



KEEP KENNEDALE BEAUTIFUL COMMISSION
AGENDA
REGULAR MEETING
May 14, 2012
CITY HALL CONFERENCE ROOM, 405 MUNICIPAL DRIVE
REGULAR SESSION - 6:00 PM

I. CALL TO ORDER

II. ROLL CALL

III. MINUTES APPROVAL

- A. Consider action to approve minutes for April 9, 2012 and May 3, 2012.

IV. VISITOR/CITIZENS FORUM

At this time, any person with business before the Keep Kennedale Beautiful Commission may speak to the Commission. All comments must be directed towards the Chair, rather than individual commissioners or staff. All speakers must limit their comments to subject matter relating to the commission. No formal action can be taken on these items.

V. REGULAR ITEMS

- A. Review and Discuss the May 5 Great American Cleanup Event
- B. Discuss and consider future beautification projects
- C. Review and discuss the Keep Kennedale Beautiful Strategic Plan
- D. Discuss and review budget to date after completion of May 5 event

VI. REPORTS/ANNOUNCEMENTS

VII. ADJOURNMENT

In compliance with the Americans with Disabilities Act, the City of Kennedale will provide for reasonable accommodations for persons attending City Council meetings. This building is wheelchair accessible, and parking spaces for disabled citizens are available. Requests for sign interpreter services must be made forty-eight (48) hours prior to the meetings. Please contact Amethyst Cirno, City Secretary, at 817.985.2104 or (TDD) 1.800.735.2989

CERTIFICATION

I certify that a copy of the May 14, 2012, Keep Kennedale Beautiful Commission agenda was posted on the City Hall bulletin board next to the main entrance of the City Hall building, 405 Municipal Drive, of the City of Kennedale, Texas, in a place convenient and readily accessible to the general public at all times and said agenda was posted at least 72 hours preceding the schedule time of said meeting, in accordance with Chapter 551 of the Texas Government Code.

Kelly Cooper, KKB Staff Liaison

Date: May 14, 2012

Agenda Item No: MINUTES APPROVAL - A.

I. Subject:

Consider action to approve minutes for April 9, 2012 and May 3, 2012.

II. Originated by:

Kelly Cooper, Director of Human Resources

III. Summary:

The minutes are attached and prepared by Wilda Turner, KKB Secretary. Staff recommends approval of the April 9, 2012 and May 3, 2012 board meeting minutes.

IV. Recommendation:

Approve

V. Attachments:

1.	KKB April 2012 Minutes	April 2012.rtf
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Keep Kennedale Beautiful

April 8, 2012

II. Members Present: Michael Chandler
Vickie Chandler
LaCresha Sanders
Rachel Rogers
Stephen Brim
Wilda Turner
HR Director, Kelly Cooper
Guests, Sandy Valentino and Rachel Roberts

III. Motion to approve the minutes of March 19, 2012 by Vickie Chandler, second by LaCresha Sanders.
Motion approved.

IV. Visitor/Citizens Forum - None

V. Regular Items

A. Discuss and review the Art in the Park event.

B. Discuss and consider action for the Great American Cleanup and Arbor Day event for May 5, 2012.

We will meet at the Town Center Pavilion, for check in, distribution of safety equipment and team assignments. Some vender booths will be there to provide art and educational information for the bird sanctuary and hopefully someone from Shield Engineering to answer questions re: the Green Ribbon Grant. Kelly has arranged for a bounce house and the Heard Museum will bring some animals for the kids. Hot dogs etc. will be served after we finish the cleanup. The Fire Chief, Police Chief, Mayor or City Manager will be asked to host the event. Our intent is to couple this cleanup with Arbor Day and the Bird Habitat/International Migratory Bird Day to assist Rachel Roberts in satisfying requirements for the grant. Rachel has invited Fish and Wildlife to attend. A bird walk and a scavenger hunt for adults and children with age appropriate prizes are planned. There will be a photography contest opening a week before the May 5th events. Pictures of migratory birds will be put on line then voted on the weekend of May 5. Prizes will be awarded. A bird walk may also be planned. She will have a table with information on alternatives to chemicals, herbicides and pesticides.

The City is combining the Great American Cleanup with the City Wide Cleanup, bulk and brush included, and the Garage Sale weekend, hoping the community will begin to associate all together. Hazardous waste is not accepted since there is already a designated disposal place. The Crud Cruiser will be available in October.

Flyers advertising May 5th will be distributed to the schools for the children to take home.

Stephen will be adding verbiage/dates to the posters from Keep America Beautiful. Fast Signs will print the location, date and International Migratory Bird Day on the banners. Cost will be shared with Bird Habitat Grant. Public Works will erect the banners for us.

Our new restaurant, Red's Roadhouse, will be invited to participate with breakfast items, water, etc.

Announcements re: May 5 activities need to be made at Rotary Club and C of C meeting.

Kelly has bought plenty of traffic vests, gloves and trash bags and will also buy first aid kits.

We will meet with team captains May 3rd to discuss responsibilities.

Vickie will provide Amethyst with information to be put on KKB web page.

Laura Miller has been invited to train our park staff on May 18. KKB is invited. Let Rachel Roberts know if you are interested.

We raised \$270.00 at the Art in the Park event. Kelly will specifically request that we be "inside the fence next year".

The gardening lady that I often mention has moved to Houston. She comes up here once a month on first Wednesdays to have the meetings. Jim Stegall of Stegall's Nursery might be interested.

Adjourned 7:31pm

FYI to ALL - I will be out of town the first two weeks in June.

Date: May 14, 2012

Agenda Item No: REGULAR ITEMS - A.

I. Subject:

Review and Discuss the May 5 Great American Cleanup Event

II. Originated by:

Kelly Cooper, Director of Human Resources

III. Summary:

This item is to give the board an opportunity to discuss the May 5 event and determine any changes, additions or deletions for next year.

Final numbers are not ready at this time, however the estimates are very good. The event held included approximately 75 volunteers, picked up 80 trash bags totalling approximately 1,600 pounds of trash (given the 20 lbs. per bag criteria). The most notable items reported collected were a metal shopping cart, a computer mother board, mailbox and a baseball. The team that started at Jackson's Grill collected the most bags (17 total), And total 5 bags of recycling were collected.

The totals from the landfill citywide cleanup which occurred on the same day includes 20 staff members who unloaded 36,400 pounds of brush and bulk items.

Staff has prepared thank you letters for our sponsors, which will be sent out soon.

IV. Recommendation:

None

V. Attachments:

Date: May 14, 2012

Agenda Item No: REGULAR ITEMS - B.

I. Subject:

Discuss and consider future beautification projects

II. Originated by:

Kelly Cooper, Director of Human Resources

III. Summary:

This item is for the board to discuss and consider future beautification or other projects such as:

1. Butterfly garden by the Library
2. Demonstration garden for migratory birds at Sonora Park
3. Recycling event October 20, 2012
 - a. E-waste Disposal Services

IV. Recommendation:

None

V. Attachments:



Staff Report to the Commissioners

Date: May 14, 2012

Agenda Item No: REGULAR ITEMS - C.

I. Subject:

Review and discuss the Keep Kennedale Beautiful Strategic Plan

II. Originated by:

Kelly Cooper, Director of Human Resources

III. Summary:

This item is to provide the board an opportunity to review the KKB Strategic Plan and discuss next steps for the board to take in accomplishing its goals set out in the plan.

IV. Recommendation:

None

V. Attachments:

Date: May 14, 2012

Agenda Item No: REGULAR ITEMS - D.

I. Subject:

Discuss and review budget to date after completion of May 5 event

II. Originated by:

Kelly Cooper, Director of Human Resources

III. Summary:

This item is to provide the Board an expenditure update after completion of the May 5 event. The budget is attached for your review.

IV. Recommendation:

Approve

V. Attachments:

1.	KKB Budget Update	KKB Budget Update_0001.pdf
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Keep Kennedale Beautiful

Expenditures 2011 -2012

Operating Income

Fundraising	\$334.00	2011 - Art in the Park
Fundraising	\$270.00	2012 - Art in the Park
Citizen Donations	\$0.00	
City	\$3,166.00	

Total **\$3,770.00**

Item	Budgeted Expenses	Expense Description	Line Item Detail	Total per Line Item
Annual KTB Affiliate Fee	\$ 75.00	KTB Affiliate Fee	\$100.00	\$100.00
KTB Training				
Office Space				
Telephone				
Newsletter/Letterhead/				
Stationary	\$ 500.00	Boy Scout Patches	\$23.00	\$23.00
Postage	\$ 25.00	Letters for May 5	\$83.70	\$83.70
Clerical Assistance				
Creative Services				
Promotional Materials & Give-				
aways	\$ 500.00	T-Shirts	\$134.83	\$134.83
Printing	\$ 50.00			\$0.00
Travel				
Salary/payroll				
Community Projects & Supplies				
Safety Equipment (Traffic Vests)	\$ 425.00	Traffic Vests	\$185.00	\$185.00
Texas Independence Day Parade				
"It's a Bags Life" Campaign	\$ 750.00	Poster Supples, etc.	\$29.00	\$29.00
Community Garden Supplies	\$ 700.00			
Great American CleanUp		Traffic Vests	\$169.15	\$169.15
		Safety Gloves & Nifty		
		Nabbers	\$187.26	
		First Aid Kits	\$126.28	
		Lunch	\$115.37	\$598.06
Bird Habitat Clean-Up	\$ 475.00			
		Bird house materials	\$200.84	\$200.84
May 5th Clean-up		Traffic Vests	\$206.00	\$206.00
Total	\$ 1,770.42			\$1,729.58