

KENNEDALE CITY COUNCIL AGENDA
SPECIAL MEETING | SEPTEMBER 5, 2019 AT 5:00 PM
CITY HALL COUNCIL CHAMBERS, 405 MUNICIPAL DRIVE

I. CALL TO ORDER

II. ROLL CALL

III. VISITOR AND CITIZEN FORUM

At this time, any person may address the City Council about work session items, provided that a 'Speaker Request Form' is submitted to the City Secretary before the work session begins. Speakers are allotted three (3) minutes, must limit their comments to the subject indicated on the submitted form, and should address the Council as a whole, rather than individual Councilmembers or staff.

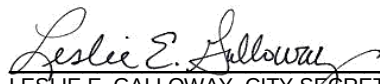
IV. WORK SESSION

A. Interviews of applicants for appointment to Advisory Boards and Commissions

V. ADJOURNMENT

CERTIFICATION

I DO HEREBY CERTIFY THAT THE SEPTEMBER 5, 2019 KENNEDALE CITY COUNCIL AGENDA WAS POSTED INSIDE THE MAIN ENTRANCE OF CITY HALL (405 MUNICIPAL DRIVE), IN A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE GENERAL PUBLIC AT ALL TIMES; AND THAT SAID AGENDA WAS POSTED AT LEAST SEVENTY-TWO (72) HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING, IN ACCORDANCE WITH CHAPTER 551 OF THE TEXAS GOVERNMENT CODE.



LESLIE E. GALLOWAY, CITY SECRETARY

In compliance with the Americans with Disabilities Act (ADA), the City of Kennedale will provide for reasonable accommodations for persons attending meetings. This facility is wheelchair accessible and accessible parking spaces are available. Requests for sign interpreter services must be made forty-eight (48) hours prior to the meeting by calling 817-985-2104 or (TTY) 1-800-735-2989.



Date: September 5, 2019

Agenda Item No: WORK SESSION - A.

I. Subject:

Interviews of applicants for appointment to Advisory Boards and Commissions

II. Originated by:

Leslie E. Galloway, City Secretary & Communications Coordinator

III. Summary:

As Council is aware, odd-numbered Advisory Board and Commission seats expire in September of odd years. Staff began sending emails to those with expiring terms on July 24, 2019, as well as posting information about how to apply for a board or commission on the City's website, Facebook, Twitter, and newsletter.

During the July 16, 2019 Work Session, the consensus among the Council was to only interview new applicants. The seven new applicants are scheduled in the following order:

5:00 p.m. **Keith Courtney**
5:15 p.m. **Ann Beck**
5:30 p.m. **Jessica Virnoche**
5:45 p.m. **Jeremy Johnston**
6:00 p.m. Break
6:15 p.m. **Andrew Schaffer**
6:30 p.m. **Heather Hicks**
6:45 p.m. **Austin Degenhart**

Attached to this item are a roster of all current boards (indicating any expiring terms or vacancies) and the 29 applications received. New applicants are attached first (1-7), followed by those who are applying for an additional board or have previous service history (8-15), and, finally, those who are reapplying as incumbents (16-29). One application (Bo Massengill) is not included here, as the applicant no longer lives in Kennedale.

An action item to consider making appointments to the various Advisory Boards and Commissions will appear on the September 17 Regular Meeting agenda, along with a Work Session item to continue interviews, if needed.

CITY OF KENNEDALE ADVISORY BOARDS AND COMMISSIONS

The City maintains six advisory boards, five of which are advisory to Council, and provide feedback, updates, and recommendations on projects, actions, and other relevant topics:

- Keep Kennedale Beautiful Commission (KKB)
- Parks and Recreation Board
- Planning and Zoning Commission (P&Z)
- Utility and Infrastructure Board
- Youth Advisory Council (YAC) (application process occurs in the Spring)

One board is advisory to staff:

- Library Advisory Board

The City currently maintains two* quasi-judicial boards, which are tasked with enforcing public policy and making legally-binding decisions based on the authority given to the board by state law. These boards also provide feedback and updates Council:

- Board of Adjustment (BOA)
- Building Board of Appeals (BBA)

**While these are, indeed, two separate boards, for the purposes of the City of Kennedale, all Board of Adjustment (BOA) members shall automatically serve as members of the Building Board of Appeals (BBA).*

The City maintains three separate entity boards, which serve as advisory to City Council, but are separate legal entities from the City of Kennedale. These boards each oversee an independent affiliate organization:

- Kennedale Economic Development Corporation (EDC or KEDC)
- TownCenter Development District (TDD)
- Tax Increment Reinvestment District (TIRZ)

IV. Fiscal Impact Summary:

V. Legal Impact:

VI. Recommendation:

VII. Alternative Actions:

VIII. Attachments:

1.	Board Rosters and Applicants	Board Rosters and Applicants.pdf
2.	01. Courtney, Keith PARKS (new) P&Z (new)	01. Courtney, Keith PARKS (new) P&Z (new).pdf
3.	02. Beck, Ann PARKS (new)	02. Beck, Ann PARKS (new).pdf
4.	03. Virnoche, Jessica BOA (new) EDC (new) KKB (new) PARKS (new) TDD (new)	03. Virnoche, Jessica BOA (new) EDC (new) KKB (new) PARKS (new) TDD (new).pdf
5.	04. Johnston, Jeremy PARKS (new) P&Z (new)	04. Johnston, Jeremy PARKS (new) P&Z (new).pdf
6.	05. Schaffer, Andrew EDC (new) P&Z (new)	05. Schaffer, Andrew EDC (new) P&Z (new).pdf
7.	06. Hicks, Heather KKB (new) LIBRARY (new)	06. Hicks, Heather KKB (new) LIBRARY (new).pdf
8.	07. Degenhart, Austin EDC (new) P&Z (new)	07. Degenhart, Austin EDC (new) P&Z (new).pdf
9.	08. Green, David PARKS (new) P&Z (new)	08. Green, David PARKS (new) P&Z (new).pdf
10.	09. Vader, Patrick BOA (new) P&Z (new)	09. Vader, Patrick BOA (new) P&Z (new).PDF
11.	10. Perkins, Mark (UIB) returning EDC (new) P&Z (new) - Submitted Two Applications	10. Perkins, Mark (UIB) returning EDC (new) P&Z (new) - Submitted Two Applications.pdf
12.	11. Joplin, Jan BOA (new) EDC (new) P&Z (new) TDD (new) TIRZ (new)	11. Joplin, Jan BOA (new) EDC (new) P&Z (new) TDD (new) TIRZ (new).pdf
13.	12. Mundy, Robert EDC (returning) TDD (new) TIRZ (new)	12. Mundy, Robert EDC (returning) TDD (new) TIRZ (new).pdf
14.	13. Shaikh, Azam BOA (returning) EDC (new) P&Z (new)	13. Shaikh, Azam BOA (returning) EDC (new) P&Z (new).pdf
15.	14. Sather, Lana BOA (returning) TDD (new)	14. Sather, Lana BOA (returning) TDD (new).pdf
16.	15. Deaver, David PARKS (returning) P&Z (new)	15. Deaver, David PARKS (returning) P&Z (new).pdf
17.	16. Elam, Eric BOA (returning)	16. Elam, Eric BOA (returning).pdf
18.	17. Clementi, Perry BOA (returning)	17. Clementi, Perry BOA (returning).pdf
19.	18. Trevino, Johnny EDC (returning) UIB (returning)	18. Trevino, Johnny EDC (returning) UIB (returning).pdf
20.	19. Coltharp, April EDC (returning)	19. Coltharp, April EDC (returning).pdf

21.	20. Guerra, Cesar KKB (returning)	20. Guerra, Cesar KKB (returning).pdf
22.	21. Turner, Wilda KKB (returning)	21. Turner, Wilda KKB (returning).pdf
23.	22. Miller, Linda KKB (returning)	22. Miller, Linda KKB (returning).pdf
24.	23. Warn, Lauren KKB (returning)	23. Warn, Lauren KKB (returning).pdf
25.	24. Dalrymple, Susan Reed LIBRARY (returning)	24. Dalrymple, Susan Reed LIBRARY (returning).pdf
26.	25. Michels, Kenneth PARKS (returning)	25. Michels, Kenneth PARKS (returning).pdf
27.	26. Wallace, Phil PARKS (returning)	26. Wallace, Phil PARKS (returning).pdf
28.	27. Adams, Greg P&Z (returning)	27. Adams, Greg P&Z (returning).pdf
29.	28. Gerron, Sheldon P&Z (returning)	28. Gerron, Sheldon P&Z (returning).pdf
30.	29. Tippey, Darold TIRZ (returning)	29. Tippey, Darold TIRZ (returning).pdf

Attachment #	NEW APPLICATIONS AS OF 08.29.2019	NOTES	APPLIED FOR	Your Nomination For This Applicant
Interview Schedule for Thursday, September 5, 2019 from 5:00 to 7:00 p.m.				
1	5:00 p.m. Keith Courtney		Parks, P&Z	
2	5:15 p.m. Ann Beck		Parks	
3	5:30 p.m. Jessica Virnoche		BOA/BBA; EDC; KKB; Parks; TDD	
4	5:45 p.m. Jeremy Johnston		Parks; P&Z	
5	6:15 p.m. Andrew Schaffer		EDC; P&Z	
6	6:30 p.m. Heather Hicks		Library; KKB	
7	6:45 p.m. Austin Degenhart		EDC; P&Z	
Those Who Have Previous Service on a Board OR are Currently Serving but have Applied for a New/Additional Board (The City Council did not request that these applicants be scheduled for interviews.)				
8	David Green	Previous service	Parks; P&Z	
9	Patrick Vader	Previous service	BOA/BBA; P&Z	
10	Mark Perkins	Serves on UIB	EDC; P&Z	
11	Jan Joplin	Previous service; *Requested BOA/BBA and P&Z be added to her application	EDC; TDD; TIRZ, BOA/BBA*, P&Z*	
12	Robert Mundy	Serves on EDC (Vice President)	TDD; TIRZ	
13	Azam Shaikh	Serves as an alternate on BOA/BBA	EDC; P&Z	
14	Lana Sather	Serves on BOA/BBA	TDD	
15	David Deaver	Serves on Parks Board (Chair)	P&Z	
X	Bo Massengill	No longer lives in Kennedale	UIB	

Attachment #	Board of Adjustment/Building Board of Appeals		(Places in RED are expiring or vacant.)		BOA
	TERM ENDS	PLACE	MEMBER	NOTES	Your Nomination For This Place
16	2019	1	Eric Elam	Reapplied in hardcopy 08.01.2019	BOA, Place 1: Incumbent Eric Elam ☐ OTHER _____
	2020	2	Jeff Nevarez Chair		
17	2019	3	Perry Clementi	Reapplied online 07.09.2019	BOA, Place 3: Incumbent Perry Clementi ☐ OTHER _____
	2020	4	Martin Young		
14	2019	5	Lana Sather	Reapplied online 07.27.2019	BOA, Place 5: Incumbent Lana Sather ☐ OTHER _____
	2020	6*	Kelli Rod Alternate		
X	2019	7*	Josh Virnoche Alternate	Does not wish to continue service (via email 08.05.2019)	BOA, Place 7: Incumbent OTHER _____
	2020	8*	Thelma Kobeck Alternate		
13	2019	9*	Azam Shaikh Alternate	Reapplied online 08.06.19; <u>Requests promotion to regular place on BOA/BBA;</u> + applied for P&Z (new) + EDC (new)	BOA, Place 9: Incumbent Azam Shaikh ☐ OTHER _____

*These Places Serve as Alternates

New Applicants: Jan Joplin, Patrick Vader, Jessica Virnoche

Attachment # Economic Development Corporation

(Places in RED are expiring or vacant.)

EDC

	TERM ENDS	PLACE	MEMBER	NOTES	Your Nomination For This Place
18	2019	1	Johnny Trevino	Appointed November 2018 to partial term; Reapplied online 08.27.2019	EDC, Place 1: Incumbent Johnny Trevino ☐ OTHER _____
	2020	2	Cesar Guerra		
X	2019	3	VACANT (was Ron Whitley)	VACANCY	EDC, Place 3: Incumbent OTHER _____
	2020	4	Darold Tippey		
12	2019	5	Robert Mundy Vice President	Appointed May 2019; Wishes to continue service; Most recent application attached	EDC, Place 5: Incumbent Robert Mundy ☐ OTHER _____
	2020	6	Mark Yeary President		
19	2019	7	April Coltharp	Appointed November 2018 to partial term; Reapplied online 07.31.2019	EDC, Place 7: Incumbent April Coltharp ☐ OTHER _____

New Applicants: Mark Perkins, Austin Degenhart, Jan Joplin, Jessica Virnoche, Azam Shaikh, Andrew Schaffer

Attachment # Keep Kennedale Beautiful Commission

(Places in RED are expiring or vacant.)

KKB

	TERM ENDS	PLACE	MEMBER	NOTES	Your Nomination For This Place
20	2019	1	Cesar Guerra	Reapplied online 08.07.2019	KKB, Place 1: Incumbent Cesar Guerra ☐ OTHER _____
	2020	2	Darlene Winters		
X	2019	3	Vinita Thomas	Does not wish to continue service (via email 08.01.2019)	KKB, Place 3: Incumbent OTHER _____
X	2020	4	VACANT (was Michael Chandler, Chair)	VACANCY	KKB, Place 4: Incumbent OTHER _____
21	2019	5	Wilda Turner	Reapplied online 07.31.2019	KKB, Place 5: Incumbent Wilda Turner ☐ OTHER _____
	2020	6	Kenneth Michels		
22	2019	7	Linda Miller	Appointed November 2018 to partial term; Wishes to continue service (via email 7.23.2019); Most recent application attached	KKB, Place 7: Incumbent Linda Miller ☐ OTHER _____
	2020	8	Laurie Sanders Vice Chair		
23	2019	9	Lauren Warn	Appointed November 2018; Wishes to continue service but is moving in June 2020; Staff would still recommend reappointment; Most recent application attached	KKB, Place 9: Incumbent Lauren Warn ☐ OTHER _____

New Applicants: Heather Hicks, Jessica Virnoche

Attachment # **Library Board**

(Places in RED are expiring or vacant.)

LIBRARY

	TERM ENDS	PLACE	MEMBER	NOTES	Your Nomination For This Place
24	2019	1	Susan Reed Dalrymple	Appointed November 2018; Reapplied online 07.24.2019	LAB, Place 1: Incumbent Susan Dalrymple ☐ OTHER _____
	2020	2	Josh Virnoche		
X	2019	3	Stan Seat	Does not wish to continue service (via email 07.24.2019)	LAB, Place 3: Incumbent OTHER _____
	2020	4	Troy Brannon		
X	2019	5	Donald Rawe	Does not wish to continue service (via email 08.28.2019)	LAB, Place 5: Incumbent OTHER _____

New Applicants: Heather Hicks

Attachment # Parks & Recreation Board					(Places in RED are expiring or vacant.)	PARKS
	TERM ENDS	PLACE	MEMBER	NOTES	Your Nomination For This Place	
15	2019	1	David Deaver, Chair	Reapplied online 07.27.2019	Parks, Place 1: Incumbent David Deaver ☐	
					OTHER _____	
	2020	2	Jeff Nevarez			
25	2019	3	Kenneth Michels	Appointed July 2019; Wishes to continue service; Most recent application attached	Parks, Place 3: Incumbent Kenneth Michels ☐	
					OTHER _____	
	2020	4	Gary Swan			
26	2019	5	Phil Wallace	Reapplied online 08.20.2019	Parks, Place 5: Incumbent Phil Wallace ☐	
					OTHER _____	
	2020	6	Josh Hayes			
X	2019	7	Donald Spikes	Appointed November 2018 Does not wish to continue service (via email 07.31.2019)	Parks, Place 7: Incumbent _____	
					OTHER _____	
New Applicants: Ann Beck, David Green, Jessica Virnoche, Keith Courtney, Jeremy Johnston						

Attachment # **Planning & Zoning Commission**

(Places in RED are expiring or vacant.)

P&Z

	TERM ENDS	PLACE	MEMBER	NOTES	Your Nomination For This Place
27	2019	1	Greg Adams	Appointed May 2019; Wishes to continue service (via email 07.24.2019); Most recent application attached	P&Z, Place 1: Incumbent Greg Adams ☐ OTHER _____
	2020	2	Martha Dibella Chair	Appointed May 2019	
X	2019	3	Bob Gruenhagen	Promoted in November 2018; Originally appointed to Place 8 (Alternate) May 2018; No application or response received as of 08.29.2019	P&Z, Place 3: Incumbent Bob Gruenhagen ☐ OTHER _____
	2020	4	Kayla Hughes		
28	2019	5	Sheldon Geron	Reapplied online 07.25.2019	P&Z, Place 5: Incumbent Sheldon Geron ☐ OTHER _____
	2020	6	Billy Don Gilley		
X	2019	7	John Hivale	Plans to reapply (via VM on 08.13.2019); No application received as of 08.29.2019	P&Z, Place 7: Incumbent John Hivale ☐ OTHER _____
	2020	8	Brent Jones Alternate		
X	2019	9	Allen Ray Alternate	Appointed November 2018; Does not wish to continue service; Resigned effective immediately	P&Z, Place 9: Incumbent OTHER _____

*These Places Serve as Alternates

New Applicants: Mark Perkins, Austin Degenhart, David Green, Jan Joplin, Patrick Vader, David Deaver, Keith Courtney, Azam Shaikh, Andrew Schaffer, Jeremy Johnston

Attachment # Tax Increment Reinvestment Zone #1 Board

(Places in RED are expiring or vacant.)

TIRZ

	TERM ENDS	PLACE	MEMBER	NOTES	REPRESENTING	Your Nomination For This Place
29	2019	1	Darold Tippey	Appointed November 2018; Wishes to continue service; Most recent application attached	City	TIRZ, Place 1: Incumbent Darold Tippey ☐ OTHER _____
	2020	2	Bruce Cates		City	
X	2019	3	Councilmember Chris Pugh	Appointed July 2019	City	TIRZ, Place 3: Incumbent Chris Pugh ☐ OTHER _____
	2020	4	Councilmember Chad Wandel	Appointed July 2019	City	
X	2019	5	Precinct 2 Commissioner Devan Allen	Representatives selected by external taxing unit; All are new and should be included in any motion to appoint members to this Board.	County	TIRZ, Place 5: Tarrant County Precinct 2 Commissioner Devan Allen
X	2020	6	Jill "J.R." Labbe, Vice President, Communications & Community Affairs		Hospital District	TIRZ, Place 6: Jill "J. R." Labbe, Vice President, Communications & Community Affairs for JPS
X	2019	7	Dr. Eugene Giovannini, Chancellor [If he is unavailable, Susan Alanis (Chief Operating Officer) will serve as his proxy.]		College District	TIRZ, Place 7: Dr. Eugene Giovannini, Chancellor; with COO Susan Alanis designated as his proxy, if/when needed.

New Applicants: Jan Joplin, Robert Mundy

Attachment # **TownCenter Development District Board**

(Places in RED are expiring or vacant.)

TDD

	TERM ENDS	PLACE	MEMBER	NOTES	QUALIFYING PLACE	Your Nomination For This Place
X	2019	1	EDC President Mark Yeary	Automatic Appointment of EDC President	EDC President	TDD, Place 1: Automatic Appointment of EDC President Currently: Mark Yeary
	2020	2	EDC Member April Coltharp	Must be EDC Board Member Appointed July 2019	EDC Board Member	
X	2019	3	Mayor Brian Johnson	Automatic Appointment of Mayor	Mayor	TDD, Place 3: Automatic Appointment of Mayor Currently: Brian Johnson
	2020	4	Mayor Pro Tem Sandra Lee	Must be Councilmember	Councilmember	
X	2019	5	Councilmember Linda Rhodes	Must be Councilmember Appointed July 2019	Councilmember	TDD, Place 5: Incumbent Linda Rhodes ☐ Must be a Councilmember OTHER _____

New Applicants: Jan Joplin, Robert Mundy, Jessica Virnoche, Lana Sather

Attachment # Utility & Infrastructure Board

(Places in RED are expiring or vacant.)

UIB

	TERM ENDS	PLACE	MEMBER	NOTES	Your Nomination For This Place
X	2019	1	Harry Browne	Does not wish to continue service (via email 07.31.2019)	UIB, Place 1: Incumbent OTHER _____
	2020	2	Kenneth Michels		
18	2019	3	Johnny Trevino Vice Chair	Appointed November 2018; Reapplied online 08.27.2019	UIB, Place 3: Incumbent Johnny Trevino ☐ OTHER _____
	2020	4	Jeff Gregory		
X	2019	5	Tom Newsom	Does not wish to continue service (via email 08.27.2019)	UIB, Place 5: Incumbent OTHER _____
	2020	6	Idin Deljavan Chair		
10	2019	7	Mark Perkins	Reapplied online 07.31.2019 + P&Z (new) and EDC (new)	UIB, Place 7: Incumbent Mark Perkins ☐ OTHER _____
	2020	8*	Amy Cates Alternate		
X	2019	9*	VACANT Alternate	VACANCY	UIB, Place 9: Incumbent OTHER _____

*These Places Serve as Alternates

New Applicants: NONE