

PARKS & RECREATION ADVISORY BOARD
AGENDA
REGULAR MEETING
September 5, 2018
CITY HALL COUNCIL CHAMBERS, 405 MUNICIPAL DRIVE

REGULAR SESSION - 7:00 PM

I. CALL TO ORDER

II. ROLL CALL

III. MINUTES APPROVAL

- A. Consider approval of meeting minutes from August 1, 2018 meeting.

IV. VISITOR/CITIZENS FORUM

At this time, any person with business before the Parks and Recreation Advisory Board may speak to the Board. All comments must be directed towards the Chair, rather than individual board members or staff. All speakers must limit their comments to subject matter relating to the board. No formal action can be taken on these items.

V. REGULAR ITEMS

- A. Discuss and consider the splash pad at Sonora Park.
B. Discuss and consider the Park budget for next fiscal year 2018/19
C. Discuss and consider Facility Rental Policies

VI. REPORTS/ANNOUNCEMENTS

VII. ADJOURNMENT

In compliance with the Americans with Disabilities Act, the City of Kennedale will provide for reasonable accommodations for persons attending City Council meetings. This building is wheelchair accessible, and parking spaces for disabled citizens are available. Requests for sign interpreter services must be made forty-eight (48) hours prior to the meetings. Please contact the City Secretary at 817.985.2104 or (TDD) 1.800.735.2989

CERTIFICATION

I certify that a copy of the September 5, 2018, Parks & Recreation Advisory Board agenda was posted on the City Hall bulletin board next to the main entrance of the City Hall building, 405 Municipal Drive, of the City of Kennedale, Texas, in a place convenient and readily accessible to the general public at all times and said agenda was posted at least 72 hours preceding the schedule time of said meeting, in accordance with Chapter 551 of the Texas Government Code.



Gloria Rangel, Board Secretary



STAFF REPORT TO THE BOARD OF DIRECTORS

Date: September 5, 2018

Agenda Item No: MINUTES APPROVAL - A.

I. Subject:

Consider approval of meeting minutes from August 1, 2018 meeting.

II. Originated by:

Larry Hoover, Streets and Parks Supervisor

III. Summary:

IV. Recommendation:

Approve

V. Alternative Actions:

VI. Attachments:

1.	08.01.2018 PRB Mtg Mins	08.01.2018 PRB Mtg Mins.doc
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PARKS & RECREATION ADVISORY BOARD

Minutes REGULAR MEETING August 1, 2018

CITY HALL COUNCIL CHAMBERS, 405 MUNICIPAL DRIVE

I. CALL TO ORDER

Chairman David Deaver called the meeting to order at 7:00pm

II. ROLL CALL

Present: Phil Wallace, Jeff Nevarez, David Deaver, Michael Chandler **Absent:** Josh Hayes, Gary Swan

III. MINUTES APPROVAL

Consider approval of minutes from June 20, 2018 regular meeting. **Motion to:** Approve June 20, 2018 minutes **Action:** Approve. **Moved By:** Jeff Nevarez, **Seconded:** Phil Wallace **Motion Passed Unanimously**

IV. VISITOR/CITIZENS FORUM

1. No visitors requesting to speak.

V. REGULAR ITEMS

- A. Discuss and consider installing a duck food dispenser for Sonora Park.
 - a. L. Hoover suggested installing two smaller style dispensers at the restrooms. J. Nevarez felt that the restroom was not a good spot, P. Wallace agreed. J. Nevarez suggested installing them at the Pavilion or boat dock. D. Deaver suggested installing rebar cages around the dispensers for security purposes. J. Nevarez asked if a 10 cent version could be found to try first. J. Nevarez asked L. Hoover if he liked the idea. L. Hoover stated that he did like the idea of feeding the ducks proper food rather than bread which is really not good for them.
 - b. **Motion to:** Approve purchase and installation of a duck food dispenser at Sonora Park **Action:** Approve. **Moved By:** Jeff Nevarez, **Seconded:** Michael Chandler **Motion Passed Unanimously**
 - c. L. Hoover asked if the board wanted quarter machines or ten cent. The board said a quarter machine would be fine. D. Deaver stated whatever covers the cost of the feed and if it makes a penny or two that is fine also.
- B. Discussed and considered details about Concert in the Park.
 - a. The event will be held at Town Center Plaza on October 6, 2018. It will begin at 6 pm and end at 9 pm.
 - b. P. Wallace stated that Big Joe Walker is confirmed to be the headliner band. They will be paid \$500. P. Wallace's band The Phil Wallace Revival will be the opening band and will play for free.
 - c. J. Nevarez stated that he had arranged to pay a sound guy \$500 but Will had contacted him and offered to do it for \$100. J. Nevarez cancelled the original

sound guy and is going to use Will instead

- d. J. Nevarez mentioned that the Rotary Club has been looking for fund raising activities. He questioned whether or not the Rotary could be allowed to sell beer and wine during the concert event. M. Chandler stated that wine was available at the Brickwork event. Normally drinking alcohol is not allowed in the park but it has been served at some events in the past. L. Hoover will find out what the rules are from the city manager.
- e. J. Nevarez stated that he will be working on advertising the event. He is starting a Facebook page for the event and possibly Eventbrite and is going to contact the Kennedale newspaper.
- f. Will asked about city decibel limit regulations. Will also stated that he has experience managing events as well and would be interested in partnering with the City on future events. He has prior experience working at Levitt Pavilion.

C. Discussed proposed 2018/19 Parks budget.

- a. Larry Hoover included this item so that the board would be aware of what was presented to the City Manager as to the budgetary needs for the Parks Maintenance. The Parks Maintenance budget is funded by franchise fees from our driveway users which include all the utilities and telecommunication companies. These fees also fund the Street department.
- b. L. Hoover pointed out that trash cans and benches are fairly expensive but they are built to last quite a while. J. Nevarez asked how long they last. L. Hoover stated that some of the ones in Sonora Park were 12 years old. Some need to be sanded down and repainted, in the process of doing that right now. Several new ones have been ordered, going to install them in Sonora Park and he would like to put a couple in the ballfield area or one in the ballfield area and one in the disc golf area. Need to progress slowly to not overwhelm the budget with a lot of furniture replacements or purchases. There is no capital line item in the Park budget to cover replacements.
- c. L. Hoover would like to begin talking now about next year's budget needs and investigating what the cost would be for various improvement projects such as adding another 9 holes to the disc golf course or adding fencing to an area. L. Hoover feels that if the board already has an idea of the future budgetary needs they could be garnering public support for the projects to be funded.
- d. D. Deaver felt that the board should get with the city council and city manager to discuss future projects and budgetary needs for Park improvements. Other board members agreed that this is a good idea.
- e. J. Nevarez stated that he was concerned that nobody was using the spray park anymore and felt that it should be updated.
- f. P. Wallace mentioned that there has been talk about some people wanting to add a dog park.
- g. D. Deaver felt the focus should be on maintaining what is already there and if people aren't coming then find out why. J. Nevarez stated that the spray park is lame now. He felt that it used to look much better than it does now. D. Deaver stated that it is a budget issue and that he would like to include discussing the spray park at Sonora Park in the agenda for the next month.
- h. J. Nevarez stated that the baseball field is in need of repairs and improvements over the next few years.
- i. Park Board will work on recommendations and a prioritization plan for next year. Work on meeting with the City Manager and go before the council. D. Deaver stated the board needs to keep the Budget discussion as an agenda item for the next meeting also.
- j. D. Deaver asked if the foot bridge at Sonora Park had been repaired yet. R. Taylor stated that it would be repaired soon.
- k. D. Deaver stated that he had been asked about all the benches that are up and down the parkway that are not being used. The citizen was wondering if those could be moved to other locations. L. Hoover stated that they could not

be moved, they were part of a grant project with TxDot and they had to stay where they are.

- I. L. Hoover stated that bench placement had not been decided on yet but they felt like the ballparks really needed one and possibly place the other one near the Boy Scout signage.
- m. L. Hoover stated that future planning needed to start now. Not only for current park repairs and improvements but also for future parks. Need to begin researching grants and estimating future funding needs.

VI. REPORTS/ANNOUNCEMENTS

- 1. Kenneth Michaels showed the board the KKB arbor that he and M. Chandler will be building around the end of August beginning of September. P. Wallace asked it would be dedicated to anyone. K. Michaels stated that he would like to get a plaque mounted at some point with some of the ladies names who have work so hard keeping the demonstration garden looking good. Everyone on the board thought that was a good idea.
- 2. K. Michaels gave an update on the 911 Memorial that needs work. He will have to hand paint the lettering with special lithium chrome paint. There is a possibility that there could be a warranty on for the Memorial. R. Taylor will follow up and research this to see if there is. K. Michaels stated that he will paint it if not. D. Deaver thanked Ken for all the work he has put into this.
- 3. J. Nevarez asked about the fountain in Town Center. It still appears to be leaking. L. Hoover stated that it is going to leak because of the way it is installed the whole base would have to be resealed to stop it.

VII. ADJOURNMENT

Motion to: Adjourn **Action:** Adjourn. **Moved By:** Jeff Nevarez

The meeting was adjourned at 8:10pm

Approved:

David Deaver, Chairman

Attest:

Mary Goza, Park Board Secretary



STAFF REPORT TO THE BOARD OF DIRECTORS

Date: September 5, 2018

Agenda Item No: REGULAR ITEMS - A.

I. Subject:

Discuss and consider the splash pad at Sonora Park.

II. Originated by:

Larry Hoover, Streets and Parks Supervisor

III. Summary:

Discuss why the splash pad/spray park does not seem to be as popular as it used to be.

IV. Recommendation:

None

V. Alternative Actions:

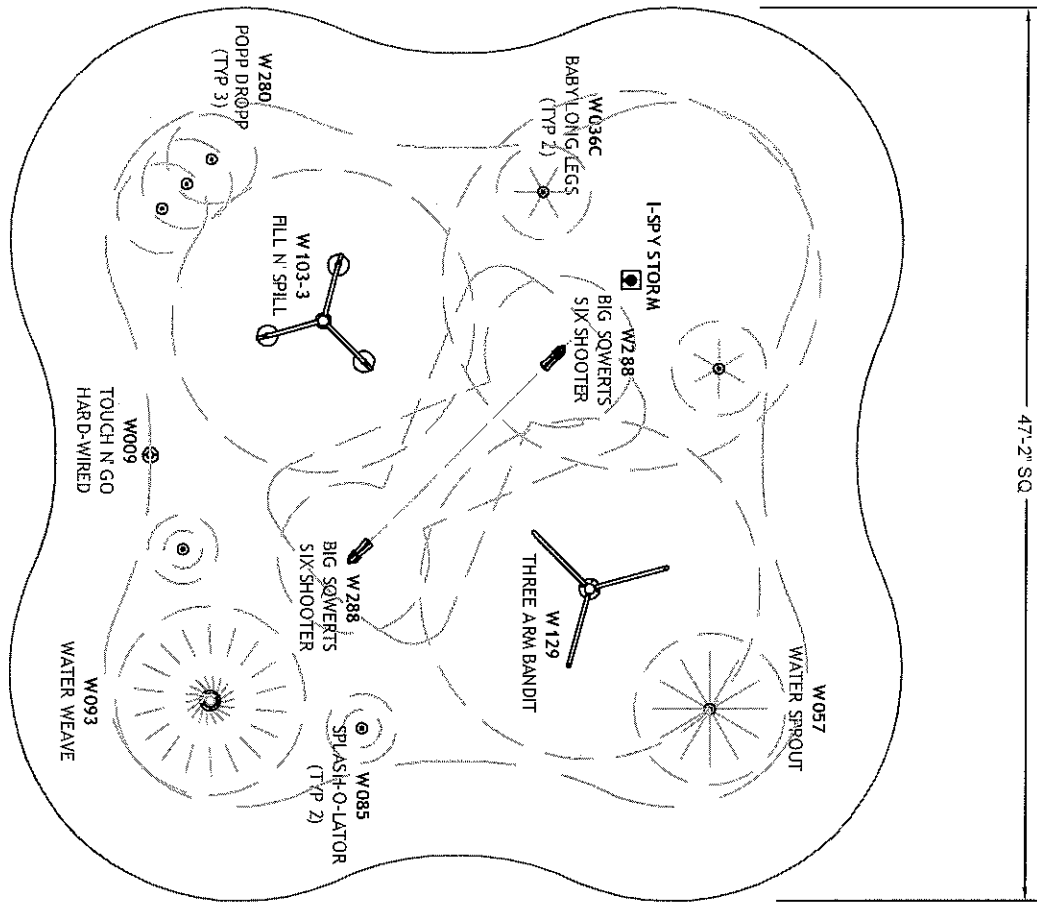
VI. Attachments:

1.	Splash Pad Design	20180830095808766.pdf
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KRAFTSMAN PLAYGROUNDS
AND WATER PARKS
www.kppe.com
800-451-4869

TITLE:	SCALE:	KPPE PROJECT ID#:
Sonora Splash Park-W10601GA R1	1" = 10'-0"	8922
DRAWN BY:	DATE:	SHEET:
Kenna Dees/Holly Miller	11/20/2008	Plan View
SALESMAN:	Rev:	QUOTE ID#:
Mark Soederberg		



DESCRIPTION	QTY	
W036C BABY LONG LEGS 2' HIGH 2.5 GPM	2	5
W057 WATER SPROUT 2' HIGH - 6" SP READ 4 GPM	1	4
W085 SPLASH-O-LATOR 4' HIGH 7 GPM (14)	2	14
W093 WATER WEAVE 4' HIGH - 8" SP READ 14 GPM	1	14
W103-3 FILL N' SPILL 5'-1.5 GPM	1	15
W129 THREE ARM BANDIT 25-35 GPM	1	35
W280 POPP DROP 4' HIGH 3 GPM	3	9
W288 BIG SQUERTS SIX SHOOTER 20' THROW 16 GPM	2	32
I-SPY STORM BY WATERPLAY MFG INC. 15 GPM	1	15
W009 TOUCH N' GO HARD-WIRED	1	
TOTAL FLOW 145 GPMs		
TOTAL WATER PLAYGROUND AREA = 1983 sq.ft.		

DRAINS BY OTHERS



STAFF REPORT TO THE BOARD OF DIRECTORS

Date: September 5, 2018

Agenda Item No: REGULAR ITEMS - B.

I. Subject:

Discuss and consider the Park budget for next fiscal year 2018/19

II. Originated by:

Larry Hoover, Streets and Parks Supervisor

III. Summary:

Continue discussing next years budget and making plans to collaborate with the City Manager and City Council to seek funding for needed Park improvements.

IV. Recommendation:

None

V. Alternative Actions:

VI. Attachments:

1.	Park Budget	Park Budget.pdf
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CITY OF KENNEDALE
ANNUAL PROGRAM OF SERVICES

17: STREET IMPROVEMENT FUND
12: COMMUNITY DEVELOPMENT
03: PARK MAINTENANCE

FY18-19
PROPOSED

5404-12-03	ROGERS PARK	CLEANING SUPPLIES	-	4,000
		CHEMICAL SUPPLIES, FERTILIZER AND	1,000	
		REPAIR & MAINTENANCE	3,000	
5405-12-03	TOWN CENTER PLAZA	MOWING CONTRACT	23,000	34,000
		CHEMICAL SUPPLIES, FERTILIZER AND	1,000	
		REPAIR & MAINTENANCE	10,000	
5406-12-03	SONORA PARK	CLEANING SUPPLIES	3,000	17,000
		CHEMICAL SUPPLIES, FERTILIZER AND	3,000	
		REPAIR & MAINTENANCE	11,000	
5408-12-03	OTHER PARKS/MISCELL	CLEANING SUPPLIES	100	5,100
		CHEMICAL SUPPLIES, FERTILIZER AND	1,000	
		REPAIR & MAINTENANCE	1,000	
		TRUST/FOUNDATION TO HOLD LAND	3,000	
5530-12-03	ELECTRIC SERVICES	PROVIDED BY DIRECT ENERGY. COVERS	13,000	13,000
		ALL PARKS AND ENTRANCES.		
5575-12-03	EQUIPMENT RENTAL	MAINTENANCE ONLY. DO NOT INCLUDE	1,500	1,500
		ANNUAL SPECIAL EVENTS. COVERS ALL		
5590-12-03	WATER/SEWER SERVICE	PROVIDED BY THE CITY/ARLINGTON/FORT	50,000	50,000
		WORTH. COVERS ALL PARKS AND		

TOTAL EXPENDITURES \$ 124,600

CITY OF KENNEDALE
ANNUAL PROGRAM OF SERVICES

17: STREET IMPROVEMENT FUND
12: COMMUNITY DEVELOPMENT
03: PARK MAINTENANCE

FY18-19
PROPOSED

5404-12-03	ROGERS PARK			4,000
		CLEANING SUPPLIES	-	
		CHEMICAL SUPPLIES, FERTILIZER AND	1,000	
		REPAIR & MAINTENANCE	3,000	
5405-12-03	TOWN CENTER PLAZA	MOWING CONTRACT	23,000	34,000
		CHEMICAL SUPPLIES, FERTILIZER AND	1,000	
		REPAIR & MAINTENANCE	10,000	
5406-12-03	SONORA PARK	CLEANING SUPPLIES	3,000	17,000
		CHEMICAL SUPPLIES, FERTILIZER AND	3,000	
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		WORTH. COVERS ALL PARKS AND		

TOTAL EXPENDITURES \$ 124,600



STAFF REPORT TO THE BOARD OF DIRECTORS

Date: September 5, 2018

Agenda Item No: REGULAR ITEMS - C.

I. Subject:

Discuss and consider Facility Rental Policies

II. Originated by:

Larry Hoover, Streets and Parks Supervisor

III. Summary:

Need to discuss amendments to the Facility Rental Policy to address things like non-profits, high demand rental dates and clear up some discrepancies causing repeated issues at the Library.

IV. Recommendation:

V. Alternative Actions:

VI. Attachments:

1.	Facility-Rental-Policies--Agreement 2018	Facility-Rental-Policies--Agreement 2018.pdf
2.	Schedule-of-Fees 2018	Schedule-of-Fees 2018.pdf

City of Kennedale Facility Rental Policy

The following policies pertain to all City of Kennedale facilities. Policies specific to a particular facility will be described at the end of this document. **The City of Kennedale reserves the right to change the rental rates, deposit amounts, rules, regulations, and/or any verbiage within this policy at any time and without notice.** The City of Kennedale also reserves the right to schedule events, programs, and/or activities at any time, which will have priority over any and all private reservations.

Policies for Reserving a Facility

1. Reservation requests will be considered on a first-come, first-served basis, and can only be made in person at the Kennedale Library. Reservations cannot be taken over the phone or online.
2. **Reservations must be paid in full no later than two (2) business days after a request is made.** Requests that have not been paid for by the end of operating hours on the second business day will be denied at that time. Reservations will not be confirmed until full payment has been received. Payments must include any deposit fee and can be made by **cash, check, or credit card** at the Kennedale Library.
3. **Current rental rates and deposit fees for all facilities can be viewed in [PDF](#) or [online](#).**
4. Requests that will not be accepted:
 - Reservations for a date more than ninety (90) calendar days in advance
 - Reservations for recurring events, unless specifically approved by the City Manager
 - Reservations made less than two (2) business days in advance
5. Reservation times must include any time needed for setup and cleanup.
6. **The renter must be at least 21 years of age.** This will be verified by a form of official personal photo-identification containing the renter's birthdate, such as a valid driver's license.
7. Renters who live within the corporate boundaries of the City of Kennedale and/or Kennedale ISD will receive a discounted 'Resident' rate if available for the desired facility. In order to receive the discounted resident rate, proof of residency must be provided at the time of payment. The renter will be required to supply one of the following documents:
 - *City of Kennedale water bill in their name for the indicated address; or*
 - *Their valid Texas driver's license reflecting the indicated address*

Kennedale Public Library

316 W 3rd St.
Kennedale, TX 76060
<http://kennedalelibrary.org>

Hours

Tue-Thu: 10am-8pm
Fri-Sat: 10am-5pm
Sun-Mon: Closed

Policies of Use for all City of Kennedale Facilities

1. The renter must conduct all activities in a safe manner. Any activity that creates a nuisance (including loud noise) or could promote unrest, cause civil strife, mob violence, and/or property damage is strictly prohibited. Any request that would, in reasonable probability, cause any of the aforementioned situations will not be accepted. Any requestor whose reservation has been denied based on this policy shall have three (3) days to bring an appeal to the City Manager. The City Manager's decision will be final.
2. Under no circumstances can anything be hung from or attached to ceilings, walls, doors, sprinklers, or light fixtures.
3. All individuals under the age of 21 years must be supervised at all times or the renter and all guests will be asked to leave the premises, and the event will be cancelled without a refund.
4. No renter will be allowed to conduct financial transactions as part of the use of the facility. Therefore, no lotteries, auctions, games of chance drawings, raffles or any sale of merchandise, unless specifically authorized by the City Manager prior to the submission of a request for reservation.
5. Any forms of alcoholic beverages are strictly prohibited, as in accordance with City Ordinance. Any renter found to be in violation of this policy will be asked to leave the premises and the event will be cancelled without a refund.
6. Any and all emergencies that occur during a reservation should be reported to 9-1-1 immediately.
7. Any renter found to be in violation of these policies will forfeit their refund.

Cleanup and Damage Deposit Policies for all City of Kennedale Facilities

1. Cleanup of the facility is the responsibility of the renter. The facility will be inspected by designated staff following the event and must be found in the same condition, or better, than before the rental took place. If cleanup is not completed to an appropriate standard (to be determined by the inspector) the rental deposit will be forfeited.
2. The renter assumes all responsibility for any and all damage done to the facility. Any cost of repair or replacement related to damage of the property will be the responsibility of the renter. The renter will be charged for the total cost of the repair and/or replacement based on the assessment of any damages or violations of any rules. The deposit will be forfeited to pay for the repair of any and all damages. If the damage cost is *less* than the deposit amount, the difference will be refunded back to the applicant. If the damage cost is *greater* than the deposit amount, the applicant will be responsible for paying the difference and will be subject to prevention of future rentals. It will be at the discretion of the City Manager to deny future rentals from an individual or group that is responsible for previous damages to any facility.
3. Allow 15 days after the event date to receive the refunded deposit, or a portion thereof.

Cancellation/Change Policy for all City of Kennedale Facilities

1. All cancellations must be made at least two days prior to the date of the rental in order to get a full refund. Fees will be forfeited if cancellation is not made within the allotted time.
2. Outdoor activities/facilities are subject to inclement weather. The City of Kennedale cannot take responsibility for the weather with regard to this type of facility. It is the renter's responsibility to contact the city **the next business day** after a rain out to reschedule within one week. Full refunds may be issued due to poor weather conditions if notification is provided in the above manner.

Facility-Specific Policies

Rates are current as of May 2017, but are subject to change. Please visit www.cityofkennedale.com/fees to view the currently adopted fee schedule for all facilities.

Senior Citizen Center Available Sat. and Sun., 8:00 a.m. to 8:00 p.m.

	Rental
Members*/Residents	\$75.00/day
Non-Members/Non-Residents	\$125.00/day

* Renters with a current Senior Center membership on file or who live within the corporate boundaries of the City of Kennedale and/or Kennedale ISD.

1. All renters must pay a deposit of \$150.00, which may be refunded upon successful inspection.

Community Center Available Tues. – Thurs. 10:00 a.m. – 10:00 p.m.; Fri. and Sat. 10:00 a.m. – 11:50 p.m.

	During Library Hours	After Hours
Residents*	\$30.00/hour**	\$40.00/hour**
Non-Residents	\$40.00/hour**	\$50.00/hour**

* Renters who live within the corporate boundaries of the City of Kennedale and/or Kennedale ISD

** Minimum charge of \$100 per rental

1. All renters must pay a deposit of \$150.00, which may be refunded upon successful inspection.
2. All reservations must begin at a time during normal library hours when library staff is available. If a reservation is scheduled to end after the library is closed, library staff will instruct renters on the procedure to close up the building. No keys will be given to the public.
3. The renter can gain access to the building no more than 10 minutes prior to the scheduled reservation and must vacate the building promptly at the end of the reservation time. Please ensure that you allow for setup and cleanup time when making your reservation.

Park Pavilions (Sonora and TownCenter) Available daily 6:00 a.m. – 10:00 p.m.

	2 Hours	4 Hours	6 Hours	8 Hours
Residents*	\$60.00	\$90.00	\$115.00	\$140.00
Non-Residents	\$120.00	\$180.00	\$230.00	\$280.00

* Renters who live within the corporate boundaries of the City of Kennedale and/or Kennedale ISD

1. All renters must pay a deposit of \$50.00, which may be refunded upon successful inspection.
2. Parking is permitted in designated parking areas only.
3. The Splash Pad is not available to reserve, however, if your reservation occurs during a time when it is operating, please feel free to use the facility along with the public. The Splash Pad is typically open May through September. Hours (during operation): Weekdays: 8:00 a.m. to noon & 5:00 to 8:00 p.m.; Weekends: 8:00 a.m. to 8:00 p.m.

Ballfields Available daily 6:00 a.m. – 10:00 p.m.

Hours	Cost
2	\$25.00
4	\$50.00
6	\$75.00
8	\$100.00

1. There is no deposit required for this facility.
2. Ballfield lights are not available at this time.
3. Parking is permitted in designated parking areas only.
4. Renter may perform maintenance (such as dragging or striping) in preparation of use.
5. Renter is responsible for providing their own equipment. Bases and other equipment are not provided or available.

Release of Liability

I acknowledge that I am at least twenty-one (21) years of age. I understand that for and in consideration of being allowed to use the City of Kennedale (*check one of the following*) ☐ Community Center ☐ Senior Center ☐ Ballfields ☐ Sonora Park Pavilion ☐ TownCenter Park Pavilion ☐ Other _____,

I am assuming all responsibility for the use of the facilities during the period of time I am authorized to use them.

I assume all risk of personal injury to myself or others who I invite/allow to attend any functions at the facility named above, and for damage to any property caused during the use thereof.

I acknowledge that I have inspected or will inspect the facility named above and all property and appurtenances surrounding it (the "premises") and I will make no use of the premises until I have determined that they are safe for the intended purposes of my use. I agree to inform the City of Kennedale in writing of any items that I deem unsafe or in need of repair before allowing any use or occupancy of the premises.

I HEREBY ASSUME ALL RESPONSIBILITY AND RISK AND AGREE TO INDEMNIFY, HOLD HARMLESS AND RELEASE THE CITY OF KENNEDALE, ITS OFFICERS, AGENTS AND EMPLOYEES, FROM ANY AND ALL COSTS AND EXPENSES FOR PROPERTY DAMAGE OR LOSS, OR PERSONAL INJURY, INCLUDING DEATH, SUSTAINED BY ME OR OTHER PERSONS IN CONNECTION WITH THE USE OF THE PREMISES DURING THE PERIOD OF TIME I AM AUTHORIZED TO USE THEM, WHETHER OR NOT SUCH DAMAGES OR INJURIES ARE CAUSED, DIRECTLY OR INDIRECTLY, BY THE NEGLIGENCE OF OFFICERS, AGENTS OR EMPLOYEES OF THE CITY OF KENNEDALE OR BY A PREMISES DEFECT THAT MAY EXIST ON THE PREMISES. I AGREE THAT MY RESPONSIBILITY UNDER THIS PARAGRAPH SHALL INCLUDE ALL COSTS AND EXPENSES THAT MAY BE INCURRED BY THE CITY OF KENNEDALE IN CONNECTION WITH ANY CLAIM OR LAWSUIT THAT MAY BE BROUGHT IN CONNECTION WITH THE USE OF THE PREMISES, INCLUDING BUT NOT LIMITED TO FEES FOR ATTORNEYS AND WITNESSES. FURTHERMORE, I HEREBY ASSUME ALL RESPONSIBILITY AND AGREE TO REIMBURSE THE CITY OF KENNEDALE FOR ALL COSTS AND EXPENSES INCURRED FOR LOSS OR DAMAGE TO THE PREMISES OR CITY PROPERTY DURING MY USE OF THE PREMISES.

I certify that I have read this release thoroughly and that I understand its terms and conditions and that I make this release and waiver voluntarily and have not relied upon any representations made by the City of Kennedale, its officers, agents, or employees. I further certify that I understand that in making this waiver of liability I am making a decision of substantial significance and I am willing to assume such risks.

Signature: _____

Printed Name: _____

Date: _____

EXHIBIT B: SCHEDULE OF FEES

(10.17.2016)

SERVICE	COST	NOTES
ADMINISTRATIVE		
CHECK AND CREDIT CARD TRANSACTIONS		
Credit Card Payments		
Permitting	3%	When payment of any fee, fine, court cost or other charge related to Kennedale Permitting is made by credit card via phone, online or in-person, a fee equaling three (3) percent per fee, fine or other charge paid by credit card will be added to the fee, fine, or other charge paid.
Utility Billing	2.8%	When payment of any utility billing charge related to Kennedale Utility Billing is made by credit card via phone, mail, online or in-person to City of Kennedale or Fathom Global, a fee equaling 2.8 percent per fee, fine or other charge paid by credit card will be added to the charge paid.
Other Departments Not Listed	No Charge	When payment of any fee or other charge related to any other miscellaneous activity not listed department is made by credit card online, by phone (817-985-2120), or in-person, no fee will be required.
Returned Check/Declined Credit Transaction Fee (All Departments)	\$30.00	
CODE ENFORCEMENT		
Lien Assessment Fee	Actual Cost	Plus \$100.00 administrative fee
Mowing, Cleaning, and/or Boarding Property (By Contractor)	Actual Cost	Plus \$100.00 administrative fee
FACILITY RENTALS/RESERVATIONS		
<i>Ballfields (Village Street off of Averett Rd.; Subfacility of Sonora Park)</i>		
General Reservations (Residents and Non-Residents)	\$25.00	Per two (2) hour block
Kennedale Youth Association (KYA) Annual Lease Agreement		
<i>Community Center (316 W Third St.; in the Kennedale Public Library Building)</i>		
Deposit (applies to all Community Center rentals)	\$150.00	May be returned, dependent upon satisfactory inspection by staff
Non-Residents	\$40.00	Per hour, during library's normal hours; Minimum of \$100 charge per rental
	\$50.00	Per hour, during library's closed hours; Minimum of \$100 charge per rental
Residents	\$30.00	Per hour, during library's normal hours; Minimum of \$100 charge per rental
	\$40.00	Per hour, during library's closed hours; Minimum of \$100 charge per rental
<i>Pavilions (TownCenter Park at 405 Municipal Drive; Sonora Park at 263 S. New Hope Rd.)</i>		
Deposit (applies to all pavilion rentals)	\$50.00	May be returned, dependent upon satisfactory inspection by staff
Non-Residents	\$120.00	For 2 Hours, \$180 For 4 Hours, \$230 For 6 Hours, \$280 For 8 Hours
Residents	\$60.00	For 2 Hours, \$90 For 4 Hours, \$115 For 6 Hours, \$140 For 8 Hours
<i>Senior Center Banquet Room (420 Corry A. Edwards Dr.)</i>		
Deposit (Members)	\$75.00	May be returned, dependent upon satisfactory inspection by staff
Members	\$75.00	Per day

EXHIBIT B: SCHEDULE OF FEES

(10.17.2016)

Deposit (Non-Members)	\$150.00	May be returned, dependent upon satisfactory inspection by staff
Non-Members	\$125.00	Per day
LIBRARY		
Overdue Book	\$0.25	Per day
Photocopies From Copier (Only Black and White Available)	\$0.10	Per page
Printouts From Computer	\$0.25	Per page
Materials Lost or Damaged Beyond Repair	\$5.00	Processing fee + listed retail price
Repair of Inventory Material	Actual Cost	
Replace Lost or Damaged Audiobook Binder	\$5.00	
Replace Lost or Damaged CD Case	\$1.00	
Replace Lost or Damaged DVD Case	\$2.00	
Interlibrary Loan	No Charge	
Library Card Replacement	\$2.00	
Repair of CD/DVD	\$1.00	
Transmittal Fax Only (Local)	\$1.00	First page, \$0.25 each additional page
Transmittal Fax Only (Long Distance)	\$2.00	First page, \$0.50 each additional page
POLICE DEPARTMENT		
Fingerprinting of Residents for Background Checks	\$7.50	Per Card
Vehicle Accident Report	\$6.00	Per copy
Offense or Arrest Report	\$1.50	Per report, plus \$0.10 per page for additional copies

EXHIBIT B: SCHEDULE OF FEES

(10.17.2016)

SERVICE	COST	NOTES
PERMITS AND INSPECTIONS		
NOTE: Minimum Fee For Any Single Permit or Inspection, Listed or Unlisted, Regardless of Department	\$55.00	Excluding signs
Construction Table Based on Total Valuation of Project (Used for Building Code Pricing Below)		
\$1.00 to \$500.00	\$23.50	
\$501.00 to \$2,000.00	\$23.50	For the first \$500.00, plus \$3.05 for each additional \$100.00, or fraction thereof, up to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$69.25	For the first \$2,000.00, plus \$14.00 for each additional \$1,000.00, or fraction thereof, up to and including \$25,000.00
\$25,001.00 to 50,000.00	\$391.25	For the first \$25,000.00, plus \$10.10 for each additional \$1,000.00, or fraction thereof, up to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$643.75	For the first \$50,000.00, plus \$7.00 for each additional \$1,000.00, or fraction thereof, up to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$993.75	For the first \$100,000.00, plus \$5.60 for each additional \$1,000.00, or fraction thereof, up to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$3,233.75	For the first \$500,000.00, plus \$4.75 for each additional \$1,000.00, or fraction thereof, up to and including \$1,000,000.00
\$1,000,001.00+	\$5,608.75	For the first \$1,000,000.00, plus \$3.65 for each additional \$1,000.00, or fraction thereof
BUILDING CODE PERMITS, INSPECTIONS AND PLAN REVIEWS		
Accessory Building (Min. 175 ft ²)	Varies	Consult Construction Table (above)
Alterations and Repairs To Existing Structures	Varies	Consult Construction Table (above)
Building Code Appeal	\$100.00	
Canopy - Larger than 400 ft ²	\$55.00	
Carnival or Temporary Amusement	\$55.00	
Carport	Varies	Consult Construction Table (above)
Contractor Registration, Initial (Article XIII, Chapter 4 Of City Code)	\$100.00	
Contractor Registration, Annual Renewal	\$50.00	If not renewed within 30 days of expiration, renewal fee is \$100.00.
Detached Garage	Varies	Consult Construction Table (above)
Demolition	\$55.00	
Drive Approach	\$55.00	
Fence, Retaining Wall, Screen Wall	Varies	Consult Construction Table (above)
Fireplace	Varies	Consult Construction Table (above)
Moving Building into the City	\$100.00	
Patio Cover	Varies	Consult Construction Table (above)
Portable Building (Min. 175 ft ²)	Varies	Consult Construction Table (above)

EXHIBIT B: SCHEDULE OF FEES

(10.17.2016)

Signs	Varies	Consult Construction Table (above)
Swimming Pool and/or Hot Tub (Above Ground)	Varies	Consult Construction Table (above)
Swimming Pool and/or Hot Tub (In-Ground)	Varies	Consult Construction Table (above)
Tent (Commercial) - Larger Than 200 ft ²	\$55.00	
Tree Mitigation Fee	\$200.00	Per caliper inch
Underground Storage Tanks (Includes Gas Lines To Tank)	Varies	Consult Construction Table (above)
Reinspection Fee	\$55.00	
Plan Review		
New, Addition, Remodel for Commercial, Industrial, and Multi-Family	20%	of building permit fee
New, Addition, Remodel for Single or Two Family	\$55.00	
All Other Permits Requiring Plan Review	\$25.00	
Re-Review Fee	\$25.00	
ELECTRICAL CODE PERMITS AND INSPECTIONS		
Apartments, Condominiums, Triplex, Etc.	\$0.05	Per ft ² ; Minimum calculation of \$55.00
Commercial/Industrial New Construction	\$0.06	Per ft ² ; Minimum calculation of \$55.00
Single Family, Duplex, Townhouse, Etc.	\$0.06	Per ft ² ; Minimum calculation of \$55.00
Contractor Registration, Initial (Article XIII, Chapter 4 Of City Code)	\$100.00	
Contractor Registration, Annual Renewal	\$50.00	If not renewed within 30 days of expiration, renewal fee is \$100.00.
Electric Generators Used By Carnival, Circuses, Traveling Shows, Exhibits	\$55.00	
Electrical Code Appeal	\$100.00	
Fixed Residential Appliances, Receptacle Outlets, Etc.	\$55.00	(As Defined by city code)
Minimum For Any Single Permit	\$55.00	(Except Temporary Construction Pole Reconnects)
Swimming Pool, In-Ground, Residential	\$110.00	
Receptacles, Switch, Lighting or Other Outlet Holding Devices	\$55.00	
Reinspection Fee	\$55.00	
Services of 600 Volts or Less		
Less than 200 Amps	\$55.00	
600+ Volts or 1,000+ Amps	\$55.00	
Each Power Apparatus (As Defined By City Code)	\$2.00	
Rating in Horsepower, Etc.		
Up To And Including 1, Each	\$55.00	
Over 1, Up To And Including 10, Each	\$55.00	
Over 10, Up To And Including 50, Each	\$55.00	
Over 50, Up To And Including 100, Each	\$55.00	
Over 100, Each	\$55.00	
Signs, Outline Lighting, or Marquees		
One Branch Circuit, Each	\$55.00	

EXHIBIT B: SCHEDULE OF FEES

(10.17.2016)

Additional Branch Outlets	\$55.00	
Temporary Power To Any Structure (Maximum Of Ninety (90) Days)	\$55.00	
MECHANICAL CODE PERMITS AND INSPECTIONS		
Contractor Registration, Initial (Article XIII, Chapter 4 Of City Code)	\$100.00	
Contractor Registration, Annual Renewal	\$50.00	If not renewed within 30 days of expiration, renewal fee is \$100.00.
HVAC (Heating/Cooling Systems)	\$110.00	\$55 Per air handling unit (e.g. inside unit + outside unit = \$110.00)
Replacement of Furnaces, Condensing Unit or Cooling/Heating System	\$55.00	
Vent-A-Hood (Commercial)	\$55.00	
Re-Inspection Fee	\$55.00	
Mechanical Code Appeal	\$100.00	
PLUMBING CODE PERMITS AND INSPECTIONS		
Apartments, Condominiums, Triplex, Etc.	\$0.05	Per ft ² ; Minimum fee of \$55.00
Commercial/Industrial New Construction	\$0.06	Per ft ² ; Minimum fee of \$55.00
Single Family, Duplex, Townhouse, Etc.	\$0.06	Per ft ² ; Minimum fee of \$55.00
Contractor Registration, Initial (Article XIII, Chapter 4 Of City Code)	-	Not required for plumbers.
Unit Fee Schedule		
Building Water Line	\$55.00	Each
Building Sewer Line	\$55.00	Each
Fireplace Piping and Valve	\$55.00	
Gas Fired Applicable W/Special Vent Pipe	\$55.00	
Gas Piping System (1-4 Outlets)	\$55.00	Each
Gas Piping System (5+ Outlets)	\$55.00	Each
Industrial Waste Pre-Treatment Interceptor	\$55.00	
Installation/Repair of Water Piping and/or Water Treatment Equipment	\$55.00	
Lawn Sprinkler System On Any One Meter, Including Backflow Protection	\$55.00	Each
Private Sewage Disposal System	\$55.00	
Repair of Existing Piping	\$55.00	
Repair or Alteration of Drainage or Vent Piping	\$55.00	
Gas Line Pressure Check	\$55.00	
Plumbing Fixture, Trap or Set Fixture, Etc.	\$55.00	Each
Yard Line Pressure Check	\$55.00	
Plumbing Code Appeal	\$100.00	
Reinspection Fee	\$55.00	
REGISTRATION AND MISCELLANEOUS PERMITS		
Business License	\$25.00	
Home Business License	\$25.00	

EXHIBIT B: SCHEDULE OF FEES

(10.17.2016)

Certificate of Occupancy (CO)	\$55.00	
Contractor Registration, Initial (Article XIII, Chapter 4 Of City Code)	\$100.00	
Contractor Registration, Annual Renewal	\$50.00	If not renewed within 30 days of expiration, renewal fee is \$100.00.
Garage Sale Permit	\$10.00	No more than three (3) garage sales per address per year.
Gathering Station Inspection	\$1,000.00	
Itinerant Vendor License	\$100.00	Contact the Police Department Records Dept. at 817-985-2160, ext. 2219
Sub-Division Construction Inspection Fee	4%	Of construction cost
Tree Removal Permit	\$150.00	Per acre; \$150 minimum charge
OIL AND GAS WELLS		
Annual Air Sampling And Reporting Fee Per Low-To-Moderate Impact Pad Sites (As Determined By City Official(s))	\$12,000.00	
Annual Air Sampling And Reporting Fee Per High Impact Pad Site (As Determined By City Official(s))	\$45,000.00	May be paid in quarterly installments
Annual Air Sampling And Reporting Fee As Needed	\$12,000.00	Per instance of additional monitoring
Annual Inspection Per Well	\$2,000.00	\$300 per additional well on same pad site
Well Requested On Application for Pad Site	\$5,000.00	Per well
PLANNING AND DEVELOPMENT		
Annexation, Request for	\$200.00	
Commercial Site Plan Review	\$500.00	Engineering review fee; In additional to applicable permitting fees
Conditional Use Permit	\$500.00	
Easement or Right-Of-Way Abandonment, Request for	\$300.00	
Zoning		
Zoning Verification Letter	\$30.00	
Zoning Change or Amendment for Less Than 10 Acres, Request for	\$500.00	
Zoning Change or Amendment for 10+ Acres, Request for	\$1,500.00	
Rezone Less Than 10 Acres to Planned Development District (PD)	\$750.00	
Rezone 10+ Acres to Planned Development District (PD)	\$1,500.00	
Plats		
Minor Plat, Vacated Plat, Amended Plat	\$300.00	Plus \$10.00 per lot
Minor Plat Engineering Review Fee	\$200.00	
Preliminary Plat	\$300.00	Plus \$10.00 per lot
Preliminary Plat Engineering Review Fee	\$1,000.00	
Replat (0-10 Acres)	\$500.00	
Replat (10+ Acres)	\$1,500.00	
Final Plat	\$300.00	Plus \$10.00 per lot
Final Plat, Replat Engineering Review Fee	\$2,500.00	Placed in escrow; unused funds can be requested for return
Plats		

EXHIBIT B: SCHEDULE OF FEES

(10.17.2016)

Renotification	\$125.00	Cost to republish legally required notifications after a request for date change
Special Exception, Request for	\$250.00	
Variance, Request for	\$250.00	
Printouts/Copies From Plotter	\$1.00	Per Square Foot (ft ²)
UTILITY BILLING PUBLIC WORKS WATER AND WASTEWATER		
Deposits		
Residential Water (Owner Occupied)	\$60.00	If an account is finaled out for nonpayment, re-establishment of service requires a deposit of 2X the normal fee. Accounts are associated with the name of the responsible party (or parties); not the address.
Residential Sewer (Owner Occupied)	\$30.00	
Residential Water (Tenant Occupied)	\$90.00	
Residential Sewer (Tenant Occupied)	\$60.00	
Commercial/Industrial w/High Consumption	Varies	1/6 of annual consumption
Commercial Water	\$90.00	
Commercial Sewer	\$60.00	
Storm Water Only	\$90.00	
Water for Cleanup (15 Day Temp Service)	\$30.00	Per day
Use of Bulk Water Meter (Fire Hydrant)	\$600.00	Plus \$50 service fee
Use of Bulk Water Meter (Gas Drilling)	\$1,000.00	Plus \$50 service fee
Use of Bulk Unmetered Water	Varies	(rate) X (estimated gallons)
Disconnect Service At The Main	Actual Cost	
Liquid Waste Permit	\$50.00	The Building Inspection and Public Works departments regulate the installation, maintenance, and the transportation of liquid wastes. Questions? Call 817-985-2170.
Liquid Waste Trip Ticket Book	\$20.00	
Move City Utilities	Actual Cost	
Private Water Well Permit And Inspection	\$75.00	
Water Administrative Fee	\$20.00	Assessed when an account appears on the cut-off list; In addition to the late fee.
Water Transfer Fee	\$15.00	
Wrecker License/Permit	\$20.00	
Utility Equipment	Actual Cost	Meter, meter base, MTU, register, bullhead, and any other associated equipment installed for water/sewer metering
WATER AND WASTEWATER FEES		
Fire Hydrant Fee (Construction Meter)	\$79.50	Monthly base charge
Meter Calibration Fee (When Executed By City Staff)	\$45.00	Charges not incurred if meter is found to be inaccurate.
Meter Calibration Fee (When Executed By Independent Contractor)	\$125.00	
Meter Set Reinspection Fee	\$100.00	
Meter Tampering, Tampering With Lock, Or Cutting Lock On Meter	\$200.00	Per offense, plus actual cost of repair or replacement
Water Tap Fee (No Street Cut)		
¾" (.75")	\$475.00	Plus \$300 meter set fee; plus cost of meter
1"	\$525.00	Plus \$350 meter set fee; plus cost of meter

EXHIBIT B: SCHEDULE OF FEES

(10.17.2016)

1½" (1.5")	\$950.00	Plus \$550 meter set fee; plus cost of meter
2"	\$1,075.00	Plus \$700 meter set fee; plus cost of meter
3" or Larger	Actual Cost	Plus actual cost of meter set fee; plus cost of meter
Water Tap Fee (With Street Cut or Bore)		
¾" (.75")	\$925.00	Plus \$300 meter set fee; plus cost of meter
1"	\$975.00	Plus \$350 meter set fee; plus cost of meter
1½" (1.5")	\$1,400.00	Plus \$550 meter set fee; plus cost of meter
2"	\$1,525.00	Plus \$700 meter set fee; plus cost of meter
3" or Larger	Varies	Plus actual cost of meter set fee; plus cost of meter
Sewer Tap Fee (No Street Cut)		
4"	\$425.00	
6"	\$600.00	
8" or Larger	Actual Cost	
Sewer Tap Fee (With Street Cut or Bore)		
4"	\$875.00	
6"	\$1,050.00	
8" or Larger	Actual Cost	
FIRE DEPARTMENT		
Ambulance Fees	Actual Cost	Established according to reasonable and customary reimbursement allowances of applicable insurance carriers; reviewed and approved quarterly by the City Manager.
Building/Fire Plan Review	\$55.00	
EMS Report	\$15.00	
False Alarm (3 rd +)	\$55.00	Beginning with the 3 rd , the fee doubles for each subsequent false alarm
Fire Code Appeal	\$100.00	
Fire Inspections		
Annual, Bi-Annual of Certificate of Occupancy (CO)	No Charge	
Re-Inspection	No Charge	
2 nd Re-Inspection	\$55.00	
3 rd + Re-Inspection	Varies	Beginning with the 3 rd , the fee doubles for each subsequent re-inspection
Fire Suppression Systems	\$55.00	
Fire Report	\$15.00	
Site Plan Review	\$55.00	
Standby		
Brush Truck	\$75.00	Hourly
Engine	\$150.00	Hourly
Fire Marshall	\$40.00	Hourly

EXHIBIT B: SCHEDULE OF FEES

(10.17.2016)

HazMat Squad	\$300.00	Hourly
Paramedic	\$30.00	Hourly
NOTE: Minimum Fee For Any Single Permit or Inspection, Listed or Unlisted, Regardless of Department	\$55.00	Excluding signs

REQUEST FOR PUBLIC INFORMATION/OPEN RECORDS REQUEST FEE SCHEDULE FOR THE CITY OF KENNEDALE

The City Secretary's Office encourages communication and transparency between the City of Kennedale and its residents by serving as the primary office responding to Public Information Requests. In an effort to save requestors time and money, frequently requested documents are available online, including:

- Laserfiche: Ordinances, Resolutions, Agendas, Packets, Minutes, and Press Releases
- MuniCode: Code of Ordinances and Copies of Individual Ordinances
- Monthly Reports: Building Permits, Fires, and Substandard Buildings

If what you need is not available online, you can make a public information request. Requests are processed in the order they are received, and should be for existing documents or information. Staff may not ask why you want the information, but may ask for clarification if needed. Please be aware that some records are exempt from disclosure or require redaction.

Requests may incur a fee, and the City of Kennedale may require prepayment. Charges vary depending on the number of responsive documents and personnel time required. Vaguely-worded or broad requests return more results. The more specific your request, the quicker it can be fulfilled.

Generally, the city will charge \$0.10 per page and \$15.00 an hour for labor. Requests for standard-sized documents that will be delivered via email usually do not incur charges, unless the request:

- is for more than fifty (50) pages,
- requires more than thirty (30) minutes of personnel time to locate, compile, manipulate data, and reproduce the information, or
- includes documents that are stored off-site.

If the estimated charges exceed \$40.00, the requestor must approve an itemized estimate before work begins. When estimated costs exceed \$100.00, the requestor is required to make a deposit (typically 100% of the estimate) before work begins. If a requestor (or their organization) has a balance exceeding \$100.00 for past requests, the City of Kennedale will not process additional requests until the account is paid in full. **You must approve any estimate of charges within ten (10) business days of the date the estimate is sent or the request will be considered withdrawn.**

CHARGES ASSOCIATED WITH A PUBLIC INFORMATION REQUEST VARY DEPENDING ON THE AMOUNT OF RESPONSIVE DOCUMENTS AND PERSONNEL TIME REQUIRED. GENERAL CHARGES ARE OUTLINED BELOW.

Single Sided, Black & White, 8.5x11" Paper	\$0.10	Per Paper Copy
11x17" or Other Oversized Paper, Not Including Maps & Photographs	\$0.50	Per Paper Copy
Plat Page	\$3.00	Per Plate Page
Compact Disc (CD)	\$1.00	Per CD
Digital Video Disc (DVD)	\$3.00	Per DVD
Personnel Time for Locating, Compiling and Reproducing Records	\$15.00	Per Hour (Charged in 30 Minute Increments) (if less than 50 pages of paper copies are requested, no personnel costs are charged, unless the documents are in two or more separate buildings or are stored remotely)

EXHIBIT B: SCHEDULE OF FEES

(10.17.2016)

Mailing Expenses, Speciality Papers (including but not limited to mylar, blueprints, maps, and photos), Off-Site Storage Retrieval	Actual Cost	Off-site storage costs (currently \$16.00 truck charge + \$2.00/box) Per retrieval and return
Charges not outlined here will be calculated according to the regulations and recommendations of the Texas State Library and Archives Commission, the Texas Attorney General, and the Texas Administrative Code.		