KEEP KENNEDALE BEAUTIFUL

KEEP KENNEDALE BEAUTIFUL COMMISSION

AGENDA
REGULAR MEETING
January 9, 2012
CITY HALL CONFERENCE ROOM, 405 MUNICIPAL DRIVE

REGULAR SESSION - 6:00 PM

I. CALL TO ORDER

II. ROLL CALL

III. MINUTES APPROVAL

A. Discuss and consider action to approve minutes for December 2011.

IV. VISITOR/CITIZENS FORUM

At this time, any person with business before the Keep Kennedale Beautiful Commission may speak to the Commission. All comments must be directed towards the Chair, rather than individual commissioners or staff. All speakers must limit their comments to subject matter relating to the commission. No formal action can be taken on these items.

V. REGULAR ITEMS

A. Present and discuss the Green Ribbon Grant and potential participation by KKB Commission.

B. Discuss and plan participation in the Texas Independence Day Parade scheduled for March 2012.

C. Discuss and plan for the Spring Clean-up event aligning with KTB Great American Clean-up on May 5, 2012

D. Discuss and consider action to approve the purchase of Board Member t-shirts for hosted events.

E. Discuss and plan participation for the KKB table at the City of Kennedale Open House scheduled for January 28, 2012 from 11:00 a.m. to 3:00 p.m.

F. Update and discuss other possible community projects: It's a Bag's Life - Art in the Park Booth and Crude Cruiser Event (Household Hazardous Waste).

VI. REPORTS/ANNOUNCEMENTS

VII. ADJOURNMENT

In compliance with the Americans with Disabilities Act, the City of Kennedale will provide for reasonable accommodations for persons attending City Council meetings. This building is wheelchair accessible, and parking spaces for disabled citizens are available. Requests for sign interpreter services must be made forty-eight (48) hours prior to the meetings. Please contact Amethyst Cirmo, City Secretary, at 817.985.2104 or (TDD) 1.800.735.2989

CERTIFICATION

I certify that a copy of the January 9, 2012, Keep Kennedale Beautiful Commission agenda was posted on the City Hall bulletin board next to the main entrance of the City Hall building, 405 Municipal Drive, of the City of Kennedale, Texas, in a place convenient and readily accessible to the general public at all times and said agenda was posted at least 72 hours preceding the schedule time of said meeting, in accordance with Chapter 551 of the Texas Government Code.

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Kelly Cooper, KKB Staff Liaison

KEEP KENNEDALE BEAUTIFUL

Staff Report to the Commissioners

Date: January 9, 2012

Agenda Item No: MINUTES APPROVAL - A.

I. Subject:
Discuss and consider action to approve minutes for December 2011.

II. Originated by:

III. Summary:
The minutes are attached to the agenda, prepared by Wilda Turner, KKB Secretary. Staff recommends approval of the December 2011 board meeting minutes.

IV. Recommendation:
Approve

V. Attachments:

1.	KKB Meeting Minutes December 12, 2011	December 2011.rtf

KEEP KENNEDALE BEAUTIFUL

Staff Report to the Commissioners

Date: January 9, 2012

Agenda Item No: REGULAR ITEMS - A.

I. Subject:
Present and discuss the Green Ribbon Grant and potential participation by KKB Commission.

II. Originated by:

III. Summary:
This item is to provide an informational update regarding the Green Ribbon Grant received by the City in December 2011. A representative of Shield Engineering will be present to provide the project overview, answer any questions you may have and discuss opportunities KKB may have in participating in this beautification project through maintaining a few key landscape areas. No action will be required at this time.

IV. Recommendation:
None

V. Attachments:

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Staff Report to the Commissioners

Date: January 9, 2012

Agenda Item No: REGULAR ITEMS - B.

I. Subject:
Discuss and plan participation in the Texas Independence Day Parade scheduled for March 2012.

II. Originated by:

III. Summary:
This is an information item to provide opportunity if needed for continued discussion on the planning KKB participation in the Independence Day Parade. Chair Michael Chandler has offered to use his truck and trailer for the event. Previous discussions included utilizing students to assist with float decorations, utilizing flowers for beautification, and possible posting the mission and determining a theme.

IV. Recommendation:
None

V. Attachments:

KEEP KENNEDALE BEAUTIFUL

Staff Report to the Commissioners

Date: January 9, 2012

Agenda Item No: REGULAR ITEMS - C.

I. Subject:
Discuss and plan for the Spring Clean-up event aligning with KTB Great American Clean-up on May 5, 2012

II. Originated by:

III. Summary:
This item is to provide for continued discussion of the May 5, 2012 clean-up event. Board members should discuss:

1. Volunteer Update
2. Clean-up details
3. Donations
4. Marketing and Promotion
5. Other associated discussion items.

IV. Recommendation:
None

V. Attachments:

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Staff Report to the Commissioners

Date: January 9, 2012

Agenda Item No: REGULAR ITEMS - D.

I. Subject:
Discuss and consider action to approve the purchase of Board Member t-shirts for hosted events.

II. Originated by:

III. Summary:

Staff was asked by the board to research information on the cost of the shirts previously purchased by the City for last years Open House event. The shirts were purchased from Tees for Texas and cost $5.76 each with a $10.00 logo set up fee. This cost is for the same T-shirt with a one color logo design. Additional colors will increase the cost. If we purchased 15 shirts the cost would be 86.40 + 10.00, for a total of $96.40.

The Board has money available in the budget to cover the cost of the shirts. Shirt sizes, colors, design, and other items should be determined prior to placing an order.

Staff is seeking your direction and approval for the purchase and expenditure of budget dollars for this item.

IV. Recommendation:
Approve

V. Attachments:

KEEP KENNEDALE BEAUTIFUL

Staff Report to the Commissioners

Date: January 9, 2012

Agenda Item No: REGULAR ITEMS - E.

I. Subject:
Discuss and plan participation for the KKB table at the City of Kennedale Open House scheduled for January 28, 2012 from 11:00 a.m. to 3:00 p.m.

II. Originated by:

III. Summary:
Staff is seeking your direction for the table set-up at the Open House scheduled for January 28, 2012. The KKB table will be located in City Hall City Council Chambers. The City is planning on having several tables set up in the Council Chambers along with KKB. The exact layout of the tables is unknown at this time, but it should be noted that it is unlikely staff will have a city laptop or other electronic equipment available for use. The board should consider what materials you would like to be present at the table, a volunteer list for table coverage and any other details.

Staff has pens and friends of KKB stickers available from previous events. Discussion regarding other items needed should take place so time is available to prepare or make purchases. Any items requiring purchase will require board approval.

IV. Recommendation:
None

V. Attachments:

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Staff Report to the Commissioners

Date: January 9, 2012

Agenda Item No: REGULAR ITEMS - F.

I. Subject:
Update and discuss other possible community projects: It's a Bag's Life - Art in the Park Booth and Crude Cruiser Event (Household Hazardous Waste).

II. Originated by:

III. Summary:
The Art in the Park event is scheduled for Friday March 30, 2012 through April 1, 2012. It is currently a three day event. The board has discussed participation in the event by hosting a booth and educational KTB event called "It's a Bag's Life." Board Member LaCresha Sanders has been working with area businesses to have recyclable shopping bags donated to KKB for the event. The board will need to take action tonight regarding approval of participation in the event, approval for Chair Michael Chandler to complete and submit the application, and begin formulating clear plans to promote the campaigne and encourage recycling of plastic shopping bags.

In addition to the Art in the Park Event, staff was able to schedule the Crude Cruiser for a Kennedale event on October 20, 2012. The event will begin at 9:00 a.m. and end at 11:00 a.m.. A map is provided to discuss location of the event, ingress and egress of traffic and needed volunteers and promotion of the event. Staff is available to answer any questions, no action on this is required tonight.

IV. Recommendation:
Approve

V. Attachments: