KENNEDALE
Parks and Recreation Board
www.cityofkennedale.com

PARKS & RECREATION BOARD AGENDA

REGULAR MEETING | February 3, 2021 AT 7:00 PM

VIA VIDEOCONFERENCE

MEMBERS OF THE PUBLIC MAY JOIN BY VISITING

https://us02web.zoom.us/j/7766006600

AND/OR BY DIALING (877) 853-5257 AND USING MEETING ID Meeting ID: 776 600 6600

I. CALL TO ORDER

II. ROLL CALL

III. VISITOR AND CITIZEN FORUM

At this time, any person may address the board or governing body, provided that an official 'Speaker's Request Form' has been submitted to the secretary prior to the start of the meeting. All comments must be directed towards the body as a whole, rather than individual members or staff. All speakers must limit their comments to the subject matter as listed on the 'Speaker's Request Form.' No formal action can be taken nor discussion held regarding these items.

IV. MINUTES APPROVAL

A. Consider approval of meeting minutes

V. REPORTS AND ANNOUNCEMENTS

A. Board member welcome and introductions

VI. DECISION ITEMS

A. Nominate and select board Chair and Vice Chair

B. Presentation of proposed Eagle scout project

VII. ADJOURNMENT

CERTIFICATION

I DO HEREBY CERTIFY THAT THE FEBRUARY 3, 2021 PARKS AND RECREATION BOARD AGENDA WAS POSTED INSIDE THE MAIN ENTRANCE OF CITY HALL (405 MUNICIPAL DRIVE), IN A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE GENERAL PUBLIC AT ALL TIMES; AND THAT SAID AGENDA WAS POSTED AT LEAST SEVENTY-TWO (72) HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING, IN ACCORDANCE WITH CHAPTER 551 OF THE TEXAS GOVERNMENT CODE.

Mary E. Goza

Mary E. Goza, Board Secretary

In compliance with the Americans with Disabilities Act (ADA), the City of Kennedale will provide for reasonable accommodations for persons attending meetings. This facility is wheelchair accessible and accessible parking spaces are available. Requests for sign interpreter services must be made forty-eight (48) hours prior to the meeting by calling 817-985-2104 or (TTY) 1-800-735-2989.

CREATED 1/19/2021 2:09 PM

STAFF REPORT TO THE BOARD OF DIRECTORS

MEETING DATE: February 3, 2021

AGENDA ITEM NUMBER: MINUTES APPROVAL - A.

SUBJECT
Consider approval of meeting minutes

ORIGINATED BY
Mary Goza, Administrative Assistant

SUMMARY
Consider approval of March 4, 2020 and December 2, 2020 meeting minutes.

RECOMMENDATION
Approve

ATTACHMENTS

1.	3.4.2020 PRB Mtg Mins	3.4.2020 PRB Mtg Mins.doc
2.	12.2.2020 PRB Mtg Mins	12.2.2020 PRB Mtg Mins.doc

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PARKS & RECREATION ADVISORY BOARD

Minutes
REGULAR MEETING
March 4, 2020
CITY HALL COUNCIL CHAMBERS, 405 MUNICIPAL DRIVE

I. CALL TO ORDER

Vice Chairman Jeff Nevarez called the meeting to order at 7:01 pm.

II. ROLL CALL

Present: Ann Beck, Kenneth Michels, Phil Wallace, Gary Swan, Jeff Nevarez **Absent:** David Deaver, Jeremy Johnston

III. VISITOR/CITIZENS FORUM

IV. REPORTS AND ANNOUNCEMENTS

A. Sonora Park Activities
   1. L. Hoover discussed Texas Wildlife fish stocking program with board members.
   2. L. Hoover stated that KidFish is set up to happen on May 16th. Waiting to hear from the new animal control officer about Bark in the Park. P. Wallace asked if someone outside of the city could host Bark in the Park if the animal control officer wasn't going to do it anymore. A. Beck mentioned that there can be liability issues if somebody gets hurt at an event that is held on City property but hosted by a private party. A. Beck suggested that an email could be sent to the police personnel offering to help and/or sponsor the event. P. Wallace stated he just wanted to make sure that the event continued to happen. He felt it was one of the biggest events that the City had and that it needed to continue. J. Nevarez agreed. L. Hoover stated that KKB will have a table set up at KidFish to inform citizens about their programs.

B. Town Center Park Activities
   1. L. Hoover discussed KKB Coker Rock Children's Garden project

C. National Park Service Trail Planning
   1. L. Hoover discussed this project that is ongoing as part of a grant to create a connected trail system in the metroplex area. K. Michels and M. Chandler from the Park Board have attended past meetings along with L. Sanders from KKB board. M. Chandler has since resigned from the board so need another board volunteer to attend these meetings. A. Beck volunteered to attend the meetings. The next meeting will be in April.

D. Bond Package
   1. L. Hoover discussed the bond package with board members. A. Beck asked if money could be included for trails in the presentation. Even just a phase one would be good. L. Hoover stated he didn't think he would have those cost numbers in time for the meeting next month but as the bond is discussed and moving forward with council money could be added for that purpose. The work is continuing to define the trail routes and the scope of that project. Until that is completed he really doesn't have any monetary value to present.

E. Prime Baseball Update
   1. City staff has met with Prime to discuss the possibility of a contract with them. They were informed about the Texas Parks and Wildlife grant that was utilized to build the ballfields back in 1977 and the limits that imposes on the use of the ballfields.
   2. L. Hoover stated that he also had a meeting with KYA and T3. They are interested in

pursuing the agreement that had been originally been talked about. L. Hoover stated that all avenues are still open at this point. It is his intention to work toward making the best use of all the City properties to maximize the benefit for the citizens and youth of the City, whatever path that maybe. The City manager is taking the lead on the contracts and he is working closely with him going forward.

V. MINUTES APPROVAL

Consider approval of minutes from January 8, 2020 regular meeting. **Motion to:** Approve January 8, 2020 minutes. **Action:** Approve **Moved By:** A. Beck **Seconded:** K Michels **Motion Passed:** Unanimously

VI. DECISION ITEMS

VII. ADJOURNMENT

Motion to: Adjourn meeting at 7:51 pm **Action:** Adjourn. **Moved By:** A. Beck **Seconded:** K. Michels **Motion Passed:** Unanimously

Approved:

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Jeff Nevarez, Vice Chairman

Attest:

Mary E. Goza
Mary Goza, Park Board Secretary

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PARKS & RECREATION ADVISORY BOARD

Minutes
REGULAR MEETING
December 2, 2020
Via Videoconference

I. CALL TO ORDER

Vice Chairman Jeff Nevarez called the meeting to order at 7:03 pm.

II. ROLL CALL

Present: Jeremy Johnston, Kenneth Michels, Gary Swan, Jeff Nevarez **Absent:** Ann Beck

III. VISITOR/CITIZENS FORUM

IV. REPORTS AND ANNOUNCEMENTS

A. Presentation of Greenways Plan
   1. Melissa Dailey gave a presentation to the board on the National Park Service and City of Kennedale's ongoing Greenways project. The presentation and other information can be found on the internet at kennedalegreenways.org. M. Dailey stated that she will present the final report to the board in the future when it is completed.

B. Update on happenings since last meeting
   1. David Deaver and Phil Wallace resigned.
   2. Duck feeder station was installed at Sonora Park
   3. Public Works crews doing some work to the ballfields
   4. No contact with outside baseball companies has occurred since the pandemic began.

C. Bond Proposal Update
   1. L. Hoover presented the board with the list of potential projects that are currently listed. Two parks projects are included on the list. Splash pad Improvements - $40,000 and Shade Structures throughout the Park system - $25,000.

D. Future Meetings
   1. L. Hoover discussed the fact that City Hall will continue to be closed until the pandemic conditions ease and that meetings can be called if there is something that the board needs to vote on.

V. MINUTES APPROVAL

A. Consider approval of minutes from March 4, 2020 regular meeting.

   M. Goza stated that the meeting minutes needed two corrections for attendance. J. Nevarez and G. Swan were both showing to be present and absent. G. Swan could not remember if he was present for sure. M. Goza will listen to the meeting minutes to confirm if G. Swan was present and make the corrections to the minutes. J. Nevarez stated that the minutes for the March 4, 2020 meeting will be approved at the next meeting.

VI. DECISION ITEMS

A. Discuss and consider the idea of installing satellite library boxes in the parks.
   1. J. Nevarez described to the board the situation where the FOLK board wanted to showcase the library and how important it was, the Rotary wanted to find a project to back, and a boy scout in the Kennedale troop needed an eagle scout project. This alignment has hatched the idea of installing boxes as part of an eagle scout project in Town Center and Roger's Farm parks. The boxes will be a part of the organization https://littlefreelibrary.org. The eagle scout will come back and give a presentation to the board as previous eagle scouts have done and also will talk to L. Hoover about selecting the best locations for the boxes.
   2. J. Nevarez requested that the board give a response if they like the idea or not. He stated that in the future if the boxes ever break or become unsightly they can be removed. He also stated that maintenance could be performed by the Rotarians if needed. G. Swan stated that he did not have an issue with helping to get another eagle scout. J. Johnston stated that he thought it was a great idea. K. Michels stated he was all for it.
   3. **Motion to:** Approve the preliminary actions to begin installing the satellite libraries in Town Center and Rogers Farm parks **Action:** Approve **Moved By:** K. Michels **Seconded:** G. Swan **Motion Passed**: Unanimously

VII. ADJOURNMENT

Motion to: Adjourn meeting at 8:02 pm **Action:** Adjourn. **Moved By:** J. Johnston **Seconded:** G. Swan **Motion Passed:** Unanimously

Approved:

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Jeff Nevarez, Vice Chairman

Attest:

Mary E Goza

Mary Goza, Park Board Secretary

STAFF REPORT TO THE BOARD OF DIRECTORS

MEETING DATE: February 3, 2021

AGENDA ITEM NUMBER: REPORTS AND ANNOUNCEMENTS - A.

SUBJECT
Board member welcome and introductions

ORIGINATED BY

SUMMARY

RECOMMENDATION

ATTACHMENTS

1.	Board Member Expectations	Board Member Expectations.docx

Board member expectations

- Members serve two-year terms, and there are no term limits. Even-numbered board places are appointed during even years; and odd-numbered places in odd years.
- Once appointed, all board members must complete the Attorney General training regarding the Open Meetings Act and the Public Information Act. The City Secretary will email new board members this information. If you do not receive this information let the board secretary know.
- Members will receive an email from the board secretary at the end of the week prior to the meeting notifying them of the date and time of the meeting. The agenda packet will be attached to the email along with any other information needed for board members to arrive at the meeting prepared to address the agenda items.
- Members are expected to read and have a basic understanding of the following documents
    - Board Member Handbook
    - Comprehensive Land Use Plan (Comprehensive Plan Update March 2012)
    - Strategic Plan (Imagine Kennedale 2015)
    - Parks-Recreation-and-Open-Space-Master-Plan-2016
- Members are expected to read all materials included in the agenda packet **prior** to the meeting so they will be informed and prepared to participate.
- Members are expected to attend scheduled meetings.

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STAFF REPORT TO THE BOARD OF DIRECTORS

MEETING DATE: February 3, 2021

AGENDA ITEM NUMBER: DECISION ITEMS - A.

SUBJECT
Nominate and select board Chair and Vice Chair

ORIGINATED BY

SUMMARY
Nominate and select board Chair and Vice Chair.

RECOMMENDATION

ATTACHMENTS

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STAFF REPORT TO THE BOARD OF DIRECTORS

MEETING DATE: February 3, 2021

AGENDA ITEM NUMBER: DECISION ITEMS - B.

SUBJECT
Presentation of proposed Eagle scout project

ORIGINATED BY

SUMMARY
Mathew Hamilton will present his proposed Eagle Scout project to the board. He proposes to build structures for tiny libraries in two of the City Parks.

RECOMMENDATION

ATTACHMENTS