



KEEP KENNEDALE BEAUTIFUL COMMISSION
AGENDA
REGULAR MEETING
November 8, 2016
CITY HALL CONFERENCE ROOM, 405 MUNICIPAL DRIVE
REGULAR SESSION - 6:00 PM

I. CALL TO ORDER

II. ROLL CALL

- A. Welcome New Members

III. MINUTES APPROVAL

- A. Consider Action to approve minutes for October 2016

IV. VISITOR/CITIZENS FORUM

At this time, any person with business before the Keep Kennedale Beautiful Commission may speak to the Commission. All comments must be directed towards the Chair, rather than individual commissioners or staff. All speakers must limit their comments to subject matter relating to the commission. No formal action can be taken on these items.

V. REGULAR ITEMS

- A. Discuss and consider action to appoint a Chair, Vice Chair and Secretary for this next fiscal year
- B. Consider approval of two Adopt-A-Spot requests
- C. Discuss and consider action necessary when discussing the October events:
 - Bring It - October 22
 - Arbor Day - October 29
- D. Consider receiving the 2016 Adopt-A-Spot trash pick up totals
- E. Discuss and consider action to plan a Monarch educational event
- F. Discuss and consider action to cancel the December 2016 meeting

VI. REPORTS/ANNOUNCEMENTS

VII. ADJOURNMENT

In compliance with the Americans with Disabilities Act, the City of Kennedale will provide for reasonable accommodations for persons attending City Council meetings. This building is wheelchair accessible, and parking spaces for disabled citizens are available. Requests for sign interpreter services must be made forty-eight (48) hours prior to the meetings. Please contact the City Secretary at 817.985.2104 or (TDD) 1.800.735.2989

CERTIFICATION

I certify that a copy of the November 8, 2016, Keep Kennedale Beautiful Commission agenda was posted on the City Hall bulletin board next to the main entrance of the City Hall building, 405 Municipal Drive, of the City of Kennedale, Texas, in a place convenient and readily accessible to the general public at all times and said agenda was posted at least 72 hours preceding the schedule time of said meeting, in accordance with Chapter 551 of the Texas Government Code.

A handwritten signature in cursive script, appearing to read "Kelly Cooper", written in black ink.

Kelly Cooper, KKB Staff Liaison



STAFF REPORT TO THE COMMISSIONERS

Date: November 8, 2016

Agenda Item No: ROLL CALL - A.

I. Subject:

Welcome New Members

II. Originated by:

Kelly Cooper, Director of Human Resources

III. Summary:

Vinita Thomas and Dora Ann Markle are new members to Keep Kennedale Beautiful. Let's take a minute to introduce ourselves and welcome them to the board.

IV. Recommendation:

None

V. Attachments:

Date: November 8, 2016

Agenda Item No: MINUTES APPROVAL - A.

I. Subject:

Consider Action to approve minutes for October 2016

II. Originated by:

Kelly Cooper, Director of Human Resources

III. Summary:

The minutes have been prepared by Board Secretary, Vickie Chandler and are attached for your approval.

IV. Recommendation:

Approve

V. Attachments:

1.	KKB October 2016 Minutes	October 2016.docx
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Keep Kennedale Beautiful

Regular Meeting

October 11, 2016

- I. Call to Order: 6:03 p.m.
- II. Roll Call:
 - 1. Michael Chandler
 - 2. Fred Winters
 - 3. Darlene Winters
 - 4. Wilda Turner
 - 5. Vickie Chandler
 - 6. Laurie Sanders
 - 7. Kelly Cooper
- III. Minutes Approval: Wilda motions to approve, Laurie 2nds. Approved
- IV. Visitor/Citizen Forum: N/A
- V. Regular Items:
 - A. Adopt a Spot request: Khrystell Shelton requests a spot in memory of her daughter who was a KHS Graduate who passed away and would like a spot near the High School. Wilda motions to approve a section of Wildcat Way near the roundabout and in front of the Church with the sign saying In Memory of Brandi Rayne Shelton, Fred 2nds. Approved.
 - B. Upcoming Events:
 - 1. Bring it Event Oct. 22nd – We will meet at City Hall at 8:15 a.m. to get ready and set up signs and barricades.
 - 2. Trunk or Treat Oct. 22nd - Meet at the Library at 4:30 p.m. to set up table and be ready to start at 5:00.
 - 3. Arbor Day Event Oct. 29th - Patterson Elementary, TXU has donated a tree to be planted and it will be delivered to the School and the Principle will have the hole dug ahead of time. Meet at City Hall at 8:30 a.m. to car pool over, the Rock is being engraved hopefully it will be ready by the 29th. Bring shovels for the kids to plant the tree.
 - C. Trimming trees on the Parkway by Town Center entrance – Nothing to discuss since Wilda noticed it has already been done by the City.
- VI. Reports/Announcements: N/A
- VII. Adjournment: 6:36 p.m.

Date: November 8, 2016

Agenda Item No: REGULAR ITEMS - A.

I. Subject:

Discuss and consider action to appoint a Chair, Vice Chair and Secretary for this next fiscal year

II. Originated by:

Kelly Cooper, Director of Human Resources

III. Summary:

The new year has begun and with City Council having appointed board members for this next year, it is time to appoint leadership positions as well. The board will need to make each appointment individually through nomination, then vote (first and then a second) to approve.

The 2015-2016 Officers:

Chair - Michael Chandler
Vice Chair - Fred Winters
Secretary - Vickie Chandler

IV. Recommendation:

Approve

V. Attachments:

Date: November 8, 2016

Agenda Item No: REGULAR ITEMS - B.

I. Subject:

Consider approval of two Adopt-A-Spot requests

II. Originated by:

Kelly Cooper, Director of Human Resources

III. Summary:

Staff has received two additional requests for Adopt-A-Spot locations. The first is from Heather Dingman, who has requested the corner of Life Fellowship Church in Kennedale in memory of Dakota James Birdwell. This location has already been adopted by the Azam Shaikh Family who adopted the traffic circle and are responsible to pick up everything in that area, and then Sublett is adopted from the corner of Sublett and Little to the Parkway by Emerald Hills. It doesn't seem wise to add an additional sign. I have contacted the requestor and asked them to pick a different site but haven't heard back as of yet. Staff recommends denying this request with consideration given to another location once it is selected.

The second request is from Carrie Moore with the Arlington Classics Academy PTO. They initially requested Rodgers Farm Park but once learned that it is already taken have changed their request to Sonora Park. I have requested Larry Hoover, Staff Liaison to the Parks Board place this item on the agenda for their approval. If both boards approve, then I will notify Carrie of this decision. They have 20 people ranging from 12 to 55 who will be working to keep the park clean. They have determined they will pick up trash on a monthly basis. Staff would recommend approval of this request.

IV. Recommendation:

Approve

V. Attachments:



STAFF REPORT TO THE COMMISSIONERS

Date: November 8, 2016

Agenda Item No: REGULAR ITEMS - C.

I. Subject:

Discuss and consider action necessary when discussing the October events:

Bring It - October 22
Arbor Day - October 29

II. Originated by:

Kelly Cooper, Director of Human Resources

III. Summary:

Just to summarize, the Bring It Event was a great success. We had 90 drop-offs through the crud cruiser, which is the household hazardous waste, 50 drops for electronics, and 35 for paper shredding. I am still waiting on totals from the landfill but we had about 50 vehicles make drops and collected more than 100 tires. KPD also collected six boxes of medication (about 78 pounds) for disposal through the DEA's Drug Take Back program. A big thank you to the boy scouts and City Council for helping us unload vehicles, we couldn't have done it without them!

Does anyone have any comments regarding items we should consider changing next year?

Arbor Day was another fun event. Michael Chandler, kicked off the event, the Mayor was present to read the proclamation, Taylor from Texas Trees Foundation and the principle both spoke giving thanks for the addition of a tree to their property. We had a great group of school kids helping with putting the mulch in and Mr. and Mrs. Patterson were also there for the festive event. On Monday, October 31, 2016 the Public Works department helped unload and place the rock.

IV. Recommendation:

None

V. Attachments:



STAFF REPORT TO THE COMMISSIONERS

Date: November 8, 2016

Agenda Item No: REGULAR ITEMS - D.

I. Subject:

Consider receiving the 2016 Adopt-A-Spot trash pick up totals

II. Originated by:

Kelly Cooper, Director of Human Resources

III. Summary:

Attached are the totals reported from the Adopt-A-Spot hosts. Once a year each host is to report totals for the amount of trash and time spent keeping their location clear of trash. This years total is listed on the attached documents. Some totals have been reported as estimates based on the information provided.

Please let me know if you have any questions.

IV. Recommendation:

Approve

V. Attachments:

1.	2016 Totals	Adopt A Spot Totals.2016.pdf
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Adopt A Spot 2016 Totals

Number Of:

Location	Volunteers	Hours	Weeks	Total Hours	Bags Collected	Pounds per Bag	Pounds Collected
1	2	1	40	80	40	8	320
2	1	25		25	9	40	360
3	2	1	1	2			8.16
4	6	6	1	36	3	60	180
5	4	12	1	48	11	40	440
6	2	1	12	24	16	8	128
7							
8							
9	5	15		75	3	30	90
10	4	3	1	12	3	24	72
11	15	2	2	60	2	10	20
12	3	0.75	2	4.5	4	3	12
13	2	0.5	26	26	26	0.5	13
14	1	1	1	1	1	3	3
15	Reported in number 2 above						0
16	8	1	1	8	2	50	100
17	NEW						
				401.5			1,746

Walmart Bag carries about 3 lbs.

*13 gallong trash bag carries about 8 lbs.

*30 gallon trash bag carries about 40 lbs.

**50 gallon trash carries about 60 lbs.

***Grocery bag carries about 3 lbs.



STAFF REPORT TO THE COMMISSIONERS

Date: November 8, 2016

Agenda Item No: REGULAR ITEMS - E.

I. Subject:

Discuss and consider action to plan a Monarch educational event

II. Originated by:

Kelly Cooper, Director of Human Resources

III. Summary:

The board as discussed this in the past but was unable to coordinate a time for Mrs. Greenfield to make a presentation. Mrs. Greenfield was present at the Arbor Day event and was asked if she would be willing to do a presentation next Spring. The board may want to discuss dates, format for the event, marketing, budget and any other details.

IV. Recommendation:

Approve

V. Attachments:



STAFF REPORT TO THE COMMISSIONERS

Date: November 8, 2016

Agenda Item No: REGULAR ITEMS - F.

I. Subject:

Discuss and consider action to cancel the December 2016 meeting

II. Originated by:

Kelly Cooper, Director of Human Resources

III. Summary:

Each year the Board determines whether or not it will need to meet in December. This is generally a low activity month and can provide a little break. January we will meet Tuesday the 10th and will have plenty of time to plan next year's events.

IV. Recommendation:

Approve

V. Attachments: