



KEEP KENNEDALE BEAUTIFUL COMMISSION AGENDA

REGULAR MEETING | FEBRUARY 11, 2020 AT 6:00 PM

CITY HALL CONFERENCE ROOM, 405 MUNICIPAL DRIVE

I. CALL TO ORDER

II. ROLL CALL

III. VISITOR AND CITIZEN FORUM

At this time, any person may address the board or governing body, provided that an official 'Speaker's Request Form' has been submitted to the secretary prior to the start of the meeting. All comments must be directed towards the body as a whole, rather than individual members or staff. All speakers must limit their comments to the subject matter as listed on the 'Speaker's Request Form.' No formal action can be taken nor discussion held regarding these items.

IV. REPORTS AND ANNOUNCEMENTS

- A. Review Windshield Survey compilation
- B. Training Opportunity

V. MINUTES APPROVAL

- A. Consider approval of January 14, 2020 meeting minutes

VI. DECISION ITEMS

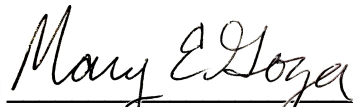
- A. Finish setting 2020 event dates
- B. Adopt A Spot program
- C. Saturday garden work day
- D. Sage bushes at Library parking area

VII. ADJOURNMENT

In compliance with the Americans with Disabilities Act, the City of Kennedale will provide for reasonable accommodations for persons attending meetings. This facility is wheelchair accessible and accessible parking spaces are available. Requests for sign interpreter services must be made forty-eight (48) hours prior to the meeting. Please contact the City Secretary at 817-985-2104 or (TTY) 1-800-735-2989.

CERTIFICATION

I certify that a copy of the February 11, 2020, Keep Kennedale Beautiful Commission agenda was posted on the City Hall bulletin board next to the main entrance of the City Hall building, 405 Municipal Drive, of the City of Kennedale, Texas, in a place convenient and readily accessible to the general public at all times and said agenda was posted at least 72 hours preceding the schedule time of said meeting, in accordance with Chapter 551 of the Texas Government Code.


Mary E. Goza, Board Secretary



STAFF REPORT TO THE COMMISSIONERS

Date: February 11, 2020

Agenda Item No: REPORTS AND ANNOUNCEMENTS - A.

I. Subject:

Review Windshield Survey compilation

II. Originated by:

III. Summary:

Review report and discuss ideas to improve problem areas.

IV. Recommendation:

V. Attachments:

1.	Windshield Survey Results 2020	Windshield Survey Results 2020.xlsx
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Windshield Litter Survey 2020

	Shopping	Residential	School	Waterway	ROW	Railroad	Park	Streets	Business	Other
Area	Town Center around Chamber of Commerce	Crestdale	Junior High	Village Creek and Tributary	West end of Pkwy Village Creek to I20	North Rd Dick Price to Averett	Sonora	Sublett, Kennedale Pkwy to Little School	Tower Drive	E Kennedale Pkwy 900-1200 blk
Comments	Pallets in walkway at storefront. Dumpster by dollar store is outside of it's enclosure. dumpster missing from enclosure by chamber building?	Basically clean, some trash in ditches on edges of the neighborhood	Front of school looks good. Maintenance building area in the back of property needs work. Dilapidated fence, illegal dumping, generally trashy.	Very trashy. Valley and Trent business area very trashy also	Very Trashy needs cleanup.	Trashy	More trash cans by the pavillion would be good. Very clean except for some trash blown up along fence by railroad track, fence needs repair.	Both ends very trashy. Burger Box and Peachtree areas	Very Clean. Noted that other business area on Trent and Valley is very trashy	Looked good. A lot cleaner than West end of Pkwy
Assign a number 1-4										
Streets/access roads	3.2	4.0	4.0	2.0	1.0	2.0	4.0	2.8	3.9	3.9
Sidewalks/Paths	3.0	X	4.0	X	X	X	4.0	X	X	3.9
Entrances	3.2	3.0	4.0	2.0	3.0	3.0	3.0	2.8	3.9	3.9
Vacant Lots	2.8	X	4.0	2.0	2.0	2.0	X	2.0	3.5	3.5
Driveways	X	4.0	4.0	2.0	3.0	3.0	X	3.0	3.9	3.9
Parking lots	2.8	X	4.0	2.0	3.0	3.0	4.0	X	3.9	3.9
Yards	X	4.0	4.0	2.0	X	X	X	X	X	X
Alleys/Disposal areas	2.8	X	2.0	2.0	X	X	X	X	3.9	3.9
Loading Docks	4.0	X	X	2.0	X	X	X	X	3.9	3.9
Picnic Areas	X	X	X	X	X	X	4.0	X	X	X
Playgrounds	X	X	X	X	X	X	4.0	X	X	X
Planted Areas	X	X	X	X	X	X	X	X	X	X
Checkmark condition of trash receptacles and dumpsters										
Trash Receptacles										
Adequate	X		X		X		X			
Inadequate				N/A					N/A	
Covered	X		X		X		X			
Overflowing										
Dumpsters		N/A	Need another by maint		?	N/A	Fence gate broken	N/A		N/A
Screened							X			
Visible	X		X	X					X	
Clean	X		X	X			X		X	
Overflowing										
Try to determine source of litter and assign a percentage										
Source of Litter as a %										
Improper waste putouts/set-outs	25		40							
Nearby Food Establishments	25				30			30		
Illegal Dumping			40	40		25				
Motorists	25	100	10	20	30	50		30	100	100
Pedestrians	25		10				100	30		
Uncovered vehicles				40	30	25				
Other										

- 4 - Excellent - no litter or minimal litter
- 3 - Good - small amount of litter that could be collected by one person
- 2 - Fair - litter that would require an organized clean up
- 1 - Poor - heavy litter that would require heavy equipment or a large scale clean up for the area



STAFF REPORT TO THE COMMISSIONERS

Date: February 11, 2020

Agenda Item No: REPORTS AND ANNOUNCEMENTS - B.

I. Subject:

Training Opportunity

II. Originated by:

III. Summary:

Any board members interested in attending training in Denton provided by KTB April 21, 2020 10am-4 pm lunch provided for \$30 registration fee. Deadline to decide is April 17th.

IV. Recommendation:

V. Attachments:

1.	FW Upcoming Training Opportunity (3)	FW Upcoming Training Opportunity (3).txt
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Subject: Upcoming Training Opportunity

Keep Texas Beautiful is excited to announce a Waste In Place (WIP) Train the Trainer workshop in Denton on April 21, 2020! KTB WIP Trainer, Sara Walters, will walk attendees through 6 of the 42 WIP lessons. The WIP curriculum is an educational resource and curriculum guide for teachers that provides a balanced perspective of waste and the options for its management in clear and user-friendly formats. Attendees will walk away from the training with a strong understanding of WIP and how to teach and modify it to best reach an assortment of audiences.

This training will be geared towards individuals who will bring back this knowledge to their community to train teachers and other educators on the curriculum. Individuals can also teach this material themselves to children, but this training is specifically to train individuals on how to train others working directly with children. In the past, trainers have gone on to training whole school districts on the curriculum. Trainers have also brought this curriculum to their city recycling department and instructors in their museums or zoos. However, educators are also welcome to join this training to bring back to their own classroom.

LOCATION:

Sustainability Training Room
1001 S. Mayhill Rd.
Denton, TX 76208

Tuesday, April 21, 2020
10:00 am - 4:00 pm
Lunch will be provided

The training will cost \$30 for the WIP kit that comes with 42 lesson guides, 7 fact sheets, and parent resources. Affiliate's can also fulfill their KTB training requirement with this one workshop. Each participant will leave with a flash drive with digital materials.

Date: February 11, 2020

Agenda Item No: MINUTES APPROVAL - A.

I. Subject:

Consider approval of January 14, 2020 meeting minutes

II. Originated by:

III. Summary:

Consider approval of January 14, 2020 meeting minutes

IV. Recommendation:

V. Attachments:

1.	1.14.2020 KKB Mtg Mins	1.14.2020 KKB Mtg Mins.docx
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Keep Kennedale Beautiful Commission

Minutes

REGULAR MEETING

January 14, 2020

CITY HALL COUNCIL CHAMBERS, 405 MUNICIPAL DRIVE

I. CALL TO ORDER

Chairman Laurie Sanders called the meeting to order at 6:04 pm.

II. ROLL CALL

Present: Laurie Sanders, Wilda Turner, Darlene Winters, Kenneth Michels, Cesar Guerra **Absent:** Linda Miller, Lauren Warn, Heather Hicks

III. VISITOR/CITIZENS FORUM

IV. REPORTS AND ANNOUNCEMENTS

- A. Review Windshield Survey results
 - a. M. Goza stated that she had not had time to complete the compilation of the Windshield surveys conducted on January 11th. She will compile the results from the five surveys filled out and present it to the board at the February meeting. L. Sanders commented that the survey went really well using the Senior Center bus and thought the board should use it every year. Other board members agreed.
- B. Review 2018/19 Budget
- C. Training Opportunity
 - a. Several board members indicated that they may be interested in attending the training. The item will be placed on the next meeting agenda.

V. MINUTES APPROVAL

Consider approval of minutes from November 12, 2019 regular meeting. **Motion to:** Approve the minutes from the November 12, 2019 regular meeting. **Action:** Approve. **Moved By:** K. Michels **Seconded:** C. Guerra **Motion Passed:** Unanimously

VI. DECISION ITEMS

- A. Review Adopt A Spot report for 2019
 - 1. Discussed Burger Box area. They have not turned in their 2019 data and the area didn't look good during the Windshield survey.
 - 2. Discussed Emerald Hills area and possibly moving sign to make it shorter and more manageable for them; they do not usually pick up trash over near Peachtree complex only along the cemetery boundary. That area could be adopted out to someone else if the sign was moved.
 - 3. Discussed Hexpol not turning in their 2019 data. They may not want to participate anymore since the employee running it doesn't work there anymore.
 - 4. Discussed encouraging people to adopt parts of North Rd in the future if they don't have a spot in mind.
- B. Review 2020 Calendar and set event dates
 - 1. M. Goza emailed the Fort Worth contact to schedule the Crud Cruiser but has not heard back yet as to what date they will be scheduled for. Submitted two Saturday dates in September and two in October.
 - 2. Discussed the Master Gardner educational event. Wilda working on setting up speakers for the event. Date tentatively set for May 12th. Have a very brief meeting and then the event during the normal meeting time. Ideas were discussed for topics. Rain barrels, junior master gardeners, native Texas plants, composting, oak wilt. D. Winters suggested that the board try to get free seeds to give out at the educational event. M. Goza suggested that the budget could be used to buy seeds instead of vouchers this year. Board members all liked the idea of handing out seeds at the event.
 - 3. Discussed what City, Rotary or Chamber events the board might want to attend to promote the KKB commission. L. Sanders is going to do some research about possibly promoting KKB with kids at KISD and doing another PowerPoint at a Chamber or Rotary

meeting. L. Sanders mentioned that KKB appearances at the city council meetings in the past were helpful in making people aware of the KKB. This item will be put on the next agenda for continued discussion.

4. **Motion to:** Set April 18th date for the Don't Mess with Texas clean up and April 25th as the backup rain date. Event will be held from 9 am to 12 pm. **Action:** Approve **Moved By:** K. Michels **Seconded:** D. Winters **Motion Passed:** Unanimously

C. Saturday garden work day

1. Day was not set. L. Sanders is contacting Loretta Johnson to get free goat and alpaca manure bagged to put on the garden. This needs to be done before applying mulch. Board is also going to investigate purchasing mulch from the new company in town on Gilman.

D. Discuss and consider work schedule for Coker Children's Butterfly Garden.

1. Item will be included on next month's agenda. M. Goza will follow up with R. Taylor about setting the rock.

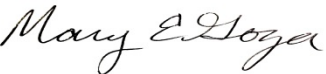
VII. ADJOURNMENT

Motion to: Adjourn meeting at 6:20 pm **Action:** Adjourn. **Moved By:** K Michels **Seconded:** C. Guerra **Motion Passed:** Unanimously

Approved:

Laurie Sanders, Chairman

Attest:



Mary Goza, KKB Secretary



STAFF REPORT TO THE COMMISSIONERS

Date: February 11, 2020

Agenda Item No: DECISION ITEMS - A.

I. Subject:

Finish setting 2020 event dates

II. Originated by:

III. Summary:

>Bring It event date. Crud Cruiser scheduled us for October 17th. Contacted Action Shred and scheduled them to be there. Contacted DFW Reclaimers to see if they want to participate to accept electronic disposal.

>Discuss scheduling other event dates that the board wants to attend to promote KKB and it's mission. Such as Chamber luncheon, Kid Fish/Bark in the Park, Trunk or Treat, or Christmas tree lighting

IV. Recommendation:

V. Attachments:

Date: February 11, 2020

Agenda Item No: DECISION ITEMS - B.

I. Subject:

Adopt A Spot program

II. Originated by:

III. Summary:

>New Application to review - Irene Chavez

>Contacted Hexpol Compounding, they do not want to participate at this time. Their name plate has been removed.

> Follow up with Burger Box? no report data submitted and their area looked really bad during the Windshield survey.

> Follow up with Emerald Hills? Add another sign closer to the funeral home. Move their name sign to new sign and leave the other sign up to be adopted by someone else?

> 2019 Data (without Burger Box)

Total Number of:

Year	Volunteers	Hours	Pounds Collected
2015	19	193	2,826
2016	55	402	1,471
2017	147	638	2,961
2018	160	484	1,019
2019	67	289	1,824

IV. Recommendation:

V. Attachments:

1.	2020 Adopt A Spot Request - Irene Chavez - MG edit after speaking with Irene	2020 Adopt A Spot Request - Irene Chavez - MG edit after speaking with Irene.docx
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Adopt-a-Spot Request Form

Thank you for your interest in Kennedale's Adopt-a-Spot program. You do not have to be a Kennedale resident to participate. Businesses and other groups are welcome!

By submitting this form, I/we agree to abide by the policies and regulations for the Adopt-a-Spot program. I/we acknowledge that I/we have (at my/our own free will), requested to be a volunteer for the KKB Adopt-a-Spot Program. I/we fully understand the dangers of working as a volunteer and accept that I/we may be subject to such dangers and that I/we assume all such risks by entering into this release and indemnification through volunteering. I assume full responsibility of my/our actions while volunteering in this program, holding KKB, its officers, Board members, the City and City officials harmless in the event of an injury.

I Agree Irene chavez

Phone 682-472-8152

Email ichavez@Interstaterestoration.com

Mailing Address 412 W 4th St, Kennedale, Tx 76060

Please enter the name that you want to appear on your site sign. It will appear EXACTLY as entered below.

Chavez Family

How many people will be responsible for your spot? 2

What are the ages of the individuals in your group? 36-55 yrs

I/We wish to adopt the following location: 4th St. both sides from Main St. to North Rd and east side of North Rd between 4th and 3rd St.

Care Plan

Please tell us about your Adopt-a-Spot Care Plan

Please indicate which of the following activities you will be performing, and how often you intend to perform them.

Trash Pickup? Yes

How often do you plan on picking up trash? As Needed

Weeding? Yes

Other? No

By entering my/our name(s) below and submitting this form, I/we agree to abide by the policies and regulations for the Adopt-a-Spot program. I/we acknowledge that I/we have (at my/our own free will), requested to be a volunteer for the KKB Adopt-a-Spot Program. I/we fully understand the dangers of working as a volunteer and accept that I/we may be subject to such dangers and that I/we assume all such risks by entering into this release and indemnification through volunteering. I assume full responsibility of my/our actions while volunteering in this program, holding KKB, its officers, Board members, the City and City officials harmless in the event of an injury.

I agree. Irene chavez

What to expect after you submit this application...

- The Keep Kennedale Beautiful Commission and Parks and Recreation Board will review your application
- If approved, you will be notified, and a sign will be placed at your designated location
- You will keep a yearly total of hours and pounds of trash collected, which you will report to the Keep Kennedale Beautiful Commission

Thanks for your interest! We'll get back to you shortly.

Please call 817-985-2106 if you have any questions or wish to check on the status of your application.



STAFF REPORT TO THE COMMISSIONERS

Date: February 11, 2020

Agenda Item No: DECISION ITEMS - C.

I. Subject:

Saturday garden work day

II. Originated by:

III. Summary:

Pick a date for monthly Saturday garden work day if needed.

Discuss work schedule for Coker Children's garden.

Discuss Rain barrels for Coker Children's garden.

IV. Recommendation:

V. Attachments:

Date: February 11, 2020

Agenda Item No: DECISION ITEMS - D.

I. Subject:

Sage bushes at Library parking area

II. Originated by:

III. Summary:

> Board wants to discuss possibility of pursuing a variance request so that bushes can be removed and replaced with grass in Library parking area

> Discuss options with Larry

1. Board can suggest a different kind of bush rather than grass. Then wouldn't have to request a variance.

2. Does the board want to spend KKB funds to replace the bushes with something else?

3. Does the board want PW employees to do the work or do they want to make it a KKB project?

IV. Recommendation:

V. Attachments: