



KEEP KENNEDALE BEAUTIFUL COMMISSION
AGENDA
REGULAR MEETING
November 12, 2012
CITY HALL CONFERENCE ROOM, 405 MUNICIPAL DRIVE
REGULAR SESSION - 6:00 PM

I. CALL TO ORDER

II. ROLL CALL

III. MINUTES APPROVAL

- A. Consider action to approve minutes for October 8, 2012

IV. VISITOR/CITIZENS FORUM

At this time, any person with business before the Keep Kennedale Beautiful Commission may speak to the Commission. All comments must be directed towards the Chair, rather than individual commissioners or staff. All speakers must limit their comments to subject matter relating to the commission. No formal action can be taken on these items.

V. REGULAR ITEMS

- A. Discuss and take action to join the Trinity River Environmental Education Society (TREES)
- B. Discuss the possibility of a farmers market in Kennedale
- C. Discuss and review the Bring It Event October 20, 2012
- D. Discuss and approve action necessary for Butterfly/Bird Demonstration Garden in TownCenter Park
- E. Discuss and consider action to appoint a Vice Chair to the Keep Kennedale Beautiful Commission
- F. Discuss and approve action necessary to change the day of the week the board meets
- G. Discuss and approve planting a small xeriscape flowerbed at Public Works facility
- H. Discuss and select date for spring event
- I. Discuss possibility of having a booth at the tree lighting December 4, 2012

VI. REPORTS/ANNOUNCEMENTS

VII. ADJOURNMENT

In compliance with the Americans with Disabilities Act, the City of Kennedale will provide for reasonable accommodations for persons attending City Council meetings. This building is wheelchair accessible, and parking spaces for disabled citizens are available. Requests for sign interpreter services must be made forty-eight (48) hours prior to the meetings. Please contact Amethyst Cirimo, City Secretary, at 817.985.2104 or (TDD) 1.800.735.2989

CERTIFICATION

I certify that a copy of the November 12, 2012, Keep Kennedale Beautiful Commission agenda was posted on the City Hall bulletin board next to the main entrance of the City Hall building, 405 Municipal Drive, of the City of Kennedale, Texas, in a place convenient and readily accessible to the general public at all times and said agenda was posted at least 72 hours preceding the schedule time of said meeting, in accordance with Chapter 551 of the Texas Government Code.

Kelly Cooper, KKB Staff Liaison

Date: November 12, 2012

Agenda Item No: MINUTES APPROVAL - A.

I. Subject:

Consider action to approve minutes for October 8, 2012

II. Originated by:

Kelly Cooper, Director of Human Resources

III. Summary:

The minutes for October 8, 2012 are attached and prepared by Wilda Turner, Board Secretary.

IV. Recommendation:

Approve

V. Attachments:

1.	October 2012 Meeting Minutes	Oct 2012.doc
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Keep Kennedale Beautiful

Meeting Minutes of October 8, 2012

- II. Members Present Michael Chandler
Vickie Chandler
LaCresha Sanders
Fred Winters
Rachel Rogers
Stephen Brim
Wilda Turner
HR Director, Kelly Cooper
Guests, Rachel Roberts, Geoff Hall, Shauna Skidmore
- III. Motion to approve the minutes of September 4, 2012 by Stephen Brim, second by Rachel Rogers.
- IV. Visitor/Citizens Forum - Shauna Skidmore, Community Assessment, UTA. She is attending to assess the strengths, weaknesses, future plans and accomplishments of Kennedale.
- V. Regular Items
 - A. Farmers Market – Tabled
 - B. Garden Club – October 27 meeting at the Library. Fred Winters will attend.
 - C. Butterfly/Bird Garden – Area has been approved. Rachel Roberts and Geoff Hall are planning the bird section plants to coordinate with the butterfly section plants. Construction will proceed after a new contractor has been secured. Signs for our garden will be purchased by Rachel Roberts with grant proceeds. Michael Chandler will spray the area with Roundup to kill the grass. The garden will be designed by Geoff Hall for accomplishment in thirds. The Green Club at KHS wants to participate.
 - D. Vice Chair appointment – Kelly Cooper will contact NaMicha Williams, Vice Chair, to see if she wants to continue in this capacity.
 - E. Recycling Event – Reviewed assignments. Arrive at 7:30 for donuts and coffee, put out signs, etc.
 - F. Meeting date change – Tabled
 - G. Zeroscape for Public Works – Tabled
- VI. Reports/Announcements – Kelly Cooper provided an update regarding the Solid Waste contract and that they will be providing KKB with \$2,000 for future projects.
- VII. Adjourned – 7:31pm

Date: November 12, 2012

Agenda Item No: REGULAR ITEMS - A.

I. Subject:

Discuss and take action to join the Trinity River Environmental Education Society (TREES)

II. Originated by:

Kelly Cooper, Director of Human Resources

III. Summary:

Bob Horton, MS, TREES CEO is present to provide an overview of the organization and answer questions.

This item provides the board an opportunity to learn about the Trinity River Environmental Education Society and how it might be of benefit to the Keep Kennedale Beautiful Commission.

IV. Recommendation:

Approve

None

V. Attachments:

1.	TREES Brochure	TREES GENERAL INFORMATION TRI-FOLD 120724.doc
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TREES PARTICIPATING MEMBERS AND DONORS 2010-2012

Keep Allen Beautiful
 Keep Arlington Beautiful
 Keep Aubrey Beautiful
 Keep Benbrook Beautiful
 Keep Burleson Beautiful
 Keep Carrollton Beautiful
 Keep Cleburne Beautiful
 Keep Coppell Beautiful
 Keep Dallas Beautiful
 Keep Denton Beautiful
 Keep Flower Mound Beautiful
 Keep Fort Worth Beautiful
 Keep Garland Beautiful
 Keep Glenn Heights Beautiful
 Keep Grand Prairie Beautiful
 Keep Grapevine Beautiful
 Keep Haltom City Beautiful
 Keep Hickory Creek Beautiful
 Keep Irving Beautiful
 Keep Kaufman Beautiful
 Keep Keller Beautiful
 Keep Kaufman County Beautiful
 Keep Lake Dallas Beautiful
 City of Lancaster
 Keep Lewisville Beautiful
 Keep Mansfield Beautiful
 Keep Mesquite Beautiful
 North Central Texas Council of Governments
 Keep North Richland Hills Beautiful
 Keep Pilot Point Beautiful
 Keep Plano Beautiful
 Keep Richardson Beautiful
 Keep Richland Hills Beautiful
 Keep Rowlett Beautiful
 Keep The Colony Beautiful
 Keep Watauga Beautiful
 Other supporting members:
 Tarrant Regional Water District, Trinity River
 Authority, Waste Management, Earth Inspired
 Crafts and Education, Jim Hobbs
 Bob Horton, MS, I.E.S.I

TREES 2012 BOARD OF DIRECTORS

President

Fran Burns

Keep Haltom City Beautiful

Vice-President

Paige Swiney

Keep Mesquite Beautiful

Secretary

Glenna Brown

Keep Garland Beautiful

Treasurer

Marilyn Lawson

Keep Flower Mound Beautiful

Staff

Bob Horton, MS., CEO

Our Member Community Volunteers at Work!



A

501(c)(3)

Charitable Organization
 Serving The Citizens of North Central Texas'
 Communities Since 1992

TREES' VISION

*To empower North Central Texas
 community leaders to better preserve and
 protect their Trinity River Watershed
 through education, awareness and active
 engagement.*



***TREES and its North Central Texas
 members won 13 top Keep Texas
 Beautiful Awards in 2012—more than
 any other region...again!***

Contacts:

Robert S. "Bob" Horton, MS, CEO
 972-786-6445

bob.horton@rshorton.com

Fran Burns, Board President

817-222-7767

fburns@haltomcitytx.com

2012 membership only \$50

MISSION STATEMENT

TREES, through its members, seeks to engage their communities in meaningful activities as they guide North Central Texans toward improved behaviors concerning litter abatement, recycling, air and water quality, energy and water usage and community beautification with the goal of sustainable environmental conservation as it relates to and impacts their shared Trinity River Watershed.

All TREES programs are mission driven and member powered. Core programs at this time include:

- The Trinity Trash Bash
- TREES/WFAA Believe in the Trinity Video Contest
- Every KTB Affiliate Outreach
- The TREES Store



THE ENVIRONMENTAL CHALLENGE

The primary cause of “the litter problem” is not litter – we know how to clean that up, but the littering behavior of not only individuals but the litter fostering behavior of entire communities. TREES’ lasting solutions address that reality.

TREES promotes public education in six focus areas:

- *litter abatement*
- *recycling*
- *air quality*
- *water conservation*
- *energy conservation*

TREES Service Area:

TREES’ members serve the North Central Texas Upper Trinity River Watershed, which encompasses 6,730,000 people living in 16 counties in the Dallas/Ft. Worth area.

TREES High Cost of Litter Estimates:

Both local and national studies indicate that total public and private sectors cost for littering approach \$270 million annually.

Improving our counter-productive air, water, litter, energy, and low-recycling behaviors could save North Central Texas citizens almost \$13 Billion annually!

TREES PROGRAM AND MEMBER SERVICES

TREES members lead Texas in litter prevention programming. Our signature event, the Trinity Trash Bash, attracted 7,325 volunteers to 28 cleanup, recycling and education events in 2011 where they collected 212,277 pounds of debris and 141,239 pounds of recyclable materials were collected. In fact, since 2007, over 34,000 TREES member volunteers have collected trash and recyclables totaling...

1,062,998 POUNDS!

Why Join T.R.E.E.S.?

- Network with 30 top, award-winning KTB affiliates
- Shop The TREES Store First for proven promotional item values
- Free Trinity Trash Bash promo items
- Most monthly meetings are online
- Free grants alerts from the Texas Association of Nonprofit Organizations, Grant Station and others
- Free clippings from Susan Ellis’ Energize and Volunteer Match Online
- Enjoy Professional Development training
- T.R.E.E.S. represents members at national and state events: Keep America Beautiful, Keep Texas Beautiful, State of Texas Alliance for Recycling (STAR), and Greater DFW Recycling Alliance and North Texas Corporate Recycling Ass’n

Date: November 12, 2012

Agenda Item No: REGULAR ITEMS - B.

I. Subject:

Discuss the possibility of a farmers market in Kennedale

II. Originated by:

Kelly Cooper, Director of Human Resources

III. Summary:

Nasly Duarte is a resident in Kennedale and has approached the city about hosting a farmers market. The item is to give the board an opportunity to open a discussion about the farmers market and what role the Keep Kennedale Beautiful Commission would like to take.

IV. Recommendation:

None

V. Attachments:

1.	Farmers Market Application	Farmers Market Application.pdf
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2011 Application

Texas Certified Farmers' Market Corporation Application Materials for Membership and Insurance

TABLE OF CONTENTS:

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- VI. INSURANCE APPLICATION - Pages 7-8
- VII. MEMBERSHIP LIST - Pages 9-10
- VIII. MARKET MEMBER STATEMENT - Page 11-12
- IX. PRESIDENT'S VERIFICATION, 2011 - Page 13

OTHER ATTACHMENTS (to be attached by you):

- X. Copy of By-Laws and Rules and Regulations - Page 14
- XI. Map of Farmers' Market Location(s) - Page 14

Every page in folder and attachments must be filled out completely and
MAILED to:

TCFMC
3510-45th Street
Lubbock, TX 79413

IMPORTANT:

- 1.) Make one check to **TCFMC** for Membership Fee & Insurance combined.
- 2.) Make a copy of your completed Application for your records.
- 3.) Please use a typewriter, fill out in **WORD**, or print **VERY** neatly when completing all sections of this Application . The Membership List **MUST** be typed.
- 4.) If you wish to fill out the TCFMC Application as a **WORD** document, please request by email, sbrints@applecountryorchards.com . We will forward a copy via email to you.

If you have questions: Please email sbrints@applecountryorchards.com

I. CRITERIA FOR MEMBERSHIP

Texas Certified Farmers' Market Corporation (TCFMC) markets are members of the TCFMC. Individual members of Markets are not members of the TCFMC. The criteria for Market membership in the TCFMC for 2011 are as follows:

1. Your Market must be an organization with By-Laws and elected officers;
2. The majority of the members of the Market must be producers (growers/farmers) who grow a majority of what they sell (Definition of Producer: A producer is one who grows a majority of what he/she sells);
3. Markets and members of markets allow themselves to be subject to reasonable crop inspection and selling point inspection;
4. Your Market waives the right to bring a lawsuit without first submitting a dispute to alternative dispute resolution (including mediation or arbitration) as outlined by the Board of Directors; and
5. Please submit your application including all attachments. The application must be signed by the President of your Market Association, and all fees, including the \$100 application fee and all applicable fees, submitted with the application.

Important Definitions:

1. Vendors are all members of your Market who sell (both producers and non producers.)
2. Producers (growers/farmers) are vendors who sell agricultural products and must grow/raise at least 51% of what they sell. (A producer is NOT someone who buys fruits & vegetables from other farmers for the purpose of reselling at the market. This person who buys and resells is a non-producer)
3. Non-producers (non-grower) are also vendors who sell items such as value-added, jams, breads, crafts, flowers, honey, wood furniture, or who buy and resell ANY product.
4. Grower/non-grower is the same as producer/non-producer.
- *** 5. A majority of each Market must be producers to qualify for TCFMC membership.

TCFMC must have the following information to process your application for membership: (we have provided a check list on page 3 for your use)

1. Completely finished & signed application, pages 3-14 and a check for your Association fees.
2. Attach a Copy of your Market's By-Laws. Also, include a copy of your Rules & Regulations if they are not contained in your By-Laws, membership list and member
3. Attach maps of your Farmers' Market locations. Please provide a map to each Farmer's Market location on a separate page.
Be sure to include the following information on each map:
 - Name of your Association
 - Name of the particular Farmers' Market
 - Physical location (i.e. location #1, #2, #3, or #4)

Deadline for Application For Membership 2011 - March 25, 2011

The Application materials on the following pages, with attachments that you provide, must be post marked by **March 25, 2011**, or there will be a late fee of \$50. After April 1, the late fee is \$100. If the Application, including all attachments, is not completed correctly, it will be returned to you and your association may be denied membership and insurance until a completed application is returned along with the \$50 re-filing fee.

A Market may become a member of TCFMC without purchasing Insurance. Just remit your membership fee along with your application filled out completely.

II. CHECK LIST

Name of Market

Association: _____

Please indicate with an "X" in Column A for the information you provided in your application materials. (Column B is for administrative use.)

	A	B
1. Completed TCFMC application Pages 3-14. Be sure to include all pgs.	_____	_____
2. Your Association check for Membership and Insurance to include :	_____	_____
A. Membership fee - \$100	\$ _____	_____
B. Insurance Premium and Administration Fee (refer to pg. 7, #B))	\$ _____	_____
C. Additional Location Fee (1 st location included in premium. Additional locations \$65 each)	\$ _____	_____
D. Additional Insured for Property Owner Fee (optional) (\$80 for each location)	\$ _____	_____
E. Waiver of Subrogation Fee (optional) (\$180 for each location)	\$ _____	_____
** Re-filing Fee (if returned because incomplete \$50)	\$ _____	_____
** Late Fee - \$50 if postmarked March 26-31 - \$100 if postmarked April 1 or later	\$ _____	_____
Total Check Amount	\$ _____	_____
Check #	_____	_____

*Please make one check made payable to TCFMC that includes the
Membership fee **and** Insurance Fee **combined**.*

3. Attached copy of Association By-Laws and Rules and Regulations	_____	_____
4. Attached map of each market location and include on each map: The Name of the Association, Name of the particular Farmers' Market, and The physical location (i.e. location #1, #2, #3, etc.)	_____	_____

PLEASE NOTE:

1. **Make a complete copy of your application for your files before mailing, including your market locations.**
2. **PLEASE type lists of members with complete addresses and phone numbers**
3. **Market Presidents – Please sign Market Application and each of the Market Member Statements**

PLEASE TYPE or PRINT when filling out the Application.

III. ASSOCIATION INFORMATION

Name of your Market Association: _____

Name of person filling out Application: _____

How many market locations do you have? _____

How many members are in your association? _____

How many of the members are producers? _____

(A producer is defined as someone that grows a majority of what they sell. For example: Mr. Smith is considered a producer if at least 51% of the vegetables he sells at the market are grown by him personally.)

Name of your Market if different from your association:

Mailing Address of Your Market Association:

Address: _____ County: _____

City: _____ Zip Code: _____

Phone: _____ E-mail address: _____

Website address: _____

If you have more than one location, we must have the following information for each location – see page 5.

FARMERS' MARKET NAME: _____

Physical Location #1:

Address: _____ County: _____

City: _____ Zip Code: _____

Phone: _____

Days/Hours of Operation: _____

On average, how many vendors attend this market? _____ How many producers attend? _____

IV. ADDITIONAL FARMERS' MARKET LOCATIONS

FARMERS' MARKET NAME: _____

Physical Location #2:

Address: _____

County: _____

City: _____

Zip Code: _____

Phone: _____

Days/Hours of Operation: _____

On average, how many vendors attend this market? _____

How many producers
attend? _____

FARMERS' MARKET NAME: _____

Physical Location #3:

Address: _____

County: _____

City: _____

Zip Code: _____

Phone: _____

Days/Hours of Operation: _____

On average, how many vendors attend this market? _____

How many producers attend? _____

FARMERS' MARKET NAME: _____

Physical Location #4:

Address: _____

County: _____

City: _____

Zip Code: _____

Phone: _____

Days/Hours of Operation: _____

On average, how many vendors attend this market? _____

How many producers attend? _____

V. OFFICERS' NAMES & ADDRESSES

PRESIDENT: NAME _____

Producer? _____

Mailing Address _____

Address: _____

County: _____

City: _____

Zip Code: _____

Home Phone: _____

Work Phone: _____

Cell Phone: _____

e-mail address: _____

VICE PRESIDENT: NAME _____

Producer? _____

Mailing Address _____

Address: _____

County: _____

City: _____

Zip Code: _____

Home Phone: _____

Work Phone: _____

Cell Phone: _____

e-mail address: _____

SECRETARY: NAME _____

Producer? _____

Mailing Address _____

Address: _____

County: _____

City: _____

Zip Code: _____

Home Phone: _____

Work Phone: _____

Cell Phone: _____

e-mail address: _____

TREASURER: NAME _____

Producer? _____

Mailing Address _____

Address: _____

County: _____

City: _____

Zip Code: _____

Home Phone: _____

Work Phone: _____

Cell Phone: _____

e-mail address: _____

MARKET MANAGER: NAME _____

Producer? _____

Mailing Address _____

Address: _____

County: _____

City: _____

Zip Code: _____

Home Phone: _____

Work Phone: _____

Cell Phone: _____

e-mail address _____

VI. INSURANCE APPLICATION : (A-E below corresponds to **Check List**, pg.3)

A. Membership Fee: For insurance coverage you must first fill out the Membership Application and pay the membership fee of \$100.

B. INSURANCE COVERAGE: Commercial General Liability policy Third Party
Bodily Injury Or Property Damage Arising From Premises And
Operations Of The Named Insured.

LIMITS: \$ 2,000,000 General Aggregate Limit (Other than Products Completed)
\$ 2,000,000 Products Completed Operations Aggregate Limit
\$ 1,000,000 Personal & Advertising Injury Limit
\$ 1,000,000 Each Occurrence Limit
\$ 100,000 Damage to Premises Rented to You Limit
\$ 5,000 Medical Expense Limit

DEDUCTIBLE: \$ 250 Per Claim

The number of members in your Market Association determines the amount of your Insurance Premium and Administrative Fee (please place an "X" by the dollar figure you will pay):

Market Associations: with 1-12 members:	\$ 150.00	_____
with 13-25 members:	\$ 200.00	_____
with 26-50 members:	\$ 250.00	_____
with 51-75 members:	\$ 300.00	_____
with 76-100 members:	\$ 350.00	_____
with 101+ members:	\$ 400.00	_____

C. Markets with **more than one location**, please add an extra **\$65.00 per location**. The first location is included in the price of the premium.

D. Markets that require **Additional Insured for Property Owner** please add **\$80.00** for each location where you want Additional Insured for Property Owner.

E. Markets requiring **Waiver of Subrogation** please add **\$180.00** per location covered. Please list their name(s) and address(es) on the next page (attach additional sheets if necessary).

On page 8 please indicate if you desire a Waiver of Subrogation **OR** Additional Insured for Property Owner **OR** Both. You may make additional copies of page 8 as necessary.

Note: If you want Additional Insured for Property Owner **and** Waiver of Subrogation for a particular market location your insurance fee for both those items will be \$80 + \$180 = \$260.

If your location requires additional INSURANCE, please fill in the appropriate Information:

PLEASE INDICATE TYPE OF INSURANCE NEEDED WITH AN "X"

Market Association Name: _____

Additional Insured for Waiver of
Property Owner Subrogation Both

Association _____

Mailing Address: _____ County: _____

City: _____ Zip Code: _____

Phone: _____

Which market location that you have listed in the Application does this insurance apply to (Physical Location #1, #2, #3, or #4 etc.) _____

Market Location Name: _____

Physical Address: _____

City: _____ County: _____

PLEASE INDICATE TYPE OF INSURANCE NEEDED WITH AN "X"

Market Association Name: _____

Additional Insured for Waiver of
Property Owner Subrogation Both

Association _____

Mailing Address: _____ County: _____

City: _____ Zip Code: _____

Phone: _____

Which market location you have listed in the Application does this insurance apply to (Physical Location #1, #2, #3, or #4 etc.) _____

Market Location Name: _____

Physical Address: _____

City: _____ County: _____

VII. MEMBERSHIP LIST

The 2011 Membership List form on the next page must be typed. Please do not handwrite the information. Please be sure to make a copy of a blank form before you start typing in the necessary information because you may need to resubmit a whole new list of your members if you add new names as the season progresses.

Remember: if you have to add a new member at a later date, you must send a complete new list of all members with all the information – not just the additional names you want to add.

Please indicate if the person is an officer in the “Officer” column with the following abbreviations.

Pres.	-	President
VP	-	Vice President
Sec.	-	Secretary
Tr.	-	Treasurer
MM	-	Market Manager
Bd.	-	Board of Directors Member

NOTE: Please put the name of your association in the blank space provided at the top of every membership page you fill out.

MEMBERSHIP LIST

NAME OF MARKET

Membership List Date

Number of Members

Officer

Name

Address

City, State ZIP

County

Cell Phone

Day Phone

Night Phone

E-Mail

Grower/Non Grower

Name

Address

City, State ZIP

County

Cell Phone

Day Phone

Night Phone

E-Mail

Grower/Non Grower

Name

Address

City, State ZIP

County

Cell Phone

Day Phone

Night Phone

E-Mail

Grower/Non Grower

Name

Address

City, State ZIP

County

Cell Phone

Day Phone

Night Phone

E-Mail

Grower/Non Grower

VIII. MARKET MEMBER STATEMENT

******* PLEASE NOTE *******

Please make copies of the Market Member Statement on the next page and have each member in your market complete a Market Member Statement which will be returned with your Market application. We must receive a completed **Market Member Statement** from every member in your market. Please note in the upper right corner of the form whether the member is a GROWER or NON-GROWER.

Remember: Keep a blank Market Member Statement in your files. If you add a new member at a later date, you must send a Market Member Statement for the new member only with a complete updated membership list of all members.

FARMERS MARKET MEMBER STATEMENT 2011

GROWER _____

**NAME of
ASSOCIATION** _____

NON-GROWER _____

Name of Member _____

Mailing Address: _____ City _____ Zip _____

Farm Address (if different) _____ Farm Name _____

Phone: Home _____ Work _____ Fax _____

Others who may be selling for me _____

I expect that I will have produce or product for sale beginning _____ ending _____

I will be selling the following (use the back of this page if more space is needed):

Crop/Product	Ft/Row or Acres	Time of Year
VEGETABLES		
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
FRUITS		
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
PLANTS OR FLOWERS		
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
EGGS/POULTRY		
_____	_____	_____
DAIRY/CHEESE		
_____	_____	_____
MEAT		
_____	_____	_____
HONEY		
_____	_____	_____
NON-PRODUCE SOLD		
_____	_____	_____

Certified Organic _____ Certified By _____ # of Years _____

I expect to be re-selling other growers products? (yes or no) _____

Signature of Market
Member _____

Verification of President of Association: I affirm that the above applicant has the capacity to produce the items listed, barring unforeseen circumstances and/or sells the products listed.

Signature of President	Phone	Date	County
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IX. PRESIDENT'S VERIFICATION 2011

Name of Market
Association: _____

NAME: _____ Title: _____

Address: _____ County: _____

City: _____ Zip Code: _____

Home Phone: _____

Work Phone: _____

Cell Phone: _____

e-mail address: _____

I hereby attest that all of the information provided in this application packet and any attachments are true and complete to the best of my knowledge. I sign as the duly designated representative of the above mentioned Farmers' Market Association. I hereby further agree that our market and our members will not file legal suit against the TCFMC nor any of its Board of Directors without first submitting to the alternative dispute procedures as determined by the Board of Directors. I have a copy of all pages of this application for my own records.

Printed Name - President

Signature - President

Date:

X. COPY OF BYLAWS AND RULES AND REGULATIONS

Please include in your Application packet

XI. MAP OF FARMERS' MARKET LOCATION(S)

Include name of your Association

Include Name of the Particular Farmers' Market

Include Physical location (ie. Location #1, #2, #3 or #4

Date: November 12, 2012

Agenda Item No: REGULAR ITEMS - C.

I. Subject:

Discuss and review the Bring It Event October 20, 2012

II. Originated by:

Kelly Cooper, Director of Human Resources

III. Summary:

This item is to provide an opportunity for the Board to discuss debrief the October 20th recycling event. Discussion items should include what went well and what changes should be considered for next year.

IV. Recommendation:

None

V. Attachments:

Date: November 12, 2012

Agenda Item No: REGULAR ITEMS - D.

I. Subject:

Discuss and approve action necessary for Butterfly/Bird Demonstration Garden in TownCenter Park

II. Originated by:

Kelly Cooper, Director of Human Resources

III. Summary:

This item provides the Board an opportunity to discuss the next steps in planning and completing the butterfly/bird demonstration garden in TownCenter Park.

Items for discussion and approval may be related to the following:

1. Irrigation
2. Quote for border and irrigation install
3. Design
4. Budget
5. Scheduling a work day to amend the soil and plant bushes and trees for fall.

IV. Recommendation:

Approve

V. Attachments:

Date: November 12, 2012

Agenda Item No: REGULAR ITEMS - E.

I. Subject:

Discuss and consider action to appoint a Vice Chair to the Keep Kennedale Beautiful Commission

II. Originated by:

Kelly Cooper, Director of Human Resources

III. Summary:

This item is to give the board an opportunity to discuss and take action to appoint a Vice Chair as outlined in the KKB Bylaws. Last month the board requested that this item be carried forward and requested staff to contact NaMicha about her continued participation on the board. Staff has called and sent emails with no response. It is staff's opinion that the board should select a new Vice Chair for continuity of board operations.

IV. Recommendation:

Approve

V. Attachments:

Date: November 12, 2012

Agenda Item No: REGULAR ITEMS - F.

I. Subject:

Discuss and approve action necessary to change the day of the week the board meets

II. Originated by:

Kelly Cooper, Director of Human Resources

III. Summary:

A request has been made to move the meeting day from Monday to another day of the week due to conflicts which will limit participation. This item has been discussed the last two months and asked that it be continued one additional month until further information could be gathered.

The board should discuss and determine what day of the week will be best to meet this year to ensure the highest level of participation by all board members.

IV. Recommendation:

Approve

V. Attachments:

Date: November 12, 2012

Agenda Item No: REGULAR ITEMS - G.

I. Subject:

Discuss and approve planting a small xeriscape flowerbed at Public Works facility

II. Originated by:

Kelly Cooper, Director of Human Resources

III. Summary:

This item is to continue discussion of designing and planting a small area around the Public Works sign at the corner of North Little School Road and Kennedale Parkway.

A board member should be assigned to lead the project including contacting Larry Ledbetter to determine the scope of the project, design and timeline should be determined with possibly the assistance of the boy scouts or the green team at the school for assistance in planting.

This is an opportunity for KKB to showcase a xeriscape landscaped area, and could include signage to indicate completion of the project.

IV. Recommendation:

Approve

V. Attachments:

Date: November 12, 2012

Agenda Item No: REGULAR ITEMS - H.

I. Subject:

Discuss and select date for spring event

II. Originated by:

Kelly Cooper, Director of Human Resources

III. Summary:

This item is to give the Board the opportunity to discuss when the spring clean-up will be held. At the spring event we will plan citywide trash pick-up and our Arbor Day celebration.

As a reference, the Great American Clean-up can be scheduled any time between March 1, 2013 through May 31, 2013. The Don't Mess with Texas Trash-Off is only April 6, 2013 which conflicts with the Art In The Park event during that same weekend.

The board will need to select the date now so staff can place orders event supplies from Keep America Beautiful. Placing orders early ensure that we will receive the supplies needed for the event.

IV. Recommendation:

Approve

V. Attachments:

Date: November 12, 2012

Agenda Item No: REGULAR ITEMS - I.

I. Subject:

Discuss possibility of having a booth at the tree lighting December 4, 2012

II. Originated by:

Kelly Cooper, Director of Human Resources

III. Summary:

The Tree Lighting is December 4, 2012 starting at 5:30 p.m. The event planners are asking that all booths be set up by 5:00 p.m. but they would be willing to provide an extension for KKB if needed.

Should the board decide to have a booth, it will require manning, decorations, and discussion of what will be the purpose of the booth.

IV. Recommendation:

Approve
None

V. Attachments: