

**LIBRARY ADVISORY BOARD
AGENDA
BOARD OF DIRECTORS - REGULAR MEETING
May 13, 2013
LIBRARY BUILDING, 316 W THIRD ST
REGULAR SESSION - 4:30 PM**

I. CALL TO ORDER

II. ROLL CALL

III. MINUTES OF PREVIOUS MEETING

- A. Review for approval Library Advisory Board minutes dated April 8, 2013

IV. VISITOR/CITIZENS FORUM

At this time, any person with business before the Library Advisory Board may speak to the board. All comments must be directed towards the Chair, rather than individual commissioners or staff. All speakers must limit their comments to subject matter relating to the board. No formal action can be taken on these items.

V. REGULAR ITEMS

- A. Review and revise Library's Exhibit, Display, Handouts and Annoucnements Policy

VI. REPORTS/ANNOUNCEMENTS

- A. Library Director to update board on various library programs

VII. ADJOURNMENT

In compliance with the Americans with Disabilities Act, the City of Kennedale will provide for reasonable accommodations for persons attending City Council meetings. This building is wheelchair accessible, and parking spaces for disabled citizens are available. Requests for sign interpreter services must be made forty-eight (48) hours prior to the meetings. Please contact Amethyst Cirmo, City Secretary, at 817.985.2104 or (TDD) 1.800.735.2989

CERTIFICATION

I certify that a copy of the May 13, 2013, Library Advisory Board agenda was posted on the City Hall bulletin board next to the main entrance of the City Hall building, 405 Municipal Drive, of the City of Kennedale, Texas, in a place convenient and readily accessible to the general public at all times and said agenda was posted at least 72 hours preceding the schedule time of said meeting, in accordance with Chapter 551 of the Texas Government Code.



Gwen Bevil, Library Director



Date: May 13, 2013

Agenda Item No: MINUTES OF PREVIOUS MEETING - A.

I. Subject:

Review for approval Library Advisory Board minutes dated April 8, 2013

II. Originated by:

Gwen Bevill, Library Director

III. Summary:

IV. Recommendation:

V. Attachments:

1.	April 8, 2013 Library Board Minutes	BoardMinutesApr2013.doc
----	-------------------------------------	-------------------------

Kennedale Public Library

Library Board Meeting Minutes

April 8, 2013

I. Call to order

Chairman Rebecca Clark called the meeting to order at 4:37 pm.

II. Roll Call

Members present and signed in: Gwen Bevill, Library Director; Rebecca Clark, Chairman; Elaine Brower; Shirley Jackson

Members Absent: Sharon Dehnel; Don Rawe

III. Minutes for Previous Meeting

The members reviewed the minutes from the February 11, 2013 meeting. **Motion** To approve, **Action** Approve, **Moved By** Shirley Jackson, **Seconded By** Elaine Brower. Motion Passed Unanimously.

IV. Visitor/Citizens Forum

There was no one waiting to address the board.

V. Regular Items

A. Review and revise Library's Vision and Mission Statements

The board reviewed the current Vision and Mission Statements and did not find any revisions necessary. These documents will be retained as written without changes at this time.

B. Review and revise the Library's Gift Policy

The board reviewed the current Gift Policy and did not find any revision necessary. This document will be retained as written without changes at this time.

C. Review and revise Library's "Receipt of Materials" Form

The board reviewed the current Receipt of Materials Form and did not find any revision necessary. This document will be retained as written with changes at this time.

VI. Reports/announcements

A. Update the board on current consortium memberships.

The North Texas Library Consortium (Evergreen) is still going very well. But we received notice by email on April 11, 2013 that the fiduciary agent, North Texas Library Partners (NTLP) was being forced to close by the end of April. Gwen explained that although the Evergreen consortium had already obtained its 501(c)3 status, they did not have a bank account or even an address because all of the member libraries are not necessarily close together. She said as she was the chairman of this group, she was pushing to get the current funds out of NTLP by setting up a checking account and would be speaking to the consortium members on where they wanted to setup the address for group. Governance policies and other things would need to be altered to erase NTLP's name but moving the money was the most urgent for right now.

Gwen was unable to update the board on the North Texas on the Go (Overdrive) consortium as they were not meeting until Friday, April 12. This group might need more work on its organization before it is able to remove NTLP as its fiduciary agent and NTLP also been responsible for ordering inventory from Overdrive.

The eBook Platform group headed up by Fort Worth Public Library and North Texas Library Partners is called Geodesity and its status was not discussed as status is unknown with the changes to NTLP.

Gwen updated board on the Arlington-Mansfield partnership. This partnership has filed for a grant from the state library to create a “virtual” partnership between Arlington-Mansfield and adding Kennedale and Grand Prairie. The “virtual” partnership would involve sharing online databases.

VII. Adjournment

Motion To adjourn, **Action** Adjourn, **Moved By** Shirley Jackson, **Seconded By** Elaine Brower. Motion Passed Unanimously.

The meeting was adjourned at 5:00 pm. Next meeting was set for Ma7 13 at the usual 4:30 pm time.

APPROVED:

Chairman Rebecca Clark

ATTEST:

Gwen Bevill, Library Director



Date: May 13, 2013

Agenda Item No: REGULAR ITEMS - A.

I. Subject:

Review and revise Library's Exhibit, Display, Handouts and Annoucnements Policy

II. Originated by:

Gwen Bevill, Library Director

III. Summary:

IV. Recommendation:

V. Attachments:

1.	Library's Exhibit, Display, Handouts and Announcements Policy	Exhibits.doc
----	---	--------------

Kennedale Public Library Exhibits, Displays, Handouts, and Announcements Policy

As part of its public service information mission, the Kennedale Public Library provides information to the community through displays, handouts, announcements, and exhibits provided from the Library's own collection and/or services or through those of other non-profit organizations, community groups, and educational or governmental agencies. Though the Library may be providing space for a display, handout, announcement, or exhibit, this does not mean that the Library or the City endorses the activity and/or information.

Access to the display cases and bulletin boards will not be permitted to groups that practice, profess, or have as their policy (official or unofficial) discrimination against persons on the basis of sex, race, religion, color or national origin; nor shall access be permitted to groups affiliated with organizations which practice, profess, or have such policies of discrimination.

Exhibits and Displays

Due to space constraints, a limited amount of exhibit case and display area space is available for use. The Library reserves the right to limit the size, number of items, the schedule of any display, and the frequency with which the group or organization may have a display. All exhibits and displays are offered to the Library on a voluntary, non-fee basis. Displays of a commercial nature will not be accepted.

Exhibit case and display area space is available on first-come, first-served reservation basis for educational, artistic, informational, and cultural displays and exhibits. The Library assumes no liability in the event of damage, destruction or theft of a display, whether it be in a locked case or not. Reservations for the Library display case and any free-standing space may be made through the Library Director or other staff member in the Director's absence. Final authority rests with the Library Director. A sign stating the sponsorship of the display must be included in all displays.

The Library will not be responsible for any materials not reclaimed after 90 days and the unclaimed materials may be disposed of by the Library Director.

Handouts and Bulletin Boards

The Library acts as a distribution point for handout materials for public awareness from non-profit groups, community groups and educational or governmental agencies, as well as handouts prepared by the Library to promote materials and services. Specified areas within the Library are made available for such handouts. Handouts of a commercial nature will not be accepted.

The Library, at its discretion, will provide reasonable space for announcements and notices of programs and activities sponsored by non-profit civic, cultural, educational and religious groups through bulletin board/kiosk space. Announcements of a commercial nature will not be accepted.

Final authority for all handouts and bulletin board announcements rests with the Library Director. All approved announcements will be initialed and dated. The Library reserves the right to remove inappropriate and/or disapproved items from the bulletin boards at any time, as

well as outdated items, and those which have been posted in excess of three months. When space is limited, priority is given to Library, City government, local area groups and organizations in that order.

Petitioning, Solicitation or Distribution of Literature

The Library does not allow petitioning, solicitation, distribution of literature or leaflets, canvassing or similar types of appeals by members of the public within the facility. Failure to comply will result in expulsion from the facility.

Groups or individuals who wish to petition, canvas or distribute literature to the public outside of the building may not impede access by the public to the facility or interfere with the use of the facility.

Effective Date _____ (approved 01/14/08)

Approvals:

Library Director

Library Advisory Board Representative



Date: May 13, 2013

Agenda Item No: REPORTS/ANNOUNCEMENTS - A.

I. Subject:

Library Director to update board on various library programs

II. Originated by:

Gwen Bevill, Library Director

III. Summary:

IV. Recommendation:

V. Attachments: