetings while also updating the Unified Development Code (UDC). Additionally, Westwood offers professional civil engineering, land surveying, and landscape architecture services as needed for the city.

JUSTIN SWIFT WATER IMPROVEMENTS | Hickory Creek, TX | *Project Manager*

Westwood played a crucial role in planning a phased water main replacement project, strategically identifying areas for replacement every two years over the next decade to minimize disruption to residents and businesses. The first phase focused on critical areas in Old Town, replacing aging pipes ranging from ½ to six inches in diameter with new mains of six to 12 inches, totaling 9,451 LF. Additionally, Westwood assisted in securing low-interest loans from the State Water Implementation Fund managed by the Texas Water Development Board.

CITY OF NEW FAIRVIEW TECHNICAL CONSTRUCTION SPECIFICATIONS AND STANDARDS | New Fairview, TX | *Project Engineer*

Westwood is providing civil engineering and land surveying services for the City of New Fairview, which includes attending council meetings, coordinating with agencies, and offering general engineering consultation. Anticipated tasks involve capital improvements planning, reviewing subdivision plans, conducting water and drainage studies, and providing city mapping and landscape architecture services. Additionally, Westwood completed a roadway Capital Improvements Plan and impact fee study to help the city fund long-term roadway growth and address existing street repairs.

EDUCATION

BS, Civil Engineering,
Vanderbilt University

REGISTRATIONS

PE TX No. 112732
TxDOT pre-certified 18.4.1,
18.6.1

YEARS OF EXPERIENCE

16 years

YEARS WITH FIRM

12 years

Brian O'Neill, PE, CFM

QA/QC Manager

Brian is a Principal at Westwood with more than 31 years of experience in civil engineering planning and design, including the preparation of plans, specifications and estimates, construction management and administration. His experience has primarily been focused in the area of municipal public works projects involving the design of utilities, roadways and linear drainage projects. He has considerable experience in complex paving, drainage design and engineering analysis, and water and sewer systems. His construction administration experience has included conducting bid openings, pre-construction conferences, on-site inspections, and review of contractor estimates.

Brian is essential to providing our clients with innovative and cost-effective solutions, and understands the importance of keeping a project on time through permit coordination and scheduling. His experience in project management includes client and design team coordination; leading project kick-off meetings; providing progress reports, scheduling and monthly invoicing; attending public meetings and public presentations; and leading design efforts to ensure projects proceed efficiently.



BLUE MOUND ROAD IMPROVEMENTS | Fort Worth, TX | *Principal-in-Charge*

Westwood provided civil engineering, land surveying and landscape architecture for the improvements of Blue Mound Road from Willow Springs to US 287 in Fort Worth, Texas. The project scope included roundabout design for three intersections, two of which were located in TxDOT ROW.

JUSTIN SWIFT WATER IMPROVEMENTS | FORT WORTH, TX | *Principal-In-Charge*

Westwood provided project planning and strategically identified water mains that should be replaced and included in each phase of this project. It is anticipated that a phase will occur every two years for the next 10 years to allow proper inspection and to ensure minimal effect on the resident and business communities.

LOOP 288 | Denton County, TX | *Principal-in-Charge*

Loop 288, constructed in 1987 as a four-lane divided highway, is undergoing a feasibility study by TxDOT in collaboration with Denton County and local cities to identify land for future development as the population grows. The study aims to establish a preliminary roadway alignment to guide land preservation efforts, while Westwood has been contracted to design upgrades to a six-lane freeway section with frontage roads and special use paths, spanning nine miles from IH-35 to Trinity Road at US 380. This project will include eight grade-separated intersections, braided ramps, and four-level direct connectors, requiring coordination with UPRR and addressing multiple creek crossings.

MATLOCK ROAD: WEST BARDIN ROAD TO SOUTHEAST GREEN OAKS BLVD | Arlington, TX | *Principal-in-Charge*

Westwood provided civil design, landscape architecture and land survey services for the improvement of Matlock Road between Bardin Road and Green Oaks Boulevard in the City of Arlington. The scope of the project included improvements at both intersections of Bardin Road and Green Oak Boulevard, and the widening of Matlock Road from a divided four-lane arterial road to a divided six-lane arterial road. A conceptual report was developed for Matlock Road since the existing right-of-way was not wide enough to allow for the upgraded divided six-lane arterial road. Three alternatives were developed, which included acquiring right-of-way east of Matlock, west of Matlock, and both sides of Matlock Road to maintain the existing road centerline. The conceptual design report included horizontal and vertical design, intersection layouts, right-of-way needs, and utility conflicts and relocations for each of the various alternatives. Ultimately, a recommendation was provided based on all the aforementioned criteria and information.

EDUCATION

BS, Civil Engineering
Texas A&M University

REGISTRATIONS

PE TX No. 83980
CFM TX No. 2072-11N

YEARS OF EXPERIENCE

31 years

YEARS WITH FIRM

13 years

Ryley Paroulek, PE

Project Manager

Ryley is a project manager with extensive experience in public infrastructure projects, focusing on the development of design documents for water, wastewater, storm sewer, and roadway initiatives. His responsibilities encompass creating alignments, analyzing alternatives, reviewing utility conflicts, and developing profiles and construction details. Proficient in AutoCAD Civil 3D, Ryley also serves as the acting City Engineer for New Fairview, where he assists with engineering design throughout the city and reviews developers' plans to ensure compliance with the city's design criteria.



CHISHOLM HILLS PHASE 1 & 2 PAVING AND DRAINAGE IMPROVEMENTS | New Fairview, TX | *Project Manager*

Westwood was contracted out by the City of New Fairview to assist in residential roadway reconstruction for the Chisholm Hills Subdivision. This project involved ranking of existing streets in priority of construction and assisted the city in building two bond packages to take care of their drainage and roadway needs. Between the two phases Westwood assisted in the surveying, engineering, and inspection of approximately 30,000LF of asphalt roads and bar ditches. Driveway culverts were replaced as needed to ensure that proper drainage was met through the neighborhood, and 22 roadway culvert crossings were replaced with new pipes and headwalls ranging in size from 24" RCP to a four barrel 7'x5' RCBC bridge crossing. Westwood assisted the city from planning stages to the final acceptance, and even through the maintenance bond period to ensure the products installed were up to the cities satisfaction. The city also was able to land two separate CDBG funds to help with the funding of these roads.

MACARTHUR BLVD. (METKER ST. TO BYRON NELSON WAY) STREET IMPROVEMENTS | Irving, TX | *Project Engineer*

Westwood provided civil design for a mile-long section of MacArthur Boulevard from Metker Street to Byron Nelson Way. The project involved designing a divided thoroughfare, a signalized intersection, drainage improvements, and water and sewer pipe installation. The design addressed existing flooding concerns in a residential subdivision and required coordination with multiple stakeholders, including HOAs, the Irving Arts Center, the MacArthur Medical Center, and MacArthur High School. Challenges included construction phasing, traffic control, and coordination with stakeholders and utilities.

NORTHSTAR DEVELOPMENT - SEWER FORCE MAIN | Fort Worth, TX | *Project Engineer*

The Northstar wastewater main project includes the design and installation of 14,300 LF of 12-inch diameter wastewater force main in Fort Worth, Texas. This force main will serve the needs for several future single family subdivisions. Sections of the main installation will require asphalt pavement removal and replacement per Tarrant County standards, while other sections of the main will be bored under TxDOT road, FM 287. Due to most of the wastewater main requiring asphalt repair, the design team provided a typical traffic control plan to allow for 200-foot sections to be completed at a time to decrease the amount of affected roadway at any given time. Additionally, at several locations storm pipes crossed under the existing roadway in direct conflict with the vertical design of the wastewater main. To accommodate this, the design team provided wastewater lowering at these locations.

INDIAN TRAIL RECONSTRUCTION | Denton County, TX | *Project Manager*

Westwood was selected to design improvements for Indian Trail in Denton County. This project included roadway design, drainage design, and survey services for the project.

EDUCATION

BS, Civil Engineering,
Texas A&M University

REGISTRATIONS

PE TX No. 144188

YEARS OF EXPERIENCE

8 years

YEARS AT FIRM

6 years

Wali Latifi

Deputy Project Manager

Wali is a dedicated civil graduate engineer and brings a fresh perspective and approach to civil engineering projects. Since joining Westwood in July 2024 and graduating earlier in the year with a Bachelor of Science in Civil Engineering from the University of Texas at Austin, Wali's academic background laid a solid foundation for his growing career. Wali has quickly demonstrated his technical abilities and his ability to address and fulfill client needs through practical and forward-thinking engineering solutions.



WSM-F | Fort Worth, TX | EIT

Approximately 30,000 LF of water and sanitary sewer replacements for the Arlington Heights neighborhood in the City of Fort Worth. The project included paving and sidewalk improvements in addition to water and sanitary sewer design. The project also required coordination with city officials to complete the process of a parkland conversion for Thomas Place Park.

EDGEMONT PARK DRAINAGE IMPROVEMENTS | Mesquite, TX | EIT

Responsible for the design of approximately 3,900 LF of storm sewer improvements in the City of Mesquite. The project also included the design of a natural channel to solve the flooding issues of McWhorter School Park while minimizing cost.

ADDITIONAL PROJECTS

- BWA - 2024 WATER RENEWAL PROJECT
- CITY OF NEW FAIRVIEW CWSRF FULL APPLICAT
- DITCH H TRAIL (CONTRACT # 20-C030)
- HILL LANE PAVING IMPROVEMENTS
- MESQUITE - MCWHORTER PARK AND SYCAMORE
- NEW FAIRVIEW MISC. SERVICES & GENERAL CONSULTATION
- PLEASANT RIDGE - PLUMWOOD DR.-ENCHANTED

EDUCATION

BS, Civil Engineering,
University of Texas at Austin

REGISTRATIONS

EIT TX No. 81793

YEARS OF EXPERIENCE

<1

YEARS AT FIRM

<1

Jonathan Ireton, PE

Roadway Design

Since graduating from Texas Tech University in 2013 with a Master of Science in Civil Engineering, Jonathan has become an integral part of Westwood's roadway design and project management team, amassing over a decade of experience. Specializing in roadway corridor design, including right-of-way acquisition, bridge design, and intersection reconfiguration, Jonathan has excelled as the roadway team leader for the Ferris Road project. His expertise extends to construction contract preparation, utility coordination, public agency permitting, and leading multidisciplinary design teams, primarily for municipalities in North Texas. Jonathan's role as senior project manager involves overseeing design team management, project design and execution, creating design specifications and contract documents, estimating probable construction costs, and ensuring project quality assurance and control.



BLUE MOUND ROAD | Fort Worth, TX | Roadway Designer

Jonathan designed the reconstruction of a two-lane roadway to a four-lane minor arterial with the added challenges of two roundabouts, multiple utility relocations, ROW acquisition, and rapid private development adjacent to the project.

US 377, BASSWOOD BOULEVARD & KROGER DRIVE IMPROVEMENTS | Fort Worth, TX | Project Manager

Westwood provided civil engineering and surveying services for the City of Fort Worth on US 377 at Basswood Blvd. and Kroger Drive. This included project management and roadway design for improvements at the intersections and along both roads. Included in the schematic design was an alternatives and alternates report and analysis that included multiple designs as well as their associated costs and benefits. The benefits were quantified by looking at the level of service at the intersection of US 377 and Basswood along with the intersection of US 377 and Kroger and adjacent intersections. Finally, since both of these intersections crossed the Union Pacific Railroad, there were design considerations for a railroad crossing quiet zone which was coordinated with the railroad.

HILLTOP ROAD | Denton County, TX | Project Manager

Jonathan coordinated the roadway, drainage, environmental, and property negotiation teams for a four-mile road widening project. The property negotiations involved over 20 properties and were amicably settled outside of court.

TEXAS RANGERS - PARKING LOT R BRIDGE | Arlington, TX | Roadway Design

Westwood provided project management, civil engineering, landscape architecture, and survey services for the City of Arlington's Texas Rangers Lot 'R' Bridge Improvements project—the project connected parking lot 'R' to Cowboys Way, near the Texas Rangers Stadium. Westwood performed survey services of the area and coordinated an environmental study to provide an environmental site assessment. They also designed hardscape and landscape improvements along the bridge and trail, as well as the bridge itself, which provides a 32-foot wide roadway and two 10-foot wide sidewalks. Retaining walls were removed and redesigned along the trail and bridge to accommodate the new trail and bridge and to provide trail access from Cowboys Way.

EDUCATION

MS, Civil Engineering Texas Tech University
BS, Civil Engineering Texas Tech University

REGISTRATIONS

PE, TX No. 124957

YEARS OF EXPERIENCE

11 years

YEARS AT FIRM

11 years

Scott Berman, PE, CFM, D.WRE, CPESC

H&H

Scott is an accomplished stormwater engineer with over 24 years of experience solving challenging drainage issues and managing complex hydrologic and hydraulic study and design projects. He specializes in stormwater design and analysis, detention design, stream restoration and bank stabilization, floodplain reclamation and feasibility, river hydraulics, and bridge hydraulics. Scott is also experienced with significant thoroughfare and closed system neighborhood storm drain improvement projects and is known for developing efficient and cost-effective drainage improvement project alternatives. Scott has served as project manager for many projects that included rural and urban drainage design, surface and underground stormwater detention facilities, bridge and culvert design, natural and modular block channel design, unsteady hydraulic modeling, and FEMA buyouts. He is also experienced in public involvement and building consensus among project stakeholders.



VILLAGE CREEK AND TRINITY RIVER TRIBUTARIES WATERSHED STUDIES | Arlington, TX | *Drainage Design Lead*

Detailed watershed studies were performed for two unnamed tributaries to the West Fork Trinity River and four unnamed tributaries to Village Creek, encompassing approximately three-square miles of watershed and six miles of study streams. The purpose of these studies was to develop hydrologic and hydraulic models for existing and ultimate conditions, identify flood and erosion risks, develop existing and ultimate conditions flood maps using current FEMA guidelines and standards, and identify and prioritize flood and erosion mitigation projects.

HELEN WESSLER PARK IMPROVEMENTS | Arlington, TX | *Project Manager*

Stream stabilization and bank repair using green solutions. The project included watershed study and alternative analysis, 2,000 LF of stream stabilization, storm drain design, culvert replacement, new pedestrian bridge design and environmental permitting. Construction cost was \$585,000.

MAIN STREET VISION & DESIGN | Crowley, TX | *Drainage Design*

Westwood also designed a one-of-a-kind city park with an outdoor stage ideal for music and civic events, a promenade with monumental arches, a main plaza fountain, food truck hookups, patio and playground areas, a dog paddock, ornamental light fixtures and uniquely designed site furniture. The community was excited for this much needed change and fully embraced this downtown revitalization. Main Street was a TxDOT roadway designated as Business FM 1187. Westwood led the efforts to execute a turnback to remove the road from the TxDOT system and engaged the NCTCOG for additional funding opportunities. As a result, the City received approximately five million dollars in support of the endeavor. The project is currently under construction and the vision is becoming reality. The City has already seen economic activity and commitment from this downtown revitalization.

MATTHEWS COURT NEIGHBORHOOD DRAINAGE STUDY | Arlington, TX | *Project Manager*

The services provided for this project included project management, topographic surveys, subsurface utility engineering, geotechnical investigations, drainage analysis, 2D hydrodynamic modeling, GIS floodplain mapping, FEMA LOMR, preparation of preliminary construction plans, development of final construction plans and special specifications, bid phase services, and construction administration. This project also included coordination with USACE for a nationwide 404 permit.

EDUCATION

MBA, Finance, University of Texas Arlington
BS, Civil Engineering, University of Texas Arlington

REGISTRATIONS

PE, TX No. 102274
CFM No. 0793-05N
TxDOT Precertified: 10.1.1, 10.2.1, 10.3.1
CPESC No. 5315
Diplomate, Water Resources Engineer

YEARS OF EXPERIENCE

24 years

YEARS AT FIRM

9 years

Jennifer Butcher, PE, PTOE, RSP1

Signs and Illumination

Jennifer is a licensed professional engineer and certified professional traffic operations engineer bringing more than 22 years of technical experience in both public and private sectors. Her experience includes traffic signal design, illumination design, ITS design, route planning, transportation modeling, traffic signal warrant studies, roadway level of service analyses, traffic impact studies, site access and circulation studies, traffic signal timing, traffic control plans and intersection layout design. Jennifer's years of field experience allow her to relate planning studies to real-world operation.



BLUE MOUND ROAD | Fort Worth, TX | *Traffic Engineering Task Manager*

The project scope included roundabout design for three intersections, two of which were in TxDOT right-of-way. The future anticipated traffic for the roadway section was analyzed to determine the number of lanes and level of service for each of the intersections. The traffic impact analysis and study combined data from developments along with Northwest School District to anticipate traffic flow both at the US 287 frontage road intersections and Blue Mound Road at Willow Springs.

SH 360 AT TRINITY BOULEVARD FIBER OPTIC DESIGN | Fort Worth, TX | *Traffic Engineering Task Manager*

Westwood designed fiber optic plans due to ramp modifications at the Trinity Parkway and SH 360 interchange. The plans accounted for fiber that would be cut during construction and included coordination of fiber termination at the satellite HUB on the north end of the project and the fusion splice to the existing cable at the south end of the project. Plans included details for the splice tray assignments for the fiber distribution unit at the satellite HUB, single mode and multimode fiber assignments to connect the existing fiber with the proposed fiber, and cabinet to cabinet fiber connections.

OAK GROVE & JOEL EAST ROAD IMPROVEMENTS | Fort Worth, TX | *Task Manager*

Jennifer was the task manager for illumination plans on almost 6,000 LF of roadway. The illumination plans along Oak Grove were designed to extend the existing lighting system to the north of the project but were designed on a separate electrical system to allow for future lighting expansion to the south. The overhead utility lines along Joel East made installation of lighting poles on either side of the roadway impossible. Therefore, lights were installed on ONCOR poles and powered from a nearby transformer.

US 377 INTERSECTION IMPROVEMENTS (KROGER DRIVE AND BASSWOOD BLVD) | Fort Worth, TX | *Project Engineer*

Jennifer contributed to the design and improvements of intersections, demonstrating her capability in analyzing multiple design alternatives and their impacts.

TRAFFIC ENGINEERING ON-CALL SERVICES | Fort Worth, TX | *Project Manager*

Jennifer led a team in designing 24 detector layouts for the Rosedale corridor in Fort Worth, utilizing the City's detector inventory to recommend locations for both existing and future hardware upgrades. They prioritized upgrading seven intersections with Iteris Vantage Vector Next equipment, focusing first on major intersections with inductive loops and broken detection to enhance signal performance data collection. Additionally, Jennifer assisted with field implementation and the setup of performance measures software at the central system.

EDUCATION

MS, Civil Engineering
Georgia Tech University
BS, Civil Engineering Texas
A&M University

REGISTRATIONS

PE, TX No. 96677
PTOE, No. 1875
RSP1, No. 977
TxDOT 1.3.1, 1.4.1, 1.7.1,
7.1.1, 7.3.1, 7.4.1, 7.5.1,
8.1.1, 8.2.1, 8.3.1, 8.4.1,
8.6.1

YEARS OF EXPERIENCE

22 years

YEARS AT FIRM

6 years

Dillon Burton, PE

Water and Sewer Design

Dillon is a highly skilled utilities/water engineer and has quickly become an invaluable asset to the Public Infrastructure Local Government team in Fort Worth. He specializes in the design and management of complex water infrastructure projects. Dillon's work focuses on water renewal and replacement projects, as well as comprehensive infrastructure improvements that enhance community resilience and sustainability. He has successfully managed and contributed to significant projects, demonstrating his ability to navigate complex requirements and stakeholder expectations. Dillon's expertise extends to project proposals, statements of qualifications, and technical aspects of water and sewer infrastructure design. His commitment to excellence and specialized knowledge make him a key contributor to Westwood's mission of delivering high-quality infrastructure solutions.



BENBROOK WATER AUTHORITY – 2024 WATER RENEWALS | Benbrook, TX | *Project Engineer*

Westwood provided civil design and surveying services for water main improvements for Benbrook Water Authority. This project consisted of the replacement of approximately 8,500 LF of six-inch and eight-inch water line. A combination of both open cut construction and pipe bursting were used to minimize disturbance and save costs.

DANIEL DRIVE | Arlington, TX | *Project Engineer*

Westwood provided civil design services for the reconstruction of Daniel Drive in Arlington, TX. This project consisted of the replacement of approximately 2,500 LF of existing asphalt roadway with a new 38-foot back-to-back concrete section, pedestrian improvements, illumination improvements, and storm drain improvements

MAIN STREET | Crowley, TX | *Project Engineer*

Westwood provided civil engineering, land surveying, and landscape architecture for the improvements of Main Street from Beverly Street to FM 731 in Crowley, Texas. The project scope includes two roundabout designs and a streetscape vision for a new look to the existing Main Street. The project was completed in two phases, and Dillon managed the roadway design.

The first phase consisted of reconstruction of the existing two-lane road with a continuous left turn lane with drainage ditches from FM 731 west to Magnolia Street. The roadway is a curb and gutter roadway with inlets and underground drainage systems. The continuous left turn lane was removed to add front-in and parallel street parking and bike lanes to both sides of the road. A wider sidewalk was designed to provide a more pedestrian-friendly environment. A roundabout was designed at the intersection of Main Street and Hampton Road.

The second phase is located from Magnolia Street to Beverly Street. This phase also has an existing two-lane road with drainage ditches, which was replaced with a curb and gutter roadway with inlets and underground drainage systems. Parallel only street parking will be added to both sides of the road due to the limited right-of-way width. Just as designed in the first phase, bike lanes and wider sidewalks were added to provide a more pedestrian friendly environment.

EDUCATION

BS, Civil Engineering Texas
A&M University

REGISTRATIONS

PE TX No. 144901

YEARS OF EXPERIENCE

6 years

YEARS AT FIRM

5 years

Dorothy Witmeyer, PLA, LGPP

Parks and Landscape Design

Dorothy is a senior project manager and a registered landscape architect with extensive experience in building partnerships with both public and private sector clients. Since joining Westwood in 2014, she has played a key role in leading projects that connect people with places, prioritizing effective communication and sustainable, collaborative practices to not only meet but exceed client expectations while enhancing the built environment.

With a strong commitment to integrating communities with their surroundings, Dorothy has applied her expertise to a wide range of project types, including public parks and plazas, downtown streetscapes, and comprehensive community planning initiatives. Her passion for creating vibrant landscapes is evident in her use of proven collaborative practices throughout the design and implementation process, resulting in spaces that truly resonate with their communities.

Dorothy's approach to landscape architecture transcends aesthetics, focusing on sustainable solutions that foster meaningful connections between people and the places they inhabit. Her dedication to improving the built environment, along with her ability to navigate the complexities of both public and private projects, makes her an invaluable asset to the Westwood team and the broader landscape architecture community.



BLUE MOUND ROAD IMPROVEMENTS | Fort Worth, TX | *Landscape Architect*

Westwood provided civil engineering, traffic engineering, land surveying, and landscape architecture services for improvements on Blue Mound Road and Willow Springs Road, including traffic analysis for four intersections and the design of a four-lane arterial roadway. The project determined that roundabouts would enhance service at two intersections, while signalized intersections were more suitable for the US 287 frontage roads, accommodating ongoing development and existing infrastructure. The design incorporated 10-foot-wide trails for pedestrians and cyclists, illumination for safety, and a closed conduit drainage system with over 5,100 LF of reinforced concrete pipe and box culvert.

CITY PLANNING SERVICES | Justin, TX | *Landscape Architect*

Westwood's planning team assisted the City of Justin in achieving its land use planning goals through comprehensive services, including development submittal review, zoning map updates, and land use regulation updates. We worked closely with the City to thoroughly revise its subdivision ordinance, which had not been comprehensively updated since 2007, addressing inconsistencies and aligning it with current engineering standards and development processes. The newly updated Subdivision Regulations Ordinance now offers clear guidance for staff and developers regarding permitting activities and public infrastructure requirements.

HARWOOD PAVING IMPROVEMENTS | Bedford, TX | *Landscape Architect*

Westwood was selected to provide civil and traffic engineering, land surveying, and landscape architecture services for the design of Harwood Road, a key east-west arterial in the City of Bedford, spanning over 21,000 LF. The project aims to reconstruct the existing divided four-lane road into a six-lane road with modern multi-modal facilities, including sidewalks, trails, and enhanced intersections, to accommodate increased traffic from nearby interstate construction. Additionally, Westwood collaborated with Innovative Transportation Solutions, Inc. to assist the City in securing construction funding and provided a comprehensive design that includes water mains, drainage, traffic signals, and wayfinding features.

EDUCATION

MLA, Landscape Architecture
University of Texas at Arlington

BA, History
University of Central Arkansas

REGISTRATIONS

PLA TX No. 3159

YEARS OF EXPERIENCE

10 years

YEARS AT FIRM

10 years

Mike Lewis, RPLS

Survey

Mike has more than 32 years of surveying experience. His duties at Westwood include managing and overseeing multiple large and complex land surveying projects simultaneously and directing the work activities of assigned survey managers and project surveyors. He oversees various project tasks with numerous internal and external engineering groups, administrative staff, clients, and review authorities. Mike's expertise includes municipal sector design surveying, geodetic control networks, large-scale topographic and boundary surveys, historical records research, easement preparation, platting, H&H Design Surveys, and GIS mapping.



TIMBERLINE ROAD DESIGN SURVEY | Fort Worth, TX | Survey Project Manager

Mike was the survey project manager for this residential street design survey of S. Timberline Road beginning at S. Timber Court and extending in a northerly direction for 800 feet, including the westerly 300 feet of Edge Hill Road, all of Lot 22, Block 16 of the Creek Addition and a segment of Dry Branch Creek. The project involved right-of-way delineation and topographic design surveying, including mapping existing underground utilities. Geodetic (GPS) and conventional procedures were utilized to accomplish the project tasks.

MATLOCK ROAD: WEST BARDIN ROAD TO SOUTHEAST GREEN OAKS BOULEVARD | Arlington, TX | Survey Project Manager

Westwood provided civil design, landscape architecture and land survey services for the improvement of Matlock Road between Bardin Road and Green Oaks Boulevard in the City of Arlington. The scope of the project included improvements at both intersections of Bardin Road and Green Oak Boulevard, and the widening of Matlock Road from a divided four-lane arterial road to a divided six-lane arterial road. A conceptual report was developed for Matlock Road since the existing right-of-way was not wide enough to allow for the upgraded divided six-lane arterial road. Three alternatives were developed, which included acquiring right-of-way east of Matlock, west of Matlock, and both sides of Matlock Road to maintain the existing road centerline. The conceptual design report included horizontal and vertical design, intersection layouts, right-of-way needs, and utility conflicts and relocations for each of the various alternatives. Ultimately, a recommendation was provided based on all the criteria and information.

BLUE MOUND ROAD IMPROVEMENTS | Fort Worth, TX | Survey

Westwood provided civil engineering, traffic engineering, land surveying, and landscape architecture services for the improvements of Blue Mound Road and Willow Springs Road. The project included traffic analysis, roundabout and signalized intersection design, arterial roadway design, and pedestrian and bicycle accommodations. The design also incorporated roadway illumination, phased construction to avoid school traffic delays and drainage system considerations for existing infrastructure. Michael led the Survey efforts for this project.

CITY OF ARLINGTON SOUTHEAST BRANCH LIBRARY | Arlington, TX | Survey

Westwood was selected to provide civil engineering and surveying services as part of a team working to provide remediation recommendations to the City of Arlington for the Southeast Branch Library. The existing library was experiencing large amounts of water entering the crawl space, which was causing many negative repercussions including vertical displacement of the foundation. As part of the team, Westwood provided site-based change recommendations that would help eliminate the large amount of water entering the crawl space, while staying with the City of Arlington's allocated project budget. Westwood also produced full civil engineering plans that reflected the approved recommendation.

EDUCATION

Advanced Survey Tech
Course, Texas A&M
University

Undergraduate Course,
Northlake College

Survey School, US Army Field
Artillery

REGISTRATIONS

RPLS TX No. 5773
TXDOT Precert: 15.1.1,
15.2.1, 15.2.2, 15.3.3,
15.3.5
Roadway Worker Protection
Certified; Railsafe Certified
TXDOT FSN/ESN: 15474

YEARS OF EXPERIENCE

32 years

YEARS AT FIRM

20 years

Travis Poechmann, PE

Master Planning

Travis is a project manager in the Water/Wastewater Department. His project responsibilities include utility master planning, water and sewer system hydraulic analysis, water and sewer pipeline design, and site work improvements for municipal facilities. He provides management of sub-consultants and also manages the department's water network analyses. His recent experience includes system planning and developing civil improvement plans and specifications for public agency approval. He is proficient in AutoCAD Civil 3D, Microsoft Works, ArcGIS, SewerCAD, WaterCAD, H2O Map, SSA, and Flowmaster.



SKYE CANYON WASTEWATER MASTER PLAN | Las Vegas, NV | *Project Manager*

Master planning for approximately 1520 acres including 9092 residential units, two schools and public facilities within four different Water Pressure Zones. Included an updated hydraulic model and infrastructure design using H2OMap software.

TULE SPRINGS WATER AND SEWER DESIGN | North Las Vegas, NV | *Project Manager*

Project Manager responsible for coordination with the City of North Las Vegas and responsible charge of the design and preparation of the master plan serving residential, commercial, and public facilities.

TULE SPRINGS WASTEWATER MASTER PLAN UPDATE | North Las Vegas, NV | *Project Manager*

Project Manager responsible for coordination with the City of North Las Vegas and responsible charge of the design and preparation of the master plan serving residential, commercial, and public facilities.

BLUE DIAMOND HILL WATER MASTER PLAN | Las Vegas, NV | *Project Manager*

The Blue Diamond Hill project includes 3,518 residential dwelling units with an average density of 1.75 units/acre. The residential uses are single-family, detached homes, attached townhomes/condominiums and active adult. The project also contains complementary Non-residential, office, institutional, public facility and resort uses. The water concept includes nine onsite pressure zones including multiple reservoirs, pump station, and PRV sites, and a large offsite water transmission system providing six miles of conveyance and 1,400+ feet of lift.

THE CANYONS 2760/2630 ZONE POTABLE WATER INFRASTRUCTURE | Henderson, NV | *Project Manager*

Project Manager responsible for design of the reservoir, pumping station, and potable water mains for a 141-acre hillside residential development. A master plan was prepared for design of the water and sewer mains, reservoir, pump station, roadways, and drainage facilities to accommodate the future development of the individual parcels within the master plan community. He conducted extensive coordination with COH including the preparation of civil improvement plans for a 970-gpm pumping station, 0.7 MG reservoir, two miles of 16-inch waterline, 54-inch ROFC wet tap, pressure reducing valve, three miles of public roadways, flood control basins, and traffic control plans.

MACDONALD HIGHLANDS PUMPING STATION AND RESERVOIR | Henderson, NV | *Project Manager*

MacDonald Highlands is a master planned development located in Henderson, Nevada. The development consists of 1,013 acres and is separated into multiple planning areas. This project provides water infrastructure to support Planning Area 18 which includes approximately 145 single family residential units. Project consists of a 330-gpm pumping station (Pump Station P-28), a 0.5 MG above-grade pre-stressed concrete reservoir (Reservoir R-39), approximately 5,800 feet of waterline.

EDUCATION

BS, Mechanical Engineering,
University of Nevada Reno

REGISTRATIONS

PE NV Civil No. 19277,
PE CO Civil No. 59966,
PE TX Civil No. 148620,
PE AZ Civil No. 74439

YEARS OF EXPERIENCE

21 years

YEARS AT FIRM

17

Project Experience

Westwood has a wide range of project experience, highlighted throughout this document. We successfully integrated our specialized design teams for many multi-discipline projects to serve our clients better. We have found that this approach is unique within the engineering community. Often, the same engineer who performs site designs may do roadway, utility, and drainage design. Experience has proven that an integrated team is more efficient.

New Fairview General Services

New Fairview, TX



Westwood has been providing civil engineering, land surveying, construction inspection, and landscape architecture services to the City of New Fairview since 2011. Their services include attending City Council meetings, coordinating with agencies and developers, and offering general engineering consultation. Key assignments involve capital improvements planning, reviewing subdivision agreements, city mapping, roadway analysis, and landscape architecture.

Westwood has collaborated with TxDOT on state highway expansions and worked with UTRWD and TRWD to secure drinking water for future residents. They have assisted with roadway planning and maintenance, contributing to two bond programs for roadway reconstruction in the past four years. Their role spans from design to construction administration, ensuring compliance with construction plans.

Additionally, Westwood reviews subdivision plans and permits, managing the city's growth through engineering and inspection services. They created a master thoroughfare plan to forecast road expansions and develop a transportation impact fee for developers. Currently, Westwood is facilitating discussions on connecting water and sewer infrastructure to support the development of two large subdivisions, which could add nearly 10,000 rooftops to the city. Their involvement exemplifies how Westwood supports sustainable city growth.

CLIENT

City of New Fairview

COMPLETION DATE

Ongoing

REFERENCE

John Cabrales Jr.
City Administrator

817-638-5366

cityadministrator@newfairview.org

Justin Swift Water

Justin, TX



WestWood provided project planning and strategically identified water mains that should be replaced and included in each phase of this project. It is anticipated that a phase will occur every two years for the next 10 years to allow proper inspection and to ensure minimal effect on the resident and business communities. WestWood also helped prepare the application and secure funding in the form of low interest loans from the State Water Implementation Fund managed by the Texas Water Development Board. The project, with all phases combined, is anticipated to cost a total \$12 million. Phase 1 through 4 of this project encompasses the most critical areas for replacement and includes water main replacements of old, leaky pipes within the Old Town area. The existing water mains identified for replacement range from ½- to six-inches in diameter. The proposed water mains range from six- to 12-inches. The total linear footage for main replacements is roughly 40,000 square feet.

CLIENT

City of Justin

COMPLETION DATE

Phase 1 Complete

Phase 2 Ongoing

REFERENCE

Josh Little, Public Works
Director

940.648.2541

jlittle@cityofjustin.com

Justin General Engineering

Justin, TX



Westwood is providing professional civil engineering, land surveying and landscape architecture services on an as-needed basis for the City of Justin, TX. Included in the scope of services are attendance at Council meetings, coordination with the City and outside agencies, and the performance of general engineering consultation for various projects. Specific assignments may include capital improvements planning and design; review of subdivision plats and plans; water, sewer, street and drainage studies and reports; city mapping; roadway analysis; land surveying; landscape architecture; and other services as requested. Part of the scope of the miscellaneous services and general consultation for the City is plan reviews for subdivisions along with miscellaneous improvements around the City that require permits. Justin is a growing city with quite a few subdivisions developing within the past three years. Westwood has been involved throughout the development process with predevelopment meetings to working through the subdivision and design requirements, ensuring final plat and plans meet the City's requirements. Westwood acts as an extension of City staff to help quickly review and provide comments for these subdivisions as well as general consultation to the City. One recent development Westwood has been a part of is Timberbrook. Timberbrook is the largest development coming into Justin and will be the largest development in the City at approximately 2,000 lots and with commercial use. Westwood has assisted in preliminary plan review along with review of the water and sewer models to ensure that the development provides adequate pressures within its development. These models are also reviewed to ensure that the City of Justin's water and sewer systems are not negatively impacted by the development, and that proper accommodations and improvements are made by the developer to the City of Justin's system to ensure a working system for current citizens and future residents.

CLIENT

City of Justin

COMPLETION DATE

Ongoing

REFERENCE

Josh Little, Public Works
Director

940.648.2541

jlittle@cityofjustin.com

Blue Mound Road/Willow Springs

City of Fort Worth, TX



Westwood provided civil engineering, land surveying and landscape architecture services for Blue Mound Road improvements from Willow Springs Road to US 287 in Fort Worth. Westwood staff worked to create roadway illumination design and signing and pavement marking plans, roundabout analysis and temporary signal design plans. Roadway illumination was designed according to the Town's preferred pole spacing and utilized Town standard specifications. The corridor also included a roundabout.

Westwood led the effort to analyze the lighting levels on the roundabout and place the poles to provide lighting calculations that are close to FHWA and IES lighting guidelines. Vertical illumination levels at crosswalks, as well as the horizontal illumination levels on the pavement, were studied. Plans were revised in 2018 to accommodate a roundabout design change, as well as create interim signal design plans for the Hwy 287 and Blue Mound interchange. The temporary signal design plans required custom signal phasing to accommodate two-way frontage roads.

Westwood worked with TxDOT to get the custom phasing approved which utilized an ITS cabinet with an Intellilight controller. The project scope also included roundabout design for three intersections, two of which were located in TxDOT right-of-way. The future anticipated traffic for the roadway section was analyzed to determine the number of lanes and level of service for each of the intersections.

The traffic impact analysis and study combined data from developments along with Northwest School District to anticipate traffic flow both at the US 287 frontage road intersections and Blue Mound Road at Willow Springs. Based on these future traffic counts, it was determined that roundabouts could provide a better level of service in the future. The proposed roundabouts had two lanes each and, in some areas, bypass or slip lanes were provided to allow right turn movements without entering the roundabout. The roundabouts were designed and then optimized using fastest path movements and analyzing conflict points.

CLIENT

City of Fort Worth

COMPLETION DATE

2020

REFERENCE

Raul Lopez, PE, Project Manager
for the City of Fort Worth

817.392.7818

raullopez@fortworthtexas.gov

SL 288 Reconstruction

Denton County, TX



Loop 288 was constructed from IH-35 to US 380 in 1987 with a four-lane divided highway with some grade separated interchanges and some at-grade intersections. TxDOT conducted a feasibility which concluded in the Spring of 2022.

The study team is working with Denton County and cities in the study area to identify land which has been purchased and right of way that is preserved for existing or future planned residential or commercial development. As the County's population grows, the options to build a new roadway or expand the existing US 380 become more limited and potential impacts to residential and commercial developments increase. The feasibility study will identified a preliminary roadway alignment or alignments to serve as a blueprint for City staff to begin preserving land now.

Westwood Professional Services was contracted by Denton County to provide a detailed schematic and ultimate PS&E (design services) to upgrade this to a six-lane freeway section with frontage roads and special use paths (SUPs). This work includes a six-lane connector between US 380 and Loop 288 and the upgrade of US 380 from a seven-lane roadway section to a full six-lane freeway with frontage roads.

The limits of this project are from IH-35 to Trinity Road at US 380 for a length of nine miles. This includes eight grade separated intersections along with braided ramps and four-level direct connectors. Coordination with UPRR is required for this project along with numerous creek crossings.

Along with schematic design services our work includes environmental documents, traffic studies, geotechnical studies, subsurface utility engineering and bridge design. All work is being done in Open Roads Designer (ORD) which will produce a full 3-D model and ultimately a fly through dynamic presentation.

CLIENT

Denton County

COMPLETION DATE

N/A

REFERENCE

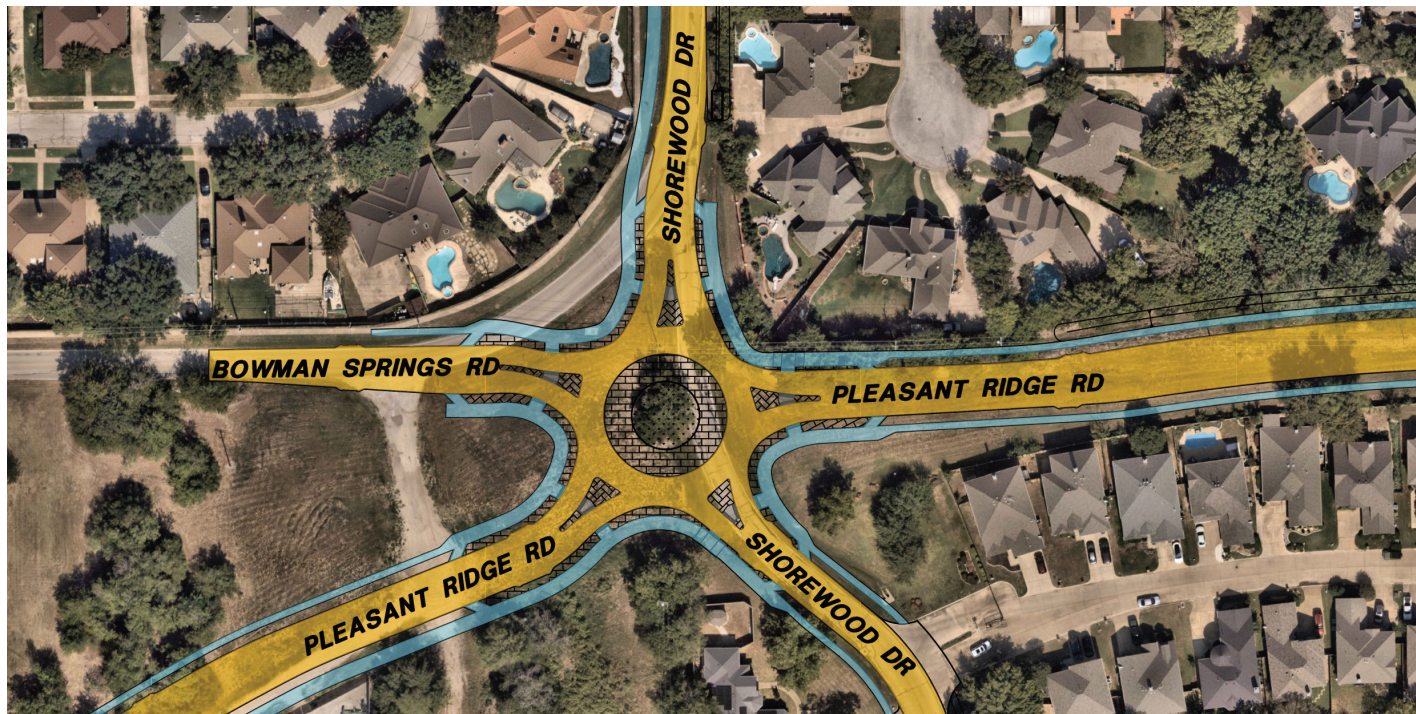
John Polster, Program Manager
for Denton County

920.484.2525

johnp@itsinc-tx.com

Pleasant Ridge Road

Arlington, TX



Westwood provided civil design, land surveying, and landscape architecture services for the Pleasant Ridge Road Project with the City of Arlington. The project consisted of 4,000 LF of concrete undivided roadway from Plumwood Drive to Enchanted Bay Boulevard and included a five-leg roundabout at the intersection of Pleasant Ridge Road, Bowman Springs, and Shorewood Drive. The roadway was proposed to be constructed within an existing and unused ROW to complete a connection in accordance with the city's Master Thoroughfare Plan. A bid alternative was also included for a reconstruction of Shorewood Drive from Pleasant Ridge to Blackberry Drive, approximately 800 LF. Shorewood Drive is an existing neighborhood collector with drainage ditches on each side and proposed to be a concrete curbed section. The single-lane roundabout included entry for five intersecting legs and was designed to balance fastest paths, sight distance, and existing ROW limits. The landscape architecture team designed the roundabout improvements for a low maintenance but pleasing aesthetic that matched with other roundabouts within the city. A key design constraint on this project was to cause no rise in water surface elevations for any of the receiving waterways. There were three drainage outfalls on the project: a recently constructed storm system at Bowman Springs, a concrete lined channel between homes, and roadside ditches along Shorewood Drive. Design alternatives for detention basins within existing ROW were analyzed but ultimately were not included due to the cost-benefit of the improvements. The storm system consisted of approximately 4,500 LF of pipe ranging in size from 18" RCP up to 10'x6' direct-drive box culverts. Roadway illumination was designed for the project and a conduit system for future fiber networks to utilize for a combined length of 11,000 LF and 38 illumination poles.

Along with schematic design services our work includes environmental documents, traffic studies, geotechnical studies, subsurface utility engineering and bridge design. All work is being done in Open Roads Designer (ORD) which will produce a full 3-D model and ultimately a fly through dynamic presentation.

CLIENT

City of Arlington

COMPLETION DATE

Ongoing Design - 2025

REFERENCE

Sabino Martin, PE, Project
Engineer for Department of
Public Works

817.459.6582

sabino.martin@arlingtontx.gov

Project Approach and Methodology

Project Delivery Method

Westwood has more than 50 years of experience providing civil engineering design and surveying services for infrastructure projects involving civil engineering, surveying and landscape architecture. Our professional personnel bring extensive local experience that is essential to the success of any project. This depth of experience enables Westwood to provide an overall approach that has proven successful in the past for similar projects which consists of:

- Achieving the design goals for each project on an individual basis
- Designing and constructing within the established project schedule
- Providing minimal impact to adjacent utilities and the community
- Completing within the established project budget
- Seamlessly integrating into the City's current infrastructure system

We believe that obtaining these objectives requires maximizing the organization and responsiveness of the project management, along with the standardization of the design effort. The following aspects of our project approach are the foundation of how Westwood will deliver these projects.

Project Management and Quality Control Procedures

Project Management

Effective project management and communication are paramount to project success. We will work with City staff to establish a coordination plan at the onset of the project. Our project management tasks include:

- Lead, manage and direct design team activities, allocate team resources and ensure QA/QC practices are followed
- Communicate efficiently internally among team members and externally among project stakeholders
- Provide monthly updates detailing the project status, comments and decisions log
- Attend and facilitate meetings with the City and stakeholders, as necessary, to gather information, present results and build consensus for the project
- Adhere to project schedule, budget and City invoicing and internal reporting practices
- Submit project deliverables to the satisfaction of the City

During the project development phase, a kick-off meeting will be held with the City to establish goals and time frames that deliverables will be expected. Westwood will develop a spreadsheet listing identified tasks and the number of hours needed to complete those tasks. Upon determining the required

amount of effort needed to complete the project, Westwood will commit the required resources to the project in order to meet or exceed the deadlines set forth by the City.

One key to staying on schedule is to develop a realistic and complete schedule at the beginning of the project. Allowing adequate time for internal and external reviews is a critical component of quality design work. Closely monitoring the production schedule by tracking the effort spent on a task and comparing it to the time budgeted for that given task ensures the project will proceed efficiently. The Project Manager monitors progress using Microsoft Excel as well as Microsoft Project when warranted. The Microsoft Project software is used by Westwood to assign resources necessary to meet client goals in a timely manner. By committing the proper resources from the start and for the duration of a project, Westwood avoids pulling personnel from other projects as deadlines draw near.

Quality Control Procedures

Since inception, Westwood has been dedicated to a company-wide commitment to quality assurance. Our QA/QC process reflects a philosophy that emphasizes the prevention of errors rather than merely checking and counting. We understand how important it is to provide a work product that has already undergone a thorough and complete review before the client lays eyes on it. The QA/QC Manager role for this project will be fulfilled by Brian O'Neill PE, CFM who has more than 31 years of experience and considerable experience in Tarrant county both for the County and cities within Tarrant county.

Standardized "Checklists and Forms"

Westwood utilizes checklists by all survey and engineering office personnel during the development of models, preparation of field surveys, report development, OPCC and design submittals. Our checklists are started at the beginning of the project rather than after the work has been completed. A final review by an experienced discipline-specific reviewer is conducted for each step in the analysis prior to advancing to the next step. Comments from the discipline-specific reviewer are addressed and initialed by the design engineer. The QA/QC Manager back checks and reviews all work product before submittal to the Client to reduce the risk of errors and omissions. We know our rigorous QA/QC program will reduce errors and omissions while helping to streamline the review process for the City.

Constructability, Opinions of Probable Cost & County Support

Constructability

Westwood's approach to constructability starts early in the life of the project. Our Project Manager and QA/QC Manager will conduct constructability reviews at each phase of the project. Our constructability reviews will consist of looking for critical issues that would impact the project schedule or budget. Some of these critical issues include utility conflicts, potential right-of-way or easement requirements, and permits from other agencies such as TxDOT, the railroad, TCEQ, FEMA or USACE.

Opinion of Probable Cost

One of the most crucial items of our clients is the estimation of construction costs. The opinions we provide are often the basis of our client's capital improvements budget and wide variations between the opinion and actual construction cost, especially at the last moment, can create unnecessary hardships.

Westwood will prepare a pre-design opinion of construction cost and update it in conjunction with each submittal.

Well researched bid prices play a big role in the accuracy of any opinion of cost. Ideally, unit prices will be gleaned from a recent project of the same size and scope completed near the one being estimated. Westwood will also utilize any resource available (such as TxDOT published rolling bid prices) to provide the most current and relevant unit process. When appropriate, we use previous projects for benchmark unit pricing. Westwood's relationships with various contractors has given us an opportunity to continuously verify unit prices.

As a general rule, every opinion of cost will include a contingency amount. Early in the design, when the quantities and unit prices are less confident, the contingency amount will be higher. As the design is refined and the bidding date nears, the contingency is reduced to reflect the level of confidence in the opinion of costs. Typically, the contingency starts at 25-30% at the concept design level and drops to 10% or less at the 100% construction document level.

Design Approach

An effective design project approach begins with responsiveness and sound project management of a well thought out design plan. Our successful experience with design projects involves implementing a phased design approach. The submittals are made at conceptual, preliminary and final levels of design with follow-up meetings to obtain feedback and ensure the City's needs are understood and addressed throughout the process.

Conceptual (30%) Design: We strongly believe in getting our engineers in the field so they can conduct visual verification of design constraints and existing infrastructure configuration. Putting "boots on the ground" often leads to identifying potential issues that can't be found unless you're out in the field.

One of our primary goals during design is to ensure new problems are not created or shifted somewhere else as a result of the project. Our team of engineers will conduct a holistic analysis that extends beyond the immediate limits of the project.

We look for big picture items that could impact project budget and schedule, such as potential permitting requirements, right-of-way and easement needs, utility conflicts and construction phasing. We understand that funds are limited and creative solutions that will fit within the City's budget are necessary for the project to be a success. Our team will also aggressively pursue alternatives that utilize existing infrastructure in an effort to reduce construction costs and minimize disruptions during construction. Knowing the critical hurdles with creative, yet feasible alternatives that fit within the budget, allows the City to make fully informed decisions to keep the project moving forward.

Preliminary (60%) Design: The primary objective of the preliminary design is to carry the framework set forth in the conceptual design forward into plan, specifications and opinion of probable cost. Critical coordination items will commence. Franchise utilities will be contacted to alert them to the upcoming construction; easements will be prepared and coordination with outside permitting agencies will begin.

Final (90%) Design: All items brought to the preliminary level will be readied for bidding. The opinion of probable cost will be updated based on the most current available information, and plans and specifications will be finalized. All easements and permits will be acquired and franchise utilities cleared from conflict. The project will then be ready for bidding and construction. Westwood and our proposed team have extensive experience with similar roadway projects including similar standards and delivery methods. Upon completion of the design, Westwood will deliver paper copies to the City as required for in-house viewing of documents.

Bid Phase Services

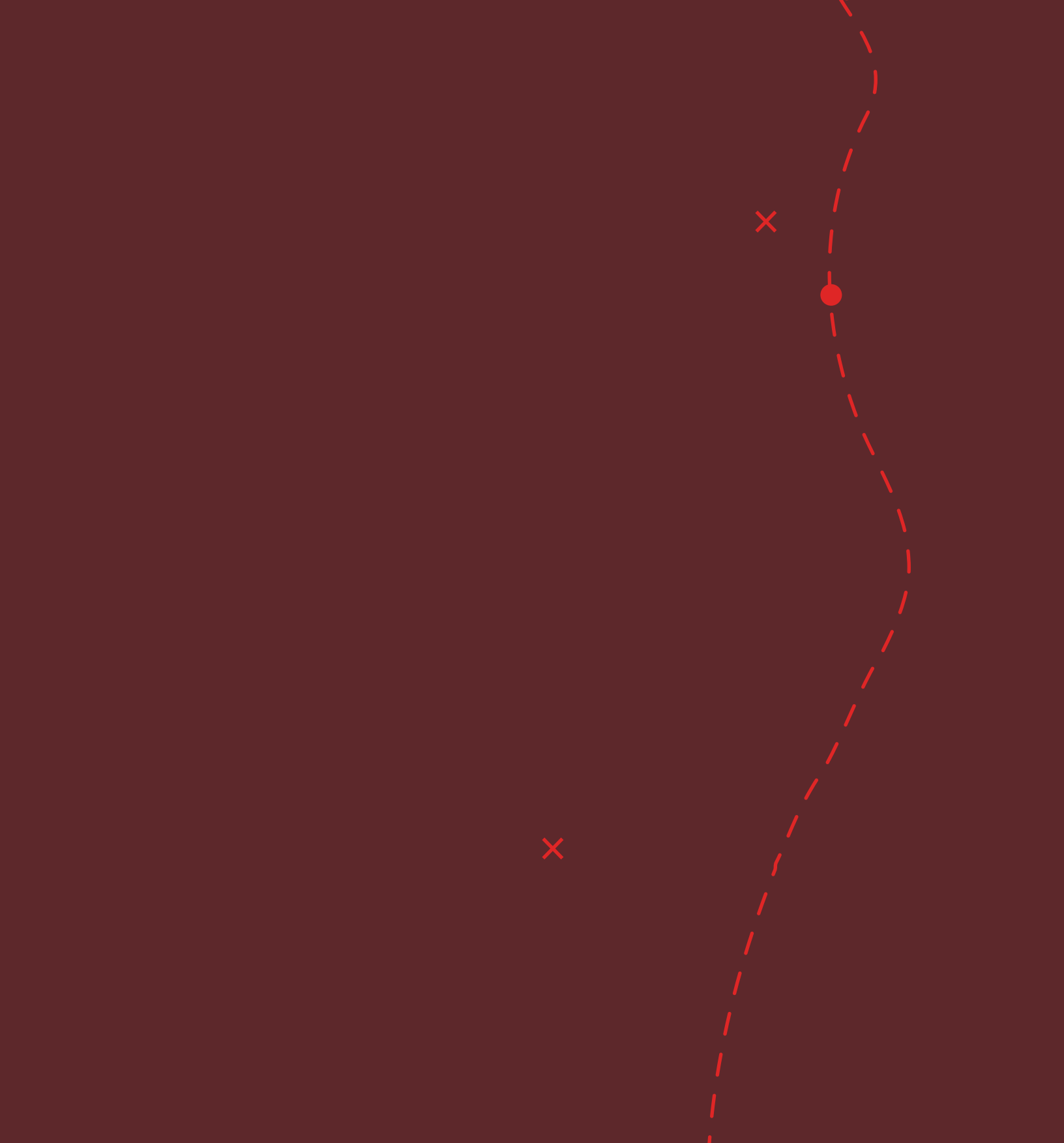
We know our services do not end with a final set of design documents. There needs to be continuity between the design and actual construction. Westwood will manage the advertisement and bidding of the project. We do this by preparing a draft advertisement, furnishing and distributing plans and specifications, answering questions, maintaining a list of planholders, assisting county staff in the pre-bid conference, and preparing addenda. Once the bidding has been completed, we will assist with bid openings, provide bid tabulations, evaluate and recommending low bidders, as requested, and assist in a pre-construction conference.

Construction Phase Services

We feel it is important to have the design engineer who prepared the plans also be involved during construction. Our construction administration and inspection is geared towards maintaining a proactive role in the project all the way through completion. We are especially sensitive to how crucial it is to provide quick responses during construction while issues are still relevant. We will ensure requests for information and clarifications have an immediate response. We will provide site visits for each phase of construction with written construction observation reports submitted to the City in a timely manner.

Our involvement in construction administration also includes assisting with final inspection, preparing recommendations of final acceptance and preparation of record drawings. The Westwood Team will provide full construction phase services including construction administration and daily inspection. We understand how important it is to provide a work product that has already undergone a thorough and complete review before the client lays eyes on it.

At Westwood, we pride ourselves on our repeat clients and our ability to represent their interests. This stems from us working to understand the specific needs of each client and tailoring our approach to their detailed needs.



	CITY OF KENNEDALE MONTHLY FINANCIAL REPORT Month Ended November 2023 EXECUTIVE OVERVIEW
TO Mayor and Members of City Council Darrell Hull, City Manager FROM Jon Horton, Finance Director DATE December 17, 2024 SUBJECT Monthly Financial Report for November 2024	

Below is an overview of the monthly financial results for the current fiscal year through November. Detail schedules for each fund are attached for your review.

Results through November represent 16.7% of the fiscal year.

GENERAL FUND (01)

- ◇ Property tax revenues received year-to-date \$791,458; 12.7% of total budget; prior year receipts through November were 10.1% of budget.
- ◇ Sales tax revenues received year-to-date \$1,410; 0.1% of total budget; receipts from the State are two months delayed; i.e. October sales taxes are received in December; November in January
- ◇ General Fund expenditures year-to-date \$2,089,852; 16.4% of total budget
- ◇ Fund Balance year-to-date is \$3,413,319; 96 days of total budgeted expenditures and transfers out

WATER/SEWER FUND (10)

- ◇ *Water service sales year-to-date \$320,147; 9.6% of budget
- ◇ *Sewer service sales year-to-date \$205,025; 8.9% of budget
- ◇ Utility Billing and Operations expenditures year-to-date \$967,708; 25.8% of total budget

STORMWATER FUND (07)

- ◇ *Drainage fees year-to-date \$45,440; 8.3% of budget
- ◇ Stormwater Fund expenditures year-to-date \$42,913; 16.2% of total budget
- ◇ Working Capital year-to-date is \$796,137; 1,098 days of total budgeted expenditures and transfers out

EDC FUND (15)

- ◇ Sales tax revenues received year-to-date \$450; 0.7% of total budget; receipts from the State are two months delayed; i.e. October sales taxes are received in December; November in January
- ◇ *Rental fees for the Shopping Center year-to-date \$35,168; 11.3% of total budget
- ◇ EDC Operations expenditures year-to-date \$117,268; 10% of total budget
- ◇ EDC Town Shopping Center expenditures year-to-date \$163,793; 9.6% of total budget
- ◇ Fund Balance year-to-date is \$2,088,920; 627 days of total budgeted expenditures and transfers out.

*Indicates November activity was not available at time of publish.



City of Kennedale, TX

Budget Report for Short Fiscals Group Summary

For Fiscal: 2024-2025 Period Ending: 11/30/2024

Progra...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 01 - GENERAL FUND						
Department: 00 - REVENUE						
00 - Revenue	12,409,117.00	12,409,117.00	911,479.15	1,284,244.84	-11,124,872.16	10.35%
Department: 00 - REVENUE Total:	12,409,117.00	12,409,117.00	911,479.15	1,284,244.84	-11,124,872.16	10.35%
Department: 01 - CITY MANAGER						
01 - Operations	378,229.00	378,229.00	37,486.97	52,948.33	325,280.67	14.00%
Department: 01 - CITY MANAGER Total:	378,229.00	378,229.00	37,486.97	52,948.33	325,280.67	14.00%
Department: 02 - MAYOR AND COUNCIL						
01 - Operations	201,950.00	201,950.00	30,845.04	27,002.14	174,947.86	13.37%
Department: 02 - MAYOR AND COUNCIL Total:	201,950.00	201,950.00	30,845.04	27,002.14	174,947.86	13.37%
Department: 03 - CITY SECRETARY						
01 - Operations	215,458.00	215,458.00	17,706.59	35,735.95	179,722.05	16.59%
Department: 03 - CITY SECRETARY Total:	215,458.00	215,458.00	17,706.59	35,735.95	179,722.05	16.59%
Department: 04 - MUNICIPAL COURT						
01 - Operations	320,764.00	320,764.00	22,946.46	35,959.97	284,804.03	11.21%
Department: 04 - MUNICIPAL COURT Total:	320,764.00	320,764.00	22,946.46	35,959.97	284,804.03	11.21%
Department: 05 - HUMAN RESOURCES						
01 - Operations	210,081.00	210,081.00	16,720.77	23,436.37	186,644.63	11.16%
Department: 05 - HUMAN RESOURCES Total:	210,081.00	210,081.00	16,720.77	23,436.37	186,644.63	11.16%
Department: 07 - FINANCE						
01 - Operations	581,973.00	581,973.00	96,821.25	119,223.45	462,749.55	20.49%
Department: 07 - FINANCE Total:	581,973.00	581,973.00	96,821.25	119,223.45	462,749.55	20.49%
Department: 09 - POLICE						
01 - Operations	3,698,958.00	3,698,958.00	323,961.08	668,100.11	3,030,857.89	18.06%
02 - SRO Program	217,094.00	217,094.00	24,566.56	34,683.11	182,410.89	15.98%
Department: 09 - POLICE Total:	3,916,052.00	3,916,052.00	348,527.64	702,783.22	3,213,268.78	17.95%
Department: 10 - FIRE						
01 - Operations	3,353,570.00	3,353,570.00	279,182.89	389,689.82	2,963,880.18	11.62%
Department: 10 - FIRE Total:	3,353,570.00	3,353,570.00	279,182.89	389,689.82	2,963,880.18	11.62%
Department: 12 - COMMUNITY DEVELOPMENT						
01 - Operations	693,806.00	693,806.00	51,668.82	69,194.81	624,611.19	9.97%
Department: 12 - COMMUNITY DEVELOPMENT Total:	693,806.00	693,806.00	51,668.82	69,194.81	624,611.19	9.97%
Department: 16 - SENIOR CITIZEN CENTER						
01 - Operations	101,900.00	101,900.00	3,185.30	5,941.59	95,958.41	5.83%
Department: 16 - SENIOR CITIZEN CENTER Total:	101,900.00	101,900.00	3,185.30	5,941.59	95,958.41	5.83%
Department: 17 - LIBRARY						
01 - Operations	590,536.00	590,536.00	46,664.59	68,389.40	522,146.60	11.58%
Department: 17 - LIBRARY Total:	590,536.00	590,536.00	46,664.59	68,389.40	522,146.60	11.58%
Department: 18 - COMMUNICATIONS						
01 - Operations	23,500.00	23,500.00	-138.29	-138.29	23,638.29	-0.59%
Department: 18 - COMMUNICATIONS Total:	23,500.00	23,500.00	-138.29	-138.29	23,638.29	-0.59%
Department: 20 - PUBLIC WORKS						
03 - Streets	1,379,928.00	1,379,928.00	92,683.67	194,343.91	1,185,584.09	14.08%
04 - Parks	112,500.00	112,500.00	5,631.37	6,553.12	105,946.88	5.82%
Department: 20 - PUBLIC WORKS Total:	1,492,428.00	1,492,428.00	98,315.04	200,897.03	1,291,530.97	13.46%
Department: 90 - NON DEPARTMENTAL						
01 - Operations	865,895.00	865,895.00	24,530.49	358,788.48	507,106.52	41.44%

Budget Report for Short Fiscals

For Fiscal: 2024-2025 Period Ending: 11/30/2024

Progra...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Department: 90 - NON DEPARTMENTAL Total:	865,895.00	865,895.00	24,530.49	358,788.48	507,106.52	41.44%
Fund: 01 - GENERAL FUND Surplus (Deficit):	-537,025.00	-537,025.00	-162,984.41	-805,607.43	-268,582.43	150.01%
Fund: 02 - GENERAL DEBT SERVICE FUND						
Department: 00 - REVENUE						
00 - Revenue	2,906,789.00	2,906,789.00	259,201.66	307,519.78	-2,599,269.22	10.58%
Department: 00 - REVENUE Total:	2,906,789.00	2,906,789.00	259,201.66	307,519.78	-2,599,269.22	10.58%
Department: 21 - DEBT SERVICE						
06 - Debt Service	2,603,769.00	2,603,769.00	0.00	0.00	2,603,769.00	0.00%
Department: 21 - DEBT SERVICE Total:	2,603,769.00	2,603,769.00	0.00	0.00	2,603,769.00	0.00%
Fund: 02 - GENERAL DEBT SERVICE FUND Surplus (Deficit):	303,020.00	303,020.00	259,201.66	307,519.78	4,499.78	101.48%
Fund: 04 - CAPITAL PROJECTS FUND						
Department: 00 - REVENUE						
00 - Revenue	19,935.00	19,935.00	27,478.67	28,269.72	8,334.72	141.81%
Department: 00 - REVENUE Surplus (Deficit):	19,935.00	19,935.00	27,478.67	28,269.72	8,334.72	141.81%
Fund: 04 - CAPITAL PROJECTS FUND Surplus (Deficit):	19,935.00	19,935.00	27,478.67	28,269.72	8,334.72	141.81%
Fund: 05 - CAPITAL REPLACEMENT FUND						
Department: 00 - REVENUE						
00 - Revenue	154,200.00	154,200.00	11,869.48	23,469.48	-130,730.52	15.22%
Department: 00 - REVENUE Total:	154,200.00	154,200.00	11,869.48	23,469.48	-130,730.52	15.22%
Department: 30 - VEHICLE/COMPUTER REPLACEMENT						
17 - Vehicle Replacement	79,668.00	79,668.00	4,420.01	8,437.92	71,230.08	10.59%
Department: 30 - VEHICLE/COMPUTER REPLACEMENT Total:	79,668.00	79,668.00	4,420.01	8,437.92	71,230.08	10.59%
Fund: 05 - CAPITAL REPLACEMENT FUND Surplus (Deficit):	74,532.00	74,532.00	7,449.47	15,031.56	-59,500.44	20.17%
Fund: 07 - STORMWATER UTILITY FUND						
Department: 00 - REVENUE						
00 - Revenue	311,150.00	311,150.00	1,517.05	27,402.55	-283,747.45	8.81%
Department: 00 - REVENUE Total:	311,150.00	311,150.00	1,517.05	27,402.55	-283,747.45	8.81%
Department: 35 - STORMWATER UTILITY FEE						
01 - Operations	264,474.00	264,474.00	19,441.74	42,912.58	221,561.42	16.23%
Department: 35 - STORMWATER UTILITY FEE Total:	264,474.00	264,474.00	19,441.74	42,912.58	221,561.42	16.23%
Fund: 07 - STORMWATER UTILITY FUND Surplus (Deficit):	46,676.00	46,676.00	-17,924.69	-15,510.03	-62,186.03	-33.23%
Fund: 10 - WATER/SEWER FUND						
Department: 00 - REVENUE						
00 - Revenue	14,736,006.00	14,736,006.00	54,530.99	665,831.00	-14,070,175.00	4.52%
Department: 00 - REVENUE Total:	14,736,006.00	14,736,006.00	54,530.99	665,831.00	-14,070,175.00	4.52%
Department: 36 - WATER/SEWER						
01 - Operations	2,596,882.00	2,596,882.00	358,211.72	767,175.03	1,829,706.97	29.54%
06 - Debt Service	394,830.00	394,830.00	0.00	0.00	394,830.00	0.00%
09 - Capital Projects	8,300,000.00	8,300,000.00	61,624.31	68,159.13	8,231,840.87	0.82%
15 - Utility Billing	2,126,675.00	2,126,675.00	197,633.85	200,533.20	1,926,141.80	9.43%
Department: 36 - WATER/SEWER Total:	13,418,387.00	13,418,387.00	617,469.88	1,035,867.36	12,382,519.64	7.72%
Department: 90 - NON DEPARTMENTAL						
00 - Revenue	805,185.00	805,185.00	64,035.47	127,196.72	677,988.28	15.80%
01 - Operations	0.00	0.00	415.45	17,645.98	-17,645.98	0.00%
Department: 90 - NON DEPARTMENTAL Total:	805,185.00	805,185.00	64,450.92	144,842.70	660,342.30	17.99%
Fund: 10 - WATER/SEWER FUND Surplus (Deficit):	512,434.00	512,434.00	-627,389.81	-514,879.06	-1,027,313.06	-100.48%
Fund: 12 - COURT SECURITY FUND						
Department: 00 - REVENUE						
00 - Revenue	9,235.00	9,235.00	882.57	1,901.12	-7,333.88	20.59%
01 - Operations	-26,570.00	-26,570.00	0.00	20,570.00	-47,140.00	-77.42%
Department: 00 - REVENUE Surplus (Deficit):	35,805.00	35,805.00	882.57	-18,668.88	-54,473.88	-52.14%
Fund: 12 - COURT SECURITY FUND Surplus (Deficit):	35,805.00	35,805.00	882.57	-18,668.88	-54,473.88	-52.14%

Budget Report for Short Fiscals

For Fiscal: 2024-2025 Period Ending: 11/30/2024

Progra...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 13 - CAPITAL BOND FUND						
Department: 00 - REVENUE						
00 - Revenue	356,600.00	356,600.00	42,966.95	95,891.26	-260,708.74	26.89%
Department: 00 - REVENUE Total:	356,600.00	356,600.00	42,966.95	95,891.26	-260,708.74	26.89%
Department: 11 - CAPITAL PROJ-FIRE STATION						
09 - Capital Projects	9,279,097.00	9,279,097.00	8,407.50	8,407.50	9,270,689.50	0.09%
Department: 11 - CAPITAL PROJ-FIRE STATION Total:	9,279,097.00	9,279,097.00	8,407.50	8,407.50	9,270,689.50	0.09%
Department: 42 - NEW HOPE ROAD						
09 - Capital Projects	0.00	0.00	-97,547.44	-97,547.44	97,547.44	0.00%
Department: 42 - NEW HOPE ROAD Total:	0.00	0.00	-97,547.44	-97,547.44	97,547.44	0.00%
Department: 43 - SAFE ROUTES TO SCHOOL						
09 - Capital Projects	0.00	0.00	8,052.34	18,552.34	-18,552.34	0.00%
Department: 43 - SAFE ROUTES TO SCHOOL Total:	0.00	0.00	8,052.34	18,552.34	-18,552.34	0.00%
Department: 44 - 2019 TAX NOTES PROJECTS						
09 - Capital Projects	0.00	0.00	2,930.10	309,805.99	-309,805.99	0.00%
Department: 44 - 2019 TAX NOTES PROJECTS Total:	0.00	0.00	2,930.10	309,805.99	-309,805.99	0.00%
Department: 46 - 3 CTY ROAD/CIP 2008 & PRIOR						
09 - Capital Projects	1,500,000.00	1,500,000.00	0.00	0.00	1,500,000.00	0.00%
Department: 46 - 3 CTY ROAD/CIP 2008 & PRIOR Total:	1,500,000.00	1,500,000.00	0.00	0.00	1,500,000.00	0.00%
Department: 51 - SONORA PARK						
09 - Capital Projects	1,500,000.00	1,500,000.00	0.00	0.00	1,500,000.00	0.00%
Department: 51 - SONORA PARK Total:	1,500,000.00	1,500,000.00	0.00	0.00	1,500,000.00	0.00%
Fund: 13 - CAPITAL BOND FUND Surplus (Deficit):	-11,922,497.00	-11,922,497.00	121,124.45	-143,327.13	11,779,169.87	1.20%
Fund: 14 - PARK DEDICATION FUND						
Department: 00 - REVENUE						
00 - Revenue	32,100.00	32,100.00	1,773.98	4,004.70	-28,095.30	12.48%
Department: 00 - REVENUE Total:	32,100.00	32,100.00	1,773.98	4,004.70	-28,095.30	12.48%
Department: 51 - SONORA PARK						
09 - Capital Projects	100,000.00	100,000.00	0.00	0.00	100,000.00	0.00%
Department: 51 - SONORA PARK Total:	100,000.00	100,000.00	0.00	0.00	100,000.00	0.00%
Fund: 14 - PARK DEDICATION FUND Surplus (Deficit):	-67,900.00	-67,900.00	1,773.98	4,004.70	71,904.70	-5.90%
Fund: 15 - EDC4B FUND						
Department: 00 - REVENUE						
00 - Revenue	1,105,973.00	1,105,973.00	15,302.02	24,990.63	-1,080,982.37	2.26%
23 - TownCenter	310,807.00	310,807.00	0.00	35,168.12	-275,638.88	11.32%
Department: 00 - REVENUE Total:	1,416,780.00	1,416,780.00	15,302.02	60,158.75	-1,356,621.25	4.25%
Department: 06 - ADMINISTRATION						
01 - Operations	1,178,393.00	1,178,393.00	69,238.21	117,268.12	1,061,124.88	9.95%
06 - Debt Service	168,213.00	168,213.00	5,133.25	20,517.75	147,695.25	12.20%
Department: 06 - ADMINISTRATION Total:	1,346,606.00	1,346,606.00	74,371.46	137,785.87	1,208,820.13	10.23%
Department: 53 - TOWN SHOPPING CENTER						
00 - Revenue	164,000.00	164,000.00	0.00	0.00	164,000.00	0.00%
23 - TownCenter	106,740.00	106,740.00	0.00	26,007.19	80,732.81	24.36%
Department: 53 - TOWN SHOPPING CENTER Total:	270,740.00	270,740.00	0.00	26,007.19	244,732.81	9.61%
Fund: 15 - EDC4B FUND Surplus (Deficit):	-200,566.00	-200,566.00	-59,069.44	-103,634.31	96,931.69	51.67%
Fund: 16 - COURT TECHNOLOGY FUND						
Department: 00 - REVENUE						
00 - Revenue	-2,860.00	-2,860.00	719.22	1,534.13	4,394.13	-53.64%
Department: 00 - REVENUE Surplus (Deficit):	-2,860.00	-2,860.00	719.22	1,534.13	4,394.13	-53.64%
Fund: 16 - COURT TECHNOLOGY FUND Surplus (Deficit):	-2,860.00	-2,860.00	719.22	1,534.13	4,394.13	-53.64%
Fund: 18 - LOCAL YOUTH DIVERSION FUND						
Department: 00 - REVENUE						
00 - Revenue	685.00	685.00	19.40	53.78	-631.22	7.85%

Budget Report for Short Fiscals

For Fiscal: 2024-2025 Period Ending: 11/30/2024

Program...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Department: 00 - REVENUE Total:	685.00	685.00	19.40	53.78	-631.22	7.85%
Fund: 18 - LOCAL YOUTH DIVERSION FUND Total:	685.00	685.00	19.40	53.78	-631.22	7.85%
Fund: 21 - TIF #1 (NEW HOPE) FUND						
Department: 00 - REVENUE						
00 - Revenue	250,006.00	250,006.00	1,287.17	2,921.44	-247,084.56	1.17%
Department: 00 - REVENUE Total:	250,006.00	250,006.00	1,287.17	2,921.44	-247,084.56	1.17%
Department: 06 - ADMINISTRATION						
01 - Operations	150,000.00	150,000.00	0.00	0.00	150,000.00	0.00%
06 - Debt Service	228,229.00	228,229.00	0.00	0.00	228,229.00	0.00%
Department: 06 - ADMINISTRATION Total:	378,229.00	378,229.00	0.00	0.00	378,229.00	0.00%
Fund: 21 - TIF #1 (NEW HOPE) FUND Surplus (Deficit):	-128,223.00	-128,223.00	1,287.17	2,921.44	131,144.44	-2.28%
Fund: 30 - HOTEL/MOTEL TAX FUND						
Department: 00 - REVENUE						
00 - Revenue	20,900.00	20,900.00	182.29	490.63	-20,409.37	2.35%
Department: 00 - REVENUE Total:	20,900.00	20,900.00	182.29	490.63	-20,409.37	2.35%
Department: 06 - ADMINISTRATION						
01 - Operations	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00%
Department: 06 - ADMINISTRATION Total:	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00%
Fund: 30 - HOTEL/MOTEL TAX FUND Surplus (Deficit):	5,900.00	5,900.00	182.29	490.63	-5,409.37	8.32%
Fund: 31 - POLICE SEIZURE FUND						
Department: 00 - REVENUE						
00 - Revenue	160.00	160.00	35.26	94.85	-65.15	59.28%
Department: 00 - REVENUE Total:	160.00	160.00	35.26	94.85	-65.15	59.28%
Department: 09 - POLICE						
00 - Revenue	0.00	0.00	-1,606.06	-1,606.06	1,606.06	0.00%
Department: 09 - POLICE Total:	0.00	0.00	-1,606.06	-1,606.06	1,606.06	0.00%
Fund: 31 - POLICE SEIZURE FUND Surplus (Deficit):	160.00	160.00	1,641.32	1,700.91	1,540.91	1,063.07%
Fund: 32 - LIBRARY BUILDING FUND						
Department: 00 - REVENUE						
00 - Revenue	210.00	210.00	14.88	76.24	-133.76	36.30%
Department: 00 - REVENUE Total:	210.00	210.00	14.88	76.24	-133.76	36.30%
Fund: 32 - LIBRARY BUILDING FUND Total:	210.00	210.00	14.88	76.24	-133.76	36.30%
Fund: 34 - LEOSE FUND						
Department: 00 - REVENUE						
00 - Revenue	3,790.00	3,790.00	4.09	12.17	-3,777.83	0.32%
Department: 00 - REVENUE Total:	3,790.00	3,790.00	4.09	12.17	-3,777.83	0.32%
Department: 09 - POLICE						
01 - Operations	1,500.00	1,500.00	380.00	380.00	1,120.00	25.33%
Department: 09 - POLICE Total:	1,500.00	1,500.00	380.00	380.00	1,120.00	25.33%
Fund: 34 - LEOSE FUND Surplus (Deficit):	2,290.00	2,290.00	-375.91	-367.83	-2,657.83	-16.06%
Fund: 35 - DISASTER RECOVERY FUND						
Department: 00 - REVENUE						
00 - Revenue	1,300,000.00	1,300,000.00	3,751.54	10,499.71	-1,289,500.29	0.81%
Department: 00 - REVENUE Total:	1,300,000.00	1,300,000.00	3,751.54	10,499.71	-1,289,500.29	0.81%
Department: 06 - ADMINISTRATION						
01 - Operations	1,250,000.00	1,250,000.00	0.00	56,650.00	1,193,350.00	4.53%
Department: 06 - ADMINISTRATION Total:	1,250,000.00	1,250,000.00	0.00	56,650.00	1,193,350.00	4.53%
Fund: 35 - DISASTER RECOVERY FUND Surplus (Deficit):	50,000.00	50,000.00	3,751.54	-46,150.29	-96,150.29	-92.30%
Fund: 40 - GRANT FUND						
Department: 00 - REVENUE						
00 - Revenue	65.00	65.00	0.00	0.00	-65.00	0.00%
Department: 00 - REVENUE Total:	65.00	65.00	0.00	0.00	-65.00	0.00%

Budget Report for Short Fiscals

For Fiscal: 2024-2025 Period Ending: 11/30/2024

Progra...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Department: 10 - FIRE						
00 - Revenue	0.00	0.00	89,266.51	89,266.51	89,266.51	0.00%
Department: 10 - FIRE Total:	0.00	0.00	89,266.51	89,266.51	89,266.51	0.00%
Department: 17 - LIBRARY						
00 - Revenue	0.00	0.00	0.00	336.00	336.00	0.00%
01 - Operations	0.00	0.00	80.96	80.96	-80.96	0.00%
Department: 17 - LIBRARY Surplus (Deficit):	0.00	0.00	-80.96	255.04	255.04	0.00%
Fund: 40 - GRANT FUND Surplus (Deficit):	65.00	65.00	89,185.55	89,521.55	89,456.55	37,725.46%
Fund: 41 - PARK REC/OTHER DONATION FUND						
Department: 00 - REVENUE						
00 - Revenue	6,683.00	6,683.00	65.05	197.04	-6,485.96	2.95%
Department: 00 - REVENUE Total:	6,683.00	6,683.00	65.05	197.04	-6,485.96	2.95%
Department: 09 - POLICE						
01 - Operations	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00%
Department: 09 - POLICE Total:	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00%
Department: 10 - FIRE						
01 - Operations	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00%
Department: 10 - FIRE Total:	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00%
Department: 63 - BARK AT THE PARK						
01 - Operations	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00%
Department: 63 - BARK AT THE PARK Total:	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00%
Fund: 41 - PARK REC/OTHER DONATION FUND Surplus (Deficit):	-12,817.00	-12,817.00	65.05	197.04	13,014.04	-1.54%
Fund: 45 - ROADWAY IMPACT FEE FUND						
Department: 00 - REVENUE						
00 - Revenue	56,200.00	56,200.00	4,653.21	7,694.82	-48,505.18	13.69%
Department: 00 - REVENUE Total:	56,200.00	56,200.00	4,653.21	7,694.82	-48,505.18	13.69%
Department: 71 - IMPACT FEE						
01 - Operations	107,525.00	107,525.00	8,960.43	17,920.86	89,604.14	16.67%
Department: 71 - IMPACT FEE Total:	107,525.00	107,525.00	8,960.43	17,920.86	89,604.14	16.67%
Fund: 45 - ROADWAY IMPACT FEE FUND Surplus (Deficit):	-51,325.00	-51,325.00	-4,307.22	-10,226.04	41,098.96	19.92%
Fund: 61 - WATER IMPACT FUND						
Department: 00 - REVENUE						
00 - Revenue	-5,900.00	-5,900.00	2,111.76	2,224.74	8,124.74	-37.71%
Department: 00 - REVENUE Surplus (Deficit):	-5,900.00	-5,900.00	2,111.76	2,224.74	8,124.74	-37.71%
Fund: 61 - WATER IMPACT FUND Surplus (Deficit):	-5,900.00	-5,900.00	2,111.76	2,224.74	8,124.74	-37.71%
Fund: 62 - SEWER IMPACT FUND						
Department: 00 - REVENUE						
00 - Revenue	-29,300.00	-29,300.00	114.45	-4,505.19	24,794.81	15.38%
Department: 00 - REVENUE Surplus (Deficit):	-29,300.00	-29,300.00	114.45	-4,505.19	24,794.81	15.38%
Fund: 62 - SEWER IMPACT FUND Surplus (Deficit):	-29,300.00	-29,300.00	114.45	-4,505.19	24,794.81	15.38%
Fund: 83 - TREE REFORESTATION FUND						
Department: 00 - REVENUE						
00 - Revenue	2,931.00	2,931.00	165.04	457.38	-2,473.62	15.60%
Department: 00 - REVENUE Total:	2,931.00	2,931.00	165.04	457.38	-2,473.62	15.60%
Fund: 83 - TREE REFORESTATION FUND Total:	2,931.00	2,931.00	165.04	457.38	-2,473.62	15.60%
Fund: 95 - EDC4B BOND RESERVE FUND						
Department: 00 - REVENUE						
00 - Revenue	5,457.00	5,457.00	274.46	760.62	-4,696.38	13.94%
Department: 00 - REVENUE Total:	5,457.00	5,457.00	274.46	760.62	-4,696.38	13.94%
Fund: 95 - EDC4B BOND RESERVE FUND Total:	5,457.00	5,457.00	274.46	760.62	-4,696.38	13.94%
Report Surplus (Deficit):	-11,898,313.00	-11,898,313.00	-354,608.55	-1,208,111.97	10,690,201.03	10.15%

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
01 - GENERAL FUND	-537,025.00	-537,025.00	-162,984.41	-805,607.43	-268,582.43
02 - GENERAL DEBT SERVICE FUND	303,020.00	303,020.00	259,201.66	307,519.78	4,499.78
04 - CAPITAL PROJECTS FUND	19,935.00	19,935.00	27,478.67	28,269.72	8,334.72
05 - CAPITAL REPLACEMENT FUND	74,532.00	74,532.00	7,449.47	15,031.56	-59,500.44
07 - STORMWATER UTILITY FUND	46,676.00	46,676.00	-17,924.69	-15,510.03	-62,186.03
10 - WATER/SEWER FUND	512,434.00	512,434.00	-627,389.81	-514,879.06	-1,027,313.06
12 - COURT SECURITY FUND	35,805.00	35,805.00	882.57	-18,668.88	-54,473.88
13 - CAPITAL BOND FUND	-11,922,497.00	-11,922,497.00	121,124.45	-143,327.13	11,779,169.87
14 - PARK DEDICATION FUND	-67,900.00	-67,900.00	1,773.98	4,004.70	71,904.70
15 - EDC4B FUND	-200,566.00	-200,566.00	-59,069.44	-103,634.31	96,931.69
16 - COURT TECHNOLOGY FUND	-2,860.00	-2,860.00	719.22	1,534.13	4,394.13
18 - LOCAL YOUTH DIVERSION FUND	685.00	685.00	19.40	53.78	-631.22
21 - TIF #1 (NEW HOPE) FUND	-128,223.00	-128,223.00	1,287.17	2,921.44	131,144.44
30 - HOTEL/MOTEL TAX FUND	5,900.00	5,900.00	182.29	490.63	-5,409.37
31 - POLICE SEIZURE FUND	160.00	160.00	1,641.32	1,700.91	1,540.91
32 - LIBRARY BUILDING FUND	210.00	210.00	14.88	76.24	-133.76
34 - LEOSE FUND	2,290.00	2,290.00	-375.91	-367.83	-2,657.83
35 - DISASTER RECOVERY FUND	50,000.00	50,000.00	3,751.54	-46,150.29	-96,150.29
40 - GRANT FUND	65.00	65.00	89,185.55	89,521.55	89,456.55
41 - PARK REC/OTHER DONATION	-12,817.00	-12,817.00	65.05	197.04	13,014.04
45 - ROADWAY IMPACT FEE FUND	-51,325.00	-51,325.00	-4,307.22	-10,226.04	41,098.96
61 - WATER IMPACT FUND	-5,900.00	-5,900.00	2,111.76	2,224.74	8,124.74
62 - SEWER IMPACT FUND	-29,300.00	-29,300.00	114.45	-4,505.19	24,794.81
83 - TREE REFORESTATION FUND	2,931.00	2,931.00	165.04	457.38	-2,473.62
95 - EDC4B BOND RESERVE FUND	5,457.00	5,457.00	274.46	760.62	-4,696.38
Report Surplus (Deficit):	-11,898,313.00	-11,898,313.00	-354,608.55	-1,208,111.97	10,690,201.03



**CITY OF KENNEBEC
FISCAL YEAR TO DATE SUMMARY BY FUND
THROUGH NOVEMBER 30, 2024**

Fund	**Beginning Balance as of 10/1/2024	FYTD Activity	Ending Balance	Average Daily Annual Exp	Days of Fund Balance	Reserve %
01 - GENERAL FUND*	4,218,927	(805,607.53)	3,413,319.47	35,468.88	96.23	26%
02 - GENERAL DEBT SERVICE FUND	945,637	307,519.78	1,253,156.78			
04 - CAPITAL PROJECTS FUND	215,569	28,269.72	243,838.72			
05 - CAPITAL REPLACEMENT FUND	(186,904)	15,031.56	(171,872.44)			
07 - STORMWATER UTILITY FUND*	811,647	(15,510.03)	796,136.97	724.59	1,098.75	
10 - WATER/SEWER FUND*	17,959,473	(514,879.06)	17,444,593.94	38,968.69	447.66	123%
12 - COURT SECURITY FUND	33,272	(18,668.88)	14,603.12			
13 - CAPITAL BOND FUND	19,918,926	(143,327.13)	19,775,598.87			
14 - PARK DEDICATION FUND	289,611	4,004.70	293,615.70			
15 - EDC4B FUND*	2,192,554	(103,634.31)	2,088,919.69	3,332.09	626.91	58%
16 - COURT TECHNOLOGY FUND	14,712	1,534.13	16,246.13			
18 - LOCAL YOUTH DIVERSION FU	9,680	53.78	9,733.78			
21 - TIF #1 (NEW HOPE) FUND	150,493	2,921.44	153,414.44			
30 - HOTEL/MOTEL TAX FUND	82,693	490.63	83,183.63			
31 - POLICE SEIZURE FUND	15,302	1,700.91	17,002.91			
32 - LIBRARY BUILDING FUND	(1,209)	76.24	(1,132.76)			
34 - LEOSE FUND	2,228	(367.83)	1,860.17			
35 - DISASTER RECOVERY FUND	111,361	(46,150.29)	65,210.71			
40 - GRANT FUND	(621,039)	89,521.55	(531,517.45)			
41 - PARK REC/OTHER DONATION	12,637	197.04	12,834.04			
45 - ROADWAY IMPACT FEE FUND	429,643	(10,226.04)	419,416.96			
61 - WATER IMPACT FUND	97,765	2,224.74	99,989.74			
62 - SEWER IMPACT FUND	109,605	(4,505.19)	105,099.81			
83 - TREE REFORESTATION FUND	82,313	457.38	82,770.38			
85 - UNCLAIMED PROPERTY FUND	334	-	334.00			
95 - EDC4B BOND RESERVE FUND	136,884	760.62	137,644.62			
Report Surplus (Deficit):	47,032,114.00	(1,208,112.07)	45,824,001.93			

**Unaudited



STAFF REPORT
TO THE HONORABLE MAYOR AND CITY COUNCIL

MEETING DATE: DECEMBER 17, 2024
AGENDA ITEM NUMBER: CONSENT AGENDA ITEM IV.A.

SUBJECT
CONSENT AGENDA

ORIGINATED BY

SUMMARY

RECOMMENDATION

ATTACHMENTS



STAFF REPORT
TO THE HONORABLE MAYOR AND CITY COUNCIL

MEETING DATE: DECEMBER 17, 2024
AGENDA ITEM NUMBER: CONSENT AGENDA ITEM IV.A.1.

SUBJECT
November 19, 2024, City Council Minutes.

ORIGINATED BY

SUMMARY

RECOMMENDATION

ATTACHMENTS		
1.	November 19, 2024, City Council Minutes	November 19, 2024, City Council Minutes.pdf

KENNEDALE CITY COUNCIL MINUTES
REGULAR MEETING | NOVEMBER 19, 2024 AT 5:30 PM
CITY HALL COUNCIL CHAMBERS | 405 MUNICIPAL DRIVE, KENNEDALE, TX 76060

I. CALL TO ORDER

Mayor Brad Horton called the meeting to order at 5:30 p.m.

A. ROLL CALL

Mayor Horton, Mayor Pro Tem Michels, Place 1 Glover, Place 2 Kobeck, Place 4 Gary, and Place 5 Nevarez were in attendance, thus constituting a quorum.

The City Manager, City Secretary, department directors, and other various staff were also present.

B. INVOCATION AND PLEDGES OF ALLEGIANCE TO THE U.S. AND TEXAS FLAGS

"Honor the Texas Flag; I Pledge Allegiance to Thee, Texas, One State under God; One and Indivisible."

Place 5 Nevarez offered the invocation followed by the Pledges to the American and Texas flags led by Mayor Pro Tem Michels.

II. PUBLIC COMMENT

The Kennedale City Council welcomes comments from the public. Those wishing to speak must sign in prior to the start of the meeting. Speakers may speak on any topic, whether on the agenda or not. The Kennedale City Council cannot act upon, discuss issues raised or make any decisions at this time. Speakers under citizens' comments shall observe a three-minute time limit. Inquiries regarding matters not listed on this agenda may be referred to staff for research and/or possible future action by the board.

Tracy Hardy, 1406 Fern Court, Clarification of Tax Freeze Ordinance
Christina Husfield, 1411 Derby, Clarification of Tax Freeze Ordinance
Laurie Sanders, 208 W. 5th St., Clarification of Tax Freeze Ordinance
Sara Johnson, 221 Village St., Thanksgiving Food Drive, Public Information Complaint
John Hivali, 418 Coker Valley, Clarification of the Tax Freeze Ordinance
Loree Boyd, 321 W. 3rd., Support of City Manager
Chad Wandel, 614 Reeves Lane, Unsatisfied with Safe Routes to School
Joe Palmer, 4017 Sangvinet Ct., Fort Worth, Business Licenses and Clarification of Tax Freeze Ordinance

III. PRESENTATIONS

A. An update to regulations and protective measures for Lead in the City of Kennedale's Drinking Water System.

Public Works Director Kristian Sugrim and Freese and Nichols briefed the Council on updated regulations and protective measures for lead in the City of Kennedale's Drinking Water System. The updates included potential sources of lead, health risks of lead in drinking water, and an announcement that the City of Kennedale is in total

compliance with the Lead and Copper Rule Revisions set forth by the State.

IV. REGULAR SESSION

A. REPORTS AND ANNOUNCEMENTS

In addition to any items below, the Kennedale City Council, the presiding officer, and/or staff may give or receive reports regarding items of community interest, including, but not limited to, recognition of officials, citizens, staff, or departments; information regarding holiday schedules; and upcoming or attended events.

1. Updates from the City of Kennedale Mayor and City Council.

The City Council and Mayor gave updates on items of public interest, including Trunk or Treat, an EDC Conference, The Mayor's Red Kettle Challenge, and Veterans Day Celebrations.

2. Updates from the City of Kennedale City Manager.

- a. Property Tax Freeze for Residential Homestead Property Owners who are Disabled or Sixty-Five (65) Years of Age or Older Ordinance Update.

City Manager, Darrell Hull, gave an update to the community regarding an Ordinance passed in June of 2023, which adopted an Ad Valorem Tax Freeze for Senior Citizens over the age of 65 and those with disabilities. Mr. Hull advised that the ordinance set the 2024 property tax due as the base amount which will be reflected on the 2025 tax year statement and beyond. Mr. Hull referenced video footage of the City Council meeting posted on the City of Kennedale's Youtube Channel held in June 2023, which further clarified the intent of the Council to have the ordinance become effective in 2024. Mr. Hull further advised that the ordinance had been codified by the City and filed with Tarrant Appraisal District. Attorney, Carvan E. Atkins, stated that per State Law, the City had implemented the ordinance as soon as legally possible.

- b. Business Licenses Update

Community Development Director Nathan Gonzales gave an overview of Business Licenses in the City of Kennedale, including newly implemented software, and how the software will help to ease any registration burden placed on small business in Kennedale.

- c. MyGov Software Update.

Community Development Director Nathan Gonzales gave an overview of MyGov Software which will allow citizens to apply and pay for permits online, submit word order to public works, and to request other city services.

- d. Tyler Technologies Software Update.

Finance Director Jon Horton gave an update on the implementation of Tyler Technologies, a software upgrade for the finance, courts, and human resource departments. Mr. Horton noted that some portions of the upgrade are scheduled to go live in December.

3. Financial Reports for the City and/or the EDC.

Director of Finance Jonathan Horton gave an overview of the city's financials.

- a. Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association of the United States and Canada (GFOA).

Mr. Horton announced that the City has been awarded the Certificate of Achievement for Excellence in Financial Reporting from the GFOA. Mr. Horton stated that the award demonstrates a constructive spirit of disclosure to clearly communicate its financial story and motivate potential users and user groups to read the report. Mr. Horton noted that this award was a collaborative effort between the Department of Finance Staff and the City of Kennedale's audit firm, Forvis Mazar. Mr. Horton wished to extend recognition to Kelsey Blackshear, Tyler Hoffman, and Kevin Kemp from Forvis Mazars and BRigete Davenport, Felicia Diggs, and Debby Scott with the City of Kennedale Finance Department.

B. PUBLIC HEARINGS WITH ACTION AS NECESSARY

1. Conduct a Public Hearing on a Planning and Zoning Case #24-10 a proposed zoning change request from "MF-Multifamily District" to "PD-Planned Development" for approximately 10.2722 acres for Block 1, Lot 2R1, of the Vaquero Coker Addition, located at 3100 Joplin RD., City of Kennedale, Tarrant County, Texas, known as Alta Landing.

Mayor Brad Horton opened the Public Hearing at 6:49 p.m.

Jonathan Scheffrahn, 500 Steeplechase Trail, In opposition to Alta Landing Zoning Change Request

Tracy Hardy, 1406 Fern Court, In opposition to Alta Landing Zoning Change Request

Christina Husfield, 1411 Derby, In opposition to Alta Landing Zoning Change Request

Jason Husfield, 1411 Derby, In opposition to Alta Landing Zoning Change Request

Todd Etter, 421 E. 4th Street., Ohio, In support of Alta Landing Zoning Change Request

John Hivali, 418 Coker Valley, In opposition to Alta Landing Zoning Change Request

City Secretary, Bobbie Jo Taylor, stated that she had received statements in opposition of the Alta Landing Zoning Change Request from Roy Stott, 1260 Elmbrook, Garrison Lewis, 1312 Tucker Lane, and Len Fuller, 512 Steeplechase Trail.

Mayor Brad Horton closed the Public Hearing at 7:05 p.m.

2. Take action on an ordinance to amend the Unified Development Code as described in Zoning Case#24-10 a proposed zoning change request from "MF-Multifamily District" to "PD-Planned Development" for approximately 10.2722 acres for Block 1, Lot 2R1, of the Vaquero Coker Addition, located at 3100 Joplin Rd., City of Kennedale, Tarrant County, Texas,

known as Alta Landing. - Action Item

Dallas Cothrum, representing the applicant of the project, addressed the Council advising them of conditions that have been proposed in the zoning change, which had been requested by the surrounding residents. Mr. Cothrum advised that the property is currently Non-Conforming and that the request, if approved, would change the zoning classification to a Planned Development which would allow the property to come into compliance with the city's building regulations.

Todd Marchejan also spoke on behalf of the applicant advising of the economic benefits that come with the project.

Nathan Gonzales, Community Development Director, presented the zoning change to the Council. Mr. Gonzales advised that the request does comply with current zoning ordinances within the city of Kennedale and requested that the City Council approve the zoning change request.

Place 1 Glover made a motion to adjourn into executive session pursuant to 551.0171 of the Texas Government Code at 7:36 p.m.

Place 5 Nevarez seconded the motion.

Mayor Pro Tem Michels opposed. No abstentions

Vote: Motion passes 4-1

The Council reconvened into open session at 7:55 p.m.

The Council discussed the zoning change as presented by staff and the applicant.

Place 1 Glover motioned to approve an ordinance to amend the Unified Development Code as described in Zoning Case #24-10.

Place 5 Nevarez seconded the motion.

Place 2 Kobeck, Mayor Pro Tem Michels, and Place 4 Gary opposed. No abstentions

Vote: Motion failed 3-2

C. CONSENT AGENDA

These matters have appeared on previous agendas, require little or no deliberation, or are considered routine or ministerial tasks. If discussion is desired, items may be removed for separate consideration.

1. October 22, 2024, City Council Minutes.

Mayor Pro Tem Michels made a motion to approve the consent agenda.

Place 2 Kobeck seconded the motion.

No Opposition, No abstentions

Vote: Motion passed unanimously

D. ITEMS FOR INDIVIDUAL CONSIDERATION, DISCUSSION AND/OR ACTION

1. Discuss and take action to update the City of Kennedale Nuisance Ordinance providing additional regulations for outdoor lighting. - Action Item

Community Development Director Nathan Gonzales presented the proposed Nuisance Ordinance update to the City Council.

The Council discussed the definitions and limits for lighting in the city and exemptions that were made in the proposed ordinance, such as holiday lighting and lighting inside of school stadiums.

Place 1 Glover motioned to approve an update to the City of Kennedale Nuisance Ordinance providing additional regulations for outdoor lighting.

Place 4 Gary seconded the motion.

Mayor Pro Tem Michels opposed the motion. No abstentions.

Vote: Motion passed 4-1

2. Discuss and take action on a 380 Agreement with Southwest Ambulance. - Action Item

City Manager Darrell Hull presented and discussed a proposed 380 Agreement for Southwest Ambulance with the Council.

Mayor Pro Tem Michels motioned to approve a 380 Agreement with Southwest Ambulance.

Place 1 Glover seconded the motion.

No opposition. No abstentions.

Vote: Motion passed unanimously

3. Discuss and take action on a resurfacing project for the Kennedale TownCenter Playground. - Action Item

Director of Public Works Kristian Sugrim updated the council on the proposed resurfacing project.

The council discussed the need for the project with Mr. Sugrim and the City Manager. Mr. Sugrim advised the Council that TownCenter park plays a vital role in preserving and enhancing the quality of life for residents, noting that the playground is currently in need of a resurfacing upgrade to provide a safe playing environment.

Place 1 Glover motioned to approve a resurfacing project for the Kennedale TownCenter Playground.

Place 5 Nevarez seconded the motion.

No opposition, No abstentions

Vote: Motion passed unanimously

4. Discuss and take action on a Resolution to cast the City of Kennedale's final ballot for appointments to the Tarrant Appraisal District's Board of Directors. - Action Item

Place 2 Kobeck motioned to cast the City of Kennedale's final ballot for appointments to the Tarrant Appraisal District's Board of Directors as follows:

2 votes - Wendy Burgess
1 Vote - Mike Alfred
1 Vote - Fred Campos
1 Vote - Gary Losada

Place 5 Nevarez seconded the motion.

No opposition, No abstentions

Vote: Motion passed unanimously

5. Discuss a potential Flood Study. - Discussion Only

Mayor Horton removed the Flood Study from the agenda at the beginning of the meeting.

V. EXECUTIVE SESSION

A. The Kennedale City Council reserves the rights to meet in Executive (Closed) Session at any time during the meeting pursuant to the below cited sections of the Texas Government Code:

1. **PURSUANT TO SECTION 551.0171** - consultation with the City Attorney pertaining to any matter in which the duty of the City Attorney under the Texas Disciplinary Rules of Professional Conduct may conflict with the Open Meetings Act, including discussion of any item posted on the agenda, legal issues regarding the Open Meetings Act.
2. **PURSUANT TO SECTION 551.074** - Personnel Matters, certain deliberations about officers and employees of the governmental body to be held in executive session.

Description:

- a. Yearly appointments to the Economic Development Corporation, Planning and Zoning, Board of Adjustment, Library Board, Park and Recreation Board, and Keep Kennedale Beautiful.
- b. City Manager

Mayor Horton adjourned into Executive Session at 8:55 p.m.

VI. RECONVENE INTO OPEN SESSION, AND TAKE ANY ACTION NECESSARY PURSUANT TO EXECUTIVE SESSION

Place 2 Kobeck motioned to reconvene into open session at 10:24 p.m.

Place 5 Nevarez seconded the motion.

No opposition, No abstentions
Vote: Motion passed unanimously

No action was taken as a result of the Executive Session.

VII. ADJOURNMENT

Place 5 Nevarez motioned to adjourn at 10:26 p.m.

Mayor Pro Tem Michels seconded the motion.
There being no further business Mayor Horton adjourned the meeting.

APPROVED:

ATTEST:

MAYOR BRAD HORTON

CITY SECRETARY BOBBIE JO TAYLOR



STAFF REPORT
TO THE HONORABLE MAYOR AND CITY COUNCIL

MEETING DATE: DECEMBER 17, 2024
AGENDA ITEM NUMBER: CONSENT AGENDA ITEM IV.A.2.

SUBJECT
Ordinance 778 amending Section 11.23. “Property Tax Freeze”, of Article II, “Ad Valorem Taxes,” of Chapter 11 “Licenses, Taxation and Miscellaneous Business Regulations,” of the Kennedale City Code, amending the surviving spouse age to comply with state law.

ORIGINATED BY
Bobbie Jo Taylor, City Secretary

SUMMARY
On June 20, 2023, the City Council previously adopted Ordinance Number 748, which became effective January 1, 2024, to provide a tax freeze for property owners in the City of Kennedale who are disabled or sixty-five years or older. Ordinance 748 provided that the tax freeze would only apply upon death of the individual if the surviving spouse was disabled or sixty-five years of age, which does not comply with Section 11.261 of the Texas Tax Code. City Staff believes it would be in the best interest of the citizens of Kennedale to amend the previously adopted Ordinance in order to correct the age of surviving spouses to reflect the age of fifty-five (55) years upon death of a spouse provided in Section 11.261(i)(1) of the Texas Tax Code.

RECOMMENDATION
Approve

ATTACHMENTS		
1.	Tax Freeze Ordinance.2024 Amendment.Final	Tax Freeze Ordinance.2024 Amendment.Final.docx

ORDINANCE NO. 778

AN ORDINANCE OF THE CITY OF KENNEDALE AMENDING SECTION 11.23. “PROPERTY TAX FREEZE”, OF ARTICLE II, “AD VALOREM TAXES,” OF CHAPTER 11 “LICENSES, TAXATION AND MISCELLANEOUS BUSINESS REGULATIONS,” OF THE KENNEDALE CITY CODE, AMENDING THE SURVIVING SPOUSE AGE TO COMPLY WITH STATE LAW; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Kennedale, Texas is a home rule city located in Tarrant County, created in accordance with the provisions of Chapter 6 of the Local Government Code and operating pursuant to the enabling legislation of the State of Texas; and

WHEREAS, Article VIII, Section 1-b, subsection h, of the Texas Constitution allows municipalities and certain other taxing entities to establish an ad valorem tax freeze on residence homesteads of individuals disabled or age sixty-five (65) or older; and

WHEREAS, Section 11.261 of the Texas Tax Code governs the procedure under which a municipality or other taxing entity may adopt and regulate an ad valorem tax freeze; and

WHEREAS, on June 20, 2023, the City Council previously adopted Ordinance Number 748, which became effective January 1, 2024 to provide a tax freeze for property owners in the City of Kennedale who are disabled or sixty-five years or older; and

WHEREAS, Ordinance 748 provided that the tax freeze would only apply upon death of the individual if the surviving spouse was disabled or sixty-five years of age, which does not comply with Section 11.261 of the Texas Tax Code;

WHEREAS, the City Council believes it would be in the best interest of the citizens of Kennedale amend the previously adopted Ordinance to correct the age of surviving spouses to reflect the age of fifty-five (55) years upon death of a spouse provided in Section 11.261(i)(1) of the Texas Tax Code.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF KENNEDALE, TEXAS:

SECTION 1

Chapter 11 “Licenses, Taxation and Miscellaneous Business Regulations,” Article II. “Ad Valorem Taxes,” Section 11-23, “Ad Valorem Tax Freeze,” subsection (b) of the Code of Ordinances of the City of Kennedale, Texas, is hereby amended to read as follows:

“Sec. 11-23 Ad Valorem Tax Freeze.

(b) If the person who is disabled or sixty-five (65) years of age or older dies, the total amount of ad valorem taxes imposed on the residence homestead shall not be increased while it remains the residence homestead of that person's surviving spouse if:

(1) the surviving spouse is disabled or fifty-five (55) years of age or older when the individual dies; and

(2) the residence homestead of the individual:

(A) is the residence homestead of the surviving spouse on the date that the individual dies; and

(B) remains the residence homestead of the surviving spouse.

***"

SECTION 2 CUMULATIVE CLAUSE

This Ordinance shall be cumulative of all provisions of all existing ordinances and of the Kennedale City Code as amended, except where the provisions of this Ordinance are in direct conflict with the provisions of such existing ordinances and code, in which event the conflicting provisions of such ordinances and Code are hereby repealed.

SECTION 3 SEVERABILITY CLAUSE

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining, phrase, clauses, sentences, paragraphs or sections of this Ordinance since the same would have been enacted by the City Council without incorporation in this Ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

SECTION 4 EFFECTIVE DATE

This Ordinance shall be in full force and effect on January 1, 2024.

PASSED AND APPROVED ON THIS _____ DAY OF _____, 2024.

BRAD HORTON
MAYOR

ATTEST:

BOBBIE JO TAYLOR
CITY SECRETARY

EFFECTIVE: _____

APPROVED AS TO FORM AND LEGALITY:

CARVAN E. ADKINS
CITY ATTORNEY



STAFF REPORT
TO THE HONORABLE MAYOR AND CITY COUNCIL

MEETING DATE: DECEMBER 17, 2024
AGENDA ITEM NUMBER: CONSENT AGENDA ITEM IV.A.3.

SUBJECT
Resolution R635 Authorizing the City Manager to execute Global Opioid Settle Documents relating to the Kroger Settlements.

ORIGINATED BY

SUMMARY
In May 2020, Texas entered into an agreement that would allow Texas Cities to receive settlements from Kroger to resolve any potential litigation involving any fraudulent or reckless marketing and distribution of opioids that may have resulted in addiction or overdoses. Approving this consent agenda will allow the City Manager to accept any settlement or future settlement on behalf of the city.

RECOMMENDATION
Approve

ATTACHMENTS		
1.	Kennedale	Kennedale.docx

RESOLUTION NO._R635

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE GLOBAL OPIOID SETTLEMENT DOCUMENTS RELATING TO THE KROGER SETTLEMENTS AND AUTHORIZING THE CITY MANAGER TO EXECUTE ANY AND ALL FUTURE OPIOID SETTLEMENT DOCUMENTS; AUTHORIZING THE CITY MANAGER TO TRANSMIT THOSE DOCUMENTS TO THE ATTORNEY GENERAL; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Kennedale, Texas (“City”) is a home rule municipality acting under its Charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Local Government Code; and

WHEREAS, the City has obtained information indicating that certain drug companies and their corporate affiliates, parents, subsidiaries, and such other defendants as may be added to the litigation (collectively, “Defendants”) have engaged in fraudulent and/or reckless marketing and/or distribution of opioids that have resulted in addictions and overdoses; and

WHEREAS, the actions, conduct, and misconduct of these Defendants have resulted in significant financial cost to the City; and

WHEREAS, on May 13, 2020, the State of Texas, through the Office of the Attorney General, and a negotiation group for Texas political subdivisions entered into an Agreement entitled Texas Opioid Abatement Fund Council and Settlement Allocation Term Sheet (the Texas Term Sheet) approving the allocation of any and all opioid settlement funds within the State of Texas; and

WHEREAS, the State of Texas has negotiated a settlement agreement with Kroger resolving litigation and potential litigation between Kroger and the State and its subdivisions; and

WHEREAS, the City previously resolved to adopt the Texas Term Sheet, and to participate in settlement agreements related thereto.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KENNEDALE, TEXAS THAT:

SECTION 1.

The City Council hereby authorizes the City Manager to execute on the City’s behalf the Subdivision Settlement Participation Forms as related to the Kroger settlement, attached hereto as Exhibit A.

SECTION 2.

Upon execution of the Subdivision Settlement Participation Forms, the City Manager is

authorized to send executed copies to the Office of the Attorney General, as required for participation in these settlements.

SECTION 3.

The City Council further authorizes the City Manager to execute on the City's behalf any future opioid lawsuit settlements proposed by the State Attorney General that are deemed to be beneficial in assisting the City offset financial costs incurred from fraudulent and/or reckless marketing, sales, or distribution of opioids.

SECTION 4.

This Resolution shall take effect from and after the date of its passage.

PASSED AND APPROVED THIS ____ DAY OF _____, 2024.

Brad Horton, Mayor

ATTEST:

Bobbie Jo Taylor, City Secretary

EFFECTIVE: _____

APPROVED AS TO FORM AND LEGALITY:

CARVAN E. ADKINS
CITY ATTORNEY

Exhibit A
Settlement Participation Sheets

STAFF REPORT
TO THE HONORABLE MAYOR AND CITY COUNCIL

MEETING DATE: DECEMBER 17, 2024

AGENDA ITEM NUMBER: INDIVIDUAL CONSIDERATION ITEM IV.B.

SUBJECT

ITEMS FOR INDIVIDUAL CONSIDERATION, DISCUSSION AND/OR ACTION

ORIGINATED BY

SUMMARY

RECOMMENDATION

ATTACHMENTS



STAFF REPORT
TO THE HONORABLE MAYOR AND CITY COUNCIL

MEETING DATE: DECEMBER 17, 2024
AGENDA ITEM NUMBER: REGULAR SESSION ITEM IV.B.1.

SUBJECT
Discuss and take action to sell the Kennedale EDC property located at 600 W. Kennedale Parkway as recommended by the Kennedale Economic Development Corporation. - Action Item

ORIGINATED BY

SUMMARY

RECOMMENDATION

ATTACHMENTS

1.	600 W. Kennedale Parkway TAD data	600 W. Kennedale Parkway TAD data.pdf
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LOCATION

Address: [600 W KENNEDALE PKWY](#)
City: KENNEDALE
Georeference: 47685-1-8
Subdivision: WOODLEA ACRES ADDITION
Neighborhood Code: WH-South Tarrant County General

Latitude: 32.6555288749
Longitude: -97.2290900434
TAD Map: 2078-356
MAPSCO: TAR-093Z



This map, content, and location of property is provided by Google Services.

PROPERTY DATA

Legal Description: WOODLEA ACRES ADDITION
Block 1 Lot 8

Jurisdictions:

CITY OF KENNEDALE (014)
TARRANT COUNTY (220)
TARRANT COUNTY HOSPITAL (224)
TARRANT COUNTY COLLEGE (225)
KENNEDEALE ISD (914)

State Code: C1C

Year Built: 0

Personal Property Account: N/A

Agent: None

Protest Deadline Date: 5/24/2024

Site Number: 80370357

Site Name: CITY OF KENNEDALE

Site Class: LandVacantComm - Vacant Land -Commercial

Parcels: 1

Primary Building Name:

Primary Building Type:

Gross Building Area⁺⁺⁺: 0

Net Leasable Area⁺⁺⁺: 0

Percent Complete: 0%

Land Sqft^{*}: 132,858

Land Acres^{*}: 3.0500

Pool: N

⁺⁺⁺ Rounded.

^{*} This represents one of a hierarchy of possible values ranked in the following order: Recorded, Computed, System, Calculated.

OWNER INFORMATION

Current Owner:
KENNE DALE ECONOMIC DEVELOPMENT CORP
Primary Owner Address:
405 MUNICIPAL DR
KENNE DALE, TX 76060

Deed Date: 1/4/2013
Deed Volume: 0000000
Deed Page: 0000000
Instrument: [D213009175](#)

Previous Owners	Date	Instrument	Deed Volume	Deed Page
KENNE DALE CITY OF	10/29/2009	D209289321	0000000	0000000
CUPPS BETTY J;CUPPS ROBERT H	8/10/2004	D204285094	0000000	0000000
CUPPS BETTY;CUPPS ROBERT	11/10/1994	00118030002173	0011803	0002173
ANDERSON GENE R	12/31/1900	000000000000000	0000000	0000000

VALUES

This information is intended for reference only and is subject to change. It may not accurately reflect the complete status of the account as actually carried in TAD's database. [Tarrant County Tax Office Account Information](#).

Year	Improvement Market	Land Market	Total Market	Total Appraised ⁺
2024	\$0	\$116,915	\$116,915	\$116,915
2023	\$0	\$116,915	\$116,915	\$116,915
2022	\$0	\$116,915	\$116,915	\$116,915
2021	\$0	\$116,915	\$116,915	\$116,915
2020	\$0	\$116,915	\$116,915	\$116,915
2019	\$0	\$116,915	\$116,915	\$116,915

Pending indicates that the property record has not yet been completed for the indicated tax year.

+ Appraised value may be less than market value due to state-mandated limitations of value increases.

EXEMPTIONS / SPECIAL APPRAISAL

- PUBLIC PROPERTY 11.11

Per Texas Property Tax Code Section 25.027, this website does not include exemption information indicating that a property owner is 65 years of age or older for unauthorized individuals.

STAFF REPORT TO THE HONORABLE MAYOR AND CITY COUNCIL

MEETING DATE: DECEMBER 17, 2024

AGENDA ITEM NUMBER: REGULAR SESSION ITEM IV.B.2.

SUBJECT

Discuss and Take Action on the appointments of Chair and Vice-Chair for the following Board/Commissions: - Action Item

1. Kennedale Economic Development Corporation
2. Kennedale Planning and Zoning Commission
3. Kennedale Board of Adjustment
4. Keep Kennedale Beautiful
5. Kennedale Parks and Recreation Board
6. Town Center Board

ORIGINATED BY

SUMMARY

The City Council appointed expiring seats to the EDC, P&Z, BOA, KKB, The Parks Board and the TCB Board at the November regular meeting. The City Council will need to appoint the Chair and Vice-Chair of each board for the 2024-2025 fiscal year. Current Board members, including the 2023/2024 Chairs and Vice-Chairs of each board are listed below.

EDC Board Members

Place 1 - Tyson Eubanks
Place 2 - Marcel Terry - Vice Chair
Place 3 - Kenneth Michels
Place 4 - Jeff Nevarez
Place 5 - Dustin Verona
Place 6 - Mark Year - Chair
Place 7 - David Glover

Planning and Zoning

Place 1 - Andrew Malkowski - Vice Chair
Place 2 - Micheal Brown - Chair
Place 3 - Kevin Guo
Place 4 - Eflreda Jones
Place 5 - Socorro Martinez

Board of Adjustment

Place 1 - Theodore Krum
Place 2 - Kelly Turner
Place 3 - Kelly Rod - Chair
Place 4 - Amanda Hollins
Place 5 - Pat Vader
Alternate - Tiffany Murokozi

Keep Kennedale Beautiful

Place 1 - vacant
Place 2 - Keith Courtney
Place 3 - Kenneth Michels

Place 4 - Laurie Sanders - Vice Chair
Place 5 - Kimberly Courtney - Chair

Parks and Recreation Board
Place 1 - Kim Courtney - Vice Chair
Place 2 - Vansheep Singh
Place 3 - Deveele Coleman
Place 4 - Cory Hines
Place 5 - Tamiko Sargent

Town Center Board
Place 1 - Mark Yeary
Place 2 - Tyson Eubanks
Place 3 - Brad Horton
Place 4 - Jeff Nevarez
Place 5 - Chris Gary

RECOMMENDATION

ATTACHMENTS

STAFF REPORT TO THE HONORABLE MAYOR AND CITY COUNCIL

MEETING DATE: DECEMBER 17, 2024

AGENDA ITEM NUMBER: EXECUTIVE SESSION ITEM V.A.

SUBJECT

PURSUANT TO SECTION 551.0171 - consultation with the City Attorney pertaining to any matter in which the duty of the City Attorney under the Texas Disciplinary Rules of Professional Conduct may conflict with the Open Meetings Act, including discussion of any item posted on the agenda, legal issues regarding the Open Meetings Act, to discuss pending and contemplated litigation, or a settlement offer.

ORIGINATED BY

SUMMARY

RECOMMENDATION

ATTACHMENTS

STAFF REPORT TO THE HONORABLE MAYOR AND CITY COUNCIL

MEETING DATE: DECEMBER 17, 2024

AGENDA ITEM NUMBER: EXECUTIVE SESSION ITEM V.A.1.

SUBJECT

W. Eddie Patterson and Tammy Patterson - Litigation

ORIGINATED BY

SUMMARY

RECOMMENDATION

ATTACHMENTS

STAFF REPORT TO THE HONORABLE MAYOR AND CITY COUNCIL

MEETING DATE: DECEMBER 17, 2024

AGENDA ITEM NUMBER: EXECUTIVE SESSION ITEM V.A.2.

SUBJECT

The Enclave Subdivision, LLC - Litigation

ORIGINATED BY

SUMMARY

RECOMMENDATION

ATTACHMENTS

STAFF REPORT TO THE HONORABLE MAYOR AND CITY COUNCIL

MEETING DATE: DECEMBER 17, 2024

AGENDA ITEM NUMBER: EXECUTIVE SESSION ITEM V.B.

SUBJECT

PURSUANT TO SECTION 551.074 - Personnel Matters certain deliberations about officers and employees of the governmental body to be held in executive session.

ORIGINATED BY

SUMMARY

RECOMMENDATION

ATTACHMENTS



STAFF REPORT TO THE HONORABLE MAYOR AND CITY COUNCIL

MEETING DATE: DECEMBER 17, 2024
AGENDA ITEM NUMBER: EXECUTIVE SESSION ITEM V.B.1.

SUBJECT
Kennedale Boards and Commissions (if needed)

ORIGINATED BY

SUMMARY

RECOMMENDATION

ATTACHMENTS