



KEEP KENNEDALE BEAUTIFUL COMMISSION AGENDA
REGULAR MEETING | July 9, 2019 at 6:00 PM
CITY HALL CONFERENCE ROOM, 405 MUNICIPAL DRIVE

I. CALL TO ORDER

II. ROLL CALL

III. VISITOR AND CITIZEN FORUM

At this time, any person may address the board or governing body, provided that an official 'Speaker's Request Form' has been submitted to the secretary prior to the start of the meeting. All comments must be directed towards the body as a whole, rather than individuals members or staff. All speakers must limit their comments to the subject matter as listed on the 'Speaker's Request Form.' No formal action can be taken nor discussion held regarding these items.

IV. REPORTS AND ANNOUNCEMENTS

- A. 2019 Work Plan - First six months activities

V. MINUTES APPROVAL

- A. Consider approval of June 11, 2019 meeting minutes

VI. DECISION ITEMS

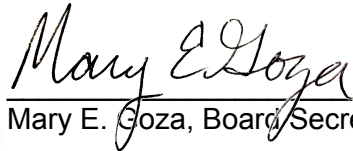
- A. Discuss and consider upcoming events

VII. ADJOURNMENT

In compliance with the Americans with Disabilities Act, the City of Kennedale will provide for reasonable accommodations for persons attending meetings. This facility is wheelchair accessible and accessible parking spaces are available. Requests for sign interpreter services must be made forty-eight (48) hours prior to the meeting. Please contact the City Secretary at 817-985-2104 or (TTY) 1-800-735-2989.

CERTIFICATION

I certify that a copy of the July 9, 2019, Keep Kennedale Beautiful Commission agenda was posted on the City Hall bulletin board next to the main entrance of the City Hall building, 405 Municipal Drive, of the City of Kennedale, Texas, in a place convenient and readily accessible to the general public at all times and said agenda was posted at least 72 hours preceding the schedule time of said meeting, in accordance with Chapter 551 of the Texas Government Code.


Mary E. Goza, Board Secretary



STAFF REPORT TO THE COMMISSIONERS

Date: July 9, 2019

Agenda Item No: REPORTS AND ANNOUNCEMENTS - A.

I. Subject:

2019 Work Plan - First six months activities

II. Originated by:

Mary Goza, Administrative Assistant

III. Summary:

>2019 Work Plan - Activities completed during the first six months

> Board members need to complete 3 more hours of KTB or KAB webinar training videos as part of affiliate requirements.

IV. Recommendation:

None

V. Attachments:

1.	2019 Annual Work Plan	2019 Annual Work Plan.docx
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2019 ANNUAL WORK PLAN



DATE EVENT

- Jan. 7:** **Training Webinar** - Texas Library site - "Grow and Learn: Library Outdoor Spaces". Board member description of event – “It was so interesting and I got lots of good ideas about how to make our already established Butterfly Garden more well known, by working with the Library to make it an "Outdoor Learning Space" for a Nature Program. I think the Library would be interested in doing this. We could take turns teaching the class to kids all about the plants and Butterflies and Hummingbirds.” **One Board Member = 1 Hours**
- Jan. 8: Regular Board Meeting
- Jan 12:** **Windshield Survey: 9 Board Members, 2 Staff members @ 2 Hours each = 22 Hours Total**
- Feb 12: Regular Board Meeting
- Feb 19 & 26: Litter pick up and plant check at Town Center Park 1 board member, .5 hr x 2= 1 hour total
- Mar 5: Stegall's milkweed research, plant check on petunias for Town Center and pick up litter at Town center 1 board member, 2 hour total
- Mar 5: Stegall's update on petunias for Town Center and price on milkweed, PO and Time sheet 1 board member, 1 hour total
- Mar 20: KKB Work Day butterfly garden 4 board member, 2 hr x 4= 8 hour total
- Mar 21: Sonora Park milkweed 4 day study (sunlight), 1 board member, 1 hour total
- Mar 22: Stegall's purchase flowers and tree, 1 board member, 1 hour total
- Mar 27: KKB Work Day plant petunias Town Center Plaza Vet 4 board member, 4 hr x 4= 16 hour total
- Mar 28: Town Center Plaza water new plants and garden. 1 board member 1 hour
Sonora Park Weed bed, plant 4 o'clock seed, design and map milkweed planting area, 1 board member 6 hours
- Mar 29: Town Center Plaza petunias at clock and mulch clock/vet 1 board member, 1 hour
- Mar 30: Town Center Plaza water in mulch, 1 board member, 1 hour

Apr 2: Town Center Plaza water petunias and Sonora Park water bed, 1 board member, 1.5 hours

Apr 3: KKB Work Day butterfly garden 4 board member, 2 hr x 4= 8 hour total

Apr 4: Town Center Plaza water petunias and Sonora Park water bed, 1 board member, 1.5 hours

Apr 6: Don't Mess with Texas Clean-up/City wide cleanup Event cancelled due to rain

Apr 9: Regular Board Meeting and **Master Gardener Educational event and Monarch Butterfly milkweed vouchers (attendees who pledged to plant a butterfly garden received a voucher): 9 Board Members, 3 Staff members, Youth attending 2, Total attending 38 @ 1.5 Hour each = 57 Hours Total**

Apr 10: Town Center Plaza weed Vet. Fountain clock tower and Sonora Park remove weed and corn, 1 board member, 1.5 hours

Apr 17: **Chamber Luncheon power point about KKB programs -Adopt a spot, simple recycle (KTB?), 3 board member, 1.5 hr x 3= 4.5 hour total**

Apr 18: Sonora Park remove corn in bed, 1 board member, 0.5 hours

Apr 19: Town Center Plaza weed beds and Garden, 1 board member, 3 hours

Apr 26: Litter after Seussical in Town Center Plaza daytime, 1 board member, 1.5 hours

Apr 26: Plants at Stegall's for garden and plant, 2 board member, 4 hr x 2= 8 hour total

Apr 27: Litter after Seussical in Town Center Plaza, 1 board member, 0.5 hours

May 1: KKB garden day seed/weed, 2 board member, 1 hr x 2= 2 hour total

May 1: Town Center Plaza weed Vet. Fountain clock tower and Sonora Park weed raised bed, 1 board member, 4 hours

May 6: Town Center Plaza litter and removed rocks and limbs from fountain, 1 board member, 1 hours

May 7: Check on milkweed at Stegall's, 1 board member, 0.5 hour

May 7: Regular Board Meeting and **Tree Board Meeting**

May 8: KKB garden day (rain), 2 board members, 0.5 hr x 2 = 1 hour total

May 17: Sonora Park weed bed, 1 board member, 1 hour

May 22: KKB garden day, 4 board members, 2 hr x 4 = 8 + 0.5 hr = 8.5 hr total

May 23: Water new plants Town Center Plaza, 1 board member, 0.5 hour

May 24: Water new plants Town Center and bed at Sonora Park, 1 board member, 1 hour

May 27: Flag duty, 1 board member, 1 hour

May 28: Litter at Town Center Plaza, 1 board member, 0.5 hour

May 29: KKB garden day, 4 board members, 1.5 hr x 4 = 6 + 0.5 hr = 6.5 hr total

Jun 5: KKB garden day, 4 board members and one volunteer, 2 hr x 5 = 10 + 0.5 hr = 10.5 hr total

Jun 11: Regular Board Meeting and Tree Board Meeting

Jul 9: Regular Board Meeting

Aug 13: Regular Board Meeting and Tree Board Meeting

Sep 10: Regular Board Meeting

Sep 28?: Citywide cleanup and Arbor Day Event

Oct 8: Regular Board Meeting and Tree Board Meeting

October 26?: Trunk or Treat (Date set by City/Library)

Nov 12: Regular Board Meeting

Dec 10: Regular Board Meeting

Date: July 9, 2019

Agenda Item No: MINUTES APPROVAL - A.

I. Subject:

Consider approval of June 11, 2019 meeting minutes

II. Originated by:

Mary Goza, Administrative Assistant

III. Summary:

Consider approval of June 11, 2019 meeting minutes

IV. Recommendation:

Approve

V. Attachments:

1.	06.11.2019 KKB Mtg Mins	06.11.2019 KKB Mtg Mins.docx
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Keep Kennedale Beautiful Commission

Minutes REGULAR MEETING June 11, 2019

CITY HALL COUNCIL CHAMBERS, 405 MUNICIPAL DRIVE

I. CALL TO ORDER

Chairman Michael Chandler called the meeting to order at 6:04 pm.

II. ROLL CALL

Present: Michael Chandler, Linda Miller, Cesar Guerra, Wilda Turner, Kenneth Michels **Absent:** Darlene Winters, Vinita Thomas, Lauren Warn, Laurie Sanders

III. VISITOR/CITIZENS FORUM

IV. REPORTS AND ANNOUNCEMENTS

A. Discuss and consider upcoming events

1. Milkweed planting – K. Michels stated that the milkweed plants are still small. Can wait a couple more weeks before planting. Board members will pick the spot near the front of Sonora Park with help from R. Taylor and till the soil. City staff will install the edging and then board members and volunteers will meet on a Saturday to plant the milkweed. The board selected June 29th as the tentative date for planting. M. Chandler requested that M. Goza send an email Wednesday the 26th to inform absent members and remind everyone else that the planting will take place Saturday June 29, 2019 at 8:30 am. Fall Sweep – There was a discussion about possible options. The board decided to participate in the City Cleanup in the Fall rather than host a separate event. L. Hoover stated that the City wide cleanup is a requirement of the Storm water permit and is normally held in October. The board can discuss at the next meeting how they would like to participate. Trunk or Treat – The board plans on participating in this event.
2. Arbor Day – Board discussed possible tree planting sites. Decided to replace a dead tree in the street medians this year.
3. Wilda requested that some bushes that are too large for the butterfly garden in Town Center Plaza be moved out of the bed. M. Chandler suggested that the bushes could be dug up on the same day the milkweed bed is being tilled. K. Michels asked L. Hoover if was ok to move the bushes to the empty bed over by the Senior Citizen building along the fence. L. Hoover said that was fine.

B. Peachjar – KISD

1. M. Goza explained the Peachjar online calendar that KISD is using now and that Mandy Rabalais had stated that KKB could utilize the calendar to advertise events that may be of interest to young people such as Master Gardener educational events and cleanup events. The youth and their parents will be able to view the calendar and see what events the KKB is planning.

V. MINUTES APPROVAL

Consider approval of minutes from May 7, 2019 regular meeting. **Motion to:** Approve the minutes from the May 7, 2019 regular meeting. **Action:** Approve. **Moved By:** K. Michels **Seconded:** W. Turner **Motion Passed** Unanimously

VI. DECISION ITEMS

A. Set dates for meetings and events for the second half of the year.

1. The date for Citywide cleanup will be set later in the year. Will most likely be the last weekend in September or first weekend in October.
2. L. Hoover suggested that the board could possibly do the Arbor Day event and the citywide cleanup on the same day.
3. The library will set the date later in the year for Trunk or Treat. M. Chandler stated that the date for this event will more than likely be October 26th.

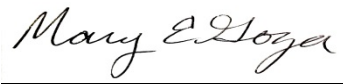
VII. ADJOURNMENT

Motion to: Adjourn meeting at 6:36 pm **Action:** Adjourn. **Moved By:** M. Chandler

Approved:

Michael Chandler, Chairman

Attest:

A handwritten signature in cursive script, reading "Mary E. Goza".

Mary Goza, KKB Secretary



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Date: July 9, 2019

Agenda Item No: DECISION ITEMS - A.

I. Subject:

Discuss and consider upcoming events

II. Originated by:

Larry Hoover, Public Works Superintendent

III. Summary:

>Milkweed planting update?

>Arbor Day planning. Combine Citywide cleanup, Arbor Day tree planting and Tree Board Tree care educational event all in one day?

>Trunk or Treat - with Fellowship Academy? or Library? or both?

IV. Recommendation:

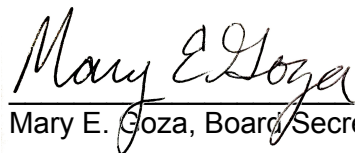
None

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Mary E. Goza, Board Secretary