KENNEDALE
Parks and Recreation Board
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PARKS & RECREATION ADVISORY BOARD

AGENDA
REGULAR MEETING
June 6, 2012
CITY HALL COUNCIL CHAMBERS, 405 MUNICIPAL DRIVE

REGULAR SESSION - 7:00 PM

I. CALL TO ORDER

II. ROLL CALL

III. MINUTES APPROVAL

A. Approval of Parks and Recreaton Board minutes dated May 2, 2012.

IV. VISITOR/CITIZENS FORUM

At this time, any person with business before the Parks and Recreation Advisory Board may speak to the Board. All comments must be directed towards the Chair, rather than individual board members or staff. All speakers must limit their comments to subject matter relating to the board. No formal action can be taken on these items.

V. REGULAR ITEMS

A. Review Park Board Financial Report for Mar 2012.

B. Consider support and hosting an event at the Pier Skate Park.

C. Discuss and consider changing July 2012 meeting date.

VI. REPORTS/ANNOUNCEMENTS

A. Boy and Cub Scouts Day Camp

B. Kidfish Event

C. Bark In The Park Event

D. Road Construction Updates

VII. ADJOURNMENT

In compliance with the Americans with Disabilities Act, the City of Kennedale will provide for reasonable accommodations for persons attending City Council meetings. This building is wheelchair accessible, and parking spaces for disabled citizens are available. Requests for sign interpreter services must be made forty-eight (48) hours prior to the meetings. Please contact Amethyst Cirmo, City Secretary, at 817.985.2104 or (TDD) 1.800.735.2989

CERTIFICATION

I certify that a copy of the June 6, 2012, Parks & Recreation Advisory Board agenda was posted on the City Hall bulletin board next to the main entrance of the City Hall building, 405 Municipal Drive, of the City of Kennedale, Texas, in a place convenient and readily accessible to the general public at all times and said agenda was posted at least 72 hours preceding the schedule time of said meeting, in accordance with Chapter 551 of the Texas Government Code.

_____

Celeste O. Brown, Board Secretary

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Staff Report to the Board of Directors

Date: June 6, 2012

Agenda Item No: MINUTES APPROVAL - A.

I. Subject:
Approval of Parks and Recreaton Board minutes dated May 2, 2012.

II. Originated by:

Celeste Brown, Administrative Assistant

III. Summary:

Attached are a copy of the Park and Recreation Board meeting minutes dated May 2, 2012 for your approval.

IV. Recommendation:
Approve

V. Alternative Actions:

VI. Attachments:

1.	PRB Minutes May 2 2012	Park Board Minutes 05022012.pdf

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PARKS & RECREATION ADVISORY BOARD

MINUTES

REGULAR MEETING May 2, 2012
CITY HALL COUNCIL CHAMBERS, 405 MUNICIPAL DRIVE
REGULAR SESSION -7:00 PM

I. CALL TO ORDER – 7:00 pm by Chairman Deaver

II. ROLL CALL

- ☒ **David Deaver**
- ☒ **Michael Chandler**
- ☒ **Cruz Pitre**
- ☐ **David Smith - ABSENT**
- ☒ **Donna Gerron**
- ☒ **Jill Turner**
- ☒ **Stephen Brim**

Chairman Deaver asked Jill Turner was asked to be a voting member due to David Smith being absent from meeting.

III. MINUTES APPROVAL

A. Approval of Parks and Recreation Board minutes dated April 4, 2012.

Michael Chandler motioned to approve minutes dated April 4, 2012 and was seconded by Donna Gerron. Motion passed unanimously.

IV. VISITOR/CITIZENS FORUM

At this time, any person with business before the Parks and Recreation Advisory Board may speak to the Board. All comments must be directed towards the Chair, rather than individual board members or staff. All speakers must limit their comments to subject matter relating to the board. No formal action can be taken on these items.

No visitors wished to speak at this time.

V. REGULAR ITEMS

A. Discuss and consider a Skate Safe Program.

Jackie with The Pier Skate Park spoke with Board members about her plans to create a Skate Safe Program for Kennedale and surrounding cities youth. She provided members with a brief background on the project. J.C. Travis, Fire Marshal for the City of Kennedale spoke briefly about his support of this program as well as the skate park itself. He recommended Park Board take an interest in bringing this program to fruition.

B. Approval of the Kennedale Youth Association Baseball practice and game schedule as submitted.

Michael Chandler made a motion to approve the Kennedale Youth Association Baseball practice and game schedule as submitted. Cruz Pitre seconded the motion. Motion passed unanimously.

C. Approval of the Kennedale Youth Association Football Practice Schedule as submitted.

Donna Gerron made a motion to approve the Kennedale Youth Association Football practice schedule as submitted with a minor change on time. Change from 5- 8 pm instead of 6 – 8 pm. Motion was seconded by Michael Chandler. Motion passed unanimously.

D. Review Park Board Financial Report for Feb 2012.

There were no significant changes from the previous report so no discussion took place.

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Staff Report to the Board of Directors

Date: June 6, 2012

Agenda Item No: REGULAR ITEMS - A.

I. Subject:
Review Park Board Financial Report for Mar 2012.

II. Originated by:

Sakura Moten-Dedrick, Director of Finance & IT

III. Summary:

IV. Recommendation:
Approve

V. Alternative Actions:

VI. Attachments:

1.	Mar 2012 Park Board Financials	20120606 Park Dedication Fund Mar 12 Financials.pdf

MAR 2012 PARK BOARD FINANCIALS

Budget/Amendment
No changes.

Year-To-Date

- Investment Income: None anticipated for this fiscal year in comparison to last year. Last year, cash was depleted quite quickly due to expenses made for Sonora Park.
- Miscellaneous Income: No significant change from last fiscal year. The $750 for this year reflects paver revenue we have received. Last year, we received a grant reimbursement from TPWD totaling $400K.
- Transfers: None anticipated for this fiscal year in comparison to last year. Last year, we had to transfer approximately $42K into the Park Fund to cover a negative overall balance. This negative balance resulted from unrealized gas well activity revenues that did not come in as anticipated to cover the shortfall.
- Special Services: None anticipated for this fiscal year in comparison to last year. Last year represented expenses tied to normal operations.
- Engineering Services: None anticipated for this fiscal year in comparison to last year. Last year represented expenses tied to normal operations.
- Land: No significant change from last fiscal year. The $75 for this year reflects a delinquent tax payment. The City is exempt from taxes; however, this was related to newly purchased right-of-way property, in which the City had to settle out prior taxes owed.
- Construction: None anticipated for this fiscal year in comparison to last year. Last year represented the last of the expenses tied to the parking lot.
- Sonora Park Grant Project: None anticipated for this fiscal year in comparison to last year. Last year represented the last of the expenses tied to the TPWD grant.
- Brick Pavers: No significant change from last fiscal year. The $495 for this year reflects engraving services for several plaques placed in the TownCenter Park during the 9/11 Memorial Dedication. The City Manager chose to recognize approximately 10 city employees, who had either served their country or are currently serving their country in the US Armed Services/military.

Estimate

- Based on “audited” financials accepted by the Council this month, the final fund balance for FY10-11 is $1. The estimated ending fund balance for FY11-12 is approximately $180.

FUND SUMMARY BY CATEGORY

14: PARK DEDICATION FUND

CATEGORY	FY10-11 BUDGET	FY10-11 AMENDED	FY10-11 YTD MAR	FY10-11 ACTUAL	FY11-12 PROPOSED	FY11-12 AMENDED	FY11-12 YTD MAR	FY11-12 ESTIMATE	CY - PY CHANGE
BEGINNING FUND BALANCE	**$ 68,181**	**$ 68,181**	**$ 68,181**	**$ 68,181**	**$ 1**	**$ 1**	**$ 1**	**$ 1**	
FINES/FEES	-	-	-	-	-	-	-	-	-
INVESTMENT INCOME	1,620	1,620	12	13	-	-	-	-	(1,620)
MISCELLANEOUS INCOME	400,000	400,000	239,377	426,632	-	-	750	750	(400,000)
TRANSFERS	-	-	-	42,698	-	-	-	-	-
TOTAL REVENUES	**$ 401,620**	**$ 401,620**	**$ 239,390**	**$ 469,343**	**$ -**	**$ -**	**$ 750**	**$ 750**	**$(401,620)**
SUNDRY	-	-	598	938	-	-	495	495	-
DEBT	25,000	25,000	1,232	1,232	-	-	-	-	(25,000)
CAPITAL	572,952	572,952	331,563	535,353	-	-	75	75	(572,952)
TOTAL EXPENDITURES	**$ 597,952**	**$ 597,952**	**$ 333,393**	**$ 537,523**	**$ -**	**$ -**	**$ 570**	**$ 570**	**$(597,952)**
REVENUES OVER EXPENDITURES	$ (196,332)	$ (196,332)	$ (94,003)	$ (68,180)	$ -	$ -	$ 180	$ 180	
ENDING FUND BALANCE	**$ (128,151)**	**$ (128,151)**	**$ (25,822)**	**$ 1**	**$ 1**	**$ 1**	**$ 180**	**$ 180**	
ADJUSTMENTS									
FUND BALANCE AS % OF EXP	**-21.4%**	**-21.4%**	**-7.7%**	**0.0%**	**N/A**	**N/A**	**31.6%**	**31.6%**	
RESERVE (NO REQUIREMENT)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	
RESERVE SURPLUS/(SHORTFALL)	**$ (128,151)**	**$ (128,151)**	**$ (25,822)**	**$ 1**	**$ 1**	**$ 1**	**$ 180**	**$ 180**	

14: PARK DEDICATION FUND

ACCOUNT	ACCOUNT NAME	FY10-11 BUDGET	FY10-11 AMENDED	FY10-11 YTD MAR	FY10-11 ACTUAL	FY11-12 PROPOSED	FY11-12 AMENDED	FY11-12 YTD MAR	FY11-12 ESTIMATE	CY - PY CHANGE
4010-00-00	PARK DEDICATION FEES	-	-	-	-	-	-	-	-	-
4194-00-00	PARK DEDICATION FEES	-	-	-	-	-	-	-	-	-
	FINES/FEES	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
4401-00-00	INVESTMENT INCOME	1,620	1,620	12	13	-	-	-	-	(1,620)
	INVESTMENT EARNINGS	**$ 1,620**	**$ 1,620**	**$ 12**	**$ 13**	**$ -**	**$ -**	**$ -**	**$ -**	**$ (1,620)**
4409-00-00	MISCELLANEOUS INCOME	400,000	400,000	239,377	426,182	-	-	-	-	(400,000)
	MISCELLANEOUS INCOME	**$ 400,000**	**$ 400,000**	**$ 239,377**	**$ 426,182**	**$ -**	**$ -**	**$ -**	**$ -**	**$(400,000)**
4920-00-00	TRANSFER IN	-	-	-	42,698	-	-	-	-	-
	TRANSFERS	**$ -**	**$ -**	**$ -**	**$ 42,698**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
	TOTAL REVENUES	**$ 401,620**	**$ 401,620**	**$ 239,390**	**$ 468,893**	**$ -**	**$ -**	**$ -**	**$ -**	**$(401,620)**

14: PARK DEDICATION FUND
01: PAVER REVENUE

ACCOUNT	ACCOUNT NAME	FY10-11 BUDGET	FY10-11 AMENDED	FY10-11 YTD MAR	FY10-11 ACTUAL	FY11-12 PROPOSED	FY11-12 AMENDED	FY11-12 YTD MAR	FY11-12 ESTIMATE	CY - PY CHANGE
4409-01-00	MISCELLANEOUS INCOME	-	-	-	450	-	-	750	750	-
	MISCELLANEOUS INCOME	**$ -**	**$ -**	**$ -**	**$ 450**	**$ -**	**$ -**	**$ 750**	**$ 750**	**$ -**
	TOTAL REVENUES	**$ -**	**$ -**	**$ -**	**$ 450**	**$ -**	**$ -**	**$ 750**	**$ 750**	**$ -**

14: PARK DEDICATION FUND
00: PARK EXPENSES

ACCOUNT	ACCOUNT NAME	FY10-11 BUDGET	FY10-11 AMENDED	FY10-11 YTD MAR	FY10-11 ACTUAL	FY11-12 PROPOSED	FY11-12 AMENDED	FY11-12 YTD MAR	FY11-12 ESTIMATE	CY - PY CHANGE
5570-00-00	SPECIAL SERVICES	-	-	598	938	-	-	-	-	-
	SUNDRY	**$ -**	**$ -**	**$ 598**	**$ 938**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
5621-00-00	ENGINEERING SERVICES	25,000	25,000	1,232	1,232	-	-	-	-	(25,000)
	DEBT	**$ 25,000**	**$ 25,000**	**$ 1,232**	**$ 1,232**	**$ -**	**$ -**	**$ -**	**$ -**	**$ (25,000)**
5800-00-00	LAND	30,000	30,000	-	-	-	-	75	75	(30,000)
5875-00-00	CONSTRUCTION	-	-	1,828	1,828	-	-	-	-	-
5879-00-00	SONORA PARK GRANT PROJECT	542,952	542,952	329,735	533,526	-	-	-	-	(542,952)
	CAPITAL	**$ 572,952**	**$ 572,952**	**$ 331,563**	**$ 535,353**	**$ -**	**$ -**	**$ 75**	**$ 75**	**$(572,952)**
	TOTAL EXPENDITURES	**$ 597,952**	**$ 597,952**	**$ 333,393**	**$ 537,523**	**$ -**	**$ -**	**$ 75**	**$ 75**	**$(597,952)**

ACCOUNT	ACCOUNT NAME	FY10-11 BUDGET	FY10-11 AMENDED	FY10-11 YTD MAR	FY10-11 ACTUAL	FY11-12 PROPOSED	FY11-12 AMENDED	FY11-12 YTD MAR	FY11-12 ESTIMATE	CY - PY CHANGE
14: PARK DEDICATION FUND										
01: PAVER EXPENSES										
ACCOUNT	**ACCOUNT NAME**	**FY10-11 BUDGET**	**FY10-11 AMENDED**	**FY10-11 YTD MAR**	**FY10-11 ACTUAL**	**FY11-12 PROPOSED**	**FY11-12 AMENDED**	**FY11-12 YTD MAR**	**FY11-12 ESTIMATE**	**CY - PY CHANGE**
5565-01-00	LEGAL SERVICES	-	-	-	-	-	-	-	-	-
5580-01-00	BRICK PAVERS	-	-	-	-	-	-	495	495	-
	SUNDRY	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 495**	**$ 495**	**$ -**
	TOTAL REVENUES	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 495**	**$ 495**	**$ -**

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Staff Report to the Board of Directors

Date: June 6, 2012

Agenda Item No: REGULAR ITEMS - B.

I. Subject:
Consider support and hosting an event at the Pier Skate Park.

II. Originated by:

Celeste Brown, Administrative Assistant

III. Summary:
Jackie with The Pier Skate Park spoke at our last meeting about her plans to create a Skate Safe Program for Kennedale's children. She was wanting the Parks and Recreation Boards support. We would like to discuss possibly hosting an event to show our support at the Pier Skate Park in the near future.

IV. Recommendation:
None

V. Alternative Actions:

VI. Attachments:

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Staff Report to the Board of Directors

Date: June 6, 2012

Agenda Item No: REGULAR ITEMS - C.

I. Subject:
Discuss and consider changing July 2012 meeting date.

II. Originated by:

Celeste Brown, Administrative Assistant

III. Summary:

City Hall will be closed on Wednesday July 4th which is our regularly scheduled meeting date. Staff recommends changing our meeting date to the following Wednesday July 11th.

IV. Recommendation:
Approve

V. Alternative Actions:

VI. Attachments:

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Staff Report to the Board of Directors

Date: June 6, 2012

Agenda Item No: REPORTS/ANNOUNCEMENTS - A.

I. Subject:
Boy and Cub Scouts Day Camp

II. Originated by:

III. Summary:
Reminder that the Boy and Cub Scouts Day Camp will take place in Sonora Park from June 4th - June 9th/

IV. Recommendation:
None

V. Alternative Actions:

VI. Attachments:

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Staff Report to the Board of Directors

Date: June 6, 2012

Agenda Item No: REPORTS/ANNOUNCEMENTS - B.

I. Subject:
Kidfish Event

II. Originated by:

III. Summary:
Discuss the KidFish Event that took place on May 19th. Pictures are attached that were taken at the event.

IV. Recommendation:
None

V. Alternative Actions:

VI. Attachments:

1.	Kidfish May 19, 2012	Kid Fish Photos Combined.pdf

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Staff Report to the Board of Directors

Date: June 6, 2012

Agenda Item No: REPORTS/ANNOUNCEMENTS - C.

I. Subject:
Bark In The Park Event

II. Originated by:

III. Summary:
Discuss the Bark in The Park event that took Place on May 19, 2012. Photos taken during the event are attached.

IV. Recommendation:
None

V. Alternative Actions:

VI. Attachments:

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Staff Report to the Board of Directors

Date: June 6, 2012

Agenda Item No: REPORTS/ANNOUNCEMENTS - D.

I. Subject:
Road Construction Updates

II. Originated by:

III. Summary:
Staff will provide updates on road construction around the city.

IV. Recommendation:
None

V. Alternative Actions:

VI. Attachments: