



KEEP KENNEDALE BEAUTIFUL COMMISSION
AGENDA
REGULAR MEETING
June 10, 2014
CITY HALL CONFERENCE ROOM, 405 MUNICIPAL DRIVE
REGULAR SESSION - 6:00 PM

I. CALL TO ORDER

II. ROLL CALL

III. MINUTES APPROVAL

- A. Consider action to approve minutes for the May 13, 2014 meeting

IV. VISITOR/CITIZENS FORUM

At this time, any person with business before the Keep Kennedale Beautiful Commission may speak to the Commission. All comments must be directed towards the Chair, rather than individual commissioners or staff. All speakers must limit their comments to subject matter relating to the commission. No formal action can be taken on these items.

V. REGULAR ITEMS

- A. Review and discuss on-line litter survey
- B. Discuss and approve next steps for the bird/butterfly demonstration garden
- C. Discuss and take action to implement a recycling pilot program
- D. Discuss and approve action for implementation of the Oakhill Park yard of the month program
- E. Discuss and consider action for implementation of the 2014 KKB Strategic Plan

VI. REPORTS/ANNOUNCEMENTS

- A. The board and commission appointment process

VII. ADJOURNMENT

In compliance with the Americans with Disabilities Act, the City of Kennedale will provide for reasonable accommodations for persons attending City Council meetings. This building is wheelchair accessible, and

parking spaces for disabled citizens are available. Requests for sign interpreter services must be made forty-eight (48) hours prior to the meetings. Please contact Amethyst Cirno, City Secretary, at 817.985.2104 or (TDD) 1.800.735.2989

CERTIFICATION

I certify that a copy of the June 10, 2014, Keep Kennedale Beautiful Commission agenda was posted on the City Hall bulletin board next to the main entrance of the City Hall building, 405 Municipal Drive, of the City of Kennedale, Texas, in a place convenient and readily accessible to the general public at all times and said agenda was posted at least 72 hours preceding the schedule time of said meeting, in accordance with Chapter 551 of the Texas Government Code.

A handwritten signature in cursive script, reading "Kelly Cooper".

Kelly Cooper, KKB Staff Liaison

Date: June 10, 2014

Agenda Item No: MINUTES APPROVAL - A.

I. Subject:

Consider action to approve minutes for the May 13, 2014 meeting

II. Originated by:

Kelly Cooper, Director of Human Resources

III. Summary:

The minutes are attached and ready for your approval.

IV. Recommendation:

Approve

V. Attachments:

1.	Minutes May 13	May 2014 Minutes.docx
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Keep Kennedale Beautiful
Regular Meeting
May 13, 2014 Meeting Minutes

- I. Call to 6:01 p.m.
- II. II. Members Present:
 - 1. Michael Chandler
 - 2. Vickie Chandler
 - 3. Fred Winters
 - 4. Pam Breault
 - 5. Wilda Turner
 - 6. Laurie Sanders
 - 7. HR Director, Kelly Cooper
- III. Minutes Approval –
 - A. Consider Action to approve minutes for the April 1, 2014 special work session – Motion by Vickie Chandler, second by Wilda Turner; motion passed unanimously
 - B. Consider action to approve the March 2014 regular meeting minutes – Motion by Vickie Chandler, second by Laurie Sanders; motion passed unanimously
 - C. Consider action to approve minutes for the May 5, 2014 meeting – Motion by Fred Winters, second by Wilda Turner; motion passed unanimously
- IV. Visitor/Citizens Forum – none
- V. Regular Items
 - A. Discuss and approve action necessary for the bird/butterfly demonstration garden
 - I. Wilda provided an update of the work being done, the soil condition and what work was needed before we select a planting day.
 - II. The Board determined that 25 bags of compost were needed and to change to tan hardwood shredded mulch rather than the pine straw as the pine straw is not breaking down into the soil. Kelly will order these materials from Stegall's on Wednesday and Wilda will pick up for work in the garden later this week.
 - III. The board also determined to purchase the following flowers/plants for the butterfly garden: Bronze Fennel -6; Mexican Petunias – 6; Salvia Greggii – 2; Golden Blue Mist Spirea – 4; Thread Leaf Coreopsis – 10; Abelia – 3; and Flame Acanthi – 2. I'll order these for future pick-up
 - IV. Pam suggested we use the flagstone at the bottom of the garden where it is too wet to plant anything. The board agreed.
 - V. Laurie will post on Facebook the work that needs to be done in the garden to encourage volunteers to assist us.

- B. Discuss and consider action to plant flowers at the city entrance on Little School Road
 - I. The board discussed and determined to hold off on making a decision to assist with this project. The board feels they have enough to do with the current garden and would like to reevaluate this fall or at a later date when the butterfly demonstration doesn't need as much attention. A motion was made by Laurie Sanders to hold off on this project until a later date, seconded by Pam Breault; motion passed unanimously.
- C. Discuss and approve action to amend the KKB Ordinance
 - I. Kelly Cooper provided a brief staff report regarding the attached ordinance for the boards review.
 - II. Michael Chandler has already discussed with Mayor Johnson who gave support and suggested that KKB bring this item forward at the next City Council meeting.
 - III. The board recommended changing the number of members that could potentially come from KISD to three as that is the current number of opening available which we are unable to fill.
 - IV. Pam Breault made a motion to move the Ordinance forward for Council approval with the adjustment listed above, second by Fred Winters; the motion passed unanimously.
- D. Discuss and consider attending the 47th Annual Keep Texas Beautiful Conference
 - I. The board discussed and is not able to participate this year due to other commitments.
- E. Discuss and consider action to select a new board secretary
 - I. Rachel Rogers resigned which leaves a vacant board position. The board discussed who was available to take on this until the end of the year. Wilda Turner made a motion to nominate Vickie Chandler as board secretary, second by Laurie Sanders; motion passed unanimously.
- F. Discuss and approve action with regard to the strategic plan
 - I. Board Chair Michael felt this was too soon to discuss, since we had just received it last week. He would like to review it this month and bring this item back on the June agenda for further discussion. The item was tabled until June.
- VI. Reports/Announcements
 - A. June 7, 2014 is the Citywide Clean-up
 - I. Laurie will put this out on the Facebook page once she has the address
 - B. Bark in the Park – May 17, 2014 from 10:00 a.m. to 2:00 p.m.
- VII. Adjournment – 7:04 p.m.

Date: June 10, 2014

Agenda Item No: REGULAR ITEMS - A.

I. Subject:

Review and discuss on-line litter survey

II. Originated by:

Kelly Cooper, Director of Human Resources

III. Summary:

The online litter survey was completed in March 2014. The results are attached for your review. We had approximately 51 residents participate in the survey from a variety of age ranges. This survey could be used to determine additional activities KKB may be interested in taking to reduce litter.

IV. Recommendation:

None

V. Attachments:

1.	2014 On-line Litter Survey	2014 Online Litter Survey Results.xlsx
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On-Line Litter Survey Results

Question	Yes	No	No Response
1 In the past month, do you recall dropping a paper wrapper or similar item on a street, sidewalk, or parking lot?	0	51	
2 In the past month, do you recall dropping a paper sack, cup, or similar item on a street, sidewalk, or parking lot?	25	26	
3 Do you think that the community has a litter problem?	25	26	
4 In your opinion, do you think that the streets have more visible litter than one year ago?	7	44	
5 In your opinion, do you think that the downtown area has more litter than one year ago?	7	44	
6 Do you feel you are helping to reduce litter in the community?	42	9	
7 Do you feel that you help influence others in reducing litter in the community?	38	13	
8 Are you aware this is an anti-litter campaign?	36	15	
9 Are you familiar with the "Don't Mess with Texas" campaign?	51	0	
10 Have you heard of <i>Keep Texas Beautiful</i> ?	45	5	1
11 Have you heard of <i>Keep America Beautiful</i> ?	41	10	

12 In your opinion, which of the following would be a source of litter?

Motorists	36
Construction Sites	27
Household Trash	32
Loading Docks	8
Pedestrians	21
Uncovered Trucks	34
Commercial Dumpsters	24
Boaters	4

Age Groups:

Under 11	1
12 - 16	2
16 - 24	3
25 - 36	7
37 - 45	5
45 - 60	27
60 - 75	6
75 +	0

Comments:

Kennedale Parkway area of concern/improvement	3
Household trash shouldn't be put out before trash pick up day	2
Unkept yards with junk and trash stored beside homes in sight of streets	3
Citations not given to uncovered trucks and other code violations	2
Need to organize a clean-up event in certain areas of the city	1
Get high school kids involved in keeping their city clean/work groups	1
Seems to be more litter after the races	1
Too many city projects that waste money	1

Date: June 10, 2014

Agenda Item No: REGULAR ITEMS - B.

I. Subject:

Discuss and approve next steps for the bird/butterfly demonstration garden

II. Originated by:

Kelly Cooper, Director of Human Resources

III. Summary:

Wilda, Pam and Fred have completed the soil amendment and weed pulling in the garden. The next step is to determine a day to plant and any other activities left to complete. Several actions previously discussed were placement of the bird bath, extending rock along the front of the garden where it is too wet to plant, finishing out the path and filling in with plants and mulch. Some or all of this can be completed anytime between now and/or early to late fall. The board will need to determine the next steps and when to complete them and then vote to initiate that action and budget expenditures.

IV. Recommendation:

Approve

V. Attachments:

Date: June 10, 2014

Agenda Item No: REGULAR ITEMS - C.

I. Subject:

Discuss and take action to implement a recycling pilot program

II. Originated by:

Kelly Cooper, Director of Human Resources

III. Summary:

The city has discussed curbside recycling for several years. Surveys indicate that residents are interested but cost has been seen as prohibitive. In lieu of curbside recycling, the city has provided drop-off recycling locations at city hall and the landfill. Although the community bin locations are affordable, other problems have been created. Inconvenience for residents who must haul their materials to the bin only to find it full and over filling creating unsightly appearance and weekly clean-up. In recent months, the collector has expressed concerns that the service is being abused. Non recycled materials are being left which means the entire load has to go to the landfill and items that can not be collected are being left as well (such as tires, furniture, and T.V.'s).

Progressive Waste Solutions is offering a curbside recycling pilot program for one neighborhood to determine if residents would support paying for such a service. The proposed pilot program would be provided to one neighborhood for approximately three months, at no cost to the residents during the pilot. The city would cover the cost of the service during the pilot program. The proposed cost for residential curbside recycling is estimated for a 65 gallon cart, weekly pickup is \$3.60 per month or every other week pickup is estimated at \$2.75 per month.

There are four possible neighborhoods with HOA's that could easily be considered for the pilot program: Steeplechase (184 homes), Brookstone (135 homes), Shady Creek (114 homes), and Oak Hill Park (154 homes).

KKB has recommended that the city pursue curbside recycling in the past and if interested could request, at the July meeting, city council to authorize KKB and staff to work with the HOA's to select a pilot neighborhood. KKB will need to meet with the HOA's to determine interest and then coordinate surveys to the neighborhood before and after the pilot program in order to measure support for the curbside recycling. Final results will be presented to the council in order to make a final decision on the service.

IV. Recommendation:

Approve

V. Attachments:

1.	Progressive Waste Solutions	Pilot Recycling Program.pdf
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May 15, 2014

Bob Hart
City Manager
City of Kennedale
405 Municipal Drive
Kennedale, Texas 76060

Re: Citywide Recycle Collection Options

Bob,

Progressive is pleased to offer Kennedale the following options for citywide recycle collection.

Weekly 65 Gallon Cart Collection - \$3.60 per home per month. Progressive will provide each home in Kennedale a 65 gallon cart with wheels for recycling collection. This is a single stream collection method meaning all recyclable materials can be mixed together in the cart and the resident does not have to sort or separate any of the material. This proposal is for once a week collection.

Every Other Week 65 Gallon Cart Collection - \$2.75 per home per month. Progressive will provide each home in Kennedale a 65 gallon cart with wheels for recycling collection. This is a single stream collection method meaning all recyclable materials can be mixed together in the cart and the resident does not have to sort or separate any of the material. This proposal is for every other week pickup.

Commercial Recycling: We currently offer an 8yd container going 1x a week for \$75.00 a month for cardboard. If the City decides to choose the citywide recycle collection, we will offer the commercial customers a 65 gallon cart for \$10.00 a month and collect the same materials as the Residential recycling.

As far as the Pilot Program, Progressive Waste would split the cost for the service, \$1.80 per home for 1x week service.

Sincerely,

A handwritten signature in black ink, appearing to read "Norm Bulaich", written over a horizontal line.

Norm Bulaich
Municipal Marketing Manager

Date: June 10, 2014

Agenda Item No: REGULAR ITEMS - D.

I. Subject:

Discuss and approve action for implementation of the Oakhill Park yard of the month program

II. Originated by:

Kelly Cooper, Director of Human Resources

III. Summary:

KKB received an email May 19th regarding a request for KKB participation in the Oakhill Park yard of the month program. This is a new program under consideration by the HOA. The email is attached for your review and I have invited Millie Davis to the board meeting to discuss her request.

The Yard of the Month program would be a nice way to get KKB involved and marketed in the community. The cost of the sign would be minimal and could be purchased at the same location as the adopt-a-spot signs.

IV. Recommendation:

Approve

V. Attachments:

1.	Yard of the Month	Yard of the Month Use this One.pdf
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Kelly Cooper

From: noreply@civicplus.com
Sent: Monday, May 19, 2014 2:36 PM
To: [REDACTED] Kelly Cooper
Subject: Online Form Submittal: Email KKB

If you are having problems viewing this HTML email, click to view a [Text version](#).

Email KKB

To: The Keep Kennedale Beautiful Commission

From:*
Millie Davis

Reply Email Address:*
[REDACTED]

Phone Number:*
[REDACTED]

Subject:*
Wanting to start OAKHILL PARK YARD OF THE MONTH

Email Text*

In an effort to encourage all homeowners in our neighborhood to beautify their properties, I, along with my neighbor Lisa Werdehausen is in the process of starting a "Yard of the Month " award in OAKHILL PARK. Can you tell me if there is anything I have to get approved with the city before organizing this? Also, since this is to beautify Kennedale, will the city pay for the yard of the month signs or would we have to obtain funds from the residents to purchase the signs that would be displayed in the winners yard each month? If we have to purchase them, can you recommend who we can contact to get the signs made? Your prompt attention to this matter is greatly appreciated. Our plan is to move forward immediately with this project. Thank you, Millie Davis A PROUD HOMEOWNER WHO IS INTERESTED IN "KEEPING KENNEDALE BEAUTIFUL"

The following form was submitted via your website: Email KKB

:

To: The Keep Kennedale Beautiful Commission:

Date: June 10, 2014

Agenda Item No: REGULAR ITEMS - E.

I. Subject:

Discuss and consider action for implementation of the 2014 KKB Strategic Plan

II. Originated by:

Kelly Cooper, Director of Human Resources

III. Summary:

This item is a continuation from last month. The board wanted to take additional time to review the strategic plan and begin discussing implementation ideas at the June meeting. Copies of the strategic plan will be available for review at the meeting.

Any action items discussed by the board should include discussion of potential funding needs, board member to lead and may require board approval.

IV. Recommendation:

Approve

V. Attachments:

Date: June 10, 2014

Agenda Item No: REPORTS/ANNOUNCEMENTS - A.

I. Subject:

The board and commission appointment process

II. Originated by:

Kelly Cooper, Director of Human Resources

III. Summary:

This is just a reminder for those whose term ends this year, that you will need to notify the City Secretary's office by July 31, 2014 of your interest to reapply or end your service.

IV. Recommendation:

None

V. Attachments: