

**PARKS & RECREATION ADVISORY BOARD**  
**AGENDA**  
**REGULAR MEETING**  
**August 2, 2017**  
**CITY HALL COUNCIL CHAMBERS, 405 MUNICIPAL DRIVE**  
**REGULAR SESSION - 7:00 PM**

**I. CALL TO ORDER**

**II. ROLL CALL**

**III. MINUTES APPROVAL**

- A. Consider approval of meeting minutes from June 7, 2017

**IV. VISITOR/CITIZENS FORUM**

*At this time, any person with business before the Parks and Recreation Advisory Board may speak to the Board. All comments must be directed towards the Chair, rather than individual board members or staff. All speakers must limit their comments to subject matter relating to the board. No formal action can be taken on these items.*

**V. REGULAR ITEMS**

- A. Discuss and consider pricing options for barrier along the Senior Living Development entrance road adjacent to Sonora Park.
- B. Discuss and consider final details for Concert in the Park
- C. Discuss and consider changes to Park Board rules and regulations regarding member permissions where residents are concerned

**VI. REPORTS/ANNOUNCEMENTS**

- A. Reports from City Staff

**VII. ADJOURNMENT**

In compliance with the Americans with Disabilities Act, the City of Kennedale will provide for reasonable accommodations for persons attending City Council meetings. This building is wheelchair accessible, and parking spaces for disabled citizens are available. Requests for sign interpreter services must be made forty-eight (48) hours prior to the meetings. Please contact the City Secretary at 817.985.2104 or (TDD) 1.800.735.2989

**CERTIFICATION**

I certify that a copy of the August 2, 2017, Parks & Recreation Advisory Board agenda was posted on the City Hall bulletin board next to the main entrance of the City Hall building, 405 Municipal Drive, of the City of Kennedale, Texas, in a place convenient and readily accessible to the general public at all times and said agenda was posted at least 72 hours preceding the schedule time of said meeting, in accordance with Chapter 551 of the Texas Government Code.

  
Gloria Rangel, Board Secretary



## STAFF REPORT TO THE BOARD OF DIRECTORS

---

**Date:** August 2, 2017

**Agenda Item No:** MINUTES APPROVAL - A.

---

**I. Subject:**

Consider approval of meeting minutes from June 7, 2017

**II. Originated by:**

**III. Summary:**

**IV. Recommendation:**

**V. Alternative Actions:**

**VI. Attachments:**

|    |                         |                             |
|----|-------------------------|-----------------------------|
| 1. | 06.07.2017 PRB Mtg Mins | 06.07.2017 PRB Mtg Mins.doc |
|----|-------------------------|-----------------------------|

**PARKS & RECREATION ADVISORY BOARD**  
**Minutes**  
**REGULAR MEETING**  
**June 7, 2017**  
**CITY HALL COUNCIL CHAMBERS, 405 MUNICIPAL DRIVE**

**I. CALL TO ORDER**

Chairman David Deaver called the meeting to order at 7:00pm

**II. ROLL CALL**

**Present:** Azam Shaikh, Jeff Nevarez, David Deaver, Michael Chandler, Gary Swan **Absent:**

**III. MINUTES APPROVAL**

Consider approval of minutes from May 3, 2017 regular meeting. **Motion to:** Approve May 3, 2017 minutes **Action:** Approve. **Moved By:** Azam Shaikh, **Seconded:** Gary Swan **Motion Passed Unanimously**

**IV. VISITOR/CITIZENS FORUM**

- A. Two guests Jan Joplin and Sandra Lee two newly elected council members

**V. REGULAR ITEMS**

- A. Discussed putting a policy in place as far as powers with citizens are concerned regarding park rules. Staff recommendation is if you see an issue in the local Parks that you bring it to the Park Board at the next meeting, and call the police department not approach the citizens yourself. Staff will draft a proposal that will be brought to the Park Board at the next meeting. Azam Shaikh has concerns about approaching anyone
- B. Discuss hosting a Concert in the Park. Jeff Nevarez has now locked down a sound guy for the event with equipment. He also spoke to a representative from Dickie's Barbeque and they would consider having a small booth selling sandwiches. The music will be family friendly and Jeff would like for the Park Board to possibly lock down a date in September. September 16, 2017. The Park Board would like to have signs made or have it advertised to have people bring a can good for entry into the Concert.
- C. The Park Board has moved to cancel the July 5, 2017 meeting.
- D. The Park Board had a pre-meeting at Sonora Park to discuss the Senior Center Facility decided to speak to the builder of the Senior Living Center to see what his plans are for fencing or separation of some sort between Sonora Park and the Senior Living Center. At the same time City staff will be checking on pricing of different fencing scenarios and have those figures at our August 2017 meeting.

**VI. REPORTS/ANNOUNCEMENTS**

- A. Kid Fish was a huge success, we had over fifty (50) participants. We also had several participants for Bark in the Park
- B. Cub Scouts Day Camp will be held June 12<sup>th</sup>-16<sup>th</sup>, 2017 at Sonora Park 8am – 5pm

- C. Staff is and will continue to work on budget process, closing out year end and looking towards the new year
- D. The Glen of Village Creek is inputting Sewer lines
- E. Hilltop development is thirty-six (36) lots. Summit Homes is the builder.
- F. Falcon crest is starting to build homes seven (7) lots
- G. Hudson Village Creek to input a new waterline and hopefully the road will be open by Friday.
- H. The Vineyards Public Improvements have been accepted by Council, there are currently twelve (12) houses under construction
- I. 108in pipeline Richland Chambers to Benbrook to Eagle Mountain through the Tarrant Regional Water District (TRWD)
- J.

## **VII. ADJOURNMENT**

**Motion to:** Adjourn **Action:** Adjourn. **Moved By:** Azam Shaikh

The meeting was adjourned at 7:39pm

Approved:

---

David Deaver, Chairman

Attest:

---

Gloria Rangel, Park Board Secretary



## STAFF REPORT TO THE BOARD OF DIRECTORS

---

**Date:** August 2, 2017

**Agenda Item No:** REGULAR ITEMS - A.

---

**I. Subject:**

Discuss and consider pricing options for barrier along the Senior Living Development entrance road adjacent to Sonora Park.

**II. Originated by:**

Larry Hoover, Streets and Parks Supervisor

**III. Summary:**

**IV. Recommendation:**

None

**V. Alternative Actions:**

**VI. Attachments:**

|    |                         |                         |
|----|-------------------------|-------------------------|
| 1. | Barrier pricing options | Fence possibilities.pdf |
|----|-------------------------|-------------------------|



The Burly Corporation  
Of North America  
754 N. BURLISON BLVD.  
BURLISON, TEXAS 76028  
AC 817-295-1128

CUSTOMER'S  
P.O. NUMBER

DATE

ORDER  
WORKSHEET

SOLD TO

CUSTOMER ID NUMBER

PHONE NUMBER

SHIP TO

CUSTOMER ID NUMBER

SHIP DATE

PHONE NUMBER

CUSTOMER  
NAME

ADDRESS

CITY

STATE

ZIP

CUSTOMER  
NAME

ADDRESS

CITY

STATE

ZIP

SOLD BY

LOADED BY

ORDER STATUS

PAYMENT TYPE

ORDER TYPE

DELIVERY TYPE

☐ Picked Up Cust ☐ To Be Delivered

☐ CASH

☐ Charged On Account

☐ STORE

☐ Vendor Drop Ship

☐ LTL Burly  
☐ Truck Load Burly  
☐ Truck Load Vend

☐ Cust Pick Up  
☐ Burly Rn Truck  
☐ Burly Cust Del

☐ OTHER ☐ UPS  
☐ Common Fri Carr  
☐ U.S. Postal

☐ Customer Will Call ☐ Delivered

☐ OTHER

☐ Cust Cred Card

☐ OTHER

☐ LTL Burly

☐ Truck Load Burly  
☐ Truck Load Vend

☐ Cust Pick Up  
☐ Burly Rn Truck  
☐ Burly Cust Del

☐ OTHER ☐ UPS  
☐ Common Fri Carr  
☐ U.S. Postal

QTY ORDERED | SHIPPED | UNIT

DESCRIPTION

WT. | STOCK NUMBER

UNIT PRICE

TOTAL

3

2 Rail End Pcs

SCFAB

11.75

35 25

2

2 Rail Corner

SCFAC

12.75

25 50

30

2 Rail Lines

SCFAA

11.75

352 50

600

10' Rail

SCFCB

11.75

705 00

1

60" Walk Gtr Materials

SCFGMT

150.00

150 00

3

Saferte

CASAB

4.15

20 75

TERMS

SHIP VIA

WEIGHT  
TOTAL

☐ NON TAXABLE  
☐ TAXABLE  
☐ MTA TAX

TAX

TOTAL

1289 00

# Western Red Cedar Split Rail Fencing



## Hand Split Western Red Cedar Rails and Posts for Fencing or Landscape Design.

Known for its extraordinary resistance to decay, Western Red Cedar is a distinctive species-with all the desirable qualities of all cedar, but with exceptionally lightweight, soft texture and close, even, straight grain. Mellows to a driftwood gray. Use it to define your property lines, skirt your gardens, terrace your lawns, prevent erosion, while it personalizes and beautifies your place.

Split Cedar Fence

| Description         | Length | Weight | Bdl. Qty. | Stock No. |
|---------------------|--------|--------|-----------|-----------|
| <b>2 Rail Posts</b> |        |        |           |           |
| Line Post           | 64"    | 25     | 72        | SCF AA    |
| End Post            | 64"    | 25     | 72        | SCF AB    |
| Corner Post         | 64"    | 28     | 72        | SCF AC    |
| <b>3 Rail Posts</b> |        |        |           |           |
| Line Post           | 78"    | 30     | 72        | SCF BA    |
| End Post            | 78"    | 30     | 72        | SCF BB    |
| Corner Post         | 78"    | 34     | 72        | SCF BC    |
| <b>Rail</b>         |        |        |           |           |
| 8' Rail             | 8'     | 20     | 155       | SCF CA    |
| 10' Rail            | 10'    | 25     | 155       | SCF CB    |



The Burly Corporation  
Of North America  
754 N. BURLISON BLVD.  
BURLISON, TEXAS 76028  
AC 817-295-1128

CUSTOMER'S  
P.O. NUMBER

DATE

ORDER  
WORKSHEET

SOLD TO

CUSTOMER ID NUMBER

PHONE NUMBER

SHIP TO

CUSTOMER ID NUMBER

SHIP DATE

CUSTOMER  
NAME

ADDRESS

CUSTOMER  
NAME

ADDRESS

CITY

STATE

ZIP

CITY

STATE

ZIP

SOLD BY

LOADED BY

ORDER STATUS

PAYMENT TYPE

ORDER TYPE

DELIVERY TYPE

☐ Picked Up Cust ☐ To Be Delivered

☐ CHECK ☐ Charged On Account

☐ STORE ☐ Vendor Drop Ship

☐ Cust Pick Up ☐ Burly Rt Truck

☐ OTHER ☐ UPS

☐ Customer Will Call ☐ DELIVERED

☐ CASH ☐ CUST CRED CARD

☐ OTHER ☐ LTL Burly

☐ Burly Rt Truck ☐ Burly Cust Del

☐ Common FRI Carr ☐ U.S. Postal

QTY ORDERED | SHIPPED | UNIT

DESCRIPTION

WT. | STOCK NUMBER

UNIT PRICE

TOTAL

6' 4x4 Post

CAEAA

3589

3589

92" Rail

CAF4A

2299

4598

67" Pickets

CAKXB

188

3760

4x4 Post Caps

CAHAA

159

159

Receiver Bracket

CAIAA

145

290

#14 Torx Head Screws

CALAB

.13

1300

Material To Build Gate

GATB

10000

10000

8 FT Gate

1 Time

TERMS

SHIP VIA

WEIGHT  
TOTAL

☐ NON TAXABLE  
☐ TAXABLE  
☐ MTA TAX

TAX

TOTAL

13694



THE NEXT-GENERATION

**SECURITY FENCE IS HERE**

**SECURES. CONCEALS. PROTECTS.**



**FOXSTONE**

• STEEL SECURITY FENCE •



The Burly Corporation  
Of North America  
754 N. BURLISON BLVD.  
BURLISON, TEXAS 76028  
AC 817-295-1128

CUSTOMER'S  
P.O. NUMBER

DATE

ORDER  
WORKSHEET

SOLD TO

CUSTOMER ID NUMBER

PHONE NUMBER

SHIP TO

CUSTOMER ID NUMBER

SHIP DATE

CUSTOMER  
NAME

ADDRESS

CITY

STATE

ZIP

CUSTOMER  
NAME

ADDRESS

CITY

STATE

ZIP

SOLD BY

LOADED BY

ORDER STATUS

PAYMENT TYPE

ORDER TYPE

DELIVERY TYPE

☐ Picked Up Cust ☐ To Be Delivered

☐ CASH

☐ Customer Will Call ☐ DELIVERED

☐ CUST CRED CARD

☐ STORE

☐ Vendor Drop Ship

☐ LTL Burly

☐ CUST PICK UP

☐ CHARGED ON ACCOUNT

☐ CASH

☐ CUST CRED CARD

☐ STORE

☐ Vendor Drop Ship

☐ LTL Burly

☐ CUST PICK UP

☐ OTHER

☐ CASH

☐ CUST CRED CARD

☐ STORE

☐ Vendor Drop Ship

☐ LTL Burly

☐ CUST PICK UP

☐ COMMON FRI CAR

☐ CASH

☐ CUST CRED CARD

☐ STORE

☐ Vendor Drop Ship

☐ LTL Burly

☐ CUST PICK UP

☐ U.S. POSTAL

☐ CASH

☐ CUST CRED CARD

☐ STORE

☐ Vendor Drop Ship

☐ LTL Burly

☐ CUST PICK UP

QTY ORDERED

SHIPPED

UNIT

WT.

STOCK NUMBER

UNIT PRICE

TOTAL

TOTAL

400 FT 400 FT Random length 2 3/8" Rnd Pipe

Pcsy6

1.89

756.00

TERMS

SHIP VIA

WEIGHT  
TOTAL

☐ NON TAXABLE  
☐ TAXABLE  
☐ MTA TAX

TAX

TOTAL

756.00





## **STAFF REPORT TO THE BOARD OF DIRECTORS**

---

**Date:** August 2, 2017

**Agenda Item No:** REGULAR ITEMS - B.

---

**I. Subject:**

Discuss and consider final details for Concert in the Park

**II. Originated by:**

Larry Hoover, Streets and Parks Supervisor

**III. Summary:**

September 16, 2017

**IV. Recommendation:**

None

**V. Alternative Actions:**

**VI. Attachments:**



## STAFF REPORT TO THE BOARD OF DIRECTORS

---

**Date:** August 2, 2017

**Agenda Item No:** REGULAR ITEMS - C.

---

**I. Subject:**

Discuss and consider changes to Park Board rules and regulations regarding member permissions where residents are concerned

**II. Originated by:**

**III. Summary:**

**IV. Recommendation:**

**V. Alternative Actions:**

**VI. Attachments:**

|    |                               |                                             |
|----|-------------------------------|---------------------------------------------|
| 1. | Changes to PB powers & duties | ARTICLE II. PARKS AND RECREATION BOARD.docx |
|----|-------------------------------|---------------------------------------------|

## ARTICLE II. - PARKS AND RECREATION BOARD<sup>[2]</sup>

Footnotes:

--- (2) ---

**Editor's note**— Ord. No. 523, § 1, adopted July 11, 2013, amended article II in its entirety to read as herein set out. Former article II, §§ 16-10—16-19, pertained to similar subject matter. See Code Comparative Table for complete derivation.

### Sec. 16-10. - Creation and purpose.

There is hereby created and established a parks and recreation board. Such board shall be officially designated as the Parks and Recreation Board of the City of Kennedale, Texas. The board shall provide recommendations and advice to the city council on policies, projects, and other matters pertaining to parks, recreation, public space, and community events in the City of Kennedale.

(Ord. No. 523, § 1, 7-11-13)

### Sec. 16-11. - Membership.

- (a) Appointed by a majority vote of the city council, this board shall consist of five (5) regular members designated by Places 1 through 5. Appointments shall take place in October of each year, with Places 1, 3, and 5 appointed in odd numbered years and Places 2 and 4 appointed in even numbered years. The terms for each place shall be two (2) years. Members must meet the following qualifications:
  - (1) Be a registered voter of the city;
  - (2) Shall have resided in the corporate limits of the city for at least one (1) year; and
  - (3) Shall continue residency in the city during the term of office.
- (b) The city council shall appoint a replacement to fill any vacancy for the unexpired term of the member whose place has become vacant.
- (c) The city council shall have the authority to remove any member at any time, with or without cause.

(Ord. No. 523, § 1, 7-11-13; [Ord. No. 556, § 1, 10-13-14](#); [Ord. No. 610](#), § 1, 10-17-16)

### Sec. 16-12. - Organization, rules, and requirements.

- (a) By November of each year, the membership shall determine, by simple majority vote, a chair and a vice chair. The terms of the chair and vice chair shall be one (1) year. It will be the duty of the chair to preside over meetings and to assist in setting meeting agendas. If the chair is absent the vice chair shall assume the duties of that office.
- (b) Members of the board shall meet at least ten (10) times per year, on a regular day and time selected by its members. The chair may call special meetings as necessary.

- (c) The board shall conduct meetings and govern its proceedings according to the city council's adopted rules of order, abide by the Texas Open Meetings Law, and shall keep a record of its proceedings, including votes and attendance, and shall submit these records to the city secretary's office.
- (d) Members of the board shall not take any action unless a quorum is present. A quorum shall consist of four (4) members. Each member, including the chair, is entitled to one (1) vote, and action of the board shall require a majority of those members present.
- (e) The city manager shall designate a city employee to serve as staff liaison to the board.
- (f) Members of the board shall receive one dollar (\$1.00) for each regular meeting attended as compensation for the performance of their duties, but no compensation shall be paid for special meetings. In addition, members may receive reimbursement of authorized expenses attendant to the performance of their duties.

(Ord. No. 523, § 1, 7-11-13; Ord. No. 531, § 3, 9-12-13; [Ord. No. 556, § 2, 10-13-14](#).)

#### **Sec. 16-13. - Powers and duties.**

- (a) This board is advisory only and shall not have any decision-making authority **or enforcement authority**
- (b) The board shall have the following duties:
  - (1) To make studies and project plans for the improvement and acquisition of public parks and open spaces with a view of park development and extension, and to recommend all matters for the development and advancement of the city parks and open space facilities, layout and appearance, and to perform the duties of advance planning for future acquisition and development of potential park and open space lands;
  - (2) To aid and assist the city in the procuring of financial and other aids and assistance for the city from the state and federal governments and their agencies for each and all of the purposes herein enumerated;
  - (3) To act with and assist all other municipal boards, governmental agencies, regional associations and especially the city council in formulating proper plans for municipal park and open space development;
  - (4) To plan and recommend the location, plan, and extent of city parks, playgrounds, and other public grounds and public improvements, for the location and planning of public buildings, schools and other properties, and of recreational facilities, including those public and privately owned improvements for water, lights, sanitation, sewer disposal, and drainage;
  - (5) To recommend general rules and regulations governing use of parks, open spaces, community, recreational facilities and buildings; **And report violations to the proper authorities**
  - (6) To recommend plans for improving, developing, expanding and beautifying the parks and public buildings in or adjacent to the city and to cooperate with the city council and other agencies of the city in advising, establishing, locating, improving, selecting, expanding and maintaining the public parks, playgrounds and lakes for public recreation;
  - (7) To recommend programs and community events to the city council, to originate, plan and coordinate recreation programs and community events for all segments of the population, throughout all seasons of the year. Efforts by the board should be made to assure that all recommendations will utilize existing facilities and organizations to provide recreational, leisure, and community event activities to the citizens. The board should concern itself with the possibilities of gaining cooperative use of noncity-owned facilities and implementing proven programs to attract participants for recreational activities.

- (8) To accomplish these duties, the board may establish subcommittees as necessary. Any subcommittee shall be chaired by a parks and recreation board member, and an unspecified number of community volunteers may be chosen by the commission as working subcommittee members.

(Ord. No. 523, § 1, 7-11-13)

Secs. 16-14—16-19. - Reserved.



## **STAFF REPORT TO THE BOARD OF DIRECTORS**

---

**Date:** August 2, 2017

**Agenda Item No:** REPORTS/ANNOUNCEMENTS - A.

---

**I. Subject:**

Reports from City Staff

**II. Originated by:**

Larry Hoover, Streets and Parks Supervisor

**III. Summary:**

**IV. Recommendation:**

None

**V. Alternative Actions:**

**VI. Attachments:**