

PARKS & RECREATION BOARD AGENDA
REGULAR MEETING | July 3, 2019 at 7:00 PM
CITY HALL COUNCIL CHAMBERS, 405 MUNICIPAL DRIVE

I. CALL TO ORDER

II. ROLL CALL

III. VISITOR AND CITIZEN FORUM

At this time, any person may address the board or governing body, provided that an official 'Speaker's Request Form' has been submitted to the secretary prior to the start of the meeting. All comments must be directed towards the body as a whole, rather than individuals members or staff. All speakers must limit their comments to the subject matter as listed on the 'Speaker's Request Form.' No formal action can be taken nor discussion held regarding these items.

IV. REPORTS AND ANNOUNCEMENTS

- A. Discussion items

V. MINUTES APPROVAL

- A. Consider approval of June 5, 2019 meeting minutes.

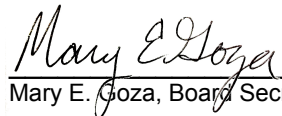
VI. DECISION ITEMS

VII. ADJOURNMENT

In compliance with the Americans with Disabilities Act, the City of Kennedale will provide for reasonable accommodations for persons attending City Council meetings. This building is wheelchair accessible, and parking spaces for disabled citizens are available. Requests for sign interpreter services must be made forty-eight (48) hours prior to the meetings. Please contact the City Secretary at 817.985.2104 or (TDD) 1.800.735.2989

CERTIFICATION

I certify that a copy of the July 3, 2019, Parks & Recreation Advisory Board agenda was posted on the City Hall bulletin board next to the main entrance of the City Hall building, 405 Municipal Drive, of the City of Kennedale, Texas, in a place convenient and readily accessible to the general public at all times and said agenda was posted at least 72 hours preceding the schedule time of said meeting, in accordance with Chapter 551 of the Texas Government Code.



Mary E. Goza, Board Secretary



STAFF REPORT TO THE BOARD OF DIRECTORS

Date: July 3, 2019

Agenda Item No: REPORTS AND ANNOUNCEMENTS - A.

I. Subject:

Discussion items

II. Originated by:

Larry Hoover, Public Works Superintendent

III. Summary:

- >Sonora Park Ball fields improvements
- >Events Subcommittee - Concert in the Park
- >Disc Golf - Nice Guys Club
- >Camp Gladiator
- >KYA contract and T3 company

IV. Recommendation:

None

V. Alternative Actions:

VI. Attachments:

1.	Sonora Park Ballfields Concept Plan Proposal	Sonora Park Ballfields Concept Plan Proposal.pdf
2.	Sonora Park Ballfields Concept Plan	Sonora Park Ballfields Concept Plan.pdf
3.	City of Kennedale-Sports Complex Additions Proposal	City of Kennedale-Sports Complex Additions Proposal.pdf

Mary Goza

From: Larry Hoover
Sent: Tuesday, June 25, 2019 2:23 PM
To: Mary Goza
Subject: FW: Sonora Park Topo/Boundary
Attachments: Sonora Park Ballfields Concept Plan.pdf

Mary, place this on the Park and Rec board meeting to discuss. Thanks

From: Cody Watson [mailto:cody.watson@segpllc.com]
Sent: Tuesday, June 25, 2019 12:57 PM
To: Larry Hoover
Cc: Craig Barnes; Greg Cavataio; Travis Patton; Jean Marie Alexander
Subject: Sonora Park Topo/Boundary

Larry,

Attached is a PDF of the conceptual layout for the Ballpark I put together. It looks like we can fit a full size football and youth baseball field. I spoke with our RPLS about an estimate for getting a topo and boundary survey done based off this plan. The rough estimate for the survey work is:

1. Topo existing ball fields and proposed ball field area
 - a. Field - \$5,580
 - b. Office - \$800
2. Boundary search
 - a. Field - \$1,395
 - b. Office - \$1,800
3. Document for conveyance of land
 - a. Office - \$1,500
4. Estimated Total
 - a. \$11,075

If you are ok with these numbers we will get an official proposal sent over for you to sign.

Thank you,



Cody Watson
GIS Analyst
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TBPE #F-11039 | TBPLS #10193890
A row of four small social media icons: a square, a circle, a triangle, and a square.

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Created by: Shield Engineering Group, PLLC, Last Updated: 6/25/2019 12:55 PM
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SHIELD
ENGINEERING GROUP

Legend

- | | |
|------------------|----------------------------|
| Area of Interest | Proposed Football Field |
| Sidewalk | Main Field |
| Bleachers | End Zone |
| Concession Stand | Proposed Baseball Field |
| Dugout | Dirt |
| Parking | Grass |
| | Future ROW |
| | City of Kennedale Property |
| | Parcels |



100 50 0 100
US Feet

**SONORA PARK BALLFIELDS
CONCEPT PLAN**



CALLAHAN & FREEMAN
ARCHITECTS

1150 E. Kennedale Pkwy.
Kennedale, TX 76060
817.478.1765
cfarchitects.com

June 12, 2019

Mr. Larry Hoover
Public Works Director
City of Kennedale
405 Municipal Drive
Kennedale, Texas 76060

Re: **Preliminary Design Proposal for
City of Kennedale Sports Complex Additions
Kennedale, Texas**

Dear Mr. Hoover:

Callahan & Freeman Architects (C&F) is pleased to present the following proposal to provide Preliminary Design Services to the City of Kennedale for additions to the Sports Complex at Sonora Park. This proposal is based on our May 30, 2019 meeting and the site tour we had that same day.

In order to develop the design for this facility, it is recommended that a complete survey of the site be done to provide an accurate backdrop for locating the concessions stand and athletic fields on the site, as well as addressing site improvements that will be necessary.

Also, once a preliminary building, baseball field, and football practice field footprint is agreed upon, we recommend a geotechnical engineering study (soils report) to define foundation requirements for the proposed structure and athletic fields. We will assist in obtaining a proposal from a local geotechnical engineering firm at that time.

I. **Project Description:**

A. **Multi-Use Building**

1. The new facility will have concessions, restrooms, a meeting room and storage rooms with the addition of new parking spaces located adjacent to the existing parking lot.

B. **New Athletic Fields**

1. A regulation size baseball field and a practice football field.

II. **Scope of Work:**

C&F offers the following services for additions to the Sports Complex.

A. **Programming:**

1. C&F shall review the project requirements furnished by the Owner and develop a written program listing the spaces needed in the new facility. This "program" shall also address site improvements needed to accommodate the new building and athletic fields.
2. Identify zoning and building code requirements for the project.
3. Assist in obtaining geotechnical engineering services for the new building location, the parking addition, and the athletic field locations. (This will be contracted and paid directly by the Owner.)

B. **Design:**

1. Develop design layouts based upon the Owner's program requirements. Design will be accomplished through a series of work sessions with the Owner where design concepts and sketches will be reviewed. Design options will be investigated to determine the additional land (acreage) required to accommodate two new athletic fields. Through work sessions, a design solution will be selected. Design work shall be preliminary in nature to produce an overall plan for the new building and athletic fields.
2. Based on the selected design solution, C&F shall prepare Preliminary Design drawings to include:
 -) Overall Site Plan
 -) Floor Plan of the proposed building
 -) Exterior Elevations of the proposed building
3. The Preliminary Design drawings will be rendered in color and provided to the City for use in promoting the project.

Notes:

1. C&F assumes no liability as a result of information furnished by others for the building site or for building restrictions imposed by the Owner or any third party.
2. Design work can begin based on an aerial photograph until the Owner provides an on the ground survey.

III. **Fee:**

For the Preliminary Design Services as outlined above we propose an hourly fee at the rate of \$95 per hour with an estimated fee not to exceed \$8,500.

This is an estimated fee based upon the project information that has been understood to date. Should the design effort cause the fee to exceed this amount, Owner authorization will be required.

We are excited at the opportunity to assist you in developing preliminary design plans for these new additions to the Sports Complex at Sonora Park. Please let us know if you have any questions or if additional information would be helpful at this time.

If this proposal meets with your approval, please sign below and return a copy for our records. We will proceed with work immediately upon your approval.

Sincerely,

A handwritten signature in blue ink that reads "Chas. E. Freeman". The signature is fluid and cursive, with a long horizontal stroke at the end.

Chas. E Freeman, AIA
Callahan & Freeman Architects

Owner Approval:

Signature

Print Name / Title

Date



STAFF REPORT TO THE BOARD OF DIRECTORS

Date: July 3, 2019

Agenda Item No: MINUTES APPROVAL - A.

I. Subject:

Consider approval of June 5, 2019 meeting minutes.

II. Originated by:

Mary Goza, Administrative Assistant

III. Summary:

Consider approval of June 5, 2019 meeting minutes.

IV. Recommendation:

Approve

V. Alternative Actions:

VI. Attachments:

1.	06.05.2019 PRB Mtg Mins	06.05.2019 PRB Mtg Mins.doc
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PARKS & RECREATION ADVISORY BOARD
Minutes
REGULAR MEETING
June 5, 2019
CITY HALL COUNCIL CHAMBERS, 405 MUNICIPAL DRIVE

I. CALL TO ORDER

Vice Chairman Michael Chandler called the meeting to order at 7:00 pm.

II. ROLL CALL

Present: Josh Hayes Gary Swan, Phil Wallace, Jeff Nevarez, Michael Chandler **Absent:** David Deaver

III. MINUTES APPROVAL

Consider approval of minutes from May 1, 2019 regular meeting. **Motion to:** Approve May 1, 2019 minutes **Action:** Approve. **Moved By:** J. Nevarez, **Seconded:** G. Swan **Motion Passed Unanimously**

IV. VISITOR/CITIZENS FORUM

- A. James Millot representing the Nice Guys Disc Golf community spoke to the board.
 - 1. He proposed adding more disc golf holes at Sonora Park. There was a discussion about adding holes, trimming tree limbs and emptying the trash cans that are on the current disc golf course. M. Chandler stated that one concern has always been to not have the disc golf course intrude on the walking paths. He asked if J. Millot had a plan in mind for the additional holes. J. Millot stated that he did and described some of the holes he proposed to add. M. Chandler and G. Swan requested that J. Millot bring a layout of the proposed holes for the board to view at the next board meeting. J. Millot agreed to do that. L. Hoover stated that he wanted to remind the board that there is a bird sanctuary in the back part of the park and that area is protected. L. Hoover stated that the Park plan calls for hike and bike trails to be built through the park as part of a regional hike and bike trail plan. The Park Plan calls for the new 9 holes to run along the trail and back after that land has been cleared. This then leaves the rest of the park as open space for other activities. J. Millot stated that he could propose a plan for temporary holes.
 - 2. J. Nevarez stated that the Rotary wanted to ask J. Millot about cosponsoring a disc golf tournament with them either this Fall or next year as a fund raiser for the Rotary Club. He requested that J. Millot exchange phone numbers with him after the meeting to plan this event.
 - 3. P. Wallace stated that he would like to see something planned for the youth. Possibly do a disc golf clinic on some Saturday mornings. Teaching the kids about the disc golfers credo of picking up all the trash that they see when they are playing whether it is their trash or not. P. Wallace stated that disc golfers are dedicated to helping to maintain the parks and it would be good to instill this idea in the youth while also teaching them to play disc golf.
 - 4. M. Chandler asked if J. Millot would like to return to next month's meeting to present a plan to add more disc golf holes. He stated that he would. M. Chandler instructed M. Goza to add the item to next month's agenda.

V. REGULAR ITEMS

- A. Discuss and consider upcoming events
 - 1. J. Nevarez announced that later this month the Kennedale High School Outdoor Education Club is hosting their fundraiser and they are teaming up with the

Rotary Club. It will be June 29th and the Park Board could make a team to come out and shoot. Joe Taylor is trying to get the City Council to create a team to participate. The Rotary Club is going to make a team to compete. Information is on J. Nevarez's campaign wall and also on the Rotary wall. M. Chandler asked what the event was. J. Nevarez stated that it is an Archery event.

2. Concert in the Park is scheduled for October 12th. J. Nevarez stated that he has a meeting this week with Laurie Sanders who is on his event staff. She will be working on getting vendors. He has also spoken with Mansfield Art Association; they are interested in possibly having an Art event the same day as Concert in the Park. J. Nevarez stated that he felt that if the Mansfield Art Association wanted to rent the space from Kennedale that they should then be allowed to charge whatever they wanted for spaces at their art event. It could then possibly be a dual one day art/music festival. If this is the case, the Art event would be set up in the parking lot. Mansfield Art Association prefers to do it in the fall because everyone else does art events in the spring. Captain Hull is donating his bounce houses to the Concert in the Park event. Bracelets will be sold for access to the bounce houses and that money will go to the food bank. He stated that he isn't sure if alcohol will be brought in or not for the event. As far as the music goes, there has not been a confirmation yet but they are trying to get the same headliner as last year. P. Wallace's band is prepared to play and J. Nevarez is working to get a local girl who sang in the Dr Seuss play earlier in the year to open up for Phil and Phil will open for Walker. This will be the lineup for the evening. J. Nevarez stated that during the day depending on how the vendors go they will try to get local singers in the afternoon leading up to the evening music or hopefully get choirs from the KISD to come sing during that time as well. So the vision is to have an all-day event 10am-10pm.
 3. J. Nevarez stated that an alternative would be to have an Art in the Park event in collaboration with the Mansfield Art Association in the spring. J. Nevarez asked L. Hoover if he had information from past Art in the Park events on how many vendors could be accommodated and what sort of layout was used. L. Hoover stated that Kelly had that and he was not sure if there was any sketch of how the event was laid out in the past. J. Nevarez asked L. Hoover to see if he could find anything. The spaces would be rented for \$35 and the church would take in all the money so the event would be run by a nonprofit. Budget for the event would be paid off by space rental money. Any money left over would go to the food bank. Therefore the budget would zero out every year. Would also get corporate sponsors to help pay for the event.
 4. Kid fish regional finalist event - L. Hoover reported that Kid Fish may want to have a regional finalist event at Sonora Park. M. Goza read off the winners of the Kid Fish event held on May 18th.
 5. L. Hoover stated that he had sent an informal staff report to the City Council with the Park Board recommendations for Ballfield improvements. Council was very supportive and said to move forward with the work.
- B. Discuss and consider Camp Gladiator events
1. This item was added at D. Deaver's request. Camp Gladiator representatives were not in attendance at the meeting. L. Hoover stated that he had not had any further contact or discussion with the Camp Gladiator group since they were at last month's meeting.
 2. This item will be added to next month's meeting agenda. J. Nevarez stated that he could contact the Camp Gladiator group to see if they are still interested in planning events in Sonora Park in the future.
- C. Discuss and consider KYA contract and T3 company collaboration
1. None of the KYA board or members attended the meeting.
 2. Staff sent an email requesting a copy of liability insurance and a schedule of actual times the fields will be occupied. There has been no response from KYA.
 3. L. Hoover stated that he had been contacted by the football commissioner from

KYA wanting to get an inventory of what is in the storage building. He asked R. Taylor if he had met with him today. R. Taylor stated that it was supposed to be today but it had been put off until next Friday.

VI. REPORTS/ANNOUNCEMENTS

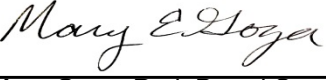
VII. ADJOURNMENT

Motion to: Adjourn the meeting at 7:41 pm **Action:** Adjourn. **Moved By:** Jeff Nevarez **Seconded:** Phil Wallace **Motion Passed** Unanimously

Approved:

David Deaver, Chairman

Attest:



Mary Goza, Park Board Secretary