

**KENNEDALE CITY COUNCIL AGENDA
SPECIAL MEETING | JUNE 11, 2018 AT 5:30 PM
CITY HALL COUNCIL CHAMBERS, 405 MUNICIPAL DRIVE**

I. CALL TO ORDER

NOTE: Pursuant to §551.071, Texas Government Code, City Council reserves the right to adjourn into Executive Session at any time during the Work Session or the Regular Session to discuss posted Executive Session items or to seek legal advice from the City Attorney on any item posted on the agenda.

II. EXECUTIVE SESSION

The City Council may meet in Closed Session at any time during the Work Session or the Regular Session, pursuant to Section 551.071 of the Texas Government Code for consultation with the City Attorney pertaining to any matter in which the duty of the City Attorney under the Texas Disciplinary Rules of Professional Conduct may conflict with the Open Meetings Act, including possible litigation; discussion on any item posted on the agenda; and legal issues regarding the Open Meetings Act.

III. RECONVENE INTO OPEN SESSION, AND TAKE ACTION NECESSARY PURSUANT TO EXECUTIVE SESSION, IF NEEDED

IV. WORK SESSION

- A. Receive a report and hold a discussion regarding long- and short-range comprehensive planning and economic development strategies
- B. Receive a report and hold a discussion regarding budget strategies, revenues, and programming for FY2019

V. ADJOURNMENT

In compliance with the Americans with Disabilities Act (ADA), the City of Kennedale will provide for reasonable accommodations for persons attending City Council meetings. This building is wheelchair accessible, and parking spaces for disabled citizens are available. Requests for sign interpreter services must be made forty-eight (48) hours prior to the meetings. Please contact the City Secretary at 817.985.2104 or (TDD) 1.800.735.2989.

CERTIFICATION

I DO HEREBY CERTIFY THAT A COPY OF THIS JUNE 11, 2018 AGENDA WAS POSTED ON THE BULLETIN BOARD NEXT TO THE MAIN ENTRANCE OF CITY HALL (405 MUNICIPAL DRIVE, CITY OF KENNEDALE, TX 76060), A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE GENERAL PUBLIC AT ALL TIMES; AND THAT SAID AGENDA WAS POSTED AT LEAST SEVENTY-TWO (72) HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING, IN ACCORDANCE WITH CHAPTER 551 OF THE TEXAS GOVERNMENT CODE.


LESLIE GALLOWAY, CITY SECRETARY



Staff Report to the Honorable Mayor and City Council

Date: June 11, 2018

Agenda Item No: WORK SESSION - A.

I. Subject:

Receive a report and hold a discussion regarding long- and short-range comprehensive planning and economic development strategies

II. Originated by:

Melissa Dailey, Community Development Director

III. Summary:

Staff will make a presentation during the meeting and respectfully requests comments and questions from the Mayor and Council. If possible, the presentation will be distributed via email before the meeting for your review.

IV. Fiscal Impact Summary:

V. Legal Impact:

VI. Recommendation:

VII. Alternative Actions:

VIII. Attachments:



Staff Report to the Honorable Mayor and City Council

Date: June 11, 2018

Agenda Item No: WORK SESSION - B.

I. Subject:

Receive a report and hold a discussion regarding budget strategies, revenues, and programming for FY2019

II. Originated by:

Brady Olsen, Finance Director

III. Summary:

A working draft of the presentation for this item is attached for your review. Staff respectfully requests input and questions from the Mayor and Council.

IV. Fiscal Impact Summary:

V. Legal Impact:

VI. Recommendation:

VII. Alternative Actions:

VIII. Attachments:

1.	Draft of Staff Presentation on the FY19 Budget	6-11-18+Budget+Presentation.pdf
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Budget Work Session

MONDAY, JUNE 11, 2018



Timeline



- **JUNE 11** TODAY: Planning Session with Council
- **JUNE 18–29** Finance Department meets with department heads to discuss budget requests
- **JULY 9–20** Department heads submit final budget requests including new programs to City Manager; Finance and City Manager discuss proposals with department heads
- **JULY 25** Receive Property Valuation estimate from TAD
- **AUGUST 9** Proposed Budget presented at Council Work Session
- **AUGUST 23** Second Budget Workshop
- **SEPTEMBER 7** First Public Hearing
- **SEPTEMBER 14** Second Public Hearing
- **SEPTEMBER 17** Approve Budget and Tax Rate

Fund Structure



Basic Budgeting Strategy



- Each department head will submit a budget including those expenditures necessary to maintain existing services and to meet any legal or contractual obligations
- This will make up the bulk of the proposed budget
- Departments will present any new program requests (for additional personnel and services) separately

Major Assumptions and Highlights



■ **STARTING POINT**

FY18 GF budget adopted with \$67,238 drawdown of fund balance

■ **FUND BALANCE**

No fund is projected to end the year at a critically low level

■ **ADOPTED POLICY**

To maintain most fund balances at a minimum 18% (*goal of 25%*)

■ **PROJECTION**

Most funds will end FY18 at the low end of this range

■ **STAFF GOAL**

To propose a FY19 Budget with projected revenues that meet or exceed budgeted expenditures

Revenue Assumptions

- Projected tax base growth of 7 to 8%
- This equates to an additional ~ \$250,000 to \$300,000 in General Fund revenues at the current tax rate
- Declining debt service schedule could add an additional \$100,000 to General Fund
- Budgeted sales tax could potentially increase by \$100,000

Potential Expenditure Increases

- Compensation plans and adjustments could cost between \$500,000–\$750,000
- Requests for additional personnel in several departments
- If Arlington Water Contract is implemented, the General Fund could need to absorb up to \$100,000 in costs
- Continued infrastructure and capital needs
- Employee health insurance increases could be in 6 to 7% range

Budget Work Session

MONDAY, JUNE 11, 2018



QUESTIONS OR COMMENTS?

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