



KEEP KENNEDALE BEAUTIFUL COMMISSION AGENDA

REGULAR MEETING | NOVEMBER 12, 2019 AT 6:00 PM

CITY HALL CONFERENCE ROOM, 405 MUNICIPAL DRIVE

I. CALL TO ORDER

II. ROLL CALL

III. VISITOR AND CITIZEN FORUM

At this time, any person may address the board or governing body, provided that an official 'Speaker's Request Form' has been submitted to the secretary prior to the start of the meeting. All comments must be directed towards the body as a whole, rather than individuals members or staff. All speakers must limit their comments to the subject matter as listed on the 'Speaker's Request Form.' No formal action can be taken nor discussion held regarding these items.

IV. REPORTS AND ANNOUNCEMENTS

- A. Introductions new and old board members.
- B. Review 2019 Calendar of events
- C. Adopt A Spot Annual Reporting

V. MINUTES APPROVAL

- A. Consider approval of October 8, 2019 meeting minutes

VI. DECISION ITEMS

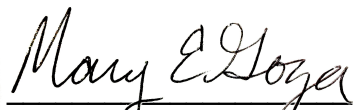
- A. Discuss and consider Upcoming events.
- B. Discuss and consider if the board would like to cancel either the December or January meeting

VII. ADJOURNMENT

In compliance with the Americans with Disabilities Act, the City of Kennedale will provide for reasonable accommodations for persons attending meetings. This facility is wheelchair accessible and accessible parking spaces are available. Requests for sign interpreter services must be made forty-eight (48) hours prior to the meeting. Please contact the City Secretary at 817-985-2104 or (TTY) 1-800-735-2989.

CERTIFICATION

I certify that a copy of the November 12, 2019, Keep Kennedale Beautiful Commission agenda was posted on the City Hall bulletin board next to the main entrance of the City Hall building, 405 Municipal Drive, of the City of Kennedale, Texas, in a place convenient and readily accessible to the general public at all times and said agenda was posted at least 72 hours preceding the schedule time of said meeting, in accordance with Chapter 551 of the Texas Government Code.


Mary E. Goza, Board Secretary

Date: November 12, 2019

Agenda Item No: REPORTS AND ANNOUNCEMENTS - A.

I. Subject:

Introductions new and old board members.

II. Originated by:

III. Summary:

- >Greet new board members and have them introduce themselves.
- >Current board members introduce themselves.
- >Discuss and review board activities, expectations and attendance

IV. Recommendation:

V. Attachments:

1.	FY2018_2019 Meeting Attendance	FY2018_2019 Meeting Attendance.xlsx
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COUNCIL, BOARD, & COMMISSION ATTENDANCE

P=Present A=Absent X=No Meeting C=Cancelled/No Quorum
BLANK CELL = Not Member At Time of Meeting

KKB www.cityofkennedale.com/kkb 6:00 p.m., second Tuesdays

Year	FY2018-19 OCTOBER 1, 2018 - SEPTEMBER 30, 2019																							
Month	OCT		NOV		DEC		JAN		FEB		MAR		APR		MAY		JUN		JUL		AUG		SEP	
Date	9		13				8		12		12		9		7		11		7		13		10	
Cesar Guerra	P		P		X		P		P		P		P		A		P		P		A		A	
Darlene Winters	P		P		X		P		P		P		P		P		P		P		P		P	
Vinita Thomas	P		A		X		A		A		P		P		A		A		A		A		P	
Michael Chandler, Chair	P		P		X		P		P		A		P		P		P							
Wilda Turner	P		A		X		P		P		P		P		A		P		A		P		P	
Kenneth Michels			P		X		P		P		P		P		P		P		P		P		P	
Linda Miller			P		X		P		P		A		A		A		P		P		A		P	
Laurie Sanders, Vice Chair	P		A		X		P		P		P		P		P		P		P		P		P	
Lauren Warn			P		X		P		P		A		A		P		P		P		A		A	

*Special Meeting

NOTES: Linda Miller had knee replacement surgery.
Michael Chandler resigned at the end of June 2019.
Thomas resigned officially September 10th and will not reapply for KKB next year.

KKB www.cityofkennedale.com/kkb 6:00 p.m., second Tuesdays

Year		FY2019-20 OCTOBER 1, 2019 - SEPTEMBER 30, 2020																							
Month		OCT		NOV		DEC		JAN		FEB		MAR		APR		MAY		JUN		JUL		AUG		SEP	
Date		8		12																					
Cesar Guerra		A																							
Darlene Winters		P																							
Jessica Virnoche		A																							
Lauren Warn		P																							
Wilda Turner		P																							
Kenneth Michels, Vice Chair		P																							
Linda Miller		A																							
Laurie Sanders, Chair		P																							
Heather Hicks		A																							

*Special Meeting

ery in March.
'19, Vinita
will not



STAFF REPORT TO THE COMMISSIONERS

Date: November 12, 2019

Agenda Item No: REPORTS AND ANNOUNCEMENTS - B.

I. Subject:

Review 2019 Calendar of events

II. Originated by:

III. Summary:

Still need one more hour of webinar training.

Discuss how recent events went and give M. Goza data on events.

Fall Sweep

Trunk or Treat

Arbor Day

IV. Recommendation:

V. Attachments:

1.	KKB 2019 Calendar	KKB 2019 Calendar.docx
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Annual Work Plan



Date	Event
2019	KKB Calendar of Events
Jan. 7:	Training Webinar - Texas Library site - "Grow and Learn: Library Outdoor Spaces". Board member description of event – “It was so interesting and I got lots of good ideas about how to make our already established Butterfly Garden more well known, by working with the Library to make it an "Outdoor Learning Space" for a Nature Program. I think the Library would be interested in doing this. We could take turns teaching the class to kids all about the plants and Butterflies and Hummingbirds.” One Board Member = 1 Hour
Jan. 8:	Regular Board Meeting
Jan 12:	Windshield Survey: 9 Board Members, 2 Staff members @ 2 Hours each = 22 Hours Total
Feb 12:	Regular Board Meeting
Mar 12:	Regular Board Meeting
Apr 6:	Don't Mess with Texas Clean-up/City wide cleanup Cancelled due to rain both weekends
Apr 9:	Regular Board Meeting (brief meeting) and Master Gardener Educational event and Monarch Butterfly milkweed vouchers (attendees who pledged to plant a butterfly garden received a voucher): 9 Board Members, 3 Staff members, Youth attending 2, Total attending 38 @ 1.5 Hour each = 57 Hours Total (Monarch Pledge Program/ Educational Event- handed out Monarch Butterfly milkweed vouchers from Stegall's to attendants who pledged to start a butterfly garden)
Apr 17:	Chamber Luncheon power point promoting KKB programs -Adopt a spot, simple recycle (KTB), 3 board member, 1.5 hr x 3= 4.5 hour total
May 14:	Regular Board Meeting and Tree Board Meeting
Jun 11:	Regular Board Meeting and Tree Board Meeting
Jul 9:	Regular Board Meeting
Jul 18:	Training Webinars - Story Telling 101 and Creating Community through a Native Garden Grant, One Board Member = 2 Hours
Aug 13:	Regular Board Meeting and Tree Board Meeting
Sep 10:	Regular Board Meeting

Annual Work Plan

Date	Event
Oct 8:	Regular Board Meeting and Tree Board Meeting
Oct 8:	Tree Board meeting (brief meeting), Tree care educational event: 6 Board Members, 3 Staff members, Youth attending 0, Total attending 17 @ 1 Hour each = 17 Hours Total – Counts for KTB and Tree City USA
Oct 19:	Fall Sweep cleanup: 18 Board Members and volunteers, 3 Staff members, Youth attending 4, Total attending 21 @ 3 Hour each = 63 Hours Total
October 26:	Trunk or Treat, Promoting KKB programs and handing out candy to kids: ? Board Members and volunteers, @ 2 Hour each = ?? Hours Total
Nov 2:	Arbor Day Event: ? Board Members, ? Staff members @ 2 Hours each = ?? Hours Total – Counts for KTB and Tree City USA
Nov 12:	Regular Board Meeting
Dec 10:	Regular Board Meeting



STAFF REPORT TO THE COMMISSIONERS

Date: November 12, 2019

Agenda Item No: REPORTS AND ANNOUNCEMENTS - C.

I. Subject:

Adopt A Spot Annual Reporting

II. Originated by:

III. Summary:

M. Goza will send out email to all Adopt A Spot participants in the next couple of weeks requesting a tally of their annual trash pick up amounts for their spots.

IV. Recommendation:

V. Attachments:

Date: November 12, 2019

Agenda Item No: MINUTES APPROVAL - A.

I. Subject:

Consider approval of October 8, 2019 meeting minutes

II. Originated by:

Mary Goza, Administrative Assistant

III. Summary:

Consider approval of October 8, 2019 meeting minutes

IV. Recommendation:

Approve

V. Attachments:

1.	10.08.2019 KKB Mtg Mins	10.08.2019 KKB Mtg Mins.docx
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Keep Kennedale Beautiful Commission

Minutes

REGULAR MEETING

October 08, 2019

CITY HALL COUNCIL CHAMBERS, 405 MUNICIPAL DRIVE

I. CALL TO ORDER

Vice Chair Laurie Sanders called the meeting to order at 6:04 pm.

II. ROLL CALL

Present: Laurie Sanders, Wilda Turner, Darlene Winters, Lauren Warn, Kenneth Michels, **Absent:** Cesar Guerra, Linda Miller, Heather Hicks, Jessica Virnoche

III. VISITOR/CITIZENS FORUM

IV. REPORTS AND ANNOUNCEMENTS

- A. Board discussed Trunk or Treat event. Board members will wear green KKB shirts and gardening/funny hats to hand out candy. M. Goza will bring Simple Recycling informational flyers, Adopt a Spot sign up forms, and KKB banner. D. Winters will bring Simple Recycling bags.

V. MINUTES APPROVAL

Consider approval of minutes from September 10, 2019 regular meeting. **Motion to:** Approve the minutes from the September 10, 2019 regular meeting. **Action:** Approve. **Moved By:** K. Michels **Seconded:** D. Winters **Motion Passed:** Unanimously

VI. DECISION ITEMS

- A. Select Chair and Vice Chair
1. **Motion to:** Nominate L. Sanders for Chair. **Action:** Approve. **Moved By:** W. Turner **Seconded:** L. Warn **Motion Passed** Unanimously
 2. **Motion to:** Nominate K. Michels for Vice Chair. **Action:** Approve. **Moved By:** L. Sanders **Seconded:** W. Turner **Motion Passed:** Unanimously

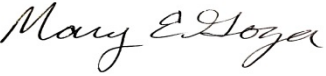
VII. ADJOURNMENT

Motion to: Adjourn meeting at 6:15 pm **Action:** Adjourn. **Moved By:** K Michels **Seconded:** W. Turner **Motion Passed:** Unanimously

Approved:

Laurie Sanders, Vice Chairman

Attest:



Mary Goza, KKB Secretary

Date: November 12, 2019

Agenda Item No: DECISION ITEMS - A.

I. Subject:

Discuss and consider Upcoming events.

II. Originated by:

III. Summary:

- >Set a date for the January windshield survey
- >Pick two dates for next years Bring It event. Primary and back up secondary date. Need to schedule Crud Cruiser in January to get one of the preferred event dates.
- > Need one of the board members to do one more hour of webinar training before the end of the year. This is an affiliate requirement.

IV. Recommendation:

V. Attachments:



STAFF REPORT TO THE COMMISSIONERS

Date: November 12, 2019

Agenda Item No: DECISION ITEMS - B.

I. Subject:

Discuss and consider if the board would like to cancel either the December or January meeting

II. Originated by:

III. Summary:

IV. Recommendation:

V. Attachments: