KEEP KENNEDALE BEAUTIFUL

KEEP KENNEDALE BEAUTIFUL COMMISSION

AGENDA
REGULAR MEETING
June 11, 2012
CITY HALL CONFERENCE ROOM, 405 MUNICIPAL DRIVE

REGULAR SESSION - 6:00 PM

I. CALL TO ORDER

II. ROLL CALL

III. MINUTES APPROVAL

A. Consider action to approve minutes for May 3, 2012 and May 14, 2012

IV. VISITOR/CITIZENS FORUM

At this time, any person with business before the Keep Kennedale Beautiful Commission may speak to the Commission. All comments must be directed towards the Chair, rather than individual commissioners or staff. All speakers must limit their comments to subject matter relating to the commission. No formal action can be taken on these items.

V. REGULAR ITEMS

A. Discuss and approve Sandy Valentino as the KISD Liaison

B. Discuss and review the recycling event scheduled for October 20, 2012

C. Discuss and consider the creation of a butterfly garden as the next beautification project for KKB

D. Discuss and review the Keep Kennedale Beautiful Strategic Plan

E. Review and discuss other possible project items

VI. REPORTS/ANNOUNCEMENTS

A. Reminder board applications for reappointments are due August 1, 2012

VII. ADJOURNMENT

In compliance with the Americans with Disabilities Act, the City of Kennedale will provide for reasonable accommodations for persons attending City Council meetings. This building is wheelchair accessible, and parking spaces for disabled citizens are available. Requests for sign interpreter services must be made forty-eight (48) hours prior to the meetings. Please contact Amethyst Cirmo, City Secretary, at 817.985.2104 or (TDD) 1.800.735.2989

CERTIFICATION

I certify that a copy of the June 11, 2012, Keep Kennedale Beautiful Commission agenda was posted on the City Hall bulletin board next to the main entrance of the City Hall building, 405 Municipal Drive, of the City of Kennedale, Texas, in a place convenient and readily accessible to the general public at all times and said agenda was posted at least 72 hours preceding the schedule time of said meeting, in accordance with Chapter 551 of the Texas Government Code.

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Kelly Cooper, KKB Staff Liaison

KEEP KENNEDALE BEAUTIFUL

Staff Report to the Commissioners

Date: June 11, 2012

Agenda Item No: MINUTES APPROVAL - A.

I. Subject:
Consider action to approve minutes for May 3, 2012 and May 14, 2012

II. Originated by:

Kelly Cooper, Director of Human Resources

III. Summary:
The minutes for both May 3 and May 14, 2012 meetings are attached and prepared by Wilda Turner, KKB Secretary. Staff recommends approval.

IV. Recommendation:
Approve

V. Attachments:

1.	May 3, 2012 Minutes	May 3 2012. Special Meeting.rtf
2.	May 14, 2012	May 14 2012.rtf

Keep Kennedale Beautiful

May 3, 2012

Members Present: Michael Chandler
Vickie Chandler
Rachel Rogers
Stephen Brim
NaMicha Williams
Wilda Turner
HR Director, Kelly Cooper

Guests/Volunteers Jill Turner
Darlene Winters
Sandy Valentino

Discussion: Advised Team Captains of their responsibilities:

have a signed waiver form from each volunteer
safety vests & gloves
transport team to assigned area
trash bags and where to leave bags for pick up
recycle material to be brought to the city hall recycling area
have a cell phone
water
discussed general safety information
thank each volunteer
return to city hall pavilion by 11:30am
lunch provided at the pavilion

City phone call notification system to be requested asking for volunteers.

Keep Kennedale Beautiful

May 14, 2012

II. Members Present: Michael Chandler
Vickie Chandler
Stephen Brim
LaCresha Sanders
Wilda Turner
HR Director, Kelly Cooper

III. Motion to approve the minutes of May 3, 2012 by Vickie Chandler, second by Stephen Brim

IV. Visitor/Citizens Forum - None

V. Regular Items

A. Review and discuss the May 5 Great American Cleanup

We had 76 citizens participate. Total estimate of trash picked up was 1,600 lbs. Unusual items - mail box, computer board, baseball, shopping cart.
Suggestions for next cleanup: One KKB board member should stay at Town Center to assist late comers and collect trash bag totals. More sign in tables were needed.
Michael will send thank you letters to the businesses who contributed.

B. Discuss and consider future beautification projects

Establish a butterfly garden in Town Center. Wilda to work on a design plan. Determine where it will be located with Park Board approval, donations etc.
Provide a community garden or assist in constructing one with Sandy Valentino.

October 20 Recycling Event - A representative from E-Waste will be invited to the next KKB meeting. There will be recycling for electronics, paper, eye glasses, clothing etc. Kelly will contact Goodwill and Mission Arlington for possible participation.

C. The KKB Strategic Plan to be discussed at a later meeting. We are in compliance with KTB and the required four hours of training for KKB.

D. Discuss and review budget

Generally discussed expenditures for the May 5 Cleanup.

VI. Reports/Announcements - None

VII Adjourned 7:02pm

KEEP KENNEDALE BEAUTIFUL

Staff Report to the Commissioners

Date: June 11, 2012

Agenda Item No: REGULAR ITEMS - A.

I. Subject:
Discuss and approve Sandy Valentino as the KISD Liaison

II. Originated by:

Kelly Cooper, Director of Human Resources

III. Summary:
This item confirms the boards interest in adding Sandy Valentino to the board as the KISD Liaison. Sandy will not be a voting member, however, her input into KKB projects and coordination of efforts with the school will assist KKB in reaching out to the community through school related projects.

IV. Recommendation:
Approve

V. Attachments:

KEEP KENNEDALE BEAUTIFUL

Staff Report to the Commissioners

Date: June 11, 2012

Agenda Item No: REGULAR ITEMS - B.

I. Subject:
Discuss and review the recycling event scheduled for October 20, 2012

II. Originated by:

Kelly Cooper, Director of Human Resources

III. Summary:
This item provides an opportunity for the board to continue planning the October 20, 2012 Recycling event.

Stephen Brim made contact with E-Waste, Gene Snyder, VP Information Technology Asset Disposal Service and asked that he attend tonights meeting to present/discuss how E-Waste can partner with KKB at this event to collect and recycle electronic equipment.

IV. Recommendation:
None

V. Attachments:

KEEP KENNEDALE BEAUTIFUL

Staff Report to the Commissioners

Date: June 11, 2012

Agenda Item No: REGULAR ITEMS - C.

I. Subject:
Discuss and consider the creation of a butterfly garden as the next beautification project for KKB

II. Originated by:

Kelly Cooper, Director of Human Resources

III. Summary:
Provides the Board an opportunity to discuss and plan next steps for a butterfly garden. The board will need to determine a location, budget, design plan, plants and other items needed for the garden and a plan for on-going maintenance.

Once these items have been outlined, the board will need to make a recommendation for Park Board and City Council approval. Depending on the location of the garden, Park Board may not need to be involved in the decision making process.

IV. Recommendation:
None

V. Attachments:

KEEP KENNEDALE BEAUTIFUL

Staff Report to the Commissioners

Date: June 11, 2012

Agenda Item No: REGULAR ITEMS - D.

I. Subject:
Discuss and review the Keep Kennedale Beautiful Strategic Plan

II. Originated by:

Kelly Cooper, Director of Human Resources

III. Summary:
This item is to provide the board an opportunity to review the KKB Strategic Plan and discuss next steps for the board to take in accomplishing the goals set out in the plan and determine if the board is moving in the right direction.

IV. Recommendation:
None

V. Attachments:

KEEP KENNEDALE BEAUTIFUL

Staff Report to the Commissioners

Date: June 11, 2012

Agenda Item No: REGULAR ITEMS - E.

I. Subject:
Review and discuss other possible project items

II. Originated by:

Kelly Cooper, Director of Human Resources

III. Summary:
Two other projects to continue discussing for future implementation include:
1. The community garden
2. Farmers Market

IV. Recommendation:
None

V. Attachments:

KEEP KENNEDALE BEAUTIFUL

Staff Report to the Commissioners

Date: June 11, 2012

Agenda Item No: REPORTS/ANNOUNCEMENTS - A.

I. Subject:
Reminder board applications for reappointments are due August 1, 2012

II. Originated by:

Kelly Cooper, Director of Human Resources

III. Summary:
Just a reminder that those of you who's term will expire and would like to be considered for reappointment should complete an application by August 1, 2012. Please complete your application on-line, if you need assistance contact Kelly Cooper or Amethyst Cirmo.

IV. Recommendation:
None

V. Attachments: