

KENNEDALE CITY COUNCIL MINUTES

REGULAR MEETING | JUNE 21, 2022 AT 5:30 PM
CITY HALL COUNCIL CHAMBERS | 405 MUNICIPAL DRIVE, KENNEDALE, TX 76060

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I. CALL TO ORDER

Mayor Hollis Mathew call the meeting to order at 5:31 p.m.

A. ROLL CALL

PRESENT: Mayor Hollis Matthews; Mayor Pro Tem Jan Joplin, Place 1; Gary Mitchell, Place 2; Kenneth Michels, Place 3; Austin Degenhart, Place 4; James Connor Place 5; **Staff** City Manager Darrell Hull; Director of Human Resources and Administrative Services Caroline Green; Interim Police Chief Mike Holguin, Fire Chief James Brown, Public Works Director Joe Walsh, Community Development Director Elizebeth Loomis; Finance Director Anne LaMere, Administrative Assistant Rosie Ericson City Attorney Larry Collier – TOASE; Consultants: Chance LeBlanc – Dunaway; Max Aransen Shield Engineering.

B. INVOCATION AND PLEDGES OF ALLEGIANCE TO THE U.S. AND TEXAS FLAGS

Councilmember Gary Mitchell said the invocation.

II. VISITOR AND CITIZEN FORUM

Sara Cotton Johnson, 700 Crestview Drive. Wanted to congratulate the City Manager and the new City Staff. Having open dialogue with the new administrative. Supports the Senior Center.

III. WORK SESSION

A. Discussion regarding prioritization of infrastructure projects including but not limited to streets, parks, water, wastewater, and stormwater projects

Joe Walsh, Director of Public Works gave the council a copy of the 2022 Asphalt Rehab priority list; and discussed the items and stated these are maintenance projects Councilmember Joplin asked that when the culverts on New Hope are replaced with the repairs be done single lane or double? Joe stated it will be widened when the culverts are put in. Councilmember Mitchell asked about road repair that is on Dick Price. Joe has reported the damage to the railroad. Councilmember Degenhart had several questions regarding the contractor and who control the contract. It will be overseen by Public Works. Councilmember Connor noted that Collett-Sublett was not on the priority list; Joe Walsh stated that is was a CIP project.

B. Safe Routes to School (SRTS) update and discussion

City Manager Darrell Hull wanted to share an update on the SRTS as well as the timing, the costs etc. Council is concerned on the amount of time this project is working. Unfortunately, with grants and federal funding it takes more time. Councilmember Connor shared his frustration on how long this has taken to get the sidewalks.

C. Discuss RFQ (request for qualifications) for the UDC/ Comprehensive Plan

Community Development Director Elizzabeth gave them an overview of the two RFQ that were presented. The Council would like to have time to review both and readdress them in the next month or so. Council would like to have the request for qualifications the UDC/Comprehensive Plan combined to one proposal.

IV. REPORTS AND ANNOUNCEMENTS

A. Recognize Sandra Lee for her years of service on the City Council

Mayor Matthews recognized Sandra Lee and her years of service. Noted that she was the first African American to hold a seat on the City Council. Ms. Lee also serviced on the Economic Development Corporation Board. Item taken out of order

B. Commissioner Precinct 2 - Devan Allen, will present a Proclamation to the City.

Commissioner Allen unfortunately was unable to attend however Ms. Vanna Nguyen presented the City with a Resolution celebrating Kennedale's 75th Diamond Jubilee – This item was taken out of order.

C. Updates from City Council

Jan Joplin attended many events in the past month such as, Kennedale Chamber of Commerce Awards Luncheon; Jazz in the Park hosted by Senior Outreach; KidFish; 287 Nutrition fundraiser; Adopted high school senior Jocelyn Soeun-Great; Fellowship Academy awards; Memorial Day Fallen Heroes; Farmer's Market; Jubilee parade meeting; special council meeting. Lastly Council hired Darrell Hull as our City Manager!

Councilmember Mitchell congratulated Darrell Hull as the newly appointed City Manager Reminded everyone about the Diamond Jubilee this upcoming Saturday. Quarter Action this upcoming Tuesday. Proceeds go to Pecan Manor.

Councilmember Michels had no additional updates besides what Joplin and Mitchell stated.

No updates from Councilmember Degenhart

Councilmember Connors wanted to thank City Staff and especially thank Anne LaMere; as they have had lots of discussion and feel the City in good hands with her. Congratulated Darrell Hull on his appointment; attended the quarter auction in May. Connors was not in town for our Jubilee but was in Colorado Springs and attended the three-day Juneteenth celebration and spoke with the organizers of the event. Connors will update the Council of their discussion.

D. Updates from City Manager

Darrell Hull highlighted three of his Directors. He began with Caroline Green, HR Director and listed all of her certifications and degrees bringing with her 18 years of local government. Next Darrell shared Anne LaMere's career accomplishments and what she brings to the City. Lastly, he recognized Elizabeth Partridge who just recently joined the City as Director of Library Services and Senior Center. He leads with excellence and ensure the Library is an effective partnership with the City. Her career she has developed many programs to assist employees; citizens. She has vast experience working with senior citizens.

E. Updates from the Mayor

Mayor Matthews spoke about the promotional materials around town announcing the Jubilee. The Mayor also attended the Juneteenth Parade and stated it was "fantastic" and hopes next years will be bigger!

F. Staffing updates from Human Resources Director

Human Resources Director Caroline Green gave the Council an update on personnel; in addition, letting the Council know they all have to complete a Cyber Security Training.

G. Financial Reports for the City

Finance Director Anne LaMere gave an overview of the City's financial. The City is financially healthy.

V. CONSENT AGENDA

A. Approval of the minutes from the May 12, 2022 special meeting

Motion To Approve. Action Approve the minutes from the May 12, 2022 special meeting **Moved By** Connor **Seconded By** Mitchell. **Motion passes unanimously**

B. Approval of the minutes from the May 17, 2022 regular meeting

Motion To Approve. Action Approve the minutes from the May 17, 2022 regular meeting **Moved By** Connor **Seconded By** Mitchell. **Motion passes unanimously**

C. Approval of the minutes from the June 2, 2022 special meeting

Motion To Approve. Action Approve the minutes from the June 2, 2022 special meeting **Moved By** Connor **Seconded By** Mitchell. **Motion passes unanimously**

D. Approval of the minutes from the June 10, 2022 special meeting

Motion To Approve. Action Approve the minutes from the June 10, 2022 special meeting **Moved By** Connor **Seconded By** Mitchell. **Motion passes unanimously**

VI. ITEMS FOR INDIVIDUAL CONSIDERATION

- A. Consider approval of an agreement between the Tarrant County Emergency Services District No. 1 and the City of Kennedale for American Rescue Plan Act State and Local Recovery Funds

Motion To Approve. Action Approve an agreement between the Tarrant County Emergency Services District No. 1 and the City of Kennedale for American Rescue Plan Act State and Local Recovery Funds **Moved By:** Joplin **Seconded By:** Michels. **Motion passes unanimously.**

- B. Authorize and approve a contract amendment for Dunaway

Motion To Approve Action Approve a contract amendment for Dunaway. **Moved By:** Connor **Seconded By** Joplin. **Motion passes unanimously.**

- C. Transfer from TIF #1 To Other City Funds

Motion To Approve Action Approve a transfer from TIF#1 to Other City Funds **Moved By:** Joplin **Seconded By** Mitchell **Motion passes unanimously.**

- D. Authorize and approve the purchase order for a Skid Steer Compact Tract Loader at the cost of \$86,403.14

Motion To Approve Action Approve the purchase order for a Skid Steer Compact Tract Loader at the cost of \$86,403.14. **Moved By:** Michels **Seconded By:** Connor. **Motion passes unanimously.**

- E. Approval of issuance of a Purchase Order for three (3) fully equipped Police Vehicles in the amount of \$182,681

Motion To Approve Action Approve an issuance of a Purchase Order for three (3) fully equipped Police Vehicles in the amount of 182,681. **Moved By:** Joplin **Seconded By:** Mitchell. **Motion passes unanimously.**

- F. Approve and issue a contract to Shield Engineering for the Valley Lane Engineering Study in the amount of \$333,828

- G. Appoint Mayor Pro Tem

Motion To Appoint Action Appoint a Mayor Pro Tem. **Motion To** appoint Jan Joplin as Mayor Pro Tem **Moved By** Michels **Seconded By** Mitchell. **The motion passes 3-2 Degenhart and Connors voted no.**

VII. EXECUTIVE SESSION

Mayor Hollis Matthews recessed into Executive Session at 9:22 p.m.

- A. **PURSUANT TO §551.074** — *Deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee; and the following:*

1. City Secretary Interview

2. City Manager Contract

The Mayor reconvened into regular session at 10:34 p.m.

VIII. NECESSARY PURSUANT TO EXECUTIVE SESSION, IF NEEDED

No action taken at this time

IX. ADJOURNMENT

**Motion to Adjourn. Action Adjourn. Motion By Connor Seconded By Michels
Motion passes unanimously.**

Mayor adjourned the meeting at 10:35 p.m.

APPROVED BY:

ATTEST:


MAYOR HOLLIS MATTHEWS
ADMINISTRATIVE ASSISTANT, ROSIE ERICSON