KENNEDALE CITY COUNCIL MINUTES

REGULAR MEETING | MAY 25, 2023 AT 9:00 AM
CITY HALL COUNCIL CHAMBERS | 405 MUNICIPAL DRIVE, KENNEDALE, TX 76060

I. CALL TO ORDER

Mayor Jan Joplin called the meeting to order at 9:04 am.

A. ROLL CALL

PRESENT: Jan Joplin, Kenneth Michels, Rockie Gilley, Brad Horton, Jeff Nevarez; **ABSENT:** Austin Degenhart; ***STAFF:*** *City Manager Darrell Hull, City Secretary Raeanne Byington, Director of Planning and Economic Development Nathan Gonzales, Director of Finance Jonathan Horton, Library Director Elizabeth Partridge, Director of Human Resources Caroline Green, Public Works Director Kristian Sugrim, Fire Chief James Brown, Police Chief Michael Holguin.*

B. INVOCATION AND PLEDGES OF ALLEGIANCE TO THE U.S. AND TEXAS FLAGS

"Honor the Texas Flag; I Pledge Allegiance to Thee, Texas, One State under God; One and Indivisible."

II. WORK SESSION

A. WORK SESSION REPORTS

1. Presentation by directors of budget overviews and new program requests for each department.
Each Director presented their respective departments and the needs for the upcoming FY23-24.
1. Community Development - Nathan Gonzales stated the requests for Planning as: Comp Plan Update unfunded portion ($70000), 2 trucks for Code Enforcement and Director (currently borrowing a Public Works truck), PPE and Inspection tools, increase in training budget, and a merit based salary increase as an employee incentive.
2. Finance - Jonathan Horton discussed the internal goals for the next 18 months (stability, software, speed). This would include restructuring his department and adding a position. He is interested in an intern from one of the local universities for building a talent pipeline and increasing training opportunities for staff. He wants to move the payroll process to an outside source which will free up time for his employees saving the City money and would like to consider a new software financial system that will talk between other software that the courts and permits use. There was also discussion of pay increases for staff.
3. Fire - Chief Brown stated that an update to the current fire station is needed due to increased staff. RFQs have been asked for to gather cost information. He stated that we are behind the market averagein the recent salary study and this needed to be addressed. He would like to implement a step plan into the fire department to assist in this.

4. Human Resources -HR Director Caroline Green discussed the need for retention of current employees and a recognition system for them. Her request for the budget is to purchase Laserifche file scanning to save time and keep files secure and easily accessible.
5. Library/Senior Center/Communications -Director Elizabeth Partridge's needs for 23-24 are changing a part time position to full time and adding an education requirement for that position. Paint and carpet are needed as well as a projector for the Community Room. Additionally, she wants to establish a Building Maintenance Fund so maintenance can be addressed on a routine basis and not just when something wears out or becomes an emergency. At the Senior Center, an ADA compliant door is needed as well as new flooring in the current building. She also would like an increase in building maintenance for the upkeep of the building. In Communications, she requests software for graphic design, email marketing software, boosting the social media budget, and an increase in training and travel.
6. Municipal Courts - Court Administrator Bertha Vindel stated that whilethere are no financial needs, her goals are to continue education for her certification as well as her clerk to become a level II CC,design a new website that will allow defendants to do some services online, implement a procedure handbook, assist the PD with cell phone ticket writers and implement a new program for juveniles with the library.
7. Police/ Information Technology - Chief Michael Holguin discussed the needs of the PD as renewal of the City of Msnfield Public Safety contract, 2 additional police personnel, 2 school resources officers, 3 new emergency response vehicles, 25 less lethal tasers and 10 less lethal pepper launchers. For Information Technology, he would like the City to move to a cloud computing service instead of servers, a new city-wide camera and monitoring system, and stalker digital speed and message signs.
8. Public Works - Director Kristian Sugrim stated that a new mower was needed for public works. Additionally, he discussed the need for a new wastewater collection system to resolve capacity issues in the city and to fix our water distribution system plus ensure we are compliant with State Law SB3. He also discussed the need for a pavement asset management system and street rehabilitation that is needed citywide.
9. EDC - City Manager Darrell Hall discussed considerations for FY 23-24 budget as: Small Business Grant Funding, Veteran's Memeorial and entry monuments to the city, new Admin Assistant for the EDC, Hometown Christmas Decor and activities and new city landmark signs.

B. DISCUSSION AND/OR REQUESTS FOR CLARIFICATION OF ITEMS LISTED ON THE AGENDA

III. REGULAR SESSION

Regular Session began at 3:58 pm.

A. ITEMS FOR INDIVIDUAL CONSIDERATION

1. Discussion and necessary action by Council regarding Mayor's veto of the motion to approve First Amendment to the ILA for Operations and treated Water Sales between the City of Arlington and the City of Kennedale, TX.

This item was struck from the agenda. City Attorney advised that it was not needed as negotiations will Arlington are ongoing.

2. Discussion and approval of $111,856.09 for the completion of the S. New Hope Road Bridge Project by TXDOT.

Per TXDoT, this is the City's responsibility.

IV. EXECUTIVE SESSION

There was no need for an executive session at this time.

A. ***PURSUANT TO §551.071*** — *Consultation with the City Attorney pertaining to any matter in which the duty of the City Attorney under the Texas Disciplinary Rules of Professional Conduct may conflict with the Open Meetings Act, including discussion of any item posted on the agenda, legal issues regarding the Open Meetings Act.*

B. ***PURSUANT TO §551.072*** — *Deliberation regarding the purchase, exchange, lease, or value of real property.*

C. ***PURSUANT TO §551.087*** — *(1) Deliberation regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations; or (2) to deliberate the offer of a financial or other incentive to a business prospect described by Subdivision.*

D. ***PURSUANT TO §551.074*** — *Deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee.*

V. RECONVENE INTO OPEN SESSION, AND TAKE ACTION NECESSARY PURSUANT TO EXECUTIVE SESSION, IF NEEDED

VI. ADJOURNMENT

APPROVED:	**ATTEST:**
MAYOR JAN JOPLIN	*CITY SECRETARY RAEANNE BYINGTON*