KEEP KENNEDALE BEAUTIFUL COMMISSION

AGENDA
REGULAR MEETING
July 9, 2012
CITY HALL CONFERENCE ROOM, 405 MUNICIPAL DRIVE

REGULAR SESSION - 6:00 PM

I. CALL TO ORDER

II. ROLL CALL

III. MINUTES APPROVAL

A. Consider action to approve minutes for June 11, 2012

IV. VISITOR/CITIZENS FORUM

At this time, any person with business before the Keep Kennedale Beautiful Commission may speak to the Commission. All comments must be directed towards the Chair, rather than individual commissioners or staff. All speakers must limit their comments to subject matter relating to the commission. No formal action can be taken on these items.

V. REGULAR ITEMS

A. Discuss and review the recycling event scheduled for October 20, 2012

B. Update regarding the butterfly garden

C. Discuss and review the Keep Kennedale Beautiful Strategic Plan

D. Review and discuss other possible project items

E. Review and approve 2012-2013 Budget

VI. REPORTS/ANNOUNCEMENTS

VII. ADJOURNMENT

In compliance with the Americans with Disabilities Act, the City of Kennedale will provide for reasonable accommodations for persons attending City Council meetings. This building is wheelchair accessible, and parking spaces for disabled citizens are available. Requests for sign interpreter services must be made

forty-eight (48) hours prior to the meetings. Please contact Amethyst Cirmo, City Secretary, at 817.985.2104 or (TDD) 1.800.735.2989

CERTIFICATION

I certify that a copy of the July 9, 2012, Keep Kennedale Beautiful Commission agenda was posted on the City Hall bulletin board next to the main entrance of the City Hall building, 405 Municipal Drive, of the City of Kennedale, Texas, in a place convenient and readily accessible to the general public at all times and said agenda was posted at least 72 hours preceding the schedule time of said meeting, in accordance with Chapter 551 of the Texas Government Code.

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Kelly Cooper, KKB Staff Liaison

KEEP KENNEDALE BEAUTIFUL

Staff Report to the Commissioners

Date: July 9, 2012

Agenda Item No: MINUTES APPROVAL - A.

I. Subject:
Consider action to approve minutes for June 11, 2012

II. Originated by:

Kelly Cooper, Director of Human Resources

III. Summary:
The minutes for June 11, 2012 are attached and prepared by Kelly Cooper, staff liaison. Staff recommends approval.

IV. Recommendation:
Approve

V. Attachments:

1.	June 11, 2012 Minutes	June 11 2012.rtf

Keep Kennedale Beautiful

June 11, 2012

I. Call to Order: 6:05 p.m.

II. Members Present: Michael Chandler
Vickie Chandler
Stephen Brim
Rachel Rogers
NaMicha Williams
LaCresha Sanders
HR Director, Kelly Cooper

III. Minutes Approval

Motion to approve the minutes of May 3, 2012 and May 14, 2012 by NaMicha Williams, second by Rachel Rogers. Motion approved unanimously.

IV. Visitor/Citizens Forum

No visitors present.

V. Regular Items

A. Discuss and approve Sandy Valentino as the KISD Liaison.

Because Sandy is not a Kennedale Resident we can ask her to be our KISD Liaison and this will help us partner with her school events.

Motion to approve Sandy Valentino as the KISD Liaison to KKB made by Vicki Chandler, second by LaCresha Sanders. Motion approved unanimously.

B. Discuss and review the recycling event scheduled for October 20, 2012.

Gene Snyder, Vice Presentation of Allied Star presented information regarding how his company could support the October 20 event, by recycling electronics. Discussion occurred regarding how to market the event, how much space was needed, cost associated with the items collected, volunteers needed. Allied Star does not clean hard drives and this is not a fund raiser for KKB.

KKB also discussed other types of recycling such as document shredding, clothes collection, and crude cruiser. Michael is going to contact the business on 287 in Mansfield regarding possibly participating/supporting our event or provide flyer for us to send residents to them with these items.

Note that citizens who bring items will not be paid for them.

Schools already take cell phones and printer cartridges. Perhaps consider promoting that we would collect cell phones and printer cartridges for the school.

Vicki will talk with Methodist Church about setting up for cloths collection with our event. Rachel will contact document shredding companies.

C. Discuss and consider the creation of a butterfly garden as the next beautification project for KKB.

Found the spot wanted inside the fence across from the 911 Memorial. Start small 3 x 6 oval, wouldn't interfere with Art in the Park, gets sun and water from sprinklers. Slowly grow it along fence line. Reviewed example plans provided by Stephen Brim. Found on the website. Need design, will need Park Board approval, then to City Council for approval. Rachel will check into Scouts designing the garden. Work a schedule and plant in spring 2013. Include tree in the butterfly garden. Decided to put butterfly garden in next year's budget. Ask Wilda to provide plants needed for garden.

D. Discuss and review the Keep Kennedale Beautiful Strategic Plan

No Action. Table until next meeting

E. Review and discuss other possible project items

Community Garden – Partner with KISD and the Delaney community garden. Too much for this group to take on, need a lot of volunteers.

Farmer's Market – Discussed with City Manager what does city want. Research indicates farmer's market is their own entity. Do we have interest from farmers? Mansfield market on 287 didn't do well; the one in town is very successful. Mansfield has one once a month; perhaps go take a look at it.

Could grow into a taste of Kennedale type event. Music, free samples, etc. almost a little street market type event. Include some type of application process. Start with talking to someone who is on a board to help us.

VI. Reports/Announcements

Reminder to those whose term expires, need to complete application on line by August 1, 2012.

VII. Adjourned 7:07 p.m.

KEEP KENNEDALE BEAUTIFUL

Staff Report to the Commissioners

Date: July 9, 2012

Agenda Item No: REGULAR ITEMS - A.

I. Subject:
Discuss and review the recycling event scheduled for October 20, 2012

II. Originated by:

Kelly Cooper, Director of Human Resources

III. Summary:
This item is an opportunity for the board to continue planning the October 20, 2012 Recycling event. Board members with assignments from last meeting will be able to provide a follow-up to those items:

1. Electronic Recycler
2. United Methodist Church
3. Document Shredder

Also, EWaste, the company used by the city, is present to provide a quick overview of their services and how they might assist us in our event.

IV. Recommendation:
None

V. Attachments:

KEEP KENNEDALE BEAUTIFUL

Staff Report to the Commissioners

Date: July 9, 2012

Agenda Item No: REGULAR ITEMS - B.

I. Subject:
Update regarding the butterfly garden

II. Originated by:

Kelly Cooper, Director of Human Resources

III. Summary:
This is a place holder for continued discussion and update on progress for the butterfly garden.

IV. Recommendation:
None

V. Attachments:

KEEP KENNEDALE BEAUTIFUL

Staff Report to the Commissioners

Date: July 9, 2012

Agenda Item No: REGULAR ITEMS - C.

I. Subject:
Discuss and review the Keep Kennedale Beautiful Strategic Plan

II. Originated by:

Kelly Cooper, Director of Human Resources

III. Summary:
This item was tabled last meeting. This is to provide the board an opportunity to review the KKB Strategic Plan and discuss next steps for the board to take in accomplishing the goals set out in the pland and determine if the board is moving in the right direction.

IV. Recommendation:
None

V. Attachments:

KEEP KENNEDALE BEAUTIFUL

Staff Report to the Commissioners

Date: July 9, 2012

Agenda Item No: REGULAR ITEMS - D.

I. Subject:
Review and discuss other possible project items

II. Originated by:

Kelly Cooper, Director of Human Resources

III. Summary:
Two other projects as discussed in June 2012 for future participation or implementation:
1. The community garden. Last month the board discussed the option of partnering with Sandy Valentino, KISD Liaison and the Delaney garden as an option. Sandy was not present at the meeting. Additional discussion may be warranted at this time.

2. Farmers Market. Last month the board discussed going to the Mansfield Farmers market to try and meet someone who runs it and perhaps get a better understanding of how it was started. The board may want to consider follow-up discussion, to determine next steps.

IV. Recommendation:
None

V. Attachments:

KEEP KENNEDALE BEAUTIFUL

Staff Report to the Commissioners

Date: July 9, 2012

Agenda Item No: REGULAR ITEMS - E.

I. Subject:
Review and approve 2012-2013 Budget

II. Originated by:

Kelly Cooper, Director of Human Resources

III. Summary:
The attached budget is the proposed KKB budget for the fiscal year 2012-2013 which begins October 1, 2012. The board should review and propose changes as needed. This budget is part of the overall city budget which will be approved by City Council in September 2012. Staff recommends approval.

IV. Recommendation:
Approve
None

V. Attachments:

1.	2012-2013 KKB Budget Proposal	2012-2013 Budget.docx

Keep Kennedale Beautiful Commission **Code to: 41-2680-0000**

2012 - 2013 Budget:

May Great American Clean-up:		
Banners		$ 350
Lunch /Drinks		$ 150
Supplies (Vests, gloves, nabbers, etc)	$ 500	
October Recycling Event:		
Banners		$ 350
Lunch/drinks	$ 150	
Independence Day Parade:		
Supplies for Float/Banners, etc.		$ 200
Open House:		
Supplies and printed material	$ 50	
Farmer's Market:		
Fees to join association		$ 100
Butterfly Garden:		
Supplies: Design, compost, mulch, plants, etc	$ 650	
General Office/Marketing/Travel Supplies:		
T-Shirts/Signage		$ 500
Give-Aways (Patches, Pens, buttons, etc)	$ 300	
Letters/Postage:		$ 100
Affiliate Dues	$ 100	
Conference/Travel	$ 800	
Total Requested:		**$4,300**