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KENNEDALE CITY COUNCIL AGENDA

REGULAR MEETING | April 16, 2018
CITY HALL COUNCIL CHAMBERS, 405 MUNICIPAL DRIVE
WORK SESSION at 5:30 PM | REGULAR SESSION at 7:00 PM

I. CALL TO ORDER

NOTE: Pursuant to §551.071, Texas Government Code, City Council reserves the right to adjourn into Executive Session at any time during the Work Session or the Regular Session to discuss posted Executive Session items or to seek legal advice from the City Attorney on any item posted on the agenda.

II. WORK SESSION

A. Discussion of possible capital improvement projects and related Certificate of Obligation (CO) issuance

B. Discuss issuing of a request for proposal (RFP) for a forensic audit of the EDC Fund and/or the General Fund

C. Update regarding nominations for a Charter Committee

D. Discussion of employee compensation

E. Discussion of the process to be used for the City Manager's annual performance review

F. Discussion of Water Fund performance to date and the projected effects of potential rate adjustments

G. Discussion of items on Regular Session

III. REGULAR SESSION

IV. ROLL CALL

V. INVOCATION

VI. UNITED STATES PLEDGE AND TEXAS PLEDGE

"Honor the Texas Flag; I Pledge Allegiance to Thee, Texas, One State under God; One and Indivisible."

VII. VISITOR/CITIZENS FORUM

At this time, any person with business before the City Council not scheduled on the agenda may address the Council, provided that an official 'Speaker's Request Form' has been completed and submitted to the City Secretary prior to the start of the meeting. All comments must be directed towards the Mayor and Council, rather than individual Councilmembers or staff. All speakers must limit their comments to the subject matter as listed on the 'Speaker's Request Form.' No formal action or discussion can be taken on these items.

VIII. REPORTS/ANNOUNCEMENTS

In addition to specific matters listed below, City Council may receive reports about items of community interest, including but not limited to recognition of individual officials, citizens, or departments, information regarding holiday schedules, and upcoming or attended events.

A. Updates from the City Council

B. Updates from the City Manager

C. Updates from the Mayor
   - Recognition of Dr. Liz Carrington's and Kelly Turner's years of service to the City of Kennedale as Councilmembers
   - Proclamation presentation in recognition of April as Child Abuse Prevention Month

IX. MONITORING INFORMATION

A. Monthly Financials – March 2018

B. Monthly EDC Financials and Activity Report

X. INCIDENTAL ITEMS

XI. REQUIRED APPROVAL ITEMS (CONSENT)
All matters listed under Required Approval Items (Consent) have been previously discussed, require little or no deliberation, or are considered to be routine by the City Council. If discussion is desired, an item can be removed from the Consent Agenda and considered separately.

A. Consider approval of minutes from March 19, 2018 regular meeting

B. Consider adopting Resolution 522, waiving the local matching funds on the New Hope Road Bridge Project, and applying those funds, instead, to other local approved structures

C. Consider approval Resolution 523 to deny the Distribution Cost Recover Factor ("DCRF") application by Oncor Electric Delivery LLC

D. Discuss and consider acceptance of independent auditor's report (Comprehensive Annual Financial Report (CAFR)) for the fiscal year ended September 30, 2017

XII. DECISION ITEMS

A. Consider approval of TownCenter Municipal Complex and Park landscaping contract with Weldon's Lawn and Tree LLC, in the amount of $23,040, annually

XIII. EXECUTIVE SESSION
The City Council may meet in closed session at any time during the Work Session or the Regular Session, pursuant to Section 551.071 of the Texas Government Code for consultation with the City Attorney pertaining to any matter in which the duty of the City Attorney under the Texas Disciplinary Rules of Professional Conduct may conflict with the Open Meetings Act, including discussion on any item posted on the agenda and legal issues regarding the Open Meetings Act.

XIV. RECONVENE INTO OPEN SESSION, AND TAKE ACTION NECESSARY PURSUANT TO EXECUTIVE SESSION, IF NEEDED

XV. ADJOURNMENT
In compliance with the Americans with Disabilities Act, the City of Kennedale will provide for reasonable accommodations for persons attending City Council meetings. This building is wheelchair accessible, and parking spaces for disabled citizens are available. Requests for sign interpreter services must be made forty-eight (48) hours prior to the meetings. Please contact the City Secretary at 817.985.2104 or (TDD) 1.800.735.2989.

CERTIFICATION
I certify that a copy of the April 16, 2018 agenda was posted on the bulletin board next to the main entrance of City Hall, 405 Municipal Drive, of the City of Kennedale, Texas, in a place convenient and readily accessible to the general public at all times, and that said agenda was posted at least 72 hours preceding the scheduled time of said meeting, in accordance with Chapter 551 of the Texas Government Code.

Leslie Galloway
LESLIE GALLOWAY, CITY SECRETARY

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Staff Report to the Honorable Mayor and City Council

Date: April 16, 2018

Agenda Item No: WORK SESSION - A.

I. Subject:
Discussion of possible capital improvement projects and related Certificate of Obligation (CO) issuance

II. Originated by:

Larry Hoover, Streets and Parks Supervisor

III. Summary:

This item was placed on the agenda at the request of Council.

The chart below lists the projects and cost estimates that were included in FY18 budget discussions. **An updated list of projects and estimates will be provided to Council at the meeting.**

The FY2018 Adopted Budget included funding for the debt service related to the issuance of a ~$4 Million Certificate of Obligation (CO) – funded by streets, stormwater, and water & sewer – for the following capital improvement projects:

PROJECT	COST EST.*
WATER & SEWER	
Northern Arlington Interconnect	$ 439,500.00
12-inch Waterline along Bolen	$ 767,900.00
VS 1000PRWL Easement Machine	$ 52,040.00
Vactor 2100 Plus Truck	$ 341,423.00
Village Creek Sewer Line	$ 414,100.00
Alternate Eden Road Connection	$ 50,000.00
SUB-TOTAL	**$ 2,064,963.00**
STORMWATER	
Beacon Hill: Reinforced Pipe and End Treatments	$ 150,000.00
3rd Street: Drainage Improvements	$ 100,000.00
Valley Lane: Erosion Repair	$ 156,000.00
Valley Lane: EMP TxDOT Match	$ 125,000.00
Pennsylvania Avenue: Gabion Wall	$ 360,000.00
SUB-TOTAL	**$ 891,000.00**
STREETS-WATER-SEWER	
Eden Road: Kennedale Pkwy.to Mansfield Cardinal	$ 941,380.00
SUB-TOTAL	**$ 941,380.00**
TOTAL	**$ 3,897,343.00**

*(SOURCE: Budget Presentation from the Friday, August 11, 2017 City Council Work Session)

NEW INFORMATION:

Since the FY17-18 Budget was adopted, staff — in collaboration with Shield Engineering — has engaged in additional research to compile more robust information, including updated cost estimates. Additionally, staff has worked with our engineers to judge projects according to a capital projects matrix developed and adopted by the Utility and Infrastructure Board (UIB). In the presentation and rankings, staff evaluated each project against the 14 considerations deemed important by the UIB when prioritizing projects. An updated list of projects and estimates will be provided to Council at the meeting.

IV. Fiscal Impact Summary:

V. Legal Impact:

VI. Recommendation:

VII. Alternative Actions:

VIII. Attachments:

1.	UIB Capital Project Matrix	Capital+Project+Matrix.pdf

CAPITAL PROJECT MATRIX

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Staff Report to the Honorable Mayor and City Council

Date: April 16, 2018

Agenda Item No: WORK SESSION - B.

I. Subject:
Discuss issuing of a request for proposal (RFP) for a forensic audit of the EDC Fund and/or the General Fund

II. Originated by:

Brady Olsen, Finance Director

III. Summary:
At the request of Council, this item has been added to the agenda to discuss a potential forensic audit of fund(s).

Based on staff's estimate from previous auditors, the cost of a forensic audit could range between $50,000 and $1,000,000, depending upon the scope. In addition, it would monopolize a large portion — if not the majority — of current staff time. Without additional staff, current services would suffer.

Anecdotally, municipal forensic audits rarely produce real savings or results, unless invoked due to a specific example of fraud. They tend to result in management practice recommendations rather than specific cost or expenditure savings. Alternatively, an accounting or financial consultant could be hired at a lesser cost, if the precipitating concern is past recordkeeping or financial practices.

It also seems that there is some related concern over perceived dissimilarities between the EDC's annual report to the State Comptroller and the EDC's annual audit.

The Texas Local Government Code requires that economic development corporations file a one-page annual report by February 1, detailing the previous fiscal year; and complete an annual audit by March 31. Therefore, the State Comptroller report is typically filed before audited figures are available. As numerous adjustments often occur during the auditing process, the figures in these two separate reports do tend to differ. In addition, the State Comptroller offers minimal instruction regarding how the form should be completed. This allows for significant year-to-year variance in how the responsible staff member might interpret the parameters of each category. The annual audit for the EDC is always the better representation of the financial health of the EDC, as the parameters for each figure are more consistent.

For instance, this year in mid-January, Director of Finance Brady Olsen completed the online State Comptroller form for the EDC with what was on the books at the time. The auditor, after completing a more in-depth look, suggested several changes to the payables/receivables and adjusted numbers were agreed upon. These adjustments resulted in an EDC audit that does not exactly match what was submitted to the State Comptroller in January.

Simply stated, the annual audit is the more accurate and carefully researched document, while the state report is a point-in-time estimate.

The total expenditures for the two reports are similar, but revenue is different by ~$12,000 and unrestricted cash differs by ~$65,000. From year to year, the number and scope of the changes

suggested by the auditor will vary, and there will be some years that we will have completed the audit before the state report is due, resulting in them matching perfectly (e.g., 2016).

Annual EDC State Comptroller Reports can be accessed by choosing "Kennedale" and "4B" here: https://mycpa.cpa.state.tx.us/edcr/EdcrSearch

Annual EDC audits can be accessed here: www.cityofkennedale.com/cafr

IV. Fiscal Impact Summary:

V. Legal Impact:

VI. Recommendation:
Alternative Actions (see below)

VII. Alternative Actions:
Council direction is respectfully requested.

VIII. Attachments:

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Staff Report to the Honorable Mayor and City Council

Date: April 16, 2018

Agenda Item No: WORK SESSION - C.

I. Subject:
Update regarding nominations for a Charter Committee

II. Originated by:

George Campbell, City Manager

III. Summary:
At the Thursday, February 15 Regular Meeting, City Council discussed several potential Charter amendments and Mayor Brian Johnson asked that Councilmembers forward their nominations for three members for a Charter Review Committee, which would also include himself and Councilmembers Rockie Gilley and Sandra Lee.

The following are the nominations received thus far:

NOMINEE	NOMINATED BY
Mayor Brian Johnson	Council
Councilmember Sandra Lee	
Councilmember Rockie Gilley	
Linda Rhodes	Brian Johnson
Pat Turner	
Timothy Brestowski	
Tom Newsom	Rockie Gilley
Bob Gruenhagen	
Eric Elam	
Mike Walker	Liz Carrington
Charles Overstreet	
John Clark	
Loree Boyd	Sandra Lee
John Golden	
Sara Johnson	
Pat Vader	Kelly Turner
Robert Mundy	
Jeff Nevarez	
Chris Stroncek	Jan Joplin
Martha Elrod	
Gail Uranga	

IV. Fiscal Impact Summary:

V. Legal Impact:

VI. Recommendation:
Alternative Actions (see below)

VII. Alternative Actions:
Council direction regarding the formal appointment of a Charter Committee at the Regular May Meeting is respectfully requested.

VIII. Attachments:

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Staff Report to the Honorable Mayor and City Council

Date: April 16, 2018

Agenda Item No: WORK SESSION - D.

I. Subject:
Discussion of employee compensation

II. Originated by:

George Campbell, City Manager

III. Summary:
This item is placed on the Work Session agenda in order that Council may hold a discussion and provide staff direction regarding compensation adjustments for city employees.While a two-percent compensation adjustment was approved in the FY18 Budget, it is recognized that most — if not all — City employees are compensated at below-market levels.

The City Manager and the Human Resources Manager have been working with consultants to evaluate City of Kennedale compensation for public safety employees as compared to certain benchmark cities and to evaluate, through the use of climate surveys, the primary reasons for personnel turnover in the public safety departments. The surveys are being completed to provide a better understanding of compensation issues for use in the development of the FY19 Budget.

Preliminary comparative information regarding compensation has been collected and a final report to the City Manager is expected within the next couple of weeks for evaluation. Likewise, the Climate Survey is expected to be provided to the City Manager within the next two weeks. Following a review of the data, a report will be made to the City Council.

Although formal analysis of other civilian employees has not yet been undertaken, we are aware that most positions in the City have not kept up with the market and turnover in those areas is of concern. Thus, compensation throughout the organization needs to be thoroughly addressed as part of next year's budget deliberations.

Council discussion is appreciated.

IV. Fiscal Impact Summary:

V. Legal Impact:

VI. Recommendation:
Alternative Actions (see below)

VII. Alternative Actions:
Consider and adequately fund salary adjustments for all employees, based upon market data, during deliberations for the FY19 Budget.

VIII. Attachments:

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Staff Report to the Honorable Mayor and City Council

Date: April 16, 2018

Agenda Item No: WORK SESSION - E.

I. Subject:
Discussion of the process to be used for the City Manager's annual performance review

II. Originated by:

George Campbell, City Manager

III. Summary:
The City Manager's permanent appointment was effective April 1, 2017. Pursuant to the City Manager's employment agreement, an annual performance review will be performed and annual goals may be developed by mutual agreement of the City Council and the City Manager. This item is placed on the Work Session agenda in order that Council may discuss the process and/or evaluation instruments that Council may desire to use to complete the evaluation process.

IV. Fiscal Impact Summary:

V. Legal Impact:

VI. Recommendation:

VII. Alternative Actions:

VIII. Attachments:

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Staff Report to the Honorable Mayor and City Council

Date: April 16, 2018

Agenda Item No: WORK SESSION - F.

I. Subject:
Discussion of Water Fund performance to date and the projected effects of potential rate adjustments

II. Originated by:

Brady Olsen, Finance Director

III. Summary:

At the request of Council, this item has been added to the agenda in order to discuss a possible reduction in water and sewer rates. Other issues currently under consideration by Council and staff should be considered as part of the discussion regarding water and sewer rate changes, particularly in mid-year. Other issues that should be considered include:

• Rates were reduced moderately when the FY17-18 Budget was adopted. Because most water usage/sales occur during summer months, staff is unable to estimate with the data currently available whether or not water revenue projections will be met for the current fiscal year. In addition, staff continues the increased use of wells as a short-term cost-saving measure as we strive to rebuild the fund balance. We are currently budgeting, primarily, for the direct costs of extracting well water — including electricity, chemicals, and North Texas Groundwater Conservation District fees. However, we are not fully accounting for the long-term impact on the pumps and other capital equipment required for this increase in the operation of the wells. The longer/more frequently the wells are run, the more wear-and-tear they will suffer, making them more likely to malfunction sooner and likely increasing associated expenditures. Consultations with the Public Works Department and the City of Arlington has led to the belief that these current practices are likely unsustainable. It is a short-term solution to temporarily lower costs while other, longer-term solutions to higher rates are being considered.

• All capital spending was removed from the Water budget. Council is currently discussing the possibility of initiating capital programs that may or may not impact debt requirements and rates. Although the FY17-18 Budget included roughly $170,000 for new debt service related to the potential issuance of a Certificate of Obligation (CO) for water, wastewater, and/or stormwater capital projects, the Council declined to identify which — if any — such capital projects might be undertaken. Staff will be prepared at Council's Regular Meeting on Monday, April 16, to present a summary of priority projects for Council discussion and consideration

• Contract negotiations with the City of Arlington for the purchase of water and for the operation and maintenance of the water and sewer systems are not completed. Although contracting with Arlington may result in the feasibility of lowering rates, neither that contract determination nor the degree of impact on rates has yet been made. Mid-year and frequent rate adjustments, particularly in the absence of a rate analysis to determine proper rate structure by customer class can create confusion and is not recommended.

• Staff has reached out to the State Public Utility Commission and the Texas Rural Water Association (TRWA) to perform a high-level study of the water and sewer rates in Kennedale. We should be able to present these results to Council at the May Regular Meeting. The TRWA may recommend rates be

increased, decreased, or remain constant. Capriciously changing rates prior to the study's results, particularly given other issues stated above, could create added rate whiplash for the citizens of Kennedale.

• Using rates proposed by Mayor Pro Tem Joplin could result in a potential reduction in revenue in the current fiscal year of more than $250,000. Relying on such projections, however, based on what we know is an outdated model is unreliable and should be avoided.

• Both a Capital Improvement Program and any proposed rate changes should be presented to the Utility Infrastructure Board (UIB) for review and recommendation. The UIB adopted a capital improvement matrix against which possible capital projects would be evaluated, first by staff and then by the UIB prior to consideration by the City Council. The matrix was discussed and agreed to by the Board late last year but has not been applied formally to specific projects since all capital was removed from the current budget. Likewise, new rates were adopted by Council commensurate with the adoption of the FY18 Budget before those rates were presented to the UIB. Given the charge to the UIB it is recommended that rate proposals by staff or Council and proposed capital programs be reviewed for recommendation by the UIB before being considered for adoption.

IV. Fiscal Impact Summary:

V. Legal Impact:

VI. Recommendation:
Postpone
Alternative Actions (see below)

VII. Alternative Actions:
For the several reasons stated above the adoption of new rates at this time is premature and is not recommended. Further consideration would be most appropriate as the budget for FY19 is developed; the rate analysis by the TRWA is completed; and the Council has the benefit of recommendations from the UIB regarding both capital projects and rate structure.

VIII. Attachments:

1.	W&S Fund through March	W&S Fund through March.pdf

Fund: 10 WATER/SEWER FUND Department: REVENUES/TRANSFERS Program:
Period Ending: 3/2018

Account	Description	PRIOR YEAR YTD	PRIOR YEAR ACTUAL	% OF PY BDGT EXPENSED	ADOPTED BUDGET	AMENDED BUDGET	CURRENT MONTH	CURRENT YTD	% OF CY BDGT EXPENSED	BUDGET REMAINING
10-4010-00-00	WATER SERVICE	1,112,692.77-	2,540,802.52-	44.508	2,441,584.00-	2,441,584.00-	183,784.63-	1,081,513.63-	44.296	1,360,070.37-
10-4020-00-00	SEWER SERVICE	994,420.76-	2,012,705.87-	49.921	1,656,292.00-	1,656,292.00-	160,247.61-	881,141.62-	53.200	775,150.38-
10-4025-00-00	SEWER SURCHARGE	5,833.21-	10,841.98-	69.443	9,600.00-	9,600.00-	1,255.95-	6,481.02-	67.511	3,118.98-
10-4040-00-00	PENALTIES	31,574.06-	65,296.04-	47.839	66,000.00-	66,000.00-	3,974.62-	27,882.25-	42.246	38,117.75-
10-4050-00-00	ADMINISTRATIVE FEES	9,380.00-	18,040.00-	62.533	15,000.00-	15,000.00-	1,180.00-	8,880.00-	59.200	6,120.00-
10-4060-00-00	WATER TAP FEES	3,000.00-	9,822.00-	30.000	10,000.00-	10,000.00-				10,000.00-
10-4061-00-00	METER PURCHASE/INSTALL	13,108.75-	36,523.75-	119.170	20,000.00-	20,000.00-	11,255.00-	31,038.75-	155.194	11,038.75
10-4070-00-00	SEWER TAP FEES		4,760.00-		10,000.00-	10,000.00-				10,000.00-
10-4071-00-00	ENGINEER REVIEW FEES	2,500.00-	2,500.00-	50.000	5,000.00-	5,000.00-		1,000.00-	20.000	4,000.00-
10-4074-00-00	SANITATION BILLING FEES	5,990.40-	15,877.10-	41.600	14,400.00-	14,400.00-	1,510.92-	11,616.50-	80.670	2,783.50-
10-4076-00-00	OTHER FEES-WATER/SEWER	5,530.00-	11,325.00-	92.167	8,400.00-	8,400.00-	480.00-	4,735.00-	56.369	3,665.00-
10-4081-00-00	SALES TAX	50.31-	121.06-	50.310	100.00-	100.00-		52.28-	52.280	47.72-
10-4401-00-00	INVESTMENT INCOME	414.71-	2,034.09-	2,073.550	1,000.00-	1,000.00-	1,105.49-	5,254.37-	525.437	4,254.37
10-4409-00-00	MISCELLANEOUS INCOME	4,753.97-	5,128.43-	63.386	7,500.00-	7,500.00-		1,015.65-	13.542	6,484.35-
10-4499-00-00	CASH OVER/(UNDER)						20.00-	20.00-		20.00
10-4886-00-00	SALE OF PARTS/ASSETS	262.00-	262.00-	13.100	1,000.00-	1,000.00-	305.00-	1,006.10-	100.610	6.10
10-4907-00-00	TRANSFER IN STORM DRAIN	92,142.06								
10-4963-00-00	TRANSFER IN-WATER IMPACT FUND		154,415.00-		153,573.00-	153,573.00-				153,573.00-
10-4964-00-00	TRANSFER IN-SEWER IMPACT FUND		60,000.00-		60,000.00-	60,000.00-				60,000.00-
Subtotal:		2,097,368.88-	4,950,454.84-	43.139	4,479,449.00-	4,479,449.00-	365,119.22-	2,061,637.17-	46.024	2,417,811.83-
Program number:		2,097,368.88-	4,950,454.84-	43.139	4,479,449.00-	4,479,449.00-	365,119.22-	2,061,637.17-	46.024	2,417,811.83-
Department number:	REVENUES/TRANSFERS	2,097,368.88-	4,950,454.84-	43.139	4,479,449.00-	4,479,449.00-	365,119.22-	2,061,637.17-	46.024	2,417,811.83-
Revenue	Subtotal -----	2,097,368.88-	4,950,454.84-	43.139	4,479,449.00-	4,479,449.00-	365,119.22-	2,061,637.17-	46.024	2,417,811.83-

Fund: 10 WATER/SEWER FUND Department: 1 WATER/SEWER Program: 1 UTILITY BILLING
Period Ending: 3/2018

Account	Description	PRIOR YEAR YTD	PRIOR YEAR ACTUAL	% OF PY BDGT EXPENSED	ADOPTED BUDGET	AMENDED BUDGET	CURRENT MONTH	CURRENT YTD	% OF CY BDGT EXPENSED	BUDGET REMAINING
10-5101-01-01	SALARIES	19,127.64	42,804.62	39.162	46,512.00	46,512.00	5,366.40	22,342.52	48.036	24,169.48
10-5114-01-01	LONGEVITY PAY				8.00	8.00				8.00
10-5115-01-01	RETIREMENT	2,761.60	6,187.66	38.900	6,585.00	6,585.00	753.97	3,180.37	48.297	3,404.63
10-5117-01-01	FICA	1,439.52	3,204.65	38.295	3,559.00	3,559.00	408.48	1,679.97	47.203	1,879.03
10-5118-01-01	MEDICAL INSURANCE	1,315.51	3,668.40	17.366	5,183.00	5,183.00	427.45	2,457.81	47.421	2,725.19
10-5120-01-01	LIFE INSURANCE	76.07	176.99	35.381	219.00	219.00	17.84	106.99	48.854	112.01
10-5121-01-01	DENTAL INSURANCE	90.00	240.00	31.250	288.00	288.00	24.00	138.00	47.917	150.00
10-5122-01-01	VISION INSURANCE	19.69	52.50	31.254	63.00	63.00	5.25	30.19	47.921	32.81
10-5190-01-01	VACATION/SICK/TERM/LEAVE ADJ		361.65-							
10-5240-01-01	PRINTED SUPPLIES	61.33	945.33	12.912	350.00	350.00				350.00
10-5260-01-01	GENERAL OFFICE SUPPLIES	217.94	398.98	54.485	400.00	400.00		30.98	7.745	369.02
10-5261-01-01	POSTAGE	36.59	99.33	14.636	200.00	200.00	7.26	66.25	33.125	133.75
10-5290-01-01	EXPENDABLE SUPPLIES	138.34	318.71	69.170	200.00	200.00		8.76	4.380	191.24
10-5440-01-01	OFFICE EQUIP/SOFTWARE MAINT	5,096.65	9,746.79	61.373	8,081.00	8,081.00		3,646.60	45.126	4,434.40
10-5510-01-01	ASSOC DUES/PUBLICATIONS	308.75	308.75	61.750	400.00	400.00		211.00	52.750	189.00
10-5525-01-01	TRAINING/SEMINARS				4,000.00	4,000.00		75.00	1.875	3,925.00
10-5570-01-01	SPECIAL SERVICES	65,517.93	201,069.97	30.202	223,656.00	223,656.00	14,337.64	69,899.54	31.253	153,756.46
10-5575-01-01	EQUIPMENT RENTAL	416.11	1,281.07	61.076	1,730.00	1,730.00	144.16	864.96	49.998	865.04
10-5578-01-01	TRAVEL				50.00	50.00				50.00
10-5591-01-01	TRASH/DISPOSAL/DUMP SERVICES	4,418.00	10,575.00	259.882	6,200.00	6,200.00		250.00	4.032	5,950.00
10-5592-01-01	INTERGOV-FORT WORTH SEWER	5,845.20	18,632.42	32.037	18,200.00	18,200.00	3,234.95	8,984.63	49.366	9,215.37
10-5594-01-01	INTERGOV-ARLINGTON SEWER	208,710.77	540,284.68	22.298	696,000.00	696,000.00	65,225.49	234,514.19	33.695	461,485.81
10-5597-01-01	INTERGOV-FORT WORTH WATER	66,061.96	172,273.13	14.621	215,159.00	215,159.00	20,785.37	88,356.83	41.066	126,802.17
Subtotal:		381,659.60	1,011,907.33	22.395	1,237,043.00	1,237,043.00	110,738.26	436,844.59	35.314	800,198.41
Program number:	1 UTILITY BILLING	381,659.60	1,011,907.33	22.395	1,237,043.00	1,237,043.00	110,738.26	436,844.59	35.314	800,198.41

Fund: 10 WATER/SEWER FUND Department: 1 WATER/SEWER Program: 2 OPERATIONS
Period Ending: 3/2018

Account	Description	PRIOR YEAR YTD	PRIOR YEAR ACTUAL	% OF PY BDGT EXPENSED	ADOPTED BUDGET	AMENDED BUDGET	CURRENT MONTH	CURRENT YTD	% OF CY BDGT EXPENSED	BUDGET REMAINING
10-5101-01-02	SALARIES	186,976.86	391,789.84	46.567	440,450.00	440,450.00	46,973.26	194,794.24	44.226	245,655.76
10-5107-01-02	OVERTIME	10,138.00	23,418.95	40.552	25,000.00	25,000.00	2,169.64	11,066.57	44.266	13,933.43
10-5109-01-02	TEMPORARY/PART-TIME	16,933.45	35,326.95	48.991	35,256.00	35,256.00	4,219.48	17,390.54	49.326	17,865.46
10-5113-01-02	INCENTIVE PAY	3,750.00	7,821.43	144.231	7,800.00	7,800.00	900.00	3,728.57	47.802	4,071.43
10-5114-01-02	LONGEVITY PAY	4,742.00	4,742.00	102.774	6,406.00	6,406.00		6,374.00	99.500	32.00
10-5115-01-02	RETIREMENT	31,450.47	66,259.36	48.272	72,886.00	72,886.00	7,623.86	33,231.35	45.594	39,654.65
10-5117-01-02	FICA	16,443.77	34,228.32	45.900	39,391.00	39,391.00	4,050.06	17,246.85	43.784	22,144.15
10-5118-01-02	MEDICAL INSURANCE	21,006.49	44,829.27	46.104	62,593.00	62,593.00	4,331.21	25,044.87	40.012	37,548.13
10-5120-01-02	LIFE INSURANCE	811.08	1,608.24	45.337	2,073.00	2,073.00	128.61	832.81	40.174	1,240.19
10-5121-01-02	DENTAL INSURANCE	1,380.42	2,882.86	47.931	3,168.00	3,168.00	237.47	1,369.44	43.227	1,798.56
10-5122-01-02	VISION INSURANCE	271.72	574.09	43.130	693.00	693.00	51.94	299.49	43.216	393.51
10-5190-01-02	VACATION/SICK/TERM/LEAVE ADJ		11,510.04		20,000.00	20,000.00				20,000.00
10-5210-01-02	CHEMICAL SUPPLIES	8,607.27	18,981.12	38.255	28,000.00	28,000.00	726.01	9,180.04	32.786	18,819.96
10-5220-01-02	UNIFORMS	2,803.28	5,326.10	47.114	5,950.00	5,950.00	59.82	1,256.49	21.117	4,693.51
10-5230-01-02	CLEANING SUPPLIES	673.99	1,691.46	84.249	1,100.00	1,100.00		457.91	41.628	642.09
10-5240-01-02	PRINTED SUPPLIES	515.99	515.99	42.999	1,400.00	1,400.00		39.00	2.786	1,361.00
10-5260-01-02	GENERAL OFFICE SUPPLIES	367.02	727.11	44.487	825.00	825.00	28.99	650.95	78.903	174.05
10-5261-01-02	POSTAGE	15.07	62.33	5.023	200.00	200.00		41.47	20.735	158.53
10-5280-01-02	MINOR EQUIP/SMALL TOOLS<$5K	2,335.37	7,085.83	17.559	13,300.00	13,300.00	101.04	2,086.72	15.690	11,213.28
10-5285-01-02	FUEL	5,191.40	12,278.99	36.431	12,750.00	12,750.00		5,945.87	46.634	6,804.13
10-5290-01-02	EXPENDABLE SUPPLIES	1,302.67	5,471.25	52.107	2,500.00	2,500.00	94.31	636.95	25.478	1,863.05
10-5403-01-02	BUILDING MAINTENANCE	8,737.33	13,561.42	51.006	17,215.00	17,215.00	451.50	2,203.22	12.798	15,011.78
10-5409-01-02	WASTEWATER SYSTEM MAINTENANCE	2,795.00	55,812.85	1.694	100,000.00	100,000.00		166,261.30	166.261	66,261.30-
10-5410-01-02	WATER SYSTEM MAINTENANCE	14,183.79	45,797.05	12.778	76,000.00	76,000.00		64,136.81	84.391	11,863.19
10-5411-01-02	WATER STORAGE TANK MAINTENANCE		5,815.00		108,000.00	108,000.00	1,675.00	1,675.00	1.551	106,325.00
10-5412-01-02	METERS/BOXES/HYDRANTS	18,844.71		47.046	40,056.00	40,056.00		22,850.09	57.045	17,205.91
10-5420-01-02	MACHINERY/TOOL MAINTENANCE	229.55	589.20	5.101	4,500.00	4,500.00	84.65	294.43	6.543	4,205.57
10-5430-01-02	MOTOR VEHICLE MAINTENANCE	4,084.69-	19,683.45	-24.756	16,500.00	16,500.00	294.97	3,835.06	23.243	12,664.94
10-5440-01-02	OFFICE EQUIP/SOFTWARE MAINT	643.52	1,534.20	19.960	3,224.00	3,224.00		507.96	15.756	2,716.04
10-5450-01-02	PUMP/MOTOR MAINTENANCE	2,290.23	10,541.80	6.362	36,000.00	36,000.00	44.72	4,574.02	12.706	31,425.98
10-5480-01-02	SIGNS/FENCE/SIDEWALK MAINT	383.48	383.48	3.020	12,700.00	12,700.00	44.24	66.48	.523	12,633.52
10-5501-01-02	ADVERTISING		165.06		500.00	500.00				500.00
10-5510-01-02	ASSOC DUES/PUBLICATIONS	1,621.94	1,926.94	73.624	2,115.00	2,115.00	290.00	550.00	26.005	1,565.00
10-5525-01-02	TRAINING/SEMINARS	267.00	1,689.00	11.158	2,393.00	2,393.00	222.00	561.88	23.480	1,831.12
10-5530-01-02	ELECTRIC SERVICES	121,161.92	255,652.50	57.696	265,000.00	265,000.00	10,621.23	100,417.15	37.893	164,582.85
10-5535-01-02	GAS SERVICES	257.31	432.29	32.778	800.00	800.00		261.18	32.648	538.82
10-5570-01-02	SPECIAL SERVICES	17,323.95	23,683.06	84.334	20,542.00	20,542.00	190.00	9,574.36	46.609	10,967.64
10-5575-01-02	EQUIPMENT RENTAL	979.00	2,136.00	11.983	9,139.00	9,139.00	307.23	1,252.75	13.708	7,886.25
10-5578-01-02	TRAVEL	1.25	1.25	.050	2,500.00	2,500.00		138.99	5.560	2,361.01
10-5580-01-02	ENGINEERING SERVICES	26,684.34	7,560.43	33.355	80,000.00	80,000.00		5,331.45	6.664	74,668.55
10-5585-01-02	TELEPHONE SERVICES	2,254.78	5,693.53	45.277	4,980.00	4,980.00	617.39	2,864.29	57.516	2,115.71
10-5590-01-02	WATER/SEWER SERVICES	1,066.11	3,271.83	23.691	4,500.00	4,500.00	208.76	1,448.64	32.192	3,051.36
10-5591-01-02	TRASH/DISPOSAL/DUMP SERVICES	299.25	299.25	4.988	6,000.00	6,000.00	425.00	425.00	7.083	5,575.00
10-5593-01-02	INTERGOV-TARRANT COUNTY WATER	47,982.27	47,982.27	195.882	55,000.00	55,000.00		31,385.14	57.064	23,614.86

Fund: 10 WATER/SEWER FUND Department: 1 WATER/SEWER Program: 2 OPERATIONS
Period Ending: 3/2018

Account	Description	PRIOR YEAR YTD	PRIOR YEAR ACTUAL	% OF PY BDGT EXPENSED	ADOPTED BUDGET	AMENDED BUDGET	CURRENT MONTH	CURRENT YTD	% OF CY BDGT EXPENSED	BUDGET REMAINING
10-5834-01-02	WATER LINE INSTALLATION		137,650.93-							
Subtotal:		579,638.36	1,043,692.46	39.219	1,649,405.00	1,649,405.00	87,172.39	752,289.33	45.610	897,115.67
Program number: 2 OPERATIONS		579,638.36	1,043,692.46	39.219	1,649,405.00	1,649,405.00	87,172.39	752,289.33	45.610	897,115.67

Fund: 10 WATER/SEWER FUND Department: 1 WATER/SEWER Program: 3 DEBT SERVICE
Period Ending: 3/2018

Account	Description	PRIOR YEAR YTD	PRIOR YEAR ACTUAL	% OF PY BDGT EXPENSED	ADOPTED BUDGET	AMENDED BUDGET	CURRENT MONTH	CURRENT YTD	% OF CY BDGT EXPENSED	BUDGET REMAINING
10-5603-01-03	2007 $4.365M GO RFND-PRINCIPAL	112,837.50	112,837.50		116,663.00	116,663.00		116,662.50	100.000	.50
10-5613-01-03	2007 $4.365M GO RFND-INTEREST	16,741.74	30,525.65		26,688.00	26,688.00		14,501.91	54.339	12,186.09
10-5643-01-03	2007 $2.9M CO-INTEREST	38,642.50	73,855.00	51.928	68,573.00	68,573.00		35,772.50	52.167	32,800.50
10-5644-01-03	2007 $2.9M CO-PRINCIPAL	140,000.00		100.000	145,000.00	145,000.00		145,000.00	100.000	
10-5653-01-03	2012 $1.721M CO-INTEREST	57,174.19	54,056.19	102.436	52,070.00	52,070.00		52,988.21	101.763	918.21-
10-5654-01-03	2012 $1.721M CO-PRINCIPAL	95,638.51	.49-	98.599	100,742.00	100,742.00		99,824.49	99.089	917.51
10-5655-01-03	2018 CO INTEREST				104,625.00	104,625.00				104,625.00
10-5656-01-03	2018 CO PRINCIPLE				63,000.00	63,000.00				63,000.00
Subtotal:		461,034.44	271,273.85	125.545	677,361.00	677,361.00		464,749.61	68.612	212,611.39
Program number:	3 DEBT SERVICE	461,034.44	271,273.85	125.545	677,361.00	677,361.00		464,749.61	68.612	212,611.39

Fund: 10 WATER/SEWER FUND Department: 1 WATER/SEWER Program: 4 CAPITAL PROJECTS
Period Ending: 3/2018

Account	Description	PRIOR YEAR YTD	PRIOR YEAR ACTUAL	% OF PY BDGT EXPENSED	ADOPTED BUDGET	AMENDED BUDGET	CURRENT MONTH	CURRENT YTD	% OF CY BDGT EXPENSED	BUDGET REMAINING
10-5833-01-04	CDBG SEWER PROJECT	18,891.56	21,284.80							
10-5834-01-04	WATER LINE INSTALLATION	15,105.50	157,538.93	30.986				2,765.00		2,765.00-
10-5835-01-04	SEWER LINE INSTALLATION	12,400.00		4.960						
10-5837-01-04	MOTOR VEHICLES				32,046.00	32,046.00				32,046.00
10-5838-01-04	OTHER EQUIPMENT		2,958.76		7,750.00	7,750.00				7,750.00
Subtotal:		46,397.06	181,782.49	15.371	39,796.00	39,796.00		2,765.00	6.948	37,031.00
Program number:	4 CAPITAL PROJECTS	46,397.06	181,782.49	15.371	39,796.00	39,796.00		2,765.00	6.948	37,031.00
Department number:	WATER/SEWER	1,468,729.46	2,508,656.13	38.137	3,603,605.00	3,603,605.00	197,910.65	1,656,648.53	45.972	1,946,956.47

Fund: 10 WATER/SEWER FUND Department: 90 NONDEPARTMENTAL Program:
Period Ending: 3/2018

Account	Description	PRIOR YEAR YTD	PRIOR YEAR ACTUAL	% OF PY BDGT EXPENSED	ADOPTED BUDGET	AMENDED BUDGET	CURRENT MONTH	CURRENT YTD	% OF CY BDGT EXPENSED	BUDGET REMAINING
10-5115-90-00	RETIREMENT		14,992.00							
10-5116-90-00	UNEMPLOYMENT INSURANCE	133.94	142.58	6.025	2,394.00	2,394.00	32.98	108.88	4.548	2,285.12
10-5119-90-00	WORKERS' COMPENSATION	7,002.53	7,002.53	53.456	14,895.00	14,895.00		9,663.38	64.877	5,231.62
10-5123-90-00	HEALTH ADMIN FEES	3,742.37	6,060.87	50.879	8,332.00	8,332.00		3,278.77	39.352	5,053.23
10-5440-90-00	OFFICE EQUIP/SOFTWARE MAINT	1,414.54	3,031.62	27.408	2,952.00	2,952.00	234.00	1,437.80	48.706	1,514.20
10-5540-90-00	INSURANCE-AUTO	11,497.30	11,508.52	105.730	12,199.00	12,199.00		13,335.48	109.316	1,136.48-
10-5545-90-00	INSURANCE-PROPERTY	9,331.83	9,331.83	111.533	10,452.00	10,452.00		11,127.62	106.464	675.62-
10-5550-90-00	INSURANCE-GENERAL LIABILITY	4,704.46	4,704.24	127.757	6,021.00	6,021.00		4,506.68	74.849	1,514.32
10-5570-90-00	SPECIAL SERVICES	6,920.85	14,152.29	63.552	14,559.00	14,559.00	1,334.78	6,999.38	48.076	7,559.62
10-5585-90-00	TELEPHONE SERVICES	1,791.81	3,604.56	21.243	8,435.00	8,435.00	307.04	1,519.07	18.009	6,915.93
10-5595-90-00	ADMIN CHARGE-GENERAL FUND	153,236.74	327,520.24	45.822	361,228.00	361,228.00	30,102.35	210,716.45	58.333	150,511.55
10-5596-90-00	PAYMENT IN LIEU OF TAX-STREET	197,018.66	421,097.43	45.822	213,244.00	213,244.00		70,374.01	33.002	142,869.99
10-5635-90-00	DEPRECIATION EXPENSE		766,171.15							
10-5700-90-00	BAD DEBT EXPENSE		146,852.68							
Subtotal:		396,795.03	1,736,172.54	47.550	654,711.00	654,711.00	32,011.15	333,067.52	50.872	321,643.48
Program number:		396,795.03	1,736,172.54	47.550	654,711.00	654,711.00	32,011.15	333,067.52	50.872	321,643.48
Department number: NONDEPARTMENTAL		396,795.03	1,736,172.54	47.550	654,711.00	654,711.00	32,011.15	333,067.52	50.872	321,643.48
Expenditure	Subtotal -----	1,865,524.49	4,244,828.67	39.813	4,258,316.00	4,258,316.00	229,921.80	1,989,716.05	46.725	2,268,599.95
Fund number: 10 WATER/SEWER FUND		231,844.39-	705,626.17-	131.624	221,133.00-	221,133.00-	135,197.42-	71,921.12-	32.524	149,211.88-

******* End of Report *********

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Staff Report to the Honorable Mayor and City Council

Date: April 16, 2018

Agenda Item No: WORK SESSION - G.

I. Subject:
Discussion of items on Regular Session

II. Originated by:

Leslie Galloway, City Secretary & Communications Coordinator

III. Summary:
At this time, Council may choose to discuss any item on the agenda.

IV. Fiscal Impact Summary:

V. Legal Impact:

VI. Recommendation:

VII. Alternative Actions:

VIII. Attachments:

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Staff Report to the Honorable Mayor and City Council

Date: April 16, 2018

Agenda Item No: REPORTS/ANNOUNCEMENTS - A.

I. Subject:
Updates from the City Council

II. Originated by:

III. Summary:
Updates and information from City Council Members, if any.

IV. Fiscal Impact Summary:

V. Legal Impact:

VI. Recommendation:

VII. Alternative Actions:

VIII. Attachments:

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Staff Report to the Honorable Mayor and City Council

Date: April 16, 2018

Agenda Item No: REPORTS/ANNOUNCEMENTS - B.

I. Subject:
Updates from the City Manager

II. Originated by:

III. Summary:
Updates and information from City Manager George Campbell, if any.

IV. Fiscal Impact Summary:

V. Legal Impact:

VI. Recommendation:

VII. Alternative Actions:

VIII. Attachments:

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Staff Report to the Honorable Mayor and City Council

Date: April 16, 2018

Agenda Item No: REPORTS/ANNOUNCEMENTS - C.

I. Subject:
Updates from the Mayor
- Recognition of Dr. Liz Carrington's and Kelly Turner's years of service to the City of Kennedale as Councilmembers
- Proclamation presentation in recognition of April as Child Abuse Prevention Month

II. Originated by:

III. Summary:

Updates and information from Mayor Brian Johnson, if any.
- Recognition of Dr. Liz Carrington's and Kelly Turner's years of service to the City of Kennedale as Councilmembers
- Proclamation presentation in recognition of April as Child Abuse Prevention Month

IV. Fiscal Impact Summary:

V. Legal Impact:

VI. Recommendation:

VII. Alternative Actions:

VIII. Attachments:

1.	2018_04.16_ChildAbusePrevention	2018_04.16_Alliance For Children Child Abuse Prevention Month.pdf

PROCLAMATION

Child Abuse Prevention Month

APRIL 2018

WHEREAS, every child deserves a nurturing family and safe environment in which to grow into a healthy, productive member of the community; and

WHEREAS, child abuse is one of our nation's most serious public health problems and threatens the safety of our community; and

WHEREAS, 5,630 cases of child abuse and neglect were confirmed in Tarrant County in 2017; and

WHEREAS, Alliance For Children provided child-focused services to 2,310 children in 2017; and

WHEREAS, Alliance For Children provided prevention education to over 50,000 adults and children in Tarrant County in 2017; and

WHEREAS, effective child abuse prevention, investigation and treatment programs succeed because of partnerships among public and private agencies, schools, religious organizations, medical services, and the business community; and

WHEREAS, everyone should become more aware of child abuse prevention and consider helping caregivers raise their children in a safe, nurturing environment.

NOW THEREFORE, I, Mayor Brian Johnson, Mayor of the city of Kennedale Texas, do hereby proclaim the month of April 2018 as

CHILD ABUSE PREVENTION MONTH

in the City of Kennedale, Texas, and urge all citizens to work together to help reduce child abuse and neglect significantly in the years to come.

IN TESTIMONY, WHEREOF, I have hereunto set my hand and caused the Seal of the City of Kennedale, Texas, to be affixed this 16th day of April 2018.

_____

MAYOR BRIAN JOHNSON

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Staff Report to the Honorable Mayor and City Council

Date: April 16, 2018

Agenda Item No: MONITORING INFORMATION - A.

I. Subject:
Monthly Financials – March 2018

II. Originated by:

Brady Olsen, Finance Director

III. Summary:
Overview of the City's revenues and expenditures for all funds compared to budget and previous year. A few regular journal entries have been delayed, but staff is largely caught up from the previous month.

Sales tax revenue was higher than normal for the month largely due to a new taxpayer.

IV. Fiscal Impact Summary:

V. Legal Impact:

VI. Recommendation:

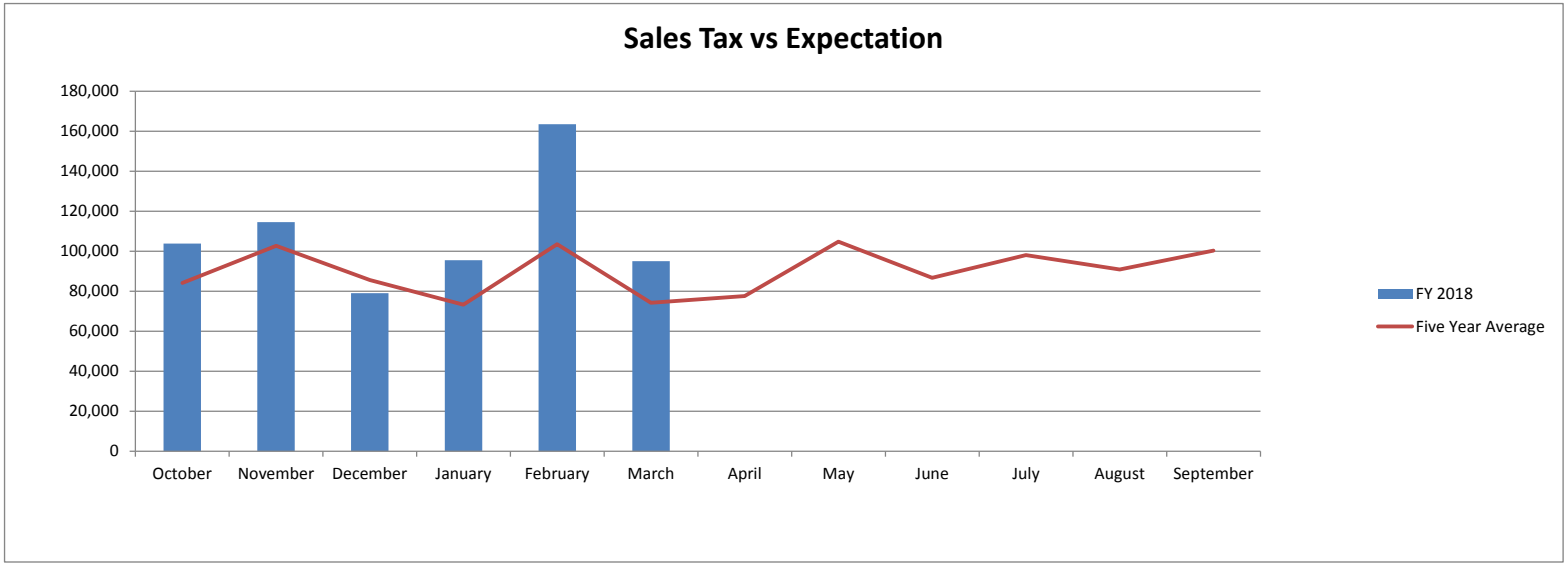
VII. Alternative Actions:

VIII. Attachments:

1.	Sales Tax Update	Sales Tax Update.pdf
2.	2018_03 Monthly Financials	2018_03 Monthly Financials.pdf

Sales Tax By Month

Year	October	November	December	January	February	March	April	May	June	July	August	September	Total
FY2018	$ 103,820	$ 114,506	$ 86,956	$ 95,425	$ 163,502	$ 95,017							**$ 659,225**
FY2017	$ 88,748	$ 116,156	$ 81,855	$ 88,956	$ 105,794	$ 78,644	$ 87,130	$ 100,121	$ 80,241	$ 100,943	$ 49,590	$ 86,549	**$ 1,064,725**
FY2016	$ 93,137	$ 119,137	$ 97,985	$ 75,878	$ 116,006	$ 87,589	$ 79,516	$ 114,543	$ 83,718	$ 84,586	$ 87,693	$ 91,377	**$ 1,131,165**
FY2015	$ 71,955	$ 94,438	$ 82,545	$ 73,782	$ 107,571	$ 72,312	$ 81,193	$ 119,350	$ 128,463	$ 165,756	$ 146,297	$ 177,697	**$ 1,321,359**
FY2014	$ 65,971	$ 89,600	$ 94,982	$ 67,373	$ 97,781	$ 69,685	$ 79,236	$ 93,957	$ 77,496	$ 71,927	$ 86,597	$ 67,978	**$ 962,584**
FY2013	$ 100,850	$ 93,890	$ 70,338	$ 60,406	$ 90,009	$ 62,374	$ 60,955	$ 96,061	$ 63,409	$ 67,304	$ 83,919	$ 78,075	**$ 927,591**
FY2012	$ 94,619	$ 111,587	$ 115,048	$ 89,778	$ 92,977	$ 73,453	$ 111,689	$ 123,691	$ 73,106	$ 122,489	$ 80,038	$ 82,836	**$ 1,171,313**
	*Net payment after correcting an audit error.												**$ -**



Industry	Amount	% Change	Adjusted Chan	YTD	FYTD
Wholesale	$ 21,215.00	67.86%	31.38%	$ 67,677.14	$ 124,792.57
Retail	$ 19,391.41	14.20%	-1.98%	$ 75,553.13	$ 143,662.30
General Services	$ 16,208.02	5.15%	36.42%	$ 69,580.76	$ 147,521.57
Professional Services	$ 14,882.30	-4.35%	3.89%	$ 47,196.41	$ 96,208.97
Manufacturing	$ 14,486.41	123.82%	-40.80%	$ 68,596.41	$ 84,609.81
Food	$ 8,506.74	32.39%	-10.44%	$ 25,784.93	$ 50,541.83
Miscellaneous	$ 215.32	18.56%	65.38%	$ 533.74	$ 1,320.94
Agricultural	$ 136.31	-12.48%	0.00%	$ 471.15	$ 10,190.61
Accomodation	$ -	-100.00%	0.00%	$ -	$ -

CITY OF KENNEDALE
ANNUAL PROGRAM OF SERVICES
March 2018

REVENUE SUMMARY BY FUND

REVENUES	FY16-17 YTD	FY16-17 ACTUAL	FY17-18 ADOPTED	CURRENT MONTH	FY17-18 YTD	% OF PY ACTUAL EARNED	% OF CY BUDGET EARNED	BUDGET REMAINING
GENERAL FUND	$ 4,352,444	$ 6,174,185	$ 6,386,639	$ 280,684	$ 4,824,703	70.5%	75.5%	$ 1,561,936
OTHER GENERAL FUNDS	$ 485,866	$ 1,621,385	$ 973,127	$ 93,173	$ 355,522	30.0%	36.5%	$ 617,605
GENERAL FUND	**$ 4,838,311**	**$ 7,795,570**	**$ 7,359,766**	**$ 373,857**	**$ 5,180,225**	**62.1%**	**70.4%**	**$ 2,179,541**
								$ -
GENERAL DEBT SERVICE FUND	**$ 1,093,093**	**$ 1,453,154**	**$ 1,665,934**	**$ 22,357**	**$ 1,293,990**	**75.2%**	**77.7%**	**$ 371,944**
								$ -
WATER/SEWER FUND	$ 2,097,369	$ 4,950,455	$ 4,479,449	$ 365,119	$ 2,061,637	42.4%	46.0%	$ 2,417,812
STORMWATER UTILITY FUND	$ 219,667	$ 463,360	$ 256,664	$ 23,064	$ 131,102	47.4%	51.1%	$ 125,562
WATER IMPACT FUND	$ 48,030	$ 152,432	$ 120,450	$ 28,875	$ 92,923	31.5%	77.1%	$ 27,527
SEWER IMPACT FUND	$ 12,320	$ 41,762	$ 28,625	$ 19,527	$ 49,799	29.5%	174.0%	$ (21,174)
WATER/SEWER FUND	**$ 2,377,386**	**$ 5,608,009**	**$ 4,885,188**	**$ 436,585**	**$ 2,335,461**	**42.4%**	**47.8%**	**$ 2,549,727**
EDC4B FUND	**$ 220,633**	**$ 522,549**	**$ 575,878**	**$ 44,419**	**$ 561,715**	**42.2%**	**97.5%**	**$ 14,163**
CAPITAL FUND	**$ 54,023**	**$ 193,473**	**$ 162,535**	**$ 24,691**	**$ 89,223**	**27.9%**	**54.9%**	**$ 73,312**
SPECIAL REVENUE FUND	**$ 92,889**	**$ 95,393**	**$ 25,067**	**$ 35**	**$ 1,750**	**97.4%**	**7.0%**	**$ 23,317**
TOTAL REVENUES	**$ 8,676,334**	**$ 15,668,147**	**$ 14,674,368**	**$ 901,944**	**$ 9,462,364**	**55.4%**	**64.5%**	**$ 5,212,004**

EXPENDITURE SUMMARY BY FUND

EXPENDITURES	FY16-17 YTD	FY16-17 ACTUAL	FY17-18 ADOPTED	CURRENT MONTH	FY17-18 YTD	% OF PY BUDGET EXPENSED	% OF CY BUDGET EXPENSED	BUDGET REMAINING
GENERAL FUND	$ 2,963,094	$ 6,195,408	$ 6,453,680	$ 544,504	$ 3,037,627	47.8%	47.1%	$ 3,416,053
OTHER GENERAL FUND	$ 988,693	$ 1,820,470	$ 920,034	$ 64,890	$ 393,501	54.3%	42.8%	$ 526,533
GENERAL FUND	**$ 3,951,787**	**$ 8,015,879**	**$ 7,373,714**	**$ 609,393**	**$ 3,431,128**	**49.3%**	**46.5%**	**$ 3,942,586**
GENERAL DEBT SERVICE FUND	**$ 1,054,682**	**$ 1,423,034**	**$ 1,663,884**	**$ -**	**$ 1,167,910**	**74.1%**	**70.2%**	**$ 495,974**
WATER/SEWER FUND	$ 1,865,524	$ 4,244,829	$ 4,258,316	$ 229,922	$ 1,989,716	43.9%	46.7%	$ 2,268,600
STORMWATER UTILITY FUND	$ 93,480	$ 52,571	$ 271,303	$ 2,664	$ 71,930	177.8%	26.5%	$ 199,373
WATER IMPACT FUND	$ -	$ 154,415	$ 153,573	$ -	$ -		0.0%	$ 153,573
SEWER IMPACT FUND	$ -	$ 60,000	$ 60,000	$ -	$ -		0.0%	$ 60,000
WATER/SEWER FUND	**$ 1,959,004**	**$ 4,511,814**	**$ 4,743,192**	**$ 232,586**	**$ 2,061,646**	**43.4%**	**43.5%**	**$ 2,681,546**
EDC4B FUND	**$ 214,732**	**$ 604,408**	**$ 592,963**	**$ 113,867**	**$ 352,167**	**35.5%**	**59.4%**	**$ 240,797**
CAPITAL FUND	**$ 87,166**	**$ 168,210**	**$ 175,170**	**$ -**	**$ 7,293**	**51.8%**	**4.2%**	**$ 167,878**
SPECIAL REVENUE FUND	**$ 94,361**	**$ 104,097**	**$ 22,984**	**$ 8,971**	**$ 9,971**	**90.6%**	**43.4%**	**$ 13,013**
TOTAL EXPENDITURES	**$ 7,361,731**	**$ 14,827,443**	**$ 14,571,907**	**$ 964,817**	**$ 7,030,114**	**49.6%**	**48.2%**	**$ 7,541,793**

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EXPENDITURE SUMMARY BY DEPARTMENT

GENERAL FUND	FY16-17 YTD	FY16-17 ACTUAL	FY17-18 ADOPTED	CURRENT MONTH	FY17-18 YTD	% OF PY ACTUAL EXPENSED	% OF CY BUDGET EXPENSED	BUDGET REMAINING
CITY MANAGER	$ 183,109	$ 356,066	$ 352,423	$ 42,171	$ 170,155	51.4%	48.3%	$ 182,268
MAYOR/CITY COUNCIL	$ 49,221	$ 129,553	$ 115,113	$ 12,444	$ 72,932	38.0%	63.4%	$ 42,181
CITY SECRETARY	$ 65,865	$ 152,017	$ 144,246	$ 10,484	$ 68,392	43.3%	47.4%	$ 75,854
MUNICIPAL COURT	$ 50,210	$ 11,003	$ 128,197	$ 11,476	$ 52,238	456.3%	40.7%	$ 75,959
HUMAN RESOURCES	$ 64,233	$ 110,036	$ 128,583	$ 25,822	$ 74,817	58.4%	58.2%	$ 53,766
FINANCE	$ 182,733	$ 293,954	$ 301,564	$ 21,675	$ 182,119	62.2%	60.4%	$ 119,445
POLICE	$ 1,046,861	$ 2,190,318	$ 2,405,689	$ 186,599	$ 1,092,098	47.8%	45.4%	$ 1,313,591
FIRE	$ 813,982	$ 1,679,349	$ 1,835,873	$ 172,093	$ 845,242	48.5%	46.0%	$ 990,631
COMMUNITY DEVELOPMENT	$ 135,505	$ 305,758	$ 341,663	$ 23,746	$ 114,100	44.3%	33.4%	$ 227,563
SENIOR CITIZEN CENTER	$ 20,842	$ 66,084	$ 51,439	$ 4,070	$ 23,774	31.5%	46.2%	$ 27,665
LIBRARY	$ 128,752	$ 284,790	$ 258,031	$ 25,986	$ 126,485	45.2%	49.0%	$ 131,546
NONDEPARTMENTAL	$ 221,781	$ 504,400	$ 390,859	$ 7,938	$ 215,274	44.0%	55.1%	$ 175,585
TOTAL EXPENDITURES	**$ 2,963,092**	**$ 6,083,328**	**$ 6,453,680**	**$ 544,502**	**$ 3,037,625**	**48.7%**	**47.1%**	**$ 3,416,055**

WATER/SEWER FUND	FY16-17 YTD	FY16-17 ACTUAL	FY17-18 ADOPTED	CURRENT MONTH	FY17-18 YTD	% OF PY BUDGET EXPENSED	% OF CY BUDGET EXPENSED	BUDGET REMAINING
UTILITY BILLING	$ 381,660	$ 1,011,907	$ 1,237,043	$ 110,738	$ 436,845	37.7%	35.3%	$ 800,199
WATER OPERATIONS	$ 579,638	$ 1,043,692	$ 1,649,405	$ 87,172	$ 752,289	55.5%	45.6%	$ 897,116
DEBT	$ 461,034	$ 271,274	$ 677,361	$ -	$ 464,750	170.0%	68.6%	$ 212,611
W&S CAPITAL	$ 46,397	$ 181,782	$ 39,796	$ -	$ 2,765		6.9%	$ 37,031
NONDEPARTMENTAL	$ 396,795	$ 1,736,173	$ 654,711	$ 32,011	$ 333,068	22.9%	50.9%	$ 321,644
TOTAL EXPENDITURES	**$ 1,865,524**	**$ 4,244,827**	**$ 4,258,316**	**$ 229,921**	**$ 1,989,716**	**43.9%**	**46.7%**	**$ 2,268,600**

STREET IMPROVEMENT FUNI	FY16-17 YTD	FY16-17 ACTUAL	FY17-18 ADOPTED	CURRENT MONTH	FY17-18 YTD	% OF PY BUDGET EXPENSED	% OF CY BUDGET EXPENSED	BUDGET REMAINING
STREETS	$ 321,907	$ 728,593	$ 698,143	$ 56,441	$ 281,639	44.2%	40.3%	$ 416,504
PARKS MAINTENANCE	$ 36,971	$ 82,981	$ 161,368	$ 1,498	$ 31,334	44.6%	19.4%	$ 130,034
CAPITAL	$ 281,561	$ 331,716	$ 60,523	$ -	$ -		0.0%	$ 60,523
TOTAL EXPENDITURES	**$ 640,438**	**$ 1,143,290**	**$ 920,034**	**$ 57,939**	**$ 312,973**	**56.0%**	**34.0%**	**$ 607,061**

EDC4B FUNDS	FY16-17 YTD	FY16-17 ACTUAL	FY17-18 ADOPTED	CURRENT MONTH	FY17-18 YTD	% OF PY BUDGET EXPENSED	% OF CY BUDGET EXPENSED	BUDGET REMAINING
ADMINISTRATION	$ 98,021	$ 192,298	$ 195,517	$ 9,052	$ 60,633	51.0%	31.0%	$ 134,884
DEBT SERVICE	$ 91,778	$ 234,250	$ 322,365	$ 9,632	$ 94,686	39.2%	29.4%	$ 227,679
TOWN SHOPPING CENTER	$ 24,932	$ 75,209	$ 45,362	$ 5,921	$ 107,586	33.2%	237.2%	$ (62,224)
TOWNCENTER REDEVELOPMENT	$ -	$ 12,653	$ -	$ 89,262	$ 89,262		#DIV/0!	$ (89,262)
TOTAL EXPENDITURES	**$ 214,731**	**$ 514,408**	**$ 563,244**	**$ 113,867**	**$ 352,166**	**41.7%**	**62.5%**	**$ 211,078**

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Staff Report to the Honorable Mayor and City Council

Date: April 16, 2018

Agenda Item No: MONITORING INFORMATION - B.

I. Subject:
Monthly EDC Financials and Activity Report

II. Originated by:

Brady Olsen, Finance Director

III. Summary:
Reports from the previous EDC meeting are attached for your reference.

IV. Fiscal Impact Summary:

V. Legal Impact:

VI. Recommendation:

VII. Alternative Actions:

VIII. Attachments:

1.	2018_02 Monthly Financials - EDC	2018_02 Monthly Financials - EDC.pdf
2.	Sales Tax Update- February EDC	Sales Tax Update- February EDC.pdf

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ECONOMIC DEVELOPMENT CORPORATION FINANCIALS SUMMARY

Budget Amendment

Monthly Information

1. $54,501 Sales Tax higher than what we would usually expect due to a one time payment from a local business
2. Due to staff turnover, this month's report does not have every typical end of month journal entry. We will work to get caught up by the April meeting
3. Engaged with a contractor for the renovation of building one and parking lot repair
4. EDC continues to explore findings tenants to fill out the town center.
5. You should expect proposed budget amendments for the April meeting to add the hotel sale revenue and several construciton projects authorized.

Rental Fees, MMD Tax and Rental Insurance are reported on the Accrual Basis of Accounting, while all other revenues and expenditures are reported on the Cash Basis. This procedure has been in effect for several years, but can be changed should the Board wish.

Brady Olsen
Finance Director

ADDITIONAL INFORMATION

FUND 15- OPERATING FUND (ALL BILLS AND REVENUE RECEIVED IN THIS FUND)
FUND 19- CAPITAL BOND FUND (REMAINING CAPITAL MONEY)
FUND 95- RESERVE FUND FOR DEBT REQUIREMENTS

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EDC CASH POSITION

CATEGORY	DESCRIPTION		FY17-18 YTD
FROM PREVIOUS MONTHS REPORT:			
BEGINNING CASH BALANCE - FUND 15	(Operating Cash)	$	249,682
BEGINNING TEXPOOL BALANCE - FUND 15	(Operating Investments)	$	-
BEGINNING TEXPOOL BALANCE - FUND 19	(Unspent bond proceeds)	$	29,849
BEGINNING CASH BALANCE - FUND 95	(Required reserves)	$	120,942
BEGINNING CASH BALANCE - TOTAL		**$**	**400,473**
BEGINNING AVAILABLE CASH - TOTAL			**249,682**
TOTAL REVENUES MINUS EXPENDITURES FOR MONTH		$	61,561 *
ENDING CASH BALANCE - FUND 15	(Operating Cash)	$	307,412
ENDING TEXPOOL BALANCE - FUND 15	(Operating Investments)	$	-
ENDING TEXPOOL BALANCE - FUND 19	(Unspent bond proceeds)	$	29,849
ENDING CASH BALANCE - FUND 95	(Required reserves)	$	120,942
ENDING CASH BALANCE - TOTAL		**$**	**458,203**
UNAVAILABLE CASH - EARMARKED			
COMMITTED TO BUILDING ONE RENOVATION		$	121,000
2010 $2.0M BOND SALE REMAINING CASH	(Unspent bond proceeds)	$	29,849
RESERVES FOR LEVERAGE NOTE	(Required reserves)	$	120,942
TOTAL UNAVAILABLE CASH		**$**	**271,791**
AVAILABLE CASH		**$**	**186,412**

*Due to prior period adjustments, beginning cash balance plus monthly income will not always be an exact match for ending cash balance

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COMBINED EDC4B FUNDS SUMMARY

CATEGORY	FY16-17 YTD	FY16-17 ACTUAL	FY17-18 ADOPTED	CURRENT MONTH	FY17-18 YTD	% OF PY ACTUAL USED	% OF CY BUDGET USED	BUDGET REMAINING
BEGINNING FUND BALANCE	**$ 313,866**	**$ 313,866**	**$ 134,784**		**$ 302,131**			
AD VALOREM TAXES	1,966	2,360	35,000	-	-	83.3%	0.0%	35,000
SALES/BEVERAGE TAXES	92,846	361,319	373,835	54,501	113,469	25.7%	30.4%	260,366
INVESTMENT EARNINGS	223	790	65	-	973	28.2%	1496.8%	(908)
MISCELLANEOUS INCOME	46,691	76,716	45,120	12,208	23,502	60.9%	52.1%	21,618
SURPLUS SALES/RENTALS	39,993	82,071	121,858	9,752	379,507	48.7%	311.4%	(257,649)
TRANSFERS	-	-	29,719	-	-	0.0%	0.0%	-
TOTAL REVENUES	**$ 181,719**	**$ 523,257**	**$ 605,597**	**$ 76,461**	**$ 517,451**	**34.7%**	**85.4%**	**$ 58,427**
SUPPLIES	-	-	2,100	-	-	#DIV/0!	0.0%	2,100
MAINTENANCE	7,967	44,464	25,112	4,821	88,438	17.9%	352.2%	(63,326)
SUNDRY	84,309	201,042	213,667	5,263	58,004	41.9%	27.1%	155,663
DEBT	52,242	169,431	169,777	4,816	51,260	30.8%	30.2%	118,517
TRANSFERS	34,909	154,819	182,307	-	33,794	22.5%	18.5%	148,513
CAPITAL	1,274	14,621	-	-	22,000	8.7%	#DIV/0!	(22,000)
TOTAL EXPENDITURES	**$ 180,702**	**$ 584,377**	**$ 592,963**	**$ 14,900**	**$ 253,495**	**30.9%**	**42.8%**	**$ 339,468**
REVENUES OVER EXPENDITURES	$ 1,017	$ (61,120)	$ 12,634	$ 61,561	$ 263,956			
ENDING FUND BALANCE	**$ 314,883**	**$ 252,746**	**$ 147,418**		**$ 566,086**			
FUND BALANCE AS % OF EXP	**174.3%**	**43.3%**	**24.9%**	**0.0%**	**223.3%**			
RESERVE ($115,000) REQUIREMENT)	$ -	$ -	$ 115,000	$ -	$ -			
RESERVE SURPLUS/(SHORTFALL)	**$ 314,883**	**$ 252,746**	**$ 32,418**	**$ -**	**$ 566,086**			

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15: EDC4B FUND

CATEGORY	FY16-17 YTD	FY16-17 ACTUAL	FY17-18 ADOPTED	CURRENT MONTH	FY17-18 YTD	% OF PY ACTUAL USED	% OF CY BUDGET USED	BUDGET REMAINING
BEGINNING FUND BALANCE	**$ 164,460**	**$ 164,460**	**$ (15,517)**		**$ 152,017**			
AD VALOREM TAXES	1,966	2,360	35,000	-	-	83.3%	0.0%	35,000
SALES/BEVERAGE TAXES	92,846	361,319	373,835	54,501	113,469	25.7%	30.4%	260,366
INVESTMENT EARNINGS	43	82	65	-	551	51.7%	847.5%	(486)
MISCELLANEOUS INCOME	46,691	76,716	45,120	12,208	23,502	60.9%	52.1%	21,618
SURPLUS SALES/RENTALS	39,993	82,071	121,858	9,752	379,507	48.7%	311.4%	(257,649)
TOTAL REVENUES	**$ 181,538**	**$ 522,549**	**$ 575,878**	**$ 76,461**	**$ 517,029**	**34.7%**	**89.8%**	**$ 58,849**
SUPPLIES	-	-	2,100	-	-	#DIV/0!	0.0%	2,100
MAINTENANCE	7,967	44,464	25,112	4,821	88,438	17.9%	352.2%	(63,326)
SUNDRY	84,309	201,042	213,667	5,263	58,004	41.9%	27.1%	155,663
DEBT	52,242	169,431	169,777	4,816	51,260	30.8%	30.2%	118,517
TRANSFERS	34,909	154,819	152,588	-	33,794	22.5%	22.1%	118,794
CAPITAL	1,274	14,621	-	-	22,000	8.7%	#DIV/0!	(22,000)
TOTAL EXPENDITURES	**$ 180,702**	**$ 584,377**	**$ 563,244**	**$ 14,900**	**$ 253,495**	**30.9%**	**45.0%**	**$ 309,749**
REVENUES OVER EXPENDITURES	$ 836	$ (61,828)	$ 12,634	$ 61,561	$ 263,534			
ENDING FUND BALANCE	**$ 165,296**	**$ 152,017**	**$ (2,883)**		**$ 415,551**			
FUND BALANCE AS % OF EXP	**91.5%**	**26.0%**	**-0.5%**	**0.0%**	**163.9%**			
RESERVE (NO REQUIREMENT)	$ -	$ -	$ -	$ -	$ -			
RESERVE SURPLUS/(SHORTFALL)	**$ 165,296**	**$ 152,017**	**$ (2,883)**	**$ -**	**$ 415,551**			

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15: EDC4B FUND

ACCOUNT	ACCOUNT NAME	FY16-17 YTD	FY16-17 ACTUAL	FY17-18 ADOPTED	CURRENT MONTH	FY17-18 YTD	% OF PY ACTUAL USED	% OF CY BUDGET USED	BUDGET REMAINING
4002-00-00	MMD TAX-CURRENT YEAR	1,966	2,360	35,000	-	-	83.3%	0.0%	35,000
	AD VALOREM TAXES	**$ 1,966**	**$ 2,360**	**$ 35,000**	**$ -**	**$ -**	**83.3%**	**0.0%**	**$ 35,000**
4081-00-00	SALES TAX	92,846	361,319	373,835	54,501	113,469	25.7%	30.4%	260,366
	SALES/BEVERAGE TAXES	**$ 92,846**	**$ 361,319**	**$ 373,835**	**$ 54,501**	**$ 113,469**	**25.7%**	**30.4%**	**$ 260,366**
4401-00-00	INVESTMENT INCOME	43	82	65	-	551	51.7%	847.5%	(486)
	INVESTMENT EARNINGS	**$ 43**	**$ 82**	**$ 65**	**$ -**	**$ 551**	**51.7%**	**847.5%**	**$ (486)**
4409-00-00	MISCELLANEOUS INCOME	46,691	76,716	45,120	12,208	23,502	60.9%	52.1%	21,618
	MISCELLANEOUS INCOME	**$ 46,691**	**$ 76,716**	**$ 45,120**	**$ 12,208**	**$ 23,502**	**60.9%**	**52.1%**	**$ 21,618**
4805-00-00	RENTAL FEES-SHOPPING CENTER	39,692	81,710	121,112	9,752	30,328	48.6%	25.0%	90,784
4806-00-00	RENTAL INSURANCE	301	361	746	-	-	83.3%	0.0%	746
4884-00-01	SALE OF ASSETS	-	-	-	-	349,179	#DIV/0!	#DIV/0!	(349,179)
	SURPLUS SALES/RENTALS	**$ 39,993**	**$ 82,071**	**$ 121,858**	**$ 9,752**	**$ 379,507**	**#DIV/0!**	**#DIV/0!**	**$ (257,649)**
	TOTAL REVENUES	**$ 181,538**	**$ 522,549**	**$ 575,878**	**$ 76,461**	**$ 517,029**	**34.7%**	**89.8%**	**$ 58,849**
	TOTAL REVENUES (EXCLUDING INTEREST/TRANSFERS)	**$ 181,496**	**$ 522,467**	**$ 575,813**	**$ 76,461**	**$ 516,478**			
	10% ADMIN CHARGE-GENERAL FUND	18,150	52,247	57,581	7,646	51,648			

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15: EDC4B FUND

01: ADMINISTRATION

ACCOUNT	ACCOUNT NAME	FY16-17 YTD	FY16-17 ACTUAL	FY17-18 ADOPTED	CURRENT MONTH	FY17-18 YTD	% OF PY ACTUAL USED	% OF CY BUDGET USED	BUDGET REMAINING
5240-01-00	PRINTED SUPPLIES	-	-	2,000	-	-	#DIV/0!	0.0%	2,000
5260-01-00	GENERAL OFFICE SUPPLIES	-	-	50	-	-	0.0%	0.0%	50
5261-01-00	POSTAGE	-	-	50	-	-	0.0%	0.0%	50
	SUPPLIES	**$ -**	**$ -**	**$ 2,100**	**$ -**	**$ -**	**#DIV/0!**	**0.0%**	**$ 2,100**
5501-01-00	ADVERTISING	-	390	1,200	-	-	0.0%	0.0%	1,200
5510-01-00	ASSOC DUES/PUBLICATIONS	-	4,855	5,320	-	-	0.0%	0.0%	5,320
5512-01-00	CONTRACTUAL SERVICES	-							
5525-01-00	TRAINING/SEMINARS	-	175	250	-	-	0.0%	0.0%	250
5565-01-00	LEGAL SERVICES	5,750	17,252	10,000	300	4,200	33.3%	42.0%	5,800
5567-01-00	AUDIT SERVICES	-	2,250	2,250	2,250	2,250	0.0%	100.0%	-
5570-01-00	SPECIAL SERVICES	39,745	81,145	68,650	-	5,700	49.0%	8.3%	62,950
5574-01-00	FILING FEES	40	40			-			-
5578-01-00	TRAVEL	-	-	100	-	-	0.0%	0.0%	100
5580-01-00	ENGINEERING SERVICES	1,903	2,128	-	-	-	89.4%	#DIV/0!	-
5595-01-00	ADMIN CHARGE-GENERAL FUND	18,150	44,926	81,647	-	27,216	40.4%	33.3%	54,431
5615-01-00	FUNCTIONAL GRANT	4,278	17,137	24,000	1,612	5,411	25.0%	22.5%	18,589
	SUNDRY	**$ 69,905**	**$ 170,298**	**$ 193,417**	**$ 4,162**	**$ 44,777**	**41.0%**	**23.2%**	**$ 148,640**
5800-01-00	LAND	1,274	1,968	-	-	22,000	64.7%	0.0%	(22,000)
5813-01-00	KENNEDALE ENTRANCE SIGN	-	-	-	-	-	0.0%	0.0%	-
5820-01-00	BUILDING IMPROVEMENT	-	-	-	-	-	0.0%	0.0%	-
5875-01-00	CONSTRUCTION	-	-	-	-	-	0.0%	0.0%	-
	CAPITAL	**$ 1,274**	**$ 1,968**	**$ -**	**$ -**	**$ 22,000**	**64.7%**	**#DIV/0!**	**$ (22,000)**
	TOTAL EXPENDITURES	**$ 71,178**	**$ 172,266**	**$ 195,517**	**$ 4,162**	**$ 66,777**	**41.3%**	**34.2%**	**$ 128,740**

CITY OF KENNEDALE
ANNUAL PROGRAM OF SERVICES
February 2018

15: EDC4B FUND
01: ADMINISTRATION
03: DEBT SERVICE

ACCOUNT	ACCOUNT NAME	FY16-17 YTD	FY16-17 ACTUAL	FY17-18 ADOPTED	CURRENT MONTH	FY17-18 YTD	% OF PY BUDGET USED	% OF CY BUDGET USED	BUDGET REMAINING
5643-01-03	2007 $1.2M TAX BOND-INTEREST	29,325	58,689	54,905	-	27,378	50.0%	49.9%	27,527
5644-01-03	2007 $1.2M TAX BOND-PRINCIPAL	-	55,000	60,000	-	-	0.0%	0.0%	60,000
5645-01-03	2011 $1.7M TX LEVERAGE-INT	6,871	15,879	14,278	1,553	6,984	43.3%	48.9%	7,294
5646-01-03	2011 $1.7M TX LEVERAGE-PRI	16,047	39,863	40,594	3,263	16,897	40.3%	41.6%	23,697
	DEBT	**$ 52,242**	**$ 169,431**	**$ 169,777**	**$ 4,816**	**$ 51,260**	**30.8%**	**30.2%**	**$ 118,517**
5702-01-03	TRANSFER OUT-DEBT SERVICE FUND	34,909	154,819	152,588	-	33,794	22.5%	22.1%	118,794
	TRANSFER	**$ 34,909**	**$ 154,819**	**$ 152,588**	**$ -**	**$ 33,794**	**22.5%**	**22.1%**	**$ 118,794**
	TOTAL EXPENDITURES	**$ 87,152**	**$ 324,250**	**$ 322,365**	**$ 4,816**	**$ 85,053**	**26.9%**	**26.4%**	**$ 237,312**

CITY OF KENNEDALE
ANNUAL PROGRAM OF SERVICES
February 2018

15: EDC4B FUND

02: TOWN SHOPPING CENTER

ACCOUNT	ACCOUNT NAME	FY16-17 YTD	FY16-17 ACTUAL	FY17-18 ADOPTED	CURRENT MONTH	FY17-18 YTD	% OF PY ACTUAL USED	% OF CY BUDGET USED	BUDGET REMAINING
5403-02-00	BUILDING MAINTENANCE	7,967	44,464	25,112	4,821	88,438	17.9%	352.2%	(63,326)
	MAINTENANCE	**$ 7,967**	**$ 44,464**	**$ 25,112**	**$ 4,821**	**$ 88,438**	**17.9%**	**352.2%**	**$ (63,326)**
5530-02-00	ELECTRIC SERVICES	2,317	5,924	6,700	601	2,246	39.1%	33.5%	4,454
5545-02-00	INSURANCE-PROPERTY	6,507	6,507	6,500	-	8,341	100.0%	128.3%	(1,841)
5570-02-00	SPECIAL SERVICES	5,580	18,312	7,050	500	2,641	30.5%	37.5%	4,409
	SUNDRY	**$ 14,405**	**$ 30,744**	**$ 20,250**	**$ 1,101**	**$ 13,227**	**46.9%**	**65.3%**	**$ 7,023**
	TOTAL EXPENDITURES	**$ 22,372**	**$ 75,209**	**$ 45,362**	**$ 5,921**	**$ 101,665**	**29.7%**	**224.1%**	**$ (56,303)**

CITY OF KENNEDALE
ANNUAL PROGRAM OF SERVICES
February 2018

15: EDC4B FUND

03: TOWN CENTER REDEVELOPMENT

ACCOUNT	ACCOUNT NAME	FY16-17 YTD	FY16-17 ACTUAL	FY17-18 ADOPTED	CURRENT MONTH	FY17-18 YTD	% OF PY ACTUAL USED	% OF CY BUDGET USED	BUDGET REMAINING
5580-03-00	ENGINEERING SERVICES	-	2,573	-	-	-	0.0%	#DIV/0!	-
5847-03-00	CONSTRUCTION	-	10,080	-	-	-	0.0%	#DIV/0!	-
	CAPITAL	**$ -**	**$ 12,653**	**$ -**	**$ -**	**$ -**	**0.0%**	**#DIV/0!**	**$ -**
	TOTAL EXPENDITURES	**$ -**	**$ 12,653**	**$ -**	**$ -**	**$ -**	**0.0%**	**#DIV/0!**	**$ -**

CITY OF KENNEDALE
ANNUAL PROGRAM OF SERVICES
February 2018

15: EDC4B FUND

04: TEXAS LEVERAGE PROGRAM

ACCOUNT	ACCOUNT NAME	FY16-17 YTD	FY16-17 ACTUAL	FY17-18 ADOPTED	CURRENT MONTH	FY17-18 YTD	% OF PY ACTUAL USED	% OF CY BUDGET USED	BUDGET REMAINING
5800-04-00	LAND	-	-	-	-	-	#DIV/0!	0.0%	-
	CAPITAL	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**#DIV/0!**	**0.0%**	**$ -**
	TOTAL EXPENDITURES	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**#DIV/0!**	**0.0%**	**$ -**

CITY OF KENNEDALE
ANNUAL PROGRAM OF SERVICES
February 2018

19: EDC4B CAPITAL BOND FUND

CATEGORY	FY16-17 YTD	FY16-17 ACTUAL	FY17-18 ADOPTED	CURRENT MONTH	FY17-18 YTD	% OF PY ACTUAL USED	% OF CY BUDGET USED	BUDGET REMAINING
BEGINNING FUND BALANCE	**$ 29,444**	**$ 29,444**	**$ 29,719**		**$ 29,649**			
INVESTMENT EARNINGS	57	205	-	-	114	27.7%	#DIV/0!	(114)
TOTAL REVENUES	**$ 57**	**$ 205**	**$ -**	**$ -**	**$ 114**	**27.7%**	**#DIV/0!**	**$ (114)**
TRANSFERS	-	-	29,719	-	-	0.0%	0.0%	-
CAPITAL	-	-	-	-	-	0.0%	0.0%	-
TOTAL EXPENDITURES	**$ -**	**$ -**	**$ 29,719**	**$ -**	**$ -**	**0.0%**	**0.0%**	**$ -**
REVENUES OVER EXPENDITURES	$ 57	$ 205	$ (29,719)	$ -	$ 114			
ENDING FUND BALANCE	**$ 29,501**	**$ 29,649**	**$ 0**		**$ 29,764**			
FUND BALANCE AS % OF EXP	**N/A**	**N/A**	**N/A**	**N/A**	**N/A**			
RESERVE (NO REQUIREMENT)	$ -	$ -	$ -	$ -	$ -			
RESERVE SURPLUS/(SHORTFALL)	**$ 29,501**	**$ 29,649**	**$ 0**	**$ -**	**$ 29,764**			

CITY OF KENNEDALE
ANNUAL PROGRAM OF SERVICES
February 2018

19: EDC4B CAPITAL BOND FUND

ACCOUNT	ACCOUNT NAME	FY16-17 YTD	FY16-17 ACTUAL	FY17-18 ADOPTED	CURRENT MONTH	FY17-18 YTD	% OF PY ACTUAL USED	% OF CY BUDGET USED	BUDGET REMAINING
4401-00-00	INVESTMENT INCOME	57	205	-	-	114	27.7%	#DIV/0!	(114)
	INVESTMENT EARNINGS	**$ 57**	**$ 205**	**$ -**	**$ -**	**$ 114**	**27.7%**	**#DIV/0!**	**$ (114)**
	TOTAL REVENUES	**$ 57**	**$ 205**	**$ -**	**$ -**	**$ 114**	**27.7%**	**#DIV/0!**	**$ (114)**

19: EDC4B CAPITAL BOND FUND
01: TOWN CENTER REDEVELOPMENT

ACCOUNT	ACCOUNT NAME	FY16-17 YTD	FY16-17 ACTUAL	FY17-18 ADOPTED	CURRENT MONTH	FY17-18 YTD	% OF PY ACTUAL USED	% OF CY BUDGET USED	BUDGET REMAINING
5580-01-00	TRANSFER OUT	-	-	-	-	-	0.0%	0.0%	-
	TRANSFERS	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**0.0%**	**0.0%**	**$ -**
5800-01-00	LAND	-	-	-	-	-	0.0%	0.0%	-
5847-01-00	CONSTRUCTION	-	-	-	-	-	0.0%	0.0%	-
	CAPITAL	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**0.0%**	**0.0%**	**$ -**
	TOTAL EXPENDITURES	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**0.0%**	**0.0%**	**$ -**

CITY OF KENNEDALE
ANNUAL PROGRAM OF SERVICES
February 2018

95: EDC4B RESERVE FUND

CATEGORY	FY16-17 YTD	FY16-17 ACTUAL	FY17-18 ADOPTED	CURRENT MONTH	FY17-18 YTD	% OF PY ACTUAL USED	% OF CY BUDGET USED	BUDGET REMAINING
BEGINNING FUND BALANCE	**$ 119,962**	**$ 119,962**	**$ 120,582**		**$ 120,464**			
INVESTMENT EARNINGS	123	502	-	-	308	24.5%	#DIV/0!	(308)
TOTAL REVENUES	**$ 123**	**$ 502**	**$ -**	**$ -**	**$ 308**	**24.5%**	**#DIV/0!**	**$ (308)**
TOTAL EXPENDITURES	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**0.0%**	**0.0%**	**$ -**
REVENUES OVER EXPENDITURES	$ 123	$ 502	$ -	$ -	$ 308			
ENDING FUND BALANCE	**$ 120,085**	**$ 120,464**	**$ 120,582**		**$ 120,772**			
FUND BALANCE AS % OF EXP	**N/A**	**N/A**	**N/A**	**N/A**	**N/A**			
RESERVE ($112,606 REQUIREMENT)	$ 112,606	$ 112,606	$ 112,606	$ 112,606	$ 112,606			
RESERVE SURPLUS/(SHORTFALL)	**$ 7,479**	**$ 7,858**	**$ 7,976**	**$ (112,606)**	**$ 8,166**			

CITY OF KENNEDALE
ANNUAL PROGRAM OF SERVICES
February 2018

95: EDC4B RESERVE FUND

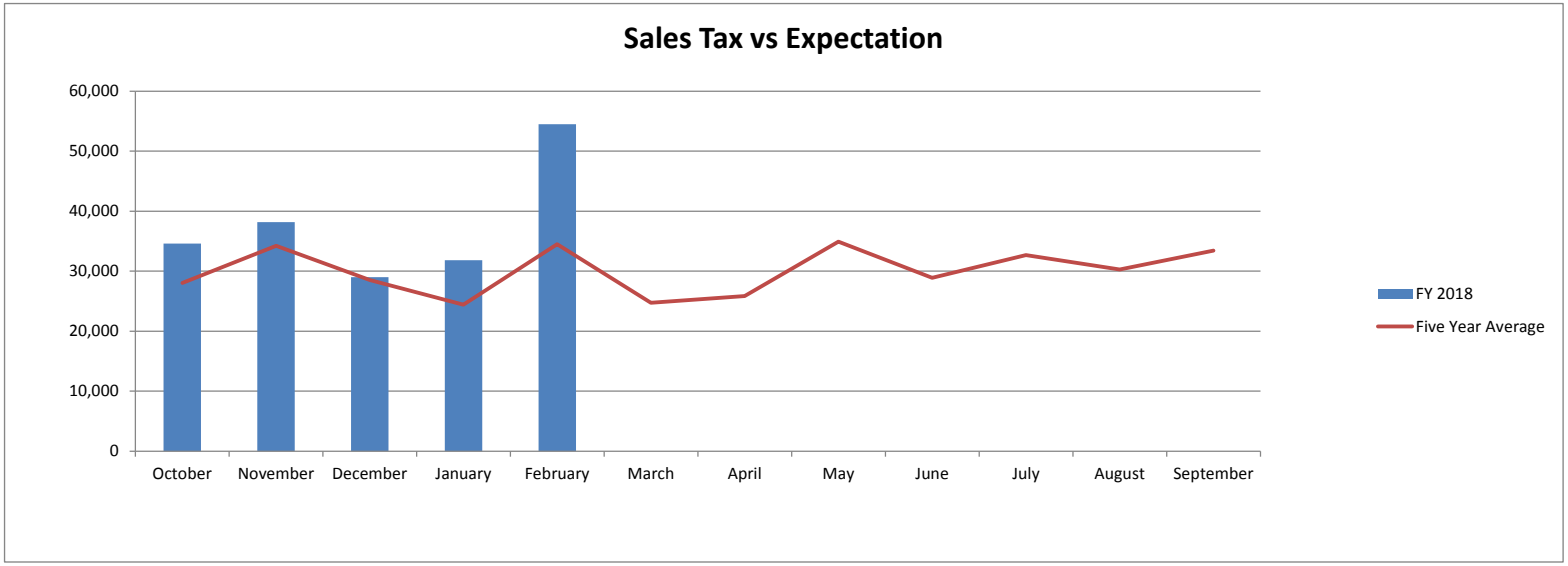
ACCOUNT	ACCOUNT NAME	FY16-17 YTD	FY16-17 ACTUAL	FY17-18 ADOPTED	CURRENT MONTH	FY17-18 YTD	% OF PY BUDGET USED	% OF CY BUDGET USED	BUDGET REMAINING
4401-00-00	INVESTMENT INCOME	123	502	-	-	308	24.5%	#DIV/0!	(308)
	INVESTMENT EARNINGS	**$ 123**	**$ 502**	**$ -**	**$ -**	**$ 308**	**24.5%**	**#DIV/0!**	**$ (308)**
	TOTAL REVENUES	**$ 123**	**$ 502**	**$ -**	**$ -**	**$ 308**	**24.5%**	**#DIV/0!**	**$ (308)**

95: EDC4B RESERVE FUND

ACCOUNT	ACCOUNT NAME	FY16-17 YTD	FY16-17 ACTUAL	FY17-18 ADOPTED	CURRENT MONTH	FY17-18 YTD	% OF PY BUDGET USED	% OF CY BUDGET USED	BUDGET REMAINING
	TRANSFERS	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**0.0%**	**0.0%**	**$ -**
	TOTAL EXPENDITURES	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**0.0%**	**0.0%**	**$ -**

Sales Tax By Month

Year	October	November	December	January	February	March	April	May	June	July	August	September	Total
FY2018	$ 34,607	$ 38,169	$ 28,985	$ 31,808	$ 54,501	$ -	$ -	$ -	$ -	$ -	$ -	$ -	**$ 188,070**
FY2017	$ 29,583	$ 38,719	$ 27,285	$ 29,652	$ 35,265	$ 26,215	$ 29,043	$ 33,374	$ 26,747	$ 33,648	$ 16,530	$ 28,850	**$ 354,908**
FY2016	$ 31,046	$ 39,712	$ 32,662	$ 25,293	$ 38,669	$ 29,196	$ 26,505	$ 38,181	$ 27,906	$ 28,195	$ 29,231	$ 30,459	**$ 377,055**
FY2015	$ 23,985	$ 31,479	$ 27,515	$ 24,594	$ 35,857	$ 24,104	$ 27,064	$ 39,783	$ 42,821	$ 55,252	$ 48,766	$ 59,232	**$ 440,453**
FY2014	$ 21,990	$ 29,867	$ 31,661	$ 22,458	$ 32,594	$ 23,228	$ 26,412	$ 31,319	$ 25,832	$ 23,976	$ 28,866	$ 22,659	**$ 320,861**
FY2013	$ 33,617	$ 31,297	$ 23,446	$ 20,135	$ 30,003	$ 20,791	$ 20,318	$ 32,020	$ 21,136	$ 22,435	$ 27,973	$ 26,025	**$ 309,197**
FY2012	$ 31,540	$ 37,196	$ 38,349	$ 29,926	$ 30,992	$ 24,484	$ 37,230	$ 41,230	$ 24,369	$ 40,830	$ 26,679	$ 27,612	**$ 390,438**
	*Net payment after correcting an audit error. Payment would have been $~34K												**$ -**



Industry	Amount	% Change	YTD	FYTD	FYTD2
Manufacturing	$15,923.35	393.63%	$18,036.67	$23,371.61	$10,424.86
General Services	$11,242.23	21.93%	$17,790.91	$43,771.19	$8,681.34
Retail	$10,147.57	33.81%	$18,720.57	$41,423.63	$10,842.99
Wholesale	$8,481.84	105.62%	$15,487.38	$34,525.86	$7,158.83
Professional Services	$5,632.09	-2.60%	$10,771.37	$27,108.89	$3,712.09
Food	$2,875.43	39.01%	$5,759.40	$14,011.70	$2,482.75
Miscellaneous	$58.83	-85.35%	$106.14	$371.40	$1,111.31
Agricultural	$17.50	-79.36%	$111.61	$3,351.43	$104.78
Accomodation	$0.00	-100.00%	$0.00	$0.00	$0.00

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Staff Report to the Honorable Mayor and City Council

Date: April 16, 2018

Agenda Item No: REQUIRED APPROVAL ITEMS (CONSENT) - A.

I. Subject:
Consider approval of minutes from March 19, 2018 regular meeting

II. Originated by:

Leslie Galloway, City Secretary & Communications Coordinator

III. Summary:
Please see the attached minutes for your approval.

IV. Fiscal Impact Summary:

V. Legal Impact:

VI. Recommendation:
Approve

VII. Alternative Actions:

VIII. Attachments:

1.	2018_03.19_Minutes_City Council Regular Meeting_DRAFT	2018_03.19_Minutes_City Council Regular Meeting_DRAFT.pdf

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KENNEDALE CITY COUNCIL MINUTES

REGULAR MEETING | March 19, 2018
CITY HALL COUNCIL CHAMBERS, 405 MUNICIPAL DRIVE
WORK SESSION - 5:30 PM | REGULAR SESSION - 7:00 PM

I. CALL TO ORDER

Mayor Brian Johnson called the meeting to order at 5:30 p.m.

II. WORK SESSION

A. Presentation of the FY2017 annual audit – Comprehensive Annual Financial Report (CAFR)

Paula Lowe, a partner in the Governmental Audit Division at Pattillo, Brown & Hill outlined the external audit process, the results of the audit, and some of the financial highlights of the CAFR. She stated, that the City continues to receive a clean/unmodified opinion – the highest opinion, and that the accompanying financial statements were audited in accordance with both governmental and generally accepted auditing standards. She added that the General Fund, when looking at the snapshot as of September 30, 2017, had approximately four months of operating expenses in reserve – in keeping with industry best practices (of three months). She stated that this was the first year that the Stormwater Drainage Fund was presented separately from the Water Fund, and that, beginning on page 56, there was ten-year trend information. She concluded by stating that staff was able to answer all questions asked by the auditors and made requested information available.

In response to Councilmember Sandra Lee's question, Lowe stated that the auditors o line-by-line to ensure that bank reconciliations balance and that expenditure classifications are properly applied. Councilmember Rockie Gilley requested that Finance Director Brady Olsen (who was not present at the meeting) provide Council with further explanation of the $500,000 adjustment to the Stormwater balance, noted in the staff report as resulting from an accounting adjustment in which Construction in Progress assets would no longer be included in the carry-over balance. In response to Mayor Pro Tem Jan Joplin question about the Unassigned Fund Balance, Lowe responded that those funds were available to be spent at Council's discretion.

B. Discussion of seeking an RFP to conduct another Comprehensive Audit of all City Funds

Councilmember Sandra Lee stated that she was, in fact, proposing a forensic audit because she had concerns about the figures in the EDC's reports to the State Comptroller not matching the numbers in the EDC audit. City Manager George Campbell stated that the Comptroller numbers were typically submitted by the Finance Director, and that he would like for staff to have time to understand Council's concerns and to research the situation before engaging a firm for additional auditing. Mayor Pro Tem Joplin proposed that this item be carried forward to the Work Session of the April Regular Meeting for further discussion.

DRAFT UNTIL APPROVED BY COUNCIL

C. Discussion of proposed capital improvement projects and related Certificate of Obligation (CO) issuance

City Manager George Campbell stated that the projects listed in the staff report are those that were presented during FY18 Budget discussions. He added that this debt had not yet been issued and, therefore, none of the related projects had been undertaken. He asked for Council's direction on issuance of the debt, noting that it might be premature to begin some of the listed projects, in light of the ongoing discussions with the City of Arlington regarding the water and wastewater system. He also noted that, during budget discussions, he sensed hesitance on the part of Council to issue this debt, but that it was his understanding that any project begun during the next three fiscal years could be financed with this CO. There was some discussion about processes for informing residents about the potential bond issuance as well as the timing of projects, including the repair or replacement of wastewater lines. City Manager Campbell stated that staff would prepare and present an updated project list.

D. Discuss scheduling of monthly City Council Regular Meetings and Work Sessions

Mayor Brian Johnson stated that there had been some discussion about moving Regular Meetings to Thursdays, while still receiving the packet on Friday, giving Council more time to evaluate the packet and submit questions to staff. Councilmember Turner suggested that Council wait until after the May election to make this decision, as there would be new Councilmembers. Mayor Pro Tem Joplin asked if paper copies of the packet could be delivered by Police officers. City Manager Campbell noted that part of the intention of budgeting for iPads was to try to move towards a paperless operation. Council came to a consensus to postpone any decision on this item until new Councilmembers were seated, and City Manager Campbell requested that Council try to submit questions to staff beforehand so that department heads could be more fully prepared to answer questions.

E. Discussion of potential amendments to the Economic Development Corporation (EDC) Bylaws

Councilmember Lee stated that she believed that Councilmembers should be allowed to attend EDC Executive Sessions, but that such requests has been denied by EDC Board President Robert Mundy. City Manager Campbell stated that he understood the City Attorney's opinion to be that members of Council could attend advisory board Executive Sessions but that, for practical reasons, it was not a standard or recommended practice. Councilmember Lee then requested that the EDC have a separate bank account. City Manager Campbell stated that, internally, each fund was accounted for separately, despite the monies being in a consolidated external bank account. He added that he could bring back to Council, at a future date, information about the implications – financial and otherwise – of establishing a separate external bank account for the EDC.

F. Discussion of request to pay invoice for outside legal counsel engaged by Mayor Pro Tem Joplin

Mayor Pro Tem Joplin stated that the Charter affords the City Council the latitude to seek outside counsel, and that she was presenting for payment an invoice in the amount of

DRAFT UNTIL APPROVED BY COUNCIL

$3,289.36 from attorney Kelly Jones. She distributed to those at the dais a timeline of recent attempts by herself and Councilmembers Gilley and Lee to call a special meeting, which led her to seek this additional legal opinion. Mayor Johnson stated that he felt Mayor Pro Tem Joplin had misinterpreted the Charter, which allowed the City Council as a body to engage outside counsel, but did not give individual Councilmembers that right. After some discussion, Mayor Pro Tem Joplin stated that she would absorb the cost personally and was pleased that Council was considering adoption of a formal policy for requesting that items be added to the agenda and scheduling special sessions.

G. Discussion of items on Regular Session

There was no discussion at this time. Council recessed at 6:55 p.m., until the Regular Session.

III. REGULAR SESSION

Mayor Brian Johnson called the Regular Session to order at 7:07 p.m.

IV. ROLL CALL

Present: Mayor Johnson; Mayor Pro Tem Joplin, Place 5; Rockie Gilley, Place 1; Liz Carrington, Place 2; Sandra Lee, Place 3; and Kelly Turner, Place 4. **Absent:** None

Staff: *City Manager George Campbell, City Secretary and Communications Coordinator Leslie Galloway, Deputy City Secretary Kathryn Roberson, Fire Chief Mike McMurray, Police Chief Tommy Williams, Police Captain Darrell Hull, Public Works Superintendent Larry Hoover, Library Director Amanda King, City Attorney Drew Larkin (TOASE)*

V. INVOCATION

Mayor Pro Tem Jan Joplin delivered the invocation.

VI. UNITED STATES PLEDGE AND TEXAS PLEDGE

VII. VISITOR/CITIZENS FORUM

Loree Boyd, 321 W 3rd Street, stated that she understood that money had been donated to repair the fountain in TownCenter Park, but it had not yet been completed. City Manager Campbell responded that his understanding was that the parts were ordered, that a local contractor had offered his labor at no cost, and the work should be completed in April.

Joel Box, 1222 Peggy Lane, stated that due to a lack of curbs, gutters, and storm drains, his neighborhood had drainage problems and asked that the situation be evaluated by staff.

Modesso Shaikh, 800 Shady Bend Drive, stated that she was disturbed that Eric Elam had posted a photo of her husband and their home on social media claiming that the City had assisted them in an improper manner during a property line dispute.

A. Presentation by One Safe Place

Felipe Gutierrez, Director of Development and Engagement, stated that One Safe Place aims to prevent crime through their support of Crime Stoppers, the Family Justice Center Model, and City of Fort Worth bike patrol. He thanked the City for supporting efforts to send youth who have witnessed domestic violence to Camp Hope. He added that Mayor Brian Johnson and Burleson Mayor Ken Shetter raised nearly $10,000 for this purpose, and

DRAFT UNTIL APPROVED BY COUNCIL

recognized Mayor Johnson and Councilmember Sandra Lee for their personal contributions.

VIII. REPORTS/ANNOUNCEMENTS

A. Updates from the City Council

- **Councilmember Rockie Gilley** stated that he attended a Brookstone HOA meeting.
- **Councilmember Sandra Lee** stated that, as a member of the board of the McDonald Southeast YMCA, she was working on securing summer transportation for economically disadvantaged youth.
- **Mayor Pro Tem Jan Joplin** stated that she attended the grand opening of a shipping container warehouse company; and she appreciated the Parks Department having added the neighborhood park by the Fire Station to their maintenance route.
- **Councilmember Kelly Turner** stated that he attended a Regional Emergency Preparedness Advisory Council (REPAC) meeting, where reports from fire and police responses and that there would soon be more money and agents in the region to address these events.

B. Updates from the City Manager

City Manager George Campbell introduced new employees Human Resources and EDC Manager Danielle Clarke and Deputy City Secretary to Kathryn Roberson.

C. Updates from the Mayor

Mayor Johnson stated that he attended a Tarrant Regional Transportation Council (TRTC) meeting, including discussion of high speed rail and eminent domain issues. He added that he is now on a committee with the Mayor's Council to evaluate regional transportation and that he met with the Trinity Metro (formerly The T) to discuss the possibility of express bus service from Kennedale to the downtown Fort Worth Intermodal Transportation Center and that they were also looking into the Via rideshare program, offered by the City of Arlington.

Mayor Johnson read a proclamation in recognition of Kids to Parks Day (Saturday, May 19, 2018). The City's associated event is KIDFISH from 9:00 a.m. to noon at Sonora Park.

IX. MONITORING INFORMATION

A. Monthly Financials – February 2018

B. Monthly EDC Financials and Activity Report

X. INCIDENTAL ITEMS

XI. REQUIRED APPROVAL ITEMS (CONSENT)

A. Consider approval of minutes from February 15, 2018 regular meeting

B. Consider approval of minutes from March 5, 2018 special meeting

C. Consider approval of Ordinance 641, approving a tariff authorizing an annual Rate Review

DRAFT UNTIL APPROVED BY COUNCIL

Mechanism (“RRM”) as a substitution for the annual interim rate adjustment process defined by section 104.301 of the Texas Utilities Code, and as negotiated between Atmos Energy and the Steering Committee of Cities Served by Atmos

D. Consider approval of purchase of a John Deere 4M tractor through the HGACBuy program for the Streets & Parks Department

Motion To Approve Consent Agenda. **Action** Approve, **Moved By** Turner, Seconded By Lee. **Motion passed Unanimously.**

XII. DECISION ITEMS

A. Discuss and consider acceptance of independent auditor's report (Comprehensive Annual Financial Report (CAFR)) for the fiscal year ended September 30, 2017

Paula Lowe of Patillo, Brown & Hill presented a brief overview of the CAFR, noting that it was presented with an unmodified opinion, that the FY16 CAFR received a Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting, and that it was anticipated that the FY17 CAFR would as well.

Council agreed to postpone acceptance of the CAFR.

B. Conduct a Public Hearing to consider authorizing funding participation with Tarrant County Community Development and Housing for the 44th Year Community Development Block Grant (CDBG) Project for water line improvements on Danny Drive

1. Staff Presentation

Public Works Superintendent Larry Hoover stated that the purpose of this public hearing was to identify a CDBG project, which must be in an area where the majority of homes are low/moderate income, and that staff recommends water line replacement on Danny Drive. There was some discussion by Backflow Customer Service Inspector (CSI) Dennis Brown regarding the asbestos pipes currently in use and the process for replacing those lines.

2. Public Hearing

No one signed up to speak at the Public Hearing.

3. Staff Response and Summary

There was no discussion at this time.

Motion To Approve funding participation with Tarrant County Community Development and Housing for the 44th Year Community Development Block Grant (CDBG) Project for water line improvements on Danny Drive. **Action** Approve, **Moved By** Turner, Seconded By Carrington. **Motion passed Unanimously.**

C. Consider approval of Resolution 521 authorizing funding participation with Tarrant County Community Development and Housing for the 44th Year Community Development Block Grant (CDBG) Project for water line improvements on Danny Drive

DRAFT UNTIL APPROVED BY COUNCIL

There was no discussion at this time.

Motion To Approve Resolution 521 authorizing funding participation with Tarrant County Community Development and Housing for the 44th Year Community Development Block Grant (CDBG) Project for water line improvements on Danny Drive. **Action** Approve, **Moved By** Turner, Seconded By Carrington. **Motion passed Unanimously.**

D. Consider appointment of Chair and Vice Chair of the Planning and Zoning Commission

Mayor Johnson stated that the P&Z Commission recommended Chris Pugh for Chair and Lary Adkins for Vice Chair.

Motion To Approve appointment of Chris Pugh as Chair and Lary Adkins as Vice Chair of the Planning & Zoning Commission. **Action** Approve, **Moved By** Gilley, Seconded By Lee. **Motion passed Unanimously.**

E. Consider adoption of Resolution 519, adopting a policy for the calling of Regular and Special Meetings of the City Council and for the placement of items on the Council's Regular Agenda

There was no discussion at this time.

Motion To Approve Resolution 519, adopting a policy for the calling of Regular and Special Meetings of the City Council and for the placement of items on the Council's Regular Agenda. **Action** Approve, **Moved By** Gilley, Seconded By Mayor Pro Tem Joplin. **Motion passed 3-2**, with Carrington and Turner voting against**.**

Mayor Johnson recessed into Executive Session at 7:54 p.m.

XIII. EXECUTIVE SESSION

A. Eric Elam v. Leslie Galloway (City of Kennedale); Cause # SC9342

XIV. RECONVENE INTO OPEN SESSION, AND TAKE ACTION NECESSARY PURSUANT TO EXECUTIVE SESSION, IF NEEDED

XV. ADJOURNMENT

Motion To Adjourn. **Action** Adjourn, **Moved By** Carrington, Seconded By Turner. **Motion passed unanimously.**

Mayor Johnson adjourned the meeting at 8:07 p.m.

DRAFT UNTIL APPROVED BY COUNCIL

APPROVED: **ATTEST:**

BRIAN JOHNSON, MAYOR *LESLIE GALLOWAY, CITY SECRETARY*

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Staff Report to the Honorable Mayor and City Council

Date: April 16, 2018

Agenda Item No: REQUIRED APPROVAL ITEMS (CONSENT) - B.

I. Subject:
Consider adopting Resolution 522, waiving the local matching funds on the New Hope Road Bridge Project, and applying those funds, instead, to other local approved structures

II. Originated by:

Larry Hoover, Streets and Parks Supervisor

III. Summary:

NEW INFORMATION:
This project (and related Resolution 515) was originally presented to and approved by City Council at their November 20, 2018 meeting. Since then, the cost estimate has changed significantly enough (decreasing the city's required match by more than $26,000) that TxDOT has asked that a new Resolution (R522) be adopted.

FROM THE STAFF REPORT FROM NOVEMBER 20, 2017:
The Texas Department of Transportation (TxDOT) performs bridge and culvert inspections on several structures in Kennedale. Two culverts on South New Hope Road have been deemed dilapidated and replacement is necessary. TXDOT has commissioned a project to replace the structures and return them to an acceptable status in the National Bridge Inventory.

New Hope Road Bridge Project
The Federal Off-System Bridge Program (administered by TxDOT) has notified the City of Kennedale that the Texas Administrative Code, Title 43,Section 15.55(d) is now in effect, providing that the local match fund participation requirement may be waived on an authorized federal off-system bridge project (such as New Hope Road), providing the local government agrees to perform structural improvement work in a dollar amount equivalent to the local participation, on other deficient bridge(s) or cross-drainage structure(s) within its jurisdiction. The funding for the project is an 80-10-10 split (federal-state-city), based on an estimate of construction costs. An estimate has been generated and indicates the City's contribution to be **$88,442.26** (was $115,321.70). The attached estimate includes construction costs. Engineering and Design estimates will be presented for consideration by Council at a later date.

The local match projects are on Averitt Road and Valley Lane and have been approved for the local match equivalent project(s) by TxDOT. The Funds for the City's matching funds for the project are included in the Stormwater Capital Fund at $125,000. The two local project cost estimates are included in your packet and total $214,946.00, of which **$88,442.26** (was $115,321.70) will satisfy our 10% matching fund requirement. The City will be responsible for the remainder of the cost. Both projects address issues listed in the latest inspection performed by TxDOT. The Valley Lane project cost is partially covered in the Stormwater Capital Budget, as Valley Lane improvements and can be easily separated and adjusted as the estimates are finalized and approved for construction in the coming budget year.

The TxDOT bid letting date for this project is scheduled for August of 2020.

Staff recommends approval.

IV. Fiscal Impact Summary:

V. Legal Impact:

VI. Recommendation:
Approve

VII. Alternative Actions:

VIII. Attachments:

1.	R522 TxDOT Waiver of Local Bridge Match _ updating R515	R522 TxDOT Waiver of Local Bridge Match _ updating R515_x.pdf

RESOLUTION NO. 522

A RESOLUTION OF THE CITY OF KENNEDALE, TEXAS, AGREEING TO PERFORM EQUIVALENT-MATCH PROJECT(S) IN RETURN FOR WAIVER OF THE LOCAL MATCH FUND PARTICIPATION REQUIREMENT FOR AN APPROVED FEDERAL OFF-SYSTEM BRIDGE PROGRAM ON KENNEDALE NEW HOPE ROAD

WHEREAS, the federal off-system bridge program is administered by the Texas Department of Transportation (the State) to replace or rehabilitate structurally deficient and functionally obsolete (collectively referred to as deficient) bridges located on public roads and streets off the designated state highway system; and

WHEREAS, City of Kennedale, hereinafter referred to as the Local Government owns a bridge located at Kennedale/New Hope Road @ Trib. of Village Creek, National Bridge Inventory (NBI) Structure Number 02-220-HH02-43-002; and

WHEREAS, a project to remedy the bridge is included in the currently approved program of projects as authorized by Texas Transportation Commission Minute Order Number 115005 dated August 31,2017, Control-Section-Job (CSJ) Number 0902-90-057; and

WHEREAS, the usual fund participation ratio for projects on such program is 80 percent federal, 10 percent state and 10 percent Local Government; and

WHEREAS, Texas Administrative Code, Title 43, Section 15.55(d) (43 TAC Section 15.55(d)) provides that under specified conditions the 10 percent Local Government match fund participation requirement may be waived with agreement by the Local Government to perform, or cause to be performed, an equivalent dollar amount of structural improvement work on other deficient bridges or deficient mainlane cross-drainage structures within its jurisdiction, such a project of structural improvement work being referred to as an “equivalent-match project”; and

WHEREAS, the estimated local match fund participation requirement on the approved federal off-system bridge project is $88,442.26 (dollars), hereinafter referred to as the “participation waived” project, such participation requirement the Local Government proposes be waived and in return perform or cause to be performed equivalent-match project structural improvement work.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KENNEDALE, TEXAS:

That the Local Government will perform, or cause to be performed, the following equivalent-match project(s) in return for waiver of the local match fund participation requirement on the approved federal off-system bridge program (participation waived) project not yet awarded:

Location (and structure identification number)	On School Bus Route?	Historic Bridge?	Description of Structural or Safety Improvement Work	Estimated Cost
02-220-HH01-00-001 (Valley Lane @ Trib. to Village Creek) - 0.4 miles South of BU 287	Yes	No	Install Traffic Rail, Approach Rail, Guard Rail End Treatments, and Concrete Structural Repair (Vertical or Overhead)	$82,200.00
02-220-HHOO-15-001 (Averett Road @ Branch of Village Creek) 0.3 miles east JCT Dick Price	Yes	No	Channel Improvements - Rip Rap Stone Protection	$83,046.00
TOTAL				**$165,246.00**
EMP work credited to this PWP*				**$88,442.26**
Balance of EMP work available to associated PWPs				**N/A**

BE IT FURTHER RESOLVED that in receiving this waiver the Local Government acknowledges its obligation to conform with all conditions of 43 TAC Section 15.55(d); such conditions that include but are not restricted to the following:

1. The Local Government must be currently in compliance with load posting and closure regulations as defined in National Bridge Inspection Standards under US Code of Federal Regulations, Title 23, Section 650.303.
2. The equivalent-match project work increases the load capacity of the existing bridge or other mainlane cross-drainage structure, or upgrades the structure to its original load capacity with a minimum upgrade to safely carry school bus loading if located on a school bus route.
3. In performing, or causing to be performed, the equivalent-match project(s), the Local Government assumes all responsibilities for engineering and construction, and complying with all applicable state and federal environmental regulations and permitting requirements for the structures being improved.
4. The work on the proposed equivalent-match project(s) has not begun and will not begin until the local match fund participation waiver approval process has been completed.
5. The Local Government will be allowed three years after the contract award of the participation-waived project to complete the structural improvement work on the equivalent match project(s).
6. Should this waiver request be approved, an appropriate written agreement or amendment to a previously executed agreement will be executed between the State and Local Government.

DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF KENNEDALE ON THE 16TH DAY OF APRIL, 2018.

_____

MAYOR, BRIAN JOHNSON

ATTEST:

_____

CITY SECRETARY, LESLIE GALLOWAY

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Staff Report to the Honorable Mayor and City Council

Date: April 16, 2018

Agenda Item No: REQUIRED APPROVAL ITEMS (CONSENT) - C.

I. Subject:
Consider approval Resolution 523 to deny the Distribution Cost Recover Factor ("DCRF") application by Oncor Electric Delivery LLC

II. Originated by:

George Campbell, City Manager

III. Summary:
On April 5, 2018, Oncor Electric Delivery Company LLC ("Oncor" or "Company") filed an Application for Approval of a Distribution Cost Recover Factor ("DCRF") to Increase Distribution Rates with each of the cities in their service area. In the filing, the Company asserts that it is seeking an increase in distribution revenues of $19,002,177.

The resolution authorizes the City to join with the Steering Committee of Cities Served by Oncor ("OCSC") to evaluate the filing, determine whether the filing complies with law, and if lawful, to determine what further strategy, including settlement, to pursue.

Purpose of the Resolution:
The purpose of the Resolution is to deny the DCRF application proposed by Oncor.

Explanation of "Be It Resolved" Paragraphs:
1. This section authorizes the City to participate with OCSC as a party in the Company's DCRF filing, PUC Docket No. 48231.

2. This section authorizes the hiring of Lloyd Gosselink and consultants to review the filing, negotiate with the Company, and make recommendations to the City regarding reasonable rates. Additionally, it authorizes OCSC to direct any necessary administrative proceedings or court litigation associated with an appeal of this application filed with the PUC.

3. This paragraph finds that the Company's application is unreasonable and should be denied.

4. This section states that the Company's current rates shall not be changed.

5. The Company will reimburse Cities for their reasonable rate case expenses. Legal counsel and consultants approved by OCSC will submit monthly invoices that will be forwarded to Oncor for reimbursement.

6. This section recites that the Resolution was passed at a meeting that was open to the public and that the consideration of the Resolution was properly noticed.

7. This section provides that Oncor and counsel for OCSC will be notified of the City's action by sending a copy of the approved and signed Resolution to counsel.

IV. Fiscal Impact Summary:

V. Legal Impact:

VI. Recommendation:
Approve

VII. Alternative Actions:

VIII. Attachments:

1.	R523 ONCOR Rate Case Denial	R523 ONCOR Rate Case Denial.pdf

RESOLUTION NO. 523

A RESOLUTION OF THE CITY OF KENNEDALE, TEXAS FINDING THAT ONCOR ELECTRIC DELIVERY COMPANY LLC'S APPLICATION FOR APPROVAL OF A DISTRIBUTION COST RECOVERY FACTOR PURSUANT TO 16 TEX. ADMIN. CODE § 25..243 TO INCREASE DISTRIBUTION RATES WITHIN THE CITY SHOULD BE DENIED; FINDING THAT THE CITY'S REASONABLE RATE CASE EXPENSES SHALL BE REIMBURSED BY THE COMPANY; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; REQUIRING NOTICE OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL.

WHEREAS, the City of Kennedale, Texas ("City") is an electric utility customer of Oncor Electric Delivery Company LLC ("Oncor" or "Company"), and a regulatory authority with an interest in the rates and charges of Oncor; and

WHEREAS, the City is a member of the Steering Committee of Cities Served by Oncor ("OCSC"), a membership of similarly situated cities served by Oncor that have joined together to efficiently and cost effectively review and respond to electric issues affecting rates charged in Oncor's service area; and

WHEREAS, on or about April 5, 2018, Oncor filed with the City an Application for Approval of a Distribution Cost Recovery Factor ("DCRF"), PUC Docket No. 48231, seeking to increase electric distribution rates by approximately $19,002,177; and

WHEREAS, all electric utility customers residing in the City will be impacted by this ratemaking proceeding if it is granted; and

WHEREAS, Cities are coordinating its review of Oncor's DCRF filing with designated attorneys and consultants to resolve issues in the Company's application; and

WHEREAS, Cities members and attorneys recommend that members deny the DCRF.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KENNEDALE, TEXAS:

SECTION 1. That the City is authorized to participate with Cities in PUC Docket No. 48231.

SECTION 2. That subject to the right to terminate employment at any time, the City of hereby authorizes the hiring of the law firm of Lloyd Gosselink and consultants to negotiate with the Company, make recommendations to the City regarding reasonable rates, and to direct any necessary administrative proceedings or court litigation associated with an appeal of this application filed with the PUC.

SECTION 3. That the rates proposed by Oncor to be recovered through its DCRF charged to customers located within the City limits, are hereby found to be unreasonable and shall be denied.

SECTION 4. That the Company shall continue to charge its existing rates to customers within the City.

SECTION 5. That the City's reasonable rate case expenses shall be reimbursed in full by Oncor within 30 days of presentation of an invoice to Oncor.

SECTION 6. That it is hereby officially found and determined that the meeting at which this Resolution is passed is open to the public as required by law and the public notice of the time, place, and purpose of said meeting was given as required.

Section 7. That a copy of this Resolution shall be sent to Stephen N. Ragland, 1616 Woodall Rodgers Freeway, Dallas, Texas 75202 and to Thomas Brocato, General Counsel to the Cities, at Lloyd Gosselink Rochelle & Townsend, P.C., P.O. Box 1725, Austin, Texas 78767-1725.

DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF KENNEDALE ON THE 16TH DAY OF APRIL, 2018.

APPROVED:

_____
MAYOR, BRIAN JOHNSON

[CITY SEAL

ATTEST:

_____
CITY SECRETARY, LESLIE GALLOWAY

APPROVED AS TO FORM AND LEGALITY:

_____
CITY ATTORNEY, WAYNE OLSON

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Staff Report to the Honorable Mayor and City Council

Date: April 16, 2018

Agenda Item No: REQUIRED APPROVAL ITEMS (CONSENT) - D.

I. Subject:
Discuss and consider acceptance of independent auditor's report (Comprehensive Annual Financial Report (CAFR)) for the fiscal year ended September 30, 2017

II. Originated by:

Brady Olsen, Finance Director

III. Summary:
Paula Lowe, a partner in the Governmental Audit Division at Pattillo, Brown & Hill, presented the FY2017 CAFR at City Council's Regular Meeting on Monday, March 19, 2018. The relevant documents were attached to the Work Session item in the packet from that meeting.

IV. Fiscal Impact Summary:

V. Legal Impact:

VI. Recommendation:
Alternative Actions (see below)

VII. Alternative Actions:
Acceptance of the CAFR as presented at the March 19, 2018 Regular Meeting.

VIII. Attachments:

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Staff Report to the Honorable Mayor and City Council

Date: April 16, 2018

Agenda Item No: DECISION ITEMS - A.

I. Subject:
Consider approval of TownCenter Municipal Complex and Park landscaping contract with Weldon's Lawn and Tree LLC, in the amount of $23,040, annually

II. Originated by:

Larry Hoover, Streets and Parks Supervisor

III. Summary:
The FY17- 18 Adopted Budget allocates $40,000 (in the Parks and Recreation Fund) for these landscaping services to be let for bidding. Staff recently advertised in the newspaper of record (Star-Telegram) and on the city's website (www.cityofkennedale.com/bids) for interested parties to submit bids for the landscaping services for the TownCenter Municipal Complex and Park.

Attached is the bid tabulation sheet, listing the six submissions received. Staff has reviewed the bids and found that Weldon's Lawn and Tree, LLC is the lowest qualified bidder, with a bid of $23,040.00, per year, for a total of $69,120.00 for a three-year agreement.

IV. Fiscal Impact Summary:

V. Legal Impact:

VI. Recommendation:
Approve

VII. Alternative Actions:

VIII. Attachments:

1.	BidTab_TownCenter_Landscaping_2018	BidTab_TownCenter_Landscaping_2018.pdf
2.	Schedule of Services	Schedule of Services.pdf
3.	TownCenter Complex and Park Aerial	TownCenter Complex and Park Aerial.pdf
4.	OrderConf_Ad_Bids_Landscaping	OrderConf_Ad_Bids_Landscaping.pdf

City of Kennedale Public Works Department
150 N Little School Road
817-985-2170

ABSTRACT OF BIDS

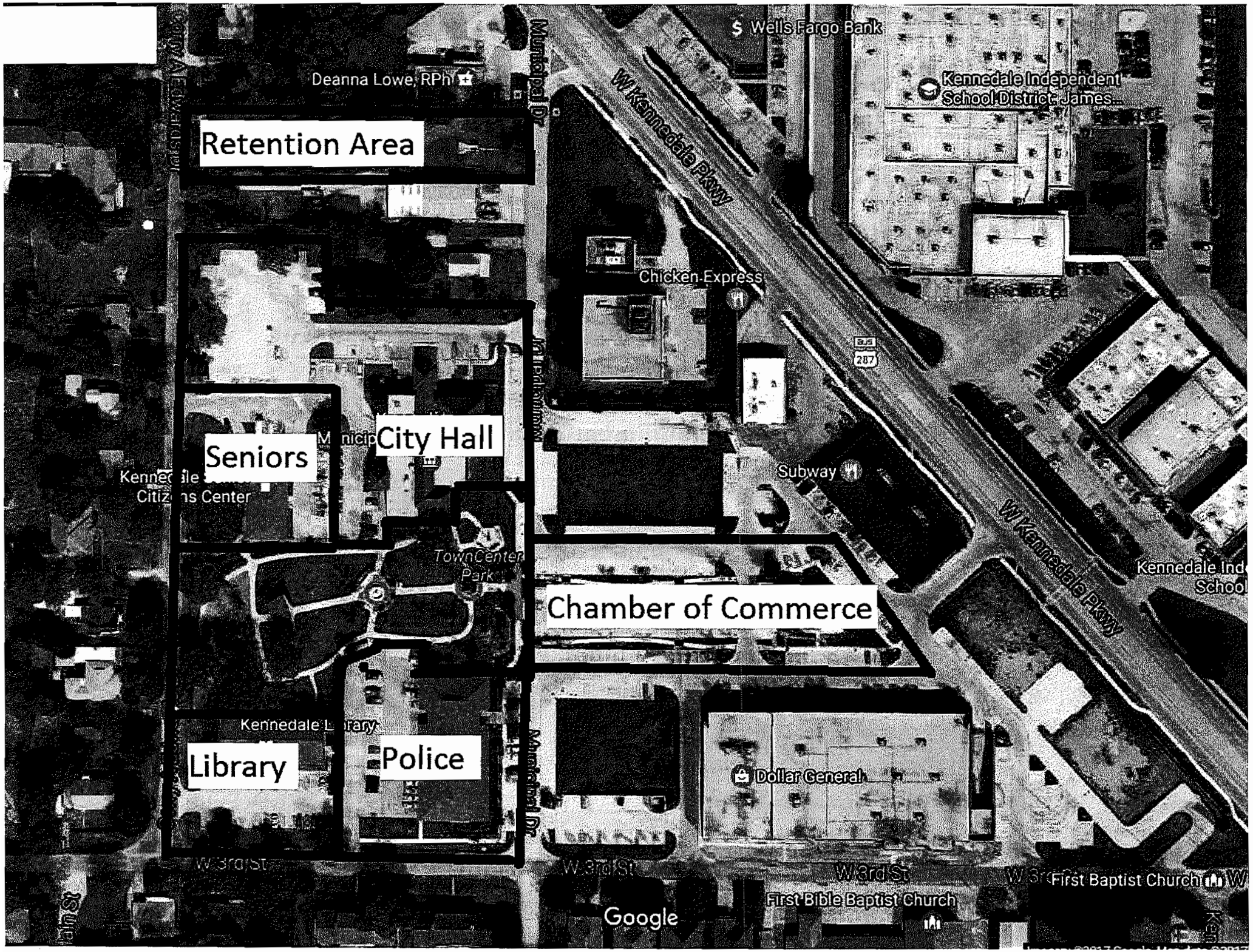
Project Name: TownCenter Municipal Complex and Park Landscaping Contract
Bid Date: April 10, 2018

Bidder	RANK	Bids for Additive or Deductive Alternatives			Total
		Year 1	Year 2	Year 3	
Weldon's Lawn and Tree, LLC	1	23,040.00	23,040.00	23,040.00	69,120.00
WCD Enterprises, LLC	2	13,475.00	32,340.00	32,340.00	78,155.00
Trusted Field Services	3	14,000.00	33,600.00	33,600.00	81,200.00
Landstar	4	30,240.00	30,240.00	30,240.00	90,720.00
TCA Terracare Associates	5	18,449.12	45,746.22	46,661.14	110,856.48
LG Landscape Services	6	39,700.00	39,700.00	41,685.00	121,085.00

I certify that this is a true tabulation of bids received.

(Signature)

Services	Jan.	Feb.	Mar.	Apr.	May	Jun	Jul.	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Mowing			4	5	4	4	5	4	5	4	1		36
Monofilament Trimming			4	5	4	4	5	4	5	4	1		36
Edging			4	5	4	4	5	4	5	4	1		36
Bed Maintenance			4	5	4	4	5	4	5	4	1		36
Debris Disposal			4	5	4	4	5	4	5	4	1		36
Additional Trash Pickup	8	8	4	4	4	4	4	4	4	4	8	8	64
Lawn Post-Emerg				1						1			2
Lawn Pre-Emerg		1								1			2
Fertilize Lawn				1		1				1			3
Fertilize Beds				1		1				1			3
Spray Lines			1		1		1		1				4
Crape Pruning		1											1
Sprinkler Check	1	1	1	1	1	1	1	1	1	1	1	1	12


Retention Area
Seniors
City Hall
Chamber of Commerce
Library
Police
Deanna Lowe, RPh
Wells Fargo Bank
Kennedale Independent School District, James...
W Kennedale Pkwy
Municipal Dr
Chicken Express
Subway
TownCenter Park
Kennedale Library
Dollar General
First Baptist Church
First Bible Baptist Church
W 3rd St
Google

Star-Telegram MEDIA
Arlington Citizen-Journal | The Keller Citizen | La Estrella
Mansfield News-Mirror | Star-Telegram Northeast | Weatherford Star-Telegram
star-telegram.com | 808 Throckmorton St. | Ft Worth, Tx. 76102-6315

Order Confirmation

Customer
CITY OF KENNEDALE

Payor Customer
CITY OF KENNEDALE

Customer Account
600629

Payor Account
600629

Customer Address
405 MUNICIPAL DR
KENNEDALE TX 760602249 USA

Payor Address
405 MUNICIPAL DR
KENNEDALE TX 760602249 USA

Customer Phone
817-478-5418

Payor Phone
817-478-5418

Customer Fax

Customer EMail

Sales Rep
clopez@star-telegram.com

Order Taker
shouk@star-telegram.com

PO Number	Payment Method	Blind Box	Tear Sheets	Proofs	Affidavits
	Invoice		0	0	0

Net Amount	Tax Amount	Total Amount	Payment Amount	Amount Due
$94.42	$0.00	$94.42	$0.00	$94.42

Ad Order Number
0003588724

Order Source

Ordered By

Special Pricing

Invoice Text

Promo Type

Package Buy

Materials

Ad Order Information

Ad Number	Ad Type	Production Method	Production Notes
0003588724-01	FTW-Legal Liner	AdBooker	

External Ad Number	Ad Attributes	Ad Released	Pick Up
		No	

Ad Size	Color
1 X 19 li	Black+3

Product	Placement	Times Run	Schedule Cost
FTW- Star-Telegram	0300 - Legals Classified	3	$79.42

Run Schedule Invoice Text
Notice for Bids: Landscape Ser

Position
0301 - Legals & Public Notices

Run Dates
03/30/2018, 03/31/2018, 04/01/2018

Product	Placement	Times Run	Schedule Cost
FTW-Upsell ST.Com	0300 - Legals Classified	3	$15.00

Run Schedule Invoice Text
Notice for Bids: Landscape Ser

Position
0301 - Legals & Public Notices

Run Dates
03/30/2018, 03/31/2018, 04/01/2018

NOTICE FOR BIDS:
LANDSCAPE SERVICES
The City of Kennedale is accepting bids for landscaping services for TownCenter Park and Municipal Complex (405 Municipal Drive, Kennedale, TX 76060). The bid will include mowing, edging, trimming, bed maintenance, debris disposal, trash pick-up, chemical pre-/post-emergence treatments, fertilizing of lawn and beds, irrigation inspections, and pruning. You may obtain detailed information from Larry Hoover at 817-985-2170 or lhoover@cityofkennedale.com. Bids will be accepted through Tuesday, April 10, 2018.