

KENNEDALE CITY COUNCIL AGENDA
REGULAR MEETING | NOVEMBER 12, 2018
CITY HALL COUNCIL CHAMBERS, 405 MUNICIPAL DRIVE
WORK SESSION AT 5:30 PM | REGULAR SESSION AT 7:00 PM

I. CALL TO ORDER

NOTE: Pursuant to §551.071, Texas Government Code, City Council reserves the right to adjourn into Executive Session at any time during the Work Session or the Regular Session to discuss posted Executive Session items or to seek legal advice from the City Attorney on any item posted on the agenda.

II. WORK SESSION

- A. Discussion regarding the Arts and Culture Foundation
- B. Discussion of Senior Center fees
- C. Discuss practices and procedures for blind copies of email messages sent to Councilmembers
- D. Discussion of the top five new or expanded street projects
- E. Discussion of proposed expansion and widening of New Hope Road
- F. Discussion of the repair and reconstruction of Valley Lane
- G. Continued discussion of potential amendments to the Fiscal Year 2018-19 budget
- H. Discussion of items on regular agenda

III. REGULAR SESSION

IV. ROLL CALL

V. INVOCATION

VI. UNITED STATES PLEDGE AND TEXAS PLEDGE

"Honor the Texas Flag; I Pledge Allegiance to Thee, Texas, One State under God; One and Indivisible."

VII. VISITOR/CITIZENS FORUM

At this time, any person with business before the City Council may address the Council, provided that an official 'Speaker's Request Form' has been completed and submitted to the City Secretary prior to the start of the meeting. All comments must be directed towards the Mayor and Council, rather than individual Councilmembers or staff. All speakers must limit their comments to the subject matter as listed on the 'Speaker's Request Form.' No formal action or discussion can be taken on these items.

VIII. REPORTS/ANNOUNCEMENTS

In addition to specific matters listed below, the City Council may receive reports about items of community interest, including but not limited to recognition of individual officials, citizens, or departments, information regarding holiday schedules, and upcoming or attended events.

- A. Updates from the City Council
- B. Updates from the Mayor
 - Proclaiming November 2018 as Alpha-1 Awareness Month

- C. Updates from the City Manager

IX. MONITORING INFORMATION

- A. Monthly Financials – October 2018
- B. Monthly EDC Financials and Activity Report

X. INCIDENTAL ITEMS

XI. REQUIRED APPROVAL ITEMS (CONSENT)

All matters listed under Required Approval Items (Consent) have been previously discussed, require little or no deliberation, or are considered to be routine by the City Council. If discussion is desired, an item can be removed from the Consent Agenda and considered separately.

- A. Consider approval of minutes from October 9, 2018 special meeting
- B. Consider approval of minutes from October 15, 2018 special meeting
- C. Consider approval of minutes from October 16, 2018 regular meeting
- D. Consider adoption of Ordinance 655, amending Chapter 2, Article III, Sec. 2-74 (9) of the City Code to reflect adopted purchasing policy amounts

XII. DECISION ITEMS

- A. Consider appointment to various Advisory Boards and Commissions
- B. Consider Appointments to the Charter Study Committee

XIII. EXECUTIVE SESSION

The City Council may meet in Closed Session at any time during the Work Session or the Regular Session, pursuant to Section 551.071 of the Texas Government Code for consultation with the City Attorney pertaining to any matter in which the duty of the City Attorney under the Texas Disciplinary Rules of Professional Conduct may conflict with the Open Meetings Act, including discussion of any item posted on the agenda and legal issues regarding the Open Meetings Act.

- A. Discuss pending legal matters regarding Ron Sturgeon vs. City of Kennedale
- B. Discussion of the Arlington Water Contract
- C. Discussion of City Manager's Annual Evaluation

XIV. RECONVENE INTO OPEN SESSION, AND TAKE ACTION NECESSARY PURSUANT TO EXECUTIVE SESSION, IF NEEDED

XV. ADJOURNMENT

In compliance with the Americans with Disabilities Act, the City of Kennedale will provide for reasonable accommodations for persons attending meetings. This facility is wheelchair accessible and accessible parking spaces are available. Requests for sign interpreter services must be made forty-eight (48) hours prior to the meeting. Please contact the City Secretary at 817-985-2104 or (TTY) 1-800-735-2989.

CERTIFICATION

I do hereby certify that a copy of the November 12, 2018 Kennedale City Council agenda was posted on the bulletin board next to the main entrance of City Hall (405 Municipal Drive; Kennedale, TX 76060), in a place convenient and readily accessible to the general public at all times; and that said agenda was posted at least seventy-two (72) hours preceding the scheduled time of said meeting, in accordance with Chapter 551 of the Texas Government Code.



LESLIE GALLOWAY, CITY SECRETARY



Date: November 12, 2018

Agenda Item No: WORK SESSION - A.

I. Subject:

Discussion regarding the Arts and Culture Foundation

II. Originated by:

III. Summary:

This discussion item was placed on the Work Session agenda at the request of the Council, to provide background and history of the Kennedale Arts and Culture Foundation as it exists today.

An Arts and Culture (Advisory) Board was created by the City Council with the adoption of Ordinance 457 in July 2010, for the purpose of facilitating an appreciation for and development of the arts in Kennedale. The ordinance that created the advisory board also provided that the Board – as a means to achieve its objectives – could create a 501(c)3 Foundation. Once the Arts and Culture **Foundation** was incorporated in October 2010, the Arts and Culture Board was abolished by the City Council via the adoption of Ordinance 535.

The Foundation is a separate entity from the City, although it clearly exists to benefit the community. The Board of the Foundation met on November 5, 2018, to appoint individuals to replace members who had resigned and to determine any next steps to enhance the ability of the Foundation to promote and achieve the objectives originally established through its incorporation and bylaws.

Staff will make a brief presentation (attached) and be available to respond to any questions the Council may have regarding the Foundation.

IV. Fiscal Impact Summary:

V. Legal Impact:

VI. Recommendation:

VII. Alternative Actions:

VIII. Attachments:

1.	Arts Culture Foundation History	Arts Culture Foundation History.pdf
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History of the Arts & Culture Foundation



July 8, 2010

An Arts & Culture Board – comprised of seven members – was created by Ordinance 457 and the board was authorized to create a 501(c)3 Corporation (“*The Foundation*”)

August 3, 2010

Foundation files Articles of Incorporation

October 1, 2010

Foundation adopts by-laws

October 10, 2013

Board abolished by City Council via Ordinance 535

August 31, 2016

Foundation Board amended by-laws
to add parkland as a purpose

August 31, 2016

Resolution 316 authorizes acceptance of
seven acres from CHC Developers

August 31, 2016

Resolution 318 authorizes acceptance of
five acres from Kennedale Senior, LLC

October 26, 2017

Foundation Board members appointed or extended

April Colthorp, *President*

Debby Scott, *Vice President/Treasurer*

Kelly Cooper, *Secretary*

Leslie Galloway, *Board member*

Liz Carrington, *Board member*

Linda Graddy, *Board member*

Danny Greenfield, *Board member*

October 26, 2017

Resolution 322 authorized Debby Scott and Kelly Cooper as signers at EECU and to handle all transactions

November 5, 2018

Resolution 2018-01 appointed or extended
Foundation Board membership as follows:

April Colthorp, *President*

Danielle Clarke, *Vice President*

Tanisha Cunningham, *Secretary*

Leslie Galloway, *Secretary*

Linda Graddy, *Board member*

Danny Greenfield, *Board member*

Note: Kelly Cooper, Debby Scott, and Liz Carrington resigned

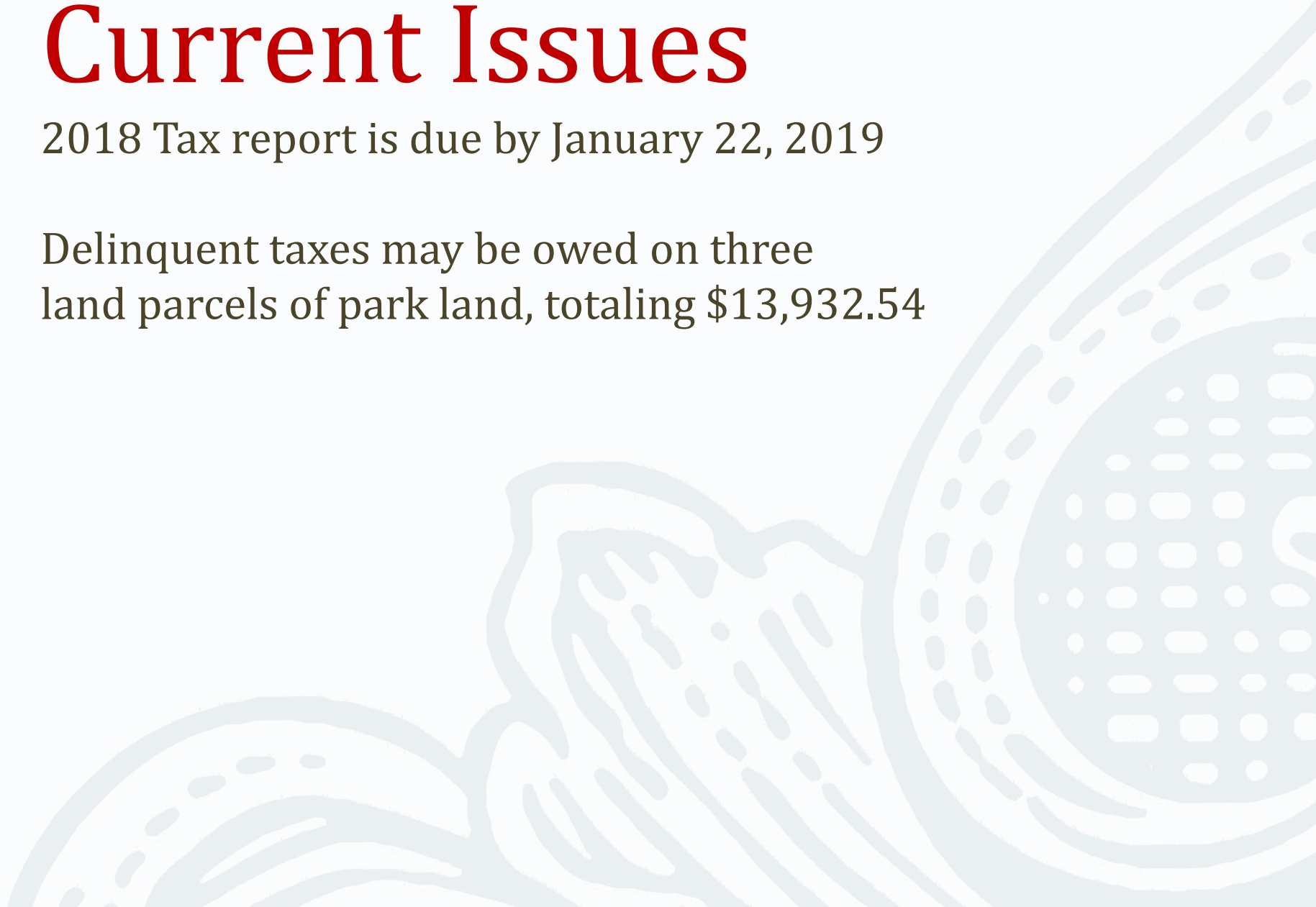
November 5, 2018

Resolution 2018-02 authorized Danielle Clarke and
Tanisha Cunningham as signers at EECU and to handle
all transactions

Current Issues

2018 Tax report is due by January 22, 2019

Delinquent taxes may be owed on three
land parcels of park land, totaling \$13,932.54



Next Steps

Determine accuracy of delinquent taxes

File all tax returns/reports as required





Date: November 12, 2018

Agenda Item No: WORK SESSION - B.

I. Subject:

Discussion of Senior Center fees

II. Originated by:

III. Summary:

This item was added to the agenda at the request of the Council.

In previous years, the City transferred to the Senior Citizen Center the rental income received for use of the facility they utilize. In Fiscal Year 2016-17, this was approximately \$5,000. City staff has been unable to find any agreement, however, that established or promised the transfer of these funds to the Senior Center.

The City of Kennedale owns the Senior Citizen Center building and City staff manages the rental process. Additionally, the City pays for all cleaning and maintenance of the building. City Staff does not see a reason to remit rental income to the Center, as the City currently owns all assets and manages all rental services.

IV. Fiscal Impact Summary:

V. Legal Impact:

VI. Recommendation:

Alternative Actions (see below)

VII. Alternative Actions:

Staff recommends that the City earmark funds received for the rentals of the Senior Center facility for repairs, maintenance, and upgrades for the building. As of today, there would be approximately \$3,200 for additional repairs for the building.

VIII. Attachments:



Date: November 12, 2018

Agenda Item No: WORK SESSION - C.

I. Subject:

Discuss practices and procedures for blind copies of email messages sent to Councilmembers

II. Originated by:

III. Summary:

This item was added to the agenda at the request of the Council.

IV. Fiscal Impact Summary:

V. Legal Impact:

VI. Recommendation:

VII. Alternative Actions:

VIII. Attachments:



Date: November 12, 2018

Agenda Item No: WORK SESSION - D.

I. Subject:

Discussion of the top five new or expanded street projects

II. Originated by:

Larry Hoover, Streets and Parks Supervisor

III. Summary:

Attached is a list of street projects that can serve as the basis for Council discussion with regard to Work Session items D, E, and F. Staff will be prepared to answer questions regarding this topic as requested by Councilmember Gilley.

IV. Fiscal Impact Summary:

V. Legal Impact:

VI. Recommendation:

VII. Alternative Actions:

VIII. Attachments:

1.	New or Expansion Road Projects	New or Expansion Road Projects.pdf
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New or Expansion Road Projects

Little School Road Extension, this project will run from the Kennedale Parkway to Dick Price Road. The project includes a grade separated Rail Road Crossing and connect to New Hope Road with a roundabout intersection, then it will continue towards Dick Price Road aligning with Linda Road. Conceptual; no engineering has been performed.

New Hope Road, this project will run from Kennedale Parkway to Hudson Village Creek Road. The project includes water, waste water and storm water improvements and is designed similar to the Little School Road and Kennedale Sublett Road. The center median is designed to be removed if the traffic volumes determined that additional lanes are necessary. This project has an estimate for construction available.

Kennedale Sublett Road Realignment, the realignment will connect the new Sublett at the Roundabout at east Sublett Road turn towards the Brookstone Subdivision run along the back of the Brookstone Subdivision to Mansfield Cardinal Road and Kennedale Parkway. The design will match the existing Sublett Road and include Utilities.

Village/Gail Connection, this project will connect the two roads from Averitt to Linda Road. The project will provide for better circulation of traffic in the area. This project could include Utility Installations. Conceptual; no engineering has been performed.

Eden Road and Mansfield Cardinal Road Intersections. This project will allow for better intersection connection and traffic flow the original thought was to install a roundabout. Utility upgrades will be included. Conceptual; no engineering has been performed.

Mansfield Cardinal Road, Tower Drive, and Swiney Hiatt Road Intersections. This project will align the intersections for better flow of traffic. The original thought is to install a roundabout and upgrade utilities. Conceptual; no engineering has been performed.

Collett Sublett Road Connection. This project would connect to the roundabout at Kennedale Sublett and Wildcat way to Collett Sublett Road and then intersect with Swiney Hiatt Road. The Magnolia hills Subdivision will make the connection as part of their Subdivision design. We need to look at improving the original section of Collett Sublett Road to match and carry any additional traffic. This project will also include Utilities. Conceptual; no engineering has been performed.



Date: November 12, 2018

Agenda Item No: WORK SESSION - E.

I. Subject:

Discussion of proposed expansion and widening of New Hope Road

II. Originated by:

III. Summary:

This item was added to the agenda at the request of the Council.

IV. Fiscal Impact Summary:

V. Legal Impact:

VI. Recommendation:

VII. Alternative Actions:

VIII. Attachments:



Date: November 12, 2018

Agenda Item No: WORK SESSION - F.

I. Subject:

Discussion of the repair and reconstruction of Valley Lane

II. Originated by:

III. Summary:

This item was added to the agenda at the request of the Council.

IV. Fiscal Impact Summary:

V. Legal Impact:

VI. Recommendation:

VII. Alternative Actions:

VIII. Attachments:



Date: November 12, 2018

Agenda Item No: WORK SESSION - G.

I. Subject:

Continued discussion of potential amendments to the Fiscal Year 2018-19 budget

II. Originated by:

III. Summary:

This item was added to the agenda at the request of the City Council. Discussion began during the Work Session of the October 16, 2018 Regular Council Meeting.

IV. Fiscal Impact Summary:

V. Legal Impact:

VI. Recommendation:

VII. Alternative Actions:

VIII. Attachments:



Date: November 12, 2018

Agenda Item No: WORK SESSION - H.

I. Subject:

Discussion of items on regular agenda

II. Originated by:

Leslie Galloway, City Secretary & Communications Coordinator

III. Summary:

At this time, Council may choose to discuss any item on the agenda.

IV. Fiscal Impact Summary:

V. Legal Impact:

VI. Recommendation:

VII. Alternative Actions:

VIII. Attachments:



Date: November 12, 2018

Agenda Item No: REPORTS/ANNOUNCEMENTS - A.

I. Subject:

Updates from the City Council

II. Originated by:

Leslie Galloway, City Secretary & Communications Coordinator

III. Summary:

Updates and information from Council members, if any.

IV. Fiscal Impact Summary:

V. Legal Impact:

VI. Recommendation:

VII. Alternative Actions:

VIII. Attachments:



Date: November 12, 2018

Agenda Item No: REPORTS/ANNOUNCEMENTS - B.

I. Subject:

Updates from the Mayor

- Proclaiming November 2018 as Alpha-1 Awareness Month

II. Originated by:

Leslie Galloway, City Secretary & Communications Coordinator

III. Summary:

Updates and information from Mayor Brian Johnson, if any.

IV. Fiscal Impact Summary:

V. Legal Impact:

VI. Recommendation:

VII. Alternative Actions:

VIII. Attachments:

1.	Alpha-1 Proclamation	2018_11_Alpha1.pdf
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PROCLAMATION

Alpha-1 Awareness Month

NOVEMBER 2018

WHEREAS, Alpha-1 Antitrypsin Deficiency (Alpha-1) is one of the most common hereditary disorders in the world and can result in life-threatening liver disease in children and adults or lung disease in adults; and

WHEREAS, Alpha-1 has been identified in virtually all populations, an estimated 100,000 children and adults in the U.S. have the severe deficiency. Researchers estimate there are at least 20 million carriers of the single gene defect in the U.S. that may pass it on to their children; and

WHEREAS, Alpha-1 is widely under diagnosed and misdiagnosed. Fewer than 10% of those predicted to have Alpha-1 have been accurately diagnosed. It often takes an average of five doctors and seven years from the time symptoms first appear before proper diagnosis is made. However, Alpha-1 is easily detected using a simple test; and

WHEREAS, Alpha-1 is the most commonly known genetic risk factor for Chronic Obstructive Pulmonary Disease (COPD), and the 3rd leading cause of death in the U.S., only behind heart disease and cancer. Lung disease is the most frequent cause of disability and early death among affected Alphas, striking in the prime of life and a major reason for lung transplants. Alpha-1 originates in the liver and can lead to liver failure at any time in life. It is the leading genetic cause of liver transplantation in children. Currently, the only treatment for liver disease of Alpha-1 is a liver transplant; and

WHEREAS, in commemoration of Alpha-1, various awareness activities throughout the state will be conducted to educate the medical community and citizens on this serious and often fatal disease.

NOW, THEREFORE, I, BRIAN JOHNSON, MAYOR OF THE CITY OF KENNEDALE, TARRANT COUNTY, TEXAS, do hereby proclaim November 2018 as:

Alpha-1 Awareness Month

IN TESTIMONY, WHEREOF, I have hereunto set my hand and caused the Seal of the City of Kennedale, Texas to be affixed this 6th day of November 2018.

MAYOR BRIAN JOHNSON

ATTEST:

LESLIE GALLOWAY, CITY SECRETARY



Date: November 12, 2018

Agenda Item No: REPORTS/ANNOUNCEMENTS - C.

I. Subject:

Updates from the City Manager

II. Originated by:

Leslie Galloway, City Secretary & Communications Coordinator

III. Summary:

Updates and information from City Manager George Campbell, if any.

IV. Fiscal Impact Summary:

V. Legal Impact:

VI. Recommendation:

VII. Alternative Actions:

VIII. Attachments:



Date: November 12, 2018

Agenda Item No: MONITORING INFORMATION - A.

I. Subject:

Monthly Financials – October 2018

II. Originated by:

Brady Olsen, Finance Director

III. Summary:

Monthly financials and sales tax update as produced by the Finance Department. Of note, these figures will change as we close out the year and work with our new auditors.

IV. Fiscal Impact Summary:

V. Legal Impact:

VI. Recommendation:

VII. Alternative Actions:

VIII. Attachments:

1.	2018_10 Monthly Financials	2018_10 Monthly Financials.pdf
2.	Sales Tax Update- October 2018	Sales Tax Update- October 2018.pdf

CITY OF KENNEDALE
ANNUAL PROGRAM OF SERVICES
October 2018

REVENUE SUMMARY BY FUND

REVENUES	FY17-18 YTD	FY17-18 ACTUAL*EST	FY18-19 ADOPTED	CURRENT MONTH	FY18-19 YTD	% OF PY ACTUAL EARNED	% OF CY BUDGET EARNED	BUDGET REMAINING
GENERAL FUND	\$ 183,304	\$ 6,363,605	\$ 6,406,759	\$ 322,476	\$ 322,476	2.9%	5.0%	\$ 6,084,283
OTHER GENERAL FUNDS	\$ 2,455	\$ 996,482	\$ 941,983	\$ 16,103	\$ 16,103	0.2%	1.7%	\$ 925,880
GENERAL FUND	\$ 185,759	\$ 7,360,087	\$ 7,348,742	\$ 338,579	\$ 338,579	2.5%	4.6%	\$ 7,010,163
								\$ -
GENERAL DEBT SERVICE FUND	\$ 64,303	\$ 1,561,277	\$ 1,518,995	\$ 42,355	\$ 42,355	4.1%	2.8%	\$ 1,476,640
								\$ -
WATER/SEWER FUND	\$ 15,727	\$ 5,006,142	\$ 4,010,901	\$ 393,286	\$ 393,286	0.3%	9.8%	\$ 3,617,615
STORMWATER UTILITY FUND	\$ 313	\$ 264,150	\$ 254,950	\$ 22,365	\$ 22,365	0.1%	8.8%	\$ 232,585
WATER IMPACT FUND	\$ 6,022	\$ 165,170	\$ 120,450	\$ 11,559	\$ 11,559	3.6%	9.6%	\$ 108,891
SEWER IMPACT FUND	\$ 2,502	\$ 93,162	\$ 32,664	\$ 7,158	\$ 7,158	2.7%	21.9%	\$ 25,506
WATER/SEWER FUND	\$ 24,564	\$ 5,528,624	\$ 4,418,965	\$ 434,368	\$ 434,368	0.4%	9.8%	\$ 3,984,597
EDC4B FUND	\$ 11,575	\$ 921,367	\$ 629,752	\$ 50,522	\$ 50,522	1.3%	8.0%	\$ 579,230
CAPITAL FUND	\$ 4,364	\$ 173,755	\$ 172,535	\$ 10,177	\$ 10,177	2.5%	5.9%	\$ 162,358
SPECIAL REVENUE FUND	\$ -	\$ 51,332	\$ 127,497	\$ -	\$ -	0.0%	0.0%	\$ 127,497
TOTAL REVENUES	\$ 290,565	\$ 15,596,442	\$ 14,216,486	\$ 876,001	\$ 876,001	1.9%	6.2%	\$ 13,340,485

EXPENDITURE SUMMARY BY FUND

EXPENDITURES	FY17-18 YTD	FY17-18 ACTUAL*EST	FY18-19 ADOPTED	CURRENT MONTH	FY18-19 YTD	% OF PY BUDGET EXPENSED	% OF CY BUDGET EXPENSED	BUDGET REMAINING
GENERAL FUND	\$ 371,973	\$ 6,189,854	\$ 7,028,284	\$ 626,666	\$ 626,666	6.0%	8.9%	\$ 6,401,618
OTHER GENERAL FUND	\$ 39,707	\$ 954,279	\$ 1,197,369	\$ 43,236	\$ 43,236	4.2%	3.6%	\$ 1,154,133
GENERAL FUND	\$ 411,680	\$ 7,144,133	\$ 8,225,653	\$ 669,902	\$ 669,902	5.8%	8.1%	\$ 7,555,751
GENERAL DEBT SERVICE FUND	\$ 33,794	\$ 1,420,004	\$ 1,511,744	\$ -	\$ -	2.4%	0.0%	\$ 1,511,744
WATER/SEWER FUND	\$ 149,861	\$ 4,023,301	\$ 4,659,521	\$ 244,214	\$ 244,214	3.7%	5.2%	\$ 4,415,307
STORMWATER UTILITY FUND	\$ 51,931	\$ 199,561	\$ 139,764	\$ -	\$ -	26.0%		
WATER IMPACT FUND	\$ -	\$ 153,573	\$ 152,525	\$ -	\$ -			
SEWER IMPACT FUND	\$ -	\$ 60,000	\$ 60,000	\$ -	\$ -			
WATER/SEWER FUND	\$ 201,792	\$ 4,436,435	\$ 5,011,810	\$ 244,214	\$ 244,214	4.5%	4.9%	\$ 4,767,596
EDC4B FUND	\$ 99,864	\$ 852,344	\$ 539,912	\$ 17,682	\$ 17,682	11.7%	3.3%	\$ 522,230
CAPITAL FUND	\$ 640	\$ 185,371	\$ 130,170	\$ -	\$ -	0.3%	0.0%	\$ 130,170
SPECIAL REVENUE FUND	\$ -	\$ 26,919	\$ 11,767	\$ -	\$ -	0.0%	0.0%	\$ 11,767
TOTAL EXPENDITURES	\$ 747,770	\$ 14,065,206	\$ 15,431,056	\$ 931,798	\$ 931,798	5.3%	6.0%	\$ 14,499,258

CITY OF KENNEDALE
ANNUAL PROGRAM OF SERVICES
October 2018
EXPENDITURE SUMMARY BY DEPARTMENT

GENERAL FUND	FY17-18 YTD	FY17-18 ACTUAL*EST	FY18-19 ADOPTED	CURRENT MONTH	FY18-19 YTD	% OF PY ACTUAL EXPENSED	% OF CY BUDGET EXPENSED	BUDGET REMAINING
CITY MANAGER	\$ 19,603	\$ 350,748	\$ 365,464	\$ 22,854	\$ 22,854	5.6%	6.3%	\$ 342,610
MAYOR/CITY COUNCIL	\$ 2,496	\$ 164,586	\$ 127,323	\$ 344	\$ 344	1.5%	0.3%	\$ 126,979
CITY SECRETARY	\$ 13,943	\$ 127,276	\$ 164,073	\$ 16,922	\$ 16,922	11.0%	10.3%	\$ 147,151
MUNICIPAL COURT	\$ 5,182	\$ 87,773	\$ 108,148	\$ 9,269	\$ 9,269	5.9%	8.6%	\$ 98,879
HUMAN RESOURCES	\$ 6,013	\$ 163,469	\$ 104,909	\$ 6,455	\$ 6,455	3.7%	6.2%	\$ 98,454
FINANCE	\$ 18,941	\$ 333,005	\$ 358,365	\$ 17,193	\$ 17,193	5.7%	4.8%	\$ 341,172
POLICE	\$ 177,520	\$ 2,194,324	\$ 2,686,196	\$ 242,859	\$ 242,859	8.1%	9.0%	\$ 2,443,337
FIRE	\$ 96,431	\$ 1,690,192	\$ 1,907,680	\$ 99,423	\$ 99,423	5.7%	5.2%	\$ 1,808,257
COMMUNITY DEVELOPMENT	\$ 10,080	\$ 327,519	\$ 372,090	\$ 26,286	\$ 26,286	3.1%	7.1%	\$ 345,804
SENIOR CITIZEN CENTER	\$ 3,480	\$ 49,752	\$ 54,028	\$ 2,315	\$ 2,315	7.0%	4.3%	\$ 51,713
LIBRARY	\$ 14,718	\$ 300,242	\$ 268,259	\$ 25,280	\$ 25,280	4.9%	9.4%	\$ 242,979
NONDEPARTMENTAL	\$ 3,568	\$ 400,969	\$ 511,749	\$ 157,467	\$ 157,467	0.9%	30.8%	\$ 354,282
TOTAL EXPENDITURES	\$ 371,975	\$ 6,189,855	\$ 7,028,284	\$ 626,667	\$ 626,667	6.0%	8.9%	\$ 6,401,617

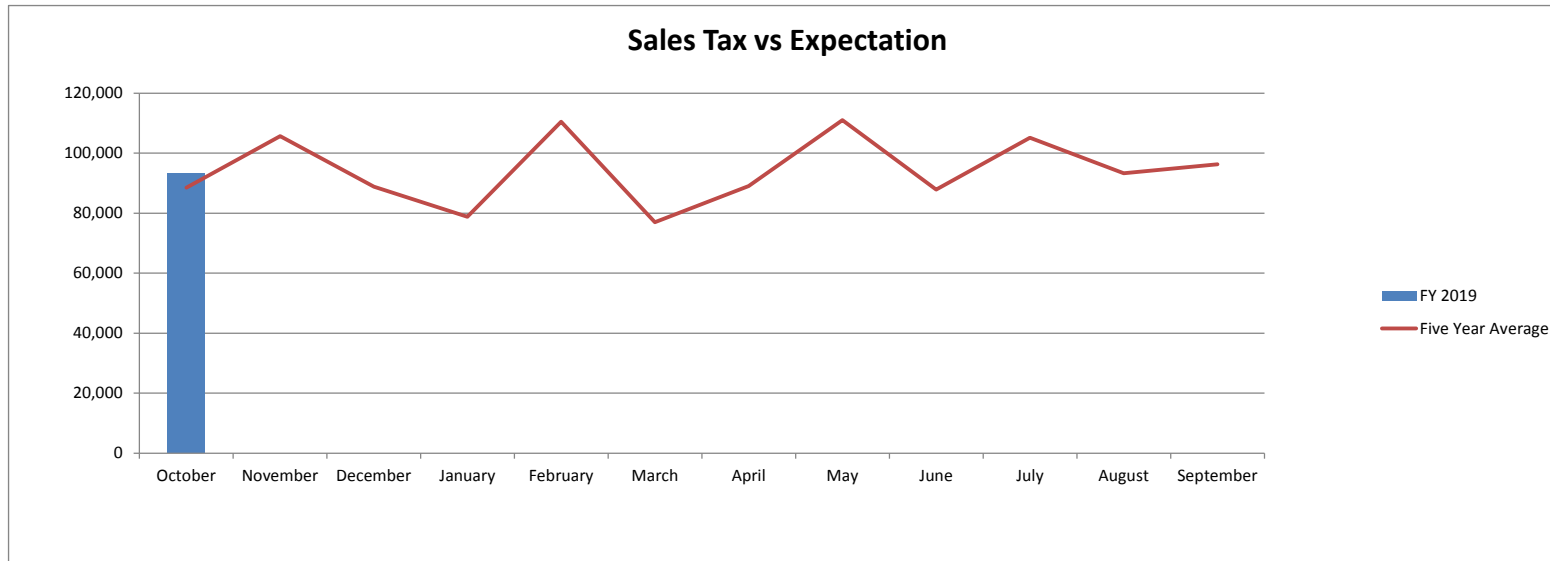
WATER/SEWER FUND	FY17-18 YTD	FY17-18 ACTUAL*EST	FY18-19 ADOPTED	CURRENT MONTH	FY18-19 YTD	% OF PY BUDGET EXPENSED	% OF CY BUDGET EXPENSED	BUDGET REMAINING
UTILITY BILLING	\$ 3,766	\$ 1,324,232	\$ 1,293,973	\$ 3,786	\$ 3,786	0.3%	0.3%	\$ 1,290,187
WATER OPERATIONS	\$ 111,655	\$ 1,349,639	\$ 1,576,197	\$ 196,756	\$ 196,756	8.3%	12.5%	\$ 1,379,441
DEBT	\$ -	\$ 541,586	\$ 509,680	\$ -	\$ -	0.0%		
W&S CAPITAL	\$ -	\$ 168,063	\$ 654,796	\$ -	\$ -		0.0%	\$ 654,796
NONDEPARTMENTAL	\$ 34,440	\$ 639,782	\$ 624,875	\$ 43,672	\$ 43,672	5.4%	7.0%	\$ 581,203
TOTAL EXPENDITURES	\$ 149,861	\$ 4,023,302	\$ 4,659,521	\$ 244,214	\$ 244,214	3.7%	5.2%	\$ 4,415,307

STREET IMPROVEMENT FUND	FY17-18 YTD	FY17-18 ACTUAL*EST	FY18-19 ADOPTED	CURRENT MONTH	FY18-19 YTD	% OF PY BUDGET EXPENSED	% OF CY BUDGET EXPENSED	BUDGET REMAINING
STREETS	\$ 31,916	\$ 620,583	\$ 740,910	\$ 31,356	\$ 31,356	5.1%	4.2%	\$ 709,554
PARKS MAINTENANCE	\$ 1,360	\$ 80,098	\$ 125,920	\$ 2,099	\$ 2,099	1.7%	1.7%	\$ 123,821
CAPITAL	\$ -	\$ 60,555	\$ 79,058	\$ -	\$ -			
TOTAL EXPENDITURES	\$ 33,276	\$ 761,236	\$ 945,888	\$ 33,455	\$ 33,455	4.4%	3.5%	\$ 912,433

EDC4B FUNDS	FY17-18 YTD	FY17-18 ACTUAL*EST	FY18-19 ADOPTED	CURRENT MONTH	FY18-19 YTD	% OF PY BUDGET EXPENSED	% OF CY BUDGET EXPENSED	BUDGET REMAINING
ADMINISTRATION	\$ 12,504	\$ 136,556	\$ 168,360	\$ -	\$ -	9.2%		
DEBT SERVICE	\$ 65,938	\$ 339,552	\$ 320,432	\$ -	\$ -	19.4%		
TOWN SHOPPING CENTER	\$ 21,422	\$ 168,331	\$ 51,120	\$ 17,682	\$ 17,682	12.7%		
TOWNCENTER REDEVELOPMENT	\$ -	\$ 177,712	\$ -	\$ -	\$ -			
TOTAL EXPENDITURES	\$ 99,864	\$ 822,151	\$ 539,912	\$ 17,682	\$ 17,682	12.1%	3.3%	\$ 522,230

Sales Tax By Month

Year	October	November	December	January	February	March	April	May	June	July	August	September	Total
FY2019	\$ 93,144												\$ 93,144
FY2018	\$ 103,820	\$ 114,506	\$ 86,956	\$ 95,425	\$ 163,502	\$ 95,017	\$ 123,760	\$ 129,363	\$ 108,885	\$ 123,268	\$ 118,770	\$ 89,090	\$ 1,352,361
FY2017	\$ 88,748	\$ 116,156	\$ 81,855	\$ 88,956	\$ 105,794	\$ 78,644	\$ 87,130	\$ 100,121	\$ 80,241	\$ 100,943	\$ 49,590	\$ 86,549	\$ 1,064,725
FY2016	\$ 93,137	\$ 119,137	\$ 97,985	\$ 75,878	\$ 116,006	\$ 87,589	\$ 79,516	\$ 114,543	\$ 83,718	\$ 84,586	\$ 87,693	\$ 91,377	\$ 1,131,165
FY2015	\$ 71,955	\$ 94,438	\$ 82,545	\$ 73,782	\$ 107,571	\$ 72,312	\$ 81,193	\$ 119,350	\$ 128,463	\$ 165,756	\$ 146,297	\$ 177,697	\$ 1,321,359
FY2014	\$ 65,971	\$ 89,600	\$ 94,982	\$ 67,373	\$ 97,781	\$ 69,685	\$ 79,236	\$ 93,957	\$ 77,496	\$ 71,927	\$ 86,597	\$ 67,978	\$ 962,584
FY2013	\$ 100,850	\$ 93,890	\$ 70,338	\$ 60,406	\$ 90,009	\$ 62,374	\$ 60,955	\$ 96,061	\$ 63,409	\$ 67,304	\$ 83,919	\$ 78,075	\$ 927,591
*Net payment after correcting an audit error.													\$ -



Industry	Amount	% Change	Adjusted Chang YTD	FYTD
Manufacturing	\$31,246.19	721.72%	2.32%	\$218,607.97
Retail	\$23,996.04	13.46%	1.48%	\$237,971.21
General Services	\$23,060.24	-5.97%	21.87%	\$250,839.65
Professional Services	\$16,397.63	1.17%	9.10%	\$159,088.75
Wholesale	\$15,699.39	-14.12%	-9.80%	\$184,830.05
Food	\$8,732.44	18.57%	12.06%	\$86,840.19
Miscellaneous	\$1,083.02	136.25%	1.45%	\$6,293.97
Accommodation	\$0.00	0.00%	0.00%	\$0.00
Agricultural	(\$25,671.15)	-369.09%	0.00%	\$3,647.60



Date: November 12, 2018

Agenda Item No: MONITORING INFORMATION - B.

I. Subject:

Monthly EDC Financials and Activity Report

II. Originated by:

Brady Olsen, Finance Director

III. Summary:

Reports from the previous EDC meeting are attached for your reference.

IV. Fiscal Impact Summary:

V. Legal Impact:

VI. Recommendation:

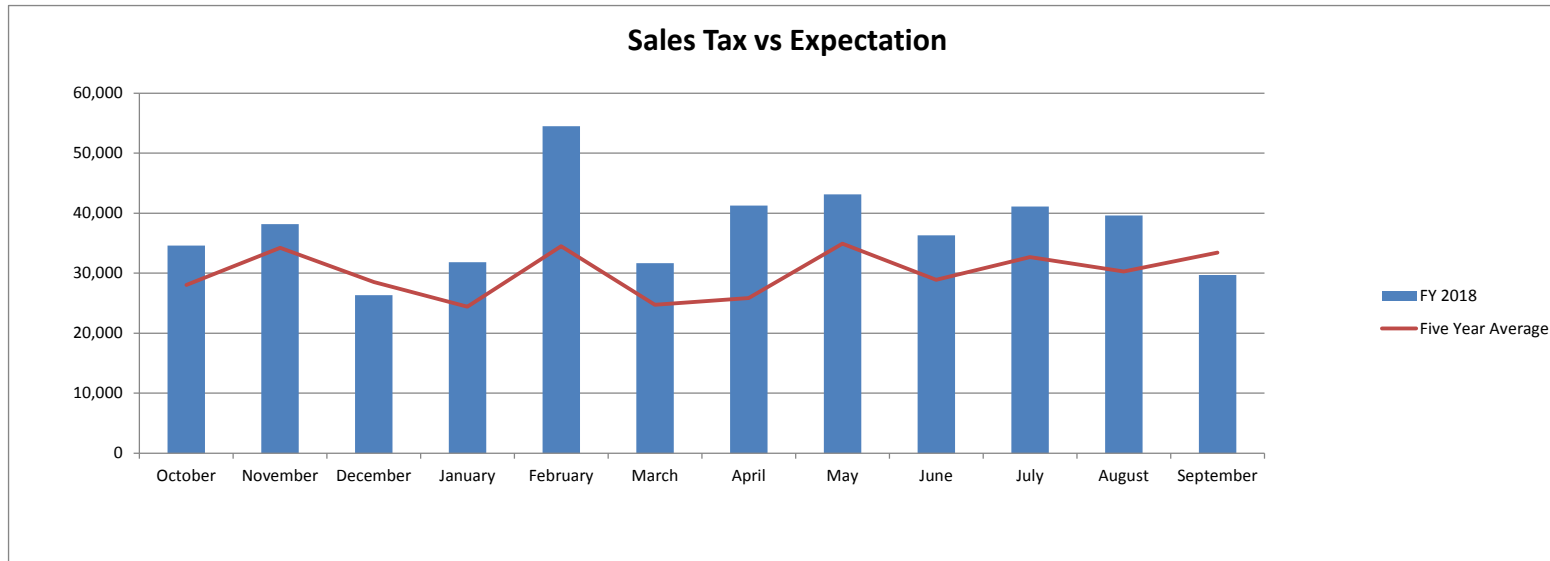
VII. Alternative Actions:

VIII. Attachments:

1.	Sales Tax Update-EDC	Sales Tax Update-EDC.pdf
2.	2018_09 Monthly Financials - EDC	2018_09 Monthly Financials - EDC.pdf

Sales Tax By Month

Year	October	November	December	January	February	March	April	May	June	July	August	September	Total
FY2018	\$ 34,607	\$ 38,169	\$ 28,985	\$ 31,808	\$ 54,501	\$ 31,672	\$ 41,253	\$ 43,121	\$ 36,295	\$ 41,089	\$ 39,590	\$ 29,697	\$ 150,262
FY2017	\$ 29,583	\$ 38,719	\$ 27,285	\$ 29,652	\$ 35,265	\$ 26,215	\$ 29,043	\$ 33,374	\$ 26,747	\$ 33,648	\$ 16,530	\$ 28,850	\$ 118,303
FY2016	\$ 31,046	\$ 39,712	\$ 32,662	\$ 25,293	\$ 38,669	\$ 29,196	\$ 26,505	\$ 38,181	\$ 27,906	\$ 28,195	\$ 29,231	\$ 30,459	\$ 125,685
FY2015	\$ 23,985	\$ 31,479	\$ 27,515	\$ 24,594	\$ 35,857	\$ 24,104	\$ 27,064	\$ 39,783	\$ 42,821	\$ 55,252	\$ 48,766	\$ 59,232	\$ 146,818
FY2014	\$ 21,990	\$ 29,867	\$ 31,661	\$ 22,458	\$ 32,594	\$ 23,228	\$ 26,412	\$ 31,319	\$ 25,832	\$ 23,976	\$ 28,866	\$ 22,659	\$ 106,954
FY2013	\$ 33,617	\$ 31,297	\$ 23,446	\$ 20,135	\$ 30,003	\$ 20,791	\$ 20,318	\$ 32,020	\$ 21,136	\$ 22,435	\$ 27,973	\$ 26,025	\$ 103,066
FY2012	\$ 31,540	\$ 37,196	\$ 38,349	\$ 29,926	\$ 30,992	\$ 24,484	\$ 37,230	\$ 41,230	\$ 24,369	\$ 40,830	\$ 26,679	\$ 27,612	\$ 130,146
*Net payment after correcting an audit error.													\$ -



Industry	Amount	% Change	Adjusted Chang	YTD	FYTD
Retail	\$7,278.98	7.59%	1.13%	\$71,324.56	\$94,027.62
Manufacturing	\$6,608.56	628.73%	-53.05%	\$62,453.93	\$67,901.16
General Services	\$5,808.91	-16.79%	7.43%	\$75,926.47	\$101,797.31
Wholesale	\$5,182.01	-6.00%	3.16%	\$56,376.89	\$75,415.36
Professional Services	\$4,336.13	-20.49%	2.95%	\$47,563.71	\$63,901.23
Food	\$2,674.35	19.17%	13.37%	\$26,035.92	\$34,288.22
Miscellaneous	\$260.74	169.49%	-22.92%	\$1,737.48	\$1,999.88
Agricultural	\$235.46	159.82%	0.00%	\$9,772.92	\$13,012.74
Accommodation	\$0.00	0.00%	0.00%	\$0.00	\$0.00

0.33333333

CITY OF KENNEDALE
ANNUAL PROGRAM OF SERVICES
September 2018

ECONOMIC DEVELOPMENT CORPORATION FINANCIALS SUMMARY

Budget Amendment

Monthly Information

1. \$29,697 Sales Tax lower than previous months. Closer to predicted trend as opposed to recent increase
2. Still in year end closing process. Several year end transfers have not been made yet. This report unlikely to match year end result
3. Per Council direction, a separate bank account has been created. Working to finalize accounting before transferring funds.
4. Fund has recovered to a respectable cash position
5. EDC director engaged in long-term planning, including relationship with Chamber, hotel status, and Red's Roadhouse.

Rental Fees, MMD Tax and Rental Insurance are reported on the Accrual Basis of Accounting, while all other revenues and expenditures are reported on the Cash Basis. This procedure has been in effect for several years, but can be changed should the Board wish.

Brady Olsen
Finance Director

ADDITIONAL INFORMATION

FUND 15- OPERATING FUND (ALL BILLS AND REVENUE RECEIVED IN THIS FUND)
FUND 19- CAPITAL BOND FUND (REMAINING CAPITAL MONEY)
FUND 95- RESERVE FUND FOR DEBT REQUIREMENTS

**CITY OF KENNEDALE
ANNUAL PROGRAM OF SERVICES
September 2018**

EDC CASH POSITION

CATEGORY	DESCRIPTION	FY17-18 YTD
FROM PREVIOUS MONTHS REPORT:		
BEGINNING CASH BALANCE - FUND 15	(Operating Cash)	\$ 145,304
BEGINNING TEXPOOL BALANCE - FUND 15	(Operating Investments)	\$ -
BEGINNING TEXPOOL BALANCE - FUND 19	(Unspent bond proceeds)	\$ 30,145
BEGINNING CASH BALANCE - FUND 95	(Required reserves)	\$ 121,838
BEGINNING CASH BALANCE - TOTAL		\$ 297,287
BEGINNING AVAILABLE CASH - TOTAL		145,304
TOTAL REVENUES MINUS EXPENDITURES FOR MONTH		\$ 12,050 *
ENDING CASH BALANCE - FUND 15	(Operating Cash)	\$ 158,546
ENDING TEXPOOL BALANCE - FUND 15	(Operating Investments)	\$ -
ENDING TEXPOOL BALANCE - FUND 19	(Unspent bond proceeds)	\$ 30,194
ENDING CASH BALANCE - FUND 95	(Required reserves)	\$ 121,999
ENDING CASH BALANCE - TOTAL		\$ 310,739
UNAVAILABLE CASH - EARMARKED		
TRANSFER FOR DEBT SERVICE	(Part of year end close out)	\$ 85,000
2010 \$2.0M BOND SALE REMAINING CASH	(Unspent bond proceeds)	\$ 30,194
RESERVES FOR LEVERAGE NOTE	(Required reserves)	\$ 121,999
TOTAL UNAVAILABLE CASH		\$ 237,194
AVAILABLE CASH		\$ 73,546

*Due to prior period adjustments, beginning cash balance plus monthly income will not always be an exact match for ending cash balance

CITY OF KENNEDALE
ANNUAL PROGRAM OF SERVICES
September 2018

COMBINED EDC4B FUNDS SUMMARY

CATEGORY	FY16-17 YTD	FY16-17 ACTUAL	FY17-18 ADOPTED	CURRENT MONTH	FY17-18 YTD	% OF PY ACTUAL USED	% OF CY BUDGET USED	BUDGET REMAINING
BEGINNING FUND BALANCE	\$ 313,866	\$ 313,866	\$ 134,784		\$ 302,131			
AD VALOREM TAXES	2,360	2,360	35,000	-	-	100.0%	0.0%	35,000
SALES/BEVERAGE TAXES	361,319	361,319	373,835	29,697	377,395	100.0%	101.0%	(3,560)
INVESTMENT EARNINGS	790	790	65	670	5,399	100.0%	8305.8%	(5,334)
MISCELLANEOUS INCOME	76,716	76,716	45,120	200	65,891	100.0%	146.0%	(20,771)
SURPLUS SALES/RENTALS	82,071	82,071	121,858	2,350	443,448	100.0%	363.9%	(321,590)
TRANSFERS	-	-	29,719	-	-	0.0%	0.0%	-
TOTAL REVENUES	\$ 523,257	\$ 523,257	\$ 605,597	\$ 32,917	\$ 892,134	100.0%	147.3%	\$ (316,256)
SUPPLIES	-	-	2,100	-	-	#DIV/0!	0.0%	2,100
MAINTENANCE	44,464	44,464	25,112	-	122,339	100.0%	487.2%	(97,227)
SUNDRY	201,257	201,042	213,667	15,950	176,424	100.1%	82.6%	37,243
DEBT	169,431	169,431	169,777	4,917	186,964	100.0%	110.1%	(17,187)
TRANSFERS	154,819	154,819	182,307	-	67,588	100.0%	37.1%	114,720
CAPITAL	13,926	14,621	-	-	199,712	95.2%	#DIV/0!	(199,712)
TOTAL EXPENDITURES	\$ 583,897	\$ 584,377	\$ 592,963	\$ 20,867	\$ 753,026	99.9%	127.0%	\$ (160,063)
REVENUES OVER EXPENDITURES	\$ (60,640)	\$ (61,120)	\$ 12,634	\$ 12,050	\$ 139,108			
ENDING FUND BALANCE	\$ 253,226	\$ 252,746	\$ 147,418		\$ 441,238			
FUND BALANCE AS % OF EXP	43.4%	43.3%	24.9%	0.0%	58.6%			
RESERVE (\$115,000) REQUIREMENT)	\$ -	\$ -	\$ 115,000	\$ -	\$ -			
RESERVE SURPLUS/(SHORTFALL)	\$ 253,226	\$ 252,746	\$ 32,418	\$ -	\$ 441,238			

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CITY OF KENNEDALE
ANNUAL PROGRAM OF SERVICES
September 2018

15: EDC4B FUND

CATEGORY	FY16-17 YTD	FY16-17 ACTUAL	FY17-18 ADOPTED	CURRENT MONTH	FY17-18 YTD	% OF PY ACTUAL USED	% OF CY BUDGET USED	BUDGET REMAINING
BEGINNING FUND BALANCE	\$ 164,460	\$ 164,460	\$ (15,517)		\$ 152,017			
AD VALOREM TAXES	2,360	2,360	35,000	-	-	100.0%	0.0%	35,000
SALES/BEVERAGE TAXES	361,319	361,319	373,835	29,697	377,395	100.0%	101.0%	(3,560)
INVESTMENT EARNINGS	82	82	65	460	3,574	100.0%	5498.4%	(3,509)
MISCELLANEOUS INCOME	76,716	76,716	45,120	200	65,891	100.0%	146.0%	(20,771)
SURPLUS SALES/RENTALS	82,071	82,071	121,858	2,350	443,448	100.0%	363.9%	(321,590)
TOTAL REVENUES	\$ 522,549	\$ 522,549	\$ 575,878	\$ 32,707	\$ 890,309	100.0%	154.6%	\$ (314,431)
SUPPLIES	-	-	2,100	-	-	#DIV/0!	0.0%	2,100
MAINTENANCE	44,464	44,464	25,112	-	122,339	100.0%	487.2%	(97,227)
SUNDRY	201,257	201,042	213,667	15,950	176,424	100.1%	82.6%	37,243
DEBT	169,431	169,431	169,777	4,917	186,964	100.0%	110.1%	(17,187)
TRANSFERS	154,819	154,819	152,588	-	67,588	100.0%	44.3%	85,001
CAPITAL	13,926	14,621	-	-	199,712	95.2%	#DIV/0!	(199,712)
TOTAL EXPENDITURES	\$ 583,897	\$ 584,377	\$ 563,244	\$ 20,867	\$ 753,026	99.9%	133.7%	\$ (189,782)
REVENUES OVER EXPENDITURES	\$ (61,348)	\$ (61,828)	\$ 12,634	\$ 11,840	\$ 137,283			
ENDING FUND BALANCE	\$ 103,112	\$ 152,017	\$ (2,883)		\$ 289,300			
FUND BALANCE AS % OF EXP	17.7%	26.0%	-0.5%	0.0%	38.4%			
RESERVE (NO REQUIREMENT)	\$ -	\$ -	\$ -	\$ -	\$ -			
RESERVE SURPLUS/(SHORTFALL)	\$ 103,112	\$ 152,017	\$ (2,883)	\$ -	\$ 289,300			

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CITY OF KENNEDALE
ANNUAL PROGRAM OF SERVICES
September 2018

15: EDC4B FUND

ACCOUNT	ACCOUNT NAME	FY16-17 YTD	FY16-17 ACTUAL	FY17-18 ADOPTED	CURRENT MONTH	FY17-18 YTD	% OF PY ACTUAL USED	% OF CY BUDGET USED	BUDGET REMAINING
4002-00-00	MMD TAX-CURRENT YEAR	2,360	2,360	35,000	-	-	100.0%	0.0%	35,000
	AD VALOREM TAXES	\$ 2,360	\$ 2,360	\$ 35,000	\$ -	\$ -	100.0%	0.0%	\$ 35,000
4081-00-00	SALES TAX	361,319	361,319	373,835	29,697	377,395	100.0%	101.0%	(3,560)
	SALES/BEVERAGE TAXES	\$ 361,319	\$ 361,319	\$ 373,835	\$ 29,697	\$ 377,395	100.0%	101.0%	\$ (3,560)
4401-00-00	INVESTMENT INCOME	82	82	65	460	3,574	100.0%	5498.4%	(3,509)
	INVESTMENT EARNINGS	\$ 82	\$ 82	\$ 65	\$ 460	\$ 3,574	100.0%	5498.4%	\$ (3,509)
4409-00-00	MISCELLANEOUS INCOME	76,716	76,716	45,120	200	36,095	100.0%	80.0%	9,025
4415-00-00	INSURANCE REIMBURSEMENTS	-	-	-	-	14,898	0.0%	0.0%	-
	MISCELLANEOUS INCOME	\$ 76,716	\$ 76,716	\$ 45,120	\$ 200	\$ 65,891	100.0%	146.0%	\$ 9,025
4805-00-00	RENTAL FEES-SHOPPING CENTER	81,710	81,710	121,112	-	91,919	100.0%	75.9%	29,193
4806-00-00	RENTAL INSURANCE	361	361	746	2,350	2,350	100.0%	315.0%	(1,604)
4884-00-01	SALE OF ASSETS	-	-	-	-	349,179	#DIV/0!	#DIV/0!	(349,179)
	SURPLUS SALES/RENTALS	\$ 82,071	\$ 82,071	\$ 121,858	\$ 2,350	\$ 443,448	#DIV/0!	#DIV/0!	\$ (321,590)
	TOTAL REVENUES	\$ 522,549	\$ 522,549	\$ 575,878	\$ 32,707	\$ 890,309	100.0%	154.6%	\$ (284,634)
	TOTAL REVENUES (EXCLUDING INTEREST/TRANSFERS)	\$ 522,467	\$ 522,467	\$ 575,813	\$ 32,247	\$ 886,735			
	10% ADMIN CHARGE-GENERAL FUND	52,247	52,247	57,581	3,225	88,673			

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CITY OF KENNEDALE
ANNUAL PROGRAM OF SERVICES
September 2018

15: EDC4B FUND
01: ADMINISTRATION

ACCOUNT	ACCOUNT NAME	FY16-17 YTD	FY16-17 ACTUAL	FY17-18 ADOPTED	CURRENT MONTH	FY17-18 YTD	% OF PY ACTUAL USED	% OF CY BUDGET USED	BUDGET REMAINING
5240-01-00	PRINTED SUPPLIES	-	-	2,000	-	-		0.0%	2,000
5260-01-00	GENERAL OFFICE SUPPLIES	-	-	50	-	-	0.0%	0.0%	50
5261-01-00	POSTAGE	-	-	50	-	-	0.0%	0.0%	50
	SUPPLIES	\$ -	\$ -	\$ 2,100	\$ -	\$ -		0.0%	\$ 2,100
5501-01-00	ADVERTISING	390	390	1,200	-	35	100.0%	2.9%	1,165
5510-01-00	ASSOC DUES/PUBLICATIONS	4,855	4,855	5,320	-	4,890	100.0%	91.9%	430
5512-01-00	CONTRACTUAL SERVICES	175							
5525-01-00	TRAINING/SEMINARS	175	175	250	-	-	100.0%	0.0%	250
5565-01-00	LEGAL SERVICES	17,252	17,252	10,000	2,350	14,830	100.0%	148.3%	(4,830)
5567-01-00	AUDIT SERVICES	2,250	2,250	2,250	-	2,000	100.0%	88.9%	250
5570-01-00	SPECIAL SERVICES	81,145	81,145	68,650	1,475	13,774	100.0%	20.1%	54,876
5574-01-00	FILING FEES	40	40			-			-
5578-01-00	TRAVEL	-	-	100	-	-	0.0%	0.0%	100
5580-01-00	ENGINEERING SERVICES	2,128	2,128	-	-	-	100.0%		-
5595-01-00	ADMIN CHARGE-GENERAL FUND	44,926	44,926	81,647	6,804	81,647	100.0%	100.0%	0
5615-01-00	FUNCTIONAL GRANT	17,137	17,137	24,000	5,321	19,380	100.0%	80.8%	4,620
	SUNDRY	\$ 170,513	\$ 170,298	\$ 193,417	\$ 15,950	\$ 136,556	100.1%	70.6%	\$ 56,861
5800-01-00	LAND	1,274	1,968	-	-	22,000	64.7%	0.0%	(22,000)
5813-01-00	KENNEDALE ENTRANCE SIGN	-	-	-	-	-	0.0%	0.0%	-
5820-01-00	BUILDING IMPROVEMENT	-	-	-	-	-	0.0%	0.0%	-
5875-01-00	CONSTRUCTION	-	-	-	-	-	0.0%	0.0%	-
	CAPITAL	\$ 1,274	\$ 1,968	\$ -	\$ -	\$ 22,000	64.7%		\$ (22,000)
	TOTAL EXPENDITURES	\$ 171,786	\$ 172,266	\$ 195,517	\$ 15,950	\$ 158,556	99.7%	81.1%	\$ 36,961

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CITY OF KENNEDALE
ANNUAL PROGRAM OF SERVICES
September 2018

15: EDC4B FUND
01: ADMINISTRATION
03: DEBT SERVICE

ACCOUNT	ACCOUNT NAME	FY16-17 YTD	FY16-17 ACTUAL	FY17-18 ADOPTED	CURRENT MONTH	FY17-18 YTD	% OF PY BUDGET USED	% OF CY BUDGET USED	BUDGET REMAINING
5643-01-03	2007 \$1.2M TAX BOND-INTEREST	58,689	58,689	54,905	-	54,831	100.0%	99.9%	74
5644-01-03	2007 \$1.2M TAX BOND-PRINCIPAL	55,000	55,000	60,000	-	60,000	100.0%	100.0%	-
5645-01-03	2011 \$1.7M TX LEVERAGE-INT	15,879	15,879	14,278	1,618	22,680	100.0%	158.8%	(8,402)
5646-01-03	2011 \$1.7M TX LEVERAGE-PRI	39,863	39,863	40,594	3,299	49,453	100.0%	121.8%	(8,859)
	DEBT	\$ 169,431	\$ 169,431	\$ 169,777	\$ 4,917	\$ 186,964	100.0%	110.1%	\$ (17,187)
5702-01-03	TRANSFER OUT-DEBT SERVICE FUND	154,819	154,819	152,588	-	67,588	100.0%	44.3%	85,001
	TRANSFER	\$ 154,819	\$ 154,819	\$ 152,588	\$ -	\$ 67,588	100.0%	44.3%	\$ 85,001
	TOTAL EXPENDITURES	\$ 324,250	\$ 324,250	\$ 322,365	\$ 4,917	\$ 254,551	100.0%	79.0%	\$ 67,814

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**CITY OF KENNEDALE
ANNUAL PROGRAM OF SERVICES
September 2018**

15: EDC4B FUND**02: TOWN SHOPPING CENTER**

ACCOUNT	ACCOUNT NAME	FY16-17 YTD	FY16-17 ACTUAL	FY17-18 ADOPTED	CURRENT MONTH	FY17-18 YTD	% OF PY ACTUAL USED	% OF CY BUDGET USED	BUDGET REMAINING
5403-02-00	BUILDING MAINTENANCE	44,464	44,464	25,112	-	122,339	100.0%	487.2%	(97,227)
	MAINTENANCE	\$ 44,464	\$ 44,464	\$ 25,112	\$ -	\$ 122,339	100.0%	487.2%	\$ (97,227)
5530-02-00	ELECTRIC SERVICES	5,924	5,924	6,700	-	7,337	100.0%	109.5%	(637)
5545-02-00	INSURANCE-PROPERTY	6,507	6,507	6,500	-	8,341	100.0%	128.3%	(1,841)
5570-02-00	SPECIAL SERVICES	18,312	18,312	7,050	-	24,191	100.0%	343.1%	(17,141)
	SUNDRY	\$ 30,744	\$ 30,744	\$ 20,250	\$ -	\$ 39,868	100.0%	196.9%	\$ (19,618)
	TOTAL EXPENDITURES	\$ 75,209	\$ 75,209	\$ 45,362	\$ -	\$ 162,207	100.0%	357.6%	\$ (116,845)

**CITY OF KENNEDALE
ANNUAL PROGRAM OF SERVICES
September 2018**

15: EDC4B FUND**03: TOWN CENTER REDEVELOPMENT**

ACCOUNT	ACCOUNT NAME	FY16-17 YTD	FY16-17 ACTUAL	FY17-18 ADOPTED	CURRENT MONTH	FY17-18 YTD	% OF PY ACTUAL USED	% OF CY BUDGET USED	BUDGET REMAINING
5580-03-00	ENGINEERING SERVICES	2,573	2,573	-	-	-	0.0%		-
5847-03-00	CONSTRUCTION	10,080	10,080	-	-	177,712	0.0%		(177,712)
	CAPITAL	\$ 12,653	\$ 12,653	\$ -	\$ -	\$ 177,712	0.0%		\$ (177,712)
	TOTAL EXPENDITURES	\$ 12,653	\$ 12,653	\$ -	\$ -	\$ 177,712	0.0%		\$ (177,712)

CITY OF KENNEDALE
ANNUAL PROGRAM OF SERVICES
September 2018

15: EDC4B FUND

04: TEXAS LEVERAGE PROGRAM

ACCOUNT	ACCOUNT NAME	FY16-17 YTD	FY16-17 ACTUAL	FY17-18 ADOPTED	CURRENT MONTH	FY17-18 YTD	% OF PY ACTUAL USED	% OF CY BUDGET USED	BUDGET REMAINING
5800-04-00	LAND	-	-	-	-	-		0.0%	-
	CAPITAL	\$ -	\$ -	\$ -	\$ -	\$ -		0.0%	\$ -
	TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ -	\$ -		0.0%	\$ -

CITY OF KENNEDALE
ANNUAL PROGRAM OF SERVICES
September 2018

19: EDC4B CAPITAL BOND FUND

CATEGORY	FY16-17 YTD	FY16-17 ACTUAL	FY17-18 ADOPTED	CURRENT MONTH	FY17-18 YTD	% OF PY ACTUAL USED	% OF CY BUDGET USED	BUDGET REMAINING
BEGINNING FUND BALANCE	\$ 29,444	\$ 29,444	\$ 29,719		\$ 29,649			
INVESTMENT EARNINGS	205	205	-	49	460	100.0%		(460)
TOTAL REVENUES	\$ 205	\$ 205	\$ -	\$ 49	\$ 460	100.0%		\$ (460)
TRANSFERS	-	-	29,719	-	-	0.0%	0.0%	-
CAPITAL	-	-	-	-	-	0.0%	0.0%	-
TOTAL EXPENDITURES	\$ -	\$ -	\$ 29,719	\$ -	\$ -	0.0%	0.0%	\$ -
REVENUES OVER EXPENDITURES	\$ 205	\$ 205	\$ (29,719)	\$ 49	\$ 460			
ENDING FUND BALANCE	\$ 29,649	\$ 29,649	\$ 0		\$ 30,109			
FUND BALANCE AS % OF EXP	N/A	N/A	N/A	N/A	N/A			
RESERVE (NO REQUIREMENT)	\$ -	\$ -	\$ -	\$ -	\$ -			
RESERVE SURPLUS/(SHORTFALL)	\$ 29,649	\$ 29,649	\$ 0	\$ -	\$ 30,109			

CITY OF KENNEDALE
ANNUAL PROGRAM OF SERVICES
September 2018

19: EDC4B CAPITAL BOND FUND

ACCOUNT	ACCOUNT NAME	FY16-17 YTD	FY16-17 ACTUAL	FY17-18 ADOPTED	CURRENT MONTH	FY17-18 YTD	% OF PY ACTUAL USED	% OF CY BUDGET USED	BUDGET REMAINING
4401-00-00	INVESTMENT INCOME	205	205	-	49	460	100.0%		(460)
	INVESTMENT EARNINGS	\$ 205	\$ 205	\$ -	\$ 49	\$ 460	100.0%		\$ (460)
	TOTAL REVENUES	\$ 205	\$ 205	\$ -	\$ 49	\$ 460	100.0%		\$ (460)

19: EDC4B CAPITAL BOND FUND

01: TOWN CENTER REDEVELOPMENT

ACCOUNT	ACCOUNT NAME	FY16-17 YTD	FY16-17 ACTUAL	FY17-18 ADOPTED	CURRENT MONTH	FY17-18 YTD	% OF PY ACTUAL USED	% OF CY BUDGET USED	BUDGET REMAINING
5580-01-00	TRANSFER OUT	-	-	-	-	-	0.0%	0.0%	-
	TRANSFERS	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%	\$ -
5800-01-00	LAND	-	-	-	-	-	0.0%	0.0%	-
5847-01-00	CONSTRUCTION	-	-	-	-	-	0.0%	0.0%	-
	CAPITAL	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%	\$ -
	TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%	\$ -

CITY OF KENNEDALE
ANNUAL PROGRAM OF SERVICES
September 2018

95: EDC4B RESERVE FUND

CATEGORY	FY16-17 YTD	FY16-17 ACTUAL	FY17-18 ADOPTED	CURRENT MONTH	FY17-18 YTD	% OF PY ACTUAL USED	% OF CY BUDGET USED	BUDGET REMAINING
BEGINNING FUND BALANCE	\$ 119,962	\$ 119,962	\$ 120,582		\$ 120,464			
INVESTMENT EARNINGS	502	502	-	161	1,365	100.0%		(1,365)
TOTAL REVENUES	\$ 502	\$ 502	\$ -	\$ 161	\$ 1,365	100.0%		\$ (1,365)
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%	\$ -
REVENUES OVER EXPENDITURES	\$ 502	\$ 502	\$ -	\$ 161	\$ 1,365			
ENDING FUND BALANCE	\$ 120,464	\$ 120,464	\$ 120,582		\$ 121,829			
FUND BALANCE AS % OF EXP	N/A	N/A	N/A	N/A	N/A			
RESERVE (\$112,606 REQUIREMENT)	\$ 112,606	\$ 112,606	\$ 112,606	\$ 112,606	\$ 112,606			
RESERVE SURPLUS/(SHORTFALL)	\$ 7,858	\$ 7,858	\$ 7,976	\$ (112,606)	\$ 9,223			

**CITY OF KENNEDALE
ANNUAL PROGRAM OF SERVICES
September 2018**

95: EDC4B RESERVE FUND

ACCOUNT	ACCOUNT NAME	FY16-17 YTD	FY16-17 ACTUAL	FY17-18 ADOPTED	CURRENT MONTH	FY17-18 YTD	% OF PY BUDGET USED	% OF CY BUDGET USED	BUDGET REMAINING
4401-00-00	INVESTMENT INCOME	502	502	-	161	1,365	100.0%		(1,365)
	INVESTMENT EARNINGS	\$ 502	\$ 502	\$ -	\$ 161	\$ 1,365	100.0%		\$ (1,365)
	TOTAL REVENUES	\$ 502	\$ 502	\$ -	\$ 161	\$ 1,365	100.0%		\$ (1,365)

95: EDC4B RESERVE FUND

ACCOUNT	ACCOUNT NAME	FY16-17 YTD	FY16-17 ACTUAL	FY17-18 ADOPTED	CURRENT MONTH	FY17-18 YTD	% OF PY BUDGET USED	% OF CY BUDGET USED	BUDGET REMAINING
	TRANSFERS	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%	\$ -
	TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%	\$ -



Date: November 12, 2018

Agenda Item No: REQUIRED APPROVAL ITEMS (CONSENT) - A.

I. Subject:

Consider approval of minutes from October 9, 2018 special meeting

II. Originated by:

Leslie Galloway, City Secretary & Communications Coordinator

III. Summary:

Please see the attached minutes for your approval.

IV. Fiscal Impact Summary:

V. Legal Impact:

VI. Recommendation:

Approve

VII. Alternative Actions:

VIII. Attachments:

1.	2018_10.09_Minutes_City Council Special Meeting_DRAFT	2018_10.09_Minutes_City Council Special Meeting_DRAFT_WM.pdf
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KENNEDALE CITY COUNCIL MINUTES
SPECIAL MEETING | OCTOBER 9, 2018
CITY HALL COUNCIL CHAMBERS, 405 MUNICIPAL DRIVE
WORK SESSION - 5:30 PM

I. CALL TO ORDER

Mayor Brian Johnson called the meeting to order at 5:30 p.m.

Present: Mayor Brian Johnson; Mayor Pro Tem Sandra Lee, Place 3; Rockie Gilley, Place 1; Chris Pugh, Place 2; Linda Rhodes, Place 4; Jan Joplin, Place 5; **Absent:** NONE

Staff: City Manager George Campbell, City Secretary Leslie Galloway, Finance Director Brady Olsen, Police Chief Tommy Williams, Police Captain Darrell Hull, Backflow Customer Service Inspector (CSI) Dennis Brown, Director of Planning and Economic Development Melissa Dailey; **Consultants:** Craig Barnes of Shield Engineering and Andrew Friedman of SAMCO Capital Markets, Inc.

II. DECISION ITEMS

- A. Ordinance authorizing the issuance of \$760,000 in principal amount of City of Kennedale, Texas Tax Note, Series 2018; securing the payment thereof by authorizing the levy of an annual ad valorem tax; and approving and authorizing the execution of a paying agent/registrar agreement, a purchase letter, and all other instruments and procedures related thereto

Finance Director Brady Olsen and Andrew Friedman, Managing Director at SAMCO Capital Markets, gave a brief overview of the proposed issuance of Tax Note, Series 2018, and were available for questions from Council.

Motion To Approve. Action Approve, Moved By Mayor Pro Tem Lee, **Seconded By** Pugh. **Motion passed unanimously.**

Mayor Johnson closed the Regular Session and opened the Work Session at 5:48 p.m.

III. WORK SESSION

- A. Discuss infrastructure projects for potential inclusion in a Capital Improvement Program (CIP)

Craig Barnes, President of Shield Engineering Group, presented an updated prioritized list of identified capital improvement projects. He and City Manager George Campbell responded to questions from Council, which was followed by some discussion.

Councilmember Pugh left the meeting at 6:10 p.m.; Mayor Johnson left the meeting at 6:25 p.m.

B. Discuss appointments to a Charter Amendment Committee

This item was taken out of order; it was considered following item III.C.

After some discussion, the Council decided that the Mayor and each Councilmember would submit to staff one final nominee for this committee, and directed staff to place consideration of appointment of these nominees on the Tuesday, October 16 Regular Meeting agenda.

C. Conduct interviews of applicants for appointment to Advisory Boards and Commissions

This item was taken out of order; it was considered following item III.A.

At this time, the City Council interviewed Troy Brannon, Thelma Kobeck, Allen Ray, and Darold Tippey. Council then directed staff as to which applicants should be scheduled for future interviews.

IV. ADJOURNMENT

Motion To Adjourn. Action Adjourn, Moved By Mayor Pro Tem Lee, **Seconded By** Rhodes. **Motion passed Unanimously.**

The meeting was adjourned at 8:09 p.m.

APPROVED:

ATTEST:

BRIAN JOHNSON, MAYOR

LESLIE GALLOWAY, CITY SECRETARY



Date: November 12, 2018

Agenda Item No: REQUIRED APPROVAL ITEMS (CONSENT) - B.

I. Subject:

Consider approval of minutes from October 15, 2018 special meeting

II. Originated by:

Leslie Galloway, City Secretary & Communications Coordinator

III. Summary:

Please see the attached minutes for your approval.

IV. Fiscal Impact Summary:

V. Legal Impact:

VI. Recommendation:

Approve

VII. Alternative Actions:

VIII. Attachments:

1.	2018_10.15_Minutes_City Council Special Meeting_DRAFT	2018_10.15_Minutes_City Council Special Meeting_DRAFT_WM.pdf
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KENNEDALE CITY COUNCIL MINUTES
SPECIAL WORK SESSION
OCTOBER 15, 2018 AT 5:30 PM
CITY HALL COUNCIL CHAMBERS, 405 MUNICIPAL DRIVE

I. CALL TO ORDER

Mayor Pro Tem Sandra Lee called the meeting to order at 5:34 p.m.

Present:: Mayor Pro Tem Sandra Lee, Place 3; Chris Pugh, Place 2; Linda Rhodes, Place 4; Jan Joplin, Place 5; **Absent:** Mayor Brian Johnson; Rockie Gilley, Place 1

Staff: City Manager George Campbell and City Secretary Leslie Galloway

II. APPLICANT INTERVIEWS

- A. Continue conducting interviews of applicants for appointment to Advisory Boards and Commissions

Following a brief discussion regarding board eligibility requirements, the City Council interviewed the following board applicants: Linda Miller, Johnny Trevino, Brent Jones, Billy Don Gilley, and Josh Altom.

III. ADJOURNMENT

The meeting was adjourned at 6:23 p.m.

APPROVED:

ATTEST:

SANDRA LEE, MAYOR PRO TEM

LESLIE GALLOWAY, CITY SECRETARY



Date: November 12, 2018

Agenda Item No: REQUIRED APPROVAL ITEMS (CONSENT) - C.

I. Subject:

Consider approval of minutes from October 16, 2018 regular meeting

II. Originated by:

Leslie Galloway, City Secretary & Communications Coordinator

III. Summary:

Please see the attached minutes for your approval.

IV. Fiscal Impact Summary:

V. Legal Impact:

VI. Recommendation:

Approve

VII. Alternative Actions:

VIII. Attachments:

1.	2018_10.16_Minutes_City Council Regular Meeting_DRAFT	2018_10.16_Minutes_City Council Regular Meeting_DRAFT_WM.pdf
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KENNEDALE CITY COUNCIL MINUTES
REGULAR MEETING | OCTOBER 16, 2018
CITY HALL COUNCIL CHAMBERS, 405 MUNICIPAL DRIVE
WORK SESSION at 5:30 PM | REGULAR SESSION at 7:00 PM

I. CALL TO ORDER

Mayor Brian Johnson called the meeting to order at 5:30 p.m.

II. WORK SESSION

A. Discussion of items on regular agenda

There was no discussion at this time.

B. Continue conducting interviews of applicants for appointment to Advisory Boards and Commissions

At this time, the Council interviewed Donald Spikes.

C. Discuss and provide staff direction regarding the allocation of potential TIRZ reimbursements to the City

Finance Director Brady Olsen and Public Works Superintendent Larry Hoover were available to answer Council's questions regarding TIRZ projects, funding, and the process for allocating funds upon reimbursement.

D. Discuss and provide staff direction regarding potential amendments to the Fiscal 2018-19 budget

Finance Director Brady Olsen was available to answer Council's questions regarding specific budget line items. There was some discussion regarding transfers between funds, potential debt issuance, and how the FY19 Budget deficit is expected to affect the reserves.

E. Discussion of a potential May 2019 General Obligation Bond Election

Finance Director Brady Olsen provided a brief overview and was available to answer Council's questions regarding how issuance of additional debt through General Obligation Bonds would affect the I&S (Interest and Sinking) portion of the Property Tax Rate.

F. Discuss EDC projects funded with Street or Water Funds

Finance Director Brady Olsen was available to answer Council's questions regarding the funding sources of the Link Street project from FY13-14.

G. Discussion regarding the Arts and Culture Foundation

There was no discussion at this time.

H. Discuss practices and procedures for blind copies of email messages sent to Councilmembers

There was no discussion at this time.

Mayor Johnson closed the Work Session at 6:54 p.m. and there was a brief recess preceding the Regular Session.

III. REGULAR SESSION

Mayor Johnson called the Regular Session to order at 7:08 p.m.

IV. ROLL CALL

Present: Mayor Johnson; Mayor Pro Tem Sandra Lee, Place 3; Rockie Gilley, Place 1; Chris Pugh, Place 2 (*arrived at 5:32 p.m.*); Linda Rhodes, Place 4; and Jan Joplin, Place 5. **Absent:** NONE.

Staff: City Manager George Campbell, City Secretary Leslie Galloway, Finance Director Brady Olsen, Director of Planning and Economic Development Melissa Dailey, Library Director Amanda King, Police Chief Tommy Williams, and Public Works Superintendent Larry Hoover

V. INVOCATION

Pastor Nelda Barrett Murraine of First United Methodist Church of Kennedale offered the invocation.

VI. UNITED STATES PLEDGE AND TEXAS PLEDGE

VII. VISITOR/CITIZENS FORUM

Sarah Bishop Johnson Cotton, 700 Crestview Drive, stated that she urged the Council to consider those who cannot afford higher water and tax rates.

Councilmember Gilley stated that the City of Mansfield tax rate is lower than that of the City of Kennedale.

Greg Adams, 704 Crestview Drive, stated that he urged those Councilmembers who received campaign donations from Ron Sturgeon to recuse themselves from the vote on the agenda item related to his place of business.

Mayor Johnson stated that no law required those Councilmembers to recuse themselves from that vote.

Steve Higginbotham, 505 Pennsylvania, stated his criticism of the Council for not passing the tax rate necessary to support the adopted budget and denying the bond issuance.

Linda Graddy, announced the Kennedale Community Theater's production of "Closed for the Holidays" on December 14 and 15 at the Kennedale High School auditorium.

Andrew Schaffer, 3409 Woodside Drive, Arlington, stated that he is currently building a home in Kennedale and criticized the Council's decision to lower taxes and drawdown the reserves.

Jeff Nevarez, 338 Spring Branch Lane, thanked those who made the Concert in the Park a success, announced the Rotary Club Chili Cook Off, and stated his criticism of the Council for not passing the tax rate necessary to support the adopted budget and denying the bond issuance.

Councilmember Gilley stated that the difference between adopting the effective vs. the proposed tax rate is roughly \$288,000 in revenue.

Mayor Johnson stated that the increase in expenditures must also be accounted for.

Jeff Nevarez, 338 Spring Branch Lane, responded with his view – as a resident and Parks Board member – of the importance of sidewalks, new and expanded parks, and connecting to the regional linear trail system; and his frustration that a reduction of revenues has delayed those.

Michael Chandler, 700 E Kennedale Parkway, stated his criticism of the depletion of the reserve funds, specifically noting that it left the City less able to respond to potential emergencies.

Councilmember Gilley stated that emergencies are typically addressed via Certificates of Obligation or Tax Notes.

City Attorney Wayne Olsen urged the Council to exercise discretion in their responses, noting that the purpose of the Visitor/Citizens Forum was for residents to bring issues to Council's attention, and that while Council could respond with factual information, that this was not a forum for open debate of issues.

Councilmember Joplin stated that the reserves were healthier now than they have been in five years; and that she could provide a chart showing that they would remain above the required minimum fund balance.

In response to Mayor Johnson's question, Finance Director Brady Olson stated that, under the Adopted Budget and Tax Rate, no major fund was projected to end FY18-19 above the 18% minimum fund balance.

Nadia Guerra, 101 Arthur Drive, stated that in light of recent Council decisions regarding the budget, funding capital projects, and future development, she has concerns with members' level of understanding and willingness to take responsibility; and stated her criticism of the time and money expended on a denied issuance of Certificate of Obligation debt.

Ann Fontenot, 1043 Fox Wood Drive, did not speak but submitted a written statement of her criticism of the Council's recent decision against funding the equipment necessary to live-stream meetings; and her perception of the conflict of interest created by members of the Council having accepted campaign donations from local businesses that the Council and Advisory Boards are now considering action regarding.

Caleb Stafford, 315 Mistletoe, did not speak but submitted a written statement his criticism of the Council for not passing the tax rate necessary to support the adopted budget and denying the bond issuance.

VIII. REPORTS/ANNOUNCEMENTS

A. Updates from the City Council

ROCKIE GILLEY, PLACE 1, announced that he had been researching bonds and speaking with those in leadership roles at other cities.

CHRIS PUGH, PLACE 2, announced that he had attended a breakfast for City staff hosted

by a neighborhood association and spoke with residents regarding Council's decisions regarding the budget.

MAYOR PRO TEM SANDRA LEE, PLACE 3, thanked the Parks Board for hosting the Concert in the Park.

LINDA RHODES, PLACE 4, announced that she attended a P&Z training hosted by the City of Forest Hill along with Councilmember Joplin and several members of the P&Z and BOA Boards; that the Public Safety Open House was scheduled for Saturday, October 20; and expressed her appreciation for first responders, noting that the American Public Works Association now recognized public works employees as first responders.

JAN JOPLIN, PLACE 5, announced that she attended the P&Z, EDC, Parks Board, and Comprehensive Plan meetings, the Family Place presentation at the Library, the Senior Citizen Center Open House, the P&Z training at Forest Hill, and Concert in the Park; she added that Public Safety Open House and Trunk-or-Treat were scheduled for October 20; acknowledged Breast Cancer Awareness Month; and noted the recent decrease residents should have seen on their utility bills.

B. Updates from the Mayor

Mayor Brian Johnson announced that he attended a SETT meeting regarding VIA, the Mansfield Performing Arts Center, and road expansion; attended a TRTC meeting regarding drone regulation; he then acknowledged Breast Cancer Awareness Month and Domestic Violence Awareness Month; and congratulated the Parks Board on Concert in the Park.

C. Updates from the City Manager

City Manager George Campbell announced the appointment of James Brown as Fire Chief.

IX. MONITORING INFORMATION

A. Monthly Financials – September 2018

There was no discussion at this time.

B. Monthly EDC Financials and Activity Report

There was no discussion at this time.

X. INCIDENTAL ITEMS

XI. REQUIRED APPROVAL ITEMS (CONSENT)

- A. Discuss and approve renewal of M&R Janitorial Services contract
- B. Consider approval of minutes from September 6, 2018 special meeting
- C. Consider approval of minutes from September 14, 2018 special meeting
- D. Consider approval of minutes from September 17, 2018 regular meeting

- E. Consider adoption of Resolution 542, adopting an amended City of Kennedale Purchasing Policy

Councilmember Joplin requested that items A and E be removed from Consent.

Motion To Approve Consent Agenda, except Items A and E. **Action** Approve, **Moved By** Gilley, **Seconded By** Mayor Pro Tem Lee. **Motion passes Unanimously.**

City Manager George Campbell provided an overview of the contract with M&R Janitorial Services and he and owner Ron Francis were available to answer Council's questions.

Motion To Approve Consent Agenda Item A. Renewal of M&R Janitorial Services Contract. **Action** Approve, **Moved By** Gilley, **Seconded By** Pugh. **Motion passes Unanimously.**

Finance Director Brady Olsen and City Attorney Wayne Olson were available to answer Council's questions regarding the updated purchasing policy.

Motion To Approve Consent Item E. Resolution #542, adopting an amended City of Kennedale Purchasing Policy, with the two following conditions: (1) to revise the Matrix (Appendix "A" of the purchasing policy) to reflect correct dollar amounts with their correct "Signatures Required" criteria for the \$25,000 threshold requiring Council approval, and (2) to direct city staff to submit an ordinance at the next City Council meeting to replace the last sentence in the city code Section 2-74 (9) to read: "All purchases shall be made, contract let, or obligation incurred for any item or service in accordance with the current City of Kennedale Purchasing Policy, as approved by City Council. **Action** Approve, **Moved By** Rhodes, **Seconded By** Joplin. **Motion passes Unanimously.**

XII. DECISION ITEMS

- A. **CASE #PZ 18-05** to conduct a public hearing, receive comments, and consider approval on a request by MEO Enterprises LLC to approve an ordinance regarding for a zoning change from "C-2" General Commercial District to "I" Industrial District located on approximately 2 acres at 7200 IH-20, 7204 IH-20 and 7208 IH-20, legal description of Block 2, Lots 1A, 1B and 1C, A & A Addition, David Strickland Survey, Abstract 1376

1. Staff Presentation

Director of Planning and Economic Development Melissa Dailey stated that the Planning & Zoning Commission voted for approval of this zoning change request at their September 20, 2018 meeting. Dailey and the applicant – Gary Ostand (on behalf of MEO Enterprises/H&O Die) – were available to answer Council's questions regarding the request.

2. Public Hearing

There were no requests to speak at the Public Hearing.

3. Staff Response and Summary

Dailey stated that staff recommends approval, adding that, if this request is approved by

Council, a related minor replat would be processed as well to consolidate the property into a single address.

Motion To Approve CASE #PZ 18-05. **Action** Approve, **Moved By** Pugh, **Seconded By** Mayor Pro Tem Lee. **Motion passes Unanimously.**

B. Appoint a Charter Study Committee

Motion To Approve appointments to the Charter Study Committee as nominated. **Action** Approve, **Moved By** Joplin, **Seconded By** Mayor Pro Tem Lee.

Councilmember Gilley requested the motion be amended to provide for an alternate Chair, in the event that Mayor Brian Johnson could not attend a meeting. Mayor Johnson nominated Bob Gruenhagen for that purpose, and the motion was amended as such.

Motion To Approve appointments to the Charter Study Committee as nominated, with Mayor Brian Johnson serving as Chair and Bob Gruenhagen serving as Chair in the event of his absence. **Action** Approve, **Moved By** Joplin, **Seconded By** Mayor Pro Tem Lee. **Motion passes Unanimously.**

Mayor Johnson recessed to Executive Session at 8:17 p.m.

XIII. EXECUTIVE SESSION

- A. Briefing on Gafford property code violations
- B. Discussion of City Manager's Annual Evaluation
- C. City Attorney briefing on legal issues with BSK related to sewer line construction in the Dick Price Road area
- D. Discussion of the Arlington Water Contract
- E. Discuss pending legal matters with the Ron Sturgeon vs. City of Kennedale
- F. Discuss details of September City Attorney invoices

XIV. RECONVENE INTO OPEN SESSION, AND TAKE ACTION NECESSARY PURSUANT TO EXECUTIVE SESSION, IF NEEDED

The Council reconvened into Open Session at 9:52 p.m.

- A. Provide staff direction regarding Ron Sturgeon vs. City of Kennedale litigation

There was neither discussion nor action taken at this time.

XV. ADJOURNMENT

Motion To Adjourn. **Action** Adjourn, **Moved By** Mayor Pro Tem Lee, **Seconded By** Joplin. **Motion passed Unanimously.**

Mayor Johnson adjourned the meeting at 9:54 p.m.

APPROVED:

ATTEST:

BRIAN JOHNSON, MAYOR

LESLIE GALLOWAY, CITY SECRETARY

DRAFT
UNTIL APPROVED
BY COUNCIL



Date: November 12, 2018

Agenda Item No: REQUIRED APPROVAL ITEMS (CONSENT) - D.

I. Subject:

Consider adoption of Ordinance 655, amending Chapter 2, Article III, Sec. 2-74 (9) of the City Code to reflect adopted purchasing policy amounts

II. Originated by:

Leslie Galloway, City Secretary & Communications Coordinator

III. Summary:

This item was added at the request of Council, as a condition of the motion to approve Resolution 542 at the Tuesday, October 16, 2018 regular meeting.

NOTE: Ordinance 655 has been modified from the version that was included in the packet for the November 6 meeting. The motion made by Councilmember Rhodes required that the final sentence ("No purchase shall be made, contract let or obligation incurred for any item or service which exceeds five thousand dollars (\$5,000.00) without approval by the council;") be replaced by specific language. In the ordinance that was included previously, the last sentence was merely deleted rather than replaced. The corrected verbiage is highlighted in the attached ordinance, for your review.

IV. Fiscal Impact Summary:

V. Legal Impact:

VI. Recommendation:

Approve

VII. Alternative Actions:

VIII. Attachments:

1.	O655_City Manager Purchasing Power	O655_City Manager Purchasing Power_updated_Nov12.pdf
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ORDINANCE NO. 655

AN ORDINANCE AMENDING SECTION 2-74 OF THE CODE OF ORDINANCES OF THE CITY OF KENNEDALE, TEXAS, AS AMENDED, BY AMENDING THE POWERS AND DUTIES OF THE CITY MANAGER REGARDING PURCHASES; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Kennedale, Texas is a home rule city acting under its charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Local Government Code; and

WHEREAS, the City Council previously adopted an ordinance providing for the powers and duties of the City Manager, including contracting and purchasing authority; and

WHEREAS, the City Council has adopted a Purchasing Policy to address this authority and now desires to amend said ordinance to revise the powers and duties of the City Manager regarding contracting and purchasing authority.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF KENNEDALE, TEXAS, THAT:

SECTION 1.

Chapter 2, Article III, Division 2, Section 2-74(9) of the Kennedale City Code is hereby amended to read as follows:

“Sec. 2-74. - Powers and Duties.

* * *

- (9) Supervise the purchase of all materials, supplies and equipment for which funds are provided in the budget; provided, however, that he shall be governed by procedures approved by the mayor and/or city council as to the nature and amount of such purchases that shall be made with or without bids. All purchases shall be made, contract let, or obligation incurred for any item or service in accordance with the current City of Kennedale Purchasing Policy, as approved by the council;”

SECTION 2.

This Ordinance shall be cumulative of all other ordinances of the City of Kennedale, and shall not repeal any of the provisions of such ordinances except in those instances when any provisions of such ordinances are in direct conflict with the provisions of this ordinance, in which event the conflicting provisions of such ordinances are hereby repealed.

SECTION 3.

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs or sections of this ordinance are severable, and if any phrase, clause, sentence, paragraph or section shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this ordinance, since the same would have been enacted by the City Council without the incorporation in this ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

SECTION 4.

This ordinance shall be in full force and effect from and after its passage and it is so ordained.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF KENNEDALE, TEXAS, THE 6th DAY OF NOVEMBER, 2018.

APPROVED:

MAYOR, BRIAN JOHNSON

[CITY SEAL]

ATTEST:

CITY SECRETARY, LESLIE GALLOWAY

APPROVED AS TO FORM AND LEGALITY:

CITY ATTORNEY, WAYNE OLSON



Date: November 12, 2018

Agenda Item No: DECISION ITEMS - A.

I. Subject:

Consider appointment to various Advisory Boards and Commissions

II. Originated by:

Leslie Galloway, City Secretary & Communications Coordinator

III. Summary:

At this time, Council may make appointments to various Advisory Boards and Commissions and discuss all applicants, if desired.

New Information:

Josh Altom has expressed an interest in serving on the EDC Board and Mayor Pro Tem Sandra Lee has expressed her desire to continue service on the TDD Board. An updated nomination sheet reflecting these changes is attached.

Information from previous Staff Reports:

There are 27 current members of various Advisory Boards and Commissions who hold appointed positions that will expire in 2018. There are a total of 35 vacancies. A complete list of current board membership was provided to Council on October 5. Additionally, the City has received 17 applications from persons seeking appointment who are not currently serving on a board or commission.

Previous interviews conducted on Tuesday, October 9th, Monday, October 15, and Tuesday, October 16.

IV. Fiscal Impact Summary:

V. Legal Impact:

VI. Recommendation:

VII. Alternative Actions:

VIII. Attachments:

1.	Nomination Sheets_Blank	Nomination Worksheet_Blank_packet.pdf
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ORANGE LINES ARE VACANCIES

BLUE LINES ARE INCUMBENTS WHO WISH TO BE REAPPOINTED

BOA/BBA | Board of Adjustment/Building Board of Appeals (Quasi-Judicial) ✪

PLACE	CURRENT MEMBER	TERM	NOMINATION FOR THIS PLACE
1	Eric Elam	2019	
2	Josh Altom (DID NOT APPLY)	2018	Incumbent ☒ Other: _____
3	Perry Clementi	2019	
4	Martin Young	2018	Incumbent ☐ Other: _____
5	Lana Sather	2019	
6	Jeff Nevarez, Alternate	2018	Incumbent ☐ Other: _____
7	Josh Virnoche, Alternate **Serves on Library Board in Even Place**	2019	
8	VACANT, Alternate	2018	Incumbent ☒ Other: _____
9	Azam Shaikh, Alternate	2019	

4 NEW APPLICANTS: Billy Don Gilley, Thelma Kobeck, Kelli Rod, Bruce Cates**EDC | Economic Development Corporation (Separate Entity) ✪**

PLACE	CURRENT MEMBER	TERM	NOMINATION FOR THIS PLACE
1	Stan Seat	2019	
2	Pat Turner (DID NOT APPLY)	2018	Incumbent ☒ Other: _____
3	Ronald Whitley	2019	
4	Robert Mundy, President	2018	Incumbent ☐ Other: _____
5	Ralph Grimes	2019	
6	Mark Yeary, Vice President	2018	Incumbent ☐ Other: _____
7	Mayor Pro Tem Sandra Lee	2019	

6 NEW APPLICANTS: Josh Altom, Amy Cates, Bruce Cates, April Coltharp, Councilmember Jan Joplin, Johnny Trevino**KKB | Keep Kennedale Beautiful**

PLACE	CURRENT MEMBER	TERM	NOMINATION FOR THIS PLACE
1	Cesar Guerra	2019	
2	Darlene Winters	2018	Incumbent ☐ Other: _____
3	Vinita Thomas	2019	
4	Michael Chandler, Chair	2018	Incumbent ☐ Other: _____
5	Wilda Turner	2019	
6	Dora Ann Markle (DID NOT APPLY)	2018	Incumbent ☒ Other: _____
7	VACANT	2019	Incumbent ☒ Other: _____
8	Laurie Sanders, Vice Chair	2018	Incumbent ☐ Other: _____
9	VACANT	2019	Incumbent ☒ Other: _____

3 NEW APPLICANTS: Kenneth Michels, Linda Miller, Lauren Warn

ORANGE LINES ARE VACANCIES

BLUE LINES ARE INCUMBENTS WHO WISH TO BE REAPPOINTED

LAB | Library Advisory Board (Advisory to Staff Only)

PLACE	CURRENT MEMBER	TERM	NOMINATION FOR THIS PLACE
1	VACANT	2019	Incumbent ☒ Other: _____
2	Josh Virnoche **Appointed out-of-cycle (11/2017)** **Has not served full term** **Serves on BOA in Odd Place**	2018	Incumbent ☐ Other: _____
3	Stan Seat	2019	
4	Rebecca Clark, Chair (DID NOT APPLY)	2018	Incumbent ☒ Other: _____
5	Donald Rawe	2019	

2 NEW APPLICANTS: Troy Brannon, Susan Reed Dalrymple

PRB | Parks & Recreation Board

PLACE	CURRENT MEMBER	TERM	NOMINATION FOR THIS PLACE
1	David Deaver, Chair	2019	
2	Jeff Nevarez	2018	Incumbent ☐ Other: _____
3	Michael Chandler, Vice Chair	2019	
4	Gary Swan	2018	Incumbent ☐ Other: _____
5	Phil Wallace	2019	
6	Josh Hayes **Appointed out-of-cycle (02/2018)** **Has not served full term**	2018	Incumbent ☐ Other: _____
7	VACANT	2019	Incumbent ☒ Other: _____

3 NEW APPLICANTS: Bruce Cates, Donald Spikes, Johnny Trevino

P&Z | Planning & Zoning Commission ✖

PLACE	CURRENT MEMBER	TERM	NOMINATION FOR THIS PLACE
1	Lary Adkins	2019	
2	Chad Wandel, Chair **Appointed out-of-cycle (05/2018)** **Has not served full term**	2018	Incumbent ☐ Other: _____
3	VACANT	2019	Incumbent ☒ Other: _____
4	Kayla Hughes	2018	Incumbent ☐ Other: _____
5	Sheldon Gerron	2019	
6	Jadey James, Vice Chair (DID NOT APPLY)	2018	Incumbent ☒ Other: _____
7	John Hivale	2019	
8	Bob Gruenhagen, Alternate **Appointed out-of-cycle (05/2018)** **Has not served full term** **Requests acting member place, with full two-year term remaining or will resign**	2018	Incumbent ☐ Other: _____
9	VACANT, Alternate	2019	Incumbent ☒ Other: _____

10 NEW APPLICANTS: Josh Altom, Troy Brannon, Amy Cates, Bruce Cates, Billy Don Gilley, Brent Jones, Allen Ray, Donald Spikes, Darold Tippey, Johnny Trevino

ORANGE LINES ARE VACANCIES

BLUE LINES ARE INCUMBENTS WHO WISH TO BE REAPPOINTED

UIB | Utility & Infrastructure Board

PLACE	CURRENT MEMBER	TERM	NOMINATION FOR THIS PLACE
1	Harry Browne	2019	
2	VACANT	2018	Incumbent ☒ Other: _____
3	VACANT	2019	Incumbent ☒ Other: _____
4	Robb Lecuyer, Chair (DID NOT APPLY)	2018	Incumbent ☒ Other: _____
5	Tom Newsom	2019	
6	Stephen Mora (DID NOT APPLY)	2018	Incumbent ☒ Other: _____
7	Mark Perkins	2019	

4 NEW APPLICANTS: Amy Cates, Bruce Cates, Kenneth Michels, Johnny Trevino

TIRZ | Tax Increment Reinvestment Zone Board (Separate Entity) ✧

PLACE	CURRENT MEMBER	TERM	NOMINATION FOR THIS PLACE
1	Robert Mundy, Chair	2019	
2	VACANT	2018	Incumbent ☒ Other: _____
3	Lary Adkins	2019	
4	Councilmember Rockie Gilley **Appointed out-of-cycle (11/2017)** **Has not served full term**	2018	Incumbent ☐ Other: _____
5	Jeni McGarry (TARRANT COUNTY)	appointed by participating taxing unit	Tarrant County Precinct 2 Precinct Administrator
6	Scott Rule (HOSPITAL DISTRICT)		JPS Health Network Vice President, Chief of Staff
7	Mark McClendon (TCC)		Tarrant County College Vice Chancellor for Finance

1 NEW APPLICANT: Bruce Cates

TDD | TownCenter Development District (Separate Entity) ✧

PLACE	CURRENT MEMBER	TERM	NOMINATION FOR THIS PLACE
1	EDC President Robert Mundy, Chair	2019	Automatically Filled by EDC President
2	EDC Vice President Mark Yeary	2018	Incumbent ☐ Other EDC Member: _____
3	Mayor Brian Johnson, Vice Chair	2019	Automatically Filled by Mayor
4	Mayor Pro Tem Sandra Lee	2018	Incumbent ☐ Councilmember: _____
5	VACANT	2019	Councilmember: _____

4 NEW APPLICANTS: ~~Troy Brannon, Councilmember Rockie Gilley, Amy Cates, Bruce Cates~~

(Place 2 MUST BE an EDC Board Member; Places 4 and 5 MUST BE a member of the City Council to serve on this board)

NEW APPLICANTS AND BOARDS FOR WHICH THEY HAVE APPLIED

	BOA/ BBA	EDC	KKB	LIB	PARKS	P&Z	UIB	TIRZ	TDD	NOTES
Josh Altom	DID NOT REAPPLY	PREFERRED BOARD								Interviewed 10/15
Troy Brannon										Interviewed 10/09
Billy Don Gilley										Interviewed 10/15
Councilmember Rockie Gilley								CURRENTLY SERVES		
Brent Jones										Interviewed 10/15
Councilmember Jan Joplin										
Thelma Kobeck										Interviewed 10/09
Kenneth Michels										
	BOA/ BBA	EDC	KKB	LIB	PARKS	P&Z	UIB	TIRZ	TDD	NOTES
Linda Miller										Interviewed 10/15
Allen Ray										Interviewed 10/09
Susan Reed Dalrymple										
Kelli Rod										
Darold Tippey										Interviewed 10/09
Johnny Trevino										Interviewed 10/15
Lauren Warn										
Donald Spikes										Interviewed 10/16
	BOA/ BBA	EDC	KKB	LIB	PARKS	P&Z	UIB	TIRZ	TDD	NOTES
NO INTERVIEW YET (OUT OF TOWN)										
Amy Cates										
Bruce Cates										
April Coltharp										
DO NOT WISH TO BE CONSIDERED AT THIS TIME or NO RESPONSE: Susan Thomas, Adrian MacDonald										

Date: November 12, 2018

Agenda Item No: DECISION ITEMS - B.

I. Subject:

Consider Appointments to the Charter Study Committee

II. Originated by:

Leslie Galloway, City Secretary & Communications Coordinator

III. Summary:

The appointment of members to a Charter Study Committee first appeared on the October 16, 2018 Agenda, at which time the following selections were made:

- **Mayor Brian Johnson, Chair** (Nominated by the City Council; Appointed by Council on 10/16/2018)
- **John Clark** (Nominated by Mayor Brian Johnson; Appointed by Council on 10/16/2018)
- **Sarah Johnson** (Nominated by Mayor Pro Tem Sandra Lee; Appointed by Council on 10/16/2018; Resigned 10/19/2018; **Newly Nominated: Cheryl Pond**)
- **Bob Gruenhagen, Vice Chair** (Nominated by Councilmember Rockie Gilley; Appointed by Council on 10/16/2018)
- **Robert Mundy** (Nominated by Councilmember Chris Pugh; Appointed by Council on 10/16/2018)
- **Kenneth Michels** (Nominated by Councilmember Linda Rhodes; Appointed by Council on 10/16/2018)
- **Gail Uranga** (Nominated by Councilmember Jan Joplin; Appointed by Council on 10/16/2018)

Council consideration of the appointment of Mayor Pro Tem Lee's current nominee, Cheryl Pond, is respectfully requested.

The Charter Study Committee held their first meeting at 6:00 p.m. Thursday, November 8, with all members in attendance, including nominee Cheryl Pond.

The Committee has scheduled two upcoming meetings:

- Tuesday, November 20, at 6:30 p.m.
- Wednesday, December 5, at 6:30 p.m.

INFORMATION FROM THE OCTOBER 16, 2018 STAFF REPORT:

The City Attorney recommends that TOASE be allotted two weeks to review the initial recommendations from the committee, and then enough time for the committee to consider the resulting comments and suggestions before providing their final recommendations to the City Council.

The Council could then consider those recommendations and potentially hold a Charter Election on Saturday, May 4, 2019. The last day that the Council may call a Special Charter Election for that date is Friday, February 15, 2019. Last year, final ballot language was due to Tarrant County Elections by February 28, so it is likely to be due no later than Wednesday, February 27, 2019.

IV. Fiscal Impact Summary:

V. Legal Impact:

VI. Recommendation:

VII. Alternative Actions:

VIII. Attachments:



Date: November 12, 2018

Agenda Item No: EXECUTIVE SESSION - A.

I. Subject:

Discuss pending legal matters regarding Ron Sturgeon vs. City of Kennedale

II. Originated by:

III. Summary:

IV. Fiscal Impact Summary:

V. Legal Impact:

VI. Recommendation:

VII. Alternative Actions:

VIII. Attachments:



Date: November 12, 2018

Agenda Item No: EXECUTIVE SESSION - B.

I. Subject:

Discussion of the Arlington Water Contract

II. Originated by:

III. Summary:

IV. Fiscal Impact Summary:

V. Legal Impact:

VI. Recommendation:

VII. Alternative Actions:

VIII. Attachments:



Date: November 12, 2018

Agenda Item No: EXECUTIVE SESSION - C.

I. Subject:

Discussion of City Manager's Annual Evaluation

II. Originated by:

III. Summary:

IV. Fiscal Impact Summary:

V. Legal Impact:

VI. Recommendation:

VII. Alternative Actions:

VIII. Attachments: