



KEEP KENNEDALE BEAUTIFUL COMMISSION AGENDA
REGULAR MEETING | November 13, 2018 at 6:00 PM
CITY HALL CONFERENCE ROOM, 405 MUNICIPAL DRIVE

I. CALL TO ORDER

II. ROLL CALL

III. MINUTES APPROVAL

- A. Consider approval of October 9, 2018 regular meeting minutes.

IV. VISITOR/CITIZENS FORUM

At this time, any person with business before the Keep Kennedale Beautiful Commission may speak to the Commission. All comments must be directed towards the Chair, rather than individual commissioners or staff. All speakers must limit their comments to subject matter relating to the commission. No formal action can be taken on these items.

V. REGULAR ITEMS

- A. Discuss and consider upcoming events
- B. Discuss and consider 2019 Calendar of Events
- C. Discuss and consider KKB budget

VI. REPORTS/ANNOUNCEMENTS

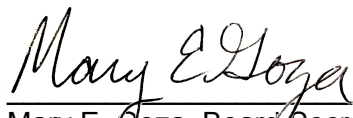
- A. Update on diseased rose bush replacement project.

VII. ADJOURNMENT

In compliance with the Americans with Disabilities Act, the City of Kennedale will provide for reasonable accommodations for persons attending City Council meetings. This building is wheelchair accessible, and parking spaces for disabled citizens are available. Requests for sign interpreter services must be made forty-eight (48) hours prior to the meetings. Please contact the City Secretary at 817.985.2104 or (TDD) 1.800.735.2989

CERTIFICATION

I certify that a copy of the November 13, 2018, Keep Kennedale Beautiful Commission agenda was posted on the City Hall bulletin board next to the main entrance of the City Hall building, 405 Municipal Drive, of the City of Kennedale, Texas, in a place convenient and readily accessible to the general public at all times and said agenda was posted at least 72 hours preceding the schedule time of said meeting, in accordance with Chapter 551 of the Texas Government Code.


Mary E. Goza, Board Secretary

Date: November 13, 2018

Agenda Item No: MINUTES APPROVAL - A.

I. Subject:

Consider approval of October 9, 2018 regular meeting minutes.

II. Originated by:

Larry Hoover, Streets and Parks Supervisor

III. Summary:

Consider approval of October 9, 2018 regular meeting minutes

IV. Recommendation:

Approve

V. Attachments:

1.	10.9.2018 KKB Mtg Mins	10.9.2018 KKB Mtg Mins.doc
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Keep Kennedale Beautiful Commission

Minutes REGULAR MEETING October 9, 2018

CITY HALL COUNCIL CHAMBERS, 405 MUNICIPAL DRIVE

I. CALL TO ORDER

Chairman Michael Chandler called the meeting to order at 6:05pm

II. ROLL CALL

Present: Darlene Winters, Wilda Turner, Vinita Thomas, Cesar Guerra, Laurie Sanders, Michael Chandler

Absent: Dora Ann Markle

III. MINUTES APPROVAL

Consider approval of minutes from September 11, 2018 regular meeting. **Motion to:** Approve September 11, 2018 minutes **Action:** Approve. **Moved By:** Laurie Sanders **Seconded:** Cesar Guerra **Motion Passed Unanimously**

IV. VISITOR/CITIZENS FORUM

V. REGULAR ITEMS

A. Discuss and consider October events

1. Trunk or Treat has been scheduled for October 20th. KKB will set up a table. City staff will purchase candy, 3 bags of tootsie rolls and 2 bags of chocolate. Gave away trees last year. Board members did not want to give away trees again this year. L. Sanders suggested giving away bluebonnet seeds. D. Winters suggested wildflower seeds rather than bluebonnets. K. Michaels suggested getting seeds for free from TxDot. L. Sanders will purchase seed packets and submit the receipt to the City. W. Turner stated that Home Depot and Lowes donate seeds to the Master gardeners that are out of season and she could see if some are available.
2. D. Winters will be out of town during Trunk of Treat.
3. The board members discussed doing a low key Arbor Day tree planting but were concerned that some of the trees planted in the past had not survived and wanted to plant a tree in the park so it would have a better chance of surviving.
4. Wilda talked about a presentation that she attended with the Master Gardner group that was very interesting about Indian marker trees. The board expressed a desire to have the speaker give the same presentation at a KKB event in the future. L. Sanders felt it would be a good Arbor Day activity. W. Turner will check to see if the speaker could be booked in the future as the Arbor Day activity.

B. Discuss and consider Calendar of Events for 2019

1. D. Winters asked about getting a committee together to modify the windshield survey. M. Chandler said that was fine. D. Winters stated she can have

- something to present at the January meeting. This item will be included on the January agenda.
2. Choose Master Gardner topics/speakers at the January meeting. This item will be included on the January agenda.
 3. The Crud Cruiser needs to be contacted in January to set up the next event that they will attend for next year.
- C. Consider approval of plan to replace diseased rose bushes at Town Center Plaza.
1. Kenneth Michaels presented a very detailed plan for the project.
 2. The board members discussed the plan. Some board members were apprehensive that the project may be too large to complete in a single event.
 3. **Motion to:** Approve the following dates for the project: Monday October 29th roses will be removed by City staff, Wednesday October 31st KKB group will prep the beds and add compost/manure, Saturday November 3rd Planting event will be held. **Action:** Approve. **Moved By:** Wilda Turner **Seconded** Cesar Guerra **Motion Passed** Unanimously
 4. W. Turner and L. Sanders will let R. Taylor know how many bags of compost/manure will be needed for the Wednesday bed prepping and what brand to buy. D. Winters will email either M. Goza or R Taylor with information about the brand of mulch that the board would like to use.
 5. R. Taylor will talk to L. Hoover about the parking lot area and the possibility of replacing the roses there with grass and maybe some Indian Hawthorn bushes.
- D. Discuss and consider KKB budget
1. This will be discussed when Larry Hoover returns per M. Chandler.

VI. REPORTS/ANNOUNCEMENTS

- A. K. Michaels moved the Kennedale sign. D. Winters said it looks great. The dead cedar tree has been removed from the park.
- B. L. Sanders talked about attending the Master gardeners' tour of homes event in Arlington. She said it was a lot of fun and very interesting.

VII. ADJOURNMENT

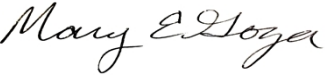
Motion to: Adjourn **Action:** Adjourn. **Moved By:** D. Winters

The meeting was adjourned at 7:36 pm

Approved:

Michael Chandler, Chairman

Attest:


~~Mary Goza, KKB Secretary~~

Date: November 13, 2018

Agenda Item No: REGULAR ITEMS - A.

I. Subject:

Discuss and consider upcoming events

II. Originated by:

Larry Hoover, Streets and Parks Supervisor

III. Summary:

>Windshield survey form modification

>Meeting in December?

>List of Master Gardner topics/speakers for board members to review? before the January meeting?

>Arbor Day event?

>Does the board want to join the Park Board table at the Christmas tree lighting event, they will be serving hot chocolate?

IV. Recommendation:

None

V. Attachments:

Date: November 13, 2018

Agenda Item No: REGULAR ITEMS - B.

I. Subject:

Discuss and consider 2019 Calendar of Events

II. Originated by:

Larry Hoover, Streets and Parks Supervisor

III. Summary:

- >Set firm dates for at least the first 4-6 months of events for 2019
- >What dates does the board want to request for the Crud Cruiser -putting request in January.
- > Pictures and list of activities and accomplishments for 2018 to Leslie to post on Facebook page.
- >Discuss boards goals for the next year. Work with local businesses? Get information out to the public about KKB and participation/volunteer opportunities?

IV. Recommendation:

Approve
None

V. Attachments:

1.	Draft KKB 2019 Calendar	Draft KKB 2019 Calendar.docx
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Annual Work Plan



Date	Event
2019	KKB Calendar of Events
Jan. 8:	Regular Board Meeting
Jan ??:	Windshield Survey
Feb 12:	Regular Board Meeting
Mar 12:	Regular Board Meeting
Mar ??:	Master Gardener Event?
Apr 9:	Regular Board Meeting
Apr 20:	Don't Mess with Texas Clean-up/City wide cleanup 32(Earth Day is April 22 nd which is a Monday)
May 14:	Regular Board Meeting
May ??:	Monarch Pledge Program/ Educational Event Community Center?
Jun 11:	Regular Board Meeting
Jul 9:	Regular Board Meeting
Aug 13:	Regular Board Meeting
Sep 10:	Regular Board Meeting
Sep 14?:	Bring It Event?
Oct 8:	Regular Board Meeting
October ??:	Arbor Day Event
October ??:	Pumpkin Palooza? Trunk or Treat?
Nov 12:	Regular Board Meeting
Dec 10:	Regular Board Meeting



STAFF REPORT TO THE COMMISSIONERS

Date: November 13, 2018

Agenda Item No: REGULAR ITEMS - C.

I. Subject:

Discuss and consider KKB budget

II. Originated by:

Larry Hoover, Streets and Parks Supervisor

III. Summary:

IV. Recommendation:

None

V. Attachments:

1.	KKB 2017.18 Budget Expenditures	KKB 2017.18 Budget Expenditures.pdf
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City of Kennedale
YTD Detailed Individual Account Trial Balance

glpaytbl2 ltemser
10:25 11/07/18
Fund: 41 PARK REC/OTHER DONATION FUND

Period Ending: 9/2018

Account: 41-2608-00-00	JE Number	JE Date	JE Description	JE Detail Description	Beginning Balance	Transaction Detail	Running Total (SUBTOTAL)	Vendor Name	Check Number	Source
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	87	10/20/2017	AP INVOICES	TREE SEEDLINGS - ARBOR DAY	(6,430.77)	750.00	(5,680.77)	TEXAS TREES FOUNDATION	97052	AP
	106	10/23/2017	UB CASH RECEIPTS	CR Posting _20171023-20171023		(13.89)	(5,694.66)			CR
OCTOBER	Totals:					736.11	*			

	208	11/09/2017	UB CASH RECEIPTS	CR Posting _20171109-20171109		(13.36)	(5,708.02)			CR
	198	11/10/2017	AP INVOICES	DEMONSTRATION GARDEN PLANTS		99.00	(5,609.02)	STEGALL'S NURSERY/PLANT FARM	97153	AP
	274	11/22/2017	AP INVOICES	P-CARD STATEMENT OCTOBER 2017		43.96	(5,565.06)	JPMORGANCHASE COMMERCIAL CARD	97206	AP
NOVEMBER	Totals:					129.60	*			

Refreshments for
Trunk or Treat Event

	373	12/13/2017	UB CASH RECEIPTS	CR Posting _20171213-20171213		(14.64)	(5,579.70)			CR
	444	12/31/2017	SEED MONEY KIB			(5,000.00)	(10,579.70)			GL
DECEMBER	Totals:					(5,014.64)	*			

	562	01/12/2018	UB CASH RECEIPTS	CR Posting _20180112-20180112		(10.25)	(10,589.95)			CR
	641	01/31/2018	AP INVOICES	DECEMBER 2018 P-CARD STATEMENT		31.90	(10,558.05)	JPMORGANCHASE COMMERCIAL CARD	97489	AP
JANUARY	Totals:					21.65	*			

K. Cooper

	748	02/13/2018	UB CASH RECEIPTS	CR Posting _20180213-20180213		(20.09)	(10,578.14)			CR
	819	02/28/2018	AP INVOICES	JANUARY 2018 P-CARD STATEMENT		150.00	(10,428.14)	JPMORGANCHASE COMMERCIAL CARD	97624	AP
	819	02/28/2018	AP INVOICES	JANUARY 2018 P-CARD STATEMENT		73.50	(10,354.64)	JPMORGANCHASE COMMERCIAL CARD	97624	AP
FEBRUARY	Totals:					203.41	*			

K. Cooper
K. Cooper

	964	03/27/2018	UB CASH RECEIPTS	CR Posting _20180327-20180327		(13.66)	(10,368.30)			CR
	973	03/29/2018	AP INVOICES	FEBRUARY 2018 P-CARD STATEMENT		19.98	(10,348.32)	JPMORGANCHASE COMMERCIAL CARD	97722	AP
	973	03/29/2018	AP INVOICES	FEBRUARY 2018 P-CARD STATEMENT		322.60	(10,025.72)	JPMORGANCHASE COMMERCIAL CARD	97722	AP
MARCH	Totals:					328.92	*			

K. Cooper
K. Cooper

	1208	05/04/2018	AP INVOICES	MARCH 2018 P-CARD STATEMENT		193.45	(9,832.27)	JPMORGANCHASE COMMERCIAL CARD	97856	AP
	1247	05/11/2018	AP INVOICES	REIMBURSEMENT FOR KIB GIFT CARD		50.00	(9,772.27)	LAURIE SANDERS	97917	AP
	1365	05/31/2018	AP INVOICES	APRIL 2018 P-CARD STATEMENT		41.48	(9,438.89)	JPMORGANCHASE COMMERCIAL CARD	97972	AP
	1365	05/31/2018	AP INVOICES	APRIL 2018 P-CARD STATEMENT		41.48	(9,397.41)	JPMORGANCHASE COMMERCIAL CARD	97972	AP
MAY	Totals:					628.31	*			

G. Casas
G. Rangel
G. Rangel

Account: 41-2608-00-00

DONATION-KIB

City of Kenedale
WTD Detailed Individual Account Trial Balance

City of Kenedale
10:25 11/07/18
Fund: 41 PARK REC/OTHER DONATION FUND

Period Ending: 9/2018

JE Number	JE Date	JE Description	JE Detail Description	Beginning Balance	Transaction Detail	Running Total (SUBTOTAL)	Vendor Name	Check Source Number
1406	06/08/2018	AP INVOICES	REIMBURSEMENT FOR KKB FLOWERS		76.50	(9,320.91)	LAURIE SANDERS	98011 AP
1450	06/15/2018	AP INVOICES	REIMBURSEMENT FOR KKB WEED KILLER		13.42	(9,307.49)	LAURIE SANDERS	98053 AP
Totals:					89.92 *			
1922	08/31/2018	AP INVOICES	KKB BRING IT EVENT BANNERS		102.57	(9,204.92)	FASTSIGNS	98378 AP
Totals:					102.57 *			
2138	09/30/2018	AP INVOICES	AUGUST 2018 P-CARD STATEMENT		341.06	(8,863.86)	JPMORGANCHEASE COMMERCIAL CARD	98572 AP
SEPTEMBER Totals:					341.06 *			

KKB Garden
Pebbles, concrete,
cedar

J. Phillips

Account 41-2608-00-00 DONATION-KKB Totals: (8,863.86) **

Grand Totals: (8,863.86) *****

***** End of Report *****

City of Kennedale
YTD Detailed Individual Account Trial Balance

glpayth2 ltesner
10:19 11/07/18
Fund: 41 PARK REC/OTHER DONATION FUND

Period Ending: 11/2018					Check Source
JE Number	JE Date	JE Description	JE Detail Description	Beginning Balance	Running Total (SUBTOTAL)
					Vendor Name
					Transaction Detail

Account: 41-2608-00-00 DONATION-KXB

Totals: (8,863.86) .00 (8,863.86)

Account 41-2608-00-00 DONATION-KXB Totals: (8,863.86) **

Grand Totals: (8,863.86) *****

***** End of Report *****



STAFF REPORT TO THE COMMISSIONERS

Date: November 13, 2018

Agenda Item No: REPORTS/ANNOUNCEMENTS - A.

I. Subject:

Update on diseased rose bush replacement project.

II. Originated by:

Larry Hoover, Streets and Parks Supervisor

III. Summary:

>Thanks to everyone who participated.

> Update about the project from board members who participated

IV. Recommendation:

None

V. Attachments: