



KEEP KENNEDALE BEAUTIFUL COMMISSION AGENDA

REGULAR MEETING | April 13, 2021 AT 6:00 PM

VIA VIDEOCONFERENCE

MEMBERS OF THE PUBLIC MAY JOIN BY VISITING

<https://us02web.zoom.us/j/7766006600>

AND/OR BY DIALING (877) 853-5257 AND USING MEETING ID Meeting ID: 776 600 6600

I. CALL TO ORDER

II. ROLL CALL

III. VISITOR AND CITIZEN FORUM

At this time, any person may address the board or governing body, provided that an official 'Speaker's Request Form' has been submitted to the secretary prior to the start of the meeting. All comments must be directed towards the body as a whole, rather than individual members or staff. All speakers must limit their comments to the subject matter as listed on the 'Speaker's Request Form.' No formal action can be taken nor discussion held regarding these items.

IV. REPORTS AND ANNOUNCEMENTS

- A. Bring It Event is set for November 13, 2021 9 am - 11 am
- B. Mayor's Monarch Pledge
- C. Update on Collaborative Project at the Library
- D. Trash Free Texas Update
- E. T shirt order for 2021

V. MINUTES APPROVAL

- A. Consider approval of February 9, 2021 regular meeting minutes.

VI. DECISION ITEMS

- A. Discuss and Plan April Clean Up event
- B. Discuss and approve calendar of events with set dates
- C. Discuss and Plan Spring planting activities
- D. KidFish event - set up a KKB promo table?
- E. Broadcasting Arbor Day event
- F. Discuss meeting day

VII. ADJOURNMENT

CERTIFICATION

I DO HEREBY CERTIFY THAT THE APRIL 13, 2021 KEEP KENNEDALE BEAUTIFUL COMMISSION AGENDA WAS POSTED INSIDE THE MAIN ENTRANCE OF CITY HALL (405 MUNICIPAL DRIVE), IN A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE GENERAL PUBLIC AT ALL TIMES; AND THAT SAID AGENDA WAS POSTED AT LEAST SEVENTY-TWO (72) HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING, IN ACCORDANCE WITH CHAPTER 551 OF THE TEXAS GOVERNMENT CODE.

MARY E. GOZA, BOARD SECRETARY

In compliance with the Americans with Disabilities Act (ADA), the City of Kennedale will provide for reasonable accommodations for persons attending meetings. This facility is wheelchair accessible and accessible parking spaces are available. Requests for sign interpreter services must be made forty-eight (48) hours prior to the meeting by calling 817-985-2104 or (TTY) 1-800-735-2989.

CREATED 4/5/2021 9:13 AM



STAFF REPORT TO THE COMMISSIONERS

Date: April 13, 2021

Agenda Item No: REPORTS AND ANNOUNCEMENTS - A.

I. Subject:

Bring It Event is set for November 13, 2021 9 am - 11 am

II. Originated by:

III. Summary:

Crud Cruiser-Hazardous Material disposal, DFW Reclaimers- Electronic waste reclaimers, and Action Shred - paper shredders are all scheduled to be onsite from 9am - 11am.

IV. Recommendation:

V. Attachments:



STAFF REPORT TO THE COMMISSIONERS

Date: April 13, 2021

Agenda Item No: REPORTS AND ANNOUNCEMENTS - B.

I. Subject:

Mayor's Monarch Pledge

II. Originated by:

III. Summary:

Application has been submitted and approved. List of action items for 2021 is attached to the agenda packet. The Mayor put out a proclamation in support of the Monarch butterfly migration on March 16, 2021 at the City council meeting.

IV. Recommendation:

V. Attachments:

1.	Mayor's Monarch Pledge statement 2021	Mayor's Monarch Pledge statement 2021.docx
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City of Kennedale/Keep Kennedale Beautiful Commission

Pledge Summary

Kennedale is a city in north Texas with a population of roughly 8,000. The city is located just south of the DFW metroplex and is a small, growing bedroom community with three city parks and a community butterfly garden maintained by the Keep Kennedale Beautiful Commission. Mayor Johnson of Kennedale, Texas has committed to saving the monarch butterfly and other pollinators with his signing of the Mayor's Monarch Pledge. The Mayor has partnered with the Keep Kennedale Beautiful Commission who will maintain the community butterfly demonstration garden and engages residents in building more pollinator habitat throughout the city.

Action Items Committed for Program Year 2021

Communications and Convening►

- Engage with city parks and recreation, public works, sustainability, and other relevant staff to identify opportunities to revise and maintain mowing programs and milkweed/native nectar plant planting programs.
- Engage with gardening leaders and partners (e.g., Master Naturalists, Master Gardeners, Nature Centers, Native Plant Society Chapters) to support monarch butterfly conservation.
- Engage with Homeowners Associations (HOAs), Community Associations or neighborhood organizations to identify opportunities to plant monarch gardens and revise maintenance and mowing programs.
- Issue a Proclamation to raise awareness about the decline of the monarch butterfly and the species' need for habitat.

Program and Demonstration Gardens►

- Plant or maintain a monarch and pollinator-friendly demonstration garden at City Hall or another prominent community location.
- Add or maintain native milkweed and nectar producing plants in public community gardens.

Systems Change►

- Integrate monarch butterfly conservation into the city's Park Master Plan, Sustainability Plan, Climate Resiliency Plan or other city plans.



STAFF REPORT TO THE COMMISSIONERS

Date: April 13, 2021

Agenda Item No: REPORTS AND ANNOUNCEMENTS - C.

I. Subject:

Update on Collaborative Project at the Library

II. Originated by:

III. Summary:

Laurie give an update on the project.

IV. Recommendation:

V. Attachments:



STAFF REPORT TO THE COMMISSIONERS

Date: April 13, 2021

Agenda Item No: REPORTS AND ANNOUNCEMENTS - D.

I. Subject:

Trash Free Texas Update

II. Originated by:

III. Summary:

M. Goza submitted all of the Adopt a Spot sites to the Trash Free Texas website and they are on the map. Other spots can be added for availability or adoption as needed going forward. Leslie Galloway updated the City KKB website page to include a link to the Trash Free Texas website and map. Check it out!

IV. Recommendation:

V. Attachments:



STAFF REPORT TO THE COMMISSIONERS

Date: April 13, 2021

Agenda Item No: REPORTS AND ANNOUNCEMENTS - E.

I. Subject:

T shirt order for 2021

II. Originated by:

III. Summary:

Is the board ready for M. Goza to order T shirts/hoodies? Does anyone want to change the T shirts or buy from a different place? Attached form is what has been used in the past.

IV. Recommendation:

V. Attachments:

1.	T Shirts	T Shirts.xlsx
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Keep Kennedale Beautiful Tshirt and Hoodie Order

Name	Short sleeve Tshirt		Long sleeve Tshirt		Hoodie	
	Black	Green	Black	Green	Black	Green
Kenneth Michels						
Linda Miller						
Wilda Turner						
Joann Huckabee						
Mark Green						
Kimberly Courtney						
Cesar Guerra						
Kimberly Kincaid-Smith						
Laurie Sanders						

Tee's for Texas
844-B Trent St
Kennedale, TX 76060
817.478.5255

2 shirts and



STAFF REPORT TO THE COMMISSIONERS

Date: April 13, 2021

Agenda Item No: MINUTES APPROVAL - A.

I. Subject:

Consider approval of February 9, 2021 regular meeting minutes.

II. Originated by:

Mary Goza, Administrative Assistant

III. Summary:

Consider approval of February 9, 2021 regular meeting minutes.

IV. Recommendation:

Approve

V. Attachments:

1.	2.09.2021 KKB Mtg Mins	2.09.2021 KKB Mtg Mins.docx
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Keep Kennedale Beautiful Commission

Minutes

REGULAR MEETING

February 9, 2021

Via Videoconference

I. CALL TO ORDER

Chairman Laurie Sanders called the meeting to order at 6:00 pm.

II. ROLL CALL

Present: Laurie Sanders, Wilda Turner, Linda Miller, Kimberly Courtney, Joann Huckabee, Kenneth Michels, **Absent:** Cesar Guerra, Mark Green, Kimberly Kincaid-Smith

III. VISITOR/CITIZENS FORUM

IV. MINUTES APPROVAL

Consider approval of minutes from March 10, 2020 regular meeting. **Motion to:** Approve the minutes from the March 10, 2020 regular meeting. **Action:** Approve. **Moved By:** K. Michels **Seconded:** W. Turner **Motion Passed:** Unanimously

V. REPORTS AND ANNOUNCEMENTS

- A. Board member welcome and introductions
- B. Presentation of 2020 Work Completed and Budget
- C. Annual Windshield Survey

VI. DECISION ITEMS

- A. Elect Chair and Vice Chair
 - 1. L. Sanders nominated K. Michels for Chair. W. Turner nominated L. Sanders for Vice Chair
 - 2. Consider approval of K. Michels for Chair and L. Sanders for Vice Chair. **Motion to:** Approve K. Michels for Chair and L. Sanders for Vice Chair. **Action:** Approve. **Moved By:** W. Turner **Seconded:** L. Sanders **Motion Passed:** Unanimously.
- B. Select Tentative Dates for 2021 activities
 - 1. The board selected September 25 and November 6 as first and second choice for Bring It event. M. Goza will email the date requests to Fort Worth to request the Crud Cruiser. If Fort Worth selects November 6th then the board will plan to have Arbor Day in the afternoon after the Bring It event.
 - 2. Discussed the Master Gardner educational event. Master Gardner's are not doing speaking events now but Wilda will research available speakers for the future when the pandemic has died down.
 - 3. L. Hoover stated he did not plan on having a March meeting since COVID is still preventing in person meetings. He stated that the board may meet in April via videoconference if necessary to plan spring plantings.
 - 4. K. Courtney stated that she thought the board should really have clean up events even if people only went out individually to pick up trash. Board members agreed that this would be a good idea. The clean-up could be planned so that individuals or small groups could pick up different areas while being safe and socially distancing.
 - 5. K. Courtney asked what the Tree Board is. L. Hoover and L. Sanders explained about the dual board that all KKB board members are automatically a part of and also about the City being a member of Tree City USA.
- C. Consider participation in Mayor's Monarch Pledge program
 - 1. Consider approval of participation in Mayor's Monarch Pledge program. **Motion to:** participate in Mayor's Monarch Pledge program. **Action:** Approve. **Moved By:** K. Michels **Seconded:** W. Turner **Motion Passed:** Unanimously.
- D. Collaborative Project Opportunity
 - 1. J. Nevarez was unable to attend the meeting due to being a board member of another board that was having their meeting at the same time.
 - 2. L. Sanders described the project that was being proposed. J. Nevarez is trying to work together with the Library through the Rotary and FOLKS to do projects that will enhance

the Library and increase citizen participation with the Library and its activities. Rotary will commission Jessica Mang a local artist to paint butterflies inside the Library around and in between the windows that look out over the spot where the new Coker Children's Butterfly Garden is going to be located. KKB would pay to have butterfly pictures that K. Michels took etched onto glass or plexiglass by a company that L. Sanders found on the internet. The pictures can be mounted on the window so they look like stained glass. This artwork would draw attention to the windows that look out onto the new butterfly educational garden.

3. Consider approval of participation in Collaborative Project with Rotary and FOLK in the Library. **Motion to:** participate in Collaborative Project and approve spending up to \$150 for artwork in butterfly demonstration area inside the Library. **Action:** Approve. **Moved By:** K. Courtney **Seconded:** W. Turner **Motion Passed:** Unanimously.

E. Trash Free Texas Litter Trouble Spot

1. L. Sanders and K. Michels watched a webinar about this new project hosted by North Central Texas Council of Governments (NCTCOG). They have a new program called Trash Free Texas Litter Trouble Spots funded with a grant for the next couple of years. They have developed an interactive map on the internet that KTB affiliates and other groups can use as a tool to plot their Adopt a Spot areas. The spots can be designated as adopted and by whom or as available for adoption. L. Sanders presented the idea to the board that KKB could add a Litter Trouble Spot or two to the interactive map. People from all over can then select one of our spots to clean up if they choose. The board members were all in favor of adding sites to the map.

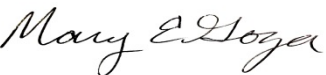
VII. ADJOURNMENT

Motion to: Adjourn meeting at 6:51 pm **Action:** Adjourn. **Moved By:** K Michels **Seconded:** L. Miller
Motion Passed: Unanimously

Approved:

Kenneth Michels, Chairman

Attest:



Mary Goza, KKB Secretary

Date: April 13, 2021

Agenda Item No: DECISION ITEMS - A.

I. Subject:

Discuss and Plan April Clean Up event

II. Originated by:

III. Summary:

Suggestion is to declare April 19-25th as Spring clean up week. Send email to Adopt A Spot participants to clean their spots that week and report the data. KKB Board members can gather in small groups with social distancing to clean up selected locations.

What locations does the board wish to focus on this year?

What day does the board want to pick up trash?

IV. Recommendation:

V. Attachments:

1.	OutdoorEvents	OutdoorEvents.pdf
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☒ CHECKLIST FOR OUTDOOR EVENTS

Page 1 of 1

Individuals are strongly encouraged to wear face coverings over the nose and mouth wherever it is not feasible to maintain 6 feet of social distancing from another person not in the same household.

The following are the health recommendations for all outdoor events in Texas. These health recommendations are not a limit on the health protocols that individuals may adopt. Individuals are encouraged to adopt additional protocols consistent with their specific needs and circumstances to help protect the health and safety of all Texans.

The virus that causes COVID-19 can be spread to others by infected persons who have few or no symptoms. Even if an infected person is only mildly ill, the people they spread it to may become seriously ill or even die, especially if that person is 65 or older with pre-existing health conditions that place them at higher risk. Because of the hidden nature of this threat, everyone should rigorously follow the practices specified in these recommendations. The virus that causes COVID-19 is still circulating in our communities. We should continue to observe practices that protect everyone, including those who are most vulnerable.

Please note, public health guidance cannot anticipate every unique situation. Individuals should stay informed and take actions based on common sense and wise judgment that will protect health and support economic revitalization.

Health recommendations for individuals:

- ☐ Individuals should, to the extent possible, minimize in-person contact with others not in the individual's household. Minimizing in-person contact includes maintaining 6 feet of separation from individuals. When maintaining 6 feet of separation is not feasible, other methods should be utilized to slow the spread of COVID-19, such as washing or sanitizing hand frequently, and avoiding sharing utensils or other common objects.
- ☐ Self-screen before going to an outdoor event for any of the following new or worsening signs or symptoms of possible COVID-19:
 - ☐ Cough
 - ☐ Shortness of breath or difficulty breathing
 - ☐ Chills
 - ☐ Repeated shaking with chills
 - ☐ Muscle pain
 - ☐ Headache
 - ☐ Sore throat
 - ☐ Loss of taste or smell
 - ☐ Diarrhea
 - ☐ Feeling feverish or a measured temperature greater than or equal to 100.0 degrees Fahrenheit
 - ☐ Known close contact with a person who is lab confirmed to have COVID-19
- ☐ Wash or disinfect hands after any interaction with employees, other individuals, or items at the outdoor event.
- ☐ Clean and sanitize any items before and after use.



STAFF REPORT TO THE COMMISSIONERS

Date: April 13, 2021

Agenda Item No: DECISION ITEMS - B.

I. Subject:

Discuss and approve calendar of events with set dates

II. Originated by:

III. Summary:

Discuss and approve calendar of events with set dates

IV. Recommendation:

V. Attachments:

1.	KKB Set Dates Calendar Draft	KKB Set Dates Calendar Draft.docx
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Event Calendar



Date	Event
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Yearly Clean-up events

Don't Mess with Texas Clean-up – KTB event runs from April 1- April 30

Great American Clean-up – Keep America Beautiful event runs from March 1- May 31

Fall Sweep Clean-up – KTB event runs from September 11 (National Day of Service) - November 20

KKB Calendar of Events

January:	Windshield Survey: First Saturday in January
April:	Don't Mess with Texas Clean-up/City wide cleanup: Third Saturday in April
April:	Rain Check Day for Don't Mess with Texas Clean-up/City wide cleanup: Fourth Saturday in April
May:	Kid Fish/Bark in the Park - promote KKB programs -Adopt a spot, simple recycle? (picking up at Mission Store only right now), free KTB calendars, Bring It event information, could hand out Calendar of KKB events for the year. Same day as Kids to Parks day which is Third Saturday of May
June:	Master Gardener educational event: Same day as June meeting, short meeting then educational event
Sept:	Even years - Fall Sweep cleanup: Third Saturday in Sep
Sept:	Rain Check Day for Fall Sweep cleanup: Fourth Saturday in Sep
Sept/Nov:	Odd years - Bring It Event: Depends on Crud Cruiser availability, have to put in request for three Saturday dates. Put in Fourth Saturday in Sep, Third Saturday in Sep, and Second Saturday in Nov in that order of preference from now on.
October:	Trunk or Treat, Promoting KKB programs and handing out candy to kids: end of October generally the Saturday before Halloween
November:	Arbor Day Event: First Friday in November (TX Arbor Day)
November:	Tree Care Educational event?: If do not have spring Master Gardener event then schedule Tree Care event instead Same day as November meeting, short meeting then educational event
Nov/Dec:	Christmas Tree Lighting - promote KKB programs -Adopt a spot, simple recycle? (picking up at Mission Store only right now), free KTB calendars, Bring It event information, could hand out Calendar of KKB events for the following year. First Tuesday after Thanksgiving

Event Calendar

Date	Event
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STAFF REPORT TO THE COMMISSIONERS

Date: April 13, 2021

Agenda Item No: DECISION ITEMS - C.

I. Subject:

Discuss and Plan Spring planting activities

II. Originated by:

III. Summary:

Discuss and Plan Spring planting activities

IV. Recommendation:

V. Attachments:



STAFF REPORT TO THE COMMISSIONERS

Date: April 13, 2021

Agenda Item No: DECISION ITEMS - D.

I. Subject:

KidFish event - set up a KKB promo table?

II. Originated by:

III. Summary:

Scheduled for May 15th 9am - noon.

Does the board want to set up an informational table at this event to promote KKB and it's programs?

IV. Recommendation:

V. Attachments:



STAFF REPORT TO THE COMMISSIONERS

Date: April 13, 2021

Agenda Item No: DECISION ITEMS - E.

I. Subject:

Broadcasting Arbor Day event

II. Originated by:

III. Summary:

We received an email from the Urban & Community Forestry Program Manager on behalf of the Tree City USA program with an offer to throw our name in the hat to have our Arbor day tree planting event broadcast for a virtual event.

Does the board want to submit our name for this opportunity?

IV. Recommendation:

V. Attachments:

1.	Broadcasting Texas Arbor Day	Broadcasting Texas Arbor Day.docx
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From: "Riley, Gretchen" <griley@tfs.tamu.edu>

Date: March 26, 2021 at 2:49:37 PM CDT

To: "Riley, Gretchen" <griley@tfs.tamu.edu>

Subject: Updates for 2021 Tree City USA Arbor Day Celebration Requirements and Opportunities

Happy Spring!

As you know, the Arbor Day Foundation graciously waived Standard 4 (Proclamation and Arbor Day Observance) for Tree City USA designation in 2020. For 2021, the requirement is adjusted as follows:

- **A signed Arbor Day proclamation will be required** on all 2021 applications
- **Arbor Day celebrations will not be required**, but cities are highly encouraged to publicize their community's recognition as a Tree City or celebration of Arbor Day. Examples of things communities could do to still observe while socially distancing: Facebook live tree planting, social media post encouraging citizens to celebrate Arbor Day, newspaper article, radio ad, etc.

We want to help! Last year, TFS implemented a hybrid [virtual/live state celebration](#) on Texas Arbor Day. It was a resounding success which we will continue. There are two ways you and your city can celebrate with us:

1. **Between now and June 1, create a 30-second video of celebrating trees in your city** in some way or another. This could be things like a tree planting, tree pruning, kids mulching, or a snippet of a spring tree event. This video will be aired on our channels throughout the day on Texas Arbor Day 2021. If you are interested in going this route, you can go ahead and make your video or stay tuned for reminders and specifics in mid-April.
2. **Offer to be a remote broadcast host location on Texas Arbor Day** – the first Friday in November – where a TFS Forester will be present on your site to film and direct a live simulcast of tree planting/care/celebration during the official Texas Arbor Day broadcast. If you are interested in going this route, let me know. I will put you on the list and follow up in mid-summer.



STAFF REPORT TO THE COMMISSIONERS

Date: April 13, 2021

Agenda Item No: DECISION ITEMS - F.

I. Subject:

Discuss meeting day

II. Originated by:

III. Summary:

Idea has been floated to change the meeting day from the 2nd Tuesday to 2nd Wednesday since BOA has meetings at the same time as KKB. This way we could meet in the Council chamber and be more spread out and socially distanced.

Other option would be to meet in the senior center or the library community center and leave the meeting date on the 2nd Tuesday.

IV. Recommendation:

V. Attachments: