KEEP KENNEDALE BEAUTIFUL

KEEP KENNEDALE BEAUTIFUL COMMISSION

AGENDA
REGULAR MEETING
March 13, 2018
CITY HALL CONFERENCE ROOM, 405 MUNICIPAL DRIVE

REGULAR SESSION - 12:00 AM

I. CALL TO ORDER

II. ROLL CALL

III. MINUTES APPROVAL

A. Consider approval of Meeting Minutes from February 13, 2018 meeting minutes.

IV. VISITOR/CITIZENS FORUM

At this time, any person with business before the Keep Kennedale Beautiful Commission may speak to the Commission. All comments must be directed towards the Chair, rather than individual commissioners or staff. All speakers must limit their comments to subject matter relating to the commission. No formal action can be taken on these items.

V. REGULAR ITEMS

A. Discuss and consider April 21, 2018 Clean Up
B. Discuss and consider Demonstration Garden Work Day
C. Discuss and consider May 8, 2018 Educational Event
D. Select jacket/hoodie sizes

VI. REPORTS/ANNOUNCEMENTS

A. Simple Recycling total for February 2018

VII. ADJOURNMENT

In compliance with the Americans with Disabilities Act, the City of Kennedale will provide for reasonable accommodations for persons attending City Council meetings. This building is wheelchair accessible, and parking spaces for disabled citizens are available. Requests for sign interpreter services must be made forty-eight (48) hours prior to the meetings. Please contact the City Secretary at 817.985.2104 or (TDD) 1.800.735.2989

CERTIFICATION

I certify that a copy of the March 13, 2018, Keep Kennedale Beautiful Commission agenda was posted on the City Hall bulletin board next to the main entrance of the City Hall building, 405 Municipal Drive, of the City of Kennedale, Texas, in a place convenient and readily accessible to the general public at all times and said agenda was posted at least 72 hours preceding the schedule time of said meeting, in accordance with Chapter 551 of the Texas Government Code.

_____

Gloria Rangel, Board Secretary

KEEP KENNEDALE BEAUTIFUL

STAFF REPORT TO THE COMMISSIONERS

Date: March 13, 2018

Agenda Item No: MINUTES APPROVAL - A.

I. Subject:
Consider approval of Meeting Minutes from February 13, 2018 meeting minutes.

II. Originated by:

Larry Hoover, Streets and Parks Supervisor

III. Summary:

IV. Recommendation:
Approve

V. Attachments:

1.	02.13.2018 KKB Mtg Mins	02.13.2018 KKB Mtg Mins.pdf

Keep Kennedale Beautiful Commission
Regular Meeting
February 13, 2018

I. **Call to Order:** 6:02 p.m.

II. **Roll Call:**

Present: Darlene Winters, Cesar Guerra, Wilda Turner, Laurie Sanders, Dora Ann Markle, Vinita Thomas, Daniel Medina (6:03 pm), Staff Member Kelly Cooper

III. **Minutes Approval**

A. Consider action to approve the minutes for January 9, 2018
Motion To approve the minutes as presented; Action Approve, **Moved by** Wilda Turner, **Seconded By** Dora Ann Markle
Motions Passes unanimously

B. Consider action to approve the July 11, 2017 Tree Board Minutes
Motion To approve the minutes as presented; Action Approve, **Moved by** Wilda Turner, **Seconded By** Dora Ann Markle
Motion Passes Unanimously

IV. **Visitor/Citizen Forum**

No citizens or visitors present.

V. **Regular Items**

A. Consider action to approve and adopt-a-spot request
Staff presented the request from Mayor Brian Johnson who is requesting to adopt the median at the top of the hill on Sublett Road down to Peggy Lane (in front of Rogers Farm Park) indicating he will pick up trash once per week. With approval the spot would have a sign indicating this as "Edmund's Row." Laurie Sanders, residing as Chair for the meeting, opened the item for discussion. Several members commented that this would complete Sublett Road and this would be the cleanest area of the city. There was no additional discussion.
Motion To approve the adopt-a-spot as presented; Action Approve, **Moved by** Cesar Guerra, **Seconded By** Darlene Winters
Motion Passes Unanimously

B. Consider action for the "Don't Mess with Texas Clean-up" April 21, 2018
Staff opened the discussion to discuss several details regarding the clean-up planned for April.

1. Selecting a location for trash pick-up – Darlene Winters suggested that we continue to clean up the parkway having two groups start on each side of the road (QT and Nancy's), and work their way south.
   Additional discussion concerning Kennedale Sublett across from Emerald Hills needing to be cleaned up however the bar ditch is so steep that it makes it difficult for anyone to be able to keep it clean. The Board suggested that depending on the numbers of volunteers, we also start a group at TownCenter area on each side of the parkway and work their way north; maybe a smaller group on Kennedale Sublett both sides; and any student groups could take care of TownCenter area/Park and or Sonora Park.

2. Advertising – Laurie Sanders mentioned how putting out banners for this event creates confusion. Residents think it is the Bring It event and want to drop off items rather than help clean up. Instead, the Board determined that we should put items on the website, KKB site, and send notices out to the schools, boy scouts, girl scouts, green club and adopt a spot participants.

3. Start time - Some discussion took place regarding the start time. Last year we started at 8:30 a.m. and then finished early with not many people staying for lunch. Some discussion took place about waiting until 9:00 a.m. to 10:00 a.m. to start, which would get us closer to a noon lunch. We didn't say much about where to host the event from, however, in times past we had everyone meet at TownCenter Park Pavilion.

4. Captains for Pick up locations – Again, not a lot of discussion on this item with the exception that Dora and Vinita would handle the check-in process, getting waivers signed, and handing out safety equipment (safety vests, gloves if needed and bags, trash pickers). Kelly will check storage and make sure we have enough bags for everyone, if not some will need to be ordered. All these items are located in the City Hall hallway storage, pickers are in a corner of the HR office (may need to purchase more). It was also discussed that Michael Chandler would cook the burgers and with that run water to each group.

5. Food Preparation – The board discussed providing donuts in the morning. If you start later, you might want to change that to granola bars. Then lunch would include what we did last time: Burgers, chips and cookies. Larry Hoover will take the point on making sure that you have all the items you need for lunch.

The Board requested that this item be on the next agenda to continue discussing and planning.
No Action was needed for this item.

C. Consider action to approve the purchase of a rock for the demonstration garden

Laurie Sanders discussed the need for a rock in the area of the garden that retains too much moisture and won't grow anything. Wilda indicated that a rock would look really nice in the garden and Darlene suggested getting the rock before we begin planting so we don't plant something in that location. Laurie indicated that Whiz Q Stone indicated they could deliver and set the rock for about $190.00. There was no further discussion.

Motion To approve the expenditure for the rock; Action Approve, **Moved by** Cesar Guerra, **Seconded By** Wilda Turner

Motion Passes Unanimously

D. Consider action to approve an educational event for the month of March 2018

Wilda Turner opened the discussion indicating that she could have a speaker with 15 days' notice. She needed an estimate of the number of people in attendance, we need a subject and there would be no charge for the event. The board discussed various options including vermi-composting and heat tolerant gardening. Daniel mentioned contacting Texas A&M for speakers, information or to set up a table also. In terms of advertising, we can ask Leslie to do a flyer, post it at the library, on the KKB Facebook page, on the website and contact the Adopt-a-Spot Participants. Laurie asked if the board wanted the Historical Society to provide refreshments for the evening, everyone agreed that was a great idea. Staff asked Laurie to contact Stegall's for a couple of door prizes for the evening as well. The board determined to put this on the next agenda, that after looking at the calendar it might be better to host this event May 8th.

No Action was needed for this item.

E. Discuss and consider appropriate items for marketing and/or identification purposes

Staff noted that with several events in early spring and late fall it is cold and would be nice to be seen as KKB Board. During these events we wear t-shirts but they are covered up with jackets because of the weather. Laurie suggested hoodies, but Dora Ann was wearing her Senior Center jacket and she liked having the zipper rather than going over her head. She indicated that the jacket she had on cost $26.00 which is a few dollars more than the hoodie but well worth the cost. Staff suggested we ask Tee's for Texas to provide us sizes at the next meeting so everyone would know what size to order.

Motion To approve the expenditure for jackets; Action Approve, **Moved by** Dora Ann Markle, **Seconded By** Cesar Guerra

Motion Passes Unanimously

F. Discuss and consider action necessary to replace plant identifier sign in the demonstration garden

The Board discussed this item and the cost. Michael indicated that he would look at the sign and see if we could just replace the plant identifier rather than replace the entire sign. Darlene suggested moving the plants if needed and actually planting the correct holly that is listed on the sign, this would be more cost effective than expending $200.00.

Motion To approve **not** expending $200.00 to replace the sign; **Action** Approve, **Moved by** Wilda Turner, **Seconded By** Cesar Guerra.

Motions Passes Unanimously

VI. Reports /Announcements

A. Simple Recycling December 2017 is 1,025 pounds collected.

Staff also provided the estimated totals as presented from Simple Recycling for 2017. Darlene suggested that Simple Recycling attend the educational event and have a table of information for residents.

VII. Adjourn 6:53 p.m.

KEEP KENNEDALE BEAUTIFUL

STAFF REPORT TO THE COMMISSIONERS

Date: March 13, 2018

Agenda Item No: REGULAR ITEMS - A.

I. Subject:
Discuss and consider April 21, 2018 Clean Up

II. Originated by:

Larry Hoover, Streets and Parks Supervisor

III. Summary:

IV. Recommendation:
None

V. Attachments:

KEEP KENNEDALE BEAUTIFUL

STAFF REPORT TO THE COMMISSIONERS

Date: March 13, 2018

Agenda Item No: REGULAR ITEMS - B.

I. Subject:
Discuss and consider Demonstration Garden Work Day

II. Originated by:

Larry Hoover, Streets and Parks Supervisor

III. Summary:
Discuss setting a date and purchase mulch

IV. Recommendation:
None

V. Attachments:

KEEP KENNEDALE BEAUTIFUL

STAFF REPORT TO THE COMMISSIONERS

Date: March 13, 2018

Agenda Item No: REGULAR ITEMS - C.

I. Subject:
Discuss and consider May 8, 2018 Educational Event

II. Originated by:

Larry Hoover, Streets and Parks Supervisor

III. Summary:
Work on event details

IV. Recommendation:
None

V. Attachments:

KEEP KENNEDALE BEAUTIFUL

STAFF REPORT TO THE COMMISSIONERS

Date: March 13, 2018

Agenda Item No: REGULAR ITEMS - D.

I. Subject:
Select jacket/hoodie sizes

II. Originated by:

Larry Hoover, Streets and Parks Supervisor

III. Summary:
After all have selected their correct size from the samples provided we will finalize the order

IV. Recommendation:
None

V. Attachments:

KEEP KENNEDALE BEAUTIFUL

STAFF REPORT TO THE COMMISSIONERS

Date: March 13, 2018

Agenda Item No: REPORTS/ANNOUNCEMENTS - A.

I. Subject:
Simple Recycling total for February 2018

II. Originated by:

Larry Hoover, Streets and Parks Supervisor

III. Summary:

IV. Recommendation:
None

V. Attachments: