

**PARKS & RECREATION ADVISORY BOARD**  
**AGENDA**  
**REGULAR MEETING**  
**September 6, 2017**  
**CITY HALL COUNCIL CHAMBERS, 405 MUNICIPAL DRIVE**  
  
**REGULAR SESSION - 7:00 PM**

**I. CALL TO ORDER**

**II. ROLL CALL**

**III. MINUTES APPROVAL**

- A. Consider approval of meeting minutes from August 2, 2017.

**IV. VISITOR/CITIZENS FORUM**

*At this time, any person with business before the Parks and Recreation Advisory Board may speak to the Board. All comments must be directed towards the Chair, rather than individual board members or staff. All speakers must limit their comments to subject matter relating to the board. No formal action can be taken on these items.*

**V. REGULAR ITEMS**

- A. Discuss and consider finalized plans for the Concert in the Park on September 16, 2017
- B. Discuss and consider Christmas Tree Lighting pricing for hot chocolate, coffee and supplies

**VI. REPORTS/ANNOUNCEMENTS**

- A. City Council approved the changes to the Park Board Rules and Regulations
- B. The Cub Scouts attended the last City Council meeting to thank them for the use of Sonora Park and presented the Council with hats to show their gratitude
- C. The Splash Pad options and ESP, cheaper options are available, The Council is looking at the cheapest option to keep the Splash Pad running
- D. Board renewals are coming up

**VII. ADJOURNMENT**

In compliance with the Americans with Disabilities Act, the City of Kennedale will provide for reasonable accommodations for persons attending City Council meetings. This building is wheelchair accessible, and parking spaces for disabled citizens are available. Requests for sign interpreter services must be made forty-eight (48) hours prior to the meetings. Please contact the City Secretary at 817.985.2104 or (TDD) 1.800.735.2989

**CERTIFICATION**

I certify that a copy of the September 6, 2017, Parks & Recreation Advisory Board agenda was posted on the City Hall bulletin board next to the main entrance of the City Hall building, 405 Municipal Drive, of the City of Kennedale, Texas, in a place convenient and readily accessible to the general public at all times and said agenda was posted at least 72 hours preceding the schedule time of said meeting, in accordance with Chapter 551 of the Texas Government Code.

  
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Gloria Rangel, Board Secretary



## STAFF REPORT TO THE BOARD OF DIRECTORS

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**Date:** September 6, 2017

**Agenda Item No:** MINUTES APPROVAL - A.

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**I. Subject:**

Consider approval of meeting minutes from August 2, 2017.

**II. Originated by:**

Gloria Rangel, Public Works Administrative Assistant

**III. Summary:**

**IV. Recommendation:**

Approve

**V. Alternative Actions:**

**VI. Attachments:**

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**PARKS & RECREATION ADVISORY BOARD**  
**Minutes**  
**REGULAR MEETING**  
**August 7, 2017**  
**CITY HALL COUNCIL CHAMBERS, 405 MUNICIPAL DRIVE**

**I. CALL TO ORDER**

Co-Chairman Michael Chandler called the meeting to order at 7:03pm

**II. ROLL CALL**

**Present:** Azam Shaikh, Jeff Nevarez, Michael Chandler, Gary Swan **Absent:** David Deaver

**III. MINUTES APPROVAL**

Consider approval of minutes from June 7, 2017 regular meeting. **Motion to:** Approve June 7, 2017 minutes **Action:** Approve. **Moved By:** Azam Shaikh, **Seconded:** Gary Swan **Motion Passed Unanimously**

**IV. VISITOR/CITIZENS FORUM**

**V. REGULAR ITEMS**

- A. Consider approval of Split Rail Fencing along the Entrance of the Senior Living Center and Sonora Park **Motion to:** Approve Type of barrier **Action:** Approve. **Moved By:** Azam Shaikh, **Seconded:** Jeff Nevarez. **Motion Passed Unanimously**  
The Split Rail fence will be purchased, installed and maintained by City staff.
- B. For the Concert in the Park at Town Center Park on September 16, 2017 4:00 – 8:00pm Jeff Nevarez has a sound guy for the day for \$500.00. He has one band tentatively, he is gathering a back-up band as well. The port o potties are on the list, but in the event there is no money to rent them the library and police station will be open during this time to use. Jeff will reach out to the head of the Boy Scouts who volunteered to have a booth to sell food during the event. He will also reach out to local businesses to see if they want to participate in any way. Any donations Jeff will check with Kathy Moore to see if the money needs to go through the City or the volunteers to pay the bands and sound guy. Plans will be finalized at the September meeting.
- C. Park Board rules and regulations change as follows

**Sec. 16-13. - Powers and duties.**

- (a) This board is advisory only and shall not have any decision-making authority or enforcement authority
- (b) The board shall have the following duties:
  - (1) To make studies and project plans for the improvement and acquisition of public parks and open spaces with a view of park development and extension, and to recommend all matters for the development and advancement of the city parks and open space facilities, layout and appearance, and to perform the duties of advance planning for

future acquisition and development of potential park and open space lands;

- (2) To aid and assist the city in the procuring of financial and other aids and assistance for the city from the state and federal governments and their agencies for each and all of the purposes herein enumerated;
- (3) To act with and assist all other municipal boards, governmental agencies, regional associations and especially the city council in formulating proper plans for municipal park and open space development;
- (4) To plan and recommend the location, plan, and extent of city parks, playgrounds, and other public grounds and public improvements, for the location and planning of public buildings, schools and other properties, and of recreational facilities, including those public and privately owned improvements for water, lights, sanitation, sewer disposal, and drainage;
- (5) To recommend general rules and regulations governing use of parks, open spaces, community, recreational facilities and buildings; **And report violations to the proper authorities**

Approval to take changes made to the Park Board Rules and Regulations **Motion to:** Approve changes made to Park Board Rules and Regulations **Action:** Approve. **Moved By:** Azam Shaikh, **Seconded:** Gary Swan. **Motion Passed Unanimously**

This will appear on the next Council meeting to be approved by City Council

#### VI. REPORTS/ANNOUNCEMENTS

- A. Glen of Village Creek paving, water and sewer are in and now they are working on the subdivision retaining wall, hopefully in a few weeks a final will be done and they will start building houses
- B. Hilltop subdivision project is working on getting stabilization approved they seem to be having issues but should be up and running soon
- C. Senior Living Center is going up like mad they are moving right along
- D. Cub Scout Day Camp at Sonora Park was a success. There were very few minor issues with park goers, but all in all it went well
- E. November 11<sup>th</sup> the Cub Scout have reserved Sonora Park for the Turkey shoot
- F. Kennedale Schools start on Monday August 14, 2017 please watch out for children and drive safely through the school zones
- G. TXDot has laid asphalt along Kennedale Parkway to repair the road
- H. TRWD (Tarrant Regional Water District) completed the crossing on Hudson Village Creek, they will be repaving and restriping
- I. Tarrant County has been out to restripe the City, they will be going over Hudson Village Creek since there was so much debris when they did this the first time

#### VII. ADJOURNMENT

**Motion to:** Adjourn **Action:** Adjourn. **Moved By:** Azam Shaikh

The meeting was adjourned at 7:43pm

Approved:

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Michael Chandler, Co-Chairman

Attest:

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Gloria Rangel, Park Board Secretary



## **STAFF REPORT TO THE BOARD OF DIRECTORS**

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**Date:** September 6, 2017

**Agenda Item No:** REGULAR ITEMS - A.

---

**I. Subject:**

Discuss and consider finalized plans for the Concert in the Park on September 16, 2017

**II. Originated by:**

**III. Summary:**

Jeff Nevarez spoke to City Council at the last meeting the funds collected from sponsors will stay with volunteers and be given directly to bands and sound person.

**IV. Recommendation:**

**V. Alternative Actions:**

**VI. Attachments:**



## **STAFF REPORT TO THE BOARD OF DIRECTORS**

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**Date:** September 6, 2017

**Agenda Item No:** REGULAR ITEMS - B.

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**I. Subject:**

Discuss and consider Christmas Tree Lighting pricing for hot chocolate, coffee and supplies

**II. Originated by:**

Gloria Rangel, Public Works Administrative Assistant

**III. Summary:**

Pricing for styrofoam cups depending on size chosen 8oz or 12oz are \$20.00 - \$25.00 for 1000 cups  
\$45.00 for coffee  
\$10.00 for filters if needed  
\$46.00 for hot chocolate (2 boxes of 6 packets)  
\$10.00 for sugar packets  
\$12.00 for Sweet N Low packets

**IV. Recommendation:**

Approve  
None

**V. Alternative Actions:**

**VI. Attachments:**



## **STAFF REPORT TO THE BOARD OF DIRECTORS**

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**Date:** September 6, 2017

**Agenda Item No:** REPORTS/ANNOUNCEMENTS - A.

---

**I. Subject:**

City Council approved the changes to the Park Board Rules and Regulations

**II. Originated by:**

Larry Hoover, Streets and Parks Supervisor

**III. Summary:**

**IV. Recommendation:**

None

**V. Alternative Actions:**

**VI. Attachments:**



## **STAFF REPORT TO THE BOARD OF DIRECTORS**

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**Date:** September 6, 2017

**Agenda Item No:** REPORTS/ANNOUNCEMENTS - B.

---

**I. Subject:**

The Cub Scouts attended the last City Council meeting to thank them for the use of Sonora Park and presented the Council with hats to show their gratitude

**II. Originated by:**

Larry Hoover, Streets and Parks Supervisor

**III. Summary:**

**IV. Recommendation:**

None

**V. Alternative Actions:**

**VI. Attachments:**



## **STAFF REPORT TO THE BOARD OF DIRECTORS**

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**Date:** September 6, 2017

**Agenda Item No:** REPORTS/ANNOUNCEMENTS - C.

---

**I. Subject:**

The Splash Pad options and ESP, cheaper options are available, The Council is looking at the cheapest option to keep the Splash Pad running

**II. Originated by:**

Larry Hoover, Streets and Parks Supervisor

**III. Summary:**

**IV. Recommendation:**

None

**V. Alternative Actions:**

**VI. Attachments:**



## **STAFF REPORT TO THE BOARD OF DIRECTORS**

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**Date:** September 6, 2017

**Agenda Item No:** REPORTS/ANNOUNCEMENTS - D.

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**I. Subject:**

Board renewals are coming up

**II. Originated by:**

Larry Hoover, Streets and Parks Supervisor

**III. Summary:**

Place 1 Chairman - David Deaver

Place 3 Co-Chairman - Michael Chandler

Place 5 - Azam Shaikh

You will all be contacted by the City Secretary soon with information about re-applying

**IV. Recommendation:**

None

**V. Alternative Actions:**

**VI. Attachments:**