KENNEDALE
Parks and Recreation Board
www.cityofkennedale.com

PARKS & RECREATION ADVISORY BOARD

AGENDA
REGULAR MEETING
August 1, 2018
CITY HALL COUNCIL CHAMBERS, 405 MUNICIPAL DRIVE

REGULAR SESSION - 7:00 PM

I. CALL TO ORDER

II. ROLL CALL

III. MINUTES APPROVAL

A. Consider approval of meeting minutes from June 20, 2018

IV. VISITOR/CITIZENS FORUM

At this time, any person with business before the Parks and Recreation Advisory Board may speak to the Board. All comments must be directed towards the Chair, rather than individual board members or staff. All speakers must limit their comments to subject matter relating to the board. No formal action can be taken on these items.

V. REGULAR ITEMS

A. Discuss and consider duck food dispenser for Sonora Park
B. Discuss and consider details about Concert in the Park
C. Discuss proposed 2018/19 Parks budget.

VI. REPORTS/ANNOUNCEMENTS

VII. ADJOURNMENT

In compliance with the Americans with Disabilities Act, the City of Kennedale will provide for reasonable accommodations for persons attending City Council meetings. This building is wheelchair accessible, and parking spaces for disabled citizens are available. Requests for sign interpreter services must be made forty-eight (48) hours prior to the meetings. Please contact the City Secretary at 817.985.2104 or (TDD) 1.800.735.2989

CERTIFICATION

I certify that a copy of the August 1, 2018, Parks & Recreation Advisory Board agenda was posted on the City Hall bulletin board next to the main entrance of the City Hall building, 405 Municipal Drive, of the City of Kennedale, Texas, in a place convenient and readily accessible to the general public at all times and said agenda was posted at least 72 hours preceding the schedule time of said meeting, in accordance with Chapter 551 of the Texas Government Code.

Gloria Rangel

Gloria Rangel, Board Secretary

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STAFF REPORT TO THE BOARD OF DIRECTORS

Date: August 1, 2018

Agenda Item No: MINUTES APPROVAL - A.

I. Subject:
Consider approval of meeting minutes from June 20, 2018

II. Originated by:

Larry Hoover, Streets and Parks Supervisor

III. Summary:

IV. Recommendation:
Approve

V. Alternative Actions:

VI. Attachments:

1.	06.20.2018 PRB Mtg Mins	06.20.2018 PRB Mtg Mins.doc

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PARKS & RECREATION ADVISORY BOARD

Minutes
REGULAR MEETING
June 20, 2018

CITY HALL COUNCIL CHAMBERS, 405 MUNICIPAL DRIVE

I. CALL TO ORDER

Chairman David Deaver called the meeting to order at 7:00pm

II. ROLL CALL

Present: Phil Wallace, Jeff Nevarez, David Deaver, Michael Chandler, Gary Swan **Absent:** Josh Hayes

III. MINUTES APPROVAL

Consider approval of minutes from May 2, 2018 regular meeting. **Motion to:** Approve May 2, 2018 minutes **Action:** Approve. **Moved By:** Michael Chandler, **Seconded:** Gary Swan **Motion Passed Unanimously**

IV. VISITOR/CITIZENS FORUM

A. Kenneth Michaels addressing the Board with Park concerns
   1. The foot bridge at Sonora Park is broken
   2. The mowing service that the City just contracted with is horrible, they did not cut level or weed eat
   3. The 911 Memorial needs to be sealed and letters need to be redone. Mr. Michaels offered to repair the re-lettering if the City will incur the cost of materials. Phil Wallace stated it needs to be resurfaced also. Mr. Michaels will research the best idea and it will be at the next Park Board meeting on August 1, 2018.

V. REGULAR ITEMS

A. Consider approval of Cancelation of July 4, 2018 regular meeting. **Motion to:** Approve cancelation of July 4, 2018 regular meeting **Action:** Approve. **Moved By:** Jeff Nevarez, **Seconded:** Michael Chandler **Motion Passed Unanimously**
B. Clay Yeary brought a design presented design and cost $250.00. Consider of approval of Clay Yeary's design and cost of Eagle Scout Information sign. **Motion to: Action:** Approve. **Moved By:** Michael Chandler, **Seconded:** Gary Swan **Motion Passed Unanimously** . **Motion to:** Approve May 2, 2018 minutes **Action:** Approve. **Moved By:** Jeff Nevarez, **Seconded:** Phil Wallace **Motion Passed Unanimously**

VI. REPORTS/ANNOUNCEMENTS

1. New benches and trash cans have been ordered and are in route for delivery
2. The Boy Scouts Day camp was a success
3. Wood fiber will be installed in the next few weeks. City staff if is looking into adding accessories to the Firemen's Park.
4. Restriping has been done on the half basketball court at Rodgers Farm Park

5. Gloria Rangel has put in her notice to separate from the City as of June 29, 2018
6. Ramp has been requested from the Senior Living Center to Sonora Park
7. The baseball field repair over the next few years, and have the Park Board go before the council to get funding for all the repair.
8. Park broad suggest next Eagle Scout project be covering the dug out and stands area at Kennedale ball park.

VII. ADJOURNMENT

Motion to: Adjourn **Action:** Adjourn. **Moved By:** Jeff Nevarez

The meeting was adjourned at 7:30pm

Approved:

____

David Deaver, Chairman

Attest:

____

Gloria Rangel, Park Board Secretary

STAFF REPORT TO THE BOARD OF DIRECTORS

Date: August 1, 2018

Agenda Item No: REGULAR ITEMS - A.

I. Subject:
Discuss and consider duck food dispenser for Sonora Park

II. Originated by:

Larry Hoover, Streets and Parks Supervisor

III. Summary:

IV. Recommendation:
None

V. Alternative Actions:

VI. Attachments:

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Parks and Recreation Board
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STAFF REPORT TO THE BOARD OF DIRECTORS

Date: August 1, 2018

Agenda Item No: REGULAR ITEMS - B.

I. Subject:
Discuss and consider details about Concert in the Park

II. Originated by:

Larry Hoover, Streets and Parks Supervisor

III. Summary:

IV. Recommendation:
None

V. Alternative Actions:

VI. Attachments:

KENNEDALE
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STAFF REPORT TO THE BOARD OF DIRECTORS

Date: August 1, 2018

Agenda Item No: REGULAR ITEMS - C.

I. Subject:
Discuss proposed 2018/19 Parks budget.

II. Originated by:

Larry Hoover, Streets and Parks Supervisor

III. Summary:
Present proposed 2018/2019 Park Budget. Discuss possible items to be added to the 2018/2020 Park budget. See attached pricing list for park site furnishings.

IV. Recommendation:
None

V. Alternative Actions:

VI. Attachments:

1.	Park Budget	Park Budget.pdf
2.	TR 32 Crown	TR 32 Crown.pdf
3.	Liner 32	Liner 32.pdf
4.	Kraftsman Quote #Q60829 - Proj 18844 Kennedale Amenities	Kraftsman Quote #Q60829 - Proj 18844 Kennedale Amenities.pdf

CITY OF KENNEDALE
ANNUAL PROGRAM OF SERVICES

17: STREET IMPROVEMENT FUND
12: COMMUNITY DEVELOPMENT
03: PARK MAINTENANCE

				FY18-19 PROPOSED
5404-12-03	ROGERS PARK			4,000
		CLEANING SUPPLIES	-	
		CHEMICAL SUPPLIES, FERTILIZER AND	1,000	
		REPAIR & MAINTENANCE	3,000	
5405-12-03	TOWN CENTER PLAZA	MOWING CONTRACT	23,000	34,000
		CHEMICAL SUPPLIES, FERTILIZER AND	1,000	
		REPAIR & MAINTENANCE	10,000	
5406-12-03	SONORA PARK	CLEANING SUPPLIES	3,000	17,000
		CHEMICAL SUPPLIES, FERTILIZER AND	3,000	
		REPAIR & MAINTENANCE	11,000	
5408-12-03	OTHER PARKS/MISCELL/	CLEANING SUPPLIES	100	5,100
		CHEMICAL SUPPLIES, FERTILIZER AND	1,000	
		REPAIR & MAINTENANCE	1,000	
		TRUST/FOUNATION TO HOLD LAND	3,000	
5530-12-03	ELECTRIC SERVICES	PROVIDED BY DIRECT ENERGY. COVERS ALL PARKS AND ENTRANCES.	13,000	13,000
5575-12-03	EQUIPMENT RENTAL	MAINTENANCE ONLY. DO NOT INCLUDE ANNUAL SPECIAL EVENTS. COVERS ALL	1,500	1,500
5590-12-03	WATER/SEWER SERVICE	PROVIDED BY THE CITY/ARLINGTON/FORT WORTH. COVERS ALL PARKS AND	50,000	50,000

TOTAL EXPENDITURES $ 124,600

CITY OF KENNEDALE
ANNUAL PROGRAM OF SERVICES

17: STREET IMPROVEMENT FUND
12: COMMUNITY DEVELOPMENT
03: PARK MAINTENANCE

				FY18-19 PROPOSED
5404-12-03	ROGERS PARK			4,000
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TOTAL EXPENDITURES $ 124,600

TR 32 Crown

For illustration purposes only. Colors may vary.

Liner 32

For illustration purposes only. Colors may vary.

Kraftsman
COMMERCIAL PLAYGROUNDS & WATER PARKS
19535 Haude Road
Spring TX 77388
Phone: 281-353-9599
Fax: 281-353-2265

Quote #Q60829

Date: 7/24/2018
Project: 18844
By:

Sold To:
Kennedale - Amenities
150 N. Little School Rd.
Kennedale TX 76060
Phone:
Fax:

Terms:
50% down, Bal. Net 10

Ship To:
Kennedale - Amenities
150 N Little School Rd
Kennedale TX 76060
Main Phone:
Mobile Phone:

Qty	Product	Description	Size	Weight	Color	Unit Price	Ext. Price
		BUYBOARD QUOTE					
2	TR 32 CROWN	32 Gallon Trash Receptacle, Tapered with Flared Top Ribbed Steel, Crown Flattop Included. By Superior Site Amenities	32 gallon	115		589.00	1,178.00
2	LINER 32	Rigid Plastic Liner for TR 32 by Superior Site Amenities		5	black or gray	37.00	74.00
2	TR-ING-CT	Inground Mount Assembly for TR TAPER AND TR CROWN By Superior Site Amenities				50.00	100.00
2	B6WBMODCL ASSS	Modern Style 6 Ft. Bench with Contoured Back and Arms, Ribbed Steel, 2 7/8" Legs, Inground Mt by Superior Site Amenities	6’	230		988.00	1,976.00
1	DISCBB	Discount on BuyBoard Purchase, BuyBoard Contract #512-16				-332.80	-332.80

Subtotal:	$2,995.20
Shipping & Handling:	$209.33
Equipment Subtotal:	$3,204.53
Tax:	$0.00
Install:	
Total:	$3,204.53

Kraftsman
COMMERCIAL PLAYGROUNDS & WATER PARKS
19535 Haude Road
Spring TX 77388
Phone: 281-353-9599
Fax: 281-353-2265

Quote #Q60829

Date:	7/24/2018
Project:	18844
By:	

Special Terms and Conditions

Subject: **Sales Tax** **Date: 7/24/2018**
Price quoted includes all applicable sales tax for materials and services to be provided on the project.

Subject: **Payment Terms** **Date: 7/24/2018**
50% down due at time of order, balance to be billed Net 10 after delivery

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Subject: **Credit Card Terms** **Date: 7/24/2018**
If paying by American Express, there is a 6% processing fee charge. If paying by Visa or Master Card, there is a 4% processing fee charge.

Subject: **Shipping Charges** **Date: 7/24/2018**
Unless noted otherwise on quote, all shipping and handling charges on quote are firm for duration of 90 days.

Subject: **Ship to Address** **Date: 7/24/2018**
Items are to be delivered directly to the shipping address listed on this quotation. Please check "ship to" address on this quote for accuracy. If "ship to" address is incorrect, please contact your sales representative with correct "ship to" address. Changes to the shipment delivery address after the shipment has left the factory will incur additional charges from the freight carrier.

Subject: **Delivery and Unloading** **Date: 7/24/2018**
Customer is responsible for insuring that adequate staff and equipment resources are available for timely off-loading, safe handling, and secure storage of equipment upon receipt from motor freight carrier of direct delivery shipments. Unloading of materials from the truck will potentially require material handling equipment, i.e. forklift, pallet jack(s), to properly remove equipment from the delivery truck. Delivery drivers are not required, or provided for unloading the materials/product from the truck. Kraftsman is not responsible for unloading said items.

Subject: **Materials Receiving & Shipment Inspection** **Date: 7/24/2018**
When unloading product at time of delivery, be sure to check for any damage to the packaging, or damage to products, and review to determine if there may be any missing pieces. Make notations on the bill of lading regarding any observed damage, or missing parts or pieces. Freight damage or lost items claims will not be honored by the freight carrier unless it is noted on the bill of lading at the time of delivery. Also be sure to get digital photos of any damage to product or packaging for use in filing a future shipping damage or shortage claim.

Subject: **Lead Time** **Date: 7/24/2018**
"Lead Times are after approval of all Initial submittal info and colors.
Superior Site Amenities - lead time for items to ship is 2-4 weeks from the time order is placed with the manufacturer.

Subject: **Buy Board** **Date: 7/24/2018**
Proposal is submitted with applicable discounts per Buy Board program to reflect established discounts.

Shipping & Handling:

Kraftsman
COMMERCIAL PLAYGROUNDS & WATER PARKS
19535 Haude Road
Spring TX 77388
Phone: 281-353-9599
Fax: 281-353-2265

Quote #Q60829

Date:	7/24/2018
Project:	18844
By:	

General Terms and Conditions

Sold To:

Ship To: Kennedale - Amenities

Terms: 100% Prepaid

CONDITIONS OF SALE

1. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the contract.
2. No returns of merchandise will be accepted unless previously authorized in writing by Kraftsman. All returns are subject to restocking fee of 25% plus freight charges incurred for return to original shipment origination.
3. Title for all equipment is reserved by Kraftsman Commercial Playgrounds and Water Parks until payment in full is received. The right to enter the property and repossess said equipment is hereby granted to Kraftsman Commercial Playgrounds and Water Parks if payment is not rendered in accordance with the terms above. All payments made prior to repossession under this contract shall be forfeited to Kraftsman Commercial Playgrounds and Water Parks as cost incurred to recover the equipment. Repossession of product does not waive any damages or costs due as awarded by the court.
4. All collections or litigation concerning this contract shall be governed by the laws of the State of Texas, with venue in Harris County.
5. Kraftsman warranties the merchandise on this proposal to be up to the manufacturers published standards as to material and workmanship. See catalogs or attached drawings for specific layouts, warranties, and specifications .
6. Kraftsman reserves the right to review contract for final acceptance by management and to make corrections of clerical errors.
7. A service charge of 1.5% per month will be assessed on all past due amounts.
8. Payments to Kraftsman by credit card will incur a processing fee of 4% for Visa and MasterCard, and 6% for American Express.
9. Installation services include all labor, equipment required to complete the job, and insurance coverage's as required by law. Extra installation charges will incur for abnormal sub surfaces, ie. rock, landfill, etc. Price quoted includes Kraftsman's standard insurance coverages of $2 million in General Liability & Completed operations, $1 million in Automobile Liability, $1 million per occurrence/$2 aggregate in Workman's Compensation. Any charges by Kraftsman's insurance carrier or agents for adding General Contractor or Owner as additional insured, waivers of subrogation, or changes to standard coverage shall be added to contract charges. No performance bond or labor and material payment bonds shall be provided by Kraftsman, unless listed as individual line item in proposal.
10. Kraftsman Commercial Playgrounds and Water Parks is not liable for damages to underground utilities, and irrigations systems during installation. It is the customers responsibility to locate all underground utilities.
11. Building permits required by local or state authorities & municipalities are not included and are the responsibility of the owner of the property, unless specifically included as a line item in the proposal. If you want Kraftsman to handle required permitting please contact our office and we will provide a quote if not included as a line item within this proposal.
12. This proposal may be withdrawn by Kraftsman if not accepted within thirty (30) days.

Respectfully Submitted: ______________________________ *Date:* July 24, 2018

Acceptance of Proposal:
The prices, specification and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. If contract is placed with an attorney for suit or collection through probate, bankruptcy or other legal proceedings, customer agrees to pay all expenses and reasonable attorney fees incurred. Any verbal instructions, agreements, or promises are not valid unless written as part of this contract.

Authorized Signature: ______________________________ *PO#:*

Printed Name & Title : ______________________________ *Date of Acceptance:* ______________________

Authorized Signature: ______________________________

Printed Name & Title : ______________________________

WE STRONGLY RECOMMEND A RESILIENT FALL SURFACE BE INSTALLED UNDER ALL PLAY & FITNESS EQUIPMENT

Thank You! We Appreciate Your Business!