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KENNEDALE CITY COUNCIL AGENDA

REGULAR MEETING | October 16, 2018
CITY HALL COUNCIL CHAMBERS, 405 MUNICIPAL DRIVE
WORK SESSION at 5:30 PM | REGULAR SESSION at 7:00 PM

I. CALL TO ORDER

NOTE: Pursuant to §551.071, Texas Government Code, City Council reserves the right to adjourn into Executive Session at any time during the Work Session or the Regular Session to discuss posted Executive Session items or to seek legal advice from the City Attorney on any item posted on the agenda.

II. WORK SESSION

A. Discussion of items on regular agenda
B. Continue conducting interviews of applicants for appointment to Advisory Boards and Commissions
C. Discuss and provide staff direction regarding the allocation of potential TIRZ reimbursements to the City
D. Discuss and provide staff direction regarding potential amendments to the Fiscal 2018-19 budget
E. Discussion of a potential May 2019 General Obligation Bond Election
F. Discuss EDC projects funded with Street or Water Funds
G. Discussion regarding the Arts and Culture Foundation
H. Discuss practices and procedures for blind copies of email messages sent to Councilmembers

III. REGULAR SESSION

IV. ROLL CALL

V. INVOCATION

VI. UNITED STATES PLEDGE AND TEXAS PLEDGE

"Honor the Texas Flag; I Pledge Allegiance to Thee, Texas, One State under God; One and Indivisible."

VII. VISITOR/CITIZENS FORUM

At this time, any person with business before the City Council not scheduled on the agenda may address the Council, provided that an official 'Speaker's Request Form' has been completed and submitted to the City Secretary prior to the start of the meeting. All comments must be directed towards the Mayor and Council, rather than individual Councilmembers or staff. All speakers must limit their comments to the subject matter as listed on the 'Speaker's Request Form.' No formal action or discussion can be taken on these items.

VIII. REPORTS/ANNOUNCEMENTS

In addition to specific matters listed below, City Council may receive reports about items of community interest, including but not limited to recognition of individual officials, citizens, or departments, information regarding holiday schedules, and upcoming or attended events.

A. Updates from the City Council

B. Updates from the Mayor

C. Updates from the City Manager

IX. MONITORING INFORMATION

A. Monthly Financials – September 2018

B. Monthly EDC Financials and Activity Report

X. INCIDENTAL ITEMS

XI. REQUIRED APPROVAL ITEMS (CONSENT)

All matters listed under Required Approval Items (Consent) have been previously discussed, require little or no deliberation, or are considered to be routine by the City Council. If discussion is desired, an item can be removed from the Consent Agenda and considered separately.

A. Discuss and approve renewal of M&R Janitorial Services contract

B. Consider approval of minutes from September 6, 2018 special meeting

C. Consider approval of minutes from September 14, 2018 special meeting

D. Consider approval of minutes from September 17, 2018 regular meeting

E. Consider adoption of Resolution 542, adopting an amended City of Kennedale Purchasing Policy

XII. DECISION ITEMS

A. **CASE #PZ 18-05** to conduct a public hearing, receive comments, and consider approval on a request by MEO Enterprises LLC to approve an ordinance regarding for a zoning change from "C–2" General Commercial District to "I" Industrial District located on approximately 2 acres at 7200 IH-20, 7204 IH-20 and 7208 IH-20, legal description of Block 2, Lots 1A, 1B and 1C, A & A Addition, David Strickland Survey, Abstract 1376

   1. Staff Presentation
   2. Public Hearing
   3. Staff Response and Summary

B. Appoint a Charter Committee

XIII. EXECUTIVE SESSION*The City Council may meet in Closed Session at any time during the Work Session or the Regular Session, pursuant to Section 551.071 of the Texas Government Code for consultation with the City Attorney pertaining to any matter in which the duty of the City Attorney under the Texas Disciplinary Rules of Professional Conduct may conflict with the Open Meetings Act, including discussion of any item posted on the agenda and legal issues regarding the Open Meetings Act.*

A. Briefing on Gafford property code violations

B. Discussion of City Manager's Annual Evaluation

C. City Attorney briefing on legal issues with BSK related to sewer line construction in the Dick Price Road area

D. Discussion of the Arlington Water Contract

E. Discuss pending legal matters with the Ron Sturgeon vs. City of Kennedale

F. Discuss details of September City Attorney invoices

XIV. RECONVENE INTO OPEN SESSION, AND TAKE ACTION NECESSARY PURSUANT TO EXECUTIVE SESSION, IF NEEDED

A. Provide staff direction regarding Ron Sturgeon vs. City of Kennedale litigation

XV. ADJOURNMENT

In compliance with the Americans with Disabilities Act, the City of Kennedale will provide for reasonable accommodations for persons attending City Council meetings. This building is wheelchair accessible, and

parking spaces for disabled citizens are available. Requests for sign interpreter services must be made forty-eight (48) hours prior to the meetings. Please contact the City Secretary at 817.985.2104 or (TDD) 1.800.735.2989

CERTIFICATION

I do hereby certify that a copy of the October 16, 2018 agenda was posted on the bulletin board next to the main entrance of City Hall (405 Municipal Drive; Kennedale, TX 76060), in a place convenient and readily accessible to the general public at all times; and that said agenda was posted at least seventy-two (72) hours preceding the scheduled time of said meeting, in accordance with Chapter 551 of the Texas Government Code.

Leslie Galloway

Leslie Galloway, City Secretary

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Staff Report to the Honorable Mayor and City Council

Date: October 16, 2018

Agenda Item No: WORK SESSION - A.

I. Subject:
Discussion of items on regular agenda

II. Originated by:

Kathryn Roberson, Deputy City Secretary

III. Summary:
At this time, Council may choose to discuss any item on the agenda.

IV. Fiscal Impact Summary:

V. Legal Impact:

VI. Recommendation:

VII. Alternative Actions:

VIII. Attachments:

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Staff Report to the Honorable Mayor and City Council

Date: October 16, 2018

Agenda Item No: WORK SESSION - B.

I. Subject:
Continue conducting interviews of applicants for appointment to Advisory Boards and Commissions

II. Originated by:

Leslie Galloway, City Secretary & Communications Coordinator

III. Summary:
At this time, Council may interview applicants for various Advisory Boards and Commissions and discuss all applicants, if desired.

There are 27 current members of various Advisory Boards and Commissions who hold appointed positions that will expire in 2018. There are a total of 35 vacancies. A complete list of current board membership was provided to Council on October 5th. Additionally, the City has received 17 applications from persons seeking appointment who are not currently serving on a board or commission.

Previous interviews were/or will be conducted on Tuesday, October 9th and Monday, October 15.

The consideration of appointments of these applicants to various Advisory Boards and Commissions appears on tonight's agenda as an action item.

IV. Fiscal Impact Summary:

V. Legal Impact:

VI. Recommendation:

VII. Alternative Actions:

VIII. Attachments:

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Staff Report to the Honorable Mayor and City Council

Date: October 16, 2018

Agenda Item No: WORK SESSION - C.

I. Subject:
Discuss and provide staff direction regarding the allocation of potential TIRZ reimbursements to the City

II. Originated by:

III. Summary:
At the request of a Councilmember, documents related to a TIRZ reimbursement to the city were requested.

In fiscal year 2015-2016, the City performed street, water, and sewer related services for the TIRZ district. This was likely related to the Bloxom park project. At the end of fiscal year 2016, the TIF owed the Street Fund $176,235 and the Water & Sewer Fund $320,601. This is still the amount owed to each fund.

Attached is the detailed accounting for the Street Fund during this fiscal year. Projects mentioning Bloxom were likely included in the TIRZ calculation. Additionally, at the end of the attachment is the journal entry detailing the due to/from with the TIRZ, Street Fund, and Water & Sewer Fund.

We anticipate the TIRZ will receive over $100,000 in revenue in the coming fiscal year. We have recommended the TIRZ use this funding to begin paying back the city for previous projects. Following staff review and discussion with the City Attorney's office, we have determined that it is the TIRZ Board that will make the determination as to any reimbursement to the City and it is the City Council that may direct the allocation of such reimbursements to either the Street Fund or the Water and Sewer Fund. City Council direction is respectfully requested.

IV. Fiscal Impact Summary:

V. Legal Impact:

VI. Recommendation:

VII. Alternative Actions:

VIII. Attachments:

1.	20181010114826224	20181010114826224.pdf

Fund: 17 STREET IMPROVEMENT FUND Department: 12 COMMUNITY DEVELOPMENT Program: 2 STREETS/PARKS
Period Ending: 9/2016

	JE Number	JE Date	JE Description	JE Detail Description	Beginning Balance	Transaction Detail	Running Total (SUBTOTAL)	Vendor_Name	Check Number	Source
				Asset id						
	413	12/18/2015	AP INVOICES	STREET SWEEP DICK PRICE RD		405.00	64,242.63	MARK E LONGSDON	93703	AP
	413	12/18/2015	AP INVOICES	PUBLIC WORKS PARKING LOT		923.74	65,166.37	VULCAN MATERIALS COMPANY	93723	AP
	413	12/18/2015	AP INVOICES	PUBLIC WORKS PARKING LOT		6,700.00	71,866.37	TARRANT CO.	93716	AP
	468	12/31/2015	AP INVOICES	DUMPING FEE		40.00	71,906.37	JERECO RECYCLED MATERIALS, LP	93762	AP
	468	12/31/2015	AP INVOICES	HMCL TYPE D COMMERICAL		1,876.76	73,783.13	VULCAN MATERIALS COMPANY	93783	AP
	468	12/31/2015	AP INVOICES	P-CARD NOVEMBER 2015		100.00	73,883.13	JPMORGANCHASE COMMERCIAL CARD	93761	AP
	468	12/31/2015	AP INVOICES	P-CARD NOVEMBER 2015		14.91	73,898.04	JPMORGANCHASE COMMERCIAL CARD	93761	AP
	468	12/31/2015	AP INVOICES	RELOCATE TREES, EROSION LOGS,		1,235.50	75,133.54	NORTHSTAR CONSTRUCTION LLC	93769	AP
DECEMBER	Totals:					73,863.84	*			
	623	01/29/2016	AP INVOICES	GRADE 1 FLEX BASE		199.74	75,333.28	JERECO RECYCLED MATERIALS, LP	93892	AP
	623	01/29/2016	AP INVOICES	P-CARD DECEMBER 2015		204.48	75,537.76	JPMORGANCHASE COMMERCIAL CARD	93890	AP
JANUARY	Totals:					404.22	*			
	714	02/12/2016	AP INVOICES	BASE FOR ROAD IMPROVEMENTS		14,719.56	90,257.32	VULCAN MATERIALS COMPANY	93999	AP
	779	02/26/2016	AP INVOICES	5-TRAFFIX WATER WALL		1,489.99	91,747.31	BUYERS BARRICADES INC	94015	AP
	779	02/26/2016	AP INVOICES	P-CARD JANUARY 2016		37.98	91,785.29	JPMORGANCHASE COMMERCIAL CARD	94037	AP
	779	02/26/2016	AP INVOICES	P-CARD JANUARY 2016		614.40	92,399.69	JPMORGANCHASE COMMERCIAL CARD	94037	AP
	779	02/26/2016	AP INVOICES	P-CARD JANUARY 2016		61.27	92,460.96	JPMORGANCHASE COMMERCIAL CARD	94037	AP
	779	02/26/2016	AP INVOICES	P-CARD JANUARY 2016		22.81	92,483.77	JPMORGANCHASE COMMERCIAL CARD	94037	AP
	779	02/26/2016	AP INVOICES	P-CARD JANUARY 2016		61.48	92,545.25	JPMORGANCHASE COMMERCIAL CARD	94037	AP
	779	02/26/2016	AP INVOICES	P-CARD JANUARY 2016		6.36	92,551.61	JPMORGANCHASE COMMERCIAL CARD	94037	AP
	779	02/26/2016	AP INVOICES	P-CARD JANUARY 2016		108.48	92,660.09	JPMORGANCHASE COMMERCIAL CARD	94037	AP
	779	02/26/2016	AP INVOICES	P-CARD JANUARY 2016		330.30	92,990.39	JPMORGANCHASE COMMERCIAL CARD	94037	AP
	779	02/26/2016	AP INVOICES	P-CARD JANUARY 2016		258.93	93,249.32	JPMORGANCHASE COMMERCIAL CARD	94037	AP
	779	02/26/2016	AP INVOICES	P-CARD JANUARY 2016		61.44	93,310.76	JPMORGANCHASE COMMERCIAL CARD	94037	AP
	779	02/26/2016	AP INVOICES	P-CARD JANUARY 2016		330.30	93,641.06	JPMORGANCHASE COMMERCIAL CARD	94037	AP
	779	02/26/2016	AP INVOICES	P-CARD JANUARY 2016		664.40	94,305.46	JPMORGANCHASE COMMERCIAL CARD	94037	AP
	779	02/26/2016	AP INVOICES	CEM LINE-BLOXOM PARK PROJECT		2,475.00	96,780.46	MARTIN MARIETTA MATERIALS, INC	94044	AP
	779	02/26/2016	AP INVOICES	CEM LIME-BLOXOM PARK PROJECT		3,465.00	100,245.46	MARTIN MARIETTA MATERIALS, INC	94044	AP
	779	02/26/2016	AP INVOICES	5-TRAFFIX WATER WALL		1,489.99	101,735.45	BUYERS BARRICADES INC	94015	AP
FEBRUARY	Totals:					26,197.69	*			
	821	03/04/2016	AP INVOICES	BLOXOM PARK ROAD PROJECT		13,140.00	114,875.45	JLB CONTRACTING, LP	94082	AP
	912	03/18/2016	AP INVOICES	BLOXOM PARK PROJECT		4,950.00	119,825.45	MARTIN MARIETTA MATERIALS, INC	94138	AP

Account: 17-5407-12-02 STREET MAINTENANCE

Fund: 17 STREET IMPROVEMENT FUND Department: 12 COMMUNITY DEVELOPMENT Program: 2 STREETS/PARKS
Period Ending: 9/2016

JE Number	JE Date	JE Description	JE Detail Description	Beginning Balance	Transaction Detail	Running Total (SUBTOTAL)	Vendor_Name	Check Number	Source
			Asset id						
912	03/18/2016	AP INVOICES	IRRIGATION REPAIRS		663.94	120,489.39	LONGHORN, INC.	94135	AP
912	03/18/2016	AP INVOICES	IRRIGATION REPAIRS		1,460.69	121,950.08	LONGHORN, INC.	94135	AP
912	03/18/2016	AP INVOICES	HOT JOINT SEALANT		1,207.80	123,157.88	BARNSCO INC.	94110	AP
912	03/18/2016	AP INVOICES	SCREENED TOP SOIL		31.97	123,189.85	DIRT TECH CONSTRUCTION & EXCA	94119	AP
939	03/24/2016	AP INVOICES	CONCRETE REPAIRS		31,811.00	155,000.85	PROPERTY PAVING INC.	94185	AP
939	03/24/2016	AP INVOICES	P-CARD FEBRUARY 2016		147.93	155,148.78	JPMORGANCHASE COMMERCIAL CARD	94180	AP
939	03/24/2016	AP INVOICES	P-CARD FEBRUARY 2016		443.48	155,592.26	JPMORGANCHASE COMMERCIAL CARD	94180	AP
939	03/24/2016	AP INVOICES	P-CARD FEBRUARY 2016		211.71	155,803.97	JPMORGANCHASE COMMERCIAL CARD	94180	AP
MARCH Totals:					54,068.52	*			
1021	04/08/2016	AP INVOICES	TYPE D HMAC		94.62	155,898.59	JLB CONTRACTING, LP	94231	AP
1021	04/08/2016	AP INVOICES	EMULSION CSS-BLOXOM PARK		1,382.28	157,280.87	HEARTLAND ASPHALT MATERLS, INC	94226	AP
1021	04/08/2016	AP INVOICES	LITTLE SCHOOL RD ENTRANCE SIGN		135.00	157,415.87	TRUGREEN LIMITED PARTNERSHIP	94268	AP
1021	04/08/2016	AP INVOICES	SUBLETT ROAD MEDIANS		143.00	157,558.87	TRUGREEN LIMITED PARTNERSHIP	94268	AP
1021	04/08/2016	AP INVOICES	STRIPING CITY HALL		834.00	158,392.87	STRIPE-A-ZONE INC	94259	AP
1021	04/08/2016	AP INVOICES	STRIPING POLICE STATION		645.00	159,037.87	STRIPE-A-ZONE INC	94258	AP
1021	04/08/2016	AP INVOICES	STRIPING PUBLIC LIBRARY		595.00	159,632.87	STRIPE-A-ZONE INC	94257	AP
1021	04/08/2016	AP INVOICES	STRIPING SONORA PARK		873.00	160,505.87	STRIPE-A-ZONE INC	94256	AP
1021	04/08/2016	AP INVOICES	STRIPING TOWN CENTER		1,724.00	162,229.87	STRIPE-A-ZONE INC	94255	AP
1021	04/08/2016	AP INVOICES	TXI CEM LINE SLURRY-VILLAGE CR		3,795.00	166,024.87	MARTIN MARIETTA MATERIALS, INC	94242	AP
1021	04/08/2016	AP INVOICES	TXI CEM LIME SLURRY-BLOXOM PAR		1,155.00	167,179.87	MARTIN MARIETTA MATERIALS, INC	94242	AP
1021	04/08/2016	AP INVOICES	VILLAGE ST PROJECT		2,052.50	169,232.37	LANDTEC ENGINEERS, LLC	94237	AP
1114	04/22/2016	AP INVOICES	BLOXOM PARK PROJECT		36,506.92	205,739.29	JLB CONTRACTING, LP	94327	AP
1114	04/22/2016	AP INVOICES	BLOXOM PARK RD PROJECT		5,540.44	211,279.73	SOUTHWEST GEO-SOLUTIONS, INC	94320	AP
1114	04/22/2016	AP INVOICES	HOT B&D MIX		9,118.66	220,398.39	REYNOLDS ASPHALT	94340	AP
1114	04/22/2016	AP INVOICES	HOT B&D MIX		19,871.10	240,269.49	REYNOLDS ASPHALT	94340	AP
1114	04/22/2016	AP INVOICES	HOT B&D MIX		9,332.41	249,601.90	REYNOLDS ASPHALT	94340	AP
1114	04/22/2016	AP INVOICES	STRIPING OF PUBLIC WORKS		595.00	250,196.90	STRIPE-A-ZONE INC	94342	AP
1114	04/22/2016	AP INVOICES	BOWMAN SPRINGS REMOVAL OF CONC		2,344.00	252,540.90	NORTHSTAR CONSTRUCTION LLC	94335	AP
1127	04/26/2016	AP INVOICES	P-CARD MARCH 2016		72.95	252,613.85	JPMORGANCHASE COMMERCIAL CARD	94351	AP
1127	04/26/2016	AP INVOICES	P-CARD MARCH 2016		515.00	253,128.85	JPMORGANCHASE COMMERCIAL CARD	94351	AP
1127	04/26/2016	AP INVOICES	P-CARD MARCH 2016		2.16	253,131.01	JPMORGANCHASE COMMERCIAL CARD	94351	AP
1127	04/26/2016	AP INVOICES	P-CARD MARCH 2016		97.33	253,228.34	JPMORGANCHASE COMMERCIAL CARD	94351	AP
APRIL Totals:					97,424.37	*			
1193	05/06/2016	AP INVOICES	HOT B & D MIX		6,612.87	259,841.21	REYNOLDS ASPHALT	94413	AP

Account: 17-5407-12-02 STREET MAINTENANCE

Fund: 17 STREET IMPROVEMENT FUND Department: 12 COMMUNITY DEVELOPMENT Program: 2 STREETS/PARKS
Period Ending: 9/2016

JE Number	JE Date	JE Description	JE Detail Description	Beginning Balance	Transaction Detail	Running Total (SUBTOTAL)	Vendor_Name	Check Number	Source
			Asset id						
1193	05/06/2016	AP INVOICES	DETOUR SIGNS		224.61	260,065.82	BUYERS BARRICADES INC	94364	AP
1193	05/06/2016	AP INVOICES	HOT B & D MIX		581.90	260,647.72	REYNOLDS ASPHALT	94413	AP
1193	05/06/2016	AP INVOICES	HOT B & D MIX		4,043.95	264,691.67	REYNOLDS ASPHALT	94413	AP
1193	05/06/2016	AP INVOICES	EMULSION CSS		163.57	264,855.24	HEARTLAND ASPHALT MATERLS, INC	94386	AP
1193	05/06/2016	AP INVOICES	EMULSION CSS		282.52	265,137.76	HEARTLAND ASPHALT MATERLS, INC	94386	AP
1193	05/06/2016	AP INVOICES	BLOXOM PARK PROJECT		9,042.99	274,180.75	VULCAN MATERIALS COMPANY	94429	AP
1193	05/06/2016	AP INVOICES	BLOXOM PARK ROAD		8,354.88	282,535.63	JLB CONTRACTING, LP	94390	AP
1193	05/06/2016	AP INVOICES	VILLAGE STREET PROJECT		204.00	282,739.63	TARRANT CO.	94422	AP
1193	05/06/2016	AP INVOICES	GRADE 1 FLEX BASE		54.74	282,794.37	JERECO RECYCLED MATERIALS, LP	94391	AP
1193	05/06/2016	AP INVOICES	GRADE 1 FLEX BASE		52.20	282,846.57	JERECO RECYCLED MATERIALS, LP	94391	AP
1193	05/06/2016	AP INVOICES	DUMPING FEE		40.00	282,886.57	JERECO RECYCLED MATERIALS, LP	94391	AP
1193	05/06/2016	AP INVOICES	PAVEMENT MARKERS, YELLOW TRAFF		1,663.10	284,549.67	CENTERLINE SUPPLY	94366	AP
1193	05/06/2016	AP INVOICES	50-60 LB BAGS OF PATCH N PAVE		662.50	285,212.17	WALLER COUNTY ASPHALT, INC.	94430	AP
1193	05/06/2016	AP INVOICES	IRRIGAION REPAIRS		210.70	285,422.87	LONGHORN, INC.	94398	AP
1193	05/06/2016	AP INVOICES	HOT B & D MIX		7,272.14	292,695.01	REYNOLDS ASPHALT	94413	AP
1193	05/06/2016	AP INVOICES	HOT B & D MIX		10,240.86	302,935.87	REYNOLDS ASPHALT	94413	AP
1193	05/06/2016	AP INVOICES	HOT B & D MIX		44,827.63	347,763.50	REYNOLDS ASPHALT	94413	AP
1279	05/20/2016	AP INVOICES	60LB BAGS OF PATCH N PAVE		1,325.00	349,088.50	WALLER COUNTY ASPHALT, INC.	94495	AP
1279	05/20/2016	AP INVOICES	SUBLETT RD MEDIUMS		143.00	349,231.50	TRUGREEN LIMITED PARTNERSHIP	94494	AP
1279	05/20/2016	AP INVOICES	LITTLE SCHOOL RD ENTRANCE SIGN		135.00	349,366.50	TRUGREEN LIMITED PARTNERSHIP	94494	AP
1279	05/20/2016	AP INVOICES	ROUND A BOUT REPAIR		2,700.00	352,066.50	TEJAS COMMERCIAL CONSTRUCTION	94493	AP
1279	05/20/2016	AP INVOICES	TXI Cem Lime Slurry-True Gunn		1,650.00	353,716.50	MARTIN MARIETTA MATERIALS, INC	94478	AP
1279	05/20/2016	AP INVOICES	Grade I Flex Base		113.83	353,830.33	JERECO RECYCLED MATERIALS, LP	94466	AP
1321	05/27/2016	AP INVOICES	P-CARD APRIL 2016		19.77	353,850.10	JPMORGANCHASE COMMERCIAL CARD	94503	AP
1321	05/27/2016	AP INVOICES	P-CARD APRIL 2016		120.50	353,970.60	JPMORGANCHASE COMMERCIAL CARD	94503	AP
1321	05/27/2016	AP INVOICES	P-CARD APRIL 2016		372.71	354,343.31	JPMORGANCHASE COMMERCIAL CARD	94503	AP
MAY Totals:					101,114.97	*			
1355	06/03/2016	AP INVOICES	HOT B & D MIX-TRUE GUNN RD		6,373.12	360,716.43	REYNOLDS ASPHALT	94545	AP
1355	06/03/2016	AP INVOICES	SAGINAWEMULSION CSS/TRUE GUNN		375.32	361,091.75	HEARTLAND ASPHALT MATERLS, INC	94526	AP
1355	06/03/2016	AP INVOICES	HOT B & D MIX-TRU GUNN RD		7,834.72	368,926.47	REYNOLDS ASPHALT	94545	AP
1429	06/17/2016	AP INVOICES	TRUE GUNN RD PROJECT		1,855.00	370,781.47	LANDTEC ENGINEERS, LLC	94594	AP
1429	06/17/2016	AP INVOICES	SEEDING HYDROMULCH, RETAINAGE		16,344.64	387,126.11	JLB CONTRACTING, LP	94589	AP
JUNE Totals:					32,782.80	*			
1523	07/01/2016	AP INVOICES	PATCH N PAVE 60LB BAGS		2,650.00	389,776.11	WALLER COUNTY ASPHALT, INC.	94682	AP

Account: 17-5407-12-02 STREET MAINTENANCE

Fund: 17 STREET IMPROVEMENT FUND Department: 12 COMMUNITY DEVELOPMENT Program: 2 STREETS/PARKS
Period Ending: 9/2016

JE Number	JE Date	JE Description	JE Detail Description	Beginning Balance	Transaction Detail	Running Total (SUBTOTAL)	Vendor_Name	Check Number	Source
			Asset id						
1947	09/16/2016	AP INVOICES	TYPE D HOT MIX		462.50	463,907.24	APAC-TEXAS, INC.	94986	AP
2010	09/28/2016	AP INVOICES	P-CARD AUGUST 2016		6.49	463,913.73	JPMORGANCHASE COMMERCIAL CARD	95098	AP
2029	09/30/2016	AP INVOICES	4.18 TONS TYPE D HOT MIX		209.00	464,122.73	APAC-TEXAS, INC.	95118	AP
2110	09/30/2016	TO COR CODING/PW PARKING LOT			(35,432.98)	428,689.75			GL
2144	09/30/2016	TO REC ADV BETWEEN TIF/OTHERS			(176,235.00)	252,454.75			GL
SEPTEMBER Totals:					(210,815.37) *				
Account: 17-5407-12-02		STREET MAINTENANCE	Totals:			252,454.75 **			
Account: 17-5420-12-02		MACHINERY/TOOL MAINTENANCE							
107	10/23/2015	AP INVOICES	P-CARD OCTOBER 2015		52.50	52.50	JPMORGANCHASE COMMERCIAL CARD	93457	AP
OCTOBER Totals:					52.50 *				
280	11/25/2015	AP INVOICES	P-CARD OCTOBER 2015		280.00	332.50	JPMORGANCHASE COMMERCIAL CARD	93614	AP
280	11/25/2015	AP INVOICES	P-CARD OCTOBER 2015		23.94	356.44	JPMORGANCHASE COMMERCIAL CARD	93614	AP
280	11/25/2015	AP INVOICES	P-CARD OCTOBER 2015		3.75	360.19	JPMORGANCHASE COMMERCIAL CARD	93614	AP
280	11/25/2015	AP INVOICES	P-CARD OCTOBER 2015		11.28	371.47	JPMORGANCHASE COMMERCIAL CARD	93614	AP
NOVEMBER Totals:					318.97 *				
468	12/31/2015	AP INVOICES	P-CARD NOVEMBER 2015		224.76	596.23	JPMORGANCHASE COMMERCIAL CARD	93761	AP
468	12/31/2015	AP INVOICES	P-CARD NOVEMBER 2015		18.90	615.13	JPMORGANCHASE COMMERCIAL CARD	93761	AP
468	12/31/2015	AP INVOICES	P-CARD NOVEMBER 2015		80.95	696.08	JPMORGANCHASE COMMERCIAL CARD	93761	AP
DECEMBER Totals:					324.61 *				
623	01/29/2016	AP INVOICES	P-CARD DECEMBER 2015		7.60	703.68	JPMORGANCHASE COMMERCIAL CARD	93890	AP
JANUARY Totals:					7.60 *				
912	03/18/2016	AP INVOICES	LEASE FEB 2016-FEB 2017		125.10	828.78	MATHESON TRI-GAS INC	94139	AP
MARCH Totals:					125.10 *				

Account: 17-5420-12-02 MACHINERY/TOOL MAINTENANCE

JE Number	JE Date	JE Description	JE Detail Description	Beginning Balance / Asset id	Transaction Detail		Running Total (SUBTOTAL)	Vendor_Name	Check Number	Source
1754	08/12/2016	AP INVOICES	RENTAL ROLLER DRUM		502.00		4,314.70	UNITED RENTALS, INC	94883	AP
AUGUST Totals:					502.00	*				
1947	09/16/2016	AP INVOICES	RIDE ON ROLLER		445.66		4,760.36	HERC RENTALS INC	95007	AP
SEPTEMBER Totals:					445.66	*				
Account: 17-5575-12-02		EQUIPMENT RENTAL	Totals:				4,760.36	**		
Account: 17-5578-12-02		TRAVEL								
1754	08/12/2016	AP INVOICES	TOLL ROAD FOR TRAINING		2.93		2.93	NORTH TEXAS TOLLWAY AUTHORITY	94863	AP
1754	08/12/2016	AP INVOICES	TOLL ROAD FOR TRAINING		3.52		6.45	NORTH TEXAS TOLLWAY AUTHORITY	94863	AP
AUGUST Totals:					6.45	*				
2069	09/30/2016	AP INVOICES	P-CARD SEPTEMBER 2016		15.00		21.45	JPMORGANCHASE COMMERCIAL CARD	95281	AP
SEPTEMBER Totals:					15.00	*				
Account: 17-5578-12-02		TRAVEL	Totals:				21.45	**		
Account: 17-5580-12-02		ENGINEERING SERVICES								
468	12/31/2015	AP INVOICES	NOVEMBER 2015 ENGINEERING SERV		8,586.03		8,586.03	SHIELD ENGINEERING GROUP, PLLC	93740	AP
DECEMBER Totals:					8,586.03	*				
714	02/12/2016	AP INVOICES	DECEMBER 2015 ENGINEERING SERV		7,310.44		15,896.47	SHIELD ENGINEERING GROUP, PLLC	93949	AP
779	02/26/2016	AP INVOICES	BLOXOM PARK PROJECT		1,477.50		17,373.97	LANDTEC ENGINEERS, LLC	94042	AP
FEBRUARY Totals:					8,787.94	*				
912	03/18/2016	AP INVOICES	JANUARY 2016 ENGINEERING SERVI		31,544.73		48,918.70	SHIELD ENGINEERING GROUP, PLLC	94112	AP
MARCH Totals:					31,544.73	*				
Account: 17-5580-12-02		ENGINEERING SERVICES								

User: bolsen Tue Oct-02-2018 02:22:00 pm

Work with Journal Entry Details gljedi

Fiscal Year	2016	**JE Number**	2144	TO REC ADV BETWEEN TIF/OTI
JE Date	09/30/2016			

Reset | Order | Line | Line | Position

Line	Account Number	Account Description	Debit	Credit	Description
1	10-1421-00-00	DUE FROM TIF	371,457.00	0.00	
2	10-4921-00-00	TRANSFER IN TIF FUND	50,856.00	0.00	
3	17-1421-00-00	DUE FROM TIF	176,235.00	0.00	
4	21-2810-00-00	DUE TO FUND 10	50,856.00	0.00	
5	21-3001-00-00	FUND BALANCE	371,457.00	0.00	
6	21-4945-00-00	TRANSFER IN-ROADWAY IMPACT	297,060.00	0.00	
7	21-5407-12-02	STREET MAINENANCE	176,235.00	0.00	
8	45-1421-00-00	DUE FROM TIF	297,060.00	0.00	
9	10-1421-00-00	DUE FROM TIF	0.00	50,856.00	
10	10-3000-00-00	PRIOR YEAR RETAINED EARNINGS	0.00	371,457.00	
11	17-5407-12-02	STREET MAINTENANCE	0.00	176,235.00	
12	21-2810-00-00	DUE TO FUND 10	0.00	371,457.00	
13	21-2817-00-00	DUE TO FUND 17	0.00	176,235.00	
14	21-2845-00-00	DUE TO OTHER FUNDS	0.00	297,060.00	
15	21-5710-00-00	TRANSFER OUT W/S FUND	0.00	50,856.00	
Totals			**$1,791,216.00**	**$1,791,216.00**	

Previous 1 2 Next

User: bolsen

Tue Oct-02-2018 02:22:00 pm

Work with Journal Entry Details gljedi

Fiscal Year	2016	**JE Number**	2144	TO REC ADV BETWEEN TIF/C
JE Date	09/30/2016			

Reset | Order | Line | Line | Position

Line	Account Number	Account Description	Debit	Credit	Description
16	45-5798-00-00	TRANSFER OUT-TIF #1 FUND	0.00	297,060.00	
Totals			**$1,791,216.00**	**$1,791,216.00**	

Previous 1 2 Next

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Staff Report to the Honorable Mayor and City Council

Date: October 16, 2018

Agenda Item No: WORK SESSION - D.

I. Subject:
Discuss and provide staff direction regarding potential amendments to the Fiscal 2018-19 budget

II. Originated by:

III. Summary:

IV. Fiscal Impact Summary:

V. Legal Impact:

VI. Recommendation:

VII. Alternative Actions:

VIII. Attachments:

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Staff Report to the Honorable Mayor and City Council

Date: October 16, 2018

Agenda Item No: WORK SESSION - E.

I. Subject:
Discussion of a potential May 2019 General Obligation Bond Election

II. Originated by:

III. Summary:
General Obligation Bonds are secured by ad valorem (property) taxes, voted on by the citizens of a municipality, and for a specific purpose. These bonds are usually for general-fund related purposes such as large equipment replacement, new/refurbished buildings, land purchases, parks and street construction. In 2015, the city conducted an asset management survey of all the infrastructure in Kennedale. Of projects typically reserved for general bond purposes, streets received a "D", buildings received a "D", and parks received a "D". If the city were to issue general obligation bonds, it would be recommended to be for one of these purposes. If the city wanted to meet all three areas, it would need to hold separate elections for streets, individual buildings, and parks. One of the benefits of a CO (certificate of obligation) is the allowance of mixed projects within a single debt issuance. The ability to combine projects in a single C.O. issue reduces issuance costs and creates savings for the city.

With the issuance of $760,000 in tax notes on October 9th, 2018, the debt service schedule for property tax supported debt is level until 2022. It would not be recommended to incur any additional property tax supported debt until that time. Since issuing additional debt would require an increase in the I&S portion of the property tax rate.

With the current debt service schedule, we recommend the city host a bond election in May of 2020, issue general obligation debt in 2021, and begin payment on this debt in 2022. We do not recommend any action at this time.

Council discussion and direction is respectfully requested.

IV. Fiscal Impact Summary:

V. Legal Impact:

VI. Recommendation:

VII. Alternative Actions:

VIII. Attachments:

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Staff Report to the Honorable Mayor and City Council

Date: October 16, 2018

Agenda Item No: WORK SESSION - F.

I. Subject:
Discuss EDC projects funded with Street or Water Funds

II. Originated by:

III. Summary:
At the request of a Councilmember, information related to Link Street projects was requested.

During fiscal year 2013-2014, the EDC paid for various street construction projects related to Link Street. In June of 2014, these projects were all recoded to the Street Fund. A recoding typically occurs when we accounted for a revenue/expense incorrectly. The recoding fixes this mistake and ensures revenue/expenses are placed in the correct line item. A recoding implies the project was not an EDC project paid by the Street Fund, but instead a Street Project incorrectly attributed to the EDC and then corrected.

In order for the EDC to send money to the Street or Water & Sewer funds, we would need clear evidence past projects were approved by the EDC and provided a clear economic development purpose, and any "refund" would need to be approved by the current EDC board. Additionally, the EDC would need available funds to make this payment.

Attached is the detailed accounting report for both funds during that time period.

IV. Fiscal Impact Summary:

V. Legal Impact:

VI. Recommendation:

VII. Alternative Actions:

VIII. Attachments:

1.	20181010121318537	20181010121318537.pdf

Street

Fund: 17 STREET IMPROVEMENT FUND Department: 12 COMMUNITY DEVELOPMENT Program: 2 STREETS/PARKS
Period Ending: 9/2014

JE Number	JE Date	JE Description	JE Detail Description	Beginning Balance	Transaction Detail	Running Total (SUBTOTAL)	Vendor_Name	Check Number	Source
			Asset id						
1537	06/30/2014	TO POST QUICK CHECK	P-CARD MAY 2014		16.30	1,594.26	JPMORGANCHASE COMMERCIAL CARD	91319	AP
JUNE Totals:					16.30 *				
1652	07/18/2014	AP INVOICES	PUBLIC WORKS QUARTERLY MAINTEN		43.12	1,637.38	CALVERLEY SERVICE EXPERTS	91385	AP
1652	07/18/2014	AP INVOICES	PUBLIC WORKS PEST CONTROL		15.00	1,652.38	WISE/CHEM SAFE PEST CONTROL	91435	AP
1711	07/29/2014	AP INVOICES	P-CARD JUNE 2014		40.75	1,693.13	JPMORGANCHASE COMMERCIAL CARD	91447	AP
JULY Totals:					98.87 *				
2110	09/30/2014	AP INVOICES	P-CARD AUGUST 2014		26.94	1,720.07	JPMORGANCHASE COMMERCIAL CARD	91754	AP
2143	09/30/2014	AP INVOICES	P-CARD SEPTEMBER 2014		221.04	1,941.11	JPMORGANCHASE COMMERCIAL CARD	91825	AP
2143	09/30/2014	AP INVOICES	P-CARD SEPTEMBER 2014		19.97	1,961.08	JPMORGANCHASE COMMERCIAL CARD	91825	AP
2159	09/30/2014	AP INVOICES	PEST CONTROL-PUBLIC WORKS		45.00	2,006.08	WISE/CHEM SAFE PEST CONTROL	91926	AP
SEPTEMBER Totals:					312.95 *				
Account: 17-5403-12-02		BUILDING MAINTENANCE	Totals:			2,006.08 **			
Account: 17-5407-12-02		STREET MAINTENANCE							
114	10/25/2013	AP INVOICES	HANDICAP RAMPS @ LITTLE RD/RIV		8,915.11	8,915.11	SIN LIMITE CONCRETE	90322	AP
114	10/25/2013	AP INVOICES	STREET REPAIR MISTLETOE @ RUTH		3,275.60	12,190.71	SIN LIMITE CONCRETE	90322	AP
OCTOBER Totals:					12,190.71 *				
200	11/08/2013	AP INVOICES	GRADE 1 FLEX BASE		55.15	12,245.86	JERECO RECYCLED MATERIALS, LP	90375	AP
281	11/22/2013	AP INVOICES	P-CARD OCTOBER 2013		3.47	12,249.33	JPMORGANCHASE COMMERCIAL CARD	90430	AP
281	11/22/2013	AP INVOICES	PATCHING MATERIAL CEMENT TYPE		1,901.87	14,151.20	VULCAN MATERIALS COMPANY	90448	AP
281	11/22/2013	AP INVOICES	SUBLETT ROAD FINAL INVOICE		3,500.00	17,651.20	JLB CONTRACTING, LP	90431	AP
281	11/22/2013	AP INVOICES	P-CARD OCTOBER 2013		208.20	17,859.40	JPMORGANCHASE COMMERCIAL CARD	90430	AP
NOVEMBER Totals:					5,668.69 *				
346	12/06/2013	AP INVOICES	10 YARD DUMP & SAND		90.00	17,949.40	ABEL TRUCKING, INC	90457	AP
448	12/30/2013	TO POST QUICK CHECK	P-CARD NOVEMBER 2013		171.05	18,120.45	JPMORGANCHASE COMMERCIAL CARD	90567	AP
DECEMBER Totals:					261.05 *				
Account: 17-5407-12-02		STREET MAINTENANCE							

Fund: 17 STREET IMPROVEMENT FUND Department: 12 COMMUNITY DEVELOPMENT Program: 2 STREETS/PARKS
Period Ending: 9/2014

JE Number	JE Date	JE Description	JE Detail Description	Beginning Balance	Transaction Detail	Running Total (SUBTOTAL)	Vendor_Name	Check Number	Source
			Asset id						
663	01/31/2014	AP INVOICES	REPLACED 309-500 DICK PRICE RD		9,150.00	27,270.45	WESTHILL CONSTRUCTION	90706	AP
JANUARY	Totals:				9,150.00 *				
824	02/28/2014	AP INVOICES	P-CARD JANUARY 2014		440.33	27,710.78	JPMORGANCHASE COMMERCIAL CARD	90783	AP
824	02/28/2014	AP INVOICES	P-CARD JANUARY 2014		14.37	27,725.15	JPMORGANCHASE COMMERCIAL CARD	90783	AP
FEBRUARY	Totals:				454.70 *				
992	03/28/2014	AP INVOICES	SCREENED TOP SOIL		48.00	27,773.15	DIRT TECH CONSTRUCTION & EXCA	90858	AP
992	03/28/2014	AP INVOICES	GRADE 1 FLEX BASE		299.90	28,073.05	JERECO RECYCLED MATERIALS, LP	90875	AP
992	03/28/2014	AP INVOICES	GRADE 1 FLEX BASE-CORRY A EDWA		121.37	28,194.42	JERECO RECYCLED MATERIALS, LP	90875	AP
1008	03/31/2014	TO POST QUICK CHECK	P-CARD FEBRUARY 2014		361.00	28,555.42	JPMORGANCHASE COMMERCIAL CARD	90913	AP
1008	03/31/2014	TO POST QUICK CHECK	P-CARD FEBRUARY 2014		9.34	28,564.76	JPMORGANCHASE COMMERCIAL CARD	90913	AP
MARCH	Totals:				839.61 *				
1076	04/11/2014	AP INVOICES	10 YARD DUMP		10.00	28,574.76	ABEL TRUCKING, INC	90921	AP
1076	04/11/2014	AP INVOICES	PROPERTY DAMAGES		800.00	29,374.76	CARLTON & NORMA LINEGAR	90983	AP
1076	04/11/2014	AP INVOICES	PATCH STREET REPAIR-FERN CT		1,500.00	30,874.76	SIN LIMITE CONCRETE	90971	AP
1154	04/25/2014	AP INVOICES	SAND FOR STREET REPAIR		40.00	30,914.76	ABEL TRUCKING, INC	90995	AP
1154	04/25/2014	AP INVOICES	P-CARD MARCH 2014		73.17	30,987.93	JPMORGANCHASE COMMERCIAL CARD	91016	AP
1154	04/25/2014	AP INVOICES	SAND FOR STREET REPAIR		160.00	31,147.93	ABEL TRUCKING, INC	90995	AP
APRIL	Totals:				2,583.17 *				
1220	05/09/2014	AP INVOICES	GRADE 1 FLEX BASE		1,044.40	32,192.33	JERECO RECYCLED MATERIALS, LP	91083	AP
1220	05/09/2014	AP INVOICES	824 MANSFIELD CARDINAL RETAINI		2,500.00	34,692.33	PEDRO DEL ANGEL	91095	AP
1220	05/09/2014	AP INVOICES	GRADE 1 FLEX BASE		191.87	34,884.20	JERECO RECYCLED MATERIALS, LP	91083	AP
1320	05/23/2014	AP INVOICES	SAND FOR ROAD REPAIR		100.00	34,984.20	ABEL TRUCKING, INC	91129	AP
MAY	Totals:				3,836.27 *				
1399	06/06/2014	AP INVOICES	HEAD WALLS CORRY EDWARDS DR		7,500.00	42,484.20	SIN LIMITE CONCRETE	91233	AP
1459	06/06/2014	Recode Street Maint to Ditch			(7,500.00)	34,984.20			GL
1486	06/20/2014	AP INVOICES	TYPE D COMMERICAL MIX		1,972.26	36,956.46	VULCAN MATERIALS COMPANY	91303	AP
1564	06/30/2014	Recode Link Street			28,252.00	65,208.46			GL
1565	06/30/2014	Recode Link Street			12,697.92	77,906.38			GL

Account: 17-5407-12-02 STREET MAINTENANCE

City of Kennedale
YTD Detailed Account Trial Balance

Fund: 17 STREET IMPROVEMENT FUND
Department: 12 COMMUNITY DEVELOPMENT
Program: 2 STREETS/PARKS
Period Ending: 9/2014

JE Number	JE Date	JE Description	JE Detail Description	Beginning Balance	Transaction Detail	Running Total (SUBTOTAL)	Vendor_Name	Check Number	Source
			Asset id						
1566	06/30/2014	Recode Link Street			3,672.50	81,578.88			GL
1567	06/30/2014	Recode Link Street			52,361.85	133,940.73			GL
1568	06/30/2014	Recode Link Street			2,349.80	136,290.53			GL
1569	06/30/2014	Recode Link Street			4,845.82	141,136.35			GL
1570	06/30/2014	Recode Link Street			5,704.43	146,840.78			GL
1571	06/30/2014	Recode Link Street			16,823.48	163,664.26			GL
1573	06/30/2014	Recode Link Street			4,455.17	168,119.43			GL
JUNE	Totals:				133,135.23 *				
1652	07/18/2014	AP INVOICES	10 YARD DUMP - SAND		10.00	168,129.43	ABEL TRUCKING, INC	91379	AP
1652	07/18/2014	AP INVOICES	LINK STREET PAVING & DRAINING		31,256.55	199,385.98	TEJAS COMMERCIAL CONSTRUCTION	91430	AP
1652	07/18/2014	AP INVOICES	DUMPS FOR LINK STREET		512.73	199,898.71	IESI HALTOM CITY	91404	AP
1652	07/18/2014	AP INVOICES	LINK STREET PROJECT		2,281.86	202,180.57	SHIELD ENGINEERING GROUP, PLLC	91384	AP
JULY	Totals:				34,061.14 *				
1722	08/01/2014	AP INVOICES	LINK ST & HIGHRIDGE RD		3,360.00	205,540.57	REDI-MIX, INC.	91483	AP
1851	08/15/2014	AP INVOICES	OIL FOR LINK STREET		1,420.18	206,960.75	HEARTLAND ASPHALT MATERLS, INC	91532	AP
1851	08/15/2014	AP INVOICES	LINK STREET PAVING & DRAINAGE		13,627.50	220,588.25	TEJAS COMMERCIAL CONSTRUCTION	91561	AP
1851	08/15/2014	AP INVOICES	LIME SLURRY LINK STREET		3,147.20	223,735.45	REDI-MIX, INC.	91552	AP
1851	08/15/2014	AP INVOICES	LIME SLURRY LINK STREET		1,523.20	225,258.65	REDI-MIX, INC.	91552	AP
1851	08/15/2014	AP INVOICES	LIME SLURRY LINK STREET		3,428.60	228,687.25	REDI-MIX, INC.	91552	AP
1851	08/15/2014	AP INVOICES	LIME SLURRY LINK STREET		3,168.20	231,855.45	REDI-MIX, INC.	91552	AP
1851	08/15/2014	AP INVOICES	LIME SLURRY LINK STREET		3,350.20	235,205.65	REDI-MIX, INC.	91552	AP
1851	08/15/2014	AP INVOICES	GRADE 1 FLEX BASE		284.09	235,489.74	JERECO RECYCLED MATERIALS, LP	91537	AP
1933	08/29/2014	AP INVOICES	LINE STREET PROJECCT HOT MIX		608.40	236,098.14	APAC-TEXAS, INC.	91584	AP
1933	08/29/2014	AP INVOICES	LINK STREET PROJECT A-1 BASE		1,325.27	237,423.41	VULCAN MATERIALS COMPANY	91632	AP
1933	08/29/2014	AP INVOICES	LINK STREET PROJECT A-1 BASE		2,183.89	239,607.30	VULCAN MATERIALS COMPANY	91632	AP
1933	08/29/2014	AP INVOICES	ASPHALT CULVERT @ CORRY A EDWA		8,138.00	247,745.30	TEJAS COMMERCIAL CONSTRUCTION	91629	AP
1933	08/29/2014	AP INVOICES	LINK STREET PROJECT HOT D MIX		30,895.84	278,641.14	REYNOLDS ASPHALT	91620	AP
1933	08/29/2014	AP INVOICES	HOT MIX ASPHALT		519.84	279,160.98	JLB CONTRACTING, LP	91608	AP
1933	08/29/2014	AP INVOICES	P-CARD JULY 2014		128.75	279,289.73	JPMORGANCHASE COMMERCIAL CARD	91607	AP
1933	08/29/2014	AP INVOICES	LINK STREET PROJECT HOT MIX		7,002.00	286,291.73	APAC-TEXAS, INC.	91584	AP
1933	08/29/2014	AP INVOICES	LINK STREET PROJECT HOT MIX		29,194.44	315,486.17	APAC-TEXAS, INC.	91584	AP
1933	08/29/2014	AP INVOICES	LINK STREET PROJECT HOT MIX		242.25	315,728.42	APAC-TEXAS, INC.	91584	AP
1933	08/29/2014	AP INVOICES	LINK STREET PROJECT HOT MIX		28,324.21	344,052.63	APAC-TEXAS, INC.	91584	AP
1933	08/29/2014	AP INVOICES	LIND STREET PROJECT HOT MIX		5,430.59	349,483.22	APAC-TEXAS, INC.	91584	AP

Account: 17-5407-12-02 STREET MAINTENANCE

Fund: 17 STREET IMPROVEMENT FUND Department: 12 COMMUNITY DEVELOPMENT Program: 2 STREETS/PARKS
Period Ending: 9/2014

JE Number	JE Date	JE Description	JE Detail Description	Beginning Balance	Transaction Detail	Running Total (SUBTOTAL)	Vendor_Name	Check Number	Source
			Asset id						
AUGUST Totals:					147,302.65 *				
2010	09/12/2014	POST QUICK CHECKS	KURB DRESSER		4,055.00	353,538.22	KIRBY-SMITH MACHINERY, INC.	91647	AP
2010	09/12/2014	POST QUICK CHECKS	LINK STREET PAVING AND DRAINAG		1,046.50	354,584.72	TEJAS COMMERCIAL CONSTRUCTION	91648	AP
2010	09/12/2014	POST QUICK CHECKS	LINK STREET PAVING AND DRAINAG		2,530.00	357,114.72	TEJAS COMMERCIAL CONSTRUCTION	91648	AP
2010	09/12/2014	POST QUICK CHECKS	LINK STREET PAVING AND DRAINAG		11,686.40	368,801.12	TEJAS COMMERCIAL CONSTRUCTION	91648	AP
2050	09/19/2014	AP INVOICES	HOT D MIX FOR LINK STREET		32,312.71	401,113.83	REYNOLDS ASPHALT	91697	AP
2050	09/19/2014	AP INVOICES	HOT MIX B&D LINK STREET		665.35	401,779.18	REYNOLDS ASPHALT	91697	AP
2085	09/26/2014	AP INVOICES	CONCRETE CURB REPAIRS		5,005.00	406,784.18	PROPERTY PAVING INC.	91738	AP
2085	09/26/2014	AP INVOICES	LINK STREET PAVING & DRAINAGE		6,059.35	412,843.53	TEJAS COMMERCIAL CONSTRUCTION	91742	AP
2085	09/26/2014	AP INVOICES	CONCRETE CURB REPAIRS		9,000.00	421,843.53	PROPERTY PAVING INC.	91738	AP
2085	09/26/2014	AP INVOICES	CONCRETE CURB REPAIRS		8,500.00	430,343.53	PROPERTY PAVING INC.	91738	AP
2110	09/30/2014	AP INVOICES	P-CARD AUGUST 2014		27.50	430,371.03	JPMORGANCHASE COMMERCIAL CARD	91754	AP
2126	09/30/2014	AP INVOICES	LINK STREET PROJECT		6,735.80	437,106.83	TEJAS COMMERCIAL CONSTRUCTION	91807	AP
2143	09/30/2014	AP INVOICES	P-CARD SEPTEMBER 2014		19.58	437,126.41	JPMORGANCHASE COMMERCIAL CARD	91825	AP
2143	09/30/2014	AP INVOICES	STRIPING/SIGNS LINK STREET		7,489.00	444,615.41	STRIPE-A-ZONE INC	91829	AP
SEPTEMBER Totals:					95,132.19 *				
Account: 17-5407-12-02			STREET MAINTENANCE Totals:			444,615.41 **			
Account: 17-5420-12-02			MACHINERY/TOOL MAINTENANCE						
281	11/22/2013	AP INVOICES	P-CARD OCTOBER 2013		62.82	62.82	JPMORGANCHASE COMMERCIAL CARD	90430	AP
281	11/22/2013	AP INVOICES	P-CARD OCTOBER 2013		22.93	85.75	JPMORGANCHASE COMMERCIAL CARD	90430	AP
281	11/22/2013	AP INVOICES	P-CARD OCTOBER 2013		7.98	93.73	JPMORGANCHASE COMMERCIAL CARD	90430	AP
281	11/22/2013	AP INVOICES	P-CARD OCTOBER 2013		3.39	97.12	JPMORGANCHASE COMMERCIAL CARD	90430	AP
281	11/22/2013	AP INVOICES	P-CARD OCTOBER 2013		334.92	432.04	JPMORGANCHASE COMMERCIAL CARD	90430	AP
281	11/22/2013	AP INVOICES	P-CARD OCTOBER 2013		16.97	449.01	JPMORGANCHASE COMMERCIAL CARD	90430	AP
281	11/22/2013	AP INVOICES	P-CARD OCTOBER 2013		10.40	459.41	JPMORGANCHASE COMMERCIAL CARD	90430	AP
281	11/22/2013	AP INVOICES	P-CARD OCTOBER 2013		56.08	515.49	JPMORGANCHASE COMMERCIAL CARD	90430	AP
281	11/22/2013	AP INVOICES	P-CARD OCTOBER 2013		61.52	577.01	JPMORGANCHASE COMMERCIAL CARD	90430	AP
281	11/22/2013	AP INVOICES	P-CARD OCTOBER 2013		10.00	587.01	JPMORGANCHASE COMMERCIAL CARD	90430	AP
281	11/22/2013	AP INVOICES	P-CARD OCTOBER 2013		12.58	599.59	JPMORGANCHASE COMMERCIAL CARD	90430	AP
281	11/22/2013	AP INVOICES	P-CARD OCTOBER 2013		71.62	671.21	JPMORGANCHASE COMMERCIAL CARD	90430	AP
NOVEMBER Totals:					671.21 *				
Account: 17-5420-12-02			MACHINERY/TOOL MAINTENANCE						

JE Number	JE Date	JE Description	JE Detail Description	Beginning Balance	Transaction Detail	Running Total (SUBTOTAL)	Vendor_Name	Check Number	Source
			Asset id						
Account: 15-5580-04-00			ENGINEERING SERVICES						
281	11/22/2013	AP INVOICES	LINK STREET		5,615.82	5,615.82	SHIELD ENGINEERING GROUP, PLLC	90415	AP
NOVEMBER Totals:					5,615.82 *				
752	02/14/2014	AP INVOICES	LIKE STREET PLATTING		8,959.63	14,575.45	SHIELD ENGINEERING GROUP, PLLC	90723	AP
752	02/14/2014	AP INVOICES	LINK STREET ENGINEERING		5,704.43	20,279.88	SHIELD ENGINEERING GROUP, PLLC	90723	AP
824	02/28/2014	AP INVOICES	DEMOLISH 1125 W KENNEDALE PKWY		6,000.00	26,279.88	ALLIANCE CONTRACTORS	90782	AP
824	02/28/2014	AP INVOICES	DEMOLISH 1121 W KENNEDALE PKWY		6,000.00	32,279.88	ALLIANCE CONTRACTORS	90782	AP
FEBRUARY Totals:					26,664.06 *				
1076	04/11/2014	AP INVOICES	ASBESTOS ABATEMENT-LINK STREET		57.00	32,336.88	TEXAS DEPARTMENT OF STATE	90978	AP
1154	04/25/2014	AP INVOICES	LINK STREET PROJECT		16,823.48	49,160.36	SHIELD ENGINEERING GROUP, PLLC	90999	AP
1154	04/25/2014	AP INVOICES	LINK STREET PROJECT		5,488.01	54,648.37	SHIELD ENGINEERING GROUP, PLLC	90999	AP
APRIL Totals:					22,368.49 *				
1220	05/09/2014	AP INVOICES	LINK STREET DUMP & RETURN		2,349.80	56,998.17	EMPIRE DISPOSAL LTD	91067	AP
1220	05/09/2014	AP INVOICES	LINK STREET HAUL OFF		80.50	57,078.67	PARKERSON TIRE AND CASING	91093	AP
1220	05/09/2014	AP INVOICES	LINK STREET HAUL OFF		76.50	57,155.17	PARKERSON TIRE AND CASING	91093	AP
MAY Totals:					2,506.80 *				
1399	06/06/2014	AP INVOICES	LINK STREET PROJECT		4,455.17	61,610.34	SHIELD ENGINEERING GROUP, PLLC	91199	AP
1486	06/20/2014	AP INVOICES	PLAN REVIEWS - LINK STREET PRO		700.00	62,310.34	SHIELD ENGINEERING GROUP, PLLC	91268	AP
1562	06/30/2014	Recode Links Street			(12,057.00)	50,253.34			GL
1563	06/30/2014	Recode Link Street			(157.00)	50,096.34			GL
1568	06/30/2014	Recode Link Street			(2,349.80)	47,746.54			GL
1569	06/30/2014	Recode Link Street			(4,845.82)	42,900.72			GL
1570	06/30/2014	Recode Link Street			(5,704.43)	37,196.29			GL
1571	06/30/2014	Recode Link Street			(16,823.48)	20,372.81			GL
1573	06/30/2014	Recode Link Street			(4,455.17)	15,917.64			GL
JUNE Totals:					(41,237.53) *				
2050	09/19/2014	AP INVOICES	TESTING SERVICES - LINK STREET		4,657.50	20,575.14	LANDTEC ENGINEERS, LLC	91685	AP
2050	09/19/2014	AP INVOICES	TESTING SERVICES - LINK STREET		1,977.00	22,552.14	LANDTEC ENGINEERS, LLC	91685	AP
Account: 15-5580-04-00			ENGINEERING SERVICES						

JE Number	JE Date	JE Description	JE Detail Description	Beginning Balance	Transaction Detail	Running Total (SUBTOTAL)	Vendor_Name	Check Number	Source
			Asset id						
SEPTEMBER Totals:					6,634.50 *				
Account: 15-5580-04-00		ENGINEERING SERVICES	Totals:			22,552.14 **			
Account: 15-5847-04-00		CONSTRUCTION							
992	03/28/2014	AP INVOICES	LINK STREET/HIGH RIDGE DRIVE		42,110.00	42,110.00	TEJAS COMMERCIAL CONSTRUCTION	90902	AP
MARCH Totals:					42,110.00 *				
1154	04/25/2014	AP INVOICES	LINK STREET PROJECT		15,150.00	57,260.00	TEJAS COMMERCIAL CONSTRUCTION	91034	AP
APRIL Totals:					15,150.00 *				
1220	05/09/2014	AP INVOICES	LINK STREET PAVING & DRAINAGE		39,500.00	96,760.00	TEJAS COMMERCIAL CONSTRUCTION	91109	AP
1320	05/23/2014	AP INVOICES	MULTIPLE DUMPS FOR LINK STREET		52,361.85	149,121.85	IESI HALTOM CITY	91148	AP
1320	05/23/2014	AP INVOICES	CONSTRUCTION MATERIALS FOR LIN		3,672.50	152,794.35	LANDTEC ENGINEERS, LLC	91154	AP
MAY Totals:					95,534.35 *				
1399	06/06/2014	AP INVOICES	DUMP SERVICE LINK STREET PROJE		12,697.92	165,492.27	IESI HALTOM CITY	91214	AP
1399	06/06/2014	AP INVOICES	LINK STREET PAVING PROJECT		28,252.00	193,744.27	TEJAS COMMERCIAL CONSTRUCTION	91240	AP
1562	06/30/2014	Recode Links Street			12,057.00	205,801.27			GL
1564	06/30/2014	Recode Link Street			(28,252.00)	177,549.27			GL
1565	06/30/2014	Recode Link Street			(12,697.92)	164,851.35			GL
1566	06/30/2014	Recode Link Street			(3,672.50)	161,178.85			GL
1567	06/30/2014	Recode Link Street			(52,361.85)	108,817.00			GL
1602	06/30/2014	Recode Link Street			(96,760.00)	12,057.00			GL
JUNE Totals:					(140,737.35) *				
Account: 15-5847-04-00		CONSTRUCTION	Totals:			12,057.00 **			
Department 4 Totals:						34,609.14 ***			
Fund 15 Totals:						.00 ****			

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13:45 10/02/18
Fund: 15 EDC4B FUND

City of Kennedale
YTD Detailed Account Trial Balance
Department: 1 ADMINISTRATION
Period Ending: 9/2014
Program: ADMINISTRATION

JE Number	JE Date	JE Description	JE Detail Description	Asset id	Beginning Balance	Transaction Detail	Running Total (SUBTOTAL)	Vendor_Name	Check Number	Source
200	11/08/2013	AP INVOICES	5412 HIGH RIDGE RD			75.72	2,535.42	TARRANT CNTY TAX ASSESSOR/COL	90395	AP
200	11/08/2013	AP INVOICES	5409 HIGH RIDGE RD			317.17	2,852.59	TARRANT CNTY TAX ASSESSOR/COL	90395	AP
200	11/08/2013	AP INVOICES	5413 HIGH RIDGE RD			31.61	2,884.20	TARRANT CNTY TAX ASSESSOR/COL	90395	AP
200	11/08/2013	AP INVOICES	5417 HIGH RIDGE RD			6.65	2,890.85	TARRANT CNTY TAX ASSESSOR/COL	90395	AP
NOVEMBER	Totals:					2,890.85 *				
681	01/31/2014	Oak Crest Title				4,784.80	7,675.65			GL
JANUARY	Totals:					4,784.80 *				
824	02/28/2014	AP INVOICES	5414 KENNEDALE ST			9.81	7,685.46	TARRANT CNTY TAX ASSESSOR/COL	90797	AP
FEBRUARY	Totals:					9.81 *				
1634	07/08/2014	5405 Kennedale St. Hotel				22,044.43	29,729.89			GL
1635	07/10/2014	5405 Kennedale St. Hotel				445.00	30,174.89			GL
JULY	Totals:					22,489.43 *				
1738	08/01/2014	POPEYES				321.00	30,495.89			GL
1747	08/04/2014	5401 Kennedale St / Hotel Lot				16,688.11	47,184.00			GL
AUGUST	Totals:					17,009.11 *				
Account: 15-5800-01-00		LAND	Totals:				47,184.00 **			
Account: 15-5643-01-03		2007 $1.2M TAX BOND-INTEREST				34,363.89	34,363.89			GL
66	10/18/2013	1.2M 2007 EDC SALES TAX BOND								
OCTOBER	Totals:					34,363.89 *				
1300	04/25/2014	1.2M 2007 EDC SALES TAX BOND				34,402.50	68,766.39			GL
APRIL	Totals:					34,402.50 *				
Account: 15-5643-01-03		2007 $1.2M TAX BOND-INTEREST								

Fund: 15 EDC4B FUND Department: 1 ADMINISTRATION Program: ADMINISTRATION
Period Ending: 9/2014

JE Number	JE Date	JE Description	JE Detail Description	Beginning Balance	Transaction Detail	Running Total (SUBTOTAL)	Vendor_Name	Check Number	Source
			Asset id						
Account: 15-5580-01-00			ENGINEERING SERVICES						
992	03/28/2014	AP INVOICES	PH II, 1000 KENNEDALE PKWY		7,500.00	7,500.00	ENVIRO SERVICES INC	90861	AP
MARCH Totals:					7,500.00 *				
2085	09/26/2014	AP INVOICES	SERVICES 5405 & 5401 KENNEDALE		2,000.00	9,500.00	FORT DEVELOPMENT, LLC	91727	AP
2126	09/30/2014	AP INVOICES	LINK STREET PROJECT		3,355.44	12,855.44	SHIELD ENGINEERING GROUP, PLLC	91773	AP
SEPTEMBER Totals:					5,355.44 *				
Account: 15-5580-01-00			ENGINEERING SERVICES Totals:			12,855.44 **			
Account: 15-5595-01-00			ADMIN CHARGE-GENERAL FUND						
1674	07/21/2014	EDC ADMN SERVICE CHARGE 12/13			64,581.75	64,581.75			GL
1675	07/21/2014	EDC ADMIN SERVICE CHARGE			61,195.71	125,777.46			GL
JULY Totals:					125,777.46 *				
2016	08/31/2014	EDC ADMIN SERVICE CHARGE			4,033.58	129,811.04			GL
AUGUST Totals:					4,033.58 *				
2131	09/30/2014	EDC ADMIN SERVICE CHARGE			7,135.89	136,946.93			GL
2176	09/30/2014	AJE #9 EDC ADMIN SVC CHRGE			76,660.03	213,606.96			GL
SEPTEMBER Totals:					83,795.92 *				
Account: 15-5595-01-00			ADMIN CHARGE-GENERAL FUND Totals:			213,606.96 **			
Account: 15-5800-01-00			LAND						
200	11/08/2013	AP INVOICES	1125 W KENNEDALE PKWY		1,152.14	1,152.14	TARRANT CNTY TAX ASSESSOR/COL	90395	AP
200	11/08/2013	AP INVOICES	LINDALE ROAD		11.21	1,163.35	TARRANT CNTY TAX ASSESSOR/COL	90395	AP
200	11/08/2013	AP INVOICES	5411 KENNEDALE PKWY		137.80	1,301.15	TARRANT CNTY TAX ASSESSOR/COL	90395	AP
200	11/08/2013	AP INVOICES	625 E KENNEDALE PKWY		1,158.55	2,459.70	TARRANT CNTY TAX ASSESSOR/COL	90395	AP
Account: 15-5800-01-00			LAND						

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Work with Journal Entry Details gljedi

Fiscal Year	2014	**JE Number**	1602	Recode Link Street	
JE Date	06/30/2014				

Reset | Order | Line | Line | Position

Line	Account Number	Account Description	Debit	Credit	Description
1	15-5847-04-00	CONSTRUCTION	0.00	96,760.00	
2	15-1010-00-00	INVEST IN CONSOLIDATED CASH	96,760.00	0.00	
3	10-5878-01-02	HIGHRIDGE WATER/SEWER LINE	96,760.00	0.00	
4	10-1010-00-00	INVEST IN CONSOLIDATED CASH	0.00	96,760.00	
5	99-1215-00-00	ECO DEV CORPORATION	0.00	96,760.00	
6	99-1210-00-00	WATER AND SEWER FUND	96,760.00	0.00	
Totals			**$290,280.00**	**$290,280.00**	

Previous 1 Next

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Staff Report to the Honorable Mayor and City Council

Date: October 16, 2018

Agenda Item No: WORK SESSION - G.

I. Subject:
Discussion regarding the Arts and Culture Foundation

II. Originated by:

III. Summary:

IV. Fiscal Impact Summary:

V. Legal Impact:

VI. Recommendation:

VII. Alternative Actions:

VIII. Attachments:

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Staff Report to the Honorable Mayor and City Council

Date: October 16, 2018

Agenda Item No: WORK SESSION - H.

I. Subject:
Discuss practices and procedures for blind copies of email messages sent to Councilmembers

II. Originated by:

III. Summary:

IV. Fiscal Impact Summary:

V. Legal Impact:

VI. Recommendation:

VII. Alternative Actions:

VIII. Attachments:

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Staff Report to the Honorable Mayor and City Council

Date: October 16, 2018

Agenda Item No: REPORTS/ANNOUNCEMENTS - A.

I. Subject:
Updates from the City Council

II. Originated by:

Kathryn Roberson, Deputy City Secretary

III. Summary:
Updates and information from Council members, if any.

IV. Fiscal Impact Summary:

V. Legal Impact:

VI. Recommendation:

VII. Alternative Actions:

VIII. Attachments:

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Staff Report to the Honorable Mayor and City Council

Date: October 16, 2018

Agenda Item No: REPORTS/ANNOUNCEMENTS - B.

I. Subject:
Updates from the Mayor

II. Originated by:

Kathryn Roberson, Deputy City Secretary

III. Summary:

Updates and information from the Mayor.

IV. Fiscal Impact Summary:

V. Legal Impact:

VI. Recommendation:

VII. Alternative Actions:

VIII. Attachments:

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Staff Report to the Honorable Mayor and City Council

Date: October 16, 2018

Agenda Item No: REPORTS/ANNOUNCEMENTS - C.

I. Subject:
Updates from the City Manager

II. Originated by:

Kathryn Roberson, Deputy City Secretary

III. Summary:
Updates and information from City Manager, if any.

IV. Fiscal Impact Summary:

V. Legal Impact:

VI. Recommendation:

VII. Alternative Actions:

VIII. Attachments:

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Staff Report to the Honorable Mayor and City Council

Date: October 16, 2018

Agenda Item No: MONITORING INFORMATION - A.

I. Subject:
Monthly Financials – September 2018

II. Originated by:

Brady Olsen, Finance Director

III. Summary:
Monthly financials and sales tax update as produced by the Finance Department. Of note, these figures will change as we close out the year and work with our new auditors.

IV. Fiscal Impact Summary:

V. Legal Impact:

VI. Recommendation:

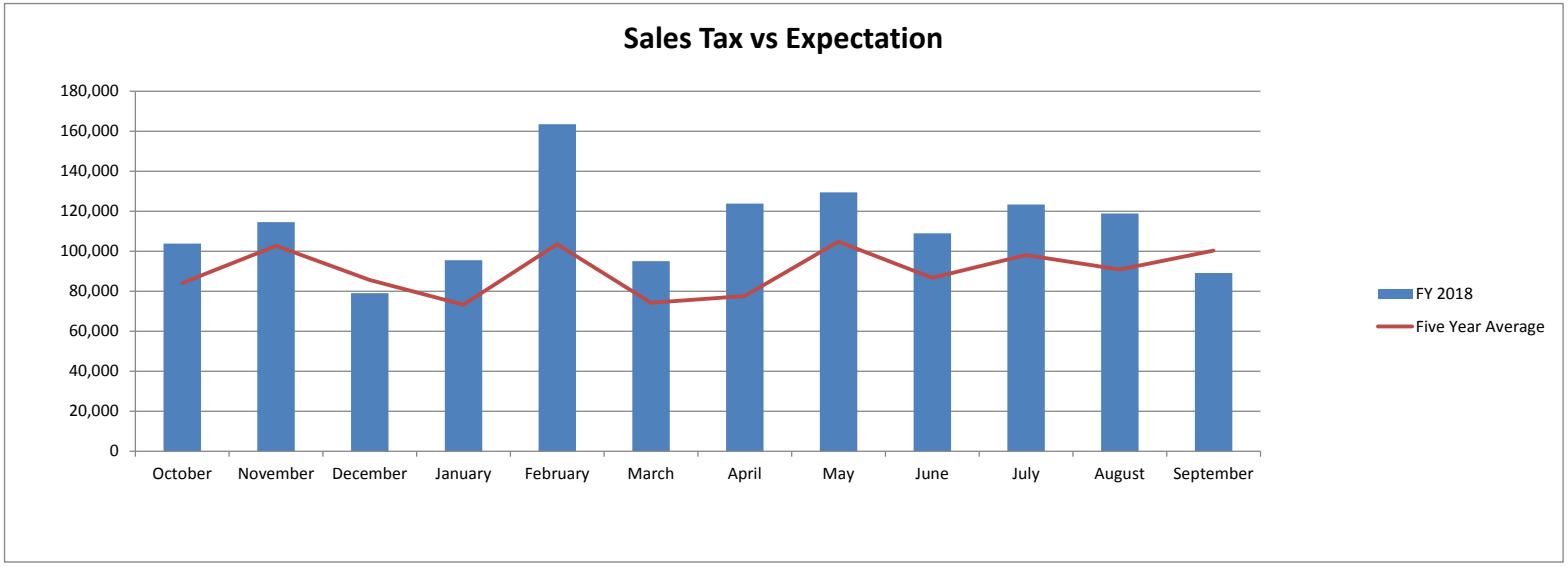
VII. Alternative Actions:

VIII. Attachments:

1.	Sales Tax Update September	Sales Tax Update September.pdf
2.	2018_09 Monthly Financials	2018_09 Monthly Financials.pdf

Sales Tax By Month

Year	October	November	December	January	February	March	April	May	June	July	August	September	Total
FY2018	$ 103,820	$ 114,506	$ 86,956	$ 95,425	$ 163,502	$ 95,017	$ 123,760	$ 129,363	$ 108,885	$ 123,268	$ 118,770	$ 89,090	**$ 1,352,361**
FY2017	$ 88,748	$ 116,156	$ 81,855	$ 88,956	$ 105,794	$ 78,644	$ 87,130	$ 100,121	$ 80,241	$ 100,943	$ 49,590	$ 86,549	**$ 1,064,725**
FY2016	$ 93,137	$ 119,137	$ 97,985	$ 75,878	$ 116,006	$ 87,589	$ 79,516	$ 114,543	$ 83,718	$ 84,586	$ 87,693	$ 91,377	**$ 1,131,165**
FY2015	$ 71,955	$ 94,438	$ 82,545	$ 73,782	$ 107,571	$ 72,312	$ 81,193	$ 119,350	$ 128,463	$ 165,756	$ 146,297	$ 177,697	**$ 1,321,359**
FY2014	$ 65,971	$ 89,600	$ 94,982	$ 67,373	$ 97,781	$ 69,685	$ 79,236	$ 93,957	$ 77,496	$ 71,927	$ 86,597	$ 67,978	**$ 962,584**
FY2013	$ 100,850	$ 93,890	$ 70,338	$ 60,406	$ 90,009	$ 62,374	$ 60,955	$ 96,061	$ 63,409	$ 67,304	$ 83,919	$ 78,075	**$ 927,591**
FY2012	$ 94,619	$ 111,587	$ 115,048	$ 89,778	$ 92,977	$ 73,453	$ 111,689	$ 123,691	$ 73,106	$ 122,489	$ 80,038	$ 82,836	**$ 1,171,313**
	*Net payment after correcting an audit error.												**$ -**



Industry	Amount	% Change	Adjusted Chan	YTD	FYTD
Retail	$21,836.93	7.59%	1.13%	$213,973.68	$282,082.85
Manufacturing	$19,825.67	628.73%	-53.05%	$187,361.78	$203,703.48
General Services	$17,426.72	-16.79%	7.43%	$227,779.42	$305,391.93
Wholesale	$15,546.04	-6.00%	3.16%	$169,130.66	$226,246.09
Professional Services	$13,008.38	-20.49%	2.95%	$142,691.12	$191,703.68
Food	$8,023.05	19.17%	13.37%	$78,107.75	$102,864.65
Miscellaneous	$782.22	169.49%	-22.92%	$5,212.44	$5,999.64
Agricultural	$706.39	159.82%	0.00%	$29,318.75	$39,038.21
Accomodation	$0.00	0.00%	0.00%	$0.00	$0.00

CITY OF KENNEDALE
ANNUAL PROGRAM OF SERVICES
September 2018

REVENUE SUMMARY BY FUND

REVENUES	FY16-17 YTD	FY16-17 ACTUAL	FY17-18 ADOPTED	CURRENT MONTH	FY17-18 YTD	% OF PY ACTUAL EARNED	% OF CY BUDGET EARNED	BUDGET REMAINING
GENERAL FUND	$ 6,174,185	$ 6,174,185	$ 6,386,639	$ 191,899	$ 6,413,578	100.0%	100.4%	$ (26,939)
OTHER GENERAL FUNDS	$ 1,621,385	$ 1,621,385	$ 973,127	$ 84,905	$ 645,685	100.0%	66.4%	$ 327,442
GENERAL FUND	**$ 7,795,570**	**$ 7,795,570**	**$ 7,359,766**	**$ 276,804**	**$ 7,059,263**	**100.0%**	**95.9%**	**$ 300,503**
								$ -
GENERAL DEBT SERVICE FUND	**$ 1,453,154**	**$ 1,453,154**	**$ 1,665,934**	**$ 2,434**	**$ 1,394,702**	**100.0%**	**83.7%**	**$ 271,232**
								$ -
WATER/SEWER FUND	$ 4,950,455	$ 4,950,455	$ 4,479,449	$ 398,667	$ 4,792,569	100.0%	107.0%	$ (313,120)
STORMWATER UTILITY FUND	$ 463,360	$ 463,360	$ 256,664	$ 22,238	$ 264,150	100.0%	102.9%	$ (7,486)
WATER IMPACT FUND	$ 152,432	$ 152,432	$ 120,450	$ 13,577	$ 165,170	100.0%	137.1%	$ (44,720)
SEWER IMPACT FUND	$ 41,762	$ 41,762	$ 28,625	$ 9,854	$ 93,162	100.0%	325.5%	$ (64,537)
WATER/SEWER FUND	**$ 5,608,009**	**$ 5,608,009**	**$ 4,885,188**	**$ 444,336**	**$ 5,315,051**	**100.0%**	**108.8%**	**$ (429,863)**
EDC4B FUND	**$ 523,257**	**$ 522,549**	**$ 575,878**	**$ 32,917**	**$ 877,235**	**100.1%**	**152.3%**	**$ (301,357)**
CAPITAL FUND	**$ 193,473**	**$ 193,473**	**$ 162,535**	**$ 12,826**	**$ 173,755**	**100.0%**	**106.9%**	**$ (11,220)**
SPECIAL REVENUE FUND	**$ 87,934**	**$ 95,393**	**$ 25,067**	**$ -**	**$ 13,025**	**92.2%**	**52.0%**	**$ 12,042**
TOTAL REVENUES	**$ 15,661,397**	**$ 15,668,147**	**$ 14,674,368**	**$ 769,317**	**$ 14,833,031**	**100.0%**	**101.1%**	**$ (158,663)**

EXPENDITURE SUMMARY BY FUND

EXPENDITURES	FY16-17 YTD	FY16-17 ACTUAL	FY17-18 ADOPTED	CURRENT MONTH	FY17-18 YTD	% OF PY BUDGET EXPENSED	% OF CY BUDGET EXPENSED	BUDGET REMAINING
GENERAL FUND	$ 6,202,867	$ 6,195,408	$ 6,453,680	$ 525,025	$ 5,993,850	100.1%	92.9%	$ 459,830
OTHER GENERAL FUND	$ 1,820,470	$ 1,820,470	$ 920,034	$ 93,035	$ 859,993	100.0%	93.5%	$ 60,041
GENERAL FUND	**$ 8,023,337**	**$ 8,015,879**	**$ 7,373,714**	**$ 618,060**	**$ 6,853,843**	**100.1%**	**92.9%**	**$ 519,871**
GENERAL DEBT SERVICE FUND	**$ 1,422,634**	**$ 1,423,034**	**$ 1,663,884**	**$ -**	**$ 1,420,004**	**100.0%**	**85.3%**	**$ 243,880**
WATER/SEWER FUND	$ 4,244,829	$ 4,244,829	$ 4,258,316	$ 247,778	$ 3,496,608	100.0%	82.1%	$ 761,708
STORMWATER UTILITY FUND	$ 52,571	$ 52,571	$ 271,303	$ 3,540	$ 132,912	100.0%	49.0%	$ 138,391
WATER IMPACT FUND	$ -	$ 154,415	$ 153,573	$ -	$ -		0.0%	$ 153,573
SEWER IMPACT FUND	$ -	$ 60,000	$ 60,000	$ -	$ -		0.0%	$ 60,000
WATER/SEWER FUND	**$ 4,297,400**	**$ 4,511,814**	**$ 4,743,192**	**$ 251,318**	**$ 3,629,520**	**95.2%**	**76.5%**	**$ 1,113,672**
EDC4B FUND	**$ 604,408**	**$ 604,408**	**$ 592,963**	**$ 20,367**	**$ 730,526**	**100.0%**	**123.2%**	**$ (137,563)**
CAPITAL FUND	**$ 168,210**	**$ 168,210**	**$ 175,170**	**$ 749**	**$ 12,371**	**100.0%**	**7.1%**	**$ 162,799**
SPECIAL REVENUE FUND	**$ 104,097**	**$ 104,097**	**$ 22,984**	**$ 5,731**	**$ 15,702**	**100.0%**	**68.3%**	**$ 7,282**
TOTAL EXPENDITURES	**$ 14,620,086**	**$ 14,827,443**	**$ 14,571,907**	**$ 896,225**	**$ 12,661,966**	**98.6%**	**86.9%**	**$ 1,909,941**

CITY OF KENNEDALE
ANNUAL PROGRAM OF SERVICES
September 2018

EXPENDITURE SUMMARY BY DEPARTMENT

GENERAL FUND	FY16-17 YTD	FY16-17 ACTUAL	FY17-18 ADOPTED	CURRENT MONTH	FY17-18 YTD	% OF PY ACTUAL EXPENSED	% OF CY BUDGET EXPENSED	BUDGET REMAINING
CITY MANAGER	$ 356,066	$ 356,066	$ 352,423	$ 25,536	$ 350,417	100.0%	99.4%	$ 2,006
MAYOR/CITY COUNCIL	$ 129,553	$ 129,553	$ 115,113	$ 21,274	$ 149,543	100.0%	129.9%	$ (34,430)
CITY SECRETARY	$ 152,017	$ 152,017	$ 144,246	$ 10,770	$ 127,065	100.0%	88.1%	$ 17,181
MUNICIPAL COURT	$ 110,036	$ 110,036	$ 128,197	$ 5,801	$ 87,596	100.0%	68.3%	$ 40,601
HUMAN RESOURCES	$ 123,083	$ 110,036	$ 128,583	$ 11,652	$ 163,066	111.9%	126.8%	$ (34,483)
FINANCE	$ 293,954	$ 293,954	$ 301,564	$ 18,099	$ 332,843	100.0%	110.4%	$ (31,279)
POLICE	$ 2,190,318	$ 2,190,318	$ 2,405,689	$ 199,945	$ 2,179,436	100.0%	90.6%	$ 226,253
FIRE	$ 1,679,349	$ 1,679,349	$ 1,835,873	$ 139,270	$ 1,683,377	100.0%	91.7%	$ 152,496
COMMUNITY DEVELOPMENT	$ 305,758	$ 305,758	$ 341,663	$ 40,680	$ 312,766	100.0%	91.5%	$ 28,897
SENIOR CITIZEN CENTER	$ 66,084	$ 66,084	$ 51,439	$ 5,572	$ 49,752	100.0%	96.7%	$ 1,687
LIBRARY	$ 284,790	$ 284,790	$ 258,031	$ 31,455	$ 291,332	100.0%	112.9%	$ (33,301)
NONDEPARTMENTAL	$ 511,859	$ 504,400	$ 390,859	$ 14,971	$ 266,659	101.5%	68.2%	$ 124,200
TOTAL EXPENDITURES	**$ 6,202,867**	**$ 6,182,361**	**$ 6,453,680**	**$ 525,025**	**$ 5,993,852**	**100.3%**	**92.9%**	**$ 459,828**

WATER/SEWER FUND	FY16-17 YTD	FY16-17 ACTUAL	FY17-18 ADOPTED	CURRENT MONTH	FY17-18 YTD	% OF PY BUDGET EXPENSED	% OF CY BUDGET EXPENSED	BUDGET REMAINING
UTILITY BILLING	$ 1,011,907	$ 1,011,907	$ 1,237,043	$ 44,541	$ 1,107,683	100.0%	89.5%	$ 129,360
WATER OPERATIONS	$ 1,043,692	$ 1,043,692	$ 1,649,405	$ 133,163	$ 1,302,178	100.0%	78.9%	$ 347,227
DEBT	$ 271,274	$ 271,274	$ 677,361	$ 31,850	$ 541,586	100.0%	80.0%	$ 135,775
W&S CAPITAL	$ 181,782	$ 181,782	$ 39,796	$ 5,525	$ 16,920		42.5%	$ 22,876
NONDEPARTMENTAL	$ 1,736,173	$ 1,736,173	$ 654,711	$ 32,699	$ 528,242	100.0%	80.7%	$ 126,469
TOTAL EXPENDITURES	**$ 4,244,827**	**$ 4,244,827**	**$ 4,258,316**	**$ 247,778**	**$ 3,496,609**	**100.0%**	**82.1%**	**$ 761,707**

STREET IMPROVEMENT FUNI	FY16-17 YTD	FY16-17 ACTUAL	FY17-18 ADOPTED	CURRENT MONTH	FY17-18 YTD	% OF PY BUDGET EXPENSED	% OF CY BUDGET EXPENSED	BUDGET REMAINING
STREETS	$ 728,593	$ 728,593	$ 698,143	$ 45,984	$ 591,048	100.0%	84.7%	$ 107,095
PARKS MAINTENANCE	$ 82,981	$ 82,981	$ 161,368	$ 11,369	$ 76,046	100.0%	47.1%	$ 85,322
CAPITAL	$ 331,716	$ 331,716	$ 60,523	$ -	$ 32		0.1%	$ 60,491
TOTAL EXPENDITURES	**$ 1,143,290**	**$ 1,143,290**	**$ 920,034**	**$ 57,353**	**$ 667,126**	**100.0%**	**72.5%**	**$ 252,908**

EDC4B FUNDS	FY16-17 YTD	FY16-17 ACTUAL	FY17-18 ADOPTED	CURRENT MONTH	FY17-18 YTD	% OF PY BUDGET EXPENSED	% OF CY BUDGET EXPENSED	BUDGET REMAINING
ADMINISTRATION	$ 192,298	$ 192,298	$ 195,517	$ 15,450	$ 136,056	100.0%	69.6%	$ 59,461
DEBT SERVICE	$ 234,250	$ 234,250	$ 322,365	$ 4,917	$ 254,551	100.0%	79.0%	$ 67,814
TOWN SHOPPING CENTER	$ 75,209	$ 75,209	$ 45,362	$ -	$ 162,207	100.0%	357.6%	$ (116,845)
TOWNCENTER REDEVELOPMENT	$ 12,653	$ 12,653	$ -	$ -	$ 177,712		#DIV/0!	$ (177,712)
TOTAL EXPENDITURES	**$ 514,408**	**$ 514,408**	**$ 563,244**	**$ 20,367**	**$ 730,526**	**100.0%**	**129.7%**	**$ (167,282)**

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Staff Report to the Honorable Mayor and City Council

Date: October 16, 2018

Agenda Item No: MONITORING INFORMATION - B.

I. Subject:
Monthly EDC Financials and Activity Report

II. Originated by:

Brady Olsen, Finance Director

III. Summary:
Reports from the previous EDC meeting are attached for your reference.

IV. Fiscal Impact Summary:

V. Legal Impact:

VI. Recommendation:

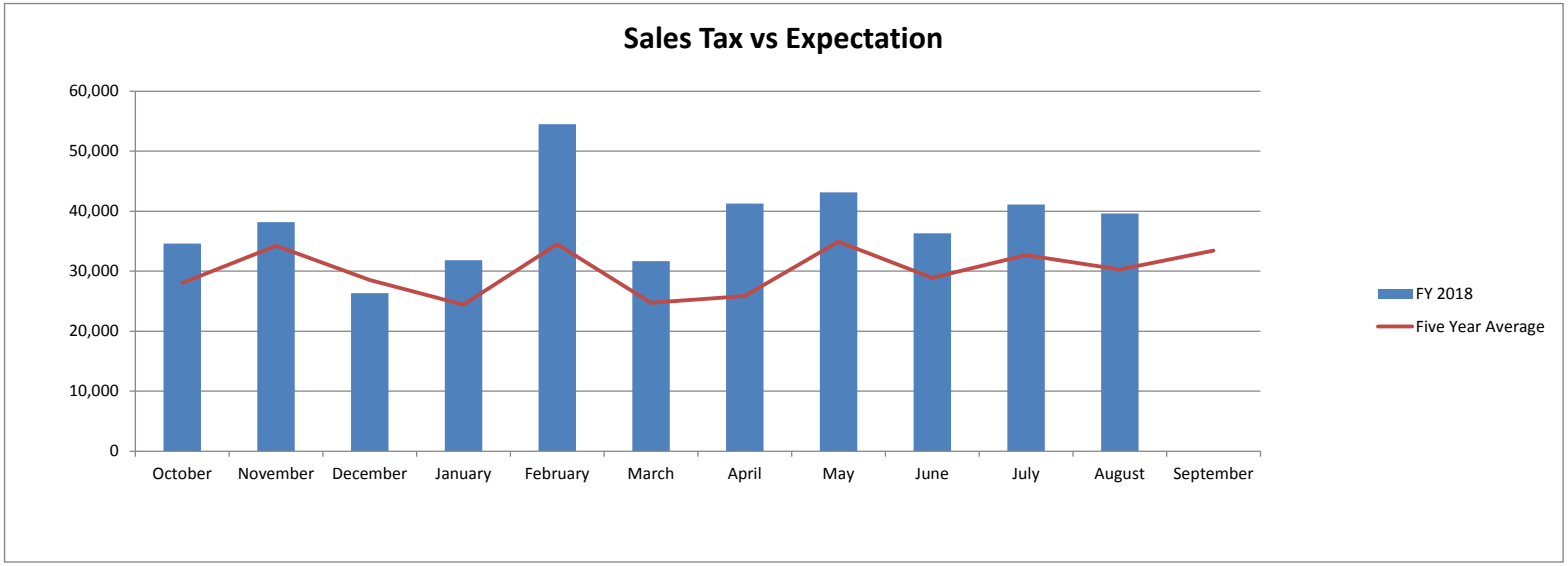
VII. Alternative Actions:

VIII. Attachments:

1.	Sales Tax Update-EDC August	Sales Tax Update-EDC August.pdf
2.	2018_08 Monthly Financials - EDC	2018_08 Monthly Financials - EDC.pdf

Sales Tax By Month

Year	October	November	December	January	February	March	April	May	June	July	August	September	Total
FY2018	$ 34,607	$ 38,169	$ 28,985	$ 31,808	$ 54,501	$ 31,672	$ 41,253	$ 43,121	$ 36,295	$ 41,089	$ 39,590	$ -	**$ 421,090**
FY2017	$ 29,583	$ 38,719	$ 27,285	$ 29,652	$ 35,265	$ 26,215	$ 29,043	$ 33,374	$ 26,747	$ 33,648	$ 16,530	$ 28,850	**$ 354,908**
FY2016	$ 31,046	$ 39,712	$ 32,662	$ 25,293	$ 38,669	$ 29,196	$ 26,505	$ 38,181	$ 27,906	$ 28,195	$ 29,231	$ 30,459	**$ 377,055**
FY2015	$ 23,985	$ 31,479	$ 27,515	$ 24,594	$ 35,857	$ 24,104	$ 27,064	$ 39,783	$ 42,821	$ 55,252	$ 48,766	$ 59,232	**$ 440,453**
FY2014	$ 21,990	$ 29,867	$ 31,661	$ 22,458	$ 32,594	$ 23,228	$ 26,412	$ 31,319	$ 25,832	$ 23,976	$ 28,866	$ 22,659	**$ 320,861**
FY2013	$ 33,617	$ 31,297	$ 23,446	$ 20,135	$ 30,003	$ 20,791	$ 20,318	$ 32,020	$ 21,136	$ 22,435	$ 27,973	$ 26,025	**$ 309,197**
FY2012	$ 31,540	$ 37,196	$ 38,349	$ 29,926	$ 30,992	$ 24,484	$ 37,230	$ 41,230	$ 24,369	$ 40,830	$ 26,679	$ 27,612	**$ 390,438**
	*Net payment after correcting an audit error.												**$ -**



Industry	Amount	% Change	Adjusted Chan	YTD	FYTD
General Services	$13,805.70	37.90%	-11.17%	$70,117.57	$95,988.40
Retail	$7,680.71	-4.35%	7.98%	$64,045.58	$86,748.64
Wholesale	$6,052.30	-12.87%	-12.02%	$51,194.87	$70,233.35
Professional Services	$5,954.50	17.55%	17.54%	$43,227.58	$59,565.10
Food	$2,727.30	10.31%	5.52%	$23,361.57	$31,613.87
Manufacturing	$2,030.87	-43.80%	28.00%	$55,845.37	$61,292.60
Miscellaneous	$942.54	82.59%	-21.46%	$1,476.74	$1,739.14
Agricultural	$33.27	-82.95%	0.00%	$9,537.46	$12,777.28
Accomodation	$0.00	0.00%	0.00%	$0.00	$0.00

CITY OF KENNEDALE
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ECONOMIC DEVELOPMENT CORPORATION FINANCIALS SUMMARY

Budget Amendment

Monthly Information

1. $39,590 Sales Tax continues to outperform expectations, partially due to new business coming on the books
2. Board could consider paying back loan from Hughes Commercial for building repair early
3. Per Council direction, a separate bank account has been created. Working to finalize accounting before transferring funds.
4. Fund has recovered to a respectable cash position
5. EDC director engaged in long-term planning, including relationship with Chamber, hotel status, and Red's Roadhouse.

Rental Fees, MMD Tax and Rental Insurance are reported on the Accrual Basis of Accounting, while all other revenues and expenditures are reported on the Cash Basis. This procedure has been in effect for several years, but can be changed should the Board wish.

Brady Olsen
Finance Director

ADDITIONAL INFORMATION

FUND 15- OPERATING FUND (ALL BILLS AND REVENUE RECEIVED IN THIS FUND)
FUND 19- CAPITAL BOND FUND (REMAINING CAPITAL MONEY)
FUND 95- RESERVE FUND FOR DEBT REQUIREMENTS

CITY OF KENNEDALE
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EDC CASH POSITION

CATEGORY	DESCRIPTION		FY17-18 YTD
FROM PREVIOUS MONTHS REPORT:			
BEGINNING CASH BALANCE - FUND 15	(Operating Cash)	$	97,183
BEGINNING TEXPOOL BALANCE - FUND 15	(Operating Investments)	$	-
BEGINNING TEXPOOL BALANCE - FUND 19	(Unspent bond proceeds)	$	30,095
BEGINNING CASH BALANCE - FUND 95	(Required reserves)	$	121,678
BEGINNING CASH BALANCE - TOTAL		**$**	**248,956**
BEGINNING AVAILABLE CASH - TOTAL			**68,033**
TOTAL REVENUES MINUS EXPENDITURES FOR MONTH		$	65,270 *
ENDING CASH BALANCE - FUND 15	(Operating Cash)	$	145,304
ENDING TEXPOOL BALANCE - FUND 15	(Operating Investments)	$	-
ENDING TEXPOOL BALANCE - FUND 19	(Unspent bond proceeds)	$	30,145
ENDING CASH BALANCE - FUND 95	(Required reserves)	$	121,838
ENDING CASH BALANCE - TOTAL		**$**	**297,287**
UNAVAILABLE CASH - EARMARKED			
2010 $2.0M BOND SALE REMAINING CASH	(Unspent bond proceeds)	$	30,145
RESERVES FOR LEVERAGE NOTE	(Required reserves)	$	121,838
TOTAL UNAVAILABLE CASH		**$**	**151,983**
AVAILABLE CASH		**$**	**145,304**

*Due to prior period adjustments, beginning cash balance plus monthly income will not always be an exact match for ending cash balance

CITY OF KENNEDALE
ANNUAL PROGRAM OF SERVICES
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COMBINED EDC4B FUNDS SUMMARY

CATEGORY	FY16-17 YTD	FY16-17 ACTUAL	FY17-18 ADOPTED	CURRENT MONTH	FY17-18 YTD	% OF PY ACTUAL USED	% OF CY BUDGET USED	BUDGET REMAINING
BEGINNING FUND BALANCE	**$ 313,866**	**$ 313,866**	**$ 134,784**		**$ 302,131**			
AD VALOREM TAXES	2,360	2,360	35,000	-	-	100.0%	0.0%	35,000
SALES/BEVERAGE TAXES	259,533	361,319	373,835	39,590	347,522	71.8%	93.0%	26,313
INVESTMENT EARNINGS	692	790	65	668	4,729	87.6%	7274.8%	(4,664)
MISCELLANEOUS INCOME	72,189	76,716	45,120	32,550	65,691	94.1%	145.6%	(20,571)
SURPLUS SALES/RENTALS	75,819	82,071	121,858	12,655	441,098	92.4%	362.0%	(319,240)
TRANSFERS	-	-	29,719	-	-	0.0%	0.0%	-
TOTAL REVENUES	**$ 410,592**	**$ 523,257**	**$ 605,597**	**$ 85,463**	**$ 859,040**	**78.5%**	**141.9%**	**$ (283,162)**
SUPPLIES	-	-	2,100	-	-	#DIV/0!	0.0%	2,100
MAINTENANCE	43,180	44,464	25,112	5,934	122,339	97.1%	487.2%	(97,227)
SUNDRY	184,549	201,042	213,667	9,745	160,474	91.8%	75.1%	53,193
DEBT	164,664	169,431	169,777	4,514	182,046	97.2%	107.2%	(12,269)
TRANSFERS	154,819	154,819	182,307	-	67,588	100.0%	37.1%	114,720
CAPITAL	11,354	14,621	-	-	199,712	77.7%	#DIV/0!	(199,712)
TOTAL EXPENDITURES	**$ 558,566**	**$ 584,377**	**$ 592,963**	**$ 20,193**	**$ 732,159**	**95.6%**	**123.5%**	**$ (139,196)**
REVENUES OVER EXPENDITURES	$ (147,974)	$ (61,120)	$ 12,634	$ 65,270	$ 126,881			
ENDING FUND BALANCE	**$ 165,892**	**$ 252,746**	**$ 147,418**		**$ 429,012**			
FUND BALANCE AS % OF EXP	**29.7%**	**43.3%**	**24.9%**	**0.0%**	**58.6%**			
RESERVE ($115,000) REQUIREMENT)	$ -	$ -	$ 115,000	$ -	$ -			
RESERVE SURPLUS/(SHORTFALL)	**$ 165,892**	**$ 252,746**	**$ 32,418**	**$ -**	**$ 429,012**			

CITY OF KENNEDALE
ANNUAL PROGRAM OF SERVICES
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15: EDC4B FUND

CATEGORY	FY16-17 YTD	FY16-17 ACTUAL	FY17-18 ADOPTED	CURRENT MONTH	FY17-18 YTD	% OF PY ACTUAL USED	% OF CY BUDGET USED	BUDGET REMAINING
BEGINNING FUND BALANCE	**$ 164,460**	**$ 164,460**	**$ (15,517)**		**$ 152,017**			
AD VALOREM TAXES	2,360	2,360	35,000	-	-	100.0%	0.0%	35,000
SALES/BEVERAGE TAXES	259,533	361,319	373,835	39,590	347,522	71.8%	93.0%	26,313
INVESTMENT EARNINGS	68	82	65	459	3,114	83.3%	4790.8%	(3,049)
MISCELLANEOUS INCOME	72,189	76,716	45,120	32,550	65,691	94.1%	145.6%	(20,571)
SURPLUS SALES/RENTALS	75,819	82,071	121,858	12,655	441,098	92.4%	362.0%	(319,240)
TOTAL REVENUES	**$ 409,969**	**$ 522,549**	**$ 575,878**	**$ 85,254**	**$ 857,426**	**78.5%**	**148.9%**	**$ (281,548)**
SUPPLIES	-	-	2,100	-	-	#DIV/0!	0.0%	2,100
MAINTENANCE	43,180	44,464	25,112	5,934	122,339	97.1%	487.2%	(97,227)
SUNDRY	184,549	201,042	213,667	9,745	160,474	91.8%	75.1%	53,193
DEBT	164,664	169,431	169,777	4,514	182,046	97.2%	107.2%	(12,269)
TRANSFERS	154,819	154,819	152,588	-	67,588	100.0%	44.3%	85,001
CAPITAL	11,354	14,621	-	-	199,712	77.7%	#DIV/0!	(199,712)
TOTAL EXPENDITURES	**$ 558,566**	**$ 584,377**	**$ 563,244**	**$ 20,193**	**$ 732,159**	**95.6%**	**130.0%**	**$ (168,915)**
REVENUES OVER EXPENDITURES	$ (148,598)	$ (61,828)	$ 12,634	$ 65,061	$ 125,267			
ENDING FUND BALANCE	**$ 15,862**	**$ 152,017**	**$ (2,883)**		**$ 277,283**			
FUND BALANCE AS % OF EXP	**2.8%**	**26.0%**	**-0.5%**	**0.0%**	**37.9%**			
RESERVE (NO REQUIREMENT)	$ -	$ -	$ -	$ -	$ -			
RESERVE SURPLUS/(SHORTFALL)	**$ 15,862**	**$ 152,017**	**$ (2,883)**	**$ -**	**$ 277,283**			

CITY OF KENNEDALE
ANNUAL PROGRAM OF SERVICES
AUGUST 2018

15: EDC4B FUND

ACCOUNT	ACCOUNT NAME	FY16-17 YTD	FY16-17 ACTUAL	FY17-18 ADOPTED	CURRENT MONTH	FY17-18 YTD	% OF PY ACTUAL USED	% OF CY BUDGET USED	BUDGET REMAINING
4002-00-00	MMD TAX-CURRENT YEAR	2,360	2,360	35,000	-	-	100.0%	0.0%	35,000
	AD VALOREM TAXES	**$ 2,360**	**$ 2,360**	**$ 35,000**	**$ -**	**$ -**	**100.0%**	**0.0%**	**$ 35,000**
4081-00-00	SALES TAX	259,533	361,319	373,835	39,590	347,522	71.8%	93.0%	26,313
	SALES/BEVERAGE TAXES	**$ 259,533**	**$ 361,319**	**$ 373,835**	**$ 39,590**	**$ 347,522**	**71.8%**	**93.0%**	**$ 26,313**
4401-00-00	INVESTMENT INCOME	68	82	65	459	3,114	83.3%	4790.8%	(3,049)
	INVESTMENT EARNINGS	**$ 68**	**$ 82**	**$ 65**	**$ 459**	**$ 3,114**	**83.3%**	**4790.8%**	**$ (3,049)**
4409-00-00	MISCELLANEOUS INCOME	72,189	76,716	45,120	2,753	35,895	94.1%	79.6%	9,225
4415-00-00	INSURANCE REIMBURSEMENTS	-	-	-	14,898	14,898	0.0%	0.0%	-
	MISCELLANEOUS INCOME	**$ 72,189**	**$ 76,716**	**$ 45,120**	**$ 32,550**	**$ 65,691**	**94.1%**	**145.6%**	**$ 9,225**
4805-00-00	RENTAL FEES-SHOPPING CENTER	75,458	81,710	121,112	12,655	91,919	92.3%	75.9%	29,193
4806-00-00	RENTAL INSURANCE	361	361	746	-	-	100.0%	0.0%	746
4884-00-01	SALE OF ASSETS	-	-	-	-	349,179	#DIV/0!	#DIV/0!	(349,179)
	SURPLUS SALES/RENTALS	**$ 75,819**	**$ 82,071**	**$ 121,858**	**$ 12,655**	**$ 441,098**	**#DIV/0!**	**#DIV/0!**	**$ (319,240)**
	TOTAL REVENUES	**$ 409,969**	**$ 522,549**	**$ 575,878**	**$ 85,254**	**$ 857,426**	**78.5%**	**148.9%**	**$ (251,751)**
	TOTAL REVENUES (EXCLUDING INTEREST/TRANSFERS)	**$ 409,900**	**$ 522,467**	**$ 575,813**	**$ 84,795**	**$ 854,311**			
	10% ADMIN CHARGE-GENERAL FUND	40,990	52,247	57,581	8,480	85,431			

CITY OF KENNEDALE
ANNUAL PROGRAM OF SERVICES
AUGUST 2018

15: EDC4B FUND

01: ADMINISTRATION

ACCOUNT	ACCOUNT NAME	FY16-17 YTD	FY16-17 ACTUAL	FY17-18 ADOPTED	CURRENT MONTH	FY17-18 YTD	% OF PY ACTUAL USED	% OF CY BUDGET USED	BUDGET REMAINING
5240-01-00	PRINTED SUPPLIES	-	-	2,000	-	-		0.0%	2,000
5260-01-00	GENERAL OFFICE SUPPLIES	-	-	50	-	-	0.0%	0.0%	50
5261-01-00	POSTAGE	-	-	50	-	-	0.0%	0.0%	50
	SUPPLIES	**$ -**	**$ -**	**$ 2,100**	**$ -**	**$ -**		**0.0%**	**$ 2,100**
5501-01-00	ADVERTISING	390	390	1,200	-	35	100.0%	2.9%	1,165
5510-01-00	ASSOC DUES/PUBLICATIONS	4,855	4,855	5,320	-	4,890	100.0%	91.9%	430
5512-01-00	CONTRACTUAL SERVICES	-							
5525-01-00	TRAINING/SEMINARS	-	175	250	-	-	0.0%	0.0%	250
5565-01-00	LEGAL SERVICES	16,502	17,252	10,000	800	12,480	95.7%	124.8%	(2,480)
5567-01-00	AUDIT SERVICES	2,250	2,250	2,250	-	2,000	100.0%	88.9%	250
5570-01-00	SPECIAL SERVICES	75,445	81,145	68,650	-	12,299	93.0%	17.9%	56,351
5574-01-00	FILING FEES	40	40			-			-
5578-01-00	TRAVEL	-	-	100	-	-	0.0%	0.0%	100
5580-01-00	ENGINEERING SERVICES	2,128	2,128	-	-	-	100.0%		-
5595-01-00	ADMIN CHARGE-GENERAL FUND	40,990	44,926	81,647	6,804	74,843	91.2%	91.7%	6,804
5615-01-00	FUNCTIONAL GRANT	12,261	17,137	24,000	-	14,059	71.5%	58.6%	9,941
	SUNDRY	**$ 154,900**	**$ 170,298**	**$ 193,417**	**$ 7,604**	**$ 120,606**	**91.0%**	**62.4%**	**$ 72,811**
5800-01-00	LAND	1,274	1,968	-	-	22,000	64.7%	0.0%	(22,000)
5813-01-00	KENNEDALE ENTRANCE SIGN	-	-	-	-	-	0.0%	0.0%	-
5820-01-00	BUILDING IMPROVEMENT	-	-	-	-	-	0.0%	0.0%	-
5875-01-00	CONSTRUCTION	-	-	-	-	-	0.0%	0.0%	-
	CAPITAL	**$ 1,274**	**$ 1,968**	**$ -**	**$ -**	**$ 22,000**	**64.7%**		**$ (22,000)**
	TOTAL EXPENDITURES	**$ 156,173**	**$ 172,266**	**$ 195,517**	**$ 7,604**	**$ 142,606**	**90.7%**	**72.9%**	**$ 52,911**

CITY OF KENNEDALE
ANNUAL PROGRAM OF SERVICES
AUGUST 2018

15: EDC4B FUND
01: ADMINISTRATION
03: DEBT SERVICE

ACCOUNT	ACCOUNT NAME	FY16-17 YTD	FY16-17 ACTUAL	FY17-18 ADOPTED	CURRENT MONTH	FY17-18 YTD	% OF PY BUDGET USED	% OF CY BUDGET USED	BUDGET REMAINING
5643-01-03	2007 $1.2M TAX BOND-INTEREST	58,689	58,689	54,905	-	54,831	100.0%	99.9%	74
5644-01-03	2007 $1.2M TAX BOND-PRINCIPAL	55,000	55,000	60,000	-	60,000	100.0%	100.0%	-
5645-01-03	2011 $1.7M TX LEVERAGE-INT	14,354	15,879	14,278	1,372	21,062	90.4%	147.5%	(6,784)
5646-01-03	2011 $1.7M TX LEVERAGE-PRI	36,621	39,863	40,594	3,142	46,154	91.9%	113.7%	(5,560)
	DEBT	**$ 164,664**	**$ 169,431**	**$ 169,777**	**$ 4,514**	**$ 182,046**	**97.2%**	**107.2%**	**$ (12,269)**
5702-01-03	TRANSFER OUT-DEBT SERVICE FUND	154,819	154,819	152,588	-	67,588	100.0%	44.3%	85,001
	TRANSFER	**$ 154,819**	**$ 154,819**	**$ 152,588**	**$ -**	**$ 67,588**	**100.0%**	**44.3%**	**$ 85,001**
	TOTAL EXPENDITURES	**$ 319,483**	**$ 324,250**	**$ 322,365**	**$ 4,514**	**$ 249,634**	**98.5%**	**77.4%**	**$ 72,731**

CITY OF KENNEDALE
ANNUAL PROGRAM OF SERVICES
AUGUST 2018

15: EDC4B FUND

02: TOWN SHOPPING CENTER

ACCOUNT	ACCOUNT NAME	FY16-17 YTD	FY16-17 ACTUAL	FY17-18 ADOPTED	CURRENT MONTH	FY17-18 YTD	% OF PY ACTUAL USED	% OF CY BUDGET USED	BUDGET REMAINING
5403-02-00	BUILDING MAINTENANCE	43,180	44,464	25,112	5,934	122,339	97.1%	487.2%	(97,227)
	MAINTENANCE	**$ 43,180**	**$ 44,464**	**$ 25,112**	**$ 5,934**	**$ 122,339**	**97.1%**	**487.2%**	**$ (97,227)**
5530-02-00	ELECTRIC SERVICES	5,480	5,924	6,700	1,641	7,337	92.5%	109.5%	(637)
5545-02-00	INSURANCE-PROPERTY	6,507	6,507	6,500	-	8,341	100.0%	128.3%	(1,841)
5570-02-00	SPECIAL SERVICES	17,662	18,312	7,050	500	24,191	96.5%	343.1%	(17,141)
	SUNDRY	**$ 29,650**	**$ 30,744**	**$ 20,250**	**$ 2,141**	**$ 39,868**	**96.4%**	**196.9%**	**$ (19,618)**
	TOTAL EXPENDITURES	**$ 72,830**	**$ 75,209**	**$ 45,362**	**$ 8,075**	**$ 162,207**	**96.8%**	**357.6%**	**$ (116,845)**

CITY OF KENNEDALE
ANNUAL PROGRAM OF SERVICES
AUGUST 2018

15: EDC4B FUND

03: TOWN CENTER REDEVELOPMENT

ACCOUNT	ACCOUNT NAME	FY16-17 YTD	FY16-17 ACTUAL	FY17-18 ADOPTED	CURRENT MONTH	FY17-18 YTD	% OF PY ACTUAL USED	% OF CY BUDGET USED	BUDGET REMAINING
5580-03-00	ENGINEERING SERVICES	-	2,573	-	-	-	0.0%		-
5847-03-00	CONSTRUCTION	10,080	10,080	-	-	177,712	0.0%		(177,712)
	CAPITAL	**$ 10,080**	**$ 12,653**	**$ -**	**$ -**	**$ 177,712**	**0.0%**		**$ (177,712)**
	TOTAL EXPENDITURES	**$ 10,080**	**$ 12,653**	**$ -**	**$ -**	**$ 177,712**	**0.0%**		**$ (177,712)**

CITY OF KENNEDALE
ANNUAL PROGRAM OF SERVICES
AUGUST 2018

15: EDC4B FUND

04: TEXAS LEVERAGE PROGRAM

ACCOUNT	ACCOUNT NAME	FY16-17 YTD	FY16-17 ACTUAL	FY17-18 ADOPTED	CURRENT MONTH	FY17-18 YTD	% OF PY ACTUAL USED	% OF CY BUDGET USED	BUDGET REMAINING
5800-04-00	LAND	-	-	-	-	-		0.0%	-
	CAPITAL	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**		**0.0%**	**$ -**
	TOTAL EXPENDITURES	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**		**0.0%**	**$ -**

CITY OF KENNEDALE
ANNUAL PROGRAM OF SERVICES
AUGUST 2018

19: EDC4B CAPITAL BOND FUND

CATEGORY	FY16-17 YTD	FY16-17 ACTUAL	FY17-18 ADOPTED	CURRENT MONTH	FY17-18 YTD	% OF PY ACTUAL USED	% OF CY BUDGET USED	BUDGET REMAINING
BEGINNING FUND BALANCE	**$ 29,444**	**$ 29,444**	**$ 29,719**		**$ 29,649**			
INVESTMENT EARNINGS	181	205	-	49	410	87.9%		(410)
TOTAL REVENUES	**$ 181**	**$ 205**	**$ -**	**$ 49**	**$ 410**	**87.9%**		**$ (410)**
TRANSFERS	-	-	29,719	-	-	0.0%	0.0%	-
CAPITAL	-	-	-	-	-	0.0%	0.0%	-
TOTAL EXPENDITURES	**$ -**	**$ -**	**$ 29,719**	**$ -**	**$ -**	**0.0%**	**0.0%**	**$ -**
REVENUES OVER EXPENDITURES	$ 181	$ 205	$ (29,719)	$ 49	$ 410			
ENDING FUND BALANCE	**$ 29,625**	**$ 29,649**	**$ 0**		**$ 30,060**			
FUND BALANCE AS % OF EXP	**N/A**	**N/A**	**N/A**	**N/A**	**N/A**			
RESERVE (NO REQUIREMENT)	$ -	$ -	$ -	$ -	$ -			
RESERVE SURPLUS/(SHORTFALL)	**$ 29,625**	**$ 29,649**	**$ 0**	**$ -**	**$ 30,060**			

CITY OF KENNEDALE
ANNUAL PROGRAM OF SERVICES
AUGUST 2018

19: EDC4B CAPITAL BOND FUND

ACCOUNT	ACCOUNT NAME	FY16-17 YTD	FY16-17 ACTUAL	FY17-18 ADOPTED	CURRENT MONTH	FY17-18 YTD	% OF PY ACTUAL USED	% OF CY BUDGET USED	BUDGET REMAINING
4401-00-00	INVESTMENT INCOME	181	205	-	49	410	87.9%		(410)
	INVESTMENT EARNINGS	**$ 181**	**$ 205**	**$ -**	**$ 49**	**$ 410**	**87.9%**		**$ (410)**
	TOTAL REVENUES	**$ 181**	**$ 205**	**$ -**	**$ 49**	**$ 410**	**87.9%**		**$ (410)**

19: EDC4B CAPITAL BOND FUND
01: TOWN CENTER REDEVELOPMENT

ACCOUNT	ACCOUNT NAME	FY16-17 YTD	FY16-17 ACTUAL	FY17-18 ADOPTED	CURRENT MONTH	FY17-18 YTD	% OF PY ACTUAL USED	% OF CY BUDGET USED	BUDGET REMAINING
5580-01-00	TRANSFER OUT	-	-	-	-	-	0.0%	0.0%	-
	TRANSFERS	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**0.0%**	**0.0%**	**$ -**
5800-01-00	LAND	-	-	-	-	-	0.0%	0.0%	-
5847-01-00	CONSTRUCTION	-	-	-	-	-	0.0%	0.0%	-
	CAPITAL	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**0.0%**	**0.0%**	**$ -**
	TOTAL EXPENDITURES	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**0.0%**	**0.0%**	**$ -**

CITY OF KENNEDALE
ANNUAL PROGRAM OF SERVICES
AUGUST 2018

95: EDC4B RESERVE FUND

CATEGORY	FY16-17 YTD	FY16-17 ACTUAL	FY17-18 ADOPTED	CURRENT MONTH	FY17-18 YTD	% OF PY ACTUAL USED	% OF CY BUDGET USED	BUDGET REMAINING
BEGINNING FUND BALANCE	**$ 119,962**	**$ 119,962**	**$ 120,582**		**$ 120,464**			
INVESTMENT EARNINGS	443	502	-	160	1,204	88.2%		(1,204)
TOTAL REVENUES	**$ 443**	**$ 502**	**$ -**	**$ 160**	**$ 1,204**	**88.2%**		**$ (1,204)**
TOTAL EXPENDITURES	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**0.0%**	**0.0%**	**$ -**
REVENUES OVER EXPENDITURES	$ 443	$ 502	$ -	$ 160	$ 1,204			
ENDING FUND BALANCE	**$ 120,405**	**$ 120,464**	**$ 120,582**		**$ 121,669**			
FUND BALANCE AS % OF EXP	**N/A**	**N/A**	**N/A**	**N/A**	**N/A**			
RESERVE ($112,606 REQUIREMENT)	$ 112,606	$ 112,606	$ 112,606	$ 112,606	$ 112,606			
RESERVE SURPLUS/(SHORTFALL)	**$ 7,799**	**$ 7,858**	**$ 7,976**	**$ (112,606)**	**$ 9,063**			

CITY OF KENNEDALE
ANNUAL PROGRAM OF SERVICES
AUGUST 2018

95: EDC4B RESERVE FUND

ACCOUNT	ACCOUNT NAME	FY16-17 YTD	FY16-17 ACTUAL	FY17-18 ADOPTED	CURRENT MONTH	FY17-18 YTD	% OF PY BUDGET USED	% OF CY BUDGET USED	BUDGET REMAINING
4401-00-00	INVESTMENT INCOME	443	502	-	160	1,204	88.2%		(1,204)
	INVESTMENT EARNINGS	**$ 443**	**$ 502**	**$ -**	**$ 160**	**$ 1,204**	**88.2%**		**$ (1,204)**
	TOTAL REVENUES	**$ 443**	**$ 502**	**$ -**	**$ 160**	**$ 1,204**	**88.2%**		**$ (1,204)**

95: EDC4B RESERVE FUND

ACCOUNT	ACCOUNT NAME	FY16-17 YTD	FY16-17 ACTUAL	FY17-18 ADOPTED	CURRENT MONTH	FY17-18 YTD	% OF PY BUDGET USED	% OF CY BUDGET USED	BUDGET REMAINING
	TRANSFERS	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**0.0%**	**0.0%**	**$ -**
	TOTAL EXPENDITURES	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**0.0%**	**0.0%**	**$ -**

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Staff Report to the Honorable Mayor and City Council

Date: October 16, 2018

Agenda Item No: REQUIRED APPROVAL ITEMS (CONSENT) - A.

I. Subject:
Discuss and approve renewal of M&R Janitorial Services contract

II. Originated by:

George Campbell, City Manager

III. Summary:

The City of Kennedale contracts for custodial services with M & R Janitorial Services for cleaning and supplies for various city buildings including the City Hall, Police Department, Library/Community Center and Senior Citizen Center. This company has provided such custodial services to the City since 2009.

The most current contract with the city expired in September, 2018. In the past, contracts for the services of M & J have been approved administratively under the City's purchasing policy. However the contract exceeds the newly established purchasing policy limits for administrative approval and must be approved by the City Council. The proposed and recommended contract is for a three year period in the amount of $35,388 per year plus additional services that may increase the total to $42,683 annually depending on the additional services required. The contract provides that M & R will provide all equipment and supplies for performing the services as identified in the contract.

To determine the cost effectiveness of the proposal the staff has evaluated the contract and, by comparison, estimated the cost for the City to hire at least two part-time staff to perform the same services. The city would incur, at a minimum, annual personnel and supply costs in the amount of $35,476 were we to engage part-time employees to perform the same level of service requested of and proposed in the contract with M & R Janitorial Services. Additionally the staff has attempted to get cost estimates for the same services from other companies. One vendor has visited the facilities and has since declined to offer a proposal. We have been unsuccessful to date in attracting other vendors to provide estimates.

The quality and dependability of service being provided by M & R has been superior and given additional administrative costs that might be incurred with the engagement of part-time employees staff believes the proposed service by M & R is very cost effective and recommends approval by the City Council.

The owners of M & R Janitorial Services reside in Kennedale and will be present at the Council meeting.

Council Consideration is appreciated.

IV. Fiscal Impact Summary:

V. Legal Impact:

VI. Recommendation:

VII. Alternative Actions:

VIII. Attachments:

1.	CONTRACT FOR JANITORIAL SERVICES	CONTRACT FOR JANITORIAL SERVICES.docx

CONTRACT FOR JANITORIAL SERVICES

ARTICLE I
Identification of Parties

This Agreement, effective the 1st day of October 2018, is entered into by and between M&R Quality Janitorial Services (hereinafter referred to as "Contractor"), and the City of Kennedale (hereinafter referred to as "City"). The purpose of this Agreement is to have the Contractor provide the services identified in Article II.

ARTICLE II
Services to be Rendered

A. The Contractor agrees to perform janitorial services at the following City Facilities: City Hall, Senior Citizen Center, Police Department and Library and Community Center. The contractor shall provide all supervision, personnel, equipment, tools, materials, transportation, and other items necessary to perform such janitorial services. Janitorial service applies to all designated spaces, including, but not limited to, halls, restrooms, offices, work areas, entranceways, lobbies, common areas, and storage room areas. All cleaning procedures and treatments shall be accomplished in accordance with the manufacturer's directions and/or listed specifications and industry standards applicable to the Professional Cleaning and Restoration Industry. The standard of care for all services performed or furnished by Contractor under this Agreement will be the care and skill ordinarily used by members of Contractor's profession practicing under similar circumstances in the same locality.

B. Services:

1. Clean Entry Doors and glass, inside and outside
2. Clean Entrance Mats, Sweep Inside and Outside entrance areas
3. Clean and disinfect all partitions and stalls
4. Clean and disinfect restrooms and replace all supplies
5. Sweep landings adjacent to entrances and exits to maintain a clean and favorable appearance
6. Clean all countertops and public use areas
7. Clean and disinfect all kitchen areas, wash dishes and load into dishwasher
8. Clean, disinfect, and polish mirrors and metal surfaces in restrooms, sinks, water fountains
9. Clean inside and outside of microwave units
10. Damp wipe and disinfect when necessary refrigerator, coke machines, chairs, ice machine, coffee pots and all other appliances
11. Clean and disinfect all table units and chairs
12. Clean Council Chambers tables and dias area
13. Empty Trash receptacles, change liners, and wipe down walls behind receptacles
14. Remove stains from floors when necessary
15. Wet mop and disinfect all floors
16. Vacuum all carpeted floors

17. Vacuum Floor Mats
18. Remove and clean restroom mats under urinals, and wet mop under mats
19. Mop floors due to inclement weather, when requested
20. Organize tables in public areas, waiting rooms
21. Clean all conference tables, Council table, and office furniture
22. Dust office equipment and furniture
23. Dust mop hard surface floors with treated mop

C. Services listed above are to be provided between 5:00 p.m. and 7:00 p.m. on the following days of the week: City Hall – Tuesday and Friday; Senior Citizen Center – Monday, Wednesday, Friday; Police Department – Monday, Wednesday, Friday; Library and Community Center – Monday, Wednesday Friday. Scheduling conflicts are possible. Contractor is responsible for not interfering with meetings in progress.

D. In addition, Contractor shall provide the following Additional Services on an annual basis:

City Hall – detail cleaning of the red tile floors twice a year; carpet cleaning in the entire building once a year; strip, wax and buff all tile floors once a year; restore all floors in the building once a year.

Senior Center – detail cleaning, stripping, waxing and buffing of the floors twice a year; restoration of the floors four times a year.

Police Department – detail cleaning, stripping, waxing and buffing for the floors twice a year; restoring the floors four times a year.

Library and Community Center – detail cleaning of the carpet will be done as needed; all tile floors detail cleaning twice a year.

D. Contractor agrees to provide all cleaning equipment and cleaning supplies necessary to complete the Services and Additional Services listed above. Storage space is available for Contractor's use in a designated janitorial closet in such City facilities.

E. The Services and Additional Services listed above shall serve as a checklist for evaluation of janitorial services and the Contractor must provide a signed checklist of services completed in a binder located at all cleaning sites that details the date and crew member that accomplished such Services.

F. Contractor and all contractor's employees agree to adhere to City's Non-Smoking policy at all times.

ARTICLE III
Contractor's Employees

The Contractor and all contractor's employees servicing the City Facilities must provide any documentation requested by the City to prove identity of the Contractor or the contractor's employees and any background checks deemed necessary by the City. The Services and Additional Services are to be performed by one or more specified individuals within Contractor's organization; only the individuals so specified shall perform Services and Additional hereunder and their duties shall not be delegated to any other individual or entity without the written consent of the City.

ARTICLE IV
Term

A. The term of this contract is from October 1, 2018 to October 1, 2021 with an option of the City to renew such services for successive three year terms.

B. In the even this Agreement is renewed, the Contractor may seek an increase in the fees charged under this Agreement by submitting a proposal for increased fees no later than 60 days prior to the end of the then current term. In no even may the fees be increased by more than 5% or the current CPI.

ARTICLE V
Payment

The City shall pay Contractor the sum of $2949 dollars per month for the Services, to be paid thirty days after the receipt of an invoice for payment from the Contractor for work performed. City shall pay Contractor as follows for the Additional Services, to be paid thirty days after receipt of an invoice for payment from Contractor for work performed:

City Hall – detail cleaning of the red tile floors twice a year ($500); carpet cleaning in the entire building once a year ($375); strip, wax and buff all tile floors once a year ($425); restore all floors in the building once a year ($275).

Senior Center – detail cleaning, stripping, waxing and buffing of the floors twice a year ($875); restoration of the floors four times a year ($275 each restoration).

Police Department – detail cleaning, stripping, waxing and buffing for the floors twice a year ($575); restoring the floors four times a year ($225 each restoration).

Library and Community Center – detail cleaning of the carpet will be done as needed ($175 for Carpet in Community Center; $150 for Carpet in Library; all tile floors detail cleaning twice a year.

If City objects to Contractor's invoice, City shall so advise Contractor in writing giving specific reasons. In the event of such dispute, only that portion so contested may be withheld from payment, and the undisputed portion will be paid. In the event of any termination of this

Agreement, Contractor will be entitled to invoice City and will be paid for all Services performed through the effective date of termination.

ARTICLE VI
Miscellaneous

A. Nature of Relationship: The Contractor herein is an independent contractor. The Contractor shall not act as an agent for the City, nor shall it be deemed to be an employee of the City for any purpose whatsoever. The Contractor shall not enter into any agreement or incur any obligations on the City's behalf, or commit the City in any manner without the City's prior written consent.

B. Assignment: Neither City nor Contractor may assign or transfer any rights under or interest in this Agreement without the written consent of the other. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement.

C. Notices: Any notice required under this Agreement shall be in writing, addressed to the appropriate party at its address on the signature page and given personally, or by registered or certified mail, postage prepaid, or by a commercial courier service. All notices shall be effective upon the date of service.

D. Waiver: Non-enforcement of any provision by either party shall not constitute a waiver of that provision, nor shall it affect the enforceability of that provision or of the remainder of this Agreement.

E. **INDEMNIFICATION: TO THE FULLEST EXTENT PERMITTED BY LAW, CONTRACTOR SHALL INDEMNIFY AND HOLD HARMLESS CITY, ITS OFFICERS, AGENTS, REPRESENTATIVES, AND EMPLOYEES FROM AND AGAINST ANY AND ALL COSTS, LIABILITY AND DAMAGES (INCLUDING BUT NOT LIMITED TO ALL REASONABLE EXPENSES AND REASONABLE ATTORNEY'S FEES) CAUSED BY THE NEGLIGENT ACTS OR OMISSIONS OF CONTRACTOR, ITS OFFICERS, AGENTS, SERVANTS, EMPLOYEES, INVITEES, AND SUBCONTRACTORS IN THE PERFORMANCE AND FURNISHING OF CONTRACTOR'S SERVICES UNDER THIS AGREEMENT.**

F. Termination: This Agreement may be terminated either party upon ninety (90) days written notice in the event of failure by the other party to perform in accordance with the terms hereof.

G. Amendment: This Agreement constitutes the entire agreement to the parties with respect to the Services to be performed hereunder. No modification or amendment of any of the provisions hereof shall be binding unless in writing, and signed by duly authorized representatives of the parties.

Signatures

In witness whereof, the parties hereto have caused this Agreement to be executed in duplicate the _____ day of _____, 2018.

CITY OF KENNEDALE, TEXAS

By: _____
George Campbell, City Manager
City of Kennedale
405 Municipal Drive
Kennedale, Texas 76060

ATTEST:

_____
Leslie Galloway, City Secretary

CONTRACTOR

By: _____
Ron Francis, Owner
M&R Quality Janitorial Services
1225 Clearbrook Drive
Kennedale, Texas 76060

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Staff Report to the Honorable Mayor and City Council

Date: October 16, 2018

Agenda Item No: REQUIRED APPROVAL ITEMS (CONSENT) - B.

I. Subject:
Consider approval of minutes from September 6, 2018 special meeting

II. Originated by:

Kathryn Roberson, Deputy City Secretary

III. Summary:
Please see the attached minutes for your approval.

IV. Fiscal Impact Summary:

V. Legal Impact:

VI. Recommendation:
Approve

VII. Alternative Actions:

VIII. Attachments:

1.	9-6-18 Minutes_Draft	9-6-18 Minutes_Draft.doc

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KENNEDALE CITY COUNCIL MINUTES

REGULAR MEETING | September 6, 2018
CITY HALL COUNCIL CHAMBERS, 405 MUNICIPAL DRIVE
WORK SESSION - 4:30 PM | REGULAR SESSION - 5:30 PM

I. CALL TO ORDER

Mayor Pro Tem Sandra Lee called the meeting to order at 4:30 p.m.

II. ROLL CALL

Present: Mayor Pro Tem Lee, Place 3; Chris Pugh, Place 2; Linda Rhodes, Place 4; Jan Joplin, Place 5

Absent: Mayor Brian Johnson; Rockie Gilley, Place 1

Staff: *City Manager George Campbell, Deputy City Secretary Kathryn Roberson, Finance Director Brady Olsen, Human Resource and Administrative Services Director Danielle Clarke, Library Director Amanda King, Police Captain Darrell Hull, Interim Fire Chief Brian King, Director of Planning and Economic Development Melissa Dailey, Streets/Parks Superintendent Larry Hoover, Backflow/CS Inspector Dennis Brown*

III. WORK SESSION

A. Continued discussion of the City Manager's FY2018-19 budget proposal
City Manager George Campbell presented alternatives to the budget proposal from the August 9, 2018 City Council budget meeting. Brady Olsen, Finance Manager, presented the final proposed budget to Council. Mr. Olsen answered questions from Council relative to the proposed Over 65 tax exemption. Larry Hoover, Streets/Parks Superintendent, answered questions from Council relative to the water and sewer fund. Melissa Dailey, Director of Planning and Economic Development, presented the proposed Safe Routes to School program.

Mayor Pro Tem Lee closed the Work Session at 5:04 p.m.

IV. REGULAR SESSION

Mayor Pro Tem Lee opened the Regular Session at 5:31 p.m.

A. Public hearing on the Fiscal Year 2018-2019 Proposed Budget
    1. Staff Presentation

Finance Director Brady Olsen presented end-of-year projections, major assumptions and highlights for the Street Improvement Fund, Storm Water Fund, Combined Funds Summary, 5-year projections in the General Fund, Proposed Tax Rate, Sales Tax Revenue, Water and Sewer Fund and Other Major Funds, and new program requests to Council.

    2. Public Hearing

Gail Uranga, 904 Bell Oak Drive, stated she would like a tax cap on home valuation rates and a tax freeze for Over 65 property owners. She also requested water rate reductions.

3. Staff Response and Summary

There was no discussion at this time.

4. Council Action

Motion To Postpone adopting the Fiscal Year 2018-2019 Proposed Budget. **Action** Postpone, **Moved By** Pugh, **Seconded By** Lee. **Motion passed Unanimously**

B. Public hearing on the Fiscal Year 2018-2019 Tax Rate

1. Staff Presentation

Finance Director Brady Olsen presented the proposed Fiscal Year 2018-2019 Tax Rate to Council.

2. Public Hearing

There were no speakers.

3. Staff Response and Summary

There was no discussion at this time.

4. Announcement of Date of Vote on Tax Rate

There was an announcement that the tax rate would be voted on by Council on September 17, 2018.

V. ADJOURNMENT

Motion To Adjourn. **Action** Adjourn, **Moved By** Joplin, **Seconded By** Mayor Pro Tem Lee. **Motion passed Unanimously**

Mayor Pro Tem Lee adjourned the meeting at 5:47 p.m.

APPROVED:

Sandra Lee, Mayor Pro Tem

ATTEST:

Leslie Galloway, City Secretary

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Staff Report to the Honorable Mayor and City Council

Date: October 16, 2018

Agenda Item No: REQUIRED APPROVAL ITEMS (CONSENT) - C.

I. Subject:
Consider approval of minutes from September 14, 2018 special meeting

II. Originated by:

Kathryn Roberson, Deputy City Secretary

III. Summary:
Please see the attached minutes for your approval.

IV. Fiscal Impact Summary:

V. Legal Impact:

VI. Recommendation:
Approve

VII. Alternative Actions:

VIII. Attachments:

1.	9-14-18 Minutes_Draft	9-14-18 Minutes_Draft.doc

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KENNEDALE CITY COUNCIL MINUTES

SPECIAL MEETING | September 14, 2018
CITY HALL COUNCIL CHAMBERS, 405 MUNICIPAL DRIVE
WORK SESSION - 12:30 PM | REGULAR SESSION – 2:00 PM

I. CALL TO ORDER

Mayor Brian Johnson called the meeting to order at 12:34 p.m.

II. ROLL CALL

Present: Mayor Brian Johnson; Chris Pugh, Place 2; Linda Rhodes, Place 4; Jan Joplin, Place 5
Absent: Mayor Pro Tem Sandra Lee, Place 3 (arrived at 1:22 p.m.)
Staff: *City Manager George Campbell, Deputy City Secretary Kathryn Roberson, Finance Director Brady Olsen, Human Resource and Administrative Services Director Danielle Clarke, Library Director Amanda King, Police Captain Darrell Hull Director of Planning and Economic Development Melissa Dailey, Streets/Parks Superintendent Larry Hoover, Backflow/CS Inspector Dennis Brown, Streets/Parks Crew Chief Ron Taylor*

III. WORK SESSION

A. Continued discussion of the City Manager's FY2018-19 budget proposal
Finance Director Brady Olsen presented highlights of the various proposed budget fund options from the September 6, 2018 Budget Work Session. The proposed Over 65 Exemption was discussed by members of the Council.

Mayor Pro Tem Sandra Lee arrived at the meeting at 1:22 p.m.

Melissa Dailey, Director of Community Planning and Economic Development, presented highlights of the proposed Safe Routes to School initiative to Council. Finance Director Brady Olsen summarized the budget recommendations and presented the Tax Rate proposal to Council.

IV. REGULAR SESSION

A. Public hearing on the Fiscal Year 2018-2019 Tax Rate
    1. Staff Presentation

There was no discussion at this time.

    2. Public Hearing

There were no speakers.

    3. Staff Response and Summary

There was no discussion at this time.

    4. Announcement of Date of Vote on Tax Rate

There was an announcement that the tax rate would be voted on by Council on September

There was continued discussion relative to the budget and the proposed Council Chambers audio contract. City Manager George Campbell updated Council on the Arlington Water Contract negotiations.

V. ADJOURNMENT

Motion To Adjourn. **Action** Adjourn, **Moved By** Gilley, **Seconded By** Pugh. **Motion passed Unanimously.**

Mayor Pro Tem Lee adjourned the meeting at 2:29 p.m.

APPROVED: ATTEST:

_____ _____

Brian Johnson, Mayor Leslie Galloway, City Secretary

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Staff Report to the Honorable Mayor and City Council

Date: October 16, 2018

Agenda Item No: REQUIRED APPROVAL ITEMS (CONSENT) - D.

I. Subject:
Consider approval of minutes from September 17, 2018 regular meeting

II. Originated by:

Kathryn Roberson, Deputy City Secretary

III. Summary:
Please see the attached minutes for your approval.

IV. Fiscal Impact Summary:

V. Legal Impact:

VI. Recommendation:
Approve

VII. Alternative Actions:

VIII. Attachments:

1.	9-17-18 Minutes	9-17-18 Minutes.doc

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KENNEDALE CITY COUNCIL MINUTES

REGULAR MEETING | September 17, 2018
CITY HALL COUNCIL CHAMBERS, 405 MUNICIPAL DRIVE
WORK SESSION - 5:30 PM | REGULAR SESSION – 7:00 PM

I. CALL TO ORDER

Mayor Brian Johnson called the meeting to order at 5:30 p.m.

II. WORK SESSION

A. Discussion of items on regular agenda

Council discussed the proposed contract for audio visual upgrades for the Council Chamber. Finance Director Brady Olsen presented an overview the contract.

The proposed ordinance providing for an increase in exemptions from ad valorem taxes relating to residential homestead property owned by adult persons age sixty-five or older or who are disabled was discussed. Councilmember Rhodes asked for clarification from staff regarding the ordinance terminology.

City Manager George Campbell stated that there are no new developments in the proposed Arlington Water contract and advised Council that the Operations Agreement is currently being reviewed by the City of Arlington.

B. Discussion of proposed FY2018-19 budget

Finance Manager Brady Olsen summarized the proposed FY2018-19 budget and the options for consideration by Council.

There was some discussion by Council relative to the individual funds.

1. Discussion of the General Fund
2. Discussion of the Debt Service Fund
3. Discussion of Other General Funds
4. Discussion of the Water and Sewer Fund
5. Discussion of the Storm Water Fund
6. Discussion of the Capital and Special Revenue Fund

III. REGULAR SESSION

Mayor Johnson opened the Regular Session at 7:00 p.m.

IV. ROLL CALL

Present: Mayor Brian Johnson; Mayor Pro Tem Sandra Lee, Place 3; Chris Pugh, Place 2; Linda

Rhodes, Place 4; Jan Joplin, Place 5

Absent: NONE

Staff: *City Manager George Campbell, Deputy City Secretary Kathryn Roberson, Finance Director Brady Olsen, Human Resource and Administrative Services Director Danielle Clarke, Police Chief Tommy Williams, Police Captain Darrell Hull*

V. INVOCATION

Councilmember Jan Joplin delivered the invocation.

VI. UNITED STATES PLEDGE AND TEXAS PLEDGE

VII. VISITOR/CITIZENS FORUM

Sara Johnson, 700 Crestview Drive, stated her concern regarding Mayor Johnson's conduct during a past Council meeting.

Jeff Nevarez, 337 Spring Branch Lane, announced the upcoming Concert in the Park.

Richard Weber, 2703 Crestmoor Court, Arlington, requested a change in the City's speaker policy during Council meetings.

Sandra Childers, 121 Mansfield Avenue, stated her concern about the condition of a drainage ditch on New Hope and Mansfield Avenue.

VIII. REPORTS/ANNOUNCEMENTS

A. Updates from the City Council

ROCKIE GILLEY, PLACE 1, announced he attended a St. Vincent de Paul Men's Club meeting and he also completed a two week course in agile planning and project management.

CHRIS PUGH, PLACE 2, did not have any announcements.

MAYOR PRO TEM SANDRA LEE, PLACE 3, thanked the Keep Kennedale Beautiful Commission for their work.

LINDA RHODES, PLACE 4, did not have any announcements.

JAN JOPLIN, PLACE 5, announced that she attended the Bring-It event. She also discussed her decision to deny the proposed Certificates of Obligation issuance.

B. Updates from the Mayor

Mayor Johnson announced he attended Leadership Fort Worth and a TRTC meeting. He announced the upcoming Southeast Transportation Partnership meeting on October 10th, and a transit discussion with Senator John Cornyn on November 9th. He also announced the upcoming Theatre in the Park presentation.

- Announcement proclaiming the month of September as National Senior Center Month

Mayor Johnson proclaimed the month of September as National Senior Center Month.

C. Updates from the City Manager

City Manager George Campbell did not have any updates at this time.

IX. MONITORING INFORMATION

A. Monthly Financials – August 2018
There was no discussion at this time.

B. Monthly EDC Financials and Activity Report
There was no discussion at this time.

X. INCIDENTAL ITEMS

XI. REQUIRED APPROVAL ITEMS (CONSENT)

A. Consider approval of minutes from August 9, 2018 special meeting

B. Consider approval of minutes from August 20, 2018 regular meeting

C. Consider approval of minutes from August 23, 2018 special meeting

D. Consider and adopt Resolution 541 approving a negotiated settlement between the Atmos Cities Steering Committee and Atmos Energy Corp., Mid-Tex Division

E. Consider and authorize City Manager to enter into a contract for audio visual system upgrades for Council Chamber

Councilmember Joplin requested that item E be removed from Consent.

Motion To Approve Consent Agenda, except Item E. **Action** Approve, **Moved By** Rhodes, **Seconded By** Mayor Pro Tem Lee. **Motion passes Unanimously.**

Motion To Postpone Consent Agenda Item E. **Action** Postpone, **Moved By** Mayor Pro Tem Lee, **Seconded By** Joplin. **Motion passed 3-2** with Rhodes and Pugh voting against.

XII. DECISION ITEMS

A. Discuss and consider Ordinance 649 providing for an increase in exemptions from ad valorem taxes relating to residential homestead property owned by adult persons age sixty-five or older or who are disabled

Motion To Approve Ordinance 649 providing for an increase in exemptions from ad valorem taxes relating to residential homestead property owned by adult persons age sixty-five or older or who are disabled. **Action** Approve, **Moved By** Rhodes, **Seconded By** Pugh. **Motion passes Unanimously.**

B. Discuss and consider Ordinance 650 of the City of Kennedale, Texas, adopting the Budget for the Fiscal Year beginning October 1, 2018, and ending September 30, 2019; appropriating resources for each department, project, operation, activity, purchase, account, and other expenditures; providing for emergency expenditures and expenditures as allowed by applicable State Law; providing for the filing and posting of the Budget as required by State Law; providing a severability clause; and providing an effective date

Motion To Approve Ordinance 650 of the City of Kennedale, Texas, adopting the Budget for the Fiscal Year beginning October 1, 2018, and ending September 30, 2019; appropriating resources for each department, project, operation, activity, purchase, account, and other

expenditures; providing for emergency expenditures and expenditures as allowed by applicable State Law; providing for the filing and posting of the Budget as required by State Law. **Action** Approve, **Moved By** Pugh, **Seconded By** Rhodes. **Motion passed 3-2** with Gilley and Joplin voting against**.**

C. Discuss and consider ratification of property tax increase reflected in FY2018-2019 Adopted Budget

Motion To Approve ratification of property tax increase reflected in FY2018-2019 Adopted Budget. **Action** Approve, **Moved By** Pugh, **Seconded By** Rhodes. **Motion passed 3-0-2** with Gilley and Joplin abstaining**.**

D. Discuss and consider approval of Ordinance 651, fixing and levying municipal Ad Valorem Taxes for the City of Kennedale, Texas, for the Fiscal Year beginning October 1, 2018, and ending September 30, 2019; directing the assessment and collection thereof; providing a severability clause; and providing an effective date

Motion To Approve Ordinance 651, fixing and levying municipal Ad Valorem Taxes for the City of Kennedale, Texas, for the Fiscal Year beginning October 1, 2018, and ending September 30, 2019. **Action** Approve, **Moved By** Pugh, there was no second. **Motion dies.**

After some discussion, the motion was amended by Councilmember Joplin.

City Manager George Campbell requested the Minutes reflect that staff recommends against an action that would reduce the tax rate to the effective rate of .725714 rather than the rate recommended to support the budget the Council had just approved.

Motion To Approve Ordinance 651, fixing and levying municipal Ad Valorem Taxes for the City of Kennedale, Texas, for the Fiscal Year beginning October 1, 2018, and ending September 30, 2019 (at the tax rate of .725714). **Action** Approve, **Moved By** Joplin, **Seconded By** Gilley. **Motion passed 3-2** with Pugh and Rhodes voting against**.**

E. Consider adoption of Ordinance 652, revising the rates for water service and sanitary sewer service

Motion To Approve Ordinance 652, revising the rates for water service and sanitary sewer service with amendments (to set tier 3 and 4 water rates at the tier 3 level). **Action** Approve, **Moved By** Gilley, **Seconded By** Joplin. **Motion passed 3-2** with Pugh and Rhodes voting against**.**

XIII. EXECUTIVE SESSION*The City Council may meet in Closed Session at any time during the Work Session or the Regular Session, pursuant to Section 551.071 of the Texas Government Code for consultation with the City Attorney pertaining to any matter in which the duty of the City*

Attorney under the Texas Disciplinary Rules of Professional Conduct may conflict with the Open Meetings Act, including discussion of any item posted on the agenda and legal issues regarding the Open Meetings Act.

A. Briefing on Arlington Water Contract negotiations

XIV. RECONVENE INTO OPEN SESSION, AND TAKE ACTION NECESSARY PURSUANT TO EXECUTIVE SESSION, IF NEEDED

XV. ADJOURNMENT

Motion To Adjourn. **Action** Adjourn, **Moved By** Mayor Pro Tem Lee, **Seconded By** Joplin. **Motion passed Unanimously.**

Mayor Johnson adjourned the meeting at 8:32 p.m.

APPROVED: ATTEST:

Brian Johnson, Mayor Leslie Galloway, City Secretary

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Staff Report to the Honorable Mayor and City Council

Date: October 16, 2018

Agenda Item No: REQUIRED APPROVAL ITEMS (CONSENT) - E.

I. Subject:
Consider adoption of Resolution 542, adopting an amended City of Kennedale Purchasing Policy

II. Originated by:

Brady Olsen, Finance Director

III. Summary:
State law (Local Government Code, Chapter 252: Purchasing and Contracting Authority of Municipalities) serves as the primary purchasing authority for the City of Kennedale. The attached Purchasing Policy (*originally adopted November 13, 2008.*

As a part of the annual review policies, the City Attorney made several recommendations to update the policy in accordance with state and federal law.

IV. Fiscal Impact Summary:

V. Legal Impact:

VI. Recommendation:
Alternative Actions (see below)

VII. Alternative Actions:
In order to maintain maximum efficiency of day-to-day operations of City Government while maintaining purchasing policies and practices within the limitations of state law, it is recommended that Council re-adopt the Purchasing Policy as attached.

Council consideration of Resolution 542 as presented or as it may be modified by Council is respectfully requested.

VIII. Attachments:

1.	20181016 Purchasing Policy	20181016 Purchasing Policy.pdf
2.	Resolution	Resolution.doc

CITY OF KENNEDALE

KENNEDALE
Finance Department

PURCHASING POLICY

ORIGINALLY ADOPTED BY CITY COUNCIL: NOVEMBER 13, 2008

PREFACE

State law serves as the primary purchasing authority for municipalities and this City of Kennedale Purchasing Policy has been adopted in accordance with applicable statutes. In addition to making periodic administrative updates to this policy, which further establish standard practices and procedures to create uniformity, economy, efficiency and effectiveness in our purchasing program, Staff incorporates revisions due to changes in state law.

This policy was formally adopted by the Council on November 13, 2008. However, prior to this date, it was created on May 16, 2005 and reviewed administratively.

SUBSEQUENT REVIEW & ADOPTION

NOVEMBER 5, 2009
NOVEMBER 17, 2011
OCTOBER 3, 2012
OCTOBER 1, 2013
OCTOBER 13, 2014
OCTOBER 19, 2015
OCTOBER 17, 2016
MARCH 5, 2018
JUNE 18, 2018

I. PURPOSE

The purpose of this policy is to establish standard practices and procedures to create a uniform, economic, efficient and effective purchasing program for the City of Kennedale.

II. POLICY

It is the policy of the City of Kennedale to authorize purchases at time and place needed in the proper quantity and of the proper quality of all goods and services required for City operations. Goods and services shall be procured at the lowest possible cost consistent with prevailing economic conditions while establishing and maintaining a reputation for fairness and integrity, with the express intent to promote open and fair conduct in all aspects of the purchasing process.

III. GOVERNING AUTHORITY

All procurement activity shall be governed in accordance with applicable federal and state statutes and local ordinances and codes. The primary governing authority for the City of Kennedale's Purchasing Policy is *Chapter 252 of the Texas Local Government Code: Purchasing and Contracting Authority of Municipalities*. Several other statutes place restrictions or requirements on the purchasing authority of municipalities as discussed below.

IV. CODE OF ETHICS

Every time items are purchased, city funds are committed. Therefore, this is a responsibility that should not be taken lightly. By participating in the purchasing process, employees of the City of Kennedale agree to:

A. Make purchases in the conduct of the City's business only. **To acquire or purchase goods and services for other than official use of the City is fraudulent use and may subject the employee to disciplinary action, up to and including dismissal as specified in the City's Personnel Policy, and/or criminal prosecution.**

B. Avoid the intent and appearance of unethical or compromising practice in relationships, actions, and communications.

C. Demonstrate loyalty to the City of Kennedale by diligently following the lawful instructions of the employer, using reasonable care, and only authority granted.

D. Refrain from any private business or professional activity that would create a conflict between personal interests and the interest of the City of Kennedale.

E. Refrain from soliciting or accepting money, loans, credits, or prejudicial discounts, and the acceptance of gifts, entertainment, favors, or services from present or potential suppliers that might influence, or appear to influence purchasing decisions.

F. Never discriminate unfairly by the dispensing of special favors or privileges to anyone, whether as payment for services or not; and never accept for himself or herself or for family members, favors or benefits under circumstance which might be construed by reasonable persons as influencing the performance of governmental duties.

G. Engage in no business with the City of Kennedale, directly or indirectly, which is inconsistent with the conscientious performance of governmental duties.

H. Handle confidential or proprietary information belonging to vendors or suppliers with due care and proper consideration of ethical and legal ramifications and governmental regulations.

I. Never use any information gained confidentially in the performance of governmental duties as a means of making private profit.

J. Promote positive supplier relationships through courtesy and impartiality in all phases of the purchasing cycle.

K. Know and obey the letter and spirit of laws governing the purchasing function and remain alert to the legal ramifications of purchasing decisions.

L. Expose corruption and fraud wherever discovered.

M. Uphold these principles, ever conscious that public office is a public trust.

V. FUND AVAILABILITY & PAYMENT AUTHORIZATION

A. Verification of fund availability is the responsibility of the User Department.

B. Finance Department shall verify available funds through the City's financial reporting system during requisition entry. If funds are not available at the time, no purchase will be made until funds are made available with approval from City Manager.

C. At a minimum, payment approval is required from Department Head to pay for **all** products and/or services.

D. As a tax-exempt government agency, the City of Kennedale does **not** pay sales tax on applicable items. The cardholders can request a copy of the City's tax exemption certificate from Accounts Payable. Furthermore, a sales tax identification number is provided on the face of the City's Procurement Card should it be utilized. Employees are

responsible for ensuring that the vendor does not include sales tax in the transaction, unless an item is subject to sales tax. **If tax is included in error, the employee may be responsible for reimbursing the tax to the City if it is not recovered from the vendor.** Contact Accounts Payable for questions in regards to which purchases are subject to tax.

E. Approved invoices are forwarded directly to the Finance Department with the appropriate supporting documentation and signatures. **If an employee misplaces or loses a receipt or is unable to provide adequate details concerning a purchase, a *Missing Or Lost Receipt Form* must accompany the employee's request for payment. Recurring instances of misplaced or lost receipts may result in the revocation of employee purchasing privileges. Furthermore, the employee will be responsible for reimbursing the City of Kennedale for all applicable charges, and the City is authorized to deduct any applicable charges from the payroll of the employee if not otherwise reimbursed.**

F. Any purchase greater than $25,000 requires approval from the City Council

G. Payments for goods and services must be paid **no later than 30 days after the later** of:

1) Receipt of goods/services OR receipt of the invoice for the goods/services.

2) Goods/services will be considered received when they have been accepted as usable by the User Department.

VI. LEGAL REQUIREMENTS

A. *Texas Local Government Code, Subchapter B, Section 252.021* defines the requirements for competitive bids. Under no circumstances shall multiple requisitions be used in combination to avoid otherwise applicable bidding requirements or City Council approval. Intentionally splitting purchases to circumvent the competitive bid process (i.e. two or more purchases made to keep each amount under $50,000) will result in disciplinary action.

B. Likewise, intentionally splitting purchases to circumvent the three (3) quote requirement process (i.e. two or more purchases made to keep the amount under $3,000.01) will result in disciplinary action.

C. Purchases made through an approved Cooperative Purchasing Program satisfy state law competitive bid requirements, as well the City of Kennedale's requirement for obtaining quotes. Cooperative purchasing occurs when **two or more** governmental entities coordinate some or all purchasing efforts to reduce administrative costs, take advantage of quantity discounts, share specifications, and create a heightened awareness of legal requirements. Cooperative purchasing can occur through interlocal agreements, state contracts, local purchasing programs, piggybacking, and joint purchases. When utilizing

a Cooperative Purchasing Program, all statutory prerequisites and requirements must be followed.

D. *Texas Local Government* Code*, Section 252.021* specifically authorizes municipalities to utilize the alternative delivery (bidding) procedures under *Texas Government Code, Chapter 2269* for construction projects. The procedures under Chapter 2269 shall be utilized where applicable.

E. Any exemption under *Texas Local Government Code, Section 252.022, General Exemption* will need the approval from City Manager. The Department Head will need to include a written explanation, as well as copies of all the quotes for City Manager review. Upon approval from City Manager, attach written explanation and all documentation and send to Finance Department for payment.

VII. QUOTES

A. Purchases of non-contract goods or services totaling **$3000 or less require no quotation**. In such instances, departments should make every effort to use the City's procurement card.

B. Except where otherwise exempted by applicable State law, purchases totaling **$3,000.01 to $49,999.99 require a minimum of three (3) quotes**. All quotations received must be in writing from the vendor and will be evaluated by the Department Head who will then authorize the purchase.

1) *Chapter 252.0215 of the Texas Local Government Code: Competitive Bidding in Relation to Historically Underutilized Business (HUB) Vendors*, states that a municipality, in making an expenditure of **more than $3,000 but less than $50,000**, shall contact **at least two HUBs** on a rotating basis. If the list fails to identify a disadvantaged business in the county in which the City is situated, the City is exempt from this section.

2) Historically Underutilized Businesses (HUBs) are defined as any business determined by the State of Texas to be a disadvantaged (minority/woman owned) vendor.

3) Refer to Appendix B for specific instructions on how to conduct a HUB search.

VIII. SEALED COMPETITIVE PROCESS

Except as otherwise exempted by applicable State law, requisitions for item(s) whose aggregate total cost is **$50,000 or more** must be processed as competitive solicitations (e.g. sealed bids, request for proposals).

1) With the approval from the City Manager to begin the competitive solicitation process, the User Department shall prepare a bid package with specifications and any other pertinent information. Along with the specifications and other information, the Department may submit suggested vendors for the item(s) requested.

2) A notice will be published in Kennedale's official newspaper to indicate the City's intent to accept bids or proposals ("bids") in accordance with State law. Unless excepted by another statute, **bids must be advertised once a week for two (2) consecutive weeks with the first publication at least 14 days prior to the bid opening date**.

3) Vendor pre-bid conferences may be conducted if, in the opinion of requesting Department, further explanation or coordination is needed due to the nature of the bid.

4) The City Secretary or designee shall publicly open the bids received and read them aloud at a designated time and as indicated in the bid packet. The City Secretary or designee will indicate to those present when the Council will most likely address this item and will make available to those present the names of the vendors and the amount of their respective bids. In the case of an RFP, only the submitter's names will be announced. A tabulation will then be created. A representative from the User Department should be present during bid openings.

IX. AWARD OF CONTRACT

A. The City of Kennedale shall award contracts based on criteria deemed in the best interest of the City. The *Texas Local Government Code, Section 252.043*, states, in part:

1) If the competitive sealed bidding requirement applies to the contract for goods or services, the contract must be awarded to the lowest responsible bidder or to the bidder who provides goods or services at the best value for the municipality.

2) Before awarding a contract under this section, a municipality must indicate in the bid specifications and requirements that the contract may be awarded either to the lowest responsible bidder or to the bidder who provides goods or services at the best value for the municipality.

B. In determining the award of a contract under *Texas Government Code, Chapter 2269*, the City shall consider the factors set forth in that chapter.

VII. RECIPROCITY

The State of Texas Reciprocity Law provides that the State or political subdivision cannot award contracts or purchases to non-resident bidders having local preference laws in their resident states, unless their bid is lower than the lowest bid submitted by a responsible Texas resident bidder by the amount that a Texas resident bidder would be required to underbid a nonresident bidder to obtain a comparable contract in the state in which the nonresident's principal place of business is located.

VIII. DISCLOSURE OF INFORMATION

Access to bidder-declared trade secrets or confidential information shall be in accordance with the *Texas Government Code, Chapter 552*, the *Public Information Act*, and applicable City policies implementing that chapter. The *Texas Local Government Code, Section 252.049(b)* states, in part:

> A. If provided in a Request For Proposal (RFP), proposals shall be opened in a manner that avoids disclosure of the contents to competing offers and keeps the proposals secret during negotiations. All proposals are open for public inspection after the contract is awarded, but trade secrets and confidential information in the proposals are not open for public inspection.

IX. AUTOMATED INFORMATION TECHNOLOGY PURCHASES

Departments may contact the Finance Department for all technology procurements, so that it can coordinate with Information Technology to ensure that the appropriate solicitation procedure is used and product is sought. Automated information technology purchases include:

A. The computers on which the information system is automated;

B. A service related to the automation of the system, including computer software, or the computer; and

C. A telecommunications apparatus or device that serves as a component of a voice, data, or video communications network for transmitting, switching, routing, multiplexing, modulating, amplifying, or receiving signals on the network.

X. PROFESSIONAL SERVICES (EXEMPT FROM SEALED COMPETITIVE PROCESS)

Personal and professional services are exempted from the competitive bidding process and are procured through the use of Request for Qualification (RFQ) documents. The Finance Department is available to consult with departments regarding the preparation of information; however, the presentation of technical and qualifications aspects of personal and/or professional services included in the RFQ documents is the sole responsibility of the requesting department.

A. *Texas Government Code, Chapter 2254, Subchapter A, Professional Services*, states that contracts for the procurement of defined professional services may not be awarded on the basis of competitive bids. Instead, they must be awarded on the following basis:

1) Demonstrated competence and qualifications to perform the services;

2) For a fair and reasonable price;

3) Fees must be consistent with and not higher than the recommended practices and fees published by the applicable professional associations; and

4) Professional fees may not exceed any maximum provided by law.

B. Professional Services, for the purposes of *Government Code Chapter 2254,* are defined as those "services within the scope of the practice, as defined by state law, of accounting, architecture, landscape architecture, land surveying, medicine, optometry, professional engineering, real estate appraising, or professional nursing, or provided in connection with the professional employment or practice of a person who is licensed or registered as a certified public accountant, an architect, a landscape architect, a land surveyor, a physician, including a surgeon, an optometrist, a professional engineer, a state certified or state licensed real estate appraiser, or a registered nurse."

XI. SOLE SOURCE PURCHASES (EXEMPT FROM SEALED COMPETITIVE PROCESS)

Sole-source purchases are items that are available from only one source because of patents, copyrights, secret processes, or natural monopolies as defined by local government code. When a department has identified a specific item with unique features or characteristics essential and necessary to the requesting department and no alternate products are available, a written justification must be provided to the Finance Department upon purchase. The legislature exempted certain items from sealed bidding in the *Vernon's Texas Codes Annotated - Local Government Code Section 252.022 (a)(7),* in part:

A. Items that are available from only one source because of patents, copyrights, secret processes, or natural monopolies;

B. films, manuscripts, or books;

C. gas, water and other utility services;

D. capital replacement parts or components for equipment;

E. books, papers, and other library materials for a public library that are available only from the person holding exclusive distribution rights to the materials; and

F. management services provided by a nonprofit organization to a municipal museum, park, zoo, or other facility to which the organization has provided significant financial or other benefits.

XII. EMERGENCY PURCHASES (EXEMPT FROM SEALED COMPETITIVE PROCESS)

Valid emergencies are those that occur as a result of the breakdown of equipment, which must be kept in operation to maintain the public's safety or health, or whose breakdown would result in the disruption of City operations. When this situation occurs, the department shall contact the Finance Department to conduct the procurement of supplies and services. The Legislature exempted certain items from the competitive sealed process in the *Texas Local Government Code Section 252.022(a)*, including, but not limited to:

A. A procurement made because of a public calamity that requires the immediate appropriation of money to relieve the necessity of the municipality's residents or to preserve the property of the municipality;

B. A procurement necessary to preserve or protect the public health or safety of the municipality's residents;

C. A procurement necessary because of unforseen damage to public machinery, equipment, or other property.

XIII. INELIGIBLE VENDORS

A. An ineligible vendor shall not be allowed to conduct business until:

1) Financial arrears are paid in full.

2) Inappropriate practices are corrected.

3) Vendors have satisfied any and all penalties imposed by the City.

B. If applicable, a listing of ineligible vendors will be developed and distributed annually by the Finance Department to all other departments, unless a greater frequency is determined by the Director of Finance.

C. At the recommendation of a User Department, the Finance Department may declare a vendor ineligible if it has failed to comply with the terms of a previous award, specifications of a bid or conducted inappropriate business practices.

D. The penalty imposed may be for a period of up to twelve (12) months during which time bids submitted by such vendor shall not be considered.

E. A penalty greater than twelve (12) months due to the severity of the infraction requires the approval of the City Manager or designee.

F. The City of Kennedale reserves the right to change, modify, amend, revoke or rescind all or part of this policy in the future.

XIV. PROHIBITIONS ON CONTRACTING WITH CERTAIN BUSINESSES

A. *Texas Government Code, Chapter 2270* prohibits a governmental entity from contracting with a company for goods or services unless the contract contains a written verification from the company that it does not boycott Israel and it will not boycott Israel during ther term of the contract. The User Department shall assure compliance with this requirement.

B. *Texas Government Code, Chapter 2252, Subchapter F* prohibits a governmental entity from contracting for general construction, an improvement, a service, a public works project, or the purchase of supplies, materials or equipment with companies engaged in business with Iran, Sudan, or a Foreign Terrorist Organization. The State Comptroller keeps a list of banned companies. The User Department is responsible for assuring that the company wanting to do business with the City is not on the banned list.

XV. DISCLOSURE OF INTERESTED PARTIES

Before the City may enter into a contract that has a value of at least $1 million or that requires an action or vote of the city council before the contract may be signed, the business entity must submit a disclosure of interested parties to the City at the time it submits a signed contract to the City. *Texas Government Code, Section 2252.908.* This disclosure must be on forms prescribed by the Texas Ethics Commission.

XIX. AUDIT OF DEPARTMENTAL RECORDS

The Finance Department may audit User Department purchasing files to ensure compliance with the procedures described herein.

APPENDIX A

CITY OF KENNEDALE, TEXAS
PURCHASING MATRIX

PURCHASE	***$0 - $3,000.00***	***$3,000.01 - $49,999.99***	***$50,000 & Above***
SIGNATURES REQUIRED	▪ Department Head	▪ Department Head ▪ City Manager	▪ City Manager ▪ City Council
PURCHASE ORDER	▪ Not Required ▪ Only If Vendor Needs	▪ Not Required ▪ Only If Vendor Needs	▪ Not Required ▪ Only If Vendor Needs
LEGAL REQUIREMENT	▪ N/A	▪ Three (3) Quotes ▪ Two (2) Of Three (3) Quotes Must Be HUB Vendors In Tarrant County ▪ If HUB(s) not listed, City Is Exempt	▪ Competitive Bid Or ▪ Competitive Proposal
EXEMPT FROM LEGAL REQUIREMENT	▪ N/A	▪ Cooperative Programs Purchases ▪ Sole Source Purchases ▪ Emergency Purchases ▪ Professional Service Purchase	▪ Cooperative Programs Purchases ▪ Sole Source Purchases ▪ Emergency Purchases ▪ Professional Service Purchase **- MUST USE REQUEST FOR QUALIFICATIONS PROCESS. REFER TO SECTION XIII.**
MINIMUM PAYMENT DOCUMENT(S)	▪ Pay Request ▪ Invoice (Not Quote) ▪ Applicable Receipts ▪ Backup Documents	▪ Pay Request ▪ Invoice (Not Quote) ▪ Applicable Receipts ▪ Backup Documents	▪ Pay Request ▪ Invoice (Not Quote) ▪ Applicable Receipts ▪ Backup Documents
PAYMENT TERMS	▪ TX Prompt Payment Act (No Later 30 Days)	▪ TX Prompt Payment Act (No Later 30 Days)	▪ TX Prompt Payment Act (No Later 30 Days)
Cooperative Programs (Approved Annually As Of 10/03/12): US General Services Administration (GSA), Department of Information Resources (DIR), Texas Building and Procurement Commission (TBPC), Texas Multiple Award Schedules (TXMAS), Texas Procurement and Support Services (TPASS), City of Fort Worth Cooperative Purchasing Program, Parker County Cooperative Purchasing Program, Tarrant County Cooperative Purchasing Program, Texas Interlocal Purchasing System (TIPS), Houston-Galveston Area Council (H-GAC), Local Government Purchasing Cooperative (BuyBoard), The Cooperative Purchasing Network (TCPN), US Communities and Western States Contracting Alliance.			

APPENDIX B

CITY OF KENNEDALE, TEXAS
HISTORICALLY UNDERUTILIZED BUSINESS (HUB) PROCEDURES

Excerpts from the Texas Local Government Code, Chapter 252, Subchapter B:

A. Section 252.0215, " A municipality, in making an expenditure of **more than $3,000 but less than $50,000**, shall contact at least two historically underutilized businesses on a rotating basis, based on information provided by the comptroller pursuant to Chapter 2161, Government Code. If the list fails to identify a historically underutilized business in the county in which the municipality is situated, the municipality is exempt from this section."

B. Centralized Master Bidders List & Historically Underutilized Business (HUB) Search

1) Go to http://www.window.state.tx.us/procurement/cmbl/cmblhub.html

2) Click "HUBS on CMBL."

3) Enter "Class Code, Item Code, District" if available. Description of each is provided by clicking on link directly below.

4) Select "Tarrant" on Texas County dropdown list.

5) Click "Submit Search."

6) Select appropriate Output Fields on "Select Fields For Detail List" page.

7) Click "Go."

8) Results will appear.

RESOLUTION NO.

A RESOLUTION ADOPTING AN AMENDED CITY OF KENNEDALE PURCHASING POLICY

WHEREAS, on November 13, 2008, the City Council adopted the document entitled, "Purchasing Policy," as guidelines for future City procurement; and

WHEREAS, a Purchasing Policy establishes standard practices and procedures to create uniformity, economy, efficiency and effectiveness in our purchasing program; and

WHEREAS, the City Council has reviewed the City's Purchasing Policy.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KENNEDALE, TEXAS:

The City Council of the City of Kennedale, Texas hereby approves the Purchasing Policy dated October 16, 2018, attached hereto as "Exhibit A."

PASSED, ADOPTED AND APPROVED by the City Council of the City of Kennedale, Texas, this the 16th day of October, 2018.

APPROVED:

_____
Mayor, Brian Johnson

ATTEST:

_____
City Secretary, Leslie Galloway

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Staff Report to the Honorable Mayor and City Council

Date: October 16, 2018

Agenda Item No: DECISION ITEMS - A.

I. Subject:
CASE #PZ 18-05 to conduct a public hearing, receive comments, and consider approval on a request by MEO Enterprises LLC to approve an ordinance regarding for a zoning change from "C–2" General Commercial District to "I" Industrial District located on approximately 2 acres at 7200 IH-20, 7204 IH-20 and 7208 IH-20, legal description of Block 2, Lots 1A, 1B and 1C, A & A Addition, David Strickland Survey, Abstract 1376

1. Staff Presentation
2. Public Hearing
3. Staff Response and Summary

II. Originated by:

Melissa Dailey, Community Development Director

III. Summary:

The property is currently a light industrial use in C–2 zoning. H&O Die is a distributor of industrial supplies for the metal stamping and fabricating industrial, and does light manufacturing as well.

SURROUNDING PROPERTIES & NEIGHBORHOOD

The property is located along the frontage road of Interstate Highway 20. Immediately surrounding uses are a self-storage facility, gas well, and one large lot single family home.

STAFF REVIEW

FUTURE LAND USE PLAN

The property at 7200 and 7204 IH-20 is located in an area designated for Neighborhood. However, it is unlikely that property fronting Interstate 20 will ever be residential. Additionally, the adjacent uses of self-storage facility and gas would likely deter any residential development in this location. Commercial and light industrial uses are more appropriate for property fronting I-20.

Related Goals from the Comprehensive Land Use Plan

The comprehensive plan goal related to this rezoning request falls under principle # 2, Economic Prosperity. These goals are: "*Promote Access to jobs. Create job opportunities in Kennedale that help stabilize the local tax base and allow residents to work close to home*", and "*Support sustainable business practices. Encourage businesses to conduct their operations in support of the local economy to maximize growth and available resources.*"

CITY COUNCIL ENDS STATEMENTS AND GOALS

The City Council Ends Statements and Goals states "*Kennedale is economically prosperous with an excellent business climate to support light industrial, employment centers, and distribution facilities that are compatible with the Kennedale vision.*"

SUMMARY

City staff considers the rezoning in compliance with the comprehensive land use plan.

ACTION BY THE PLANNING & ZONING COMMISSION

The Planning & Zoning Commission recommended approval by unanimous vote at the regular meeting on September 20, 2018.

POTENTIAL ACTIONS BY THE CITY COUNCIL

Approval: Based on the information presented, I find that the request meets city requirements and is in compliance with the comprehensive land use plan and make a motion to approve the request for rezoning.

Approval with Conditions: Based on the information presented, I find that the request meets city requirements and is in compliance with the comprehensive land use plan and make a motion to approve the request for rezoning with the following conditions .

Deny: Based on the information presented, I find that the proposed use does not meet and make a motion to deny the request.

IV. Fiscal Impact Summary:

V. Legal Impact:

VI. Recommendation:
Approve

VII. Alternative Actions:

VIII. Attachments:

1.	O653 Zoning Change.PZ 18-05	O653 Zoning Change.PZ 18-05.doc
2.	H&ODieCouncilMtg	H&ODieCouncilMtg.pdf
3.	PZ 18-05 H&ODie staff reportCouncil	PZ 18-05 H&ODie staff reportCouncil.docx

ORDINANCE NO. 653

AN ORDINANCE AMENDING THE UNIFIED DEVELOPMENT CODE OF THE CITY OF KENNEDALE, TEXAS BY CHANGING THE ZONING CLASSIFICATION OF CERTAIN PROPERTY WITHIN THE CITY OF KENNEDALE, BEING APPROXIMATELY 1.73 ACRES DESCRIBED AS BLOCK 2, LOTS 1A AND 1B, A&A ADDITION, FROM "C2" GENERAL COMMERCIAL DISTRICT TO "I" INDUSTRIAL DISTRICT; PROVIDING FOR THE AMENDMENT OF THE OFFICIAL ZONING MAP TO REFLECT SUCH CHANGE; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Kennedale, Texas is a home rule city acting under its charter adopted by the electorate pursuant to Article XI, Section 5, of the Texas Constitution and Chapter 9 of the Local Government;

WHEREAS, pursuant to Chapter 211 of the Local Government Code, the City has adopted a comprehensive zoning ordinance and map regulating the location and use of buildings, other structures and land for business, industrial, residential or other purposes, for the purpose of promoting the public health, safety, morals and general welfare, all in accordance with a comprehensive plan; and

WHEREAS, a change in the zoning classification of the property listed below was requested by a person or entity having a proprietary interest in said property; and

WHEREAS, a public hearing was duly held by the Planning and Zoning Commission of the City of Kennedale on September 20, 2018 and by the City Council of the City of Kennedale on October 15, 2018, with respect to the zoning change described herein; and

WHEREAS, all requirements of law dealing with notice to other property owners, publication and all procedural requirements have been complied with in accordance with Chapter 211 of the Local Government Code; and

WHEREAS, the City Council of the City of Kennedale, Texas does hereby deem it advisable and in the public interest to amend the Unified Development Code, as amended, as described herein.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF KENNEDALE, TEXAS:

SECTION 1.

The Unified Development Code, as amended, is hereby amended so that the permitted uses in the hereinafter described area shall be altered, changed and amended as shown and described below:

> Approximately 1.73 acres, located at 7200 and 7204 IH-20 and being described as Block 2, Lots 1A and 1B, A&A Addition, David Strickland Survey, Abstract 1376, Tarrant County, Texas, on the illustration attached hereto as Exhibit "A" and incorporated herein for all purposes of this ordinance, is hereby rezoned from "C2" General Commercial District to "I" Industrial District.

SECTION 2.

The zoning districts and boundaries as herein established have been made in accordance with the comprehensive plan for the purpose of promoting the health, safety, morals, and general welfare of the community. They have been designed to lessen congestion in the streets, to secure safety from fire, panic, flood and other dangers, to provide adequate light and air, to prevent overcrowding of land, to avoid undue concentration of population, to facilitate the adequate provisions of transportation, water, sewerage, parks and other public requirements. They have been made after a full and complete hearing with reasonable consideration among other things of the character of the district and its peculiar suitability for the particular uses allowed and with a view of conserving the value of the buildings and encouraging the most appropriate use of land throughout the community.

SECTION 3.

The City Secretary is hereby directed to amend the official zoning map to reflect the changes in classifications approved herein.

SECTION 4.

The use of the property hereinabove described shall be subject to all the applicable regulations contained in the Unified Development Code, as amended, and all other applicable and pertinent ordinances of the City of Kennedale, Texas.

SECTION 5.

This Ordinance shall be cumulative of the Unified Development Code, as amended, and all other Ordinances of the City of Kennedale affecting zoning and land use, and shall not repeal any of the provisions of such ordinances except in those instances where provisions of such ordinances are in direct conflict with the provisions of this ordinance.

SECTION 6.

All rights or remedies of the City of Kennedale, Texas are expressly saved as to any and all violations of Unified Development Code, as amended, that have accrued at the time of the effective date of this Ordinance and as to such accrued violations and all pending litigation, both civil and criminal, same shall not be affected by this Ordinance but may be prosecuted until final disposition by the Courts.

SECTION 7.

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs, and sections of this ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this ordinance, since the same would have been enacted by the City Council without the incorporation in this ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

SECTION 8.

This ordinance shall be in full force and effect from and after its passage and it is so ordained.

PASSED AND APPROVED this ____ day of _____, 2018.

_____
Mayor

ATTEST:

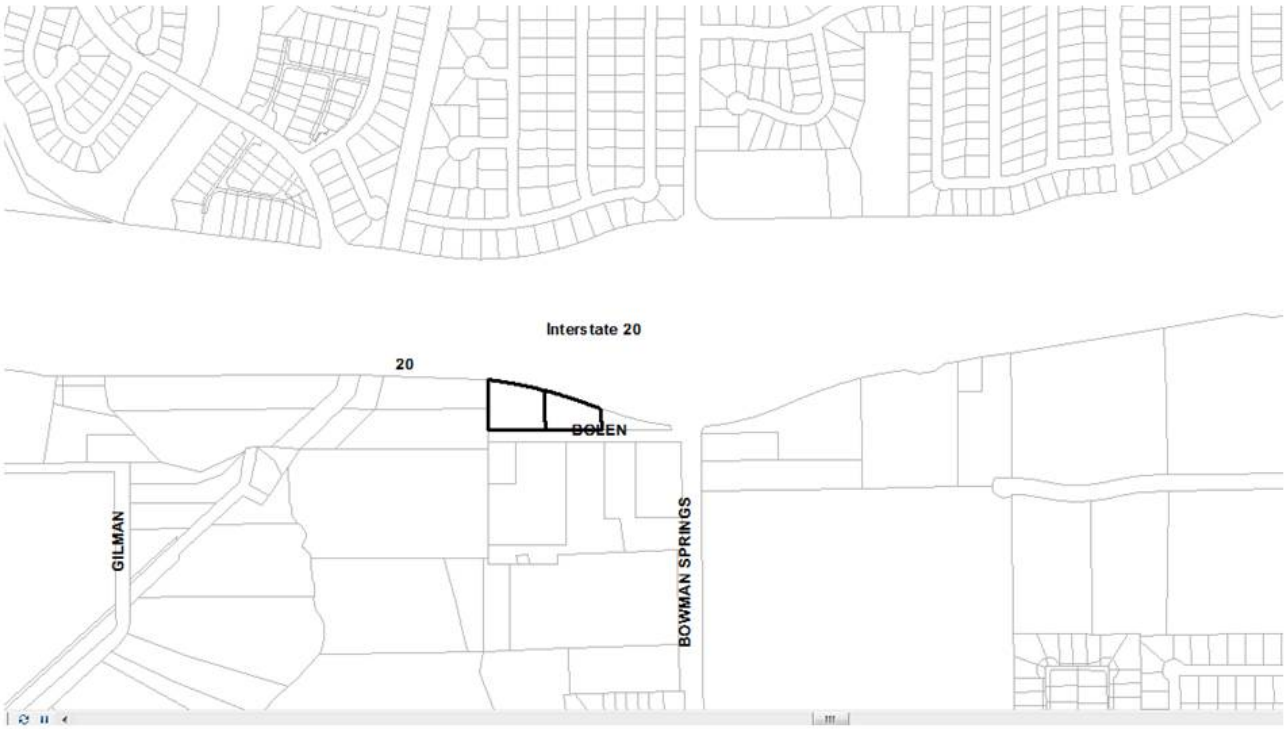
_____
City Secretary

APPROVED AS TO FORM AND LEGALITY:

_____
City Attorney

EXHIBIT A

7200-7204 IH-20



PZ 18-05
MEO Enterprises

BACKGROUND AND OVERVIEW	
Request	Rezone from C-2 to I
Applicant	Gary Ostand (on behalf of MEO Enterprises)
Location	7200 IH-20 and 7204 IH-20 (lots 1A and 1B, Block 2, A&A Addition, Tarrant County, Texas)
Surrounding Uses	Primarily Industrial, Self-Storage, Gas Well, Vacant Land
Surrounding Zoning	C2, R-1, AG
Future Land Use Plan Designation	Neighborhood
Staff Recommendation	Approve

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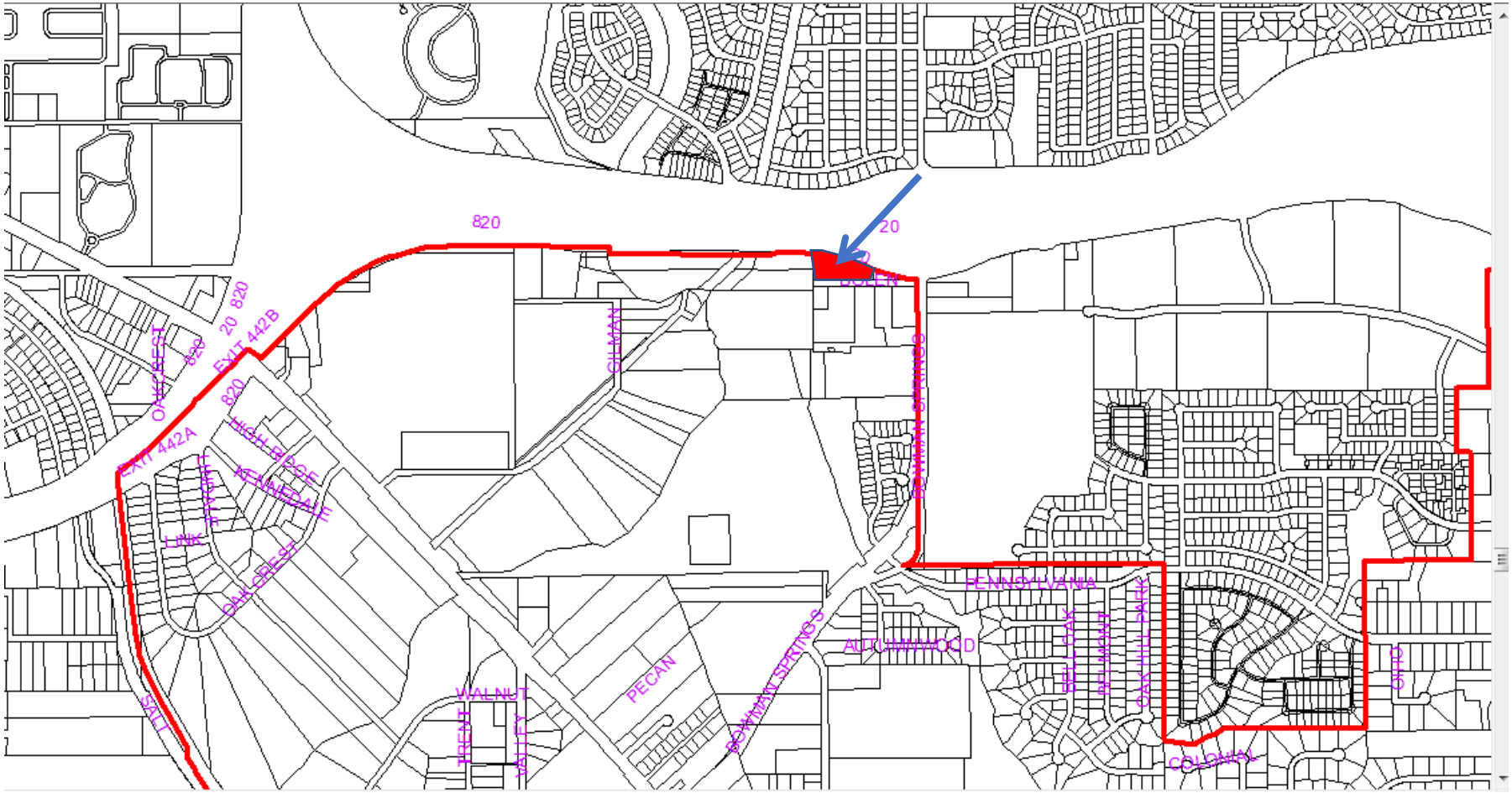
PZ 18-05
Location Map



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PZ 18-05
Location Map

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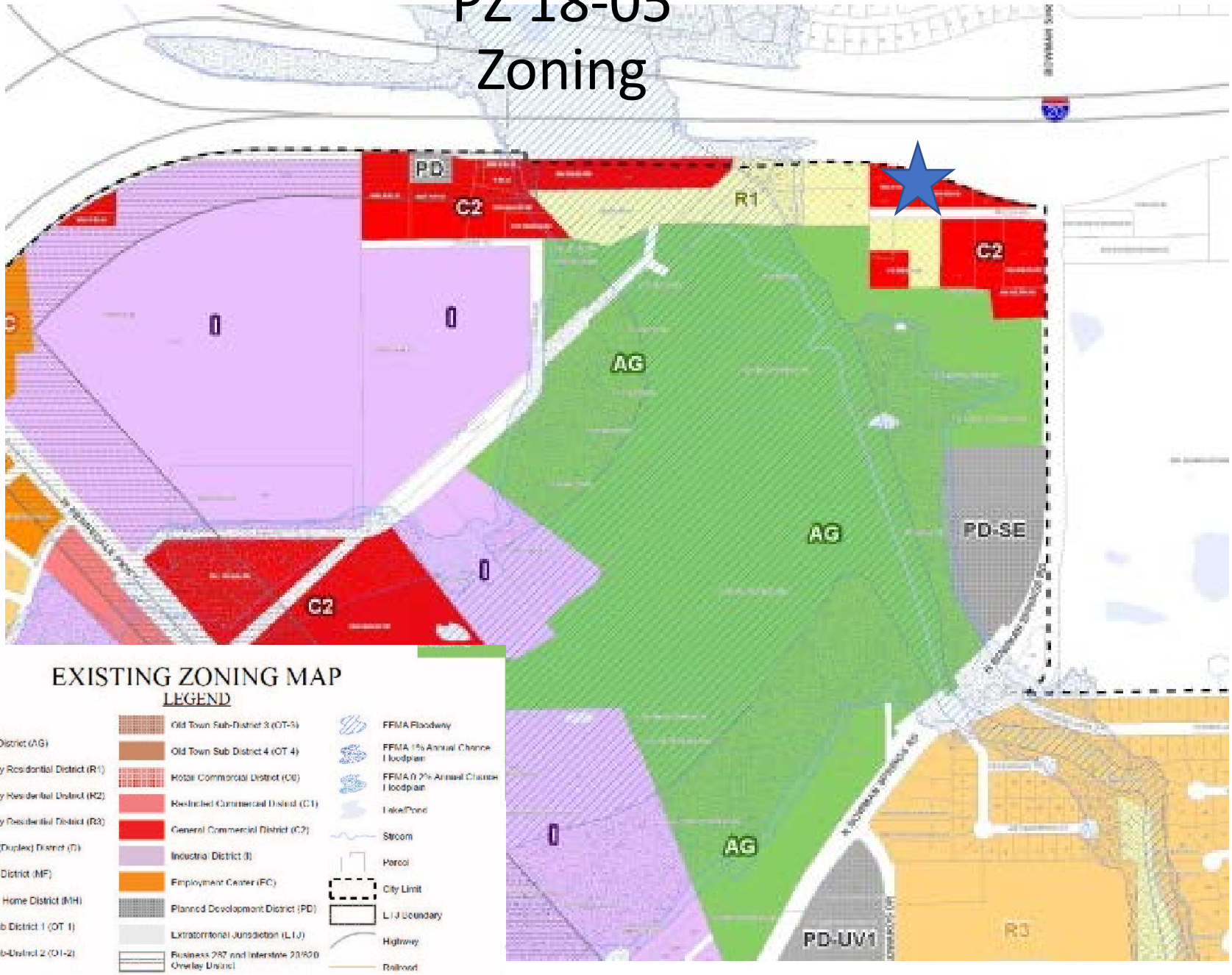
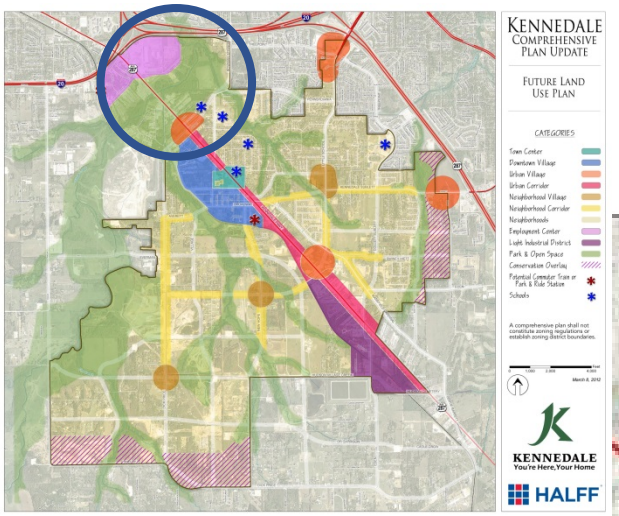
PZ 18-05
Zoning

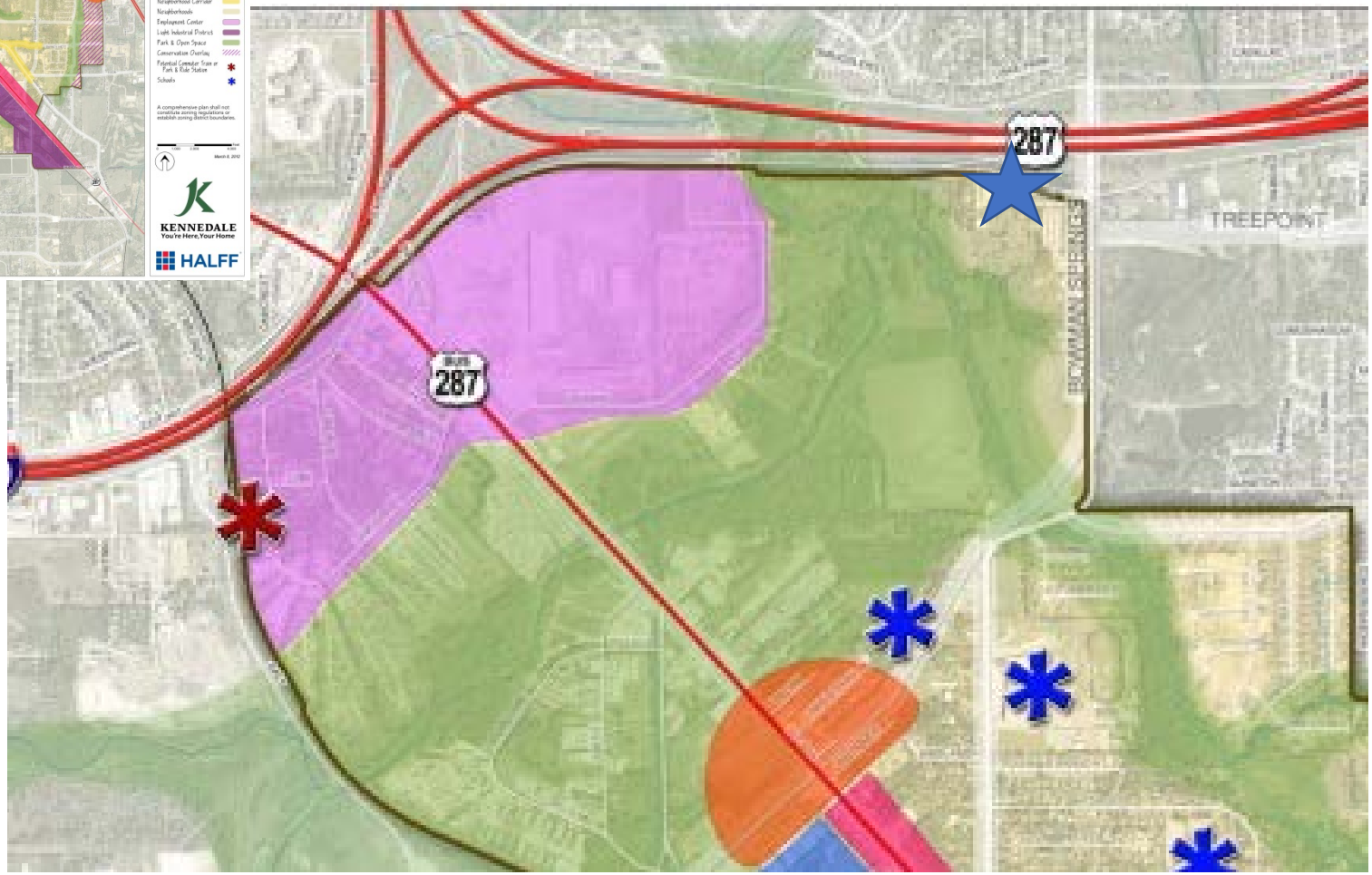


PZ 18-05
Future Land Use Plan



CATEGORIES

- Town Center
- Downtown Village
- Urban Village
- Urban Corridor
- Neighborhood Village
- Neighborhood Corridor
- Neighborhoods
- Employment Center
- Light Industrial District
- Park & Open Space
- Conservation Overlay
- Potential Commuter Train or Park & Ride Station
- Schools



Date: October 16, 2018
City Council Meeting

I. SUBJECT

CASE # PZ 18-05 to conduct a public hearing, receive comments, and consider approval on a request by MEO Enterprises LLC to approve an ordinance regarding a zoning change from "C-2" General Commercial District to "I" Industrial District located on approximately 1.73 acres at 7200 IH-20 and 7204 IH-20, legal description of Block 2, Lots 1A and 1B, A & A Addition, David Strickland Survey, Abstract 1376, Tarrant County, Texas.

II. SUMMARY

BACKGROUND AND OVERVIEW	
Request	Rezone from C-2 to I
Applicant	MEO Enterprises LLC (H&O Die)
Location	7200 IH-20 and 7204 IH-20, legal description of Block 2, Lots 1A and 1B, A & A Addition, David Strickland Survey, Abstract 1376, Tarrant County, Texas
Surrounding Uses	Primarily industrial, Self-storage, gas well, one residential ranch
Surrounding Zoning	C-2, R-1, AG
Future Land Use Plan Designation	Neighborhood
Staff Recommendation	Approve

CURRENT STATUS OF PROPERTY

The property is currently a light industrial use in C-2 zoning. H&O Die is a distributor of industrial supplies for the metal stamping and fabricating industrial, and does light manufacturing as well.

SURROUNDING PROPERTIES & NEIGHBORHOOD

The property is located along the frontage road of Interstate Highway 20. Immediately surrounding uses are a self-storage facility, gas well, and one large lot single family home.

STAFF REVIEW

FUTURE LAND USE PLAN

The property at 7200 and 7204 IH-20 is located in an area designated for Neighborhood. However, it is unlikely that property fronting Interstate 20 will ever be residential. Additionally, the adjacent uses of self-storage facility and gas would likely deter any residential development in this location. Commercial and light industrial uses are more appropriate for property fronting I-20.

RELATED GOALS FROM THE COMPREHENSIVE LAND USE PLAN

The comprehensive plan goal related to this rezoning request falls under principle # 2, Economic Prosperity. These goals are: "Promote Access to jobs. Create job opportunities in Kennedale that help stabilize the local tax base and allow residents to work close to home", and "Support sustainable business practices. Encourage businesses to conduct their operations in support of the local economy to maximize growth and available resources."

CITY COUNCIL ENDS STATEMENTS AND GOALS

The City Council Ends Statements and Goals states "Kennedale is economically prosperous with an excellent business climate to support light industrial, employment centers, and distribution facilities that are compatible with the Kennedale vision."

SUMMARY

City staff considers the rezoning in compliance with the comprehensive land use plan.

STAFF RECOMMENDATION

Based on the above analysis, staff recommends approval of the rezoning.

ACTION BY THE PLANNING & ZONING COMMISSION

The Planning & Zoning Commission recommended approval by unanimous vote at the regular meeting on September 20, 2018.

ACTION BY THE CITY COUNCIL

Approval: Based on the information presented, I find that the request meets city requirements and is in compliance with the comprehensive land use plan and make a motion to approve the request for rezoning.

Approval with Conditions: Based on the information presented, I find that the request meets city requirements and is in compliance with the comprehensive land use plan and make a motion to approve the request for rezoning with the following conditions [list conditions].

Deny: Based on the information presented, I find that the proposed use does not meet [list standards or requirements not met] and make a motion to deny the request.

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Staff Report to the Honorable Mayor and City Council

Date: October 16, 2018

Agenda Item No: DECISION ITEMS - B.

I. Subject:
Appoint a Charter Study Committee

II. Originated by:

Leslie Galloway, City Secretary & Communications Coordinator

III. Summary:

This item is placed on the Agenda at the request of the City Council on October 9, 2018. Pursuant to the decision of Council on October 9, each Councilmember was to nominate one citizen to serve on a Charter Committee. Attached is a list of nominations received from Councilmembers at the time this report is drafted.

Those Nominated by the City Council to Serve on the Charter Study Committee are as follows:

- **Mayor Brian Johnson**, Chair (*Nominated by the City Council*)
- **John Clark** (*Nominated by Mayor Brian Johnson*)
- **Sara Johnson** (*Nominated by Mayor Pro Tem Sandra Lee*)
- **Bob Gruenhagen** *(Nominated by Councilmember Rockie Gilley)*
- **Robert Mundy** (*Nominated by Councilmember Chris Pugh*)
- **Kenneth Michels** (*Nominated by Councilmember Linda Rhodes*)
- **Gail Uranga** (*Nominated by Councilmember Jan Joplin*)

Council will now consider making appointments to this committee and will discuss setting a deadline by which the Council would expect to receive all recommendations for any proposed Charter amendments.

City Attorney Wayne Olson recommends that TOASE be included in the review of the proposed amendments well before the committee is ready to recommend them to the Council, as it is not unusual for Charter Committees to raise issues that should not be included in a City Charter; that are preempted by state or federal law; or that are inadvertently inconsistent with other provisions of the law. He would request that his office be allotted two weeks to review the initial recommendations from the committee, and then enough time for the committee to consider the resulting comments and suggestions before providing their final recommendations to the City Council.

The Council could then consider those recommendations and potentially hold a Charter Election on Saturday, May 4, 2019. The last day that the Council may call a Special Charter Election for that date is Friday, February 15, 2019. Last year, final ballot language was due to Tarrant County Elections by February 28, so it is likely to be due no later than Wednesday, February 27, 2019.

Council consideration is respectfully requested.

IV. Fiscal Impact Summary:

V. Legal Impact:

VI. Recommendation:

VII. Alternative Actions:

VIII. Attachments:

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Staff Report to the Honorable Mayor and City Council

Date: October 16, 2018

Agenda Item No: EXECUTIVE SESSION - A.

I. Subject:
Briefing on Gafford property code violations

II. Originated by:

III. Summary:

IV. Fiscal Impact Summary:

V. Legal Impact:

VI. Recommendation:

VII. Alternative Actions:

VIII. Attachments:

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Staff Report to the Honorable Mayor and City Council

Date: October 16, 2018

Agenda Item No: EXECUTIVE SESSION - B.

I. Subject:
Discussion of City Manager's Annual Evaluation

II. Originated by:

III. Summary:

IV. Fiscal Impact Summary:

V. Legal Impact:

VI. Recommendation:

VII. Alternative Actions:

VIII. Attachments:

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Staff Report to the Honorable Mayor and City Council

Date: October 16, 2018

Agenda Item No: EXECUTIVE SESSION - C.

I. Subject:
City Attorney briefing on legal issues with BSK related to sewer line construction in the Dick Price Road area

II. Originated by:

III. Summary:

IV. Fiscal Impact Summary:

V. Legal Impact:

VI. Recommendation:

VII. Alternative Actions:

VIII. Attachments:

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Staff Report to the Honorable Mayor and City Council

Date: October 16, 2018

Agenda Item No: EXECUTIVE SESSION - D.

I. Subject:
Discussion of the Arlington Water Contract

II. Originated by:

III. Summary:

IV. Fiscal Impact Summary:

V. Legal Impact:

VI. Recommendation:

VII. Alternative Actions:

VIII. Attachments:

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Staff Report to the Honorable Mayor and City Council

Date: October 16, 2018

Agenda Item No: EXECUTIVE SESSION - E.

I. Subject:
Discuss pending legal matters with the Ron Sturgeon vs. City of Kennedale

II. Originated by:

III. Summary:

IV. Fiscal Impact Summary:

V. Legal Impact:

VI. Recommendation:

VII. Alternative Actions:

VIII. Attachments:

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Staff Report to the Honorable Mayor and City Council

Date: October 16, 2018

Agenda Item No: EXECUTIVE SESSION - F.

I. Subject:
Discuss details of September City Attorney invoices

II. Originated by:

III. Summary:

IV. Fiscal Impact Summary:

V. Legal Impact:

VI. Recommendation:

VII. Alternative Actions:

VIII. Attachments:

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Staff Report to the Honorable Mayor and City Council

Date: October 16, 2018

Agenda Item No: RECONVENE INTO OPEN SESSION, AND TAKE ACTION NECESSARY PURSUANT TO EXECUTIVE SESSION, IF NEEDED - A.

I. Subject:
Provide staff direction regarding Ron Sturgeon vs. City of Kennedale litigation

II. Originated by:

III. Summary:

IV. Fiscal Impact Summary:

V. Legal Impact:

VI. Recommendation:

VII. Alternative Actions:

VIII. Attachments: