

PARKS & RECREATION BOARD AGENDA
REGULAR MEETING | September 4, 2019 at 7:00 PM
CITY HALL COUNCIL CHAMBERS, 405 MUNICIPAL DRIVE

I. CALL TO ORDER

II. ROLL CALL

III. VISITOR AND CITIZEN FORUM

At this time, any person may address the board or governing body, provided that an official 'Speaker's Request Form' has been submitted to the secretary prior to the start of the meeting. All comments must be directed towards the body as a whole, rather than individuals members or staff. All speakers must limit their comments to the subject matter as listed on the 'Speaker's Request Form.' No formal action can be taken nor discussion held regarding these items.

IV. REPORTS AND ANNOUNCEMENTS

- A. Discussion items

V. MINUTES APPROVAL

- A. Consider approval of August 7, 2019 meeting minutes.

VI. DECISION ITEMS

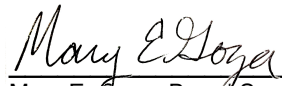
- A. Discuss and consider changing next months meeting date.
- B. Discuss items for a Park Improvement bond issuance

VII. ADJOURNMENT

In compliance with the Americans with Disabilities Act, the City of Kennedale will provide for reasonable accommodations for persons attending City Council meetings. This building is wheelchair accessible, and parking spaces for disabled citizens are available. Requests for sign interpreter services must be made forty-eight (48) hours prior to the meetings. Please contact the City Secretary at 817.985.2104 or (TDD) 1.800.735.2989

CERTIFICATION

I certify that a copy of the September 4, 2019, Parks & Recreation Advisory Board agenda was posted on the City Hall bulletin board next to the main entrance of the City Hall building, 405 Municipal Drive, of the City of Kennedale, Texas, in a place convenient and readily accessible to the general public at all times and said agenda was posted at least 72 hours preceding the schedule time of said meeting, in accordance with Chapter 551 of the Texas Government Code.



Mary E. Goza, Board Secretary



STAFF REPORT TO THE BOARD OF DIRECTORS

Date: September 4, 2019

Agenda Item No: REPORTS AND ANNOUNCEMENTS - A.

I. Subject:

Discussion items

II. Originated by:

Larry Hoover, Public Works Superintendent

III. Summary:

>Chute 2 event - Council considering in September. Was postponed due to budget constraints and length of agenda for August.

>Events Subcommittee - Concert in the Park

>Disc Golf - Nice Guys Club

>Camp Gladiator

>KYA contract and T3 company

IV. Recommendation:

None

V. Alternative Actions:

VI. Attachments:



STAFF REPORT TO THE BOARD OF DIRECTORS

Date: September 4, 2019

Agenda Item No: MINUTES APPROVAL - A.

I. Subject:

Consider approval of August 7, 2019 meeting minutes.

II. Originated by:

Mary Goza, Administrative Assistant

III. Summary:

Approve August 7, 2019 meeting minutes.

IV. Recommendation:

Approve

V. Alternative Actions:

VI. Attachments:

1.	08.07.2019 PRB Mtg Mins	08.07.2019 PRB Mtg Mins.doc
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PARKS & RECREATION ADVISORY BOARD
Minutes
REGULAR MEETING
August 7, 2019
CITY HALL COUNCIL CHAMBERS, 405 MUNICIPAL DRIVE

I. CALL TO ORDER

Chairman David Deaver called the meeting to order at 7:05 pm.

II. ROLL CALL

Present: David Deaver, Phil Wallace, Jeff Nevarez, Kenneth Michels, Gary Swan **Absent:** Josh Hayes

III. VISITOR/CITIZENS FORUM

IV. REPORTS AND ANNOUNCEMENTS

A. Discussion items

1. These items were tabled until the end of the meeting.
2. J. Nevarez gave a brief update on Concert in the Park. Big Joe Walker has been confirmed to perform as the headliner. P. Wallace band and Allie Forton are both lined up as opening acts. The date is Oct 12th. Set up will begin at 8 am. The event will begin at 10:30 am and run until 8pm. Vendors can leave at 7pm if they choose. J. Nevarez stated that they will be offering \$50 to people to help with the breakdown/shutdown at 8pm.
3. KYA contract and T3 company
 - i. No one from T3 was present at the meeting. Eric Ryals, the president of the board of directors for the KYA was present. The board discussed with him what was going on with KYA currently. He stated that they had nowhere to play football in Kennedale. They had been blocked from using the Jr High football field due to the condition of the field. The high school football coach gave KYA permission to play on their field but there were too many restrictions to make it worth it for the KYA. They are currently practicing at a church 20 minutes away. J. Nevarez stated that the Jr high was in the process of repairing their football field. He asked E. Ryals if this field was repaired would KYA go there and E. Ryals stated yes they would. P. Wallace asked would KYA trade out their baseball fields for a football field. E. Ryals stated that he felt it was worth spending the money to fix the existing baseball fields. He felt it would benefit the kids who want to play baseball in Kennedale with their friends as well as create revenue for the city because there are baseball tournaments going on all the time but not football tournaments.

V. MINUTES APPROVAL

Consider approval of minutes from July 3, 2019 regular meeting. **Motion to:** Approve July 3, 2019 minutes. **Action:** Approve. **Moved By:** J. Nevarez, **Seconded:** G. Swan **Motion Passed:** Unanimously

VI. DECISION ITEMS

A. Discuss and consider Chute 2 event

1. L. Hoover introduced Kelly Clark, the owner of Chute 2. K. Clark gave a slide show presentation to the board showing what the event is all about. K. Clark indicated that the only opening they have in their schedule at this time would be the second weekend in November. The event could be held on a Saturday during the day so the city could save the cost of lighting. They supply all the vendors. The city arranges for ticketing and parking. After the presentation board members asked questions and decided that it would be a good event to try in Kennedale. J. Nevarez asked how much the event would cost and K. Clark indicated that it

would be \$15,000. Plus Chute 2 would need a front end loader for set up and break down and Fire department EMT's present during the event.

2. **Motion to:** Approve sending a recommendation to the City Council to have a Chute 2 event. The board recommends charging \$5 per adult and allowing children under 13 in for free. **Action:** Approve. **Moved By:** J. Nevarez, **Seconded:** G. Swan **Motion Passed:** Unanimously
- B. Poll of board members to see who is reapplying this fall.
 1. P. Wallace and D. Deaver are reapplying. D. Spikes never attended any of the meetings after being appointed to the board and is not reapplying per an email sent to L Galloway.
- C. Vote for a Vice Chair
 1. Board members decided to wait until after all appointments are made to vote for new Vice Chair and Chairman at the same time.
- D. Finalize bond proposal recommendation to City council
 1. L. Hoover had new direction from the City Manager that the bond recommendation did not have to be completed this meeting. It was discussed that if the bond vote happened in May the board would need to get the proposal to the City Council by December. D. Deaver and L. Hoover both agreed on this timeline.
 2. There was a discussion about the bond focus and how large the scope of the bond should be.

VII. ADJOURNMENT

Motion to: Adjourn meeting at 8:10 pm **Action:** Adjourn. **Moved By:** J. Nevarez

Approved:

David Deaver, Chairman

Attest:



Mary Goza, Park Board Secretary



STAFF REPORT TO THE BOARD OF DIRECTORS

Date: September 4, 2019

Agenda Item No: DECISION ITEMS - A.

I. Subject:

Discuss and consider changing next months meeting date.

II. Originated by:

Larry Hoover, Public Works Superintendent

III. Summary:

J. Nevarez requested that the meeting date be changed.

IV. Recommendation:

None

V. Alternative Actions:

VI. Attachments:



STAFF REPORT TO THE BOARD OF DIRECTORS

Date: September 4, 2019

Agenda Item No: DECISION ITEMS - B.

I. Subject:

Discuss items for a Park Improvement bond issuance

II. Originated by:

Larry Hoover, Public Works Superintendent

III. Summary:

1. Speed Fabcrete sport complex design
 - a. Football field
 - b. Baseball field
 - c. Centrally located building for concessions, restrooms, storage, and meetings
2. Existing Baseball field improvements (Field 1 and 2)
 - a. Leveling and turf improvements
 - b. Field lighting
3. Other Park Improvements
 - a. Splash Pad
 1. New components
 2. Resurfacing
 3. Security fence
 - b. Shade Structures
 - c. Park benches and Trash cans
 - e. Playground equipment improvements
 - f. Rubber mulch and prep cost to change - Change out all four areas?
4. Land acquisition

IV. Recommendation:

Approve

V. Alternative Actions:

VI. Attachments:

1.	Possible Bond projects for Parks July Agenda	Possible Bond projects for Parks July Agenda.docx
2.	Sonora Park Ballfields Concept Plan Proposal	Sonora Park Ballfields Concept Plan Proposal.pdf
3.	City of Kennedale-Sports Complex Additions	City of Kennedale-Sports Complex Additions

	Proposal	Proposal.pdf
4.	Kennedale Sports Complex - Smaller Field	Kennedale Sports Complex - Smaller Field.pdf
5.	Kennedale Sports Complex	Kennedale Sports Complex.pdf

Possible Bond projects for Parks

October 2018

Field Security Lighting, all new/ separation from existing building; have a bid for separation of the electrical and remove /add new LED lights for \$16887.70.

Concession stand/Restrooms; options of combo type building; current buildings are old and frequently vandalized, CTX restroom on the other side was 100,000 in 2006.

Maintenance / Storage building; options of type of building for KYA / City use?

Score keepers stands; possible in house built/ all new

Score Boards; donations/ budgeted

Trails- Paved/natural, park plan guidance, design page 37 of park master plan; perhaps too early to proceed, but need to prepare a design.

Disc Golf Course expansion, to eighteen holes; do we wait for the property held in the foundation to be leveraged in a grant match sometime in the future?

Lighting for parks and trails, linear parks; park master plan; solar or wired?

Security/ park lighting/ gate closures/ camera's / WIFI; currently waiting on Spectrum to install cable and Wi-Fi. Do we want to install an automatic gate system to control access after hours?

Splash pad upgrades; to keep the splash pad popular; what apparatus's and cost?

Parking, for every day to extreme events/ overnight; availability for large event parking?

New Parks-railroad themed park at North road; area at the Glyn of Village creek; area behind Winding Creek; when and how to develop these two parks?

Oak Crest Regional park options, park master plan; long range plans

Playground surface replacements; replace wood fiber with another type of filler that requires less maintenance.

Pond Dam Overflow replacement; current structure is not adequate for large rain events, water feature possibilities?

Ballfield refurbishing; refurbish the playing surface by regrading and resodding.

Shade Structures; having shade structures placed throughout the park system systematically.

Mary Goza

From: Larry Hoover
Sent: Tuesday, June 25, 2019 2:23 PM
To: Mary Goza
Subject: FW: Sonora Park Topo/Boundary
Attachments: Sonora Park Ballfields Concept Plan.pdf

Mary, place this on the Park and Rec board meeting to discuss. Thanks

From: Cody Watson [mailto:cody.watson@segpllc.com]
Sent: Tuesday, June 25, 2019 12:57 PM
To: Larry Hoover
Cc: Craig Barnes; Greg Cavataio; Travis Patton; Jean Marie Alexander
Subject: Sonora Park Topo/Boundary

Larry,

Attached is a PDF of the conceptual layout for the Ballpark I put together. It looks like we can fit a full size football and youth baseball field. I spoke with our RPLS about an estimate for getting a topo and boundary survey done based off this plan. The rough estimate for the survey work is:

1. Topo existing ball fields and proposed ball field area
 - a. Field - \$5,580
 - b. Office - \$800
2. Boundary search
 - a. Field - \$1,395
 - b. Office - \$1,800
3. Document for conveyance of land
 - a. Office - \$1,500
4. Estimated Total
 - a. \$11,075

If you are ok with these numbers we will get an official proposal sent over for you to sign.

Thank you,



Cody Watson
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1600 W. 7th Street Suite 200, Fort Worth, TX 76102
TBPE #F-11039 | TBPLS #10193890
A row of four small social media icons: a square with a circle inside, a circle with a square inside, a circle with a triangle inside, and a circle with a cross inside.

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CALLAHAN & FREEMAN
ARCHITECTS

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June 12, 2019

Mr. Larry Hoover
Public Works Director
City of Kennedale
405 Municipal Drive
Kennedale, Texas 76060

Re: **Preliminary Design Proposal for
City of Kennedale Sports Complex Additions
Kennedale, Texas**

Dear Mr. Hoover:

Callahan & Freeman Architects (C&F) is pleased to present the following proposal to provide Preliminary Design Services to the City of Kennedale for additions to the Sports Complex at Sonora Park. This proposal is based on our May 30, 2019 meeting and the site tour we had that same day.

In order to develop the design for this facility, it is recommended that a complete survey of the site be done to provide an accurate backdrop for locating the concessions stand and athletic fields on the site, as well as addressing site improvements that will be necessary.

Also, once a preliminary building, baseball field, and football practice field footprint is agreed upon, we recommend a geotechnical engineering study (soils report) to define foundation requirements for the proposed structure and athletic fields. We will assist in obtaining a proposal from a local geotechnical engineering firm at that time.

I. **Project Description:**

A. **Multi-Use Building**

1. The new facility will have concessions, restrooms, a meeting room and storage rooms with the addition of new parking spaces located adjacent to the existing parking lot.

B. **New Athletic Fields**

1. A regulation size baseball field and a practice football field.

II. **Scope of Work:**

C&F offers the following services for additions to the Sports Complex.

A. **Programming:**

1. C&F shall review the project requirements furnished by the Owner and develop a written program listing the spaces needed in the new facility. This "program" shall also address site improvements needed to accommodate the new building and athletic fields.
2. Identify zoning and building code requirements for the project.
3. Assist in obtaining geotechnical engineering services for the new building location, the parking addition, and the athletic field locations. (This will be contracted and paid directly by the Owner.)

B. **Design:**

1. Develop design layouts based upon the Owner's program requirements. Design will be accomplished through a series of work sessions with the Owner where design concepts and sketches will be reviewed. Design options will be investigated to determine the additional land (acreage) required to accommodate two new athletic fields. Through work sessions, a design solution will be selected. Design work shall be preliminary in nature to produce an overall plan for the new building and athletic fields.
2. Based on the selected design solution, C&F shall prepare Preliminary Design drawings to include:
 -) Overall Site Plan
 -) Floor Plan of the proposed building
 -) Exterior Elevations of the proposed building
3. The Preliminary Design drawings will be rendered in color and provided to the City for use in promoting the project.

Notes:

1. C&F assumes no liability as a result of information furnished by others for the building site or for building restrictions imposed by the Owner or any third party.
2. Design work can begin based on an aerial photograph until the Owner provides an on the ground survey.

III. **Fee:**

For the Preliminary Design Services as outlined above we propose an hourly fee at the rate of \$95 per hour with an estimated fee not to exceed \$8,500.

This is an estimated fee based upon the project information that has been understood to date. Should the design effort cause the fee to exceed this amount, Owner authorization will be required.

We are excited at the opportunity to assist you in developing preliminary design plans for these new additions to the Sports Complex at Sonora Park. Please let us know if you have any questions or if additional information would be helpful at this time.

If this proposal meets with your approval, please sign below and return a copy for our records. We will proceed with work immediately upon your approval.

Sincerely,

A handwritten signature in blue ink that reads "Chas. E. Freeman". The signature is fluid and cursive, with a long horizontal stroke at the end.

Chas. E Freeman, AIA
Callahan & Freeman Architects

Owner Approval:

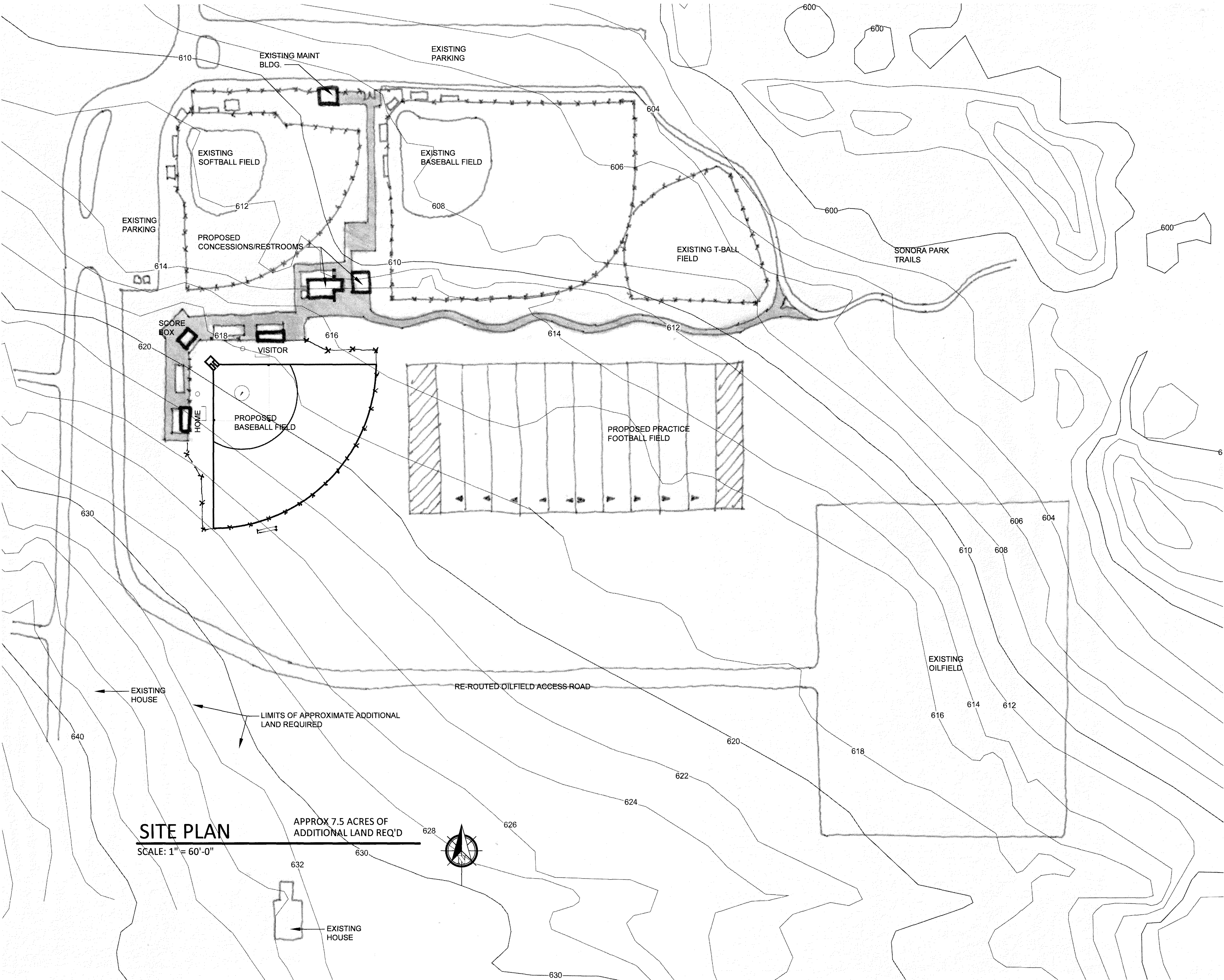
Signature

Print Name / Title

Date

PRELIMINARY DESIGN FOR:
KENNEDALE SPORTS COMPLEX

**SONORA PARK
KENNEDALE, TEXAS**



P.O. BOX 15577
FORT WORTH, TX 76119
817.478.1765
cfarchitects.com

CALLAHAN & FREEMAN
ARCHITECTS

ADDITIONS TO:
KENNEDALE SPORTS COMPLEX
SONORA PARK - KENNEDALE, TEXAS

PRELIMINARY
NOT FOR REGULATORY APPROVAL
PERMITTING, OR CONSTRUCTION
ARCHITECT - CHARLES E. FREEMAN

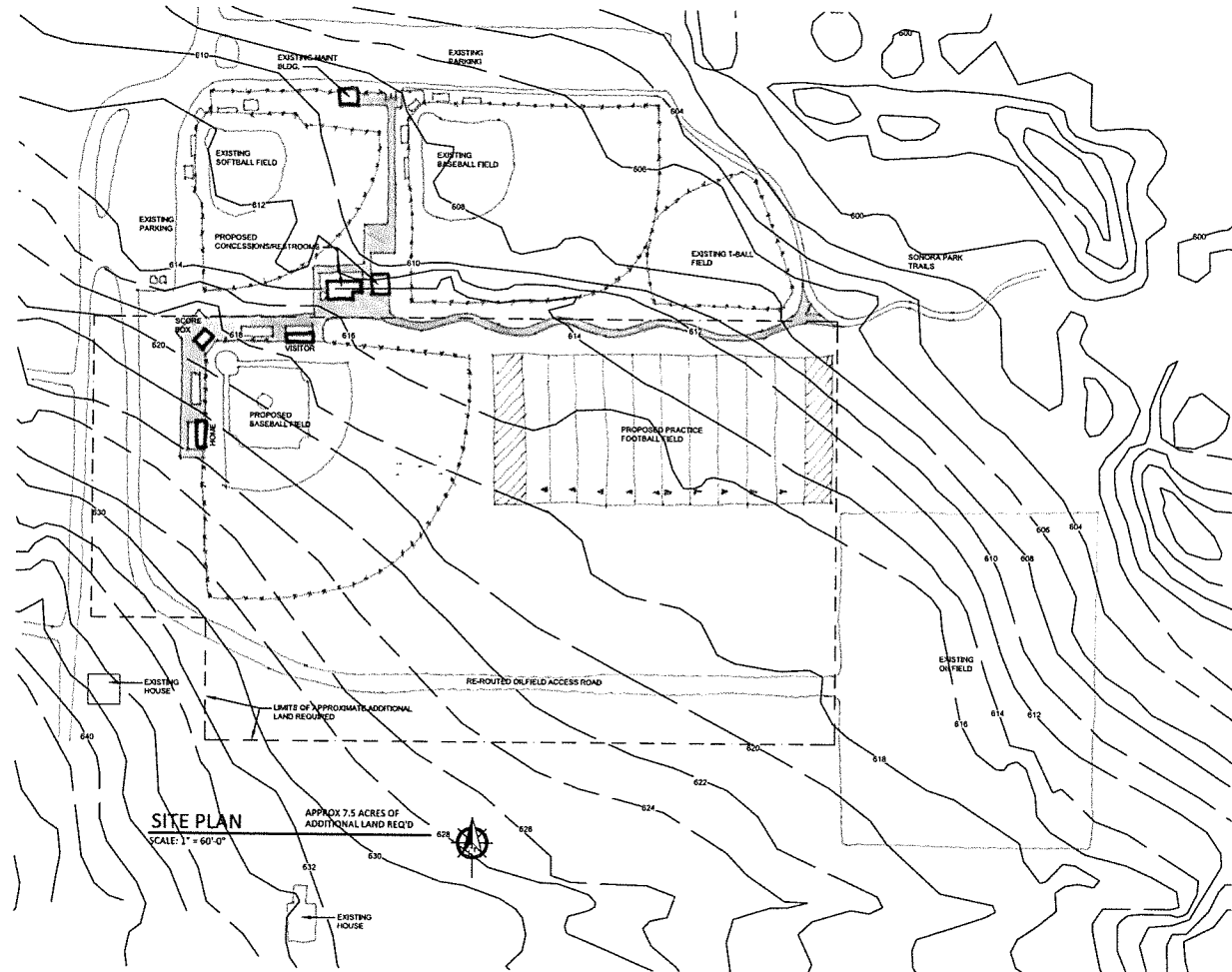
DATE: 08/26/2019
REVISIONS:

JOB NO.: 50334

SHEET NO.
1a

PRELIMINARY DESIGN FOR: KENNEDALE SPORTS COMPLEX

SONORA PARK
KENNEDALE, TEXAS



DESIGNED BY
FOR PROJECT NO. 78113
BY DATE
1000 E. KENNEDALE BOYC
KENNEDALE, TX 79600

CALLAHAN, FREEMAN
ARCHITECTS
CF

ADDITIONS TO:
KENNEDALE SPORTS COMPLEX
SONORA PARK - KENNEDALE, TEXAS

PRELIMINARY
NOT FOR REGULATORY APPROVAL
PERMITTING, OR CONSTRUCTION
PROPOSED - CHANGES & DELETIONS

DATE: 06/09/2019
REVISIONS:

JOB NO.: 50334

SHEET NO.

1

