

KENNEDALE CITY COUNCIL AGENDA

REGULAR MEETING | MARCH 15, 2022 AT 5:30 PM
CITY HALL COUNCIL CHAMBERS | 405 MUNICIPAL DRIVE, KENNEDALE, TX 76060

MEMBERS OF THE PUBLIC MAY JOIN IN PERSON OR
ACCESS A LIVE FEED AT WWW.CITYOFKENNEDEALE.COM/VIDEOS
THE VIRTUAL OPTION DOES NOT ALLOW FOR PUBLIC COMMENT

I. CALL TO ORDER

To address the City Council regarding an agenda item, submit a 'Request to Speak' form before the meeting begins. Speakers are allotted three (3) minutes, must limit their comments to the subject indicated on the form, and should address the Council as a whole, rather than individual Councilmembers or staff.

A. ROLL CALL

II. WORK SESSION

A. WORK SESSION REPORTS

1. Discuss and consider offering staff direction regarding the Parks and Recreation Board's recommendation of the drafting of a contract related to a proposed Farmer's Market to be held monthly in TownCenter Park from March through November each year
2. Update regarding various Economic Development Corporation (EDC) Board and/or Community Development items including but not limited to 600 W. Kennedale Parkway, potential reimbursement of the General Fund for purchase of approximately 13.5 acres at the intersection of Gail and Linda Drive, TownCenter shopping area, and/or the pending purchase of the land related to Red's Roadhouse (1170 E Kennedale Parkway)
3. Update regarding the Park Dedication Fund and discussion, if desired, of various potential projects for the use of these funds
4. Discuss and consider offering staff direction regarding the budget, staffing, and/or program of services related to the Senior Citizen Center
5. Discuss and consider offering staff direction regarding the timing of agenda packet distribution to the City Council and the timing and procedure related to agenda item requests made by members of the Council
6. Discuss and consider offering staff direction regarding the application and interview process, if desired, for the two newly-created advisory seats on the Economic Development Corporation (EDC) Board of Directors

B. REQUESTS FOR CLARIFICATION OF ITEMS LISTED ON THE AGENDA

III. EXECUTIVE SESSION

The City Council reserves the right to meet in Executive Session at any time during this meeting pursuant to the below cited sections of the Texas Government Code:

- A. **PURSUANT TO §551.071** — Consultation with the City Attorney pertaining to any matter in which the duty of the City Attorney under the Texas Disciplinary

Rules of Professional Conduct may conflict with the Open Meetings Act, including discussion of any item posted on the agenda, legal issues regarding the Open Meetings Act, and the following:

1. City Manager
2. Hammack Creek (337 Kennedale Sublett Road)
3. Chapter 380 and Economic Development Corporation Agreement between the City of Kennedale, the Kennedale Economic Development Corporation (KEDC), and Karmali Holdings, Inc.

B. **PURSUANT TO §551.074** — *Deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee; and the following:*

1. City Manager

IV. RECONVENE INTO OPEN SESSION, AND TAKE ACTION NECESSARY PURSUANT TO EXECUTIVE SESSION, IF NEEDED

V. REGULAR SESSION

A. INVOCATION AND PLEDGES OF ALLEGIANCE TO THE U.S. AND TEXAS FLAGS

B. VISITOR AND CITIZEN FORUM

At this time, any person may address the Council about items not on the agenda. Rules and procedures for addressing the Council are included under "I. CALL TO ORDER". Neither formal action nor discussion may occur at this time. Those wishing, instead, to speak on an agenda item should indicate their desire to speak as the Council considers that item.

C. REPORTS AND ANNOUNCEMENTS

In addition to any items below, the Mayor and Council may give or receive reports regarding items of community interest, including, but not limited to, recognition of officials, citizens, staff, or departments; information regarding holiday schedules; and upcoming or attended events.

1. Updates from the City Council
2. Updates from the Mayor
3. Updates from the Interim City Manager
4. Financial Reports for the City
5. Police Department Swearing-In Ceremony
6. Fire Department Swearing-In Ceremony

D. CONSENT AGENDA

These matters have appeared on previous agendas, require little or no deliberation, or are considered routine or ministerial tasks. If discussion is desired, items may be removed for separate consideration.

1. Approval of the minutes from the February 15, 2022 regular meeting
2. Approval of a Resolution, supporting a grant application for police traffic data and enforcement system
3. Approval of a Resolution, supporting a grant application by the Police Department for Thermal Imaging Technology (FLIR)

E. ITEMS FOR INDIVIDUAL CONSIDERATION

1. Discuss and consider 75th Anniversary Diamond Jubilee specifications and authorize an unbudgeted expenditure of up to \$10,000 under the City Council's budget
2. Discuss and consider authorizing the sale of alcoholic beverages (to include beer and/or wine) at the City Sponsored 75th Anniversary Diamond Jubilee event to be held on Saturday, June 25, 2022 in and around TownCenter Park
3. Consider authorizing the addition of one full-time staff member at the Library and the conversion of a part-time role for a Public Works Administrative Assistant to a full-time role

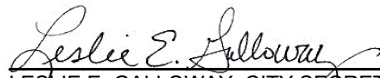
F. PUBLIC HEARINGS

1. Conduct a Public Hearing and consider approval of a Resolution, authorizing funding participation with Tarrant County Community Development and Housing for the 48th Year Community Development Block Grant (CDBG) Project for replacement of roughly 1,500 linear feet of clay sewer main, manholes, and services

VI. ADJOURNMENT

CERTIFICATION

I DO HEREBY CERTIFY THAT THE MARCH 15, 2022 KENNEDALE CITY COUNCIL AGENDA WAS POSTED INSIDE THE MAIN ENTRANCE OF CITY HALL (405 MUNICIPAL DRIVE), IN A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE GENERAL PUBLIC AT ALL TIMES; AND THAT SAID AGENDA WAS POSTED AT LEAST SEVENTY-TWO (72) HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING, IN ACCORDANCE WITH CHAPTER 551 OF THE TEXAS GOVERNMENT CODE.


LESLIE E. GALLOWAY, CITY SECRETARY

In compliance with the Americans with Disabilities Act (ADA), the City of Kennedale will provide for reasonable accommodations for persons attending meetings. This facility is wheelchair accessible and accessible parking spaces are available. Requests for sign interpreter services must be made forty-eight (48) hours prior to the meeting by calling 817-985-2104 or (TTY) 1-800-735-2989.

POSTED _____ (DATE) _____ (TIME)

MEETING DATE: MARCH 15, 2022

AGENDA ITEM NUMBER: WORK SESSION ITEM II.A.1.

SUBJECT

Discuss and consider offering staff direction regarding the Parks and Recreation Board's recommendation of the drafting of a contract related to a proposed Farmer's Market to be held monthly in TownCenter Park from March through November each year

ORIGINATED BY

Leslie Galloway, Interim City Manager

SUMMARY

During a regular meeting on Wednesday, March 2, 2022, the Parks Board motioned and unanimously approved a one-year contract for the Farmer's Market (to be held during the months of March to October). However, as this board is advisory only and no such contract has yet been drafted, this action by the board serves, in staff's view, simply as a recommendation to the Council to approve such a contract if and when it is presented. Staff's proposal at this time is to allow the Farmer's Market to operate for three months as a "trial run" (using our normal facility reservation policies) and, assuming those rentals prove successful for all parties, to formulate a contract that addresses any needs and/or concerns that arise for either the City or the event organizer during that time.

This serves two purposes: 1) it allows for the Farmer's Market to start earlier in the spring, which benefits the organizer; and 2) it allows staff time to research what the contract should address. The proposed contract could then be presented to the Parks Board for consideration of a recommendation to the Council. Council would, of course, be the deciding body for this (or any) contract and could expect to see this as an agenda item for the regular meeting in May.

Hannah Marshall is the organizer of this proposed event and is active in many local organizations including the Kennedale Area Chamber of Commerce. Staff views this as an opportune time to establish a Farmer's Market as the markets in both downtown Mansfield (703 E Broad Street) and downtown Arlington (215 Front Street) recently ceased operations. This gives Kennedale an opportunity to capture the market both of vendors and shoppers. The event is planned for every fourth Saturday (from March through October) in TownCenter Park from 9:00 a.m. to 1:00 p.m.

Staff understands the Council's dedication to support local businesses. This will not only be run by a local business-owner but will also create a new outlet for many local farmers and artisans. Further, it is expected to increase both vehicle and foot traffic in and around the TownCenter shopping area on the dates of the market, benefiting those businesses as well.

Council discussion and input is appreciated at this time.

RECOMMENDATION

ATTACHMENTS

MEETING DATE: MARCH 15, 2022

AGENDA ITEM NUMBER: WORK SESSION ITEM II.A.2.

SUBJECT

Update regarding various Economic Development Corporation (EDC) Board and/or Community Development items including but not limited to 600 W. Kennedale Parkway, potential reimbursement of the General Fund for purchase of approximately 13.5 acres at the intersection of Gail and Linda Drive, TownCenter shopping area, and/or the pending purchase of the land related to Red's Roadhouse (1170 E Kennedale Parkway)

ORIGINATED BY

Leslie Galloway, Interim City Manager

SUMMARY

This item was requested by Mayor Pro Tem Joplin. The Economic Development Corporation (EDC) Board of Directors hasn't met since November due to staffing shortages and lack of time-sensitive items to consider. Below are updates regarding several pending items.

600 W Kennedale Parkway (at Bowman Springs)

There was some interest shown in the EDC-owned property at 600 W Kennedale Parkway more than one year ago, but the land is still owned by the EDC. Staff is currently working on a plat that would dedicate ROW related to Bowman Springs but it is not related to any proposed development.

Reimbursement to the Water Fund for land purchase on Linda Road

As the Council will recall, this reimbursement was discussed during the September 21, 2021 meeting, but has not yet been presented for consideration by the EDC Board because we do not currently have a Finance Director to assist in the research necessary to make such a transfer justifiable to the auditors in the future. Staff does not foresee any issue in justifying the transfer but does prefer to wait until a permanent Finance Director is identified before presenting to the EDC. Interviews for this role are already underway. As the Council is aware, Debby Scott is serving as Interim, while also fulfilling the duties of her regular full-time job as Financial Analyst, and completing the audit. Staff appreciates the Council's patience.

TownCenter Shopping Area

Craig Hughes of Kennedale Development Partners (KDP) has begun a \$500,000 build-out in Building 6 to create five suites with two fully executed leases existing and two additional leases pending. KDP is also designing a new Building 3 for the pad site west of the Chamber Building and south of the AT&T building.

Purchase of land related to Red's Roadhouse (1170 E Kennedale Parkway)

Before executing the fifth amendment, a survey was required. That has been completed, the amendment is now fully executed, and staff is coordinating with the closing agent to provide necessary documents. Therefore, the property is still listed by TAD as owned by the EDC with a value of 3,436,350. When multiplied by our tax rate of \$0.774085 per \$100.00 of valuation, a projected revenue of \$26,600 results – which is similar to the income being received instead by the EDC for rental of the property (\$2,500 / month or \$30,000 annually). As the Council is aware, the purchase price of the property will return to the Bloxom Foundation upon closing.

RECOMMENDATION

MEETING DATE: MARCH 15, 2022

AGENDA ITEM NUMBER: WORK SESSION ITEM II.A.3.

SUBJECT

Update regarding the Park Dedication Fund and discussion, if desired, of various potential projects for the use of these funds

ORIGINATED BY

Joe Walsh, Public Works Director

SUMMARY

This item was requested by Mayor Pro Tem Joplin. Attached is a five-year history of the Park Dedication Fund. The unaudited fund balance at the close of the last fiscal year was \$648,018 and the current balance (as of March 7, 2022), is \$686,522. Of this balance, \$134,400 was provided by the Hammack Creek development on Sublett Road and \$324,000 by the Alta 287 development at 3100 Joplin Road.

For comparison, at the end of FY20, there was just ~\$100k in the fund. Therefore, this is a significant step towards updating our park system. Staff looks forward to working with the Parks Board to craft an updated proposed use of these funds for Council's consideration during the FY23 budget discussions.

For the Council's reference, the most recent presentation regarding needs within the parks system is attached.

RECOMMENDATION

ATTACHMENTS

1.	Park Dedication Fund	Park Dedication Fund.pdf
2.	2019.02.19_Park Projects_CouncilPresentation	2019.02.19_Park Projects_CouncilPresentation.pdf

Fund: 14 PARK DEDICATION FUND

City of Kennedale
Balance Sheet
Period Ending: 9/2018

Account Number	Description	Debit	Credit
14-1010-00-00	INVEST IN CONSOLIDATED CASH	158,091.57	
14-3000-00-00	FUND BALANCE		-234,945.86
Current Year Revenue/Expense		76,854.29	
	Fund totals:	234,945.86	-234,945.86
***** End of Report *****			

City of Kennedale
Balance Sheet
Period Ending: 9/2019

Fund: 14 PARK DEDICATION FUND

Account Number	Description	Debit	Credit
14-1010-00-00	INVEST IN CONSOLIDATED CASH	126,149.40	
14-2190-00-00	ACCOUNTS PAYABLE		-42,040.51
14-3000-00-00	FUND BALANCE		-158,091.57
Current Year Revenue/Expense		73,982.68	
	Fund totals:	200,132.08	-200,132.08
***** End of Report *****			

City of Kennedale
Balance Sheet
Period Ending: 9/2020

Fund: 14 PARK DEDICATION FUND

Account Number	Description	Debit	Credit
14-1010-00-00	INVEST IN CONSOLIDATED CASH	101,610.52	
14-3000-00-00	FUND BALANCE		-84,108.89
Current Year Revenue/Expense			-17,501.63
	Fund totals:	<u>101,610.52</u>	<u>-101,610.52</u>
***** End of Report *****			

City of Kennedale
Balance Sheet
Period Ending: 9/2021

Fund: 14 PARK DEDICATION FUND

Account Number	Description	Debit	Credit
14-1010-00-00	INVEST IN CONSOLIDATED CASH	648,518.34	
14-2190-00-00	ACCOUNTS PAYABLE		-500.00
14-3000-00-00	FUND BALANCE		-101,610.52
Current Year Revenue/Expense			-546,407.82
	Fund totals:	648,518.34	-648,518.34
***** End of Report *****			

City of Kennedale

Balance Sheet

Period Ending: 2/2022

Fund: 14 PARK DEDICATION FUND

Account Number	Description	Debit	Credit
14-1010-00-00	INVEST IN CONSOLIDATED CASH	686,522.46	
14-3000-00-00	FUND BALANCE		-648,018.34
Current Year Revenue/Expense			-38,504.12
	Fund totals:	686,522.46	-686,522.46
***** End of Report *****			



Park Projects

Recommended for Funding

by the Parks and Recreation Board

Presented to the City Council
Tuesday, February 19, 2019

City of
.KENNEDALE.
Texas
EST. 1887

YOU'RE HERE  YOUR HOME

Prioritized Recommendations

- **SECURITY MEASURES**: lighting, fencing, WiFi security cameras, and gates
- Theft/Vandal-Resistant **STORAGE BUILDING** for dual use by KYA and the City) to safely store the equipment necessary for regular field maintenance and game preparations
- One-time professional **FIELD REFURBISHMENT**
- Additional **STAFF MEMBER** certified and/or trained in sports field turf maintenance or funding for a year-round contract for services

Ballfield Lighting

The background image shows a baseball field with a dirt infield and grass outfield. A green concession stand is visible behind the outfield fence. Two tall stadium light towers with multiple lamps are positioned on either side of the field. The sky is overcast.

\$16,887.70 (KEISER ELECTRIC)

Estimated cost to replace existing lights with 150 watt LEDs and to separate the electrical panels for the lights from the concession stand
KYA also requests lights for football practice on the pond side of Sonora

Safety Lighting for Parks & Trails

A photograph of a park scene. A light-colored concrete path winds through a grassy area. In the background, there are green trees and a blue bench. The path curves to the right, and the grass is a mix of green and yellow. The sky is not visible.

- Security, Trails, and Parking
- Electric or Solar?
- Uniformity throughout the City
- How much light? Density?

Storage Building

A photograph of a white storage building with a dark roof and a double glass door. The building is situated outdoors with trees in the background. The text 'Storage Building' is overlaid at the top.

\$100,000 – 120,000
(NEW CONSTRUCTION)

LESS THAN \$5000
(STEEL CONTAINER)

Frequently damaged by
thieves; A more secure
building might allow
for rentals of fields

WiFi Enabled Security Cameras

PROPOSED UPDATES

- Spectrum WiFi installed at Concession Stand
- KYA Volunteer will connect the cameras to WiFi
- Additional cameras or lighting may be needed
- Additional Fencing to enclose the fields?
- Parking lot gate/restricted access?
- Timed access/staff managed?



Field Refurbishment

A photograph of a sports field, likely a baseball or softball field, with a scoreboard visible in the background. The field is mostly green grass, but there are significant areas of bare, light-colored soil, particularly on the right side, indicating a need for refurbishment. The background shows a line of trees and a clear sky.

ESTIMATE NOT YET OBTAINED

One-time professional field refurbishment; Additional staff member certified and/or trained in sports field turf maintenance or funding for a year-round contract for services

MEETING DATE: MARCH 15, 2022

AGENDA ITEM NUMBER: WORK SESSION ITEM II.A.4.

SUBJECT

Discuss and consider offering staff direction regarding the budget, staffing, and/or program of services related to the Senior Citizen Center

ORIGINATED BY

SUMMARY

This item was requested by Councilmember Connor. For the Council's reference, the presentation with three funding options that was offered during last year's budget development is attached along with the current FY budget for both the Senior Center and the Library and budgets from the preceding four years for the Senior Center.

Staff will begin intervening for the role on Library Director on Monday, March 14. Part of this role will include the creation of programming and budget requests for the Senior Center. Previously, there was a brief discussion of hiring a separate director for the Senior Center facility. Staff would not, at this time, recommend the addition of a Director position at the Senior Center. However, staff would recommend the addition of one additional full-time clerk at the Library to assist with coverage of hours at both facilities and provision of service to patrons. An action item appears on this agenda for Council to consider the authorization of this additional FTE. Currently, the staffing for both of these facilities combined is 4.0 FTE (three full-time and two part-time) to cover 49.5 weekly operating hours. Of note, the attached budget had a formula error that counted both part-time clerks as full-time employees. Therefore, though the budget document states 5.0 FTE, the authorized amount is currently 4.0.

Until a new Library Director is hired, frontline staff will continue developing programming and purchasing activity supplies and snack items. Staff is currently engaged in identifying those programs that are most desired by the attendees (indicated by participation). Regarding the meal program, as the Council may recall, Sixty and Better, in August of 2020, decided against reapplying for the grant funding necessary to continue the provision of the congregate meal program. The following month, staff notified Sixty and Better of their desire to terminate the agreement. Internal staff has been providing services at the center since October of 2020 (with the facility re-opening following a COVID-related closure in September of 2021). The most recent contract with Sixty and Better is also attached. Staff has a meeting scheduled to discuss meal options with the Meals of Wheels and will update the Council when more information is available.

RECOMMENDATION

ATTACHMENTS

1.	2021_07.20 Senior Center Status	2021_07.20 Senior Center Status.pdf
2.	FY21-22 Adopted SC Budget	FY21-22 Adopted Budget_202112011136016581.pdf
3.	FY20-21 Adopted SC Budget	FY20-21 Adopted Budget_FINAL to print_202010151625482678.pdf
4.	FY19-20 Adopted SC Budget	FY19-20 Adopted Budget_FINAL LS.pdf
5.	FY18-19 Adopted SC Budget	FY 18-19 Adopted Budget_Amended_201904181326215155.pdf
6.	FY17-18 Adopted SC Budget	Fiscal Year 2017-2018 Adopted Budget.pdf

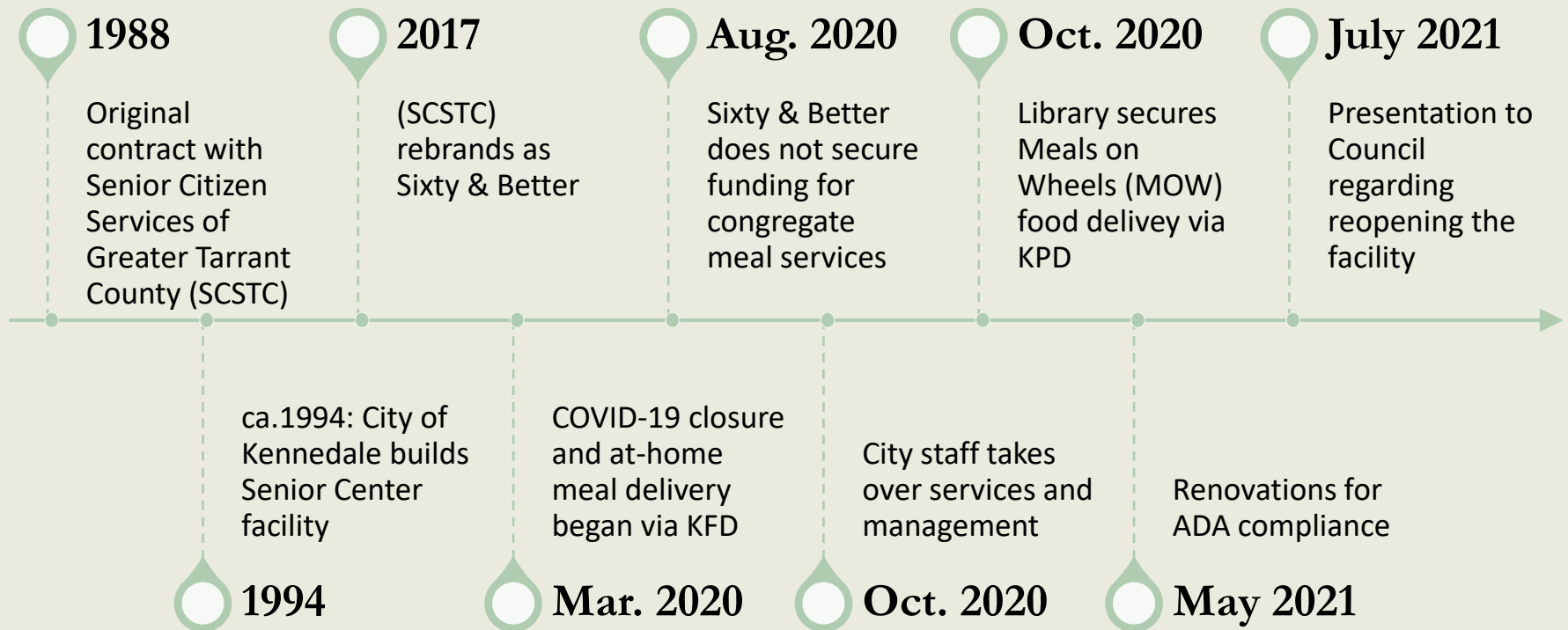
A group of approximately 15 senior citizens of various ethnicities and ages are posing in front of a brick wall. They are all smiling and have their arms raised in a celebratory gesture. The image is overlaid with a semi-transparent blue filter.

SENIOR CITIZEN CENTER

SENIOR CENTER UPDATE

RECOMMENDATIONS FOR COUNCIL CONSIDERATION
TUESDAY, JULY 20, 2021

HISTORY OF THE CENTER



SIXTY & BETTER

CONTRACTED SERVICES	RECENT SERVICE LEVEL
Qualified Staffing	Dedicated part-time director
Engaging Programming Funded by Sixty & Better	Volunteers and businesses sponsoring programs
Supplies for Programming	Expectation for members to fundraise; At some point, an unsanctioned decision was made by an SCSTC employee to accomplish this via rental of this City-owned facility
Nutritious Meals	Many members described food as unpalatable; Attendance dropped
Office / Filing	75% of staff time devoted to paperwork

APPROXIMATE ANNUAL SIXTY & BETTER CONTRACT COST: \$30,000

The recent reorganization of Sixty & Better makes it a non-viable option to adequately service the needs of our seniors.

MEALS ON WHEELS

Promised	Reality
Free Frozen Meals and Fresh Produce provided via “Grab & Go” Program	Inconsistent policies and procedures; 15+ hours of staff time required for related paperwork; Insufficient meals supplied to fulfill orders in our community
MOW Hot Meal Service	MOW volunteers faithfully delivered hot meals consistently
Supplemental Meal Delivery	MOW staff provided inconsistent deliveries to members outside of Kennedale

From October through July, Kennedale has expended approximately \$10,125 in staff labor in exchange for an estimated \$8,180 in free food (about 100 meals per week).

Staff does not recommend continuing MOW food service in the center.

RECOMMENDED SERVICE LEVELS

■ STAFFING

- PT Line Cook → providing a varied and nutritious menu
- Social Worker/Community Engagement Specialist → focusing on seniors' unique needs and partnering with first responders to help at-risk populations identify resources

■ FOOD SECURITY AND SENSE OF COMMUNITY

- Providing a place for seniors to gather for fellowship and a nutritious meal

■ TRANSPORTATION

- Offering bus rides to the center and facilitating Handi-Tran rides

■ ENRICHMENT PROGRAMMING



PATHS TO REOPENING

	Option A	Option B (Staff Recommendation)	Option C
Added costs	✓ Continue with MOW (\$0) ✓ PT Staff (\$20k) ✓ Minimal Programming (\$5k) = \$25,000	✓ (Temporary) PT Line Cook (\$15,600) + Food (\$10,000) ✓ Community Engagement Specialist (Split w/Library) (\$28,988) ✓ Robust Programming (\$5,000) = \$59,588	✓ Catering Daily (\$26,000 - \$62,400) ✓ Community Engagement Specialist (Split Cost w/Library) (\$28,988) ✓ Robust Programming (\$5,000) = \$59,988 to \$96,388
Benefits	• Allows re-opening of the facility at familiar service levels • Small savings compared to FY20	• Allows Staff to pursue partnership with KISD Culinary program, possibly saving ~\$15,600 • First responder liaison • City staff leverages partnerships into grants funding opportunities.	• First responder liaison • City staff leverages partnerships into grants funding opportunities. • Streamlined staffing model
Challenges	• Less staff time available to focus on members • Fewer programs • Food complaints • No transportation	• Securing the KISD partnership • Building Back Community Trust • Re-creating a safe space for Seniors	• Most costly food delivery • Building Back Community Trust • Re-creating a safe space for Seniors
Option D	Fund Nothing and Keep the Center Closed		
Option E	Repurpose the Building: Rental Income: \$162,000/year; or Sell Building: ~\$1.4 Million		

SENIOR CENTER BASE BUDGET (FY21): \$38,376

SUMMARY

- The Senior Center has a 27-year history in the current facility
- Recent investments of \$50,000 made the center ADA compliant
- Kennedale residents show a desire to care for our seniors
- Following a 10-month comprehensive review, meetings with the Senior Board, and informal discussions with members, **Staff recommends Option B** to strengthen the community
- **Staff looks forward to implementing Council's decision to reopen this facility and resume service to our seniors**



SENIOR CITIZEN CENTER



DEPARTMENT OUTLINE: SENIOR CITIZEN CENTER

The function of this department is to support the senior citizens in the community by offering opportunities for education, social events, and food security.

HIGHLIGHTS AND GOALS ACCOMPLISHED

- Re-opened the center after the COVID-19 facility closures
- Brought staffing of this facility back in-house
- Refurbished restrooms to meet updated ADA requirements
- Added key-card access to the building

SHORT-TERM GOALS

- Continue to increase programing, including both social and educational opportunities
- Increase membership and re-instate the daily congregate meal program
- Identify additional volunteers for programming
- Install KNOX Box for emergency access

LONG-TERM GOALS

- Increase presence in the community by participation in local events and promotion of collaboration with other organizations within the city
- Increase attendance to individual activities and overall attendance
- Continue identifying and seeking to meet the needs of seniors in our community



DEPARTMENT BUDGET: SENIOR CITIZEN CENTER						
01 GENERAL FUND	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021	2021-2022
16 SENIOR CITIZEN CENTER	ACTUAL	ACTUAL	APPROVED	AMENDED	PROJECTED	APPROVED
PERSONNEL	-	-	-	-	-	-
OPERATIONS	48,288	51,420	38,376	88,376	84,316	48,316
TOTAL SENIOR CITIZEN CENTER	\$ 48,288	\$ 51,420	\$ 38,376	\$ 88,376	\$ 84,316	\$ 48,316
PERSONNEL SUMMARY						
NO PERSONNEL	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL POSITIONS	0.00	0.00	0.00	0.00	0.00	0.00
OPERATIONS	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021	2021-2022
	ACTUAL	ACTUAL	APPROVED	AMENDED	PROJECTED	APPROVED
01-5280-16-00 MINOR EQUIP/SMALL TOOLS <\$5K		1,847				2,000
01-5285-16-00 FUEL	-	-	500	500	500	500
01-5403-16-00 BUILDING MAINTENANCE	14,422	15,602	17,950	67,950	67,950	17,950
01-5430-16-00 MOTOR VEHICLE MAINT	779	775	1,000	1,000	1,000	1,000
01-5440-16-00 OFFICE EQUIP/SOFTWARE MAINT	449	254	1,516	1,516	1,516	1,516
01-5530-16-00 ELECTRIC SERVICES	4,400	4,288	5,500	5,500	5,500	5,500
01-5535-16-00 GAS SERVICES	1,425	1,046	2,500	2,500	2,500	2,500
01-5570-16-00 SPECIAL SERVICES	23,340	24,040	4,060	4,060	-	12,000
01-5575-16-00 EQUIPMENT RENTAL	1,189	1,226	1,350	1,350	1,350	1,350
01-5590-16-00 WATER/SEWER SERVICES	2,283	2,341	4,000	4,000	4,000	4,000
TOTAL OPERATIONS	\$ 48,288	\$ 51,420	\$ 38,376	\$ 88,376	\$ 84,316	\$ 48,316
TOTAL SENIOR CITIZEN CENTER	\$ 48,288	\$ 51,420	\$ 38,376	\$ 88,376	\$ 84,316	\$ 48,316

DEPARTMENT DETAIL: SENIOR CITIZEN CENTER				2021-2022
01 GENERAL FUND				APPROVED
16 SENIOR CITIZEN CENTER				
01-5260-16-00 GENERAL OFFICE SUPPLIES	PENS, PAPER, PENCILS, NOTEPADS, PAPERCLIPS			
01-5261-16-00 POSTAGE	MINOR POSTAGE EXPENSE			
01-5280-16-00 MINOR EQUIP/SMALLS TOOLS<\$5K				2,000
01-5285-16-00 FUEL	FUEL CONTRACT FOR 1 VEHICLE			500
01-5403-16-00 BUILDING MAINTENANCE	ROUTINE MONTHLY CLEANING			17,950
	MONTHLY BUG SPRAY + ANNUAL ROACH TREATMENT			
	INTERIOR PAINTING AND LOCKS			
	MISC BUILDING REPAIRS (PLUMBING, LIGHTING, ETC)			
	ANNUAL A/C MAINTENANCE+ SERVICE/REPAIRS			
	FIRE EXTINGUISHER INSPECTION			
	FLOORS STRIP, WAX & BUFFED; FLOORS RESTORED			
01-5430-16-00 MOTOR VEHICLE MAINTENANCE	ENTERPRISE MAINT; INSPECTION/TAGS, REPAIRS			1,000
01-5440-16-00 OFFICE EQUIP/SOFTWARE MAINT	SAVIN MONTHLY MAINTENANCE			1,516
01-5530-16-00 ELECTRIC SERVICES	PROVIDED BY GEXA ENERGY			5,500
01-5535-16-00 GAS SERVICES	PROVIDED BY ATMOS ENERGY			2,500
01-5570-16-00 SPECIAL SERVICES	PROGRAMMING / FOOD ITEMS			12,000
01-5575-16-00 EQUIPMENT RENTAL	SAVIN COPIER RENTAL			1,350
01-5590-16-00 WATER/SEWER SERVICES	PROVIDED BY KENNEDALE/ARLINGTON/FT. WORTH			4,000
TOTAL EXPENDITURES				\$ 48,316

DEPARTMENT OUTLINE: LIBRARY

The Kennedale Public Library serves the community as a central hub for information. The library connects patrons with their community by offering innovative programs, gathering spaces, and services to enrich their lives.

HIGHLIGHTS AND GOALS ACCOMPLISHED

- Secured \$2,000 grant to purchase Chromebooks to replace library computers
- Implemented Virtual children's programs and E-cards to serve public during COVID-19
- Expand Adult Programs to include yoga, cooking classes, and Russian word of the day
- Partnered with Historical Society and Mayor to provided monthly History Lecture series
- Retrofitted the library to facilitate augmented services during COVID-19
- Called over 550 seniors to do wellness checks during COVID-19

SHORT-TERM GOALS

- Continue to refine service models to facilitate social distancing during COVID-19 health crisis while maintaining maximum access to materials, services & information.
- Update the print collection to reflect the current information needs of the community
- Apply for grant funding to expand library programs and services
- Increase resident awareness of library services through effective community engagement
- Investigate best practices for 21st Century libraries and implement appropriate efficiency measures and customer service protocols
- Assume responsibility for Senior Center programming

LONG-TERM GOALS

- Become a centralized information access point for the community
- Provide quality programs that enrich patrons' lives
- Plan for eventual expansion of facilities to meet the needs of the community

STAFFING RESOURCES

- Library Director – 1.0 FTE
- Library Clerk – 4.0 FTE

DEPARTMENT BUDGET: LIBRARY

01 GENERAL FUND	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021	2021-2022
17 LIBRARY	ACTUAL	ACTUAL	APPROVED	AMENDED	PROJECTED	APPROVED
PERSONNEL	192,170	190,916	206,431	224,600	202,828	228,835
OPERATIONS	82,829	81,777	69,324	69,324	67,891	70,846
TOTAL LIBRARY	\$ 274,999	\$ 272,693	\$ 275,755	\$ 293,924	\$ 270,719	\$ 299,681
PERSONNEL SUMMARY						
FULL-TIME POSITIONS						
Library Director	1.00	1.00	1.00	1.00	1.00	1.00
Library Clerks	2.00	2.00	2.00	2.00	2.00	2.00
PART-TIME POSITIONS						
Library Clerk	2.00	2.00	2.00	2.00	2.00	2.00
TOTAL POSITIONS	5.00	5.00	5.00	5.00	5.00	5.00
PERSONNEL	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021	2021-2022
	ACTUAL	ACTUAL	APPROVED	AMENDED	PROJECTED	APPROVED
01-5101-17-00 SALARIES	108,567	120,442	118,993	130,892	130,892	133,521
01-5107-17-00 OVERTIME	441	250	-	-	50	-
01-5109-17-00 TEMPORARY PART TIME	31,051	16,697	30,451	33,527	17,150	33,330
01-5114-17-00 LONGEVITY PAY	2,772	3,108	3,476	3,476	3,476	3,956
01-5115-17-00 RETIREMENT	20,124	19,487	20,919	22,968	21,667	24,118
01-5117-17-00 PAYROLL TAXES FICA	10,302	10,221	11,698	12,844	12,159	13,067
01-5118-17-00 MEDICAL INSURANCE	17,405	19,067	19,264	19,264	15,440	18,738
01-5120-17-00 LIFE INSURANCE	598	575	560	559	707	633
01-5121-17-00 DENTAL INSURANCE	727	876	881	881	1,098	1,264
01-5122-17-00 VISION INSURANCE	182	192	189	189	189	208
TOTAL PERSONNEL	\$ 192,170	\$ 190,916	\$ 206,431	\$ 224,600	\$ 202,828	\$ 228,835
OPERATIONS	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021	2021-2022
	ACTUAL	ACTUAL	APPROVED	AMENDED	PROJECTED	APPROVED
01-5230-17-00 CLEANING SUPPLIES	113	68	488	488	200	150
01-5240-17-00 PRINTED SUPPLIES	132	184	150	150	150	180
01-5260-17-00 GENERAL OFFICE SUPPLIES	652	56	370	370	370	200
01-5261-17-00 POSTAGE	398	213	300	300	225	225
01-5290-17-00 EXPENDABLE SUPPLIES	4,350	3,106	4,190	4,190	4,190	4,190
01-5292-17-00 LIBRARY PROCESSING SUPPLIES	399	181	400	400	200	200
01-5293-17-00 LIBRARY GRANT EXPENDITURES	-	4,314	-	-	-	-
01-5294-17-00 LIBRARY BOOK CITY FUND	29,502	24,037	23,500	23,500	23,500	23,500
01-5403-17-00 BUILDING MAINTENANCE	15,882	14,604	11,436	11,436	11,436	11,436
01-5440-17-00 OFFICE EQUIP/SOFTWARE MAINT	7,926	9,311	7,582	7,582	7,582	7,582
01-5510-17-00 ASSOCIATION DUES PUBLICATIONS	401	661	345	345	345	345
01-5525-17-00 TRAINING/SEMINARS	1,101	1,265	300	300	-	1,265
01-5530-17-00 ELECTRIC SERVICES	6,597	6,317	7,700	7,700	7,700	6,600
01-5535-17-00 GAS SERVICES	1,213	991	1,200	1,200	1,200	1,000
01-5570-17-00 SPECIAL SERVICES	5,893	6,832	4,601	4,601	4,601	6,831
01-5575-17-00 EQUIPMENT RENTAL	1,898	1,495	1,462	1,462	1,462	1,462
01-5578-17-00 TRAVEL	1,772	2,918	820	820	250	1,200
01-5585-17-00 TELEPHONE SERVICES	1,055	1,129	780	780	780	780
01-5590-17-00 WATER/SEWER SERVICES	3,546	4,094	3,700	3,700	3,700	3,700
TOTAL OPERATIONS	\$ 82,829	\$ 81,777	\$ 69,324	\$ 69,324	\$ 67,891	\$ 70,846
TOTAL LIBRARY	\$ 274,999	\$ 272,693	\$ 275,755	\$ 293,924	\$ 270,719	\$ 299,681

DEPARTMENT DETAIL: LIBRARY

01 GENERAL FUND			2021-2022
17 LIBRARY			APPROVED
01-5101-17-00	SALARIES	REFER TO PERSONNEL SUMMARY OVERVIEW	133,521
01-5107-17-00	OVERTIME	OVER 40 HRS/WK AT 1.5x FOR NON-EXEMPT EMPLOYEES	-
01-5109-17-00	TEMPORARY/PART-TIME	REFER TO PERSONNEL SUMMARY OVERVIEW	33,330
01-5114-17-00	LONGEVITY PAY	PAID ANNUALLY TO EMPLOYEES WITH 12+ MOS OF SERVICE PRIOR TO SEPTEMBER 30. \$8, 10, OR 12/MO (BASED ON SERVICE LENGTH)	3,956
01-5115-17-00	RETIREMENT	REQUIRED FOR ANYTHING OVER 1,000 CALENDAR HOURS; RATE RECEIVED IN MAY HAS A LAG OF ONE YEAR DUE TO ACTUARIAL STUDY (E.G., JAN 2020 RATE BASED ON DEC 2018 STUDY)	24,118
01-5117-17-00	FICA	BASED ON 6.20% SOCIAL SECURITY = 1.45%; FICA = 7.65% ASSESSED ON ANY FORM OF COMPENSATION TO EMPLOYEE	13,067
01-5118-17-00	MEDICAL INSURANCE	BASED ON MONTHLY PREMIUM	18,738
01-5120-17-00	LIFE INSURANCE	BASED ON LIFE AND AD&D PREMIUM	633
01-5121-17-00	DENTAL INSURANCE	BASED ON MONTHLY PREMIUM	1,264
01-5122-17-00	VISION INSURANCE	BASED ON MONTHLY PREMIUM	208
01-5230-17-00	CLEANING SUPPLIES	DISINFECTANT WIPES; PAPER TOWELS; TRASH BAGS; DUSTERS; TOILET PAPER; CHEMICALS	150
01-5240-17-00	PRINTED SUPPLIES	PRINTER PAPER PUBLIC COPIER	180
01-5260-17-00	GENERAL OFFICE SUPPLIES	PENCILS, FILE LABELS, STAPLES, ENVELOPES, ETC	200
		DVD CLEANING MACHINE FLUIDS	
		PRINTER PAPER	
01-5261-17-00	POSTAGE	POSTAGE FOR ROUTINE WEEKLY MAIL OUTS TO SUPPORT INTERLIBRARY LOAN PROGRAM	225
01-5275-17-00	FURNITURE & FIXTURES		
01-5280-17-00	MINOR EQUIP/SMALL TOOL <\$5K		
01-5290-17-00	EXPENDABLE SUPPLIES	SUMMER READING SUPPLIES	4,190
		STORYTIME CRAFT SUPPLIES	
		TEEN PROGRAM SUPPLIES	
		SUMMER READING PRIZES	
		SUMMER READING FLYERS	
		ADULT SPECIAL PROGRAM SUPPLIES	
		PUMPKIN PALOOZA SUPPLIES	
		BATTERIES FOR VARIOUS EQUIPMENT	
01-5292-17-00	LIBRARY PROCESSING SUPPLIES	UPS (BACK-UP) BATTERY FOR SERVER (EVERY 2 YEARS)	200
		PURCHASE SUPPLIES TO PROCESS LIBRARY INVENTORY - REPLENISH SUPPLIES	
01-5293-17-00	LIBRARY GRANT EXPENDITURES		
01-5294-17-00	LIBRARY BOOK-CITY FUND	ADULT BOOKS	
		CHILDREN / YOUTH BOOKS	23,500
		PERIODICALS	
		OVERDRIVE AND HOOPLA E-BOOKS	
		DVDS	
		DATABASES	
		LARGE PRINT BOOKS PROGRAM	
		MISC. NONFICTION & REFERENCE BOOKS	
01-5295-17-00	LIBRARY BOOKS - FRIENDS' FUND		
01-5403-17-00	BUILDING MAINTENANCE	JANITORIAL SERVICE - 3 TIMES A WEEK	11,436
		PEST CONTROL	
		HEATING & A/C MAINTENANCE	
		WINDOW CLEANING -	
		STANLEY SECURITY MONITORING / FIRE SERVICES /	
		EXTINGUISHER INSPECTIONS	
		CARPET CLEANING	
		CLEAN LOBBY TILE TWICE A YEAR	
01-5440-17-00	OFFICE EQUIP/SOFTWARE MAINT	SAVIN MONTHLY MAINTENANCE	7,582
		ORANGEBOY DATA ANALYTICS SOFTWARE LICENSE	
		BARCODE SCANNERS FOR CIRCULATION AND OFFICE	
		POLARIS (ANNUAL MAINTENANCE)	
		CASSIE/LIBRARICA	
		PRINT MANAGEMENT SYSTEM	
01-5501-17-00	ADVERTISING		

DEPARTMENT DETAIL: LIBRARY (CONT'D)			
01-5525-17-00	TRAINING/SEMINARS	TLA CONFERENCE REGISTRATION	1,265
		PLA CONFERENCE REGISTRATION	
		PLANT ANNUAL CONFERENCE FOR DIRECTOR	
01-5510-17-00	ASSOC DUES/PUBLICATIONS	TEXAS LIBRARY ASSOCIATION DUES	345
		ANNUAL MEMBERSHIP IN PLANT	
		(PUBLIC LIBRARY ADMIN OF NORTH TEXAS)	
		TEXSHARE DATABASES - TX STATE LIBRARY	
		TEXAS MUNICIPAL LIBRARY DIRECTORS ASSOCIATION	
		AMERICAN LIBRARY ASSOCIATION ANNUAL	
		MEMBERSHIP FOR DIRECTOR	
		AMAZON PRIME MEMBERSHIP	
01-5530-17-00	ELECTRIC SERVICES	PROVIDED BY GEXA ENERGY	6,600
01-5535-17-00	GAS SERVICES	PROVIDED BY ATMOS ENERGY	1,000
01-5570-17-00	SPECIAL SERVICES	STORYTELLERS & OTHER LIBRARY PROGRAMS	6,831
		CONSORTIUM COSTS (ARLINGTON PARTNERSHIP)	
		LEGO CLUB AND BABYGARTEN EQUIPMENT	
		DOMAIN NAME REGISTRATION	
01-5575-17-00	EQUIPMENT RENTAL	SAVIN COPIER RENTAL	1,462
01-5578-17-00	TRAVEL	PLANT MEETINGS (MONTHLY) 10 MEETINGS -	1,200
		MILEAGE & MEALS	
		PLA CONFERENCE	
		TLA: 2 DAYS HOUSTON MEALS, HOTEL & MILEAGE	
01-5585-17-00	TELEPHONE SERVICES	FAX LINE -	780
01-5590-17-00	WATER/SEWER SERVICES	PROVIDED BY THE CITY/ARLINGTON/FORT WORTH	3,700
01-5705-17-00	TRANSFER OUT-CAP REPLACE FUN	VEHICLE/EQUIPMENT	
		COMPUTERS	
01-5850-17-00	OFFICE FURNITURE		-
01-5870-17-00	OTHER EQUIPMENT		-
01-5820-17-00	BUILDING IMPROVEMENTS	DIRECTOR'S OFFICE AND STORAGE	-
TOTAL EXPENDITURES			\$ 299,681

DEPARTMENT OUTLINE: SENIOR CITIZEN CENTER

The function of this department is to supplement other funding for the Senior Citizen Center to help provide support the senior citizens in the community.

HIGHLIGHTS AND GOALS ACCOMPLISHED

- Dependable transportation obtained and utilized for weekly field trips and daily pick-up/drop-off of participants to and from the Center
- Technology room expansion and updates
- Food Bank Pantry continues as a supplement to the monthly TAFB distribution to 45-50 individuals and families in the community
- In response to COVID-19, the Center began delivering shelf-stable and frozen meals to members through a partnership with Sixty and Better
- Average number of daily meals served increased from 16 (in FY16) to 26 (in FY19)

SHORT-TERM GOALS

- Continue to increase number of social and educational opportunities
- Increase membership and meals served
- Identify additional volunteers for programming
- Install KNOX Box for emergency access
- Refurbish the men's and women's restrooms
- In response to COVID-19, formulate and implement a safe re-opening plan for the facility

LONG-TERM GOALS

- Increase presence in the community by participation in local events and promotion of collaboration with other organizations within the city
- Increase attendance to individual activities and overall attendance
- Continue identifying and seeking to meet the needs of seniors in our community



DEPARTMENT BUDGET: SENIOR CITIZEN CENTER					
01 GENERAL FUND	2017-2018	2018-2019	2019-2020	2019-2020	2020-2021
16 SENIOR CITIZEN CENTER	ACTUAL	ACTUAL	APPROVED	PROJECTED	APPROVED
PERSONNEL	-	-	-	-	-
OPERATIONS	49,895	48,288	63,376	63,376	38,376
TOTAL SENIOR CITIZEN CENTER	\$ 49,895	\$ 48,288	\$ 63,376	\$ 63,376	\$ 38,376
PERSONNEL SUMMARY					
NO PERSONNEL	0.00	0.00	0.00	0.00	0.00
TOTAL POSITIONS	0.00	0.00	0.00	0.00	0.00
OPERATIONS					
	2017-2018	2018-2019	2019-2020	2019-2020	2020-2021
	ACTUAL	ACTUAL	APPROVED	PROJECTED	APPROVED
01-5285-16-00 FUEL	19	-	500	500	500
01-5403-16-00 BUILDING MAINTENANCE	13,182	14,422	22,950	22,950	17,950
01-5430-16-00 MOTOR VEHICLE MAINT	697	779	1,000	1,000	1,000
01-5440-16-00 OFFICE EQUIP/SOFTWARE MAINT	1,567	449	1,516	1,516	1,516
01-5530-16-00 ELECTRIC SERVICES	5,223	4,400	5,500	5,500	5,500
01-5535-16-00 GAS SERVICES	1,427	1,425	2,500	2,500	2,500
01-5570-16-00 SPECIAL SERVICES	22,660	23,340	24,060	24,060	4,060
01-5575-16-00 EQUIPMENT RENTAL	1,193	1,189	1,350	1,350	1,350
01-5590-16-00 WATER/SEWER SERVICES	3,908	2,283	4,000	4,000	4,000
TOTAL OPERATIONS	\$ 49,895	\$ 48,288	\$ 63,376	\$ 63,376	\$ 38,376
TOTAL SENIOR CITIZEN CENTER	\$ 49,896	\$ 48,288	\$ 63,376	\$ 63,376	\$ 38,376

DEPARTMENT DETAIL: SENIOR CITIZEN CENTER				FY20-21
01 GENERAL FUND				APPROVED
16 SENIOR CITIZEN CENTER				
01-5260-16-00 GENERAL OFFICE SUPPLIES	PENS, PAPER, PENCILS, NOTEPADS, PAPERCLIPS			-
01-5261-16-00 POSTAGE	MINOR POSTAGE EXPENSE			-
01-5280-16-00 MINOR EQUIP/SMALLS TOOLS<\$5K				-
01-5285-16-00 FUEL	FUEL CONTRACT FOR 1 VEHICLE			500
01-5403-16-00 BUILDING MAINTENANCE	ROUTINE MONTHLY CLEANING			17,950
	MONTHLY BUG SPRAY (\$65 PER MONTH);			
	ANNUAL ROACH TREATMENT (\$220)			
	INTERIOR PAINTING AND LOCKS			
	MISC BUILDING REPAIRS (PLUMBING, LIGHTING, ETC)			
	ANNUAL A/C MAINTENANCE+ SERVICE/REPAIRS			
	FIRE EXTINGUISHER INSPECTION			
	FLOORS STRIP, WAX & BUFFED;			
	FLOORS RESTORED			
01-5430-16-00 MOTOR VEHICLE MAINTENANCE	ENTERPRISE MAINT AGREEMENT (55.06/MO),			1,000
	INSPECTION/TAGS, REPAIRS			
01-5440-16-00 OFFICE EQUIP/SOFTWARE MAINT	SAVIN MONTHLY MAINTENANCE - \$126.33/MO			1,516
01-5530-16-00 ELECTRIC SERVICES	PROVIDED BY GEXA ENERGY			5,500
01-5535-16-00 GAS SERVICES	PROVIDED BY ATMOS ENERGY			2,500
01-5570-16-00 SPECIAL SERVICES	SIXTY AND BETTER, INC. (\$2005/MONTH)			4,060
01-5575-16-00 EQUIPMENT RENTAL	SAVIN COPIER RENTAL (\$112.50)			1,350
01-5590-16-00 WATER/SEWER SERVICES	PROVIDED BY KENNEDALE/ARLINGTON/FORT WORTH			4,000
TOTAL EXPENDITURES				\$ 38,376

DEPARTMENT OUTLINE: SENIOR CITIZEN CENTER

The function of this department is to supplement other funding for the Senior Citizen Center to help provide support the senior citizens in the community.

HIGHLIGHTS AND GOALS ACCOMPLISHED

- Dependable transportation obtained and utilized for weekly field trips and daily pick-up/drop-off of participants to and from the center
- Addition of an AED (automated external defibrillator) to the facility
- Technology room created and being updated
- Food Bank Pantry continues; supplements monthly TAFB distribution to 45-50 individuals and families in the community
- Average number of daily meals served increased from 16 (in FY16) to 26 (in FY19)

SHORT-TERM GOALS

- Continue to increase number of social and educational opportunities offered to members and the wider community
- Increase membership and meals served; and identify additional volunteers for programming
- Install KNOX Box for emergency access

LONG-TERM GOALS

- Increase presence in the community by participation in local events and promotion of collaboration with other organizations within the city
- Establish a scholarship with KISD for a KHS Senior student entering a field that benefits the Senior Citizen population (e.g. social work, nursing)
- Increase attendance by community and funds raised at events
- Increase attendance to individual activities (art, book club, Zumba) thereby increasing overall attendance throughout the week

STAFFING RESOURCES

- Contracted services via Sixty and Better, Inc.

DEPARTMENT BUDGET: SENIOR CITIZEN CENTER

16-SENIOR CENTER		2016-2017	2017-2018	2018-2019	2018-2019	2019-2020
		ACTUAL	ACTUAL	APPROVED	PROJECTED	APPROVED
PERSONNEL		-	-	-	-	-
OPERATIONS		66,084	49,895	54,528	53,244	63,376
TOTAL SENIOR CITIZEN CENTER		66,084	49,895	54,528	53,244	\$ 63,376
PERSONNEL SUMMARY						
No Personnel						
Total Positions		0	0	0	0	0
OPERATIONS						
		2016-2017	2017-2018	2018-2019	2018-2019	2019-2020
		ACTUAL	ACTUAL	APPROVED	PROJECTED	APPROVED
01-5285-16-00	FUEL	-	19	500	100	500
01-5403-16-00	BUILDING MAINTENANCE	29,294	13,182	15,320	15,320	22,950
01-5430-16-00	MOTOR VEHICLE MAINT	277	697	1,000	1,000	1,000
01-5440-16-00	OFFICE EQUIP/SOFTWARE MAINT	1,527	1,567	1,516	800	1,516
01-5530-16-00	ELECTRIC SERVICES	6,163	5,223	6,000	5,000	5,500
01-5535-16-00	GAS SERVICES	1,075	1,427	1,100	1,800	2,500
01-5570-16-00	SPECIAL SERVICES	22,660	22,660	24,024	24,024	24,060
01-5575-16-00	EQUIPMENT RENTAL	1,068	1,193	1,068	1,200	1,350
01-5578-16-00	TRAVEL	-	21	-		
01-5590-16-00	WATER/SEWER SERVICES	4,020	3,908	4,000	4,000	4,000
TOTAL OPERATIONS		66,084	49,895	54,528	53,244	\$ 63,376
TOTAL SENIOR CITIZEN CENTER						
		66,084	49,895	54,528	53,244	\$ 63,376

DEPARTMENT DETAIL: SENIOR CITIZEN CENTER

01: GENERAL FUND			FY19-20	
16: SENIOR CITIZEN CENTER			APPROVED	
5230-16-00	CLEANING SUPPLIES	MOVED TO BUILDING MAINTENANCE LINE	-	-
5260-16-00	GENERAL OFFICE SUPPLIES	PURCHASE OF PENS, PAPER, PENCILS, NOTEPADS, PAPERCLIPS COPY PAPER	-	-
5261-16-00	POSTAGE	MINOR POSTAGE EXPENSE	-	-
5280-16-00	MINOR EQUIP/SMALLS TOOLS<\$5K		-	-
5285-16-00	FUEL	FUEL CONTRACT FOR 1 VEHICLES	500	500
5403-16-00	BUILDING MAINTENANCE	ROUTINE MONTHLY CLEANING	8,820	22,950
		MONTHLY BUG SPRAY (\$65 PER MONTH); ANNUAL ROACH TREATMENT (\$220)	1,000	
		INTERIOR PAINTING AND LOCKS		
		MISCELLANEOUS REPAIRS TO PLUMBING, LIGHTING & BLDG	10,000	
		ANNUAL A/C MAINTENANCE+ SERVICE/REPAIRS	1,380	
		FIRE EXTINGUISHER INSPECTION	250	
		FLOORS STRIP, WAX & BUFFED; FLOORS RESTORED	1,500	
5430-16-00	MOTOR VEHICLE MAINTENANCE	ENTERPRISE MAINT AGREEMENT (55.06/MO), INSPECTION/TAGS, REPAIRS	1,000	1,000
5440-16-00	OFFICE EQUIP/SOFTWARE MAINT	SAVIN MONTHLY MAINTENANCE - \$126.33/MO	1,516	1,516
5530-16-00	ELECTRIC SERVICES	PROVIDED BY GEXA ENERGY	5,500	5,500
5535-16-00	GAS SERVICES	PROVIDED BY ATMOS ENERGY	2,500	2,500
5570-16-00	SPECIAL SERVICES	SIXTY AND BETTER, INC. (\$2005/MONTH)	24,060	24,060
5575-16-00	EQUIPMENT RENTAL	SAVIN COPIER RENTAL (\$112.50)	1,350	1,350
5578-16-00	TRAVEL		-	-
5585-16-00	TELEPHONE SERVICES		-	-
5590-16-00	WATER/SEWER SERVICES	PROVIDED BY THE CITY/ARLINGTON/FORT WORTH	4,000	4,000
TOTAL EXPENDITURES			\$	63,376

DEPARTMENT OUTLINE: SENIOR CITIZEN CENTER

FUNCTIONS

The Kennedale Senior Citizen Center provides support to seniors in our community, and is operated through a contract with Sixty & Better (a Tarrant County program). The facility is open weekdays, from 8:30 a.m. to 1:30 p.m. and serves lunch daily for little or no cost. Additionally, members are offered educational and health-focused programming, field trips, games and entertainment, and social opportunities.

HIGHLIGHTS AND GOALS ACCOMPLISHED

- Dependable transportation obtained and utilized for weekly field trips and daily pick-up/drop-off of participants to and from the center
- Craft Room created and utilized weekly with instructor led arts and crafts classes
- Food Bank Pantry created using donations from Kroger's Super Bowl of Caring procured by volunteers from the center; The Senior Center Food Pantry supplements a free monthly TAFB distribution to 45-50 individuals and families in the community
- Completion of a second year of annual events, including craft fair and concert fundraisers
- Added weekly art and Zumba instruction to our programming
- Monthly Book club established, in cooperation with the Kennedale Public Library
- KISD Kindergarten Graduation sponsored and hosted by center members
- Average number of daily meals served increased from 16 to 25

SHORT-TERM GOALS

- Continue to increase number of social and educational opportunities offered to members and the wider community
- Increase membership and meals served through the continued use of social media, community presence at events, and informing surrounding retirement communities of our programs and transportation
- Attract willing and qualified volunteers for daily program assistance and bus driving

LONG-TERM GOALS

- Increase presence in the community by participation in local events and promotion of collaboration with other organizations within the city
- Establish a scholarship with KISD for a KHS Senior student entering a field that benefits the senior citizen population (*e.g. social work, nursing*)
- Increase attendance by community members and funds raised at craft fair and spring venue
- Consistency of posts and increase of followers on social media
- Increase attendance to individual activities (art, book club, Zumba) thereby increasing overall attendance throughout the week

STAFFING RESOURCES

- Provided by contract with Sixty & Better (previously Senior Citizen Services of Greater Tarrant County)

PERFORMANCE MEASURES

THROUGH JUNE 2017 UNLESS OTHERWISE NOTED

- Number of Members (Oct 2016-May 2017): Returning: 66; New: 19; Total: 85
- Number of Meals Served (Mon-Fri): Oct 2016-May 2017 Daily Average 25; 4,064 Total

DEPARTMENT SUMMARY BUDGET

16: SENIOR CITIZEN CENTER

ACCOUNT NAME	FY16-17 ACTUAL	FY17-18 ADOPTED	FY17-18 AMENDED	FY17-18 MAY	FY17-18 PROJECTED	PROJECTED VS BUDGET	FY18-19 PROPOSED	\$\$ CHANGE	% CHANGE
SUPPLIES	-	1,000	1,000	-	1,000	-	500	(500)	-50%
MAINTENANCE	31,098	16,999	16,999	7,548	15,329	(1,670)	17,836	837	5%
SUNDRY	34,986	34,440	34,440	23,005	35,640	1,200	36,192	1,752	5%
TOTAL EXPENDITURES	\$ 66,084	\$ 52,439	\$ 52,439	\$ 30,553	\$ 51,969	\$ (470)	\$ 54,528	\$ 2,089	4%

01: GENERAL FUND

16: SENIOR CITIZEN CENTER

ACCOUNT NAME	FY16-17 ACTUAL	FY17-18 ADOPTED	FY17-18 AMENDED	FY17-18 MAY	FY17-18 PROJECTED	PROJECTED VS BUDGET	FY18-19 PROPOSED	\$\$ CHANGE	% CHANGE
FUEL	-	1,000	1,000	-	1,000	-	500	(500)	
EXPENDABLE SUPPLIES		-	-	-	-	-	-	-	
SUPPLIES	\$ -	\$ 1,000	\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 500	\$ (500)	-50%
BUILDING MAINTENANCE	29,294	13,829	13,829	6,875	13,829	-	15,320	1,491	11%
MOTOR VEHICLE MAINTENANCE	277	3,170	3,170	165	500	(2,670)	1,000	(2,170)	-68%
OFFICE EQUIP/SOFTWARE MAINT	1,527	-	-	508	1,000	1,000	1,516	1,516	
MAINTENANCE	\$ 31,098	\$ 16,999	\$ 16,999	\$ 7,548	\$ 15,329	\$ (1,670)	\$ 17,836	\$ 837	5%
ELECTRIC SERVICES	6,163	6,000	6,000	3,231	5,500	(500)	6,000	-	0%
GAS SERVICES	1,075	1,100	1,100	1,202	1,600	500	1,100	-	0%
SPECIAL SERVICES	22,660	23,340	23,340	15,107	23,340	-	24,024	684	3%
EQUIPMENT RENTAL	1,068	-	-	837	1,200	1,200	1,068	1,068	
WATER/SEWER SERVICES	4,020	4,000	4,000	2,628	4,000	-	4,000	-	
SUNDRY	\$ 34,986	\$ 34,440	\$ 34,440	\$ 23,005	\$ 35,640	\$ 1,200	\$ 36,192	\$ 1,752	5%
TOTAL EXPENDITURES	\$ 66,084	\$ 52,439	\$ 52,439	\$ 30,553	\$ 51,969	\$ (470)	\$ 54,528	\$ 2,089	4%

CITY OF KENNEDALE, TEXAS
ANNUAL PROGRAM OF SERVICES

01: GENERAL FUND
16: SENIOR CITIZEN CENTER

FY18-19
PROPOSED

GENERAL OFFICE SUPPLIES	PURCHASE OF PENS, PAPER, PENCILS, NOTEPADS, PAPERCLIPS COPY PAPER		-
POSTAGE	MINOR POSTAGE EXPENSE		-
FUEL	FUEL CONTRACT FOR 1 VEHICLES	500	500
BUILDING MAINTENANCE	ROUTINE MONTHLY CLEANING	8,820	15,320
	MONTHLY BUG SPRAY (\$35 PER MONTH); ANNUAL ROACH TREATMENT (\$200)	620	
	MISCELLANEOUS REPAIRS TO PLUMBING, LIGHTING & BLDG	3,000	
	ANNUAL A/C MAINTENANCE+ SERVICE/REPAIRS	1,380	
	ASG FIRE EXTINGUISHER INSPECTION (\$4.50/MONTH)	54	
	FLOORS STRIP, WAX & BUFFED; FLOORS RESTORED	1,446	
MOTOR VEHICLE MAINTENANCE	3 OIL CHANGES (\$40 EACH), TUNE UP (\$550), MISCELLANEOUS REPAIRS	1,000	1,000
OFFICE EQUIP/SOFTWARE MAINT	SAVIN MONTHLY MAINTENANCE - \$126.28/MO	1,516	1,516
ELECTRIC SERVICES	PROVIDED BY GEXA ENERGY	6,000	6,000
GAS SERVICES	PROVIDED BY ATMOS ENERGY	1,100	1,100
SPECIAL SERVICES	SIXTY AND BETTER, INC. (\$2002/MONTH)	24,024	24,024
EQUIPMENT RENTAL	LEAF COPIER RENTAL (\$89/MO)	1,068	1,068
WATER/SEWER SERVICES	PROVIDED BY THE CITY/ARLINGTON/FORT WORTH	4,000	4,000

TOTAL EXPENDITURES \$ 54,528

DEPARTMENT OUTLINE: SENIOR CITIZEN CENTER

FUNCTIONS

The Kennedale Senior Citizen Center provides support to seniors in our community, and is operated through a contract with Sixty & Better (a Tarrant County program). The facility is open weekdays, from 8:30 a.m. to 1:30 p.m. and serves lunch daily for little or no cost. Additionally, members are offered educational and health-focused programming, field trips, games and entertainment, and social opportunities.

HIGHLIGHTS AND GOALS ACCOMPLISHED

- Dependable transportation obtained and utilized for weekly field trips and daily pick-up/drop-off of participants to and from the center
- Craft Room created and utilized weekly with instructor led arts and crafts classes
- Food Bank Pantry created using donations from Kroger's Super Bowl of Caring procured by volunteers from the center; The Senior Center Food Pantry supplements a free monthly TAFB distribution to 45-50 individuals and families in the community
- Completion of a second year of annual events, including craft fair and concert fundraisers
- Added weekly art and Zumba instruction to our programming
- Monthly Book club established, in cooperation with the Kennedale Public Library
- KISD Kindergarten Graduation sponsored and hosted by center members
- Average number of daily meals served increased from 16 to 25

SHORT-TERM GOALS

- Continue to increase number of social and educational opportunities offered to members and the wider community
- Increase membership and meals served through the continued use of social media, community presence at events, and informing surrounding retirement communities of our programs and transportation
- Attract willing and qualified volunteers for daily program assistance and bus driving

LONG-TERM GOALS

- Increase presence in the community by participation in local events and promotion of collaboration with other organizations within the city
- Establish a scholarship with KISD for a KHS Senior student entering a field that benefits the senior citizen population (*e.g. social work, nursing*)
- Increase attendance by community members and funds raised at craft fair and spring venue
- Consistency of posts and increase of followers on social media
- Increase attendance to individual activities (art, book club, Zumba) thereby increasing overall attendance throughout the week

STAFFING RESOURCES

- Provided by contract with Sixty & Better (previously Senior Citizen Services of Greater Tarrant County)

PERFORMANCE MEASURES

THROUGH JUNE 2017 UNLESS OTHERWISE NOTED

- Number of Members (Oct 2016-May 2017): Returning: 66; New: 19; Total: 85
- Number of Meals Served (Mon-Fri): Oct 2016-May 2017 Daily Average 25; 4,064 Total

DEPARTMENT SUMMARY BUDGET

01: GENERAL FUND

16: SENIOR CITIZEN CENTER

ACCOUNT NAME	FY15-16 ACTUAL	FY16-17 ADOPTED	FY16-17 AMENDED	FY16-17 MAY	FY16-17 PROJECTED	PROJECTED VS BUDGET	FY17-18 PROPOSED	\$\$ CHANGE	% CHANGE
SUPPLIES	101	150	150	-	-	(150)	1,000	850	567%
MAINTENANCE	13,955	19,830	19,830	8,441	15,900	(3,930)	16,999	(2,831)	-14%
SUNDRY	34,091	34,632	34,632	20,661	35,161	529	34,440	(192)	-1%
TOTAL EXPENDITURES	\$ 48,148	\$ 54,612	\$ 54,612	\$ 29,102	\$ 51,061	\$ (3,551)	\$ 52,439	\$ (2,173)	-4%

01: GENERAL FUND

16: SENIOR CITIZEN CENTER

ACCOUNT NAME	FY15-16 ACTUAL	FY16-17 ADOPTED	FY16-17 AMENDED	FY16-17 MAY	FY16-17 PROJECTED	PROJECTED VS BUDGET	FY17-18 PROPOSED	\$\$ CHANGE	% CHANGE
GENERAL OFFICE SUPPLIES	-	100	100	-	-	(100)	-	(100)	
POSTAGE	-	50	50	-	-	(50)	-	(50)	
FUEL	-	-	-	-	-	-	1,000	1,000	
EXPENDABLE SUPPLIES	101	-	-	-	-	-	-	-	
SUPPLIES	\$ 101	\$ 150	\$ 150	\$ -	\$ -	\$ (150)	\$ 1,000	\$ 850	567%
BUILDING MAINTENANCE	12,096	14,597	14,597	7,520	13,000	(1,597)	13,829	(768)	-5%
MOTOR VEHICLE MAINTENANCE	40	3,870	3,870	30	1,500	(2,370)	3,170	(700)	-18%
OFFICE EQUIP/SOFTWARE MAINT	1,820	1,363	1,363	891	1,400	37	-	(1,363)	-100%
MAINTENANCE	\$ 13,955	\$ 19,830	\$ 19,830	\$ 8,441	\$ 15,900	\$ (3,930)	\$ 16,999	\$ (2,831)	-14%
ELECTRIC SERVICES	5,932	5,800	5,800	3,498	6,100	300	6,000	200	3%
GAS SERVICES	1,024	1,000	1,000	843	1,075	75	1,100	100	10%
SPECIAL SERVICES	22,660	22,668	22,668	13,218	22,668	-	23,340	672	3%
EQUIPMENT RENTAL	1,137	1,164	1,164	712	1,068	(96)	-	(1,164)	-100%
WATER/SEWER SERVICES	3,338	4,000	4,000	2,390	4,250	250	4,000	-	
SUNDRY	\$ 34,091	\$ 34,632	\$ 34,632	\$ 20,661	\$ 35,161	\$ 529	\$ 34,440	\$ (192)	-1%
TOTAL EXPENDITURES	\$ 48,148	\$ 54,612	\$ 54,612	\$ 29,102	\$ 51,061	\$ (3,551)	\$ 52,439	\$ (2,173)	-4%

CITY OF KENNEDALE, TEXAS
ANNUAL PROGRAM OF SERVICES

01: GENERAL FUND
16: SENIOR CITIZEN CENTER

FY17-18
PROPOSED

5260-16-00	GENERAL OFFICE SUPPLIES	PURCHASE OF PENS, PAPER, PENCILS, NOTEPADS, PAPERCLIPS COPY PAPER		-
5261-16-00	POSTAGE	MINOR POSTAGE EXPENSE		-
5285-16-00	FUEL	FUEL CONTRACT FOR 2 VEHICLES	1,000	1,000
5403-16-00	BUILDING MAINTENANCE	ROUTINE MONTHLY CLEANING (\$700 PER MONTH) MONTHLY BUG SPRAY (\$35 PER MONTH); ANNUAL ROACH TREATMENT (\$200) MISCELLANEOUS REPAIRS TO PLUMBING, LIGHTING & BLDG ANNUAL A/C MAINTENANCE (\$95 QTR) + SERVICE/REPAIRS \$750 ASG FIRE EXTINGUISHER INSPECTION (\$4.50/MONTH) FLOORS STRIP, WAX & BUFFED (1 X PER YR \$825); FLOORS RESTORED (2X PER YR \$275)	8,400 620 2,000 1,380 54 1,375	13,829
5430-16-00	MOTOR VEHICLE MAINTENANCE	3 OIL CHANGES (\$40 EACH), TUNE UP (\$550), 4 TIRES (\$1500), MISCELLANEOUS REPAIRS (\$1500)	3,170	3,170
5440-16-00	OFFICE EQUIP/SOFTWARE MAINT	SAVIN MONTHLY MAINTENANCE - \$126.28/MO		-
5530-16-00	ELECTRIC SERVICES	PROVIDED BY GEXA ENERGY	6,000	6,000
5535-16-00	GAS SERVICES	PROVIDED BY ATMOS ENERGY	1,100	1,100
5570-16-00	SPECIAL SERVICES	SIXTY AND BETTER, INC. (\$1945/MONTH)	23,340	23,340
5575-16-00	EQUIPMENT RENTAL	LEAF COPIER RENTAL (\$89/MO)		-
5590-16-00	WATER/SEWER SERVICES	PROVIDED BY THE CITY/ARLINGTON/FORT WORTH	4,000	4,000

TOTAL EXPENDITURES \$ 52,439

MEETING DATE: MARCH 15, 2022

AGENDA ITEM NUMBER: WORK SESSION ITEM II.A.5.

SUBJECT

Discuss and consider offering staff direction regarding the timing of agenda packet distribution to the City Council and the timing and procedure related to agenda item requests made by members of the Council

ORIGINATED BY

Leslie Galloway, Interim City Manager

SUMMARY

Councilmember Degenhart has expressed a desire to see Council packets distributed one full week before the meeting. This is, of course, possible. However, this is not the industry standard and staff does not necessarily recommend this practice be adopted. In conjunction with this request, staff would appreciate the Council's consideration of a deadline of no less than ten (10) days before packet distribution for agenda item requests by the Council.

There are several reasons that staff would recommend against publishing the packet one week (rather than four days) before the meeting. Staff needs as close to a full month to prepare as possible; and some items simply might not be prepared in time depending on what date the meeting falls on (e.g., it takes a certain amount of time to close out financials for the previous month and prepare them for Council's review). Additionally, items can emerge just days before the meeting that need to be considered by the Council as soon as practicable. The more days before the meeting that the Council receives a finalized agenda and/or packet, the more likely it is that amended agendas or specially called meetings will prove necessary to address these emerging items. Amending of posted agendas is a poor practice and should be guarded against.

The industry standard for time allotted for packet review is typically four days (one extra than the 72-hours required by statute for the agenda). With the current schedule, Council is allotted two full weekend days to review and two full business days to reach out to staff for clarification. **An informal email survey of City Secretaries in this region provides the following:**

City	Packet Distribution	Regular Meeting	Time for Review	Notes
Grand Prairie	Friday	Tuesday	4 days	
Mesquite	Wednesday	Monday	5 days	
Hutchins	Thursday	Monday	4 days	
Ovilla	Thursday	Monday	4 days	
Waxahachie	Friday	Monday	3 days	
Midlothian	Thursday	Tuesday	5 days	Digital Thursday; Printed Copy Friday
Pantego	Monday	Thursday	4 days	
Seagoville	Friday or Monday	Monday	3 days	

Along with this discussion of agenda items requests and scheduling, staff is attaching for the Council's reference, the adopted Resolutions regarding adding items to the agenda and/or calling special meetings. Staff would respectfully ask that the Council utilize the method of having agenda items added (by requesting a second via email) become the

exception, rather than the rule. For instance, for this packet that will be distributed Friday, March 11, staff received thirteen work session item requests (that were also seconded) after 9:00 p.m. on Thursday, March 3. This leaves staff with just over one week to determine what information is being sought and then to research and prepare each of these items for presentation. This often simply does not allow enough time to provide the Council with comprehensive and thoroughly vetted information. **Staff would respectfully propose the following in relation to the discussion of timing and requests:**

1. Distribution of a draft agenda (with no supporting documents or staff reports) to the Council one week prior to the meeting so that the Council will be aware of the proposed items and can begin researching various topics
2. Deadline of ten (10) days before packet distribution for any Council-initiated requests and the required second by another Councilmember to be received by staff
3. Desire that any requests for information from staff not dictate the format in which that update will be provided (i.e., allowing staff the latitude to decide whether to respond via email, informal staff report, or agenda space)
4. Proposal to ask that the P&Z Commission consider moving their regular meetings to a date that will fall after Council meetings each month, which would allow for more time between their hearing of these cases and the Council's hearing of the same

Under these suggestions, this month's schedule would have been as follows:

- Thursday, February 17 or 24: P&Z Meeting held
- Tuesday, March 1: Deadline to submit requests for agenda items
- Tuesday, March 8: Draft agenda distributed to Mayor and Council
- Friday, March 11: Packet Distributed
- Saturday and Sunday: Packet review by Council
- Monday and Tuesday: Staff available to answer questions before the meeting
- Tuesday, March 15: Meeting

Council discussion and input is appreciated.

RECOMMENDATION

ATTACHMENTS

1.	R539	R539.pdf
2.	R540	R540.pdf

RESOLUTION NO. 539

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KENNEDALE, TEXAS, ADOPTING RULES OF PROCEDURE FOR CITIZENS TO ADDRESS THE CITY COUNCIL ON AGENDA ITEMS DURING CITY COUNCIL MEETINGS.

WHEREAS, the City Council conducts city council meetings pursuant to formal agendas that are posted in accordance with the Texas Open Meetings Act; and

WHEREAS, Section 3.08 of the City Charter provides that the City Council shall determine its own rules and order of business; and

WHEREAS, the City Council desires to adopt rules of procedure that allow citizens to address the city council on agenda items during city council meetings.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KENNEDALE, TEXAS:

SECTION 1.

The City Council hereby approves the following rules for citizens to address the City Council on agenda items:

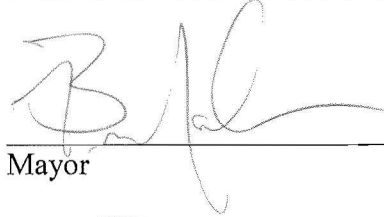
- **Public Hearings** — Persons wishing to speak in support or opposition at any public hearing should sign a “speaker” card, indicating either “support” or “opposition”, and present that card to a staff member at the entrance to the Council Chambers. Once the Mayor opens the public hearing, he will call speakers who have submitted cards. Following speakers who have signed cards the Mayor will ask for anyone else wishing to speak before closing the public hearing. Once the hearing is “closed” no citizens will be allowed to speak on that subject before the Council deliberates among themselves and/or takes action, except to address inquiries from the City Council.
- **Consent Agenda Items** — Any citizen wishing to speak to a consent agenda item must sign a “speaker” card prior to the start of the Council meeting and present that card to a staff member at the entrance to the Council Chambers. A separate card must be completed for each item a citizen wishes to address. The Mayor will recognize those persons who have signed cards to speak when the consent agenda is being considered and before it is voted upon or before Council members remove items for individual consideration. No citizen will be allowed to speak on a consent agenda item who has not signed a card prior to the start of the Council meeting. Each person will be permitted three (3) minutes to speak unless the time is extended by the Mayor.

- **Decision Items** — Any citizen wishing to speak to a decision item must sign a “speaker” card prior to the start of the Council meeting and present that card to a staff member at the entrance to the Council Chambers. A separate card must be completed for each item a citizen wishes to address. The Mayor will recognize those persons who have signed cards to speak when that specific item is reached on the agenda. Each person will be permitted three (3) minutes to speak unless the time is extended by the Mayor.
- **Work Session Items** — Citizens will not be permitted to address the Council on work sessions items unless requested to do so by the Mayor with the concurrence of a majority of Council members present.

SECTION 2.

This Resolution shall become effective from and after its passage.

ADOPTED BY THE CITY COUNCIL THIS 20th DAY OF AUGUST, 2018.



Mayor

ATTEST:


Deputy City Secretary



RESOLUTION NO. 540

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KENNEDALE, TEXAS, DESIGNATING REGULAR CITY COUNCIL MEETING DAYS AND TIMES; ADOPTING A PROCEDURE TO CALL SPECIAL MEETINGS; AND ADOPTING AN AGENDA SETTING POLICY FOR CITY COUNCIL MEETINGS.

WHEREAS, the City Council conducts City Council meetings pursuant to formal agendas that are posted in accordance with the Texas Open Meetings Act; and

WHEREAS, pursuant to Section 3.08 of the Kennedale City Charter ("Charter"), the City Council shall meet in regularly scheduled city council meetings at least once a month at such times as the members may prescribe by rule; and

WHEREAS, pursuant to Section 3.08 of the Charter, special meetings may be called on the request of the Mayor or three (3) City Council Members; and

WHEREAS, pursuant to Section 3.08 of the Charter, the City Council shall determine its own rules and order of business; and

WHEREAS, the City Council desires to designate the third Tuesday of each month as the day of the regularly scheduled Council meetings; provide for permitting special work sessions of the City Council; adopt procedures to call a special meeting; adopt procedures that allow City Council members to request items to be placed on City Council agendas; and provide for the order of business on agendas.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KENNEDALE, TEXAS:

SECTION 1. The City Council hereby adopts the following rules to govern regular and special meetings of the City Council:

REGULAR MEETING SCHEDULE

In accordance with Section 3.08 of the City Charter, effective October 1, 2018 Regular Meetings of the City Council shall be routinely held at 7:00 p.m. on the third Tuesday of every month. A work session may be included on the agenda of any Regular Meeting at such time as is convenient. In addition, the City Council may hold work sessions at 7:00 p.m. on the first Monday of every month for discussion of upcoming agenda items. With the concurrence of three City Council members, the date or time of the routine Regular Meeting or work session may be moved to another date or time, or may be cancelled, due to holidays, scheduling conflicts, or other necessary business reasons.

AGENDA POSTING FOR REGULAR MEETINGS

The agenda for the Regular Meeting shall be prepared by the City Manager and the Mayor. If two City Council members make a written request to the Mayor to place specific items on the agenda for a Regular Meeting, the Mayor shall include such items on the agenda unless:

- i) the request is not submitted by 5:00 p.m. one week prior to the Regular City Council Meeting;
- or ii) the Mayor determines that consideration of the items should be delayed, in which case the Mayor shall, within 24 hours, poll the remaining City Council members explaining the reasons

for desiring to delay consideration. If three or more City Council members are in favor of considering the item, it shall be placed on the agenda.

SPECIAL MEETINGS

A special meeting of the City Council may be called by the Mayor upon his own request or by the Mayor upon the request of three or more City Council members on a day or at a time other than the Regular Meeting on the third Tuesday of the month. Upon written request of two City Council members, the Mayor, City Manager or City Secretary will poll the remainder of the City Council members to determine whether or not a special meeting is needed or desired on the date requested to include, at a minimum, the items requested. Upon the concurrence of three City Council members, a special meeting shall be called. Such concurrence will be considered if provided in writing (or email) to the Mayor, City Manager or City Secretary within twenty four (24) hours of notification to City Council members of the request and if received in time to properly post an agenda pursuant to state law. The Mayor may, at his/her discretion, place any additional item(s) on the agenda that he/she believes appropriate to conduct the City's business. The concurrence of not less than four members of the City Council (the Mayor can be included as one of the four) is required for an item to be listed on the agenda of a special meeting as an action item.

AGENDA ORDER

The order of the agenda items, whether for a regular or special meeting, is at the discretion of the Mayor as the presiding officer of the City Council. Upon the concurrence of three City Council members, the order of the agenda items may be changed.

SECTION 2. The Rules adopted in this Resolution may be amended by the City Council from time to time, in accordance with the City Charter.

SECTION 3. This Resolution supersedes Resolution No. 519 adopted on March 19, 2018.

SECTION 4. This Resolution shall become effective from and after its passage.

ADOPTED BY THE CITY COUNCIL, THIS 20th DAY OF August, 2018.



APPROVED:



Mayor

ATTEST:



City Secretary

MEETING DATE: MARCH 15, 2022

AGENDA ITEM NUMBER: WORK SESSION ITEM II.A.6.

SUBJECT

Discuss and consider offering staff direction regarding the application and interview process, if desired, for the two newly-created advisory seats on the Economic Development Corporation (EDC) Board of Directors

ORIGINATED BY

Leslie Galloway, Interim City Manager

SUMMARY

Staff has thus far received one application for the newly-created advisory positions on the Economic Development Corporation (EDC) Board of Directors. At this time, staff would propose determining an application period during which an advertisement can be placed on social media and the website asking for applications from business or property owners who might be interested in serving. If the Council feels it leaves adequate time for applications to be received, interviews for these two seats could be added to the Work Session agenda for the Regular Meeting on April 19, with appointments on as an action item.

Resolution 598, which was adopted by the Council on November 16, 2021, creating these two advisory seats is attached.

RECOMMENDATION

ATTACHMENTS

1.	R598_Amending EDC Articles	R598_Amending EDC Articles.pdf
2.	Form Center . Kennedale, TX . CivicEngage	Form Center . Kennedale, TX . CivicEngage.pdf

RESOLUTION NO. 598

A RESOLUTION OF THE CITY OF KENNEDALE, TEXAS AMENDING THE CERTIFICATE OF FORMATION AND BYLAWS OF THE KENNEDALE ECONOMIC DEVELOPMENT CORPORATION BY ADDING TWO ADVISORY NON-VOTING MEMBERS AND AMENDING REQUIREMENTS FOR THE EXECUTIVE DIRECTOR; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Kennedale Economic Development Corporation ("KEDC") is a Texas non-profit corporation operating under the Development Corporation Act, codified in Subtitle C1 of Title 12 of the Texas Local Government Code, Chapters 501 through 505 ("Act"), the Texas Non-Profit Corporation Act, and other applicable laws; and

WHEREAS, the KEDC promotes economic development within the City of Kennedale, Texas ("City") to eliminate unemployment and underemployment, and to promote and encourage employment and the public welfare of, for and on behalf of the City by developing, implementing, providing, and financing projects under the Act; and

WHEREAS, the KEDC's certificate of formation currently outlines requirements for board membership and the executive director; and

WHEREAS, the City Council of City desires to amend the certificate of formation to provide for two advisory non-voting members and amending the requirements for the executive director; and

WHEREAS, Section 501.302 of the Act and Article IX of the KEDC's certificate of formation provide that the City Council of City may, in its sole discretion, amend the KEDC's certificate of formation by adopting the amendment by resolution and delivering the certificate of amendment to the Secretary of State; and

WHEREAS, Section 8.02 of the KEDC bylaws state that the bylaws may be amended by the City Council itself, at its sole discretion.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KENNEDALE, TEXAS, THAT:

SECTION 1.

Section (a) of Article XI of the KEDC's certificate of formation is amended to read as follows:

- (a) The affairs of the Corporation shall be managed by a board of directors which shall be composed of seven persons appointed by the City

Council of the City for two-year terms of office. Places 1, 3, 5, and 7 shall be appointed in odd-numbered years, and the initial term shall expire in 1997. Places 2, 4, and 6 shall be appointed in even numbered years, with the initial term expiring in 1998. There shall also be two advisory non-voting members who shall be appointed in odd-numbered years. Terms of directors and advisory non-voting members shall begin October 1st of each year.

SECTION 2.

Section (b) of Article XI of the KEDC's certificate of formation is amended to read as follows:

(b) Each director must be a resident of the City. At least three of the directors must not be employees, officers, or members of the City Council. A majority of the entire membership of the board of directors, including any vacancies, is a quorum. The board shall conduct all meetings within the boundaries of the City. The two advisory non-voting members must own a business or property in the City.

SECTION 3.

Section (d) of Article XI of the KEDC's certificate of formation is amended by amending the last sentence of that section to read as follows:

Unless another individual has been appointed by the City Council, the city manager shall serve as executive director of the corporation to provide administrative support services for the corporation.

SECTION 4.

Section 2.01 of the KEDC's bylaws is amended to read as follows:

2.01 Number, Appointment, and Term of Office. The business and affairs of the corporation shall be managed by a board of seven directors (the "Board"). Directors shall be appointed by the city council of the City of Kennedale ("City Council"), and at least three directors must not be employees, officers, or members of the City Council. Each member of the Board shall serve at the pleasure of the City Council for a term of two years. Each director shall be a resident of the City of Kennedale ("City") and is entitled to one vote upon the business of the corporation. There shall also be two advisory non-voting members who shall be appointed in odd-numbered years. The two advisory non-voting members must own a business or property in the City. Each advisory non-voting member will serve at the pleasure of the City Council for a term of two years.

SECTION 5.

Section 3.03 of the KEDC's bylaws is amended to read as follows:

3.03 Other Officers. The office of secretary shall be held by the city secretary. The office of treasurer shall be held by the city's director of finance. Unless another individual has been appointed by the City Council, the city manager shall serve as executive director of the corporation to provide administrative support services for the corporation. The Board may appoint such other officers as they deem necessary, who shall have such authority and shall perform such duties as from time to time may be prescribed by the Board. The Secretary, Treasurer, and Executive Director shall be non-voting ex officio members of the Board.

SECTION 6.

The City Attorney is authorized to file a certificate of amendment with the Secretary of State, as required by the Act, and City staff and the Mayor are authorized to take all actions necessary to effectuate the amendments to the certificate of formation and bylaws.

SECTION 7.

This Resolution shall become effective from and after its passage.

DULY PASSED, ADOPTED, AND APPROVED BY THE CITY COUNCIL OF THE CITY OF KENNEDALE, TEXAS, AT A REGULAR MEETING ON THIS THE 16TH DAY OF NOVEMBER 2021.

APPROVED:

MAYOR LINDA RHODES

[CITY SEAL]

ATTEST:

CITY SECRETARY LESLIE E. GALLOWAY



MEETING DATE: MARCH 15, 2022

AGENDA ITEM NUMBER: EXECUTIVE SESSION ITEM III.A.2.

SUBJECT

Hammack Creek (337 Kennedale Sublett Road)

ORIGINATED BY

SUMMARY

RECOMMENDATION

ATTACHMENTS



MEETING DATE: MARCH 15, 2022

AGENDA ITEM NUMBER: EXECUTIVE SESSION ITEM III.A.3.

SUBJECT

Chapter 380 and Economic Development Corporation Agreement between the City of Kennedale, the Kennedale Economic Development Corporation (KEDC), and Karmali Holdings, Inc.

ORIGINATED BY

SUMMARY

RECOMMENDATION

ATTACHMENTS



MEETING DATE: MARCH 15, 2022

AGENDA ITEM NUMBER: EXECUTIVE SESSION ITEM III.B.1.

SUBJECT

City Manager

ORIGINATED BY

SUMMARY

RECOMMENDATION

ATTACHMENTS



MEETING DATE: MARCH 15, 2022

AGENDA ITEM NUMBER: REPORTS AND ANNOUNCEMENTS ITEM V.C.3.

SUBJECT

Updates from the Interim City Manager

ORIGINATED BY

SUMMARY

Updates from Interim City Manager Leslie Galloway, if desired.

RECOMMENDATION

ATTACHMENTS



MEETING DATE: MARCH 15, 2022

AGENDA ITEM NUMBER: REPORTS AND ANNOUNCEMENTS ITEM V.C.4.

SUBJECT

Financial Reports for the City

ORIGINATED BY

Debby Scott, Interim Finance Director

SUMMARY

The financial reports for the previous month are attached for Council's review.

RECOMMENDATION

ATTACHMENTS

1.	2022_02 Monthly Financials	2022_02 Monthly Financials.pdf
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**Revenues & Expenditures - Budget & Actual Summary
FOR THE MONTH ENDED FEBRUARY 28, 2022**

GENERAL FUND REVENUES			
Budget	AMENDED	Actual	Actual Budget %
\$ 8,002,160	\$ -	\$ 5,883,841	73.5%

GENERAL FUND EXPENDITURES			
Budget	AMENDED	Actual	Actual Budget %
\$ 8,901,590	\$ -	\$ 3,289,987	37.0%

STREETS FUND REVENUES			
Budget	AMENDED	Actual	Actual Budget %
\$ 917,506	\$ -	\$ 386,237	42.1%

STREETS FUND EXPENDITURES			
Budget	AMENDED	Actual	Actual Budget %
\$ 1,154,766	\$ -	\$ 320,158	27.7%

WATER/SEWER FUND REVENUES			
Budget	AMENDED	Actual	Actual Budget %
\$ 4,521,797	\$ -	\$ 1,854,656	41.0%

WATER/SEWER FUND EXPENDITURES			
Budget	AMENDED	Actual	Actual Budget %
\$ 4,377,462	\$ -	\$ 1,644,208	37.6%

STORMWATER FUND REVENUES			
Budget	AMENDED	Actual	Actual Budget %
\$ 266,175	\$ -	\$ 111,490	41.9%

STORMWAER FUND EXPENDITURES			
Budget	AMENDED	Actual	Actual Budget %
\$ 229,343	\$ -	\$ 7,936	3.5%

GENERAL FUND
FOR THE MONTH ENDED FEBRUARY 28, 2022
FY 2021-22 WITH PRIOR YEAR COMPARISON

41.7%

	CURRENT FISCAL YEAR							PRIOR FISCAL YEAR				
	BUDGET		ACTUAL			PROJECTED		BUDGET		FY ACTUAL		
	FY 2021-2022		M-T-D	Y-T-D	Y-T-D	FY 2021-2022		FY 2020-2021		FY 2020-2021		
	Adopted Budget	Amended Budget	Feb-22	Feb-22	% Budget	Feb-22	% Budget	Original Budget	Amended Budget	M-T-D FEB-21	Y-T-D FEB-21	Y-T-D % Budget
REVENUES												
Property Taxes	\$ 4,813,480		\$ 522,636	\$ 4,760,598	98.9%	\$ 2,005,617	41.7%	\$ 4,629,418	\$ 4,808,157	\$ 475,195	\$ 4,603,712	95.7%
Sales / Beverage Tax	1,824,643		182,925	462,571	25.4%	760,268	41.7%	1,438,404	1,580,632	199,249	492,288	31.1%
Grants / Contributions	46,000		23,005	23,505	51.1%	19,167	41.7%	65,000	65,000	1,858	44,605	68.6%
Licenses / Permits	192,680		34,780	197,453	102.5%	80,283	41.7%	191,605	282,485	28,447	122,712	43.4%
Fines / Fees	71,604		13,548	49,068	68.5%	29,835	41.7%	106,718	63,718	3,621	19,229	30.2%
Charge for Services	247,401		21,374	105,219	42.5%	103,084	41.7%	205,500	205,500	5,720	76,517	37.2%
Investment Earnings	1,500		248	635	42.3%	625	41.7%	24,017	12,000	150	1,011	8.4%
Miscellaneous Income	25,135		2,748	4,944	19.7%	10,473	41.7%	5,250	5,250	5,876	10,057	191.6%
Intergovernmental	778,217		74,995	279,088	35.9%	324,257	41.7%	647,243	647,243	49,736	207,159	32.0%
Surplus / Sales Rentals	1,500		120	760	50.7%	625	41.7%	1,500	1,500	-	-	0.0%
Total Revenues	\$ 8,002,160	\$ -	\$ 876,379	\$ 5,883,841	73.5%	\$ 3,334,233	41.7%	\$ 7,314,655	\$ 7,671,485	\$ 769,852	\$ 5,577,290	72.7%
EXPENDITURES												
City Manager	\$ 298,728		\$ 17,920	\$ 84,272	28.2%	\$ 124,470	41.7%	\$ 316,473	\$ 321,424	\$ 23,789	\$ 117,681	36.6%
Mayor and City Council	173,025		16,820	73,450	42.5%	72,094	41.7%	140,525	140,525	(5)	14,207	10.1%
City Secretary	187,082		1,703	21,951	11.7%	77,951	41.7%	175,454	183,777	9,069	53,010	28.8%
Municipal Court	106,204		8,771	46,037	43.3%	44,252	41.7%	98,215	103,477	5,498	35,020	33.8%
Human Resources	141,526		10,456	55,570	39.3%	58,969	41.7%	125,229	135,211	9,443	45,089	33.3%
Finance	484,149		24,689	183,106	37.8%	201,729	41.7%	438,148	464,564	25,366	180,239	38.8%
Police	3,125,084		190,063	1,165,870	37.3%	1,302,118	41.7%	2,660,845	2,988,696	155,940	1,040,371	34.8%
Police SRO	212,749		13,502	70,724	33.2%	88,645	41.7%	178,016	208,698	11,820	62,411	29.9%
Fire	2,649,247		193,800	958,367	36.2%	1,103,853	41.7%	2,208,977	2,492,360	163,284	761,518	30.6%
Community Development	438,900		22,145	150,031	34.2%	182,875	41.7%	387,924	412,959	43,241	159,061	38.5%
Senior Citizen Center	48,316		3,087	10,615	22.0%	20,132	41.7%	38,376	88,376	1,701	5,704	6.5%
Library	299,681		16,858	95,059	31.7%	124,867	41.7%	275,755	293,925	22,084	95,010	32.3%
Non-Departmental	736,900		33,199	374,935	50.9%	307,042	41.7%	580,159	580,159	25,557	422,687	72.9%
Total Expenditures	\$ 8,901,590	\$ -	\$ 553,013	\$ 3,289,987	37.0%	\$ 3,708,996	41.7%	\$ 7,624,096	\$ 8,414,151	\$ 496,787	\$ 2,992,008	35.6%
Total Revenues Over (Under) Exp	\$ (899,430)	\$ -	\$ 323,366	\$ 2,593,854		\$ (374,763)		\$ (309,441)	\$ (742,666)	\$ 273,065	\$ 2,585,282	
Other Financing Sources (Uses):												
Non-cash Transactions:												
Capital lease proceeds												
Capital expenditures												
Transfers In (Out):												
Net Change in Fund Balance	\$ (899,430)	\$ -		\$ 2,593,854				\$ (309,441)	\$ (742,666)			
Total Unassigned Fund Balance - BOY	1,890,124			1,890,124				940,257	2,453,218			
Ending Fund Balance Sept. 30	\$ 990,694	\$ -		\$ 4,483,978				\$ 630,816	\$ 1,710,552			
Less: Commitments for Specific Use				-								
Less: Assigned for Specific Use				-				-				
Ending Fund Balance - Unassigned	\$ 990,694	\$ -		\$ 4,483,978				\$ 630,816	\$ 1,710,552			
AVERAGE DAILY EXPENDITURES	24,388	-		9,014				20,888	23,052			
NUMBER OF DAYS IN RESERVE	41			497				30	74			
FUND BALANCE AS A % OF EXPENDITURES	11.1%			136.3%				8.3%	20.3%			

STORMWATER FUND
FOR THE MONTH ENDED FEBRUARY 28, 2022
FY 2021-22 WITH PRIOR YEAR COMPARISON

41.7%

	CURRENT FISCAL YEAR					
	BUDGET		ACTUAL			FY PROJECTED
	FY 2021-2022		M-T-D	Y-T-D	Y-T-D	FY 2021-2022
	Original Budget	Amended Budget	Feb-22	Feb-22	% Budget	Feb-22 % Budget
REVENUES						
Penalties	\$ -					\$ -
Grant Revenue						
Drainage Fees	266,000		22,498	111,418	41.9%	110,833 41.7%
Investment Income	175		22	72	41.1%	73 41.7%
Miscellaneous Income						
Total Revenues	\$ 266,175	\$ -	\$ 22,520	\$ 111,490	41.9%	\$ 110,906 41.7%
EXPENDITURES						
Stormwater Utility	229,343		\$ 890	\$ 7,936	3.5%	\$ 95,560 41.7%
Total Expenditures	\$ 229,343	\$ -	\$ 890	\$ 7,936	3.5%	\$ 95,560 41.7%
Total Revenues Over (Under) Exp	\$ 36,832	\$ -	\$ 21,630	\$ 103,554		\$ 15,347
Other Financing Sources (Uses):						
Capital Grant Contributions	-	-	-	-		
Net Change in Fund Balance	\$ 36,832	\$ -		\$ 103,554		
Total Unrestricted Fund Balance - BOY	381,259			381,259		
Total Fund Balance - EOY	\$ 418,091	\$ -		\$ 484,813		
Less: Commitments for Specific Use	-	-		-		-
Ending Fund Balance - Unrestricted	\$ 418,091	\$ -		\$ 484,813		

PRIOR FISCAL YEAR					
BUDGET		FY ACTUAL			
FY 2020-2021		FY 2020-2021			
Original Budget	Final Budget	M-T-D FEB-21	Y-T-D FEB-21	Y-T-D	% Budget
\$ 1,200	\$ 1,200	\$ -	\$ -		
			-		
320,952	320,952	22,186	110,713		34.5%
1,000	1,000	10	116		11.6%
\$ 323,152	\$ 323,152	\$ 22,196	\$ 110,829		34%
561,929	\$ 565,644	\$ 18,987	\$ 51,004		9.0%
\$ 561,929	\$ 565,644	\$ 18,987	\$ 51,004		9%
\$ (238,777)	\$ (242,492)	\$ 3,209	\$ 59,825		
-	-	-	-		
\$ (238,777)	\$ (242,492)				
\$ (151,838)	\$ 287,257				
\$ (390,615)	\$ 44,765				
-	-				
\$ (390,615)	\$ 44,765				

WATER & SEWER FUND
FOR THE MONTH ENDED FEBRUARY 28, 2022
FY 2021-22 WITH PRIOR YEAR COMPARISON

41.7%

	CURRENT FISCAL YEAR						PRIOR FISCAL YEAR				
	BUDGET		ACTUAL			PROJECTED	BUDGET		FY ACTUAL		
	FY 2021-2022		M-T-D	Y-T-D	Y-T-D		FY 2020-2021		FY 2020-2021		
	Original Budget	Amended Budget	Feb-22	Feb-22	% Budget	Feb-22	Original Budget	Amended Budget	M-T-D FEB-21	Y-T-D FEB-21	Y-T-D % Budget
REVENUES											
Water Service	\$ 2,239,404		\$ 170,610	\$ 976,742	43.6%	\$ 933,085	\$ 2,128,290	\$ 2,128,290	\$ 153,663	\$ 875,012	41%
Sewer Service	1,700,194		132,070	666,414	39.2%	708,414.17	1,700,194	1,700,194	128,638	677,281	40%
Sewer Surcharge			-	-			2,705	2,705	-	-	
Penalties			-	-			13,231	13,231	-	-	
Administrative Fees			-	-			3,762	3,762	100	559	15%
Water Tap Fees	4,000		-	-		1,666.67	2,856	2,856	-	4,000	140%
Meter Purchase / Install	3,645		2,183	11,409	313.0%	1,518.75	3,645	3,645	4,001	13,506	371%
Sewer Tap Fees	1,768		-	-		736.67	1,768	1,768	(425)	(425)	-24%
Engineer Review Fees	6,120		-	4,263	69.7%	2,550.00	6,120	6,120	5,752	7,752	127%
Sanitation Billing Fees	15,507		1,519	6,059	39.1%	6,461.25	15,507	15,507	2,921	4,353	28%
Other Fees Water / Sewer	1,984		-	-		826.67	1,984	1,984	-	75	4%
Sales Tax	139		12	59	42.4%	57.92	139	139	12	58	42%
Arlington Operator Cost	354,500		29,500	110,991	31.3%	147,708.33	354,500	354,500	31,018	75,470	21%
Investment Income	1,100		171	584	53.1%	458.33	19,179	19,179	66	764	4%
Miscellaneous Income	4,911		-	-		2,046.25	4,911	4,911	64	165	3%
Cash Over/Under			-	-							
Equipment Sale Gain (Loss)			-	-					-	-	
Sale of Parts/Assets	1,000		-	-		416.67	1,000	1,000	-	-	
Transfer In - Water Impact Fund			-	-					-	-	
Transfer In - Sewer Impact Fund	60,000		5,000	25,000	41.7%	25,000			-	-	
Transfer In - Roadway Impact Fund	127,525		10,627	53,135	41.7%	53,135	187,525	187,525	15,627	78,135	42%
Total Revenues	\$ 4,521,797	\$ -	\$ 351,692	\$ 1,854,656	41.0%	\$ 1,884,082	\$ 4,447,316	\$ 4,447,316	\$ 341,437	\$ 1,736,705	39%
EXPENDITURES											
Utility Billing	\$ 1,343,331		\$ 87,259	\$ 380,785	28.3%	\$ 559,721.25	\$ 1,460,295	\$ 1,460,295	\$ 99,181	\$ 370,600	25%
Operations	1,388,069		88,815	617,420	44.5%	578,362.08	1,375,369	1,377,223	93,416	715,780	52%
Debt Service	295,216		272,384	272,384	92.3%	123,006.67	358,559	358,559	330,761	330,761	92%
Capital Projects	483,000		645	3,450	0.7%	201,250	600,000	600,000	-	6,210	1%
Non-Departmental	867,846		70,172	370,169	42.7%	361,602.50	710,477	710,477	56,354	305,355	43%
Total Expenditures	\$ 4,377,462	\$ -	\$ 519,275	\$ 1,644,208	37.6%	1,823,943	\$ 4,504,700	\$ 4,506,554	\$ 579,712	\$ 1,728,706	38%
Total Revenues Over (Under) Exp	\$ 144,335	\$ -	\$ (167,583)	\$ 210,448		\$ 60,140	\$ (57,384)	\$ (59,238)	\$ (238,275)	\$ 7,999	
Other Funding Sources (Uses):											
Debt Service - Bond Payments											
Non-Cash Transactions:											
Capital Lease Proceeds											
Capital expenditures											
Net Change in Fund Balance	\$ 144,335	\$ -		\$ 210,448			\$ (57,384)	\$ (59,238)			
Total Unrestricted Fund Balance - BOY	3,545,736			3,545,736			2,076,297	2,946,002			
Total Fund Balance - EOY	\$ 3,690,071	\$ -		\$ 3,756,184			\$ 2,018,913	\$ 2,886,764			
Less: Commitments for Specific Use				-							
Less: Assigned for Specific Use				-			-				
Ending Fund Balance - Unrestricted	\$ 3,690,071	\$ -		\$ 3,756,184			\$ 2,018,913	\$ 2,886,764			
AVERAGE DAILY EXPENDITURES	11,993	-		4,505			157	162			
NUMBER OF DAYS IN RESERVE	308			834			12,842	17,787			
FUND BALANCE AS A % OF EXPENDITURES	84.3%			228.4%			44.8%	64.1%			

STREETS FUND
FOR THE MONTH ENDED FEBRUARY 28, 2022
FY 2021-22 WITH PRIOR YEAR COMPARISON

41.7%

	CURRENT FISCAL YEAR						PRIOR FISCAL YEAR						
	BUDGET		ACTUAL			PROJECTED		BUDGET		FY ACTUAL			
	FY 2021-2022		M-T-D	Y-T-D	Y-T-D	FY 2021-2022		FY 2020-2021		FY 2020-2021			
	Original Budget	Amended Budget					%		Original Budget	Amended Budget	M-T-D	Y-T-D	Y-T-D
REVENUES			Feb-22	Feb-22	Budget	Feb-22	Budget				FEB-21	FEB-21	% Budget
Frachise Fees Telephone	\$ 18,558		\$ 3,662	\$ 4,521	24.4%	\$ 7,732.50	41.7%		\$ 36,256	\$ 36,256	\$ 74	\$ 881	2%
Frachise Fees Garbage	68,607		8,443	26,668	38.9%	28,586.25	41.7%		68,607	68,607	8,917	19,570	29%
Franchise Fees Gas	63,767		76,084	76,084	119.3%	26,569.58	41.7%		64,469	64,469	56,148	56,148	87%
Franchise Fees Electricity	312,427		-	79,462	25.4%	130,177.92	41.7%		312,427	312,427	-	72,300	23%
Franchise Fees Cable	41,000		10,179	10,178	24.8%	17,083.33	41.7%		53,906	53,906	1,136	1,136	2%
Franchise Fees Water Sew	390,084		32,507	162,535	41.7%	162,535	41.7%		311,312	311,312	25,943	129,713	42%
Investment Income	110		5	18	16.4%	45.83	41.7%		6,930	6,930	5	71	1%
TexDot Connecting Kennedale													
Misc. Income	-		-	26,211							-	310	
Admin Charge - Stormwater	19,995		-	-	0.0%	8,331.25	41.7%		19,995	19,995			0%
Park Pavilion Rental	2,908		60	560	19.3%	1,211.67	41.7%		3,663	3,663	-	-	0%
Ballfield Rental	50		-	-	0.0%	20.83	41.7%		50	50			
Sale of Parts/Assets			-	-		-					-	3,840	
Transfer In Park Dedication						-							
Transfer In TIF Fund						-							
Transfer In Donation Fund						-							
Total Revenues	\$ 917,506	\$ -	\$ 130,940	\$ 386,237	42.1%	\$ 382,294	41.7%		\$ 877,615	\$ 877,615	\$ 92,223	\$ 283,969	32%
EXPENDITURES													
Street Maintenance	\$ 997,624		\$ 48,717	\$ 283,737	28.4%	\$ 415,676.67	41.7%		\$ 868,448	\$ 915,994	\$ 69,008	\$ 303,687	33%
Park Maintenance	120,000		5,643	20,945	17.5%	50,000	41.7%		122,920	122,920	1,115	15,127	12%
Capital Projects	37,142		3,095	15,476	41.7%	15,475.83	41.7%		24,302	24,302	-	-	
Total Expenditures	\$ 1,154,766	\$ -	\$ 57,455	\$ 320,158	27.7%	\$ 481,153	41.7%		\$ 1,015,670	\$ 1,063,216	\$ 70,123	\$ 318,814	30%
Total Revenues Over (Under) Exp	\$ (237,260)	\$ -	\$ 73,485	\$ 66,079		\$ (98,858)			\$ (138,055)	\$ (185,601)	\$ 22,100	\$ (34,845)	
Other Funding Sources (Uses):													
Non-Cash Transactions:													
Capital Lease Proceeds	-												
Capital Expenditures	-												
Transfers In (Out):													
Debt Service Payments	-												
Net Change in Fund Balance	\$ (237,260)	\$ -		\$ 66,079					\$ (138,055)	\$ (185,601)			
Total Unassigned Fund Balance - BOY	200,978			200,978					341,246	386,646			
Ending Fund Balance Sept. 30	\$ (36,282)	\$ -		\$ 267,057					\$ 203,191	\$ 201,045			
Less: Commitments for Specific Use				-									
Less: Assigned for Specific Use				-									
Ending Fund Balance - Unassigned	\$ (36,282)	\$ -		\$ 267,057					\$ 203,191	\$ 201,045			
AVERAGE DAILY EXPENDITURES	3,263	-		145					2,226	2,362			
NUMBER OF DAYS IN RESERVE	(11)			1,836					91	85			
FUND BALANCE AS A % OF EXPENDITURES	-3.1%			83.4%					20.0%	18.9%			

**OTHER FUNDS: MONTHLY FINANCIALS
FOR THE MONTH ENDED FEBRUARY 28, 2022**

		BUDGET					Y-T-D ACTUAL						
FUND	FUND NAME	Revenues	Expenditures	Change in Fund Balances	Fund Balance Beginning of Year	Fund Balance End of Year	Revenues	% Budget	Expenditures	% Budget	Change in Fund Balances	Fund Balance Beginning of Year	Y-T-D Fund Balance Projection
DEBT SERVICE FUND													
2	Debt Service Fund	\$ 1,727,705	\$ 1,668,763	\$ 58,942	\$ 601,112	\$ 660,054	\$ 1,586,410	92%	\$ 1,538,711	92%	\$ 47,699	\$ 601,112	\$ 648,811
OTHER GENERAL FUNDS													
5	Capital Replacement Fund	\$ 234,703	\$ 219,663	\$ 15,040	\$ 29,055	\$ 44,095	\$ 96,794	41%	\$ 74,529	34%	\$ 22,265	\$ 29,055	\$ 51,320
12	Court Security Fund	2,115	-	2,115	25,344	27,459	1,250	59%	-	0%	1,250	25,344	26,594
16	Court Technology Fund	1,210	875	335	14,049	14,384	1,084	90%	-	0%	1,084	14,049	15,133
18	Juvenile Case Manager Fund	1,205	-	1,205	9,894	11,099	230	19%	-	0%	230	9,894	10,124
21	TIF 1 (New Hope Rd) Fund	192,748	-	192,748	(231,673)	(38,925)	83	0%	-	0%	83	(231,673)	(231,590)
34	Leose Fund	1,740	1,650	90	2,102	2,192	1,411	81%	-	0%	1,411	2,102	3,513
83	Tree Reforestation Fund	30	-	30	71,053	71,083	11	37%	-	0%	11	71,053	71,064
		\$ 433,751	\$ 222,188	\$ 211,563	\$ (80,176)	\$ 131,387	\$ 100,863		\$ 74,529		\$ 26,334	\$ (80,176)	\$ (53,842)
CAPITAL FUNDS													
4	Capital Projects Fund	\$ 120,060	\$ 106,501	\$ 13,559	\$ 118,161	\$ 131,720	\$ 48,685	41%	\$ -	0%	\$ 48,685	\$ 118,161	\$ 166,846
13	Capital Bond Fund	1,235	-	1,235	8,211,684	8,212,919	6,016,591	487173%	40,671		5,975,920	8,211,684	\$ 14,187,604
14	Park Dedication Fund	375	170	205	314,310	314,515	38,662	10310%	125	74%	38,537	314,310	\$ 352,847
32	Library Building Fund	110	-	110	(2,282)	(2,172)	50	45%	-	0%	50	(2,282)	\$ (2,232)
45	Roadway Impact Fee Fund	12,130	137,525	(125,395)	678,058	552,663	80,960	667%	53,135	39%	27,825	678,058	\$ 705,883
61	Water Impact Fee Fund	52,660	-	52,660	37,946	90,606	43,650	83%	-	0%	43,650	37,946	81,596
62	Sewer Impact Fee Fund	16,948	60,000	(43,052)	162,506	119,454	56,093	331%	25,000	42%	31,093	162,506	193,599
		\$ 203,518	\$ 304,196	\$ (100,678)	\$ 9,520,383	\$ 9,419,705	\$ 6,284,691		\$ 118,931		\$ 6,024,605	\$ 8,329,845	\$ 14,354,450
EDC 4B FUNDS													
15	EDC 4B Fund	\$ 800,048	\$ 625,073	\$ 174,975	\$ 1,061,839	\$ 1,236,814	\$ 280,306	35%	\$ 285,557	46%	\$ (5,251)	\$ 1,061,839	\$ 1,056,588
		\$ 800,048	\$ 625,073	\$ 174,975	\$ 1,061,839	\$ 1,236,814	\$ 280,306		\$ 285,557		\$ (5,251)	\$ 1,061,839	\$ 1,056,588
SPECIAL REVENUE FUNDS													
30	Hotel/Motel Tax Fund	\$ 11,006	\$ -	\$ 11,006	\$ 24,011	\$ 35,017	\$ 3,977		\$ -		\$ 3,977	\$ 24,011	\$ 27,988
35	Disaster Recovery Fund	-	-	\$ -	717	\$ 717	-		-		\$ -	\$ -	\$ -
		11,006	-	11,006	24,728	35,734	3,977		-		3,977		\$ 27,988
													PAGE 6



MEETING DATE: MARCH 15, 2022

AGENDA ITEM NUMBER: REPORTS AND ANNOUNCEMENTS ITEM V.C.5.

SUBJECT

Police Department Swearing-In Ceremony

ORIGINATED BY

Darrell Hull, Police Chief

SUMMARY

At this time, Chief Darrel Hull will swear in Officers Yarbrough, Franklin, Cohea, and Huffnagle; and recognize Corporal Clark's promotion to Sergeant.

RECOMMENDATION

ATTACHMENTS



MEETING DATE: MARCH 15, 2022

AGENDA ITEM NUMBER: REPORTS AND ANNOUNCEMENTS ITEM V.C.6.

SUBJECT

Fire Department Swearing-In Ceremony

ORIGINATED BY

James Brown, Fire Chief

SUMMARY

At this time, Chief James Brown will swear in Lieutenant Ryan Florence, Engineer Bryan Harrell, and Firefighter Aaron Brown.

RECOMMENDATION

ATTACHMENTS



MEETING DATE: MARCH 15, 2022

AGENDA ITEM NUMBER: CONSENT AGENDA ITEM V.D.1.

SUBJECT

Approval of the minutes from the February 15, 2022 regular meeting

ORIGINATED BY

SUMMARY

Minutes are attached for the Council's review and consideration.

RECOMMENDATION

ATTACHMENTS

1.	2022_02.15 Minutes_City Council Regular Meeting DRAFT	2022_02.15 Minutes_City Council Regular Meeting DRAFT.pdf
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KENNEDALE CITY COUNCIL MINUTES

REGULAR MEETING | FEBRUARY 15, 2022 AT 5:30 PM
CITY HALL COUNCIL CHAMBERS | 405 MUNICIPAL DRIVE, KENNEDALE, TX 76060

I. CALL TO ORDER

Mayor Linda Rhodes called the meeting to order at 5:30 p.m., noting that there was a virtual access option, but that it did not allow for public comment; and that an amended agenda had been posted, which would be followed.

A. ROLL CALL

PRESENT: Mayor Linda Rhodes; Mayor Pro Tem Jan Joplin, Place 1; Gary Mitchell, Place 2; Kenneth Michels, Place 3; Austin Degenhart, Place 4; James Connor, Place 5; **ABSENT:** none; **STAFF:** Interim City Manager Leslie E. Galloway, Director of Human Resources and Administrative Services Caroline Green, Police Chief Darrell Hull, Administrative Assistant Rosie Ericson, Interim Finance Director Debby Scott, City Attorney Drew Larkin; **CONSULTANTS:** Chance LeBlanc of Dunaway and Max Aransen of Shield Engineering

II. WORK SESSION

A. WORK SESSION REPORTS

1. Discuss and consider offering staff direction regarding various requested amendments to the UDC, including but not limited to maximum densities, lot dimensions, and parking requirements related to the TownHome (TH) and Multi-family (MF) zoning categories

Following discussion, it was the consensus of the Council to request a bid from Dunaway for a review and update of the UDC.

2. Review and discuss development impact fees
There was some discussion of impact fees, park dedication fees, and rough proportionality related to various developments.

B. REQUESTS FOR CLARIFICATION OF ITEMS LISTED ON THE AGENDA

III. EXECUTIVE SESSION

The Council recessed to Executive at 6:33 p.m.

- A. PURSUANT TO §551.071** — Consultation with the City Attorney pertaining to any matter in which the duty of the City Attorney under the Texas Disciplinary Rules of Professional Conduct may conflict with the Open Meetings Act, including discussion of any item posted on the agenda, legal issues regarding the Open Meetings Act, and the following:

1. City Manager
2. Solid Waste Contract
3. Open Meetings Act, Public Information Act, Conflicts of Interest, and Platting Laws

- B. PURSUANT TO §551.074** — Deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee; and the following:

1. City Manager

IV. RECONVENE INTO OPEN SESSION, AND TAKE ACTION NECESSARY PURSUANT TO EXECUTIVE SESSION, IF NEEDED

Mayor Rhodes reconvened the open meeting at 7:38 p.m.

V. REGULAR SESSION

A. INVOCATION AND PLEDGES OF ALLEGIANCE TO THE U.S. AND TEXAS FLAGS

Councilmember Gary Mitchell offered the invocation.

B. VISITOR AND CITIZEN FORUM

There were no requests to speak at this time.

C. REPORTS AND ANNOUNCEMENTS

1. Updates from the City Council

- Councilmember James Connor, Place 5, thanked the first responders and supporting agencies that were actively fighting a fire in the city.
- Councilmember Austin Degenhart, Place 4, had no announcements.
- Councilmember Kenneth Michels, Place 3, announced that he attended Rotary, a Chamber event, and the KKB and P&Z meetings.
- Councilmember Gary Mitchell, Place 3, thanked staff for keeping Council updated on the active grass fire in the city and announced the Senior Center's Valentine's Day party.
- Mayor Pro Tem Joplin, Place 1, thanked staff for their response to the fire, and noted that there was a Chamber luncheon the following day as well as the first day of early voting.

2. Updates from the Mayor

Mayor Linda Rhodes announced the Senior Center Valentine's party and a Tarrant County Senior Synergy event; and that she had attended the Tarrant County Mayors Council meeting, a TML Small Cities Workshop, and FOLK fundraiser.

3. Updates from the Interim City Manager

Interim City Manager Leslie Galloway thanked staff for their response to the grass fire, noting that many were still on scene. At Galloway's request, Police Chief Darrell Hull gave details regarding the fire. Galloway then announced community events.

4. Financial Reports for the City

There was no discussion at this time.

5. Police Department Swearing-In Ceremony

This item was not presented.

6. Fire Department Swearing-In Ceremony

This item was not presented.

D. CONSENT AGENDA

1. Approval of the minutes from the January 18, 2022 regular meeting
2. Approval of the minutes from the January 24, 2022 special meeting
3. Receive the 2021 Racial Profiling Report from the Police Department
4. Approval of purchase order for radios and related equipment for Kennedale Fire Department in the amount of \$49,553.00, of which \$48,005.10 will be grant-funded

Motion Approve. **Action** Approve the Consent Agenda, **Moved By** Mitchell, **Seconded By** Connor. **Motion passed unanimously.**

E. ITEMS FOR INDIVIDUAL CONSIDERATION

1. Approval of an Interlocal Agreement (ILA) with the City of Everman for rabies control and the shared use of the City of Everman Animal Shelter

Councilmember Connor noted that he had spoken with Police Chief Darrell Hull regarding the contract and hoped to see continued pursuit of catch and release.

Motion Approve. **Action** Approve an Interlocal Agreement (ILA) with the City of Everman for rabies control and the shared use of the City of Everman Animal Shelter, **Moved By** Mayor Pro Tem Joplin, **Seconded By** Michels. **Motion passed unanimously.**

2. Approval of a rate adjustment to the current contract with Waste Connections for residential and commercial solid waste collection, transport, disposal, and recycling services, and approval of an amendment to solid waste agreement regarding same

District Manager Abel Moreno of Waste Connections gave a brief overview of the rate increase being requested. There was some discussion of the history of the rates, CPI calculation, recycling service, and the Council's desire to audit this contract before the next renewal.

Motion Approve. **Action** Approve a rate adjustment to the current contract with Waste Connections for residential and commercial solid waste collection, transport, disposal, and recycling services, and approval of an amendment to solid waste agreement regarding same, **Moved By** Degenhart, **Seconded By** Connor. **Motion passed unanimously.**

F. PUBLIC HEARINGS

1. **CASE #PZ 22-07** — Conduct a public hearing and consider an Ordinance regarding a request by H. Nemat for rezoning from R3 Single-Family Residential to R4 Single-Family Residential for approximately 2.74 acres located at 1200, 1220, and 1224 Mansfield Cardinal Road, in the B. Jopling Survey, Abstract 880 and the J. Russell Survey, Abstract 1361, Tracts 1D, 10A and 10B, City of Kennedale, Tarrant County, Texas

Planning Consultant Chance LeBlanc of Dunaway gave an overview of the request including existing zoning and use, requested zoning, surrounding zoning and uses, designation in the Future Land Use Plan, and adherence to the Comprehensive Plan noting that staff found the request to be compatible with surrounding uses and met all other requirements and would recommend approval of the request.

There was some discussion of existing R-4 zoning, driveway locations, utilities, and the price point of proposed homes. Mayor Rhodes noted that staff made an error on the acreage of this property when the case was first heard in November 2021 and that the P&Z Commissioners had recommended approval.

Mayor Rhodes opened the Public Hearing at 8:30 p.m.

David Dickinson-Cuniff spoke against. Rasool Aghlani spoke in favor.

Hearing no further requests to speak, the Public Hearing was closed at 8:36 p.m.

Motion Approve. **Action** an Ordinance regarding a request by H. Nemat for rezoning from R3 Single-Family Residential to R4 Single-Family Residential for approximately 2.74 acres located at 1200, 1220, and 1224 Mansfield Cardinal Road, in the B. Jopling Survey, Abstract 880 and the J. Russell Survey, Abstract 1361, Tracts 1D, 10A and 10B, City of Kennedale, Tarrant County, Texas, **Moved By** Mitchell, **Seconded By** Connor. **Motion passed 4-1**, with Mayor Pro Tem Joplin voting against.

2. **CASE #PZ 22-08** — Conduct a public hearing to receive public comments and consider approval of a request by Vaquero Kennedale Partners, LP for a replat of approximately 4.735 acres at 5314 Kennedale Sublett Rd, being a replat of Vaquero Coker Addition Block 1 Lot 1R, Kennedale, Tarrant County, to create Vaquero Coker Addition Lots 1R-1, 3, 4 & 5

Planning Consultant Chance LeBlanc of Dunaway stated that the replat was reviewed and found to meet all technical requirements and that staff would recommend approval. Canon Maki of Vaquero Kennedale Partners was present.

Mayor Rhodes opened the Public Hearing at 8:40 p.m. Hearing no requests to speak, the Public Hearing was closed at 8:41 p.m.

Motion Approve. **Action** a request by Vaquero Kennedale Partners, LP for a replat of approximately 4.735 acres at 5314 Kennedale Sublett Rd, being a replat of Vaquero Coker Addition Block 1 Lot 1R, Kennedale, Tarrant County, to create Vaquero Coker Addition Lots 1R-1, 3, 4 & 5, **Moved By** Mitchell, **Seconded By** Degenhart. **Motion passed unanimously.**

3. **CASE #PZ 22-09** — Conduct a public hearing to receive public comments and consider approval of a request by Data Point Surveying & Mapping for a replat of approximately 0.597 acres at 124 & 130 West 5th Street, being a replat of Original Town of Kennedale Block 43 Lots 1 through 4, Kennedale, Tarrant County, to create Old Town Kennedale Lots 6R & 7R

Planning Consultant Chance LeBlanc of Dunaway stated that the replat was reviewed and found to meet all technical requirements and that staff would recommend approval. Mayor Rhodes opened the Public Hearing at 8:43 p.m. Hearing no requests to speak, the Public Hearing was closed at 8:43 p.m.

Motion Approve. **Action** a request by Data Point Surveying & Mapping for a replat of approximately 0.597 acres at 124 & 130 West 5th Street, being a replat of Original Town of Kennedale Block 43 Lots 1 through 4, Kennedale, Tarrant County, to create Old Town Kennedale Lots 6R & 7R, **Moved By** Degenhart, **Seconded By** Michels. **Motion passed unanimously.**

VI. ADJOURNMENT

Motion Adjourn. **Action** Adjourn, **Moved By** Connor, **Seconded By** Mitchell. **Motion passed unanimously.**

Mayor Rhodes adjourned the meeting at 8:45 p.m.

APPROVED:

ATTEST:

LINDA RHODES, MAYOR

LESLIE E. GALLOWAY, CITY SECRETARY

MEETING DATE: MARCH 15, 2022

AGENDA ITEM NUMBER: CONSENT AGENDA ITEM V.D.2.

SUBJECT

Approval of a Resolution, supporting a grant application for police traffic data and enforcement system

ORIGINATED BY

Darrell Hull, Police Chief

SUMMARY

During the March 16, 2021 Regular Meeting, the Council adopted Resolution 580 in support of a grant application by KPD to the Criminal Justice Division of the Governor's Office for FY21-22. Grant # 4259501 was awarded and will provide for the purchase six (6) pole-mounted radar signs (including installation hardware) to be used for traffic studies and enforcement in high traffic areas. The grant also provides for the purchase of two (2) LIDAR, or laser, hand held units to be used for traffic enforcement. No matching funds are required of the City related to this application.

The grant funds are now ready for disbursement from the State. However, the Mayor and the City Manager, who is named as grant administrator have both changed since the adoption of that original resolution. The State is now requesting an updated Resolution naming the current acting City Manager as well as signed by the current Mayor. The attached Resolution accomplishes this. Again, there are no required matching funds.

RECOMMENDATION

Approve

ATTACHMENTS

1.	R580	R580.pdf
2.	R601 PD Grant Resolution - Traffic Data and Enforcement - update	R601 PD Grant Resolution - Traffic Data and Enforcement - update.pdf

RESOLUTION NO. 580

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KENNEDALE, TEXAS, DESIGNATING AN AUTHORIZED OFFICIAL AS RESPONSIBLE FOR COORDINATION WITH THE CRIMINAL JUSTICE DIVISION OF THE STATE OF TEXAS FOR THE PURPOSE OF PARTICIPATION IN A GRANT FOR A TRAFFIC DATA AND ENFORCEMENT (GRANT APPLICATION CONFIRMATION NUMBER 4259501); AND CERTIFYING THAT THE CITY OF KENNEDALE IS ELIGIBLE TO RECEIVE PROGRAM ASSISTANCE.

WHEREAS, The City Council of the City of Kennedale, Texas, finds it in the best interest of the citizens of Kennedale that a **TRAFFIC DATA AND ENFORCEMENT** system be operated for FY2021-22; and

WHEREAS, the City Council of the City of Kennedale agrees that in the event of loss or misuse of the Criminal Justice Division funds, the City Council of the City of Kennedale assures that the funds will be returned to the Criminal Justice Division in full; and

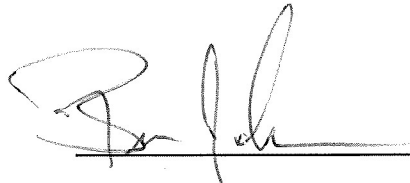
WHEREAS, the City Council of the City of Kennedale designates City Manager George Campbell as the grantee's authorized official, with the power to apply for, accept, reject, alter, or terminate the grant on behalf of the applicant agency.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KENNEDALE, TEXAS:

The City Council of Kennedale, Texas approves submission of the grant application for the Traffic Data and Enforcement system to the Office of the Governor, Criminal Justice Division (Grant Application Confirmation Number: 4259501).

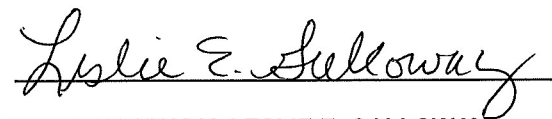
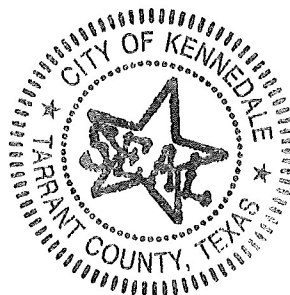
DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF KENNEDALE ON THE 16TH DAY OF MARCH 2021.

APPROVED:



MAYOR, BRIAN JOHNSON

ATTEST:


CITY SECRETARY, LESLIE E. GALLOWAY

RESOLUTION NO. 601

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KENNEDALE, TEXAS, DESIGNATING AN AUTHORIZED OFFICIAL AS RESPONSIBLE FOR COORDINATION WITH THE CRIMINAL JUSTICE DIVISION OF THE STATE OF TEXAS FOR THE PURPOSE OF PARTICIPATION IN A GRANT FOR A TRAFFIC DATA AND ENFORCEMENT (GRANT APPLICATION CONFIRMATION NUMBER 4259501); AND CERTIFYING THAT THE CITY OF KENNEDALE IS ELIGIBLE TO RECEIVE PROGRAM ASSISTANCE.

WHEREAS, The City Council of the City of Kennedale, Texas, finds it in the best interest of the citizens of Kennedale that a **TRAFFIC DATA AND ENFORCEMENT** system be operated for FY2021-22; and

WHEREAS, the City Council of the City of Kennedale agrees that in the event of loss or misuse of the Criminal Justice Division funds, the City Council of the City of Kennedale assures that the funds will be returned to the Criminal Justice Division in full; and

WHEREAS, the City Council of the City of Kennedale designates Interim City Manager Leslie E. Galloway as the grantee's authorized official, with the power to apply for, accept, reject, alter, or terminate the grant on behalf of the applicant agency.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KENNEDALE, TEXAS:

The City Council of Kennedale, Texas approves submission of the grant application for the Traffic Data and Enforcement system to the Office of the Governor, Criminal Justice Division (Grant Application Confirmation Number: 4259501).

DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF KENNEDALE ON THE 15TH DAY OF MARCH 2022.

APPROVED:

MAYOR LINDA RHODES

ATTEST:

CITY SECRETARY LESLIE E. GALLOWAY



MEETING DATE: MARCH 15, 2022

AGENDA ITEM NUMBER: CONSENT AGENDA ITEM V.D.3.

SUBJECT

Approval of a Resolution, supporting a grant application by the Police Department for Thermal Imaging Technology (FLIR)

ORIGINATED BY

Darrell Hull, Police Chief

SUMMARY

The Police Department is requesting a resolution of support related to a grant application to the Criminal Justice Division of the Governor's Office for FY22-23. Grant #4450101, if awarded, would provide for the purchase of thermal imaging technology to detect heat (from persons or otherwise) at night or other situations with low visibility. There would be no matching funds required of the City.

RECOMMENDATION

Approve

ATTACHMENTS

1.	R602 PD Grant Resolution - FLIR Thermal Imaging Technology	R602 PD Grant Resolution - FLIR Thermal Imaging Technology.pdf
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RESOLUTION NO. 602

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KENNEDALE, TEXAS, DESIGNATING AN AUTHORIZED OFFICIAL AS RESPONSIBLE FOR COORDINATION WITH THE CRIMINAL JUSTICE DIVISION OF THE STATE OF TEXAS FOR THE PURPOSE OF PARTICIPATION IN A GRANT FOR THERMAL IMAGING TECHNOLOGY (FLIR), (GRANT APPLICATION CONFIRMATION NUMBER 4450101); AND CERTIFYING THAT THE CITY OF KENNEDALE IS ELIGIBLE TO RECEIVE PROGRAM ASSISTANCE.

WHEREAS, The City Council of the City of Kennedale, Texas, finds it in the best interest of the citizens of Kennedale that a **THERMAL IMAGING TECHNOLOGY (FLIR)** system be operated for FY2022-23; and

WHEREAS, the City Council of the City of Kennedale agrees that in the event of loss or misuse of the Criminal Justice Division funds, the City Council of the City of Kennedale assures that the funds will be returned to the Criminal Justice Division in full; and

WHEREAS, the City Council of the City of Kennedale designates Interim City Manager Leslie E. Galloway as the grantee's authorized official, with the power to apply for, accept, reject, alter, or terminate the grant on behalf of the applicant agency.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KENNEDALE, TEXAS:

The City Council of Kennedale, Texas approves submission of the grant application for the Traffic Data and Enforcement system to the Office of the Governor, Criminal Justice Division (Grant Application Confirmation Number: 4450101).

DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF KENNEDALE ON THE 15TH DAY OF MARCH 2022.

APPROVED:

MAYOR LINDA RHODES

ATTEST:

CITY SECRETARY LESLIE E. GALLOWAY

MEETING DATE: MARCH 15, 2022

AGENDA ITEM NUMBER: INDIVIDUAL CONSIDERATION ITEM V.E.1.

SUBJECT

Discuss and consider 75th Anniversary Diamond Jubilee specifications and authorize an unbudgeted expenditure of up to \$10,000 under the City Council's budget

ORIGINATED BY

Leslie Galloway, Interim City Manager

SUMMARY

As the Council is aware, June 2022 is the 75th Anniversary of the City of Kennedale's incorporation. Of interest, Mayor Linda Rhodes was on staff at the City of Kennedale when the 50th Anniversary was celebrated and was chosen to lead the parade. Mayor Rhodes has identified this as a priority, and staff fully supports the event. However, this celebration was not included in the budget preparation.

Staff is seeking Council's authorization to spend up to \$10,000 on this community event and would propose including this amount in the "Special Events" (01-5571-02-00) line item of the Mayor and Council's budget (page 37 of the FY22 Adopted Budget). These funds would primarily be used for booking musical artists, providing lighting and sound services, and the advertising and promotion of the event. This line currently funds various events including the Christmas Tree Lighting and Trunk-or-Treat and provides seed money for programs like Theatre in the Park. An additional \$10,000 allocation would bring the total line item to \$22,500, with the additional amount to be included in a budget amendment planned for later this year.

Council consideration of authorizing this expenditure is appreciated.

RECOMMENDATION

Approve

ATTACHMENTS

MEETING DATE: MARCH 15, 2022

AGENDA ITEM NUMBER: INDIVIDUAL CONSIDERATION ITEM V.E.2.

SUBJECT

Discuss and consider authorizing the sale of alcoholic beverages (to include beer and/or wine) at the City Sponsored 75th Anniversary Diamond Jubilee event to be held on Saturday, June 25, 2022 in and around TownCenter Park

ORIGINATED BY

Leslie Galloway, Interim City Manager

SUMMARY

There is interest in allowing vendors to sell wine and beer during the 75th Anniversary Diamond Jubilee. If approved, staff will begin coordinating with the Texas Alcoholic Beverage Commission (TABC) to ensure that all requirements are met. This has been approved in the past for the Art in the Park event and, in those years, involved defining an outdoor area in which these alcoholic beverages can be sold and/or consumed on a specific date during certain hours. Further, each individual vendor was required to obtain a temporary permit (if they did not already have a subordinate permit in place for off-site sales). However, TABC adopted new rules in September of last year. Under these rules (33.70-33.79), it appears that a Temporary Event Approval (TEA) will be required, and staff is currently working with the City Attorney to ensure that all requirements are met both by the organization and the vendors. There is a video explaining the new rules here: <https://www.tabc.texas.gov/services/abc-licenses-permits/temporary-event-authorizations/> and the relative section of TABC rules is attached.

Staff appreciates the Council's consideration.

RECOMMENDATION

Approve

ATTACHMENTS

1.	tabc-administrative-rules	tabc-administrative-rules.pdf
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TEXAS ALCOHOLIC BEVERAGE COMMISSION

Texans Helping Businesses & Protecting Communities

ADMINISTRATIVE RULES

December 2021

- (3) Protests_Reg3@tabc.texas.gov
- (4) Protests_Reg4@tabc.texas.gov; or
- (5) Protests_Reg5@tabc.texas.gov.
- (c) The protestant should also transmit a copy of the withdrawal to the applicant.
- (d) If all protests have been withdrawn, the executive director may grant the application and issue the license or permit, subject to other applicable statutes or rules.

Note: Original Rule Effective: December 31, 2020

SUBCHAPTER E. EVENTS AT A TEMPORARY LOCATION

§33.70 Scope and Applicability

- (a) This rule relates to Chapters 16, 25, 28, 30, 32, and 69 of the Alcoholic Beverage Code.
- (b) Except where otherwise specified, rules in this subchapter apply to all temporary events, including those requiring Temporary Event Approvals, Nonprofit Entity Temporary Event Permits, and File and Use Notifications (“event authorizations”).

Note: Original Rule Effective: September 1, 2021

§33.71 Classification of Event Authorizations

- (a) A File and Use Notification does not require prior approval of the commission and may be used only if:
 - (1) the estimated total wholesale value of the alcohol to be provided or sold at the event is less than \$10,000;
 - (2) the estimated attendance at the event is not more than 500 persons;
 - (3) the event is private and not open to the general public;
 - (4) the event is not sponsored by a member of the wholesale tier or the manufacturing tier; and
 - (5) the owner of the premises where the event will be held has authorized the sale of alcohol at the event.
- (b) In determining whether an event meets the requirement of subsection (a)(3) of this section, the commission may consider whether tickets are sold and whether the event spans more than one day.
- (c) A Nonprofit Entity Temporary Event is a picnic, celebration, or similar event, such as a cultural, charitable, religious, or civic event of a limited and specified duration that is organized for, and open to the public and is put on by a nonprofit entity as defined by Alcoholic Beverage Code §30.01.
- (d) For all other events that will be held at a temporary location, a Temporary Event Approval is required.

Note: Original Rule Effective: September 1, 2021

§33.72 Term of Authorization; Annual Limitation on Authorizations

- (a) Temporary Event Approvals and File and Use Notifications shall be effective for no more than four consecutive days.
- (b) A person or entity may use a Temporary Event Approval or File and Use Notification at

the same location for no more than ten events in a calendar year if the person or entity that will hold the authorization has an ownership interest in the real property or a portion of it or has a lease for its use of the location. For purposes of this rule, a lease is defined as a contractual agreement by which one party conveys an estate in property to another party, for a limited period, subject to conditions, in exchange for something of value, but retains ownership. The ten-event limitation does not apply to a location that meets the definition of a Public Entertainment Facility in Alcoholic Beverage Code §108.73, regardless of whether it holds that designation.

(c) A Nonprofit Entity Temporary Event Permit shall be effective for no more than ten consecutive days unless the executive director or the executive director's designated representative, on the basis of a case-by-case review of the specific situation, grants additional time.

(d) Upon written request, the executive director or the executive director's designated representative may make an exception to the limitations of subsections (a) through (c) of this section on a case-by case basis. An exception request will be granted or denied in writing.

(e) Authorization for an event under this subchapter automatically terminates upon issuance of a two-year license or permit for the event location, regardless of the term of the temporary event authorization.

(f) The effective dates of an event authorization under this subchapter must cover the period in which alcoholic beverages will be delivered or stored in addition to the event itself.

(g) A temporary permit or license expires on the date indicated on the license or permit or on the same date as the primary permit, whichever occurs earlier.

Note: Amended Rule Effective: December 6, 2021

§33.73 General Provisions

(a) All wine sold or possessed with the intention to sell at an event held in an area where the sale of that type of alcohol has not been authorized by a local option election must comply with the terms of §16.011 of the Alcoholic Beverage Code.

(b) A copy of the File and Use Notification form that was filed with the commission, Nonprofit Entity Temporary Event Permit, or Temporary Event Approval and diagram must be displayed in a conspicuous place at the location of the event at all times during the event.

(c) The commission may deny authorization under this subchapter if:

- (1) the information required to be submitted is incomplete or inaccurate;
- (2) the person requesting the authorization does not qualify for the authorization;
- (3) the event does not qualify for the authorization; or
- (4) there is reason to believe that granting the authorization will:

(A) result in a violation of the Alcoholic Beverage Code or the rules of the commission; or

(B) be otherwise detrimental to the public.

(d) The grounds for denying a Nonprofit Entity Temporary Event Permit or Temporary Event Approval shall be communicated in writing to the applicant as soon as is reasonably practical.

(e) If an authorization under this subchapter is granted in error, the commission may rescind the authorization at any time.

(f) No person authorized under this subchapter shall use that authority to provide alcoholic beverages at any licensed premises during any time that a permit or license for that location is

suspended.

(g) A Temporary Event Approval or Nonprofit Entity Temporary Event Permit may be used to provide alcoholic beverages for on-premises consumption at a location that has been designated as the licensed premises in a pending application only if:

- (1) the commission has received an application for the proposed location and payment of all state fees and securities, if applicable, have been submitted;
- (2) there is no pending protest of the application;
- (3) the commission has performed an initial review for qualification; and
- (4) there is no notice sign (60-day sign) pursuant to Alcoholic Beverage Code §§11.391 or 61.381 posted at the event location.

(h) The completion of a responsibilities course provided by the commission may be required before a Temporary Event Approval request is granted.

(i) The signage requirements for a Temporary Event Approval are the same as those for a primary license or permit and may include signs required by §§5.53, 11.041, 11.042, 61.11, and 61.111 of the Alcoholic Beverage Code and §31.4 of this title.

(j) All alcoholic beverages being transported shall be accompanied by invoices.

(k) The holder of a primary license or permit may return remaining alcoholic beverage products to the primary licensed location. The holder of an event authorized under this subchapter may distribute remaining product as authorized under Alcoholic Beverage Code §109.54.

(l) An applicant is not entitled to a refund or proration of fees paid for authorization under this subchapter, including any late filing fees.

Note: Original Rule Effective: September 1, 2021

§33.74 Late Filing Fees

(a) A request for Temporary Event Approval or application for a Nonprofit Entity Temporary Event Permit filed under this subchapter must be filed at least ten business days prior to the event date to avoid a late filing fee. If the request or application is filed less than ten business days prior to the event date, it must be accompanied by the appropriate late filing fee set forth below, in addition to any other applicable fees.

(b) A late filing fee is required for a request for Temporary Event Approval or application for a Nonprofit Entity Temporary Event Permit as follows:

- (1) a late filing fee of \$300 is required for applications submitted seven to nine business days before the event for which the approval or permit is requested.
- (2) a late filing fee of \$500 is required for applications submitted four to six business days before the event for which the approval or permit is requested.
- (3) a late filing fee of \$900 is required for applications submitted one to three business day(s) before the event for which the approval or permit is requested.

Note: Original Rule Effective: September 1, 2021

§33.75 Penalties and Suspension

(a) Persons or entities issued a temporary permit or authorization under this chapter must comply with all requirements of the Alcoholic Beverage Code and commission rules applicable to holders of primary retail-tier permits and licenses including, but not limited to, statutes related

to the sale, service, possession, distribution, transportation, and advertising of alcoholic beverages in Chapters 104-108 of the Code.

(b) The executive director may cancel an authorization under this subchapter for violation of the Alcoholic Beverage Code or commission rules occurring during the temporary event covered by the authorization, regardless of the expiration of the temporary authorization.

(c) The executive director may temporarily suspend an applicant's right to apply for a temporary authorization for violations of offenses against the general welfare under §35.31 of this title that occur in connection with the use of a temporary authorization.

(d) The executive director may assess an administrative penalty for violations of the of the Alcoholic Beverage Code or commission rules for events authorized under this subchapter in the same manner as for two-year permits and licenses under chapter 34 of this title.

Note: Original Rule Effective: September 1, 2021

§33.76 File and Use Notifications

(a) To qualify to use a File and Use Notification, the notification must include:

(1) all information requested by the commission; and

(2) a sworn statement that:

(A) the estimated total wholesale value of the alcohol to be provided or sold at the event is less than \$10,000;

(B) the estimated attendance at the event is not more than 500 persons;

(C) the event is private, and not open to the general public;

(D) the event is not sponsored by a member of the wholesale tier or the manufacturing tier; and

(E) the owner of the premises where the event will be held has authorized the sale of alcohol at the event.

(b) An event that does not meet the criteria in subsection (a)(2) of this section requires approval by the commission.

(c) A File and Use Notification does not require approval by the commission and may be submitted less than ten days before the event without incurring a late filing fee.

(d) In connection with a notification filed under subsection (a) of this section, the commission may require a letter from the owner of the property where the event will be held, sponsorship and/or promoter agreements, a diagram or site maps, local governmental authorization, and any other documents or agreements needed to determine qualifications under the Code.

(e) Persons using a File and Use Notification must keep the following records for four years and provide them to the commission upon request:

(1) records of the dollar amount of alcohol purchased and sold/served at the event;

(2) the number of event attendees; and

(3) an agreement or contract between the permit holder and the venue authorizing the event, including the event date, hire date, type of event, and a copy of any invitation to the event or obituary for a funeral-related event.

Note: Original Rule Effective: September 1, 2021

§33.77 Request for Temporary Event Approval

- (a) A request for Temporary Event Approval shall be made on forms provided by the commission and shall be signed and sworn to by the requestor.
- (b) The requestor shall e-mail the completed Temporary Event Approval request form to the Events email address for the TABC Region in which the event will be held or, if the requestor holds another TABC permit or license, shall submit the request form through the TABC online portal.
- (c) The requestor shall remit payment of any late filing fees required by §33.74 of this title at the time the request is filed.
- (d) In addition to the request form, other documents related to the event that may be required include a letter from the property owner, sponsorship agreements, promoter agreements, concession agreements, management agreements, diagrams, site maps, local governmental authorization, and any other documents needed to determine qualification under the Alcoholic Beverage Code.
- (e) If the event is approved, the commission shall issue a Temporary Event Approval showing on its face the effective dates approved for the event.

Note: Original Rule Effective: September 1, 2021

§33.78 Nonprofit Entity Temporary Events

- (a) A Nonprofit Entity Temporary Event Permit shall only be issued to a nonprofit entity as defined by Alcoholic Beverage Code §30.01.
- (b) An application for a Nonprofit Entity Temporary Event Permit shall be made on forms provided by the commission and shall be signed and sworn to by the applicant.
- (c) The requestor shall e-mail the completed Nonprofit Entity Temporary Event Permit application forms to the Events email address for the TABC Region in which the event will be held.
- (d) The applicant shall remit payment of fees at the time the application is filed. The fee for a Nonprofit Entity Temporary Event Permit is \$50 per day.
- (e) In addition to the application forms, other documents related to the event that may be required include a letter from the property owner, sponsorship agreements, promoter agreements, concession agreements, management agreements, diagrams, site maps, local governmental authorization, and any other documents needed to determine qualification under the Alcoholic Beverage Code.
- (f) If the event is approved, the commission shall issue to the applicant a Nonprofit Entity Temporary Event Permit showing on its face the effective dates of the permit.
- (g) Permit holders may sell any alcoholic beverage authorized by law to be sold where the event is to be held.
- (h) Permit holders must purchase distilled spirits for Nonprofit Entity Temporary Events from a local distributor permit holder.
- (i) A nonprofit entity is not limited in the number of events it may hold under this section in a calendar year, except for certain events in dry areas as provided by Alcoholic Beverage Code §30.09.
- (j) Events in dry counties must comply with Alcoholic Beverage Code §30.09.
- (k) Auction-only Events.
 - (1) Subsections (d) – (h) of this section do not apply to a Nonprofit Temporary Event at which alcoholic beverages are auctioned but not otherwise sold or served to a consumer.

(2) Events under this subsection do not require prior approval and are not subject to late fees.

Note: Amended Rule Effective: December 6, 2021

§33.79 Serving Alcoholic Beverages at Fundraising Events

(a) This section applies to the use of alcoholic beverages at fundraising events held by or benefitting charitable, religious, political, and civic organizations.

(b) An organization may provide free alcoholic beverages at an event under this section without first obtaining a temporary authorization only if the alcoholic beverages are offered free of charge upon the request of any non-intoxicated person at least 21 years of age, regardless of whether the person has paid a membership fee, entrance fee, door charge, meal charge, ticket price, or any other fee for the event. The organization shall not request donations or tips or otherwise receive money in exchange for alcoholic beverages served.

(c) An organization providing free alcoholic beverages under subsection (b) of this section may:

- (1) serve donated alcoholic beverages;
- (2) receive donations in cash or of alcoholic beverage products;
- (3) enter into sponsorship or underwriting agreements with members of the alcoholic beverage industry, including agreements for advertising, signage, and product exclusivity; and
- (4) offer free alcoholic beverages to the general public outside of the event, but condition entry into the event on payment of a donation or fee.

(d) An organization that obtains a temporary authorization for an event may sell alcoholic beverages at the event subject to the following conditions:

- (1) the organization must sell only alcoholic beverages purchased from a licensed distributor, wholesaler, winery, brewery, or brewpub, or a holder of a local distributor's permit;
- (2) the organization may not sell any donated alcoholic beverages; and
- (3) the organization may not accept a cash donation from a member of the alcoholic beverage industry that is conditioned upon a written or unwritten agreement between the organization and alcoholic beverage industry member with respect to how the organization will spend the cash donation, any benefit that the industry member will receive as a result of the cash donation, which products the organization will sell at the event, or sponsorship rights, including signage and advertising.

(e) An organization selling alcoholic beverages pursuant to a temporary authorization obtained by the organization may accept cash donations from alcoholic beverage industry members and use the cash for any purpose, including purchasing alcoholic beverages for use at the event, subject to subsection (d)(3) of this section.

(f) An organization may partner with an independent third-party retail permit holder to sell alcoholic beverages at an event under this section, subject to the following conditions:

- (1) the permit to sell alcoholic beverages at the event must be held by a retailer that is independent of the sponsors of the event;
- (2) the retail permit holder may not receive any direct benefit or service due to sponsorship by a wholesaler or manufacturer of alcoholic beverages;
- (3) the organization may not exchange gifts or donations for exclusive rights to sell a certain product or brand; and

(4) the retail permit holder must retain the right to control the quantity and selection of brands of alcoholic beverages purchased or sold for the event and at the event.

(g) An organization partnering with an independent third-party retail permit holder under subsection (f) of this section may:

(1) receive cash or in-kind donations from manufacturers, wholesalers, and retailers; and

(2) enter into an agreement with the retail permit holder whereby the retail permit holder donates a portion of the proceeds from the event to the organization; and

(3) enter into sponsorship agreements with manufacturers, wholesalers, and retailers.

(h) Signs or other advertising materials placed by members of the alcoholic beverage industry indicating their participation in, or sponsorship of an event under this section must comply with §45.111 of this title, relating to Advertising Signs at Charitable or Civic Events.

Note: Original Rule Effective: September 1, 2021

§33.80 Temporary Events Authorized Under a Mixed Beverage Permit

(a) The holder of a mixed beverage permit may hold an event at a temporary location subject to all rules applicable to the mixed beverage permit.

(b) An event under this section may be authorized by a File and Use Notification if it meets the requirements of §33.71(a) of this subchapter, or by a Temporary Event Approval.

Note: Original Rule Effective: December 6, 2021

SUBCHAPTER F. LICENSE AND PERMIT ACTION

§33.90 Renewal of Licenses and Permits after Expiration

For a renewal application, failure to submit any requested information, corrections, forms, or fees within fourteen days of demand will constitute non-compliance with Alcoholic Beverage Code §6.04 and this rule, resulting in the expiration of the license or permit due to the insufficiency of the application.

Note: Amended Rule Effective: September 1, 2021

§33.91 Administrative Inactivation, Reinstatement and Renewal of a License or Permit

(a) This section implements Alcoholic Beverage Code §11.44 and §102.32(d-1) and clarifies procedures related to administrative inactivation involving either voluntary or involuntary suspensions.

(b) Administrative inactivation refers to the placing of a license or permit in administrative suspense under this section and without a due process hearing. During administrative inactivation (whether voluntary or involuntary), the license or permit holder may not engage in any authorized activities allowed under that license or permit. The term of the license or permit will not be tolled during administrative inactivation but will expire on the date indicated on the face of the license or permit.

(c) Unless otherwise disqualified or provided for by this section, the commission may, without a hearing, administratively inactivate and place in administrative suspense a license or permit upon receipt of an affidavit by the landlord, on a form prescribed by the executive

MEETING DATE: MARCH 15, 2022

AGENDA ITEM NUMBER: INDIVIDUAL CONSIDERATION ITEM V.E.3.

SUBJECT

Consider authorizing the addition of one full-time staff member at the Library and the conversion of a part-time role for a Public Works Administrative Assistant to a full-time role

ORIGINATED BY

Leslie Galloway, Interim City Manager

SUMMARY

As mentioned in the staff report of the Work Session item regarding the Senior Center, staff would recommend the addition of one additional full-time staff person at the Library (to serve between both facilities as assigned by the Library Director). This will allow us to provide a more full schedule of programming and activities at the Senior Center by providing 5 FTEs to serve between these two facilities.

Additionally, Public Works Director Joe Walsh has requested the conversion of a part-time Administrative Assistant role to a full-time assignment. This staff member is responsible for serving as secretary of both the Parks Board and the KKB, answering the main phoneline at the Public Works facility, and providing general support to Mr. Walsh and his staff. Administration supports this request for many reasons, but perhaps the highest priority is the customer service standpoint. As the Public Works staff are usually working outside of the office, there is often nobody available to answer the phone for those hours during which the Administrative Assistant is not scheduled (20 hours per week). By converting this role to full-time, the Public Works Department can be more responsive to both internal and external stakeholders.

As neither of these proposed staffing changes are included in the FY22 Adopted Budget, any additional costs would be included in the planned budget amendment. Of note, because the role of Administrative Assistant would be moving from part-time to full-time, the additional cost of benefits provided would have to be evaluated as well. Staff will present projected fiscal impacts for these two staffing requests during the meeting. Council discussion and input are appreciated.

RECOMMENDATION

Approve

ATTACHMENTS

MEETING DATE: MARCH 15, 2022

AGENDA ITEM NUMBER: PUBLIC HEARING ITEM V.F.1.

SUBJECT

Conduct a Public Hearing and consider approval of a Resolution, authorizing funding participation with Tarrant County Community Development and Housing for the 48th Year Community Development Block Grant (CDBG) Project for replacement of roughly 1,500 linear feet of clay sewer main, manholes, and services

ORIGINATED BY

Joe Walsh, Public Works Director

SUMMARY

Historically, the City has participated in a biennial Public Works project funded, in part, by a U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG), administered by Tarrant County Community Development and Housing Department. Eligible projects must be in Census tracts where the majority of the residents are low- to moderate-income households. The purpose of this Public Hearing is to inform the Council and the citizens of what is intended to be accomplished with this federal funding and to receive any comments.

The project recommended by staff (attached) for the 48th Year CDBG, which would provide for the removal and replacement of clay sanitary sewer lines with 8" PVC pipe, new manholes, and new services along 3rd Street between North Road and Municipal Drive.

The total estimated project cost (including engineering and construction) is \$488,953.59. The City is expected to be awarded \$170,000.00. As part of the application process, the County requires that the City Council formally authorize the project and pledge any leverage amount that may exceed the HUD grant for the design and construction – in this case \$318,953.59 – which would be accomplished via the adoption of the attached Resolution. These amounts could vary based on the scoring criteria of the application and the ranking decisions made by the Mayors Council of Tarrant County. If any changes were to happen regarding the funding allocation from Tarrant County, staff would, of course, inform the Council and bring forward an updated Resolution if required. The City's matching funds would be budgeted in the FY22–23 Capital Projects line item in the Water/Sewer Fund.

The proposed project would include the removal of 1,500 LF of the existing 6" clay sanitary sewer line, which would be replaced by an 8" PVC line. This work is expected to expand capacity, reduce maintenance costs, and resolve current flowage issues.

At this time, Public Works Director Joe Walsh and Shield Engineering staff will offer a brief presentation and be available to answer any questions from the Council.

RECOMMENDATION

Approve

ATTACHMENTS

1.	2-28-2022 STAR-TELEGRAM 4B	2-28-2022 STAR-TELEGRAM 4B.pdf
2.	Affidavit-224614	Affidavit-224614.pdf

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Legals

CITY OF FORT WORTH PUBLIC NOTICE

Notice is hereby given that the following ordinance was adopted by the Fort Worth City Council at their regular meeting held on Tuesday, January 11, 2022.
ORDINANCE NO. 25289-01-2022

AN ORDINANCE AMENDING THE COMPREHENSIVE ZONING ORDINANCE, ORDINANCE NO. 21653, AS AMENDED TO CHANGE THE ZONING DISTRICTS FOR CERTAIN PROPERTIES; PROVIDING A PENALTY CLAUSE; PROVIDING FOR PUBLICATION AND NAMING AN EFFECTIVE DATE.

Be it ordained by the City Council of the City of Fort Worth:

SECTION 1.

ZC-21-195 2712-2722 (evens) NW 20th Street (0.79 acres)

Zoning Change:

From: "A-5" One-Family

To: "CF" Community Facilities

Description:

Belmont Park Addition Block 95 Lot(s) 14-18

SP-21-025 8400-8600 blocks Tehama Ridge Parkway (6.03 acres)

Zoning Change:

To: Add Site Plan to PD 1302 for "UR" Urban Residential uses, approved and attached as Exhibit A

Description:

BEING a 6.031 acre tract of land situated in the W. McCowen Survey, Abstract Number 999, City of Fort Worth, Tarrant County, Texas, and being a portion of a called 146.11 acre tract of land described by deed to NTP35, LP (remaining portion), recorded in County Clerk's File Number D216282322, Deed Records, Tarrant County, Texas.

ZC-21-173 2900 block Chapel Creek Boulevard (1.30 acres)

Zoning Change:

From: "AG" Agricultural, "G" Intensive Commercial

To: "E" Neighborhood Commercial

Description:

BEING a tract of land out of the C.K. Gleason Survey, Abstract Number 559, in the City of Fort Worth, Tarrant County, Texas, and being a portion of that tract of land conveyed by deed to Julianne Johnson Atterbury (1/3% interest), Josephine Johnson Franzheim (1/3% interest), and Estella Gillis Johnson (1/3% interest), as recorded under Volume 7440, Page 324, Deed Records, Tarrant County, Texas, (D.R.T.C.T.), (hereinafter referred to as "Johnson Sisters tract"), said tract being described by deed to Gillis A. Johnson as recorded under Volume 1696, Page 1, (D.R.T.C.T.), the subject tract being more particularly described by metes and bounds containing 1.304 acres (56,786 square feet) of land, more or less.

ZC-21-182 1800 E Leuda Street (0.56 acres)

Zoning Change:

From: "A-5" One-Family

To: "CR" Low Density Multifamily

Description:

Being a tract of land situated in the James Sanderson 640 acre Survey, Abstract No. 1430, being a portion of Block 14, of GLENWOOD ADDITION, an Addition to the City of Fort Worth, Tarrant County, Texas, according to the plat thereof recorded in Volume 63, Page 76, Map Records of Tarrant County, Texas, same being a tract of land conveyed to Beneficial REI LLC, by deed recorded in Instrument Number D219253352, Official Public Records of Tarrant County, Texas, and containing 24,471 square feet or 0.56 acres of land.

ZC-21-200 800 block of E. Rendon Crowley Road (1.12 acres)

Zoning Change:

From: "AG" Agricultural

To: "I" Light Industrial

Description:

DESCRIPTION of a 1.126-acre tract of land situated in the Hiram Little Survey, Abstract No. 930, Tarrant County, Texas; said tract being part of that tract of land described in Warranty Deed with Vendor's Lien to Hollins Fund LLC, recorded in Instrument No. D221287721 of the Official Public Records of Tarrant County, Texas.

ZC-21-202 4100 Stonegate Boulevard (2.89 acres)

Zoning Change:

From: "D" High Density Multifamily, "G" Intensive Commercial

To: "R2" Townhouse/Cluster

Description:

Stonegate Addition-Fort Worth Block 8R Lot(s) A

ZC-21-203 9750 Verna Trail N, 1300 Silver Creek Road (201.3 acres)

Zoning Change:

From: "A-10" One-Family

To: "PD/I" Planned Development for all uses in "I" Light Industrial excluding truck wash, batch plant, outdoor kennels, plus outdoor storage and with the following development standards in attached Exhibit B, site plan waiver approved.

Description:

BEING a 39.5376 acre (1,722,259 square foot) tract of land (TRACT 1) and a 161.7642 acre (7,046,448 square foot) tract of land (TRACT 2) situated in the Jacob Wilcox #2 Survey, Abstract No. 1725 and the Robert W Tannahill Survey, Abstract No. 1540, City of Fort Worth, Tarrant County, Texas; said tracts being all of those tracts of land described as Tract 1 and Tract 2 in Amended Special Warranty Deed to Winwood Club Apartments, Ltd. recorded in Instrument No. D217031102 of the Official Public Records of Tarrant County, Texas; said tract also being all of that tract of land described as Tract III in Special Warranty Deed to Winwood Club Apartments, Ltd. recorded in Volume 16069, Page 365 of the Deed Records of Tarrant County, Texas;

TRACT 1

Containing 1,722,259 square feet or 39.5376 acres of land, more or less.

TRACT 2

Containing 7,046,448 square feet or 161.7642 acres of land, more or less.

ZC-21-206 9705 Old Granbury Road (38.77 acres)

Zoning Change:

From: "A-5" One-Family

To: "R2" Townhouse/Cluster

Description:

BEING a tract of land situated in the J.J. Albrado Survey, Abstract No. 4, City of Fort Worth, Tarrant County, Texas and being a portion of the Remainder of a called 49.104 acre tract of land described as Tract M28 conveyed to Total E and P USA Barnett, LLC, according to the document filed of record in Document No. D216266568 Official Records, Tarrant County, Texas (O.R.T.C.T.), and containing 38.7665 acres or 1,688,667 square feet of land, more or less.

ZC-21-209 1819 Dillard St (0.16 acres)

Zoning Change:

From: "A-5/SS" One-Family with Stop Six Overlay

To: "B/SS" Two-Family with Stop Six Overlay

Description:

Walter Willis Addition Block 5 Lot(s) 7

ZC-21-210 7700-8100 blocks North Freeway (104.91 acres)

Zoning Change:

From: "G" Intensive Commercial/I-35 Central Overlay

To: "I" Light Industrial/I-35 Central Overlay

Description:

BEING a tract of land situated in the T. Peck Survey, Abstract No. 1209, the W. McCowen Survey, Abstract No. 999, and the M. Gilbert Survey, Abstract No. 565, City of Fort Worth, Tarrant County, Texas and being the remainder of that certain tract of land described as Tract 5: (Property No. 73 (North Ft. Worth-NW) by deed to Blue Maple Group, LLC, recorded in County Clerk's Document Number D213119387, Deed Records, Tarrant County, Texas, and the remainder of that certain tract of land described as Tract 5: Property Index No. 72 (North Fort Worth-SW [755]) by deed to Blue Maple Group, LLC, recorded in County Clerk's Document Number D213012615, Deed Records, Tarrant County, Texas, said tract of land being more particularly described by metes and bounds and containing a calculated area of 4,579,684 square feet or 105.135 acres of land.

ZC-21-217 1700 blocks E & T Square Streets (11.76 acres)

Zoning Change:

From: "E" Neighborhood Commercial, "G" Intensive Commercial

To: "A-5" One-Family

Description:

DESCRIPTION, of an 11.761 acre (512,306 square foot) tract of land situated in the Thornton K. Hamby Survey, Abstract No. 815, Tarrant County, Texas; said tract being part of Lot 1 and all of Lot 2, Block 2, E.T. Square, according to the plat recorded in Volume 388-200, Page 93 of the Official Public Records of Tarrant County, Texas and all of that tract of land described in Warranty Deed to Benedict A. Termini and Trudy E. Termini recorded in Instrument No. D197093014 of said Official Public Records

SECTION 6.

That any person, firm or corporation who violates, disobeys, omits, neglects or refuses to comply with or who resists the enforcement of any of the provisions of this ordinance shall be fined not more than Two Thousand Dollars (\$2,000.00) for each offense. Each day that a violation is permitted to exist shall constitute a separate offense.

SECTION 7.

That the City Secretary of the City of Fort Worth, Texas is hereby directed to publish this ordinance for two (2) days in the official newspaper of the City of Fort Worth, Texas, as authorized by V.T.C.A. Local Government Code Subsection 52.013.

SECTION 8.

That this ordinance shall take effect upon adoption and publication as required by law.

APPROVED AS TO FORM AND LEGALITY:

/s/ Melinda Ramos

Sr. Assistant City Attorney

Adopted: January 11, 2022

A copy of this ordinance may be reviewed in the City Secretary's Office, Fort Worth

Municipal Building/City Hall, 200 Texas Street, Fort Worth, Texas.

/s/ Jannette S. Goodall

City Secretary

IPL0061921

Feb 28-Mar 1 2022

The Crowley Independent School District is accepting Request for Qualifications for the following: Annual External Financial Audit Services.

Detailed information on how to submit to the bid may be obtained from Crowley ISD Purchasing website https://www.crowleyisdtx.org/Page/2393. The Request for Qualifications will advertise on February 21, 2022 and again on February 28, 2022. The Request for Qualifications will close promptly on March 8, 2022 at 2:00 PM CST. This RFQ will not be read publicly aloud. Please read submittal instructions carefully before responding to any part of the advertised RFQ. Crowley ISD reserves the right to accept or reject any or all Request for Qualifications.
IPL0061164
Feb 21, 28 2022

Legal Notice

On March 24, 2022, the Texas Parks and Wildlife Commission will consider authorizing the grant of a utility easement to Oncoir Electric Delivery Company of 0.1 acre at Lake Mineral Wells State Park and Trailway in Palo Pinto County. The meeting is at 9:00 a.m. at 4200 Smith School Rd in Austin. Public comment may be submitted to Jason Estrella, 4200 Smith School Rd, Austin, Texas 78744, by email to jason.estrella@tpwd.texas.gov, or via the department's website at tpwd.texas.gov. Visit the TPWD website at tpwd.texas.gov for the latest information regarding the Commission meeting.
IPL0062077
Feb 28, Mar 7, 14 2022

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Legals

CITY OF FORT WORTH PUBLIC NOTICE

Notice is hereby given that the following ordinance was adopted by the Fort Worth City Council at their regular meeting held on Tuesday, January 25, 2022.
ORDINANCE NO. 25305-01-2022

AN ORDINANCE AMENDING THE COMPREHENSIVE ZONING ORDINANCE, ORDINANCE NO. 21653, AS AMENDED, SAME BEING AN ORDINANCE REGULATING AND RESTRICTING THE LOCATION AND USE OF BUILDINGS, STRUCTURES, AND LAND FOR TRADE, INDUSTRY, RESIDENCE OR OTHER PURPOSES, THE HEIGHT, NUMBER OF STORIES AND SIZE OF BUILDINGS AND OTHER STRUCTURES, THE SIZE OF YARDS AND OTHER OPEN SPACES, OFF-STREET PARKING AND LOADING, AND THE DENSITY OF POPULATION, AND FOR SUCH PURPOSES DIVIDING THE MUNICIPALITY INTO DISTRICTS OF SUCH NUMBER, SHAPE AND AREA AS MAY BE DEEMED BEST SUITED TO CARRY OUT THESE REGULATIONS AND SHOWING SUCH DISTRICTS AND THE BOUNDARIES THEREOF UPON "DISTRICT MAPS"; PROVIDING FOR INTERPRETATION, PURPOSE AND CONFLICT; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A PENALTY CLAUSE; PROVIDING FOR PUBLICATION AND NAMING AN EFFECTIVE DATE.

Be it ordained by the City Council of the City of Fort Worth:

SECTION 1.

ZC-21-215 2100 block Avondale Haslet Road (0.86 acres)

Zoning Change:

From: Unzoned

To: "E" Neighborhood Commercial with Conditional use permit for auto parts sales; site plan approved and attached as Exhibit A

Description:

A TRACT OF LAND BEING A PORTION OF A CALLED 10.0000 ACRE TRACT DESCRIBED IN DEED TO MERJ PROPERTIES LLC IN D215010939, OFFICIAL PUBLIC RECORDS OF TARRANT COUNTY, TEXAS. (OPRCT) AND BEING LOCATED IN THE B.R. LACY SURVEY, ABSTRACT NO. 990, CITY OF HASLET, TARRANT COUNTY, TEXAS, BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

COMMENCING AT A FOUND 1/2" IRON ROD (CONTROLLING MONUMENT) AT THE NORTHEAST CORNER OF SAID CALLED 10.0000 ACRE TRACT BEING LOCATED ON THE WEST RIGHT OF WAY LINE OF BURLINGTON NORTHERN RAILROAD;

THENCE ON SAID WEST RIGHT OF WAY LINE S 21°35'03" E A DISTANCE OF 974.34 FEET TO A SET 1/2" IRON ROD WITH CAP STAMPED "RPLS 6008" AT THE SOUTHEAST CORNER OF SAID CALLED 10.0000 ACRE TRACT AT THE INTERSECTION OF THE NORTH RIGHT OF WAY LINE OF AVONDALE-HASLET ROAD (AKA CR 4029) AND THE WEST RIGHT OF WAY LINE OF BURLINGTON NORTHERN RAILROAD, FROM WHICH A FOUND 1/2" IRON ROD (CONTROLLING MONUMENT) ON THE FORMER NORTH RIGHT OF WAY LINE OF AVONDALE-HASLET ROAD (AKA C.R. 4029) BEARS N 90°00'00" W (REFERENCE BEARING) A DISTANCE OF 1876.00 FEET;

THENCE ON THE SOUTH LINE OF SAID CALLED 10.0000 ACRES AND THE NORTH RIGHT OF WAY LINE OF SAID AVONDALE-HASLET ROAD

N 90°00'00" W A DISTANCE OF 350.00 FEET TO A SET 1/2" IRON ROD WITH CAP STAMPED "RPLS 6008" AT THE POINT OF BEGINNING;

THENCE N 90°00'00" W A DISTANCE OF 213.00 FEET TO A SET 1/2" IRON ROD WITH CAP STAMPED "RPLS 6008";

THENCE N 00°42'35" W A DISTANCE OF 85.00 FEET TO A SET 1/2" IRON ROD WITH CAP STAMPED "RPLS 6008";

THENCE S 90°00'00" E A DISTANCE OF 67.00 FEET TO A SET 1/2" IRON ROD WITH CAP STAMPED "RPLS 6008";

THENCE N 00°00'00" W A DISTANCE OF 135.00 FEET TO A SET MAG NAIL W/ WASHER STAMPED "RPLS 6008";

THENCE N 90°00'00" E A DISTANCE OF 145.00 FEET TO A SET MAG NAIL W/ WASHER STAMPED "RPLS 6008";

THENCE S 00°00'00" E A DISTANCE OF 220.00 FEET TO THE POINT OF BEGINNING;

CONTAINING 37,645 SQUARE FEET OR 0.8642 ACRES, MORE OR LESS.

SECTION 2.

That the zoning regulations and districts, as herein established, have been made in accordance with the comprehensive plan for the purpose of promoting the health, safety, morals and general welfare of the community. They have been designed to lessen congestion in the streets; to secure safety from fire, panic, flood and other dangers; to provide adequate light and air; to prevent overcrowding of land; to avoid undue concentration of population; to facilitate the adequate provisions of transportation, water, sewerage, parks and other public requirements. They have been made after full and complete public hearing with reasonable consideration, among other things, of the character of the district and its peculiar suitability for the particular uses and with a view of conserving the value of a building and encouraging the most appropriate use of land throughout the community.

SECTION 3.

That this ordinance shall be cumulative of all other ordinances of the City of Fort Worth affecting zoning and shall not repeal any of the provisions of such ordinances, except in those instances where provisions of such ordinances are in direct conflict with the provisions of this ordinance.

SECTION 4.

That all rights or remedies of the City of Fort Worth, Texas, are expressly saved as to any and all violations of Ordinance Nos. 3011, 13896, 21653 or any amendments thereto that have accrued at the time of the effective date of this ordinance; and as to such accrued violations, and all pending litigation, both civil or criminal, same shall not be affected by this ordinance but may be prosecuted until final disposition by the courts.

SECTION 5.

It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses and phrases of this ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this ordinance shall be declared void, ineffective or unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such voidness, ineffectiveness or unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs or sections of this ordinance, since the same would have been enacted by the City Council without the incorporation herein of any such void, ineffective or unconstitutional phrase, clause, sentence, paragraph or section.

SECTION 6.

That any person, firm or corporation who violates, disobeys, omits, neglects or refuses to comply with or who resists the enforcement of any of the provisions of this ordinance shall be fined not more than Two Thousand Dollars (\$2,000.00) for each offense. Each day that a violation is permitted to exist shall constitute a separate offense.

SECTION 7.

That the City Secretary of the City of Fort Worth, Texas is hereby directed to publish this ordinance for two (2) days in the official newspaper of the City of Fort Worth, Texas, as authorized by V.T.C.A. Local Government Code Subsection 52.013.

SECTION 8.

That this ordinance shall take effect upon adoption and publication as required by law.

APPROVED AS TO FORM AND LEGALITY:

/s/ Melinda Ramos

Sr. Assistant City Attorney

Adopted: January 25, 2022

A copy of this ordinance may be reviewed in the City Secretary's Office, Fort Worth

Municipal Building/City Hall, 200 Texas Street, Fort Worth, Texas.

/s/ Jannette S. Goodall

City Secretary

IPL0061919

Feb 28-Mar 1 2022

Public Meeting Notice

Capital Improvement Project Meadowbrook Golf Course

Tell us what you think...

The city's Park & Recreation Department will conduct a project meeting to present the Master Plan for the renovation of Meadowbrook Golf Course.

The proposed 2022 Bond Program includes funding for the renovation of Meadowbrook Golf Course.

Renovation plans to include all 18 holes and any infrastructure needs. Please make plans to participate and hear about the improvements that are on the horizon.

Meeting Details - 6:30 p.m.

Monday, March 7, 2022

Handley Meadowbrook

Community Center

6201 Beaty St.

Tell your neighbors to come, too.

Contact - Scott Penn

Project Manager City

of Fort Worth

Park & Recreation Department

817-392-5750

Scott.Penn@FortWorthTexas.Gov

For more information about capital projects, visit Fort-WorthTexas.Gov

Persons with disabilities who plan to attend this meeting and who may need accommodations, auxiliary aids, or services such as interpreters, readers, or large print are requested to contact the City's ADA Coordinator at 817-392-8552 or email ADA@Fort-WorthTexas.gov at least 48 hours prior to the meeting so that appropriate arrangements can be made. If the City does not receive notification at least 48 hours prior to the meeting, the City will make a reasonable attempt to provide the necessary accommodations.

IPL0059138

Feb 13-18,20-25,27-Mar 4 2022

Capital Improvement Project

Forest Park Pool

Tell us what you think...

The city's Park & Recreation Department will conduct a project meeting to discuss schematic plans for replacement of Forest Park Pool.

This will be the second public meeting and the first as part of the design phase of the project. The 2022 Bond Program includes \$11 million in funding for replacement of the Forest Park Pool.

Please make plans to participate and hear about the improvements that are on the horizon.

Meeting Details - 6:30 p.m.

Thursday, March 10

Fort Worth Botanic Garden - Redbud Hall

3220 Botanic Garden Blvd.

Tell your neighbors to come, too.

Contact - Scott Penn

Project Manager City of Fort Worth

Park & Recreation Department

817-392-5750

Scott.Penn@FortWorthTexas.Gov

IPL0060270

Feb 16-18,20-25,27-Mar 4,6-9 2022

City of Colleyville

The City of Colleyville City Council gives notice of a Public Hearing on Tuesday, 3/22/2022 at 7:30 p.m. at City Hall, 100 Main Street, Colleyville, Texas:

VC22-001 - Consideration of a Variance to the Street Side Yard Setback for Lot 6, Block 9, Woodbriar Estates Addition, located at 412 Briarcliff Court, Case VC22-001

VC22-002 - Consideration of a Variance to the Street Side Yard Setback for Lot 25, Block H, Brook Meadows Addition, located at 4712 Meandering Way, Case VC22-002

All interested citizens will be given the opportunity to speak and be heard. The CITY OF COLLEYVILLE

Dakari Hill

Planning Technician

IPL0062323

Feb 28 2022

NOTICE

Great Hearts America - Texas invites qualified firms to submit a Competitive Sealed Proposal for construction services for the GH Harmon - New Campus. The Project consists of a new 2-story school building that consists of steel framed with metal stud commercial construction with approximately 70,000 sq ft on a new campus. The project will include sitework, paving, landscape, and interior finishes. Estimated construction budget is \$16,000,000. The project is located on the SW Corner of US 81 and Harmon Road Intersection - Fort Worth, TX. Great Hearts America - Texas will accept Competitive Sealed Proposals for the Great Hearts Harmon New Campus from qualified offerors. Proposals are due March 17, 2022 at 3:00 PM local time by email to speiser@hk-sinc.com and troper@pmsitx.com. No proposals for this project shall be accepted after this deadline. Proposals will be publicly opened and read aloud immediately after



Beaufort Gazette
Belleville News-Democrat
Bellingham Herald
Bradenton Herald
Centre Daily Times
Charlotte Observer
Columbus Ledger-Enquirer
Fresno Bee

The Herald - Rock Hill
Herald Sun - Durham
Idaho Statesman
Island Packet
Kansas City Star
Lexington Herald-Leader
Merced Sun-Star
Miami Herald

el Nuevo Herald - Miami
Modesto Bee
Raleigh News & Observer
The Olympian
Sacramento Bee
Fort Worth Star-Telegram
The State - Columbia
Sun Herald - Biloxi

Sun News - Myrtle Beach
The News Tribune Tacoma
The Telegraph - Macon
San Luis Obispo Tribune
Tri-City Herald
Wichita Eagle

AFFIDAVIT OF PUBLICATION

Account #	Order Number	Identification	Order PO	Amount	Cols	Depth
19300	224614	Print Legal Ad - IPL0062334		\$55.68	1	27 L

Attention: Melissa Dailey

CITY OF KENNEDALE
405 MUNICIPAL DR
KENNEDEALE, TX 760602249

Notice of Public Hearing

The Kennedale City Council will hold a public hearing Tuesday, March 15, 2022, at 5:30 P.M. in the City Council Chambers at 405 Municipal Drive, regarding the authorization to fund participation with Tarrant County Community Development and Housing for the 48th Year Community Development Block Grant (CDBG) Program. The proposed project includes the replacement of roughly 1500 linear feet of clay sewer main, manholes, and services. The system will be upgraded with an 8" PVC pipe, new manholes, and new services along 3rd Street between North Road and Municipal Drive.

Interested persons are encouraged to attend the public hearing to offer public comments or to provide written comments prior to the meeting to the City Secretary, 405 Municipal Drive, Kennedale, TX, 76060. For more information, please call 817-985-2105.

IPL0062334
Feb 28 2022

THE STATE OF TEXAS COUNTY OF TARRANT

Before me, a Notary Public in and for said County and State, this day personally appeared Amanda Grisham, Bid and Legal Coordinator for the Star-Telegram, published by the Star-Telegram, Inc. at Fort Worth, in Tarrant County, Texas; and who, after being duly sworn, did depose and say that the attached clipping of an advertisement was published in the above named paper on the listed dates:

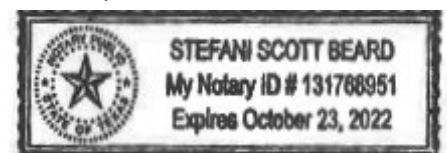
No. of Insertions: 1

Beginning Issue of: 02/28/2022

Ending Issue of: 02/28/2022

Sworn to and subscribed before me this 28th day of February in the year of 2022

Notary Public in and for the state of Texas, residing in Dallas County



Extra charge for lost or duplicate affidavits.
Legal document please do not destroy!

RESOLUTION NO. 603

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KENNEDALE, TEXAS, AUTHORIZING FUNDING PARTICIPATION WITH TARRANT COUNTY COMMUNITY DEVELOPMENT AND HOUSING FOR THE 48TH YEAR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROJECT FOR SANITARY SEWER LINE IMPROVEMENTS WITHIN THE CITY OF KENNEDALE, TEXAS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, during the City Council meeting of March 15, 2022, the City Council of the City of Kennedale held a public hearing and approved the 48th Year Community Development Block Grant (CDBG) Project to replace approximately 1,500 linear feet of clay sewer main, manholes, and services. The system will be upgraded with an 8" PVC pipe, new manholes, and new services along 3rd Street between North Road and Municipal Drive, in the City of Kennedale, Texas; and

WHEREAS, the budget for the project approved on March 15, 2022, reflected an estimated engineering and construction cost in the amount of \$488,953.59, with the City of Kennedale pledging funds in the amount of \$318,953.59; and

WHEREAS, the City funds shall be budgeted in the 2022–23 fiscal year budget and will be utilized for project costs in excess of the CDBG funds available for the project.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KENNEDALE, TEXAS, THAT:

SECTION 1. That all matters stated in the preamble of this resolution are true and correct and are incorporated herein as if copied in their entirety.

SECTION 2. That the City of Kennedale pledges to fund \$318,953.59 to Tarrant County for the 48th Year CDBG Project for sewer line improvements along 3rd Street between North Road and Municipal Drive.

SECTION 3. That this resolution shall be effective upon its passage.

PASSED, ADOPTED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF KENNEDALE, TEXAS, THIS THE 15th DAY OF MARCH 2022.

APPROVED:

MAYOR LINDA RHODES

[CITY SEAL]

ATTEST:

CITY SECRETARY LESLIE E. GALLOWAY



2022 CDBG Project Proposal (48th Year)

City Name City of Kennedale

Project Address 3rd Street (Blocks 300-400) Kennedale, TX 76060

Project Census Block Group 1114.05/01

Project Description Rehabilitation of roughly 1500 linear feet of clay sewer main, manholes, and services by proposing to replace the main with 8" PVC pipe, new manholes, and new services. The main will be replaced through an open-cut method and will provide new service connections to roughly 28 residences and 2 municipal buildings.

Service Area Description Residents along 3rd Street will benefit from the sewer rehabilitation project from North Road(West) to Municipal Drive (East)

Land Use Information Enter the acreage within the boundaries that you just indicated for the "service area", fill in the below table with the appropriate acreage of the land used within those boundaries. Please remember that at least 70% of your service area must be residential, except for ADA Barrier Removal activities under Limited Clientele. Look at land use maps.

State Land Use Codes	Land Use in Acres	Total Acres in Service Area	% of Total Service Area
A1 (Single Family Residential)	12.331	12.331	0.738515901
A2 (Mobile Homes)		0	0
B1 (Multi-family Residential)	1.434	1.434	0.085883692
C1 (Residential Vacant)	0.491	0.491	0.02940648
C2 (Commercial Vacant)		0	0
C6 (Exempt – ROW)		0	0
D3 (Farm land)		0	0
D4 (Undeveloped)		0	0
F1 (Commercial)		0	0
F2 (Industrial)		0	0
J1-8 (Utilities)		0	0
OTHER (Municipal Buildings)	2.441	2.441	0.146193927
TOTAL RESIDENTIAL:	13.765	16.697	0.824399593

City Contact Name

Joe Walsh

City Contact email

jwalsh@cityofkennedale.com

City Contact Phone

817-985-2170

Engineering Firm Name

Shield Engineering Group

Engineer Contact Name

Brian M. Avirett, P.E.

Engineer Contact E-MAIL

Brian.Avirett@Shield-Engineering.com

Engineer Contact Phone

817-810-0696

PREPARED BY:

Max Aransen, E.I.T.

Submit & Questions to:

Susan Au

SAu@TarrantCounty.com

DUE DATE

1/31/2022

2022 CDBG Project Proposal (48th Year)



City Name	City of Kennedale
Project Address	3rd Street (Blocks 300-400) Kennedale, TX 76060

BUDGET

[illegible]

THIS PROPOSAL INCLUDES SPECIAL NOTICES:

Enter special considerations, if any

Construction Subtotal	\$409,195.00
Contingency Rate	8.25%
Contingency	\$33,758.59
Engineer Subtotal	\$46,000.00
TOTAL ESTIMATED COST	\$488,953.59

City Leverage Amount, if applicable	\$ 318,953.59
City Paid Design/Engineering, if applicable	\$ -
Other Sources, if applicable	\$ -
Assumed CDBG 2022 Award (\$145,000 - \$175,000)	\$ 170,000.00
Total Estimated Funds Available	\$488,953.59

NOTE: Balance of project **MUST** be leveraged by the city in order to have a completed and usable project upon final inspection. Assumption of CDBG allocation estimates can be seen in the example of Tiering Projects in the CDBG Guide. Total project costs must equal estimated funds available



2022 CDBG Project Proposal (48th Year)

City Name	City of Kennedale
Project Address	3rd Street (Blocks 300-400) Kennedale, TX 76060

PROJECT JUSTIFICATION

City Contact Name

Joe Walsh

City Contact email

jwalsh@cityofkennedale.co

City Contact Phone

817-985-2170

Engineering Firm Name

Shield Engineering Group

Engineer Contact Name

Brian M. Avirett, P.E.

Engineer Contact E-MAIL

Brian.Avirett@Shield-

Engineer Contact Phone

817-810-0696

PREPARED BY:

Max Aransen, E.I.T.

Submit & Questions to:

Susan Au

SAu@TarrantCounty.com

DUE DATE

1/31/2022

Needs and Problems

THE EXISTING 6" CLAY SEWER LINES ALONG 3RD STREET, WHICH ARE ABOUT 70 YEARS OLD, HAVE NUMEROUS CRACKS AND FULL COLLAPSES IN THE LINE. THESE PROLONGED ISSUES HAVE BECOME A CONSTANT MAINTENANCE ISSUE FOR THE CITY. THE REPLACEMENT OF THIS LINE WILL INCREASE RELIABILITY, IMPROVE THE FUNCTIONALITY OF THE SYSTEM, LIMIT ISSUES WITH CLOGGING, REDUCE CONSTANT CLEANING AND MAINTENANCE, AND REPLACE A SYSTEM THAT IS WELL PAST ITS USEFUL LIFE.

Financial Need

THE CITY OF KENNEDALE RELIES ON PROPERTY TAXES, SALES TAX, AND WATER AND SEWER BILLING AS REVENUE SOURCES FOR PUBLIC WORKS PROJECTS. CDBG FUNDING FOR THIS PROJECT WILL ENSURE ITS CONSTRUCTION IN THE UPCOMING YEAR.

Environmental & Neighborhood Conditions

THE SERVICE AREA OF THIS PROJECT CONSISTS OF AN OLDER RESIDENTIAL NEIGHBORHOOD SERVED BY A 6" CLAY SEWERLINE THAT IS PAST ITS SERVICE LIFE. THIS PROJECT WILL IMPROVE THE CURRENT CONDITIONS BY IMMEDIATELY PROVIDING IMPROVED SERVICE TO THE NEIGHBORHOOD. THERE WILL BE NO NEGATIVE IMPACTS ON THE ENVIRONMENT DUE TO THIS PROJECT.



2022 CDBG Project Proposal (48th Year)

City Name City of Kennedale
Project Address 3rd Street (Blocks 300-400) Kennedale, TX 76060

REQUIRED SUPPLEMENTAL INFORMATION

Include the following required documents (Email as PDF attachments)

Comments (if not attached)

City Contact Name

Joe Walsh

City Contact email

jwalsh@cityofkennedale.com

City Contact Phone

817-985-2170

Engineering Firm Name

Shield Engineering Group

Engineer Contact Name

Brian M. Avirett, P.E.

Engineer Contact E-MAIL

Brian.Avirett@Shield-Engineering.com

Engineer Contact Phone

817-810-0696

PREPARED BY:

Max Aransen, E.I.T.

Submit & Questions to:

Susan Au

SAu@TarrantCounty.com

DUE DATE

1/31/2022

City Annual Financial Information

☒ Check

(The most current City Financial Summary available that shows assets and liabilities and/or line items indicating amount reserved for public infrastructure projects paid by the city. One page summary will suffice.)

City Comprehensive Plan or equivalent

☒ Check

<https://www.cityofkennedale.com/122/Community-Development/Comprehensive-Plan>

If the city has a comprehensive plan, please include the portion which indicates community goals and future plans for land use in respect to using CDBG funds for projects or a web link.)

Date of City Public Hearing

3/15/2022

The intent of the public hearing during a city council meeting is to let your council and public know what you want to do with these federal funds and to listen to any comments, objections and finally approval by your council to move forward with the project. This can all be reflected in your minutes and a copy can be emailed to the planner when available

Copy of Public Notice

☐ Check

This will be released 2-28-2021

It is required that the City post a public notice at least 10 business days prior to an actual meeting, a public meeting will occur in city chambers discussing this project, hear any comments given and a certified copy of minutes plus any comments made will be sent to the planner to go with the proposal.)

Copy of Public Hearing Minutes

☐ Check

This will be provided once released

Attach a copy of the approved public hearing minutes and a copy of the public notice. If the hearing is scheduled and has not been executed, please mail or fax a copy of the public notice and approved public hearing minutes to the senior planner or CDBG Project administrator as soon as minutes are approved.)

Copies of any Citizen Input or additional comments

☐ Check

This will be provided after the public meeting

Map(s) indicating service area outlining project area

☒ Check

Map of FEMA Flood Map

☒ Check

Other Maps

☒ Check

CCTV reports have been attached