

PARKS & RECREATION ADVISORY BOARD
AGENDA
REGULAR MEETING
July 1, 2015
CITY HALL COUNCIL CHAMBERS, 405 MUNICIPAL DRIVE

REGULAR SESSION - 7:00 PM

I. CALL TO ORDER

II. ROLL CALL

III. MINUTES APPROVAL

- A. Consider approval of Meeting Minutes from June 3, 2015

IV. VISITOR/CITIZENS FORUM

At this time, any person with business before the Parks and Recreation Advisory Board may speak to the Board. All comments must be directed towards the Chair, rather than individual board members or staff. All speakers must limit their comments to subject matter relating to the board. No formal action can be taken on these items.

- A. Resident Eric Teddy to discuss 9 -hole addition to the current Disc Golf Course in Sonora Park
B. Petrine Abrahams to discuss Railway Park Project
C. Coach Kay Smith to discuss Cross Country Meet at Sonora Park

V. REGULAR ITEMS

- A. Discuss and consider the City Rental Policy

VI. REPORTS/ANNOUNCEMENTS

- A. Splash Pad Incident at Sonora Park 06.25.2015

VII. ADJOURNMENT

In compliance with the Americans with Disabilities Act, the City of Kennedale will provide for reasonable accommodations for persons attending City Council meetings. This building is wheelchair accessible, and parking spaces for disabled citizens are available. Requests for sign interpreter services must be made forty-eight (48) hours prior to the meetings. Please contact the City Secretary at 817.985.2104 or (TDD) 1.800.735.2989

CERTIFICATION

I certify that a copy of the July 1, 2015, Parks & Recreation Advisory Board agenda was posted on the City Hall bulletin board next to the main entrance of the City Hall building, 405 Municipal Drive, of the City of Kennedale, Texas, in a place convenient and readily accessible to the general public at all times and said agenda was posted at least 72 hours preceding the schedule time of said meeting, in accordance with Chapter 551 of the Texas Government Code.



Gloria Rangel, Board Secretary



Date: July 1, 2015

Agenda Item No: MINUTES APPROVAL - A.

I. Subject:

Consider approval of Meeting Minutes from June 3, 2015

II. Originated by:

Gloria Rangel, Public Works Administrative Assistant

III. Summary:

IV. Recommendation:

Approve

V. Alternative Actions:

VI. Attachments:

1.	06.03.2015 PRB Minutes	06.03.2015 PRB Minutes.doc
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PARKS & RECREATION ADVISORY BOARD
Minutes
REGULAR MEETING
June 3, 2015
CITY HALL COUNCIL CHAMBERS, 405 MUNICIPAL DRIVE

I. CALL TO ORDER

Chair David Deaver called the meeting to order at 7:00pm

II. ROLL CALL

Present: Jeff Nevarez, Jill Turner, Dylan Black, David Deaver, Michael Chandler, Alan Pederson, Glenn Shark
Absent:

III. MINUTES APPROVAL

Consider approval of minutes from May 6, 2015 regular meeting.

Motion to: Approve May 6, 2015 minutes with changes **Action:** Approve. **Moved By:** Jeff Nevarez, **Seconded:** Jill Turner **Motion Passed Unanimously**

IV. VISITOR/CITIZENS FORUM

- A. Kris Helms & Rodney Bishop speaking to Park Board asking if there are any questions so far from the Park Board about running tournaments outside the Kennedale Youth Association. Kris Helms stated as far as the concession stand goes they would like to use the concession stand as part of their profits along with the tournaments and all the fees collected at that time. He said he would really like to still hold tournaments and he knows they could make money quickly for themselves and the city. Kris Helms said they are Dallas Diablos South Helms he would like the Park Board to know they are not a bad organization and would not like for them to be confused with any other Dallas Diablos organization. They (The Dallas Diablos) would like for everyone to understand they are not trying to take over the Fields, but they would still like a contract.
- Larry Hoover said we have put this to the side due to all the rain and damage the storms have caused. We as a City have been working on clean up. He will be working for future tournaments to be held as the Park Board gets more information and decides if we can come to a decision. David Deaver appreciates the efforts put forth by the City.
- Rodney Bishop spoke to say they are more than willing to help the City to get this thing going to bring some revenue into the City. Kris Helms asked again if there were questions from the Park Board, at this time Michael Chandler asked how many times and what exact days would they like to hold tournaments. Rodney and Kris advised they want tournaments to be held only when the field was available.
- KYA rep Eric Ryals stood up to speak about his and KYA's opinion to rent out the fields over during the regular season and throughout the summer. He made it very clear he does not want to share space or concession with the Dallas Diablos. Eric would like to revise the KYA/Kennedale contract to not hold the Kennedale Youth Association.
- David Deaver advised he will give Dallas Diablos a fair shake, the Park Board will listen to their proposal to see if we can work things out.

V. REGULAR ITEMS

- A. Review City Rental policy: Larry Hoover would like to discuss the rental fees. Jeff Nevarez asked which Cities outside Kennedale we contacted to check their fees.
 - 1. We have checked with several other surrounding cities their rates are all listed on their websites. All of the cities were heavily lean toward their Youth Associations first.
 - 2. Jeff Nevarez would like to have a rental for other baseball tournaments and associations, but also have a regular rental rate for people who just want to hold such things as award ceremonies.
 - 3. As budget comes closer to being discussed and approved, the City would like to add an employee for Parks and Recreation only to handle the maintenance and handle rentals for the City parks. The decision will not be made final until October when the new budget is approved by City Council.
 - 4. City Staff will come back to the Park Board once we have more information as far as budget.

VI. REPORTS/ANNOUNCEMENTS

- A. The City is started the budget projects discussion. We are working on a Park Master Plan to get more Pocket Parks into the City to go along with our four other Parks. Sonora Park, The Town Center Park, Rodgers Farm Park and there is also a Fireman's Park are the four parks we have in town currently.
- B. Drainage system has held up and worked well. The water did come up to Valley Ln and filled the creek in Sonora Park. A resident's yard was washed out and we are in the process of correcting his yard, we are working with contractors to get that corrected.
- C. The Tarrant Regional Water District has not removed the current Level I water restrictions.
- D. Hoover is working with XTO about the Ball Fields to repair the ditches made by an 18 wheeler, a gas well truck who just missed the fire hydrant and telephone pole on it's side because he missed a turn. It took two trucks and a wrecker to get the 18-weeler back upright.
- E. Phase I of the Vineyards is basically done all lots are sold, and there are talks to get Phase II started. No one is allowed to move in yet due to the drainage pipes not yet ready do its job. They are dug out, but not yet grassed and certified and until they are no one will be allowed to move into Phase I.
- F. Bark in the Park and Kid Fish was successful
- G. Bloxom Park Rd. the water/sewer is going in and it should be paved soon. Public Works is still scheduled to paved as well.

VII. ADJOURNMENT

Motion to: Adjourn **Action:** Adjourn. **Moved By:** Jeff Nevarez

The meeting was adjourned at 8:07pm

Approved:

David Deaver, Chairman

Attest:

Gloria Rangel, Park Board Secretary



Date: July 1, 2015

Agenda Item No: VISITOR/CITIZENS FORUM - A.

I. Subject:

Resident Eric Teddy to discuss 9 -hole addition to the current Disc Golf Course in Sonora Park

II. Originated by:

Larry Hoover, Streets and Parks Supervisor

III. Summary:

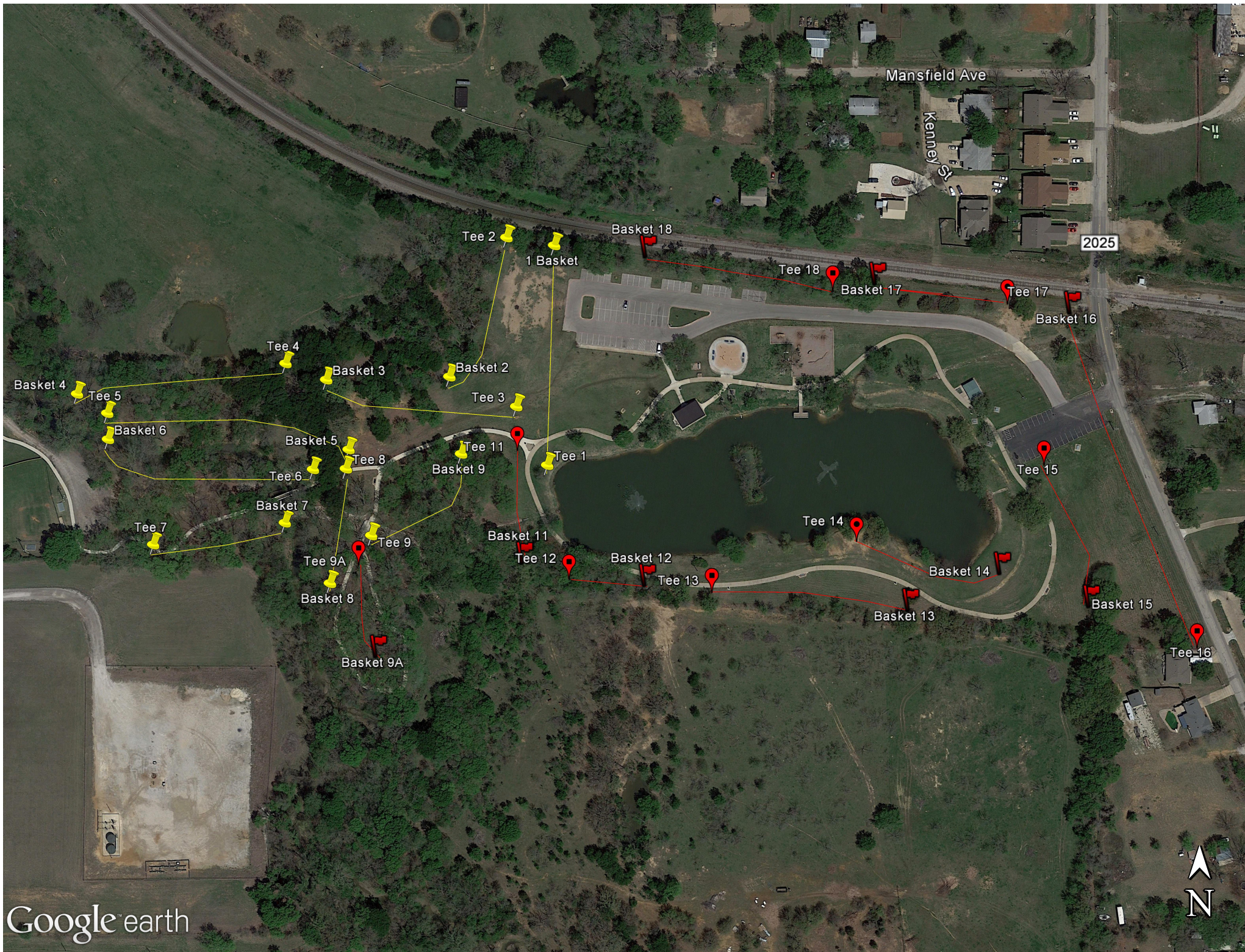
IV. Recommendation:

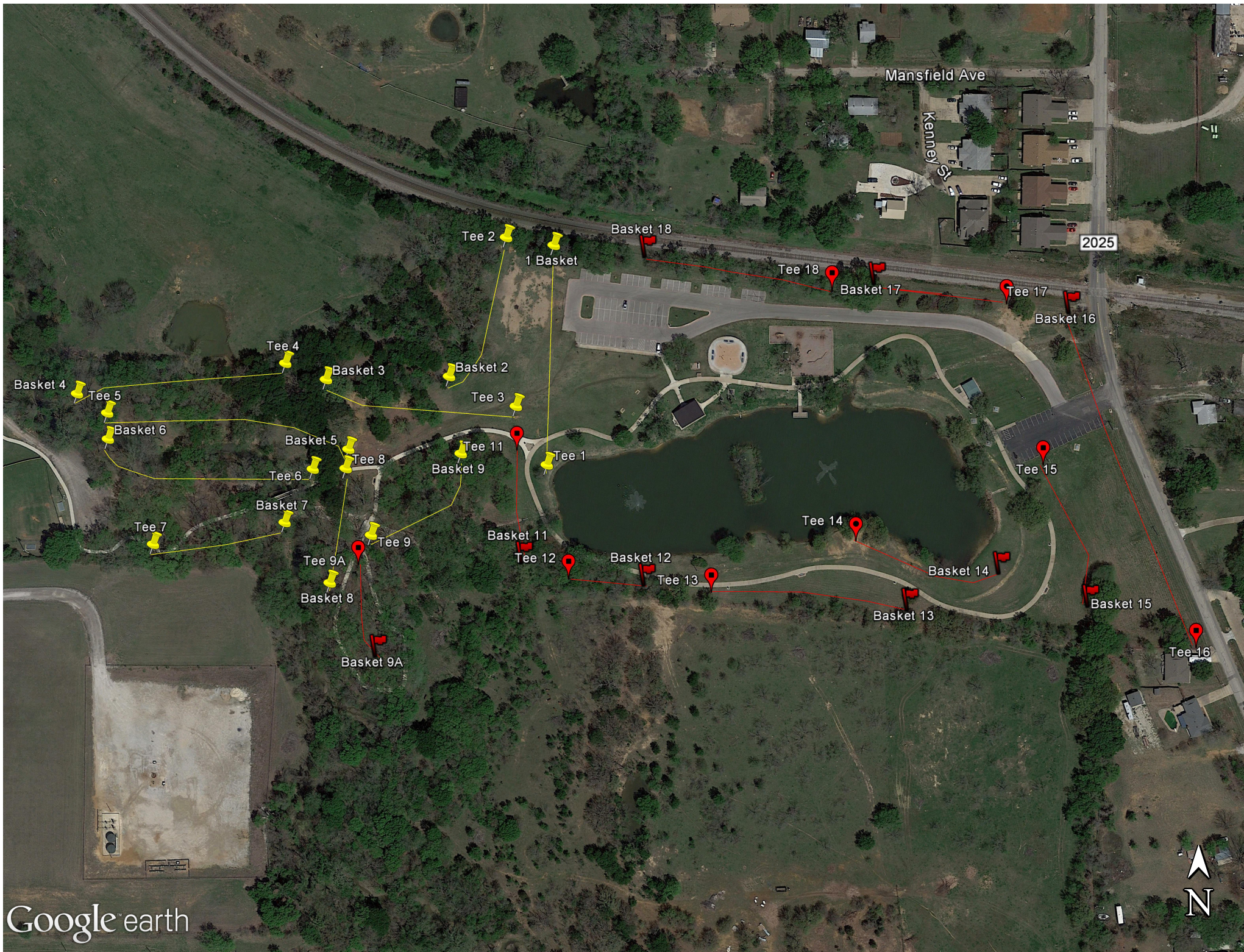
None

V. Alternative Actions:

VI. Attachments:

1.	Layout 1	06.2015 Sonora Park Disc Golf Course Expansion_Existing course and new Addition.pdf
2.	Layout 2	06.2015 Sonora Park Disc Golf Course Expansion_Existing course and new Addition.pdf







Date: July 1, 2015

Agenda Item No: VISITOR/CITIZENS FORUM - B.

I. Subject:

Petrine Abrahams to discuss Railway Park Project

II. Originated by:

III. Summary:

IV. Recommendation:

V. Alternative Actions:

VI. Attachments:

1.	Railway Park Project	Petrine Abrahams Project Description2.pdf
2.	Petrine Abrahams Biography	Petrine Abrahams Bio3.pdf

Railway Park Project Description
309 North Road
Kennedale, Texas

Railway Park is a two acre parcel of land in the City located at 309 North Road adjacent to an active Union Pacific rail line. Surrounded by homes, a cattle farm and horses it also has a natural gas line. This parcel of land provides the City with the opportunity to create a unique neighborhood park.

The site is heavily wooded with mature trees, centrally located and easily accessed from TownCenter Park, Southwest Nature Preserve and Sonora Park. The property is contiguous to the green belt that runs through the City. With its proximity to mature trees and the rail line, the site can support train watching, birding and other urban wildlife viewing, a new pedestrian trail and educational opportunities for audiences of all ages.

Petrine Abrahams, a landscape designer from Dallas has been asked by Rachel Roberts and the Park Department to create a design that will support and enhance these activities.

Petrine M. Abrahams
Landscape Design
50stones@gmail.com
214.641.6960

Biographical Information:

Petrine wasn't born in Texas but she got here as fast as she could! Soon after completing two years in the U.S. Army in Frankfurt, Germany she came to Texas with her fiancé. She enrolled at the University of Texas at San Antonio where she received a bachelor's degree in fine art.

After college she worked as an assistant in the development department for five years at the Dallas Museum of Fine Arts, as it was then known. Later after raising three Texas born sons she returned to graduate school at the University of Texas at Arlington where she received a master of landscape architecture in 2010.

Her thesis topic was green infrastructure. Specifically, she examined stakeholder's perceptions of pedestrian accessibility to green infrastructure within Fort Worth's sixteen urban villages. She went on to make three separate thesis presentations to the following organizations:

The Texas Association of Landscape Architects, San Antonio/ April of 2010;
The Council of Landscape Educators, Maastricht, Netherlands/ May 2010
The European Council of Landscape Educators, Istanbul, Turkey/ October 2010.

Today Petrine is a practicing landscape designer in Dallas where she has lived for many years. Her work includes both residential and commercial projects. Her focus is on native and adaptive species. She says, her work reflects a balanced approach between the clients' needs and the desire to create spaces that are timeless and yet, reflect today's need for the recycling and sourcing of local materials, water conservation, and creative place-making.

She has served on the board of Winnetka Heights Historic district where she lived for almost twenty years. Most recently she served on the Parks Committee and worked with landscape architecture graduate students at the University of Texas at Arlington on a project to envision neighborhood parks.

Petrine is a member of the American Society of Landscape Architects and serves on the board of Oak Cliff Greenspace where she has been working with both residents of north Oak Cliff and the Office of Cultural Affairs for the City of Dallas to install public art along the Coombs Creek Trail. In addition she is a member of the North Texas Master Naturalists.



Date: July 1, 2015

Agenda Item No: VISITOR/CITIZENS FORUM - C.

I. Subject:

Coach Kay Smith to discuss Cross Country Meet at Sonora Park

II. Originated by:

Larry Hoover, Streets and Parks Supervisor

III. Summary:

Coach Kay Smith is a coach at Kennedale Jr. High School, she would like permission to hold a Cross Country Meet on September 23, 2015 4:30pm-6:00pm

Students will be arriving for preparation/registration beginning at 3:30pm.

IV. Recommendation:

None

V. Alternative Actions:

VI. Attachments:



Date: July 1, 2015

Agenda Item No: REGULAR ITEMS - A.

I. Subject:

Discuss and consider the City Rental Policy

II. Originated by:

III. Summary:

IV. Recommendation:

V. Alternative Actions:

VI. Attachments:

1.	City Rental Policy	Rental Policy.pdf
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CITY FACILITY RENTAL POLICY

The following policy pertains to all reservable facilities offered by the City of Kennedale. **Policies specific to a particular facility will be described as such at the end of this document.**

The City of Kennedale reserves the right to change the rental rates, deposit amounts, rules, regulations, and/or any verbiage of this policy at any time and without notice.

The City of Kennedale shall have the right to schedule City events, programs, and/or activities at any time, which will have priority over any and all private reservations.

RESERVATION PROCESS & POLICIES FOR ALL CITY FACILITIES:

1. Reservation requests can be made [online](#) or in person at the Library (316 W Third St Kennedale TX 76060). Reservation requests cannot be taken over the phone.
2. Reservation requests will be considered on a first come, first served basis.
3. **Reservations must be paid for in full no later than two (2) business days after a request is made.** Requests that have not been paid for by the end of operating hours (as listed online) on the second business day will be denied at that time. Reservations will not be confirmed until full payment has been received.
4. When making your payment **only cash or check** can be accepted at the library facility. If you need to pay by **credit card**, you will need to make that payment at City Hall (405 Municipal Drive Kennedale TX 76060), at the Utility Billing service desk. Only credit cards are accepted at City Hall, no cash or checks.
5. Payment must include the required deposit fee. The value of this fee may vary by facility. Reservation requests for a date more than ninety (90) days in advance will not be accepted. Reservation requests for recurring events will not be accepted, unless specifically authorized by the City Manager.
6. Reservation requests must be made at least two (2) business days in advance. Reservation requests for same-day reservations will not be accepted.
7. Reservation times must include any time needed for setup and cleanup.
8. **The renter must be at least 21 years of age.** This will be verified by a form of official personal photo-identification containing the renter's birthday, such as a valid driver's license.
9. The discounted 'Resident' rate available for some facilities will be applied to:
 - *Renters who live within the corporate boundaries of the City of Kennedale; and*
 - *Renters who live within the boundaries of the Kennedale ISD*

CITY FACILITY RENTAL POLICY

10. In order to receive the discounted resident rate, proof of residency must be provided at the time of payment. The renter will be required to supply one of the following documents:

- *City of Kennedale water bill in their name for the indicated address; or*
- *Their valid Texas driver's license reflecting the indicated address*

GENERAL RESERVATION POLICIES FOR ALL CITY FACILITIES:

1. The renter must conduct all activities in a safe manner. Any activity that creates a nuisance such as loud noise, or would promote unrest, cause civil strife, mob violence, and/or property damage is strictly forbidden. Any request that would, in reasonable probability, cause any of the aforementioned situations will not be accepted. Any requestor whose reservation has been denied based on this policy shall have three (3) days to bring an appeal to the City Manager. The City Manager's decision will be final.
2. All individuals under the age of 21 years must be supervised at all times or renter will be asked to leave the premises and the event will be cancelled without a refund.
3. No renter will be allowed to conduct financial transactions as part of the use of the facility. Therefore, no lotteries, auctions, games of chance drawings, raffles or any sale of merchandise, unless specifically authorized by the City Manager prior to the submission of a request for reservation.
4. Any forms of alcoholic beverages are strictly prohibited as in accordance with City Ordinance. Any renter found to be in violation of this policy will be asked to leave the premises and the event will be cancelled without a refund.
5. Any and all emergencies that occur during a reservation should be reported to 9-1-1 immediately.

CLEANUP/DAMAGE DEPOSIT POLICIES FOR ALL FACILITIES:

1. Cleanup of the facility is the responsibility of the renter. The facility will be inspected by designated staff following the event and must be found in the same condition, or better, than before the rental took place. If clean-up is not completed to an appropriate standard, to be determined by the inspector, the rental deposit will be forfeited.
2. The renter assumes all responsibility for any and all damage done to the facility. Any cost of repair or replacement related to damage of the property will be the responsibility of the renter. The renter will be charged for the total cost of the repair and/or replacement based on the assessment of any damages or violations of any rules. The deposit will be forfeited to pay the extent of the damages. If the damage cost is less than the deposit amount, the difference will be refunded back to the

CITY FACILITY RENTAL POLICY

applicant. If the damage cost is greater than the deposit amount, the applicant will be responsible for paying the difference and will be subject to prevention of future rentals. It will be at the discretion of the City Manager to deny future rentals from an individual or group that is responsible for previous damages to any facility.

3. Allow 15 days after the event date to receive the refunded deposit, or a portion thereof.

CANCELLATION/CHANGE POLICY FOR ALL FACILITIES:

1. All cancellations must be made at least two days prior to the date of the rental in order to get a full refund. Fees will be forfeited if not done in this time.
2. Outdoor activities/facilities are subject to inclement weather. The City of Kennedale cannot take responsibility for the weather with regard to this type of facility. **It is the renter's responsibility to contact the city the next business day** after a rain out to reschedule within one week. Full refunds may be issued due to poor weather conditions if notification is provided in the above manner.

FACILITY-SPECIFIC POLICIES:

Community Center

1. Availability for reservations:

MONDAY	<i>not available</i>	
TUESDAY	8:00 AM	10:00 PM
WEDNESDAY	8:00 AM	10:00 PM
THURSDAY	8:00 AM	10:00 PM
FRIDAY	8:00 AM	11:59 PM
SATURDAY	8:00 AM	11:59 PM
SUNDAY	<i>not available</i>	

2. Rental rates and deposit rates are listed in the city's Schedule of Fees, which can be viewed here:
 - [Schedule of Fees](#) (link to a PDF); or
 - [City of Kennedale Municipal Code](#) (Chapter 2, Article 1, Section 2-3)
3. All reservations must begin at a time during normal library hours when library staff is available. If a reservation is scheduled to end after the library is closed, library staff will instruct renters on the procedure to close up the building. No keys will be available to give to the public.
4. The renter can gain access to the building no more than 10 minutes prior to the scheduled reservation and must vacate the building promptly at the end of the reservation time. Please ensure that you allow for setup and cleanup time when making your reservation.

CITY FACILITY RENTAL POLICY

- Decorations are allowed in the Community Center but are limited to those that do not cause damage to the walls, doors, ceiling (including sprinkler heads), furniture, and fixtures of the facility. Under no circumstances will anything be hung on/or attached to walls, doors, sprinklers or light fixtures. Any renter found to be in violation of this policy will forfeit their refund.

Park Pavilions (Sonora & TownCenter)

- Availability for reservations:

MONDAY	6:00 AM	10:00 PM
TUESDAY	6:00 AM	10:00 PM
WEDNESDAY	6:00 AM	10:00 PM
THURSDAY	6:00 AM	10:00 PM
FRIDAY	6:00 AM	10:00 PM
SATURDAY	6:00 AM	10:00 PM
SUNDAY	6:00 AM	10:00 PM

- Rental rates and deposit rates are listed in the city's Schedule of Fees, which can be viewed here:
 - [Schedule of Fees](#) (link to a PDF); or
 - [City of Kennedale Municipal Code](#) (Chapter 2, Article 1, Section 2-3)
- Parking is permitted in designated parking areas only.
- The Splash Pad is not available to reserve, however, if your reservation occurs during a time when the Splash Pad is operating, please feel free to use the facility with the public.

Ballfields

- Availability for reservations:

MONDAY	6:00 AM	10:00 PM
TUESDAY	6:00 AM	10:00 PM
WEDNESDAY	6:00 AM	10:00 PM
THURSDAY	6:00 AM	10:00 PM
FRIDAY	6:00 AM	10:00 PM
SATURDAY	6:00 AM	10:00 PM
SUNDAY	6:00 AM	10:00 PM

- Rental rates and deposit rates are listed in the city's Schedule of Fees, which can be viewed here:
 - [Schedule of Fees](#) (link to a PDF); or
 - [City of Kennedale Municipal Code](#) (Chapter 2, Article 1, Section 2-3)
- Ballfield lights are not available at this time.

CITY FACILITY RENTAL POLICY

4. Parking is permitted in designated parking areas only.
5. Renter may perform maintenance to Ballfields such as dragging or striping in preparation of use.
6. Renter is responsible for providing their own equipment. Bases and other equipment are not provided or available.



Date: July 1, 2015

Agenda Item No: REPORTS/ANNOUNCEMENTS - A.

I. Subject:

Splash Pad Incident at Sonora Park 06.25.2015

II. Originated by:

Larry Hoover, Streets and Parks Supervisor

III. Summary:

IV. Recommendation:

V. Alternative Actions:

VI. Attachments:

1.	Splash Pad Incident 06.25.2015	FW Incident at Sonora Park Splashpad 06.2015.msg
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