



PARKS AND RECREATION BOARD AGENDA

REGULAR MEETING | JULY 9, 2024 AT 6:30 PM

CITY COUNCIL CHAMBERS | 405 MUNICIPAL DRIVE, KENNEDALE, TEXAS 76060

I. CALL TO ORDER

A. ROLL CALL

II. PUBLIC COMMENT

The Parks and Recreation Board welcomes comments from the public. Those wishing to speak must sign in prior to the start of the meeting. Speakers may speak on any topic, whether on the agenda or not. The Parks and Recreation Board cannot act upon, discuss issues raised or make any decisions at this time. Speakers under citizens' comments shall observe a three-minute time limit. Inquiries regarding matters not listed on this agenda may be referred to staff for research and/or possible future action by the board.

III. REGULAR SESSION

A. REPORTS AND ANNOUNCEMENTS

In addition to any items below, the Parks and Recreation Board, the presiding officer, and/or staff may give or receive reports regarding items of community interest, including, but not limited to, recognition of officials, citizens, staff, or departments; information regarding holiday schedules; and upcoming or attended events.

1. Staff reports and updates

Kennedale Parks Master Plan 2016

Equipment repair and maintenance

2. Town Center Park

Addition of a spring car in Town Center Park

Power washing of equipment

Replacement of rock wall footing.

3. Rogers Farm Park

Retaining wall rocks

Playground equipment repairs

Fence repairs

4. PRB updates from members

B. CONSENT AGENDA

These matters have appeared on previous agendas, require little or no deliberation, or are considered routine or ministerial tasks. If discussion is desired, items may be removed for separate consideration.

1. Approval of the minutes for the June 11, 2024 regular meeting.
2. Expenditure Recommendations to be presented to the City Council

C. ITEMS FOR INDIVIDUAL CONSIDERATION, DISCUSSION AND/OR ACTION

1. Discuss an update to Sonora Park to add equipment suitable for ages two - five.
2. Discuss updating the Frisbee/Disc Golf Course into 18 targets and plan for a Frisbee/Disc Golf Tournament to be held in 2025.
3. Discuss hours and operations for the Splash Pad located at Sonora Park

IV. EXECUTIVE SESSION

IN ACCORDANCE WITH CHAPTER 551 OF THE TEXAS GOVERNMENT CODE. If, during the course of the meeting and discussion of any items covered by this notice, the Parks and Recreation Board determines that a Closed or Executive session of the Board is required, then such closed meeting will be held as authorized by Texas Government Code, Chapter 551, Section 551.071 consultation with counsel on legal matters; Section 551.072 - deliberation regarding purchase, exchange, lease or value of real property; Section 551.073 - deliberation regarding a prospective gift; Section 551.087 - deliberation regarding economic development negotiation; Section 551.089 - deliberation regarding security devices or security audits, and/or other matters as authorized under the Texas Government Code. If a Closed or Executive Session is held in accordance with the Texas Government Code as set out above, the Parks and Recreation Board will reconvene in Open Session in order to take action, if necessary, on the items addressed during Executive Session.

V. RECONVENE INTO OPEN SESSION, AND TAKE ANY ACTION NECESSARY PURSUANT TO EXECUTIVE SESSION

VI. ADJOURNMENT



LORI STEVENSON,
ADMINISTRATIVE
ASSITANT

CERTIFICATION: I DO HEREBY CERTIFY THAT THE JULY 9, 2024 PARKS AND RECREATION BOARD AGENDA WAS POSTED INSIDE THE MAIN ENTRANCE OF CITY HALL (405 MUNICIPAL DRIVE), IN A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE GENERAL PUBLIC AT ALL TIMES; AND THAT SAID AGENDA WAS POSTED AT LEAST SEVENTY-TWO (72) HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING, IN ACCORDANCE WITH CHAPTER 551 OF THE TEXAS GOVERNMENT CODE.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT (ADA), THE CITY OF KENNEDALE WILL PROVIDE FOR REASONABLE ACCOMMODATIONS FOR PERSONS ATTENDING MEETINGS. THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR SIGN INTERPRETER SERVICES MUST BE MADE FORTY-EIGHT (48) HOURS PRIOR TO THE MEETING BY CALLING 817-985-2104 OR (TTY) 1-800-735-2989.

A QUORUM OF THE KENNEDALE CITY COUNCIL, EDC, THE KENNEDALE PLANNING AND ZONING COMMISSION, BOARD OF ADJUSTMENT, KEEP KENNEDALE BEAUTIFUL COMMISSION, PARKS AND

RECREATION BOARD, BUILDING BOARD OF APPEALS, TOWNCENTER DEVELOPMENT DISTRICT, OR TAX INCREMENT REINVESTMENT DISTRICT MAY BE PRESENT. NO ACTION WILL BE TAKEN BY THE ABOVE-LISTED BOARDS.

STAFF REPORT TO THE PARKS & RECREATION COMMISSION

MEETING DATE: JULY 9, 2024

AGENDA ITEM NUMBER: REPORTS AND ANNOUNCEMENTS ITEM III.A.

SUBJECT
REPORTS AND ANNOUNCEMENTS

ORIGINATED BY

SUMMARY

RECOMMENDATION

ATTACHMENTS

STAFF REPORT TO THE PARKS & RECREATION COMMISSION

MEETING DATE: JULY 9, 2024

AGENDA ITEM NUMBER: ITEM III.A.1.

SUBJECT

Staff reports and updates

ORIGINATED BY

SUMMARY

RECOMMENDATION

ATTACHMENTS

STAFF REPORT TO THE PARKS & RECREATION COMMISSION

MEETING DATE: JULY 9, 2024

AGENDA ITEM NUMBER: ITEM III.A.1.

SUBJECT

Kennedale Parks Master Plan 2016

ORIGINATED BY

SUMMARY

RECOMMENDATION

ATTACHMENTS



STAFF REPORT TO THE PARKS & RECREATION COMMISSION

MEETING DATE: JULY 9, 2024

AGENDA ITEM NUMBER: ITEM III.A.1.

SUBJECT

Equipment repair and maintenance

ORIGINATED BY

SUMMARY

RECOMMENDATION

ATTACHMENTS

STAFF REPORT TO THE PARKS & RECREATION COMMISSION

MEETING DATE: JULY 9, 2024

AGENDA ITEM NUMBER: ITEM III.A.2.

SUBJECT

Town Center Park

ORIGINATED BY

SUMMARY

RECOMMENDATION

ATTACHMENTS

STAFF REPORT TO THE PARKS & RECREATION COMMISSION

MEETING DATE: JULY 9, 2024

AGENDA ITEM NUMBER: ITEM III.A.2.

SUBJECT

Addition of a spring car in Town Center Park

ORIGINATED BY

SUMMARY

RECOMMENDATION

ATTACHMENTS

STAFF REPORT TO THE PARKS & RECREATION COMMISSION

MEETING DATE: JULY 9, 2024

AGENDA ITEM NUMBER: ITEM III.A.2.

SUBJECT

Power washing of equipment

ORIGINATED BY

SUMMARY

RECOMMENDATION

ATTACHMENTS

STAFF REPORT TO THE PARKS & RECREATION COMMISSION

MEETING DATE: JULY 9, 2024

AGENDA ITEM NUMBER: ITEM III.A.2.

SUBJECT

Replacement of rock wall footing.

ORIGINATED BY

SUMMARY

RECOMMENDATION

ATTACHMENTS

STAFF REPORT TO THE PARKS & RECREATION COMMISSION

MEETING DATE: JULY 9, 2024

AGENDA ITEM NUMBER: ITEM III.A.3.

SUBJECT

Rogers Farm Park

ORIGINATED BY

SUMMARY

RECOMMENDATION

ATTACHMENTS

STAFF REPORT TO THE PARKS & RECREATION COMMISSION

MEETING DATE: JULY 9, 2024

AGENDA ITEM NUMBER: ITEM III.A.3.

SUBJECT

Retaining wall rocks

ORIGINATED BY

SUMMARY

RECOMMENDATION

ATTACHMENTS

STAFF REPORT TO THE PARKS & RECREATION COMMISSION

MEETING DATE: JULY 9, 2024

AGENDA ITEM NUMBER: ITEM III.A.3.

SUBJECT

Playground equipment repairs

ORIGINATED BY

SUMMARY

RECOMMENDATION

ATTACHMENTS

STAFF REPORT TO THE PARKS & RECREATION COMMISSION

MEETING DATE: JULY 9, 2024

AGENDA ITEM NUMBER: ITEM III.A.3.

SUBJECT

Fence repairs

ORIGINATED BY

SUMMARY

RECOMMENDATION

ATTACHMENTS

STAFF REPORT TO THE PARKS & RECREATION COMMISSION

MEETING DATE: JULY 9, 2024

AGENDA ITEM NUMBER: ITEM III.A.4.

SUBJECT

PRB updates from members

ORIGINATED BY

SUMMARY

RECOMMENDATION

ATTACHMENTS

STAFF REPORT TO THE PARKS & RECREATION COMMISSION

MEETING DATE: JULY 9, 2024

AGENDA ITEM NUMBER: CONSENT AGENDA ITEM III.B.

SUBJECT
CONSENT AGENDA

ORIGINATED BY

SUMMARY

RECOMMENDATION

ATTACHMENTS



**STAFF REPORT
TO THE PARKS & RECREATION COMMISSION**

MEETING DATE: JULY 9, 2024

AGENDA ITEM NUMBER: CONSENT AGENDA ITEM III.B.1.

SUBJECT
Approval of the minutes for the June 11, 2024 regular meeting.

ORIGINATED BY

SUMMARY
Approval of the Minutes

RECOMMENDATION
Approve

ATTACHMENTS

1.	PRB June 11 2024 Minutes	PRB June 11 2024 Minutes.docx
----	--------------------------	-------------------------------



PARKS AND RECREATION BOARD MINUTES

REGULAR MEETING | JUNE 11, 2024 AT 6:30 PM

CITY COUNCIL CHAMBERS | 405 MUNICIPAL DRIVE , KENNEDALE, TX 76060

I. CALL TO ORDER:

Chair Keith Courtney called the meeting to order at 6:00 pm.

A. ROLL CALL

Present: Kim Courtney; Kevin Guo; Develle Coleman; Keith Courtney; Kristian Sugrim and Lori Stevenson. Absent: Tamiko Sargent.

II. VISITOR AND CITIZEN FORUM

There are no visitors or citizens' forums currently.

III. WORK SESSION

A. WORK SESSION REPORTS

1. Update Kennedale Parks Master Plan 2016

The Board suggested a new "Parks Master Plan" to be made with realistic ideas for the City.

2. Park and Recreation Month

Highlight the towns attractions on social media/ newsletter/ etc.
To celebrate "Park and Recreation Month" in July 2024, the board will promote Sonora Park with a different attraction each week on social media.

3. Equipment repair and maintenance

Town Center

Add spring car

The board wants to move forward with the City Council's approval to replace the broken car in Town Center Park.

Power wash equipment

The board members requested the Public Works department to power wash the playground equipment in Town Center Park.

Replace rock wall footing

They discussed replacing the loose rock wall footing at Town Center Park.

Sonora

Add 2 to 5-year-old playground equipment

The board would like to move forward with the City Council approval to add playground equipment for ages 2 to 5yrs at Sonora Park.

Discuss making Frisbee golf into 18

The members discussed making the Frisbee golf course larger at Sonora Park.

Have a Frisbee golf tournament at Sonora

The members discussed having a Frisbee golf tournament next June 2025, for Park and Recreation month.

Rogers Farm

Retaining wall rocks

The board discussed and requested the retaining rock wall at Rogers Farm Park to be repaired.

Playground equipment repairs

The PRB board requested for the Public Works department to repair and power wash the playground equipment at Rodgers Farm Park.

Fence repairs

The board requested that the Public Works department repair the fence at Rodgers Farm Park.

B. DISCUSSION AND/OR REQUESTS FOR CLARIFICATION OF ITEMS LISTED ON THE AGENDA

IV. REGULAR SESSION

A. REPORTS AND ANNOUNCEMENTS

1. PRB updates from members

No updates currently.

2. Staff reports and updates

No updates currently.

Signage at Rogers Farm, approximately \$5k

Pickleball courts, approximately \$80k

Shade covers at Sonora Park, approximately \$40k

Forestry mulching at Railroad Park, approximately \$20k

Parking lot lights at Sonora, approximately \$35k

Park gates at Sonora, approximately \$15k

Other updates

B. CONSENT AGENDA

1. Approve the May 14, 2024, regular meeting minutes.

Kim made a motion to approve the May 14, 2024, regular meeting minutes; Develle 2nd; the Motion passed unanimously.

C. ITEMS FOR INDIVIDUAL CONSIDERATION

V. EXECUTIVE SESSION

The Parks and Recreation Board reserves the right to meet in Executive (Closed) Session at any time during the meeting pursuant to the below cited sections of the Texas Government Code:

VI. RECONVENE INTO OPEN SESSION, AND TAKE ACTION NECESSARY

PURSUANT TO EXECUTIVE SESSION, IF NEEDED

VII. ADJOURNMENT

A. Kim made a motion to adjourn the meeting; Kevin 2nd; the Motion passed unanimously. The meeting adjourned at 7:02 pm.

CERTIFICATION

I DO HEREBY CERTIFY THAT THE JUNE 11, 2024 PARKS AND RECREATION BOARD AGENDA WAS POSTED INSIDE THE MAIN ENTRANCE OF CITY HALL (405 MUNICIPAL DRIVE), IN A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE GENERAL PUBLIC AT ALL TIMES; AND THAT SAID AGENDA WAS POSTED AT LEAST SEVENTY-TWO (72) HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING, IN ACCORDANCE WITH CHAPTER 551 OF THE TEXAS GOVERNMENT CODE.



BOARD
OR COMMISSION SECRETARY

CHAIR, KEITH COURTNEY

In compliance with the Americans with Disabilities Act (ADA), the City of Kennedale will provide for reasonable accommodations for persons attending meetings. This facility is wheelchair accessible and accessible parking spaces are available. Requests for sign interpreter services must be made forty-eight (48) hours prior to the meeting by calling 817-985-2104 or (TTY) 1-800-735-2989.

STAFF REPORT TO THE PARKS & RECREATION COMMISSION

MEETING DATE: JULY 9, 2024

AGENDA ITEM NUMBER: CONSENT AGENDA ITEM III.B.2.

SUBJECT

Expenditure Recommendations to be presented to the City Council

ORIGINATED BY

SUMMARY

The following expenditures have been previously discussed. The board now needs to take action to approve the recommendation to the City Council.

1. Signage at Rogers Farm. Approximately \$5k
2. Pickleball court Approximately \$80k
3. Shade covers at Sonora park. Approximately \$40k
4. Forestry mulching at Railroad Park. Approximately \$20k
5. Parking lot lights at Sonora. Approximately \$35k
6. Park gate at Sonora. Approximately \$15k

RECOMMENDATION

Approve

ATTACHMENTS

STAFF REPORT TO THE PARKS & RECREATION COMMISSION

MEETING DATE: JULY 9, 2024

AGENDA ITEM NUMBER: INDIVIDUAL CONSIDERATION ITEM III.C.

SUBJECT

ITEMS FOR INDIVIDUAL CONSIDERATION, DISCUSSION AND/OR ACTION

ORIGINATED BY

SUMMARY

RECOMMENDATION

ATTACHMENTS

STAFF REPORT TO THE PARKS & RECREATION COMMISSION

MEETING DATE: JULY 9, 2024

AGENDA ITEM NUMBER: ITEM III.C.1.

SUBJECT

Discuss an update to Sonora Park to add equipment suitable for ages two - five.

ORIGINATED BY

SUMMARY

RECOMMENDATION

ATTACHMENTS

STAFF REPORT TO THE PARKS & RECREATION COMMISSION

MEETING DATE: JULY 9, 2024

AGENDA ITEM NUMBER: ITEM III.C.2.

SUBJECT

Discuss updating the Frisbee/Disc Golf Course into 18 targets and plan for a Frisbee/Disc Golf Tournament to be held in 2025.

ORIGINATED BY

SUMMARY

RECOMMENDATION

ATTACHMENTS

STAFF REPORT TO THE PARKS & RECREATION COMMISSION

MEETING DATE: JULY 9, 2024

AGENDA ITEM NUMBER: ITEM III.C.3.

SUBJECT

Discuss hours and operations for the Splash Pad located at Sonora Park

ORIGINATED BY

SUMMARY

RECOMMENDATION

ATTACHMENTS