



KEEP KENNEDALE BEAUTIFUL COMMISSION
AGENDA
REGULAR MEETING
April 7, 2015
CITY HALL CONFERENCE ROOM, 405 MUNICIPAL DRIVE
REGULAR SESSION - 6:00 PM

I. CALL TO ORDER

II. ROLL CALL

III. MINUTES APPROVAL

- A. Consider action to approve minutes for the March 2015 meeting

IV. VISITOR/CITIZENS FORUM

At this time, any person with business before the Keep Kennedale Beautiful Commission may speak to the Commission. All comments must be directed towards the Chair, rather than individual commissioners or staff. All speakers must limit their comments to subject matter relating to the commission. No formal action can be taken on these items.

V. REGULAR ITEMS

- A. Discuss and approve action necessary for any of the following events:
1. San Jacinto Parade - April 17, 2015 at 7:00 p.m.
 2. Brickworks Festival - April 17 - 19
 2. Butterfly Demonstration Garden - March 28, 2015
 3. Don't Mess with Texas & Bird Sanctuary Clean-up - May 9, 2015 at 10:00 a.m.
 4. Wildflower Planting at Sonora Park
- B. Review and discuss other possible projects for calendar year 2015
- C. Discuss and consider action for an Adopt-A-Spot request

VI. REPORTS/ANNOUNCEMENTS

- A. Texas A&M Forest Service has offered to provide 100 Trees to 100 Cities in honor of their 100th year anniversary in 2015.
- B. Certificate for Take Care of Texas

VII. ADJOURNMENT

In compliance with the Americans with Disabilities Act, the City of Kennedale will provide for reasonable accommodations for persons attending City Council meetings. This building is wheelchair accessible, and parking spaces for disabled citizens are available. Requests for sign interpreter services must be made forty-eight (48) hours prior to the meetings. Please contact the City Secretary at 817.985.2104 or (TDD) 1.800.735.2989

CERTIFICATION

I certify that a copy of the April 7, 2015, Keep Kennedale Beautiful Commission agenda was posted on the City Hall bulletin board next to the main entrance of the City Hall building, 405 Municipal Drive, of the City of Kennedale, Texas, in a place convenient and readily accessible to the general public at all times and said agenda was posted at least 72 hours preceding the schedule time of said meeting, in accordance with Chapter 551 of the Texas Government Code.

A handwritten signature in cursive script, reading "Kelly Cooper".

Kelly Cooper, KKB Staff Liaison

Date: April 7, 2015

Agenda Item No: MINUTES APPROVAL - A.

I. Subject:

Consider action to approve minutes for the March 2015 meeting

II. Originated by:

Kelly Cooper, Director of Human Resources

III. Summary:

The minutes have been prepared by Board Secretary, Vickie Chandler and are ready for your approval.

IV. Recommendation:

Approve

V. Attachments:

1.	KKB March Minutes 2015	March 2015.docx
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Keep Kennedale Beautiful

Regular Meeting

March 10, 2015

- I. Call to Order- 6:02 p.m.
- II. Roll Call
 1. Michael Chandler
 2. Fred Winters
 3. Laurie Sanders
 4. Darlene Winters
 5. Pam Breault
 6. Wilda Turner
 7. Vickie Chandler
 8. HR Director Kelly Cooper
- III. Minutes Approval – Vickie will make a correction of the spelling of Laurie's name in the minutes from February meeting, Wilda motions, Laurie 2nds- Approved
- IV. Visitor Forum- None
- V. Regular Items –
 - A. Sonora Park Wildflower Area- We will plant seeds on the Southside center of the pond around the bench and place Wildflower Area sign at eye level.
 - B. San Jacinto Parade- April 17th Darlene and Pam will represent KKB in the Parade by decorating Darlene's 4 wheeler and riding in the Parade. Wilda motions, Laurie 2nds- Approved.
 - C. Butterfly Garden Work Day – March 28th Wilda, Laurie, Pam and Darlene will meet at the garden on the 13th to determine what plants are needed. Public Works will bring remaining stones from their shop up to the garden.
 - D. Bird Sanctuary Clean up- May 9th It was determined we would go up ahead of time and mark off areas for clean up, Agri-Life will come out and talk about evasive plants. Do Lunch at 12:00 and a program at

12:30. Laurie suggested using Frisbee's to serve lunch on instead of paper plates and then volunteers could play with them afterwards, Kelly will check on Frisbee prices. Laurie suggested reserving the pavilion for that day.

E. Wilda's Corner Adopt a Spot application – Laurie motions, Pam 2nds-
Approved

F. KTB Conference – June 16th Wilda and Darlene will attend the
conference for one day.

VI. Reports/Announcements – Kelly would like to change April's meeting to
April 7th due to Brickworks Festival on the 17th, Everyone agreed.

VII. Meeting Adjourned – 6:44 p.m.

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Date: April 7, 2015

Agenda Item No: REGULAR ITEMS - A.

I. Subject:

Discuss and approve action necessary for any of the following events:

1. San Jacinto Parade - April 17, 2015 at 7:00 p.m.
2. Brickworks Festival - April 17 - 19
2. Butterfly Demonstration Garden - March 28, 2015
3. Don't Mess with Texas & Bird Sanctuary Clean-up - May 9, 2015 at 10:00 a.m.
4. Wildflower Planting at Sonora Park

II. Originated by:

Kelly Cooper, Director of Human Resources

III. Summary:

Discuss any necessary action and or planning that needs to take place for each of these events.

Parade - Update from Pam and Darlene regarding the float.

Brickworks Festival - Assist with Clean-up? Would need you on Sunday, April 19th at 4:00 p.m. - 7:00 p.m.

Demonstration Garden - Any additional plants needed; maybe some annuals for color?

Don't Mess with Texas -

- Review Flyer
- Contact Boy Scouts
- Frisbee's are here
- Banner for Sonora?
- Maps
- Volunteer Waivers

Wildflower Planting at Sonora Park - Update from Laurie Sanders

IV. Recommendation:

Approve

V. Attachments:

1.	May 9th Flyer	Bird Flyer.docx
2.	Clean Up Checklist	To Do list number 2.docx



PARK & BIRD SANCTUARY CLEAN-UP, SURVEY AND INVASIVE

PLANT REMOVAL

MAY 9, 2015, 10:00 A.M. - 1:00 P.M.

MEET AT SONORA PARK PAVILION

To Volunteer, Contact Kelly Cooper at 817-985-2106 or email
kcooper@cityofkennedale.com

- 10:00 a.m. - Check-in, team assignment and safety equipment**
- 10:15 a.m. - Volunteer training (required for all volunteers)**
- 10:45 a.m. - Grid assignment and off to work**
- 12:00 p.m. - Lunch at Pavilion Live Animal Program presented by The Critterman**

Volunteers should wear: long pants, long sleeve shirts, gloves and sturdy shoes such as tennis shoes or work boots; bring equipment: Racks, shovel, clippers, etc.

Sponsored by:

Keep Kennedale Beautiful Commission and Progressive Waste



Don't Mess with Texas & Bird Habitat Clean-up

1. (2) Coolers from Fire Department – Michael will pick-up the day of the event...should have ice ready to go.
2. Sam's: for water and other food items, napkins
3. Public Works – provide 2 wheel barrows; tractor and trailer; (1) employee to assist
Provide two boxes of trash bags
4. Maps – (Rachel creating with 5-7 Teams)
5. Tools – clippers, racks, shovels, trash picks, first aid kit,
6. Camera
7. IESI – provide dumpster, carts, bags – need it weighed
8. Boy Scouts set bird houses
9. Contact the Mayor
10. Flyers & Banner
11. Contact Boy Scouts to participate

Date: April 7, 2015

Agenda Item No: REGULAR ITEMS - B.

I. Subject:

Review and discuss other possible projects for calendar year 2015

II. Originated by:

Kelly Cooper, Director of Human Resources

III. Summary:

Below are several other projects that have been mentioned or completed by other affiliates and may be possible projects for KKB's consideration. Briefly, they are as follows:

- a. Holiday Decoration/Lighting Contest - We discussed this early this year but did not have time to plan. This may be an interesting project that could get the entire community involved and raise awareness about KKB. It is something that when started would need to be on-going each year.
- b. Recycling Tire Event - Larry Hoover has contracted with a company that will recycle tires for a small fee. It is possible that we could ask them to participate in the fall event as a way to keep tires out of our streams and park areas. There is a per tire cost, and we could manager the costs by only allowing this service for residential disposal, a minimum number per resident, and maybe only the first 50 cars.
- c. Windshield Litter Survey - We need to do another survey as we did last year. It doesn't take too long but does require a few people to drive the city and look at various locations to determine litter ratings. We can then compare these to last year's numbers and determine what we would like to do to mitigate.

The Board should discuss whether there is interested in moving forward with any of these projects and if so a suggested timeline and budget should be considered.

IV. Recommendation:

None

V. Attachments:

1.	Community Windshield Survey	Community Windshield Survey.pdf
2.	Community Improvement Checklist	Community Improvement Checklist.pdf

COMMUNITY WINDSHIELD SURVEY

An effective analysis of the current situation in your community may include a "field inspection" or "windshield survey." Based on the Keep America Beautiful Litter Index and Litter/Solid Waste Evaluation, volunteers will review areas in the community for overall litter conditions. The survey is not scientifically based. An average is determined for each site based on 3-9 volunteer scores. The group should travel together so they are viewing the area under the same conditions.

Rank each site based on

- Excellent - no litter or minimal litter
- Good - small amount of litter that could be collected by one person
- Fair - litter that would require an organized clean up
- Poor - heavy litter that would require heavy equipment or a large scale clean up for the area

Business Area:

LOCATION	EXCELLENT	GOOD	FAIR	POOR
Streets				
Sidewalks				
Vacant lots				
Driveways				
Parking lots				
Yards				
Alleys				
Loading docks				

Are trash receptacles? () adequate () inadequate () covered () overflowing

Are dumpsters? () screened from public streets () visible to the public street () clean
() overflowing

Comments:

Park Area:

LOCATION	EXCELLENT	GOOD	FAIR	POOR
Sidewalks around site				
Sidewalks within site				
Picnic Areas				
Playgrounds				
Parking lots				
Planted Areas				
Open Areas				
Loading docks				

Are trash receptacles? () adequate () inadequate () covered () overflowing

Comments:

APPENDIX

Residential Area:

LOCATION	EXCELLENT	GOOD	FAIR	POOR
Streets				
Sidewalks				
Vacant lots				
Driveways				
Parking lots				
Yards				
Alleys				

Are trash receptacles? ☐ adequate ☐ inadequate ☐ covered ☐ overflowing

Are dumpsters? ☐ screened from public streets ☐ visible to the public street ☐ clean
☐ overflowing

Are disposal areas? ☐ clean ☐ littered

Comments:

School Area:

LOCATION	EXCELLENT	GOOD	FAIR	POOR
Street				
Sidewalks				
Entrances				
Driveways				
Parking lots				
Yards				
Playgrounds				
Loading docks				

Are trash receptacles? ☐ adequate ☐ inadequate ☐ covered ☐ overflowing

Are dumpsters? ☐ screened from public streets ☐ visible to the public street ☐ clean
☐ overflowing

Comments:

Shopping Center Area:

LOCATION	EXCELLENT	GOOD	FAIR	POOR
Streets				
Sidewalks				
Planted areas				
Driveways				

APPENDIX

Parking lots				
Alleys/Disposal Area				
Loading docks				

Are trash receptacles? () adequate () inadequate () covered () overflowing

Are dumpsters? () screened from public streets () visible to the public street () clean
() overflowing

Comments:

Beach/Waterway Area:

LOCATION	EXCELLENT	GOOD	FAIR	POOR
Access roads				
Sidewalks/Paths				
Picnic Areas				
Parking lots				
Playgrounds				
Waterline				

Are trash receptacles? () adequate () inadequate () covered () overflowing

Comments:

Other Areas:

LOCATION	EXCELLENT	GOOD	FAIR	POOR

Are trash receptacles? () adequate () inadequate () covered () overflowing

Are dumpsters? () screened from public streets () visible to the public street () clean
() overflowing

Comments:

Right-of-ways (curb to front yard)

From/To: _____

SOURCE OF LITTER	PERCENTAGE
Improper waste putouts/set-outs	
Nearby food establishments	
Illegal dumping	
Motorists	

APPENDIX

Pedestrians	
Uncovered vehicle	
Other:	

Are trash receptacles? () adequate () inadequate () covered () overflowing

Comments:

Streets (in street or on pavement)

From/To: _____

SOURCE OF LITTER	PERCENTAGE
Improper waste putouts/set-outs	
Nearby food establishments	
Illegal dumping	
Motorists	
Pedestrians	
Uncovered vehicle	
Other:	

Are trash receptacles? () adequate () inadequate () covered () overflowing

Comments:

Railroad Area

From/To: _____

SOURCE OF LITTER	PERCENTAGE
Improper waste putouts/set-outs	
Nearby food establishments	
Illegal dumping	
Motorists	
Pedestrians	
Uncovered vehicle	
Other:	

Are trash receptacles? () adequate () inadequate () covered () overflowing

Comments:

COMMUNITY BEFORE AND AFTER EVALUATION

The purpose of this survey is to obtain a numerical count that will indicate the need for improvement in the community. A survey will be taken and then compared to a second survey completed after one year, or another time interval determined by the community. Like "before" and "after" photographs, the survey

will assist a community in determining needs and progress. A numerical count for each neighborhood, business area, or other defined area should be indicated along with the date of the survey. Record specific addresses on another sheet that may be provided to city officials or inspectors.

Residential Survey Site(s): _____

Business Survey Site(s): _____

Park Survey Site(s): _____

School Survey Site(s): _____

Public Building Site(s): _____

Population _____ on Survey Date / / Population _____ on Survey Date / /

CATEGORY/LOCATION	TOTAL # SITES SURVEYED	FIRST SURVEY DATE / /	SECOND SURVEY DATE / /	DIFFERENCE IN NUMBER +/-
HOMES				
Need of repair and/or painting				
Need to be removed				
OTHER BUILDINGS				
Need of repair and/or painting				
Need to be removed				
YARDS				
Acceptable, clean appearance				
In need of mowing				
In need of trash/debris removal				
FENCES				
Need repair				
Need to be removed				
STREETS AND SIDEWALKS				
Need weed control or mowing				
Need repair of street				
Need repair or leveling of sidewalk				
Need clean up of area				

APPENDIX

PARKS, PLAYGROUNDS, TOURIST AREAS				
Need of repair or painting of equipment or structures				
Need mowing				
Needs trash/debris removal				
VACANT LOTS				
Total number				
Need mowing				
Need cleanup				
TREES				
Dead and need to be removed from public property				
Need dead branches removed or tree pruned on public property				
Dead and need to be removed from private property				
Need dead branches removed or tree pruned on private property				
BUSINESS BUILDINGS				
Need of repair or painting				
Need to be removed				
PUBLIC BUILDINGS				
Need of repair or painting				
Need to be removed				
SCHOOLS				
Landscaping satisfactory and well maintained				
Landscaping inadequate or not maintained				
CHURCHES				
Landscaping satisfactory and well maintained				
Landscaping inadequate or not maintained				
DISPOSAL AREAS				
In view of streets or highways				
Not in view of streets or highways				
OTHER SITES				

APPENDIX

COMMUNITY EVALUATION REPORT

[illegible]

COMMUNITY IMPROVEMENT CHECKLIST

Community: _____

Contact: _____ Date: _____

Mark the applicable answer to each question with a "no" answer indicating a need for improvement. Blank lines in each section allow you to add specific questions of concern for your affiliate.

IN GENERAL	YES	NO
Do the entrances to the community create a favorable impression to visitors?		
Are the areas along the entrances free from objectionable views such as dilapidated structures, junked cars, dead trees, fences down, etc.?		
Is the general appearance of the city neat and clean?		
Would a visitor be attracted to become a resident or business owner in the community?		
STREETS/SIDEWALKS	YES	NO
Overall, are the streets free of litter and debris?		
Residential streets		
Downtown streets		
Business areas		
Overall, are the sidewalks free of litter and debris?		
Residential sidewalks		
Downtown sidewalks		
Business sidewalks		
Are sidewalks smooth and free from hazards?		
PARKS, PLAYGROUNDS, TOURIST STOPS	YES	NO
Are the parks maintained in a neat condition?		
Are the trees in the parks in healthy condition without dead limbs or disease?		
Are buildings painted and in good repair?		
Is equipment painted and in good repair?		
SCHOOLS AND CHURCH GROUNDS	YES	NO
Is the landscaping at schools adequate?		
Is the landscaping at schools well-maintained?		
Does the maintenance at churches set a good example for the community?		
Are youth involved in planting and maintenance of the school grounds?		
BUSINESS AREAS	YES	NO
Are the buildings well-maintained and painted?		
Are the windows clean?		
Is the area behind the buildings free of trash and debris?		
Is equipment and merchandise displayed in an orderly manner or screened from public view by a fence or other means?		
CEMETERIES	YES	NO
Are the cemeteries well-maintained?		
Is the fence surrounding the cemetery in good condition and free of debris?		

APPENDIX

Do the cemeteries have an adequate number of healthy trees?		
Homes/Neighborhoods	Yes	No
Are the homes in good condition and painted?		
Are the yards well-maintained?		
Are yards free from trash and debris?		
Are there junked cars parked in driveways or otherwise visible from public streets?		
Vacant Lots	Yes	No
Are vacant lots in business areas clean and free of weeds?		
Are vacant lots in business area maintained with no stacks of debris and/or junked vehicles?		
Are residential vacant lots mowed?		
Are residential vacant lots free of construction debris and other trash?		
Disposal Areas	Yes	No
Are dumpsters screened from public streets?		
Are dumpster areas clean and free of stacked debris?		
Do business areas have defined disposal areas?		
Are residential alleys or disposal areas defined?		
Are business areas around disposal sites clean and free of debris?		
Are recycling areas clearly defined from waste disposal areas?		

Date: April 7, 2015

Agenda Item No: REGULAR ITEMS - C.

I. Subject:

Discuss and consider action for an Adopt-A-Spot request

II. Originated by:

Kelly Cooper, Director of Human Resources

III. Summary:

Spilman Insurance Agency has requested to adopt a spot, however will need suggestions on possible locations. Her agency is interested in picking up trash weekly, weeding as needed and depending on the space may consider adding flowers, grass seed, etc.

Staff recommends approval with discussion and recommendations for adoption locations.

IV. Recommendation:

Approve

V. Attachments:

Date: April 7, 2015

Agenda Item No: REPORTS/ANNOUNCEMENTS - A.

I. Subject:

Texas A&M Forest Service has offered to provide 100 Trees to 100 Cities in honor of their 100th year anniversary in 2015.

II. Originated by:

Kelly Cooper, Director of Human Resources

III. Summary:

Texas A&M Forest Service has offered to provide 100 Trees to 100 Cities in honor of their 100th year anniversary in 2015. I have placed us on the list for those trees. And requested they be delivered in November for Arbor Day. We will need to meet as the Tree Board and coordinate with Parks and Recreation for placement.

IV. Recommendation:

None

V. Attachments:

Date: April 7, 2015

Agenda Item No: REPORTS/ANNOUNCEMENTS - B.

I. Subject:

Certificate for Take Care of Texas

II. Originated by:

Kelly Cooper, Director of Human Resources

III. Summary:

Our beloved Laurie Sanders completed the items necessary for KKB to receive this certificate. We also have give away items that we can use to encourage our residents to take care of Texas.

IV. Recommendation:

None

V. Attachments:

1.	Take Care of Texas Certificate	Certificate Take Care Of Texas.pdf
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CERTIFICATE OF
TEXAS PRIDE



BE IT KNOWN THAT

Keep Kennedale Beautiful

HAS TAKEN A PLEDGE TO
TAKE CARE OF TEXAS.



CONNECT WITH US.

NEWS
YOU CAN USE

e-Newsletter



TakeCareOfTexas



@TakeCareOfTX