



KEEP KENNEDALE BEAUTIFUL COMMISSION AGENDA

REGULAR MEETING | August 14, 2018

CITY HALL CONFERENCE ROOM, 405 MUNICIPAL DRIVE

REGULAR SESSION - 6:00 PM

I. CALL TO ORDER

II. ROLL CALL

III. MINUTES APPROVAL

- A. Consider approval of meeting minutes from July 17, 2018.

IV. VISITOR/CITIZENS FORUM

At this time, any person with business before the Keep Kennedale Beautiful Commission may speak to the Commission. All comments must be directed towards the Chair, rather than individual commissioners or staff. All speakers must limit their comments to subject matter relating to the commission. No formal action can be taken on these items.

V. REGULAR ITEMS

- A. Discuss and consider the September 15th Bring It event.
- B. Discuss and consider Calendar of Events for 2019
- C. Discuss purchase of materials for the Arbor construction
- D. Review KKB budget

VI. REPORTS/ANNOUNCEMENTS

- A. Discussion about trees.

VII. ADJOURNMENT

In compliance with the Americans with Disabilities Act, the City of Kennedale will provide for reasonable accommodations for persons attending City Council meetings. This building is wheelchair accessible, and parking spaces for disabled citizens are available. Requests for sign interpreter services must be made forty-eight (48) hours prior to the meetings. Please contact the City Secretary at 817.985.2104 or (TDD) 1.800.735.2989

CERTIFICATION

I certify that a copy of the August 14, 2018, Keep Kennedale Beautiful Commission agenda was posted on the City Hall bulletin board next to the main entrance of the City Hall building, 405 Municipal Drive, of the City of Kennedale, Texas, in a place convenient and readily accessible to the general public at all times and said agenda was posted at least 72 hours preceding the schedule time of said meeting, in accordance with Chapter 551 of the Texas Government Code.


Gloria Rangel, Board Secretary



STAFF REPORT TO THE COMMISSIONERS

Date: August 14, 2018

Agenda Item No: MINUTES APPROVAL - A.

I. Subject:

Consider approval of meeting minutes from July 17, 2018.

II. Originated by:

Larry Hoover, Streets and Parks Supervisor

III. Summary:

IV. Recommendation:

Approve

V. Attachments:

1.	07.17.2018 KKB Mtg Mins	07.17.2018 KKB Mtg Mins.doc
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Keep Kennedale Beautiful Commission

Minutes REGULAR MEETING July 17, 2018

CITY HALL COUNCIL CHAMBERS, 405 MUNICIPAL DRIVE

I. CALL TO ORDER

Chairman Michael Chandler called the meeting to order at 6:03pm

II. ROLL CALL

Present: Darlene Winters, Wilda Turner, Vinita Thomas, Michael Chandler **Absent:** Cesar Guerra, Laurie Sanders, Dora Ann Markle

III. MINUTES APPROVAL

Consider approval of minutes from June 12, 2018 regular meeting. **Motion to:** Approve June 12, 2018 minutes **Action:** Approve. **Moved By:** Wilda Turner **Seconded:** Darlene Winters **Motion Passed Unanimously**

IV. VISITOR/CITIZENS FORUM

V. REGULAR ITEMS

- A. Fall Calendar of Events
 - 1. Bring It Event discussed. Larry Hoover will have more information about who is signed up for the event at the next meeting (Crud Cruiser, recycling, etc).
 - 2. Staff will get hamburgers, hot dogs, buns, signs and other needed items together for the event.
 - 3. No date set for Arbor Day/Trunk or Treat event in October yet. Larry Hoover will get with Leslie Galloway to see when she is planning to have this event and also see what the status of the funding is and if that will be an issue. Will set a date for the event at the next meeting.
 - 4. Larry Hoover said that the board would need to discuss scheduling for the KKB 2019 Calendar at the September board meeting.
 - 5. Staff will be looking at the Keep Texas Beautiful Guidelines and what reporting is required so that we can prepare and submit the yearly reports. Emails were sent to Gloria about work hours in the demonstration garden. Not sure what the deadline is. Need to follow up on that. Larry will tabulate the hours to make sure there are enough to be eligible for continued accreditation.
- B. Discuss and consider the arbor design for the butterfly garden
 - 1. Three Arbor designs were presented by Kenneth Michaels for the butterfly garden. There was a general discussion of the KKB budget for this fiscal year and for next fiscal year. Larry Hoover stated that he wants to discuss bigger KKB projects for the future. Larry Hoover stated that he is trying to get water to city entrance site in front of the QT this summer with remaining streets and parks funds. Melissa Daily is doing landscape design for the median. The long term

goal is to convince Texdot to replace the suicide lane up and down the parkway with landscaped medians possibly based on KKB designs with Texdot approval.

2. **Motion to:** Approve to build plan B Arbor design for the butterfly garden with western red cedar 2x6's at 22.5 degree, 2x2's at 45 degree with a Home Depot price estimated at \$336.70 **Action:** Approve **Moved By:** Wilda Turner, **Seconded:** Vinita Thomas, **Motion Passed Unanimously**
3. Discussed the Texas sage that was blocking the water sprinkler heads. Kenneth Michaels stated that he had adjusted some of the heads and that one head will be replaced. After that head replacement he felt that the water pattern was fine and did not need any more attention at this time. Riser's may be necessary in the future but right now it looks good.

VI. REPORTS/ANNOUNCEMENTS

- A. Larry Hoover presented the board with the Keep Texas Beautiful Award. Keep Kennedale Beautiful Good Standing Affiliate Award presented June 13, 2018.

VII. ADJOURNMENT

Motion to: Adjourn **Action:** Adjourn. **Moved By:** Wilda Turner

The meeting was adjourned at 6:42 pm

Approved:

Michael Chandler, Chairman

Attest:

Mary Goza, KKB Secretary

Date: August 14, 2018

Agenda Item No: REGULAR ITEMS - A.

I. Subject:

Discuss and consider the September 15th Bring It event.

II. Originated by:

Larry Hoover, Streets and Parks Supervisor

III. Summary:

Work on event details.

Rex Johnson of City of Ft Worth has confirmed the Household Hazardous Waste collection event is scheduled for September 15th from 9am-11am at 405 Municipal Dr.

Kevin McCanlies of DFW Reclaimers has confirmed their participation in the event.

Dennis McCaslin of Actionshred has confirmed their participation from 9am-11am.

IV. Recommendation:

None

V. Attachments:

1.	HOW TO'S FOR BRING IT EVENT	HOW TO'S FOR BRING IT EVENT.docx
2.	Bring It flier 2017 8.5x11 Proof_1	Bring It flier 2017 8.5x11 Proof_1.pdf
3.	TRAFFIC EVENT SET UP_0001	TRAFFIC EVENT SET UP_0001.pdf
4.	Bring It Acceptable Items 2018	Bring It Acceptable Items 2018.docx
5.	2018 ASOT sell sheet final_BringIt	2018 ASOT sell sheet final_BringIt.pdf

BRING IT EVENT

Scheduled around when we can get the Crud Cruiser here.

Contact FW Environmental on January 2nd each year and request the date you'd like. I give them three dates in order of preference, trying to keep it at the same time each year. Once the date is confirmed, you'll send them a letter (attached) giving them permission to be at the city.

Leslie will help with banners. She has one already created, she will update the date and then have them made at a location you prefer. I've used Fast Signs and Minuteman Press

Public works will position the signs in the locations you give them.

Ask a KKB member to contact the schools to see if any of the kids would like to assist. Contact Boy Scouts and Girl Scouts as well.

Review the site plan and make changes as needed.

Ask Leslie to do a press release

Day of the Event:

Traffic vests and other KKB Equipment (signs) is in the City Hall storage. The Board should arrive early to put signs out. We make coffee and have donuts in the break room

Assign each board member to a location.

Crude Cruiser: needs two persons taking resident information and answering questions and keeping a tally of the number of cars; about 10 or so people assisting to unload vehicles

Electronic Location: need one person keeping a tally of the number of cars that stop; the vendor will send a report of the total amount of electronics collected in terms of pounds; you'll use this for the annual report.

Action Shred: need about four people assisting to unload cars and break down card board. Another person will need to keep a tally of the number of cars that stop. The vendor will send a report of the total amount of paper collected in terms of pounds; you'll use this for the annual report.

Mission Store: provides their own staff for the collection. They will also give you an idea of how much was collected; use this also for the final report.

Keep a total of number of adults and students who assist with the event. You'll need this for the final report.

Bring It!



KEEP KENNEDALE BEAUTIFUL

Saturday, September 16th

KEEP HARMFUL WASTE AND REUSABLE ITEMS OUT OF THE LANDFILL



9:00 to 11:00 a.m. at City Hall

405 Municipal Drive

Proof of Kennedale residency required (water bill or drivers license)

PAINT, CHEMICALS & GREASE

SPONSORED BY: Fort Worth Crud Cruiser

- ♦ paint, painting supplies, used cooking oil, batteries, and light bulbs
- ♦ automotive fluids including antifreeze and used oil
- ♦ lawn/pool treatments, cleaners, insecticides, and other chemicals

PAPER

SPONSORED BY: Action Shred

- ♦ personal documents (staples ok); magazines, mail (no newspapers)

ELECTRONICS

SPONSORED BY: DFW Reclaimers

- ♦ computers*, printers, keyboards, and wall chargers
- ♦ kitchen electronics, televisions*, and game consoles
- ♦ speakers and entertainment equipment

* You are responsible for destroying data on hard drives & other digital storage

+ A disposal fee (based on size) applies for tube televisions & CRT monitors

8:00 a.m. to noon at Progressive Landfill

4144 Dick Price Road in Fort Worth

Proof of Kennedale residency required (water bill and drivers license)

BULKY TRASH & BRUSH

- ♦ bulky trash, brush, construction debris (no household garbage)
- ♦ furniture and mattresses

TIRES

SPONSORED BY: Bluebonnet RC&D, Inc.,

In conjunction with TCEQ enforcement action.

- ♦ car and pick-up truck tires; lawn mower or small machinery tires

CLOTHING & SHOES

The Mission Store

9:00 to 11:00 a.m.

First United Methodist
Church at 229 W. 4th St.

- ♦ gently used clothing & shoes (kids' and adults')

donate



DO NOT BRING

- ♦ torn or soiled clothing or worn out shoes

Keep Kennedale Beautiful (KKB) needs your help to keep harmful waste and reusable items out of the landfill. Drop off your unwanted electronics, clothing, paper, tires, and household hazardous waste all at one convenient location. Help us Reduce, Reuse and Recycle!

QUESTIONS? Contact KKB Liaison Kelly Cooper
817-985-2106 or kcooper@cityofkennedale.com

Proof of Kennedale residency is required. Only household residential items will be accepted. No commercial waste or trailers allowed. Come early, as event ends when containers are full.

DO NOT BRING THE FOLLOWING:

- ♦ ammunition, explosives, smoke detectors, butane/propane cylinders
- ♦ trailers; commercial/medical chemicals and/or waste
- ♦ freon appliances (refrigerators, freezers, window units)
- ♦ hazardous/regulated materials (asbestos, PCB transformers/caulking, lead-based paint, mercury thermostats/switches, radioactive sources)
- ♦ commercial, semi, or farm equipment tires, or any rims
- ♦ newspapers or everyday household garbage

WWW.CITYOFKENNEDALE.COM/BRINGIT

This year, we will be accepting residential tires!

**8:00 a.m. to noon at C&D Landfill
4144 Dick Price Road in Fort Worth**



- ♦ car tires
- ♦ pick-up truck tires
- ♦ lawn mower and other small machinery tires

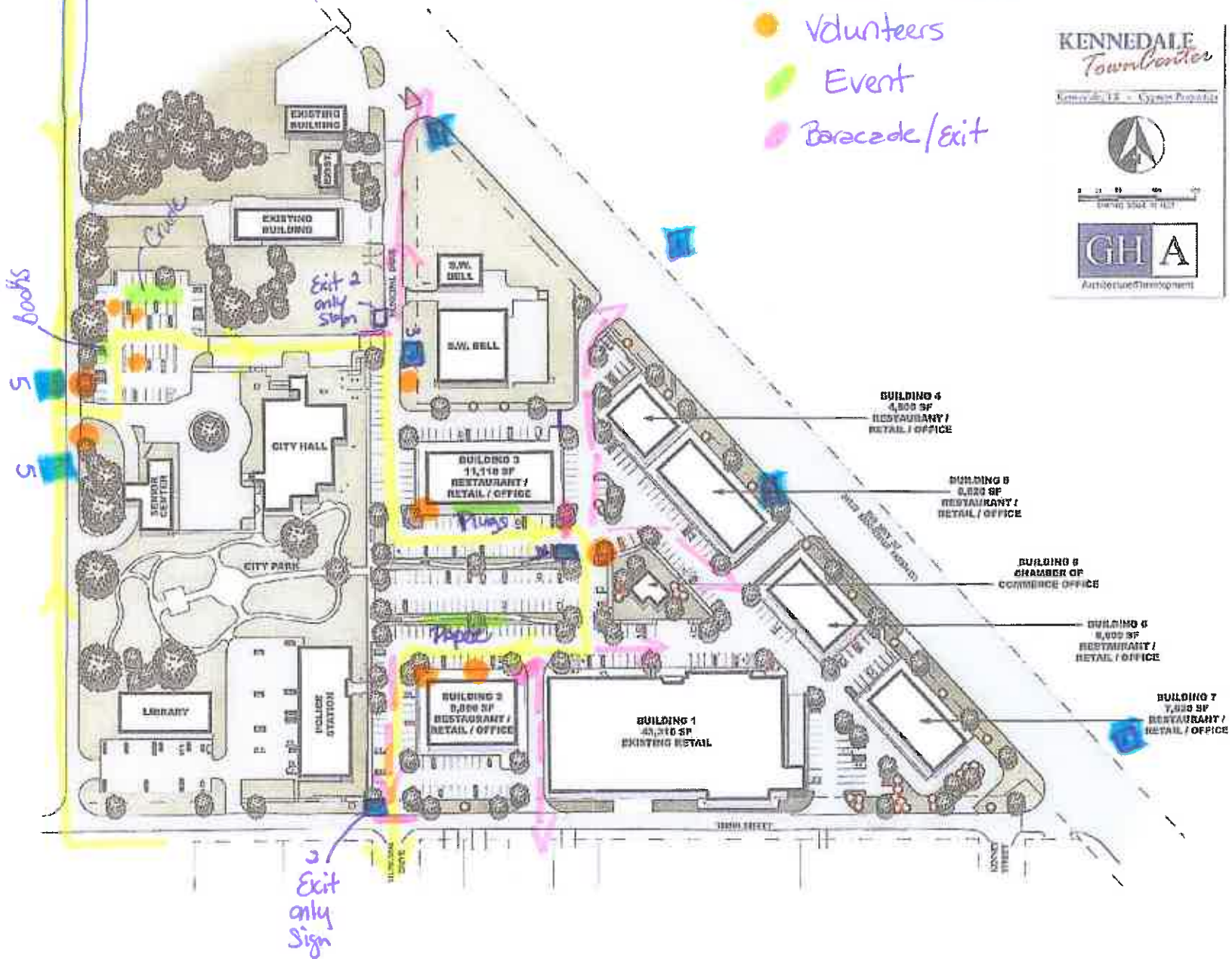
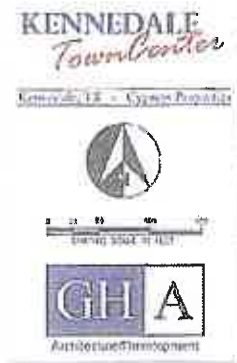
DO NOT BRING

- ◆ commercial tires
- ◆ semi truck tires
- ◆ farm equipment tires
- ◆ tire rims

VIEW ALL ITEMS THAT CAN BE RECYCLED AT THIS EVENT AT
WWW.CITYOFKENNEDALE.COM/BRINGIT

Sign at Intersection of Carry A Edwards & Kennedale Prkway

-  Signs
-  Traffic Flow
-  Volunteers
-  Event
-  Barcade/Exit



Church 4th Street

Bring It! - Paint, Paper, P.J.'s and Plugs

September 15, 2018 9:00 a.m. – 11:00 a.m.

IMPORTANT INFORMATION:

- Bring a recent water bill and/or current driver's license as proof of residency.
- The event is conducted on a first-come, first-served basis.
- **First Come First Served. No guarantee on Crud Cruiser. When they fill up they are done**

DO NOT BRING THESE ITEMS:

- | | | | |
|---------------------------------|----------------------|---------------------------|-----------------------------|
| • Ammunition | Asbestos | Building materials | Butane cylinders |
| • Explosives | Medical waste | Propane cylinders | Radioactive material |
| • Smoke detectors | Tires | | |
| • Refrigerators Freezers | | | |

For your safety, please stay in your car at the collection location. A volunteer will remove electronics, waste and paper from your vehicle. Please follow all instructions of the personnel operating the collection.

- Sort liquid paint by type (i.e. latex, oil-based, and lead-based)
- Keep chemicals in their original containers. Place broken or leaking containers in a second container of like material (i.e. glass for corrosives, metal for flammables).
- If a container has no label and its contents are known, please place a label on the container clearly stating the contents.
- Do not transport chemicals in the passenger compartment of your vehicle. Please put them in your trunk or truck bed.

Acceptable Household Hazardous Waste:

- | | | | |
|------------------|--------------|--------------------|-----------------------|
| • Acids | Aerosol cans | Antifreeze | Batteries (all kinds) |
| • Brake fluid | Cooking oil | Craft chemicals | Degreasers |
| • Drain cleaner | Fertilizer | Fluorescent bulbs | Herbicides |
| • Varnish | Motor oil | Paints and stain | Pool chemicals |
| • Paint thinners | Pest strips | Pesticides | Photo chemicals |
| • Oil filters | Solvents | Transmission fluid | Household chemicals |

Acceptable Electronic Items:

Computers

CPU's

Personal Computers

Computer Accessories

Laptops
Hard drives
Notebooks
Power supplies
Cords/Cables
Keyboards
Mice
Web cams

Printers & Copiers

cables/cords
Toner/ink cartridges

Home Office Equipment

Fax Machines
Power Supplies and Chargers
Data Center Equipment
Servers & Cabling
Racks, Trays & Cages

Cell phones

Phones, chargers, cords and accessories

Monitors

CRT
Flat Screens

Entertainment

VCRs, DVDs
Sound boards and equipment
TVs (Fee is \$1.00 per inch)

Household Items

Seasonal

Christmas lights

Electrical Yard displays

Food Prep

Coffee pots

Microwaves, toasters, ovens

Blenders, mixers

Slow cookers

Personal

Hair dryer's

Electric toothbrushes and shavers

Clothes Irons
Curling irons and electric curlers

Lawn

blower's

lawn mowers, edger's, weed eater's

Electronics

digital cameras

gaming equipment,

CDs, VCR and cassette tapes

Exercise

treadmills, bikes, non electronic exercise equipment

Assorted

vacuum cleaners, hot irons, ironing boards

Automotive

auto batteries
Wires and cabling

auto rims

DVD stereo equipment



CERTIFIED DESTRUCTION SERVICES TO PROTECT YOUR BUSINESS

Protecting your company privacy, whether on documents, electronic media or logo-branded proprietary products is serious business. It requires an ongoing solution for destroying anything that could harm your business reputation or your customer's trust. Action Shred offers one-stop-shopping destruction options to minimize your risk of that ever happening.

- ✓ AAA Certification by the National Association for Information Destruction
- ✓ Mobile and facility-based destruction options based on your needs
- ✓ Leading edge equipment designed for maximum destruction results
- ✓ Trusted and proven processes to insure secure and consistent outcomes
- ✓ Environmentally friendly recycling that supports corporate responsibility

Paper shredding:

- Ongoing scheduled service or one-time document clean outs
- Peace of mind shredding options with mobile onsite and facility-based offsite shredding services
- Locking security containers provided free of charge to use with office service
- Shred-all policy recommendation for ultimate protection

Media destruction:

- Hard drives, data tapes, back-up tapes, cassettes, VHS tapes, CD's, DVD's, discs
- Mobile and facility-based destruction options
- End-of-use recycling services for computers, printers, copiers, fax machines, monitors
- Recycling and disposal options for computer collaterals, cords, servers, server racks, modems

Product destruction:

- Corporately-branded promotional items such as hats, tee-shirts, signage, office items
- Uniform destruction for office or field staff, police departments, airlines, private security companies
- Manufacturer over-runs, damaged products, recalled goods, outdated items
- Plastic, metal, leather and other materials

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SECURED > DESTROYED > CERTIFIED >
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STAFF REPORT TO THE COMMISSIONERS

Date: August 14, 2018

Agenda Item No: REGULAR ITEMS - B.

I. Subject:

Discuss and consider Calendar of Events for 2019

II. Originated by:

Larry Hoover, Streets and Parks Supervisor

III. Summary:

Set dates for 2019 events

IV. Recommendation:

None

V. Attachments:

1.	2019 calendar	2019 calendar.pdf
2.	KKB 2018 Calendar	KKB 2018 Calendar.docx
3.	Draft KKB 2019 Calendar	Draft KKB 2019 Calendar.docx

2019 Calendar

January

Su	Mo	Tu	We	Th	Fr	Sa
30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	1	2

February

Su	Mo	Tu	We	Th	Fr	Sa
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	1	2

March

Su	Mo	Tu	We	Th	Fr	Sa
24	25	26	27	28	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31	1	2	3	4	5	6

April

Su	Mo	Tu	We	Th	Fr	Sa
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	1	2	3	4

Holidays and common observances

1 Jan.	New Year's Day
21 Jan.	Birthday of Martin Luther King, Jr.
18 Feb.	Washington's Birthday (Presidents' Day)
21 Apr.	Easter
27 May	Memorial Day
4 July	Independence Day
2 Sept.	Labor Day
14 Oct.	Columbus Day
11 Nov.	Veterans Day
28 Nov.	Thanksgiving Day
25 Dec.	Christmas

May

Su	Mo	Tu	We	Th	Fr	Sa
28	29	30	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1

June

Su	Mo	Tu	We	Th	Fr	Sa
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	1	2	3	4	5	6

July

Su	Mo	Tu	We	Th	Fr	Sa
30	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3

August

Su	Mo	Tu	We	Th	Fr	Sa
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	1	2	3	4	5

October

Su	Mo	Tu	We	Th	Fr	Sa
29	30	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	1	2

November

Su	Mo	Tu	We	Th	Fr	Sa
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

KKB 2018 Calendar

<u>Date</u>	<u>Action</u>
January 17, 2018	Butterfly Garden Work Day –to add mulch
January 27 th , 9:00 a.m.	Windshield Survey –meet at City Hall
April 21, 2018	Don't Mess with Texas Clean-up TownCenter Park
Sept. 15, 9:30a.m.	Bring It Event –meet at City Hall
May 8 th 6:00 p.m.	Monarch Pledge Program/ Educational Event Community Center
October 2018	Arbor Day Celebrated on same day as Trunk or Treat

Annual Work Plan



Date	Event
2019	KKB Calendar of Events
Jan. 8:	Regular Board Meeting
Jan ??:	Butterfly Garden Work Day?
Jan ??:	?Windshield Survey: ? Board members*? hour = ? hours total
Feb 12:	Regular Board Meeting
Mar 9:	?Garden Preparation work day: ? board members worked ?? hours; ? board members worked ? hour = ?? hours
Mar 12:	Regular Board Meeting
Apr 9:	Regular Board Meeting
Apr ??:	??Don't Mess with Texas Clean-up and Garden Workday 8:00 a.m. to Noon: ?? Volunteers, ?? bags of trash, total pounds ????. ??*?= ??? hrs.
May ??:	?Monarch Pledge Program/ Educational Event Community Center?
May ??:	??Garden Workday: ? Board members ?? hrs.*? = ? hours
May ??:	??Garden Workday: ? Board members ?? hrs.*? = ? hours
May 14:	Regular Board Meeting
May ??:	??Garden Watering Day: ? Board members ? hr.
May ??:	??Garden Workday: ? Board members ?? hrs.*? = ? hours
Jun 11:	Regular Board Meeting
Jun 20:	??Garden Workday: ? Board members ?? hrs.*? = ? hours
Jul 9:	Regular Board Meeting
Jul ??:	?Tree Board Meeting?
Jul 13:	Garden Workday?
Jul 25:	Garden Workday?
Aug 2:	Garden Workday?
Aug 13:	Regular Board Meeting

Annual Work Plan

Date	Event
Aug ??:	Garden Workday:
Aug ??:	Garden Workday:
Aug ??:	Garden Workday:
Aug ??:	Garden Workday:
Sep 10:	Regular Board Meeting
Sep 14?:	Bring It Event: ??? Cars for the Household hazardous waste, Shred ???? pounds of paper, ?? cars dropped off electronics, and ? dumpsters and ??? tires reclaimed. Total Volunteers: ? Board members, ? Staff, ? Council members, ? Adults, and ? students. Total hours = ?? hrs.
Oct 8:	Regular Board Meeting
October ??:	Demonstration Garden Workday?
October ??:	Arbor Day Event?
October ??:	Pumpkin Palooza? Trunk or Treat?
Nov 12:	Regular Board Meeting
Dec 10:	Regular Board Meeting

Annual Work Plan



Date	Event
2012	
January 9:	Monthly meeting; KISD Students have formed an affiliate club called KHS Green Club and are working with KKB in Keeping Kennedale Beautiful; Approved purchase of KKB Shirts; new member added to the board and two alternates.
January 12:	Notified by Texas Forest Service that Kennedale has received approval as a Tree City USA, due in part to the efforts of Keep Kennedale Beautiful.
January 29:	KKB Booth at City Hall Open House to educate about the green ribbon grant received and other projects KKB is involved in as well as increase participation in the Friends of KKB. Participation: 7 Member + 1 Staff Member for 4 hours = 32 total hours
Feb. 7, 2012:	Affiliate Reporting Seminar Training Webinar (1 hour)
Feb. 13:	Monthly meeting
March 3:	Marketing and Awareness Float in the Independence Day Parade. Participation: 7 Members + 1 Staff Member + 3 Youth = 44 hours
March 30-1:	It's a Bags Life event at the Art in the Park Festival (KTB endorsed). Participation: 7 Members + 1 Staff Member for 3 days = 168 hours
March 12:	Monthly meeting
April 9:	Monthly meeting
May 3, 2012:	Team Captain meeting for Great American Cleanup. Participation: 2 Members + 1 Staff Member + 4 Captains = 28 hours
May 05, 2012:	Spring Clean-up – “Great American Cleanup” and Arbor Day Celebration 9:00 a.m. – Noon. Participation: 7 Members + 7 Staff + 42 Volunteers for 4 hours = 196 hours
May 14:	Monthly meeting
June 11:	Monthly meeting
July 9:	Monthly meeting
August 13:	Monthly meeting with newly appointed board members
August 13:	Tree Board meeting – discussed planting trees and voucher program
September 4:	Monthly meeting – selection of new officers
Sept. 10:	KAB Webinar – Recycling Overview (1-hour)

Annual Work Plan

Date	Event
Sept 20:	KTB Training in Grapevine (8 hour Training) two members attended = 8 hours
October 8:	Monthly meeting
October 20:	Bring It! Paint, Paper, P.J.'s and Plug's Recycling Event – sponsored by: Fort Worth Crud Cruiser, ActionShred, FUMC, E-Waste, and the City of Kennedale. Participation: 7 Members + 1 Staff + 7 Volunteers + 12 Youth for 4 hours = 72 hours
November 1:	GCAA and KTB Award Training Webinar (1-hour)
November 12:	Monthly meeting – Plan Butterfly Garden Activities
December 1:	Bird/Butterfly Garden Planting at Town Center Park. Participation: 7 Members + 3 Second Hand Rose Garden Club + 2 Staff Members + 5 Youth Outdoor Club Members + 15 Boy Scouts Troop #35 + 10 Adult Volunteers for four hours = 168 hours

Annual Work Plan

Date	Event
2013	
January 14:	Monthly Meeting
January:	Joined TREES
February 12:	Monthly Meeting
February 15:	Training: Forestry Annual Conference Grand Prairie = 8 hours (1) Staff member
March 2:	Texas Independence Day Parade 11:00 a.m. to 4:00 p.m. Parade Participation and clean-up of the event afterwards: 7 Members + 1 Staff Member
March 12:	Monthly Meeting
March 19:	Training – <i>Top Social Marketing for Non-Profits</i> (Noon – 1:00 p.m.) (1) Commission Board Member
March 21:	Training – <i>How to Get More Followers on Social Media</i> (Noon – 1:00 p.m.) (1) Commission Board Member
March 30:	Spring Clean: Household Hazardous and Electronic Waste Disposal. Event 8:00 a.m. to Noon Participation: 7 Members + 1 Staff Member, 4 City Councilmember Crud Cruiser – 58 Cars E-Waste Disposal – Total collected = 4,105 lbs; 15 TV's at 1494 lbs and 13 CRT's 328 lbs, all other product at 2,283 lbs.
April 7:	Art in the Park clean-up of TownCenter Park after the festival was complete 5:00 p.m. to 8:00 p.m. Participation: 7 Members + 7 Staff Members + 15 Youth
April 9:	Monthly Meeting
April 13:	Beautification Project with Outdoor Club - Planting xeriscape including 2 Trees at Public Works entrance sign. Participation: KKB Chairman, Outdoor Club students (2); Outdoor Club teachers (2) took two hours.
April 20:	Beautification Project spring planting in the Bird/Butterfly Demonstration Garden. 9:00 a.m. to 1:00 p.m. Participation: 7 Members + 5 children + 1 Staff Member
May 14:	Monthly Meeting
June 1:	Keep Texas Beautiful/Don't Mess with Texas Clean-up: 56 citizen volunteers and 1 staff member for three hours.
June 11:	Monthly meeting

Annual Work Plan

Date	Event
July 9:	Monthly meeting: Preparation for Three events this fall; Also received a training overview of the Annual KTB Conference to Commission
July 8-12:	7:00 a.m. work in butterfly garden
July 30:	Training – <i>Free PR Help for Your Nonprofit</i> (Noon – 1:00 p.m.) (1) Commission Board Member
August 13:	Monthly meeting: Preparation for Three events this fall
August 30:	Training - <i>Sustainability Leadership and Affecting Change</i> – 8 hours (1) Staff member
Sept. 10:	Monthly meeting: Preparation for Three events this fall
Sept 10:	Training: <i>Nonprofit Emails That Get Results</i> (Noon – 1:00 p.m.) (1) Commission Board Member
Oct. 8:	Monthly meeting: Final Preparations for events
Oct 19:	“Bring It” Event 9:00 a.m.-Noon. Participation: KKB Commission, Outdoor Club students (2); Middle School students (2); Community Members (7), four (4) hour event. Sixty four total cars, 1,798 pounds of paper, 2,497 pounds of electronics and 7,201 pounds household hazardous waste.
October 19:	Arbor Day Celebration Noon to 2:00 p.m.; 48 children and adults participated in the Arbor Day celebration. Backlands Prairie Raptor Center provided a one hour presentation and demonstration; KKB provided lunch and distributed 100 Live Oak Seedlings to those participating. Sponsors for the program included: Progressive Waste Solutions, TXU, KKB and the City.
October 31:	Training – <i>Yes! Cartons are Recyclable in Texas</i> (11:00 a.m. – Noon) (1) Commission Board Member
Nov 6:	Special Work session for November 9 work day.
Nov 9:	Bird/Butterfly demonstration garden workday. Participation: KKB Commission, Outdoor Club students (7), Community Members (15), and city staff (5). Work began at 8:00 a.m. and ended with a lunch at Noon.
Dec 10:	Monthly meeting
Dec 12:	Training – KTB Governor’s Award (11:00 a.m. – Noon) (1) Staff member

Annual Work Plan



Date	Event
2014	
January 14:	Regular Monthly Board Meeting
January 28:	Training – KTB Affiliate Reporting, Annual Requirements and Recognition– 1 Board Member
February 1:	Bird Sanctuary Clean-up: 8 Youth and 4 Adults for three hours = 36 hours three large trash bags, cleared trails, creek bed and picked up trash and tree limbs.
February 4:	Training – Community Forestry Planning (<i>Presenter: Eric Kuehler, US Forest Service</i>) – 1 Board Member and 1 Staff Member
February 25:	Training – Event Tips and Ideas: Great American Cleanup and Don't Mess with Texas Trash-off – 1 Staff Member
February 25:	Regular Board Meeting
March 11:	Regular Board Meeting
April 1:	Special Work Session – Update Strategic Plan and set new goals
April 12:	Don't Mess with Texas Clean-up: Arthur Intermediate and Kennedale Parkway - 30 Youth and 15 Adults for 4.5 hrs. = 142.5 hours picked up 5 bags of trash, made a compost pile, two flower gardens, pruned trees, picked weeds, cut down two trees and painted.
April 26:	Drug Take Back: 23 pounds of drugs collected.
May 5:	Special Work Session – to receive the final Strategic Plan report from the UTA MPA Capstone students.
May 13:	Regular Board meeting
May 19:	Kennedale (KISD) Outdoor Education Club and KKB trash clean-up of Sonora Park, Annual OEC Fishing Tournament, and OEC Frisbee Golf Tournament - 25 Youth and 3 Adults for one hour – 28 hours
May 5-16:	Bird/Butterfly demonstration garden workdays. Three adults working each morning for 2 hours to amend the soil - 30 hours
June 10:	Regular Board Meeting
June 13:	Butterfly Garden Work day – Four adults planted 30 plants and put down mulch (pine straw). Took 2 hours - Total eight hours

Annual Work Plan



Date	Event
June 25:	Training - <i>Keep Rivers Flowing #2: Innovative Strategies to Protect and Restore Rivers</i> . One board member
July 8:	Regular Board Meeting
July 18-19:	Training – <i>Grant Writing USA Training Class</i> through North Texas Council of Government. 12 hour class. One Staff member, one board member
July 22:	Our Little Gardener Event. 6:00 p.m. to 8:00 p.m. Educational opportunity to discuss how to create a butterfly garden and tour our garden. Crafts, refreshments and fun! 4 Board members, 2 Staff member, 11 children and 4 adults participated in the event.
August 12:	Regular Board Meeting
Sept 9:	Regular Board Meeting
Sept 17:	Bird/Butterfly Garden work day. Four Board members One resident for 3 hours.
Sept 23:	Training – <i>Tools to Tell Your Story</i> through Keep Texas Beautiful. One hour class. One Board member.
October 10:	Garden Work Day. One hour. Four Board members.
October 14:	Regular Board Meeting
October 18:	Bring It Event
November 8:	Arbor Day Event: 6 Board members, 1 staff member, 80+ in attendance including Jr High PTA, Principle, TXU and Blackland Prairie Raptor Center. Two hours, planted two trees \$450.00 each.
Nov 11:	Regular Board Meeting
Nov 19:	Regional Training in Allen: One Board member attended

2015

Jan 13:	Regular Board Meeting
Feb 10:	Regular Board Meeting
	Training: Event Tips and Ideas: Great American Cleanup and Don't Mess with Texas Trash-Off - 1 hour, 2 Board Member

Annual Work Plan

Date	Event
Feb 24:	Training: Volunteer Management Part II – 1 hour, 1 Staff Member
Mar 3:	Training: KTB Affiliate Reporting, Annual Requirements and Recognition – 1 hour, 1 Staff Member
Mar 10:	Regular Board Meeting
Mar 28:	National Planting Day – Demonstration Garden: 2 hours, 9 Board members, 2 Staff Members, 4 Adult volunteer, 7 student volunteers 22*2 = 44 hours)
April 7:	Regular Board Meeting
April 17-19:	Brickworks Festival Clean-up: 8 hours, 5 Board members, 4 Staff members, 9 student volunteers, 8 Adult volunteers, 26*8*3=5520 hours
May 9:	Don't Mess with Texas Clean-up (canceled due to rain)
May 12:	Regular Board Meeting
May 30:	Citywide Clean-up: Eight staff members for 5 hours = 40 hours:
June 9:	Regular Board Meeting
June 16:	Keep Texas Beautiful Conference: 2 Board members attended 2*8 hrs= 16 hours
June:	Work day in Butterfly Demonstration garden: 4 Board members: 4*3=12 hours
July 14:	Regular Board Meeting
July 17:	Work Day in the Bird/Butterfly Demonstration garden: 3 Board members 3 members * 2 hrs = 6 hours
July 18:	I-20 Clean-up: 4 City Council members * 2 hours = 6 hours; collected 20 bags of trash.
July 21:	Meet with City Staff to discuss watering schedule: 1 staff member and 2 Board members = 3 hours
July 24:	Work Day in the TownCenter Park flowerbeds: 4 Board members * 3 hrs = 12 hours total
Aug 11:	Regular Board Meeting
Sept 8:	Regular Board Meeting

Annual Work Plan

Date	Event
Sept 19:	Historical Cemetery Clean-up: KKB provided team leadership and support. 200 total workers, 80 junior high students and teachers. Two 20-yard dumpsters were filled with brush and debris. Six hours of work: $200 \times 6 = 1,200$ volunteer hours. \$700.00 In-kind donation from Progressive
Sept 21:	City Council approved KKB proposal for Curbside Recycling for textiles and home goods through Simple Recycling.
Oct 13:	Regular Board Meeting
Oct 22:	Training: KTB Webinar: Utilizing Social Media to Advance Your Mission – 1 hour, 1 Board member
Oct 24:	“Bring It” Recycling Clean-up Event - 9:00 a.m.-11:00 a.m. Participation: Canceled due to weather
Oct 24:	Trunk or Treat Event – 5:00 p.m. to 7:00 p.m. Participation: (3) KKB members provided a trunk to provide information about KKB, seek volunteers, children to play games, and had out 300 pieces of candy and 77 trees and information about KKB, three Board members participating and on average 300 people in attendance.
Nov 7:	Arbor Day and Bird Habitat Clean-up – 9:00 a.m. to 1:00 p.m. Participation: Canceled due to weather
Nov 10:	Regular Board Meeting: Reported on Adopt A Spot: 19 Volunteers, 192.5 hours, and 3,666 pounds of trash collected in 2015.
Nov 13:	Beautification Planting at City Hall and Sonora Park – 5 Board members for 4 hours: $5 \times 4 = 20$ hours total
Dec 5:	Demonstration Garden Work day: 4 Board members * 2 hours = 8 hours; Also had the Blackland Prairie Raptor Center provide Educational program, 25 people in attendance.
Date Unknown:	Windshield Survey completed by 4 Board members * 1 hour
KTB Programs:	Don't Let the Water Run, Every Drop Counts – Delaney Elementary and Church Children's Programs
	Color Maps on Water Conservation – Delaney Elementary
	Take the Texas Pledge – Delaney Elementary
	Water Wise at Home – Delaney Elementary and Church Children's Program

Annual Work Plan

Date	Event
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Annual Work Plan



Date	Event
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2016

Jan 9:	Regular Board Meeting
Jan 14:	Training: KTB Annual Reporting, Requirements and Recognition Overview Webinar – 1 hour; 1 staff member
Feb 9:	Regular Board Meeting
March 8:	Regular Board Meeting
March 24:	Presentation by Kara Lynn Greenfield regarding Monarch Butterflies and Wilda Turner, Master Gardener about how to plant a new flower garden to the Green Club at High School, 3:00 p.m. – 5:00 p.m. – 12 Students present, 5 adults and board members. 17*2= 35 hours
April 12:	Regular Board Meeting and Work in Butterfly Demonstration Garden. Six Board members and 3 students put down compost, planted, and put in mulch for 2 hours. 9*2 = 18 hours total.
April 27:	Work in Butterfly Demonstration Garden. Pulled weeds and put fertilizer on the garden. Two Board members for one to two hours = Total of three hours.
April 28:	Training: CURC Webinar Series: Effective Outreach to Drive Recycling and Reuse Behavior. One Board member, 1.5 hours
April 30:	National Drug Take Back. One Staff member. Three boxes collected, 64 pounds.
May 11:	Work in the Butterfly Demonstration Garden. Watered and weeded. Two Board members for one hour = 2 hours total
May 14:	Don't Mess with Texas and Sonora Park Clean-up: 8:00 a.m. – 11:00 a.m. 15 total participants. 10 Adults and 5 boy scouts. Picked up 15 bags of trash. 15*2 = 30 hours.
June 15:	Work day in the Butterfly Demonstration Garden. Watered and weeded. Three Board members for 1.5 hours = 4.5 hours total
June 30:	Work day in the Butterfly Demonstration Garden. Watered and weeded. Three Board members for 1.5 hours = 4.5 hours total
July 12:	Regular Board Meeting

Annual Work Plan

Date	Event
July 21:	Work day in the Butterfly Demonstration Garden. Watered, weeded and thinned out plants. Three Board members for 1.5 hours = 4.5 hours total
Aug 9:	Regular Board Meeting
Aug 16:	Work day in the Butterfly Demonstration Garden. Watered, weeded and thinned out plants. Two Board members for 1.5 hours = 3 hours total
Sept 13:	Regular Board Meeting
Sept 17:	Work day in the Butterfly Demonstration Garden. Watered, weeded and thinned out plants. Six Board members for 2 hours = 12 hours total
Sept 29:	Monarch Mayor's Challenge Webinar. Two members attended webinar for 1 hour each = total of 2 hours
Oct 13:	Regular Board Meeting
Oct 22:	"Bring It" Recycling Clean-up Event - 9:00 a.m.-11:00 a.m. Participation: 6 board members, 10 boy scouts, 4 council members, and 4 other adults and 1 staff liaison for 2 hours = 50 hours total
Oct 22:	Trunk or Treat Event – 4:00 p.m. to 7:00 p.m. Participation: (3) KKB members provided a trunk for information about KKB, KTB calendars, Frankenstein game, and distributed 500 pieces of candy and over 100 pieces of information about KKB, three Board members participating and on average 600 people in attendance. Total hours = 9 hours
Oct 29:	Arbor Day Celebration at Patterson Elementary – 9:00 a.m. to 10:00 a.m. Participation: 6 Board members, 1 staff liaison, PTO Chair, Principle, 20 kids and the Patterson's. Total hours = 31 hours
Nov 8:	Regular Board Meeting: Reported on Adopt A Spot: 17 total spots adopted, 55 Volunteers, 401.5 hours, and 1,746 pounds of trash collected in 2016.
Dec 12:	National Wildlife Federation: Mayor's Monarch Pledge – Preparing for Spring Webinar. 2 Board Members, 1 staff member Total hours = 3 hours

Annual Work Plan



Date	Event
2017	
Jan 10:	Regular Board Meeting
Jan 18:	Training: Webinar Designing and Implementing a Monarch Garden. One Board member – 1 hour
Jan 28:	Windshield Survey: 9 Board members*1 hour = 9 hours total
Feb 14:	Regular Board Meeting
Mar 11:	Garden Preparation work day: 2 board members worked 2.5 hours; 3 board members worked 2 hour = 11 hours
Mar 15:	Tree Board Webinar 2017: Tree Planting Standards that Work: 1 staff member
Mar 21:	Educational Event: Spring Planting Kick-off for Monarch Butterfly Gardens: 6 Board Members, 3 staff, 11 participants. 6:00 p.m. to 8:00 p.m. = Total 40 hours.
Mar 28:	Garden Workday: One board member worked 2 hours
Apr 1:	Garden Workday 10:00 am to Noon - Cancelled
Apr 11:	Regular Board Meeting
Apr 22:	Don't Mess with Texas Clean-up and Garden Workday 8:00 a.m. to Noon: 65 Volunteers, 43 bags of trash, total pounds 800. 65*4= 260 hrs.
May 10:	Garden Workday: 2 Board members 1.5 hrs.*2 = 3 hours
May 12:	Garden Workday: 2 Board members 2.5 hrs.*2 = 5 hours; and 1 Board member 3 hours for a total of 8 hours
May 15:	Garden Workday: 3 Board members 2 hrs.*3 = 6 hours
May 16:	Garden Watering Day: 1 Board members 1 hr.
May 19:	Garden Workday: 3 Board members 2 hrs.*3 = 6 hours; and 1 Board member 1 hour for a total of 7 hours
June 13:	Regular Board Meeting - Cancelled
June 20:	Garden Workday: One board member worked 1 hour
July 11:	Regular Board Meeting
July 11:	Tree Board Meeting

Annual Work Plan

Date	Event
July 13:	Garden Workday: three board members worked 1.5 hours = 4.5 hrs.
July 22:	Field Trip to the Resource Connection Garden, off Campus Drive, Fort Worth.
July 25:	Garden Workday: One board member worked 1.5 hours
August 2:	Garden Workday: Two board members worked 1.5 hours = 3 hrs.
August 8:	Regular Board Meeting
August 9:	Garden Workday: Two board members worked 1.5 hours = 3 hrs.
August 15:	Training: School Solid Waste Sustainability Project Seminar – One staff member 1.5 hours
August 16:	Garden Workday: Two board members worked 1.5 hours = 3 hrs.
August 23:	Garden Workday: Two board members worked 1.5 hours = 3 hrs.
August 30:	Garden Workday: Two board members worked 2 hours = 4 hrs.
August 30:	Training: Webinar –Benefits of KTB Affiliation. One Board member – 1 hour
August 31:	Set Memory stone. Three Board members and Three Staff $6 \times .25 = 1.5$ hours
Sept 16:	Bring It Event: 130 Cars for the Household hazardous waste, Shred 3,882 pounds of paper, 75 cars dropped off electronics, and 6 dumpsters and 155 tires reclaimed. Total Volunteers: 9 Board members, 8 Staff, 2 Council members, 5 Adults, and 3 students. Total hours = 76 hrs.
October 10:	Regular Board Meeting
October 12:	Training: Webinar - Volunteer Recruitment and Retention. One Board member – 1 hour
October 18:	Training: Webinar – Nature Playscapes. One staff member - 1 hour
October 21:	Arbor Day Event at Fellowship Academy: Seven Board members; One Staff member, Four Fellowship Academy; One Adult Volunteer; Two Texas Tree Foundation planted the tree on Thursday (3 hours). Celebration 30 minutes: 6.5 Total hours
October 21:	Memorial for Board member Fred Winters: 9:00 a.m. 9:15 a.m. - Seven Board members, Seven members of the public & Fred's family and friends and One Staff member – 3.75 hours

Annual Work Plan

Date	Event
October 21:	Demonstration Garden Workday- 9:15 a.m. to 11:15 a.m.: Seven Board members, One adult Volunteer and Four Staff for a total of 24 hours
October 21:	Trunk or Treat/Pumpkin Palooza: 4:30 p.m. to 7:00 p.m. Five Board members and 1 Adult Volunteer total of 15 Hours
November 3:	Demonstration Garden Workday – 8:00 a.m. – 9:30 a.m. – Three Board members = 4.5 hours
November 9:	Demonstration Garden Workday – 8:00 a.m. – 9:30 a.m. – Three Board members = 4.5 hours
Nov 14:	Regular Board meeting
Dec 13:	Garden Workday: Three board members worked 1.5 hours = 4.5 hrs.



STAFF REPORT TO THE COMMISSIONERS

Date: August 14, 2018

Agenda Item No: REGULAR ITEMS - C.

I. Subject:

Discuss purchase of materials for the Arbor construction

II. Originated by:

Larry Hoover, Streets and Parks Supervisor

III. Summary:

Discuss coordination needed between Ken Michaels and Ron Taylor to purchase materials needed for the Arbor construction. Ron Taylor needs to purchase them so that they will be purchased as tax exempt.

IV. Recommendation:

Approve

V. Attachments:



STAFF REPORT TO THE COMMISSIONERS

Date: August 14, 2018

Agenda Item No: REGULAR ITEMS - D.

I. Subject:

Review KKB budget

II. Originated by:

Larry Hoover, Streets and Parks Supervisor

III. Summary:

Review budget to see how much will be left for Fall flower planting after paying for the Bring It event.

IV. Recommendation:

None

V. Attachments:

1.	Bring It Expenditures from Fall 2017	Bring It Expenditures from Fall 2017.docx
2.	KKB 2017.18 Budget Expenditures	KKB 2017.18 Budget Expenditures.pdf

Hi Mary,

I attached a year to date spreadsheet for the KKB account. If the purchase was made on a P-Card, I tried to write what it was for and also who purchased the item.

I looked back in Fall 2017 (Fiscal Year 2016-2017) since you said that's when the Bring It Event usually takes place and found these related expenses:

\$173.00 for Bring It Banners from Ag Development on 08/11/2017

\$600.00 for paper shredding from Action Shred of Texas, LLC on 09/29/2017

\$22.88 for refreshments for the event on 09/30/2017

\$7.96 for water for the event on 09/30/2017

Thank you,

Lauren

Lauren Tesmer

Accounts Payable Clerk

gipaytb2 ltesmer
12:14 08/09/18
Fund: 41 PARK REC/OTTER DONATION FUND

City of Kennedale
YTD Detailed Individual Account Trial Balance

Page 1

Period Ending: 8/2018

JE Number	JE Date	JE Description	JE Detail Description	Beginning Balance	Transaction Detail	Running Total (SUBTOTAL)	Vendor Name	Check Number	Source
Account: 41-2608-00-00 DONATION-KKB									
	87 10/20/2017	AP INVOICES	TREE SEEDLINGS - ARBOR DAY	(6,430.77)	750.00	(5,680.77)	TEXAS TREES FOUNDATION	97052	AP
	106 10/23/2017	UB CASH RECEIPTS 10/23/2017	CR Posting _20171023-20171023		(13.89)	(5,694.66)			CR
OCTOBER	Totals:					736.11 *			
	208 11/09/2017	UB CASH RECEIPTS 11/09/2017	CR Posting _20171109-20171109		(13.36)	(5,708.02)			CR
	198 11/10/2017	AP INVOICES	DEMONSTRATION GARDEN PLANTS		99.00	(5,609.02)	STEGALL'S NURSERY/PLANT FARM	97153	AP
	274 11/22/2017	AP INVOICES	P-CARD STATEMENT OCTOBER 2017		43.96	(5,565.06)	JPMORGANCHASE COMMERCIAL CARD	97206	AP K.cooper
Refreshments for Trunk or Treat Event									
NOVEMBER	Totals:					129.60 *			
	373 12/13/2017	UB CASH RECEIPTS	CR Posting _20171213-20171213		(14.64)	(5,579.70)			CR
	444 12/31/2017	SEED MONEY KKB			(5,000.00)	(10,579.70)			GL
DECEMBER	Totals:					(5,014.64) *			
	562 01/12/2018	UB CASH RECEIPTS 01/12/2018	CR Posting _20180112-20180112		(10.25)	(10,589.95)			CR
	641 01/31/2018	AP INVOICES	DECEMBER 2018 P-CARD STATEMENT		31.90	(10,558.05)	JPMORGANCHASE COMMERCIAL CARD	97489	AP K.cooper
Seeds for KKB City Garden									
JANUARY	Totals:					21.65 *			
	748 02/13/2018	UB CASH RECEIPTS 02/13/2018	CR Posting _20180213-20180213		(20.09)	(10,578.14)			CR
	819 02/28/2018	AP INVOICES	JANUARY 2018 P-CARD STATEMENT		150.00	(10,428.14)	JPMORGANCHASE COMMERCIAL CARD	97624	AP K.cooper
	819 02/28/2018	AP INVOICES	JANUARY 2018 P-CARD STATEMENT		73.50	(10,354.64)	JPMORGANCHASE COMMERCIAL CARD	97624	AP K.cooper
Keep Texas Beautiful Dues Mulch for Demonstration Garden									
FEBRUARY	Totals:					203.41 *			
	964 03/27/2018	UB CASH RECEIPTS 03/27/2018	CR Posting _20180327-20180327		(13.66)	(10,368.30)			CR
	973 03/29/2018	AP INVOICES	FEBRUARY 2018 P-CARD STATEMENT		19.98	(10,348.32)	JPMORGANCHASE COMMERCIAL CARD	97722	AP K.cooper
	973 03/29/2018	AP INVOICES	FEBRUARY 2018 P-CARD STATEMENT		322.60	(10,025.72)	JPMORGANCHASE COMMERCIAL CARD	97722	AP K.cooper
2 USB Drives Moss Sandstone Boulder									
MARCH	Totals:					328.92 *			
	1208 05/04/2018	AP INVOICES	MARCH 2018 P-CARD STATEMENT		193.45	(9,832.27)	JPMORGANCHASE COMMERCIAL CARD	97856	AP G.casas
	1247 05/11/2018	AP INVOICES	REIMBURSEMENT FOR KKB GIFT CARD purchase		60.00	(9,772.27)	LAURIE SANDERS	97917	AP
	1365 05/31/2018	AP INVOICES	APRIL 2018 P-CARD STATEMENT		333.38	(9,438.89)	JPMORGANCHASE COMMERCIAL CARD	97972	AP G.Rangel
	1365 05/31/2018	AP INVOICES	APRIL 2018 P-CARD STATEMENT		41.48	(9,397.41)	JPMORGANCHASE COMMERCIAL CARD	97972	AP G.Rangel
T-Shirts and Hoodies KKB Commission Gifts for presenters at KKB Educational Day 05/08/18.									
MAY	Totals:					628.31 *			

Account: 41-2608-00-00

DONATION-KKB

glpaytbl2 ltesmer

12:14 08/09/18

Fund: 41 PARK REC/OTHER DONATION FUND

City of Kennedale

YTD Detailed Individual Account Trial Balance

Page 2

Period Ending: 8/2018

JE Number	JE Date	JE Description	JE Detail Description	Beginning Balance	Transaction Detail	Running Total (SUBTOTAL)	Vendor_Name	Check Number	Source
1406	06/08/2018	AP INVOICES	REIMBURSEMENT FOR KKB FLOWERS		76.50	(9,320.91)	LAURIE SANDERS	98011	AP
1450	06/15/2018	AP INVOICES	REIMBURSEMENT FOR KKB WEED KILL <i>ll</i>		13.42	(9,307.49)	LAURIE SANDERS	98053	AP
JUNE	Totals:	- - - - -	- - - - -		89.92	*			

Account 41-2608-00-00

DONATION-KKB

Totals:

(9,307.49) **

Grand Totals:

(9,307.49) *****

***** End of Report *****



STAFF REPORT TO THE COMMISSIONERS

Date: August 14, 2018

Agenda Item No: REPORTS/ANNOUNCEMENTS - A.

I. Subject:

Discussion about trees.

II. Originated by:

Larry Hoover, Streets and Parks Supervisor

III. Summary:

Larry Hoover will discuss the plan for addressing distressed and dead trees.

IV. Recommendation:

None

V. Attachments: