



KENNEDALE CITY COUNCIL AGENDA
SPECIAL BUDGET MEETING | AUGUST 5, 2025 AT 5:30 PM
CITY COUNCIL CHAMBERS |

I. CALL TO ORDER

A. ROLL CALL

B. INVOCATION AND PLEDGES OF ALLEGIANCE TO THE U.S. AND TEXAS FLAGS

"Honor the Texas Flag; I Pledge Allegiance to Thee, Texas, One State under God; One and Indivisible."

II. PUBLIC COMMENT

The Kennedale City Council welcomes comments from the public. Those wishing to speak must sign in prior to the start of the meeting. Speakers may speak on any topic, whether on the agenda or not. The Kennedale City Council cannot act upon, discuss issues raised or make any decisions at this time. Speakers under citizens' comments shall observe a three-minute time limit. Inquiries regarding matters not listed on this agenda may be referred to staff for research and/or possible future action by the board.

III. PRESENTATIONS

A. **Hutcherson Construction Inc, Proposal for YMCA Remodel Project-
Presented by Eric Tucker, CEO, Kennedale YMCA**

Description:

IV. ITEMS FOR INDIVIDUAL CONSIDERATION, DISCUSSION AND/OR ACTION

- A. Discuss and take action to allow the City Manager to execute a contract for design build services with Speed Fab Crete and Callahan Associates for the City of Kennedale Sports Complex Renovations.

V. WORK SESSION

- A. 2026 City of Kennedale Budget

VI. EXECUTIVE SESSION

IN ACCORDANCE WITH CHAPTER 551 OF THE TEXAS GOVERNMENT CODE. If, during the course of the meeting and discussion of any items covered by this notice, the Kennedale City Council determines that a Closed or Executive session of the Board is required, then such closed meeting will be held as authorized by Texas Government Code.

A. **Hutcherson Construction Inc, Proposal for YMCA Remodel Project**

Description: Section 551.072 - deliberation regarding purchase, exchange, lease or value of real property;

B. **City Manager Contract Agreement**

Description: Chapter 551, Section 551.071 consultation with counsel on legal matters; Section 551.074 personnel matters (1) to deliberate the appointment,

employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee;

VII. RECONVENE INTO OPEN SESSION, AND TAKE ANY ACTION NECESSARY PURSUANT TO EXECUTIVE SESSION

VIII. ADJOURNMENT

A handwritten signature in black ink, appearing to read "Barbara Dahl", written in a cursive style.

BARBARA DAHL,
CITY SECRETARY

CERTIFICATION: I DO HEREBY CERTIFY THAT THE AUGUST 5, 2025 KENNEDALE CITY COUNCIL AGENDA WAS POSTED INSIDE THE MAIN ENTRANCE OF CITY HALL (405 MUNICIPAL DRIVE), IN A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE GENERAL PUBLIC AT ALL TIMES; AND THAT SAID AGENDA WAS POSTED AT LEAST SEVENTY-TWO (72) HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING, IN ACCORDANCE WITH CHAPTER 551 OF THE TEXAS GOVERNMENT CODE.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT (ADA), THE CITY OF KENNEDALE WILL PROVIDE FOR REASONABLE ACCOMMODATIONS FOR PERSONS ATTENDING MEETINGS. THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR SIGN INTERPRETER SERVICES MUST BE MADE FORTY-EIGHT (48) HOURS PRIOR TO THE MEETING BY CALLING 817-985-2104 OR (TTY) 1-800-735-2989.

A QUORUM OF THE KENNEDALE EDC, THE KENNEDALE PLANNING AND ZONING COMMISSION, BOARD OF ADJUSTMENT, KEEP KENNEDALE BEAUTIFUL COMMISSION, PARKS AND RECREATION BOARD, BUILDING BOARD OF APPEALS, TOWNCENTER DEVELOPMENT DISTRICT, OR TAX INCREMENT REINVESTMENT DISTRICT MAY BE PRESENT. NO ACTION WILL BE TAKEN BY THE ABOVE-LISTED BOARDS.



Stronger Together: **A YMCA Partnership to** **Power Kennedale's Future**



Presented by Eric Tucker, President & CEO, Arlington-Mansfield Area YMCA



The YMCA in Kennedale

**The YMCA has served
Kennedale for decades:**

- Youth programs at Fellowship Academy and KISD schools
- Thousands of local residents have engaged at the South Cooper YMCA and with regional sports.
- Swim lessons and summer camp at Hammock Creek apartments.

The YMCA in Kennedale

Over the past year, we have:

- Met with city, school, and business leaders
- Conducted a community needs assessment
- Held data-gathering sessions and stakeholder interviews
- Completed a market analysis confirming long-term YMCA sustainability in Kennedale





Community Needs

- Community Hub
- Youth Development Opportunities
- Access to Health & Wellness Services
- Family & Senior Support
- Transportation and Program Access



Why Partner?

- Locally owned and operated
- National trusted brand and charity
- Proven partner - 1,000+ city & YMCAs
- Access to over 2,600 locations, 30+ DFW
- National resources and funding



Smarter Public Spending

- Cities recover \$0.28 per dollar on recreation programming (NRPA)
- City-run rec centers often lose \$1–2 million/year
- YMCA model is self-sustaining
- Removes the tax burden for operations
- Never turn anyone away for an inability to pay



Big Reach. Small Footprint.

- YMCA programs anchored across the city: KISD, Library, Sports Complex
- Members access full amenities at South Cooper YMCA
- Hub-and-spoke model = full impact at a fraction of the cost



Programs That Meet Local Needs

- Senior and family wellness programs
- Youth STEM, music, robotics, esports
- Afterschool care, tutoring, summer camp
- Sports, swim lessons and teen programs



A Strategic, City-Centered Location

- Renovate former Dollar General Store into 9,000+ sq. ft. YMCA
- Walkable, visible, centrally located
- Estimated 65,000+ visits annually



Great for Residents Great for Business



2,250 members projected in year 1



200+ visits/day = 65,000+ annually



Triple the number of participants in sports, camp, non-athletic programs, senior activities – register at branch



Drives business traffic and engagement



Investments

- YMCA contributes \$500,000 for initial build-out, ramp-up
- Community asked to fund \$775,000 for build-out and tenant improvements
- Public-private partnership, no ongoing city cost anticipated with this model
- Local fundraising can help defer costs



**THANK
YOU!**

Partnering with the YMCA in Kennedale offers a unique opportunity to meet the community's growing demand for youth programs, wellness services, and family support—delivered by a trusted, mission-driven organization with a proven track record.

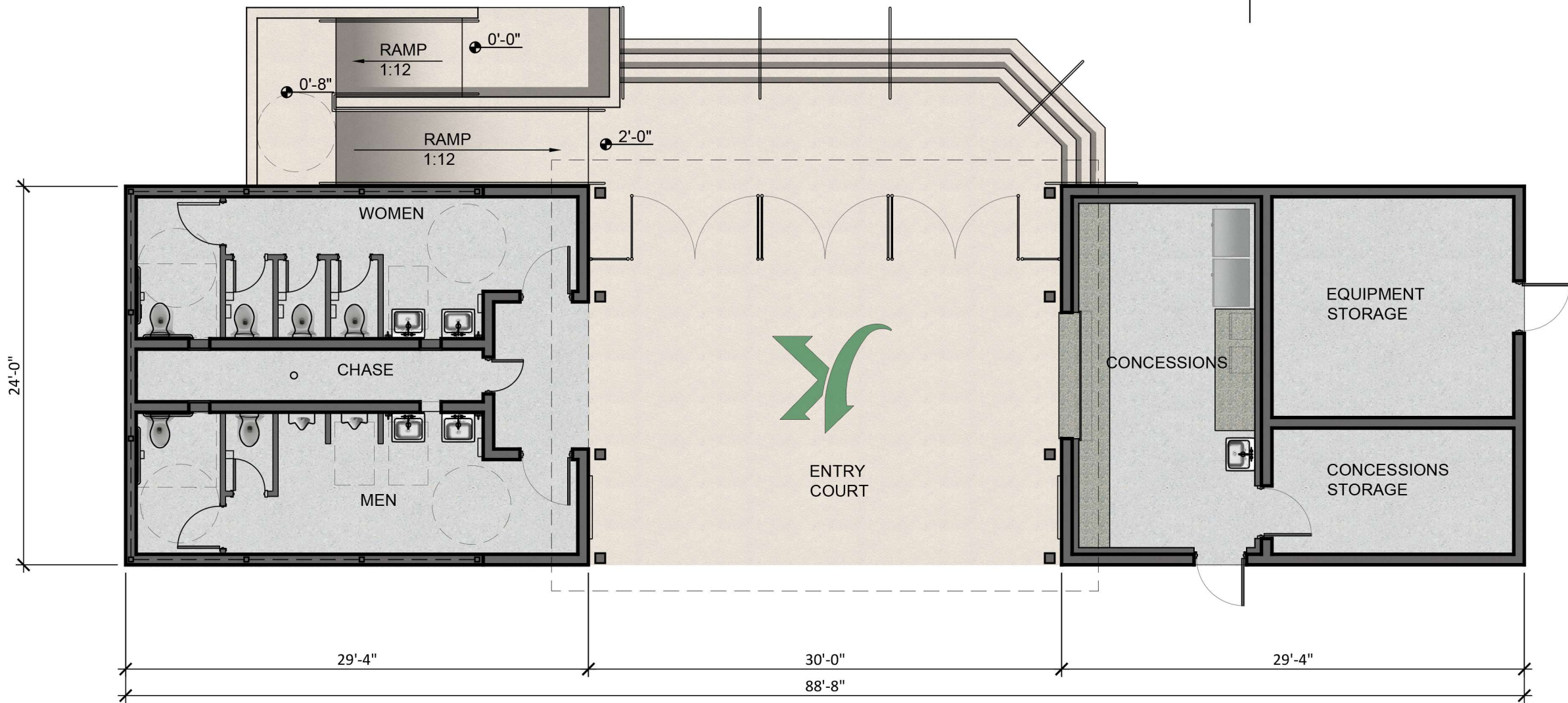
Together, we can create a welcoming, impactful space that strengthens the health and well-being of Kennedale residents for generations to come.

PRELIMINARY DESIGN FOR:
KENNEDALE SPORTS COMPLEX

**SONORA PARK
KENNEDALE, TEXAS**



SITE PLAN
SCALE: 1" = 30'-0"



FLOOR PLAN
SCALE: 1/8" = 1'-0"



FRONT ELEVATION
SCALE: 1/8" = 1'-0"

NOTE:
THIS DRAWING REPRESENTS THE OWNER'S CURRENT PROGRAM. PRIORITIZATION OF AMENITIES AND UPGRADES TO BE DETERMINED AS THE PROJECT PROGRESSES.

ADDITIONS TO:
KENNEDALE SPORTS COMPLEX
SONORA PARK - KENNEDALE, TEXAS

PRELIMINARY
NOT FOR REGULATORY APPROVAL
PERMITTING OR CONSTRUCTION
ARCHITECT'S REGISTRATION NO. 15391
DATE: 06/06/2025

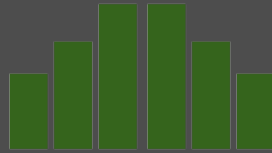
REVISIONS:

JOB NO.: 50461

SHEET NO.

1

CF
CALLAHAN FREEMAN
ARCHITECTS
P.O. BOX 15577
FORT WORTH, TX 76119
817.478.1765
cfarchitects.com
1150 E. KENNEDALE PKWY.
KENNEDALE, TX 76060



HUTCHERSON

CONSTRUCTION INCORPORATED

SINCE 1979

PROPOSAL FOR THE CONSTRUCTION OF

**Arlington/Mansfield YMCA
Kennedale YMCA SD Budget**

201 W. Kennedale Parkway
Kennedale, TX 76060

HUTCHERSON CONSTRUCTION, INC.

POST OFFICE BOX 13100, ARLINGTON TEXAS 76094

1020 HARRISON AVENUE, ARLINGTON, TEXAS 76011

PHONE 817-467-5422

August 1, 2025

OWNER

Arlington/Mansfield YMCA

PROJECT

Kennedale YMCA SD Budget
201 W. Kennedale Parkway
Kennedale, TX 76060

Hutcherson Construction, Inc. proposes to provide the above referenced project in the amount of: \$ 758,405.00

Our proposal is based on the following items:

1. Bid Documents

- SD Floor plan by Grace Design dated 6.25.25

2. Clarifications

- All work to be performed during normal business hours
- Bid assumes reuse of existing rooftop units.
- Bid assumes reuse of existing electrical gear.
- Bid assumes existing Linear Lighting to be reused
- Bid assumes existing drop ceiling grid to remain with new tile.

3. Exclusions

- Sales Tax
- Asbestos Testing & Abatement
- Tap and Impact Fees
- Fire Sprinkler

Please advise if you should have any questions.

Yours truly,

Casey Van Sant

Casey Van Sant
Director of Preconstruction
HUTCHERSON CONSTRUCTION, INC.



Kennedale YMCA SD Budget
201 W. Kennedale Parkway
Kennedale, TX 76060

Date: 8/1/2025
Square Feet 9,304
Duration (Weeks) 17.2

DIV 2	DEMOLITION		\$	20,925.00
DIV 3	CONCRETE	Total	\$	15,000.00
DIV 6	WOODS, PLASTICS, & COMPOSITES	Total	\$	46,355.00
DIV 7	THERMAL INSULATION & WATERPROOFING	Total	\$	9,000.00
	ROOFING		\$	1,500.00
	EIFS & STUCCO		\$	7,500.00
DIV 8	OPENINGS	Total	\$	72,025.00
	DOORS, FRAMES, HARDWARE		\$	18,925.00
	STOREFRONT		\$	53,100.00
DIV 9	FINISHES	Total	\$	139,834.00
	GYPSUM BOARD ASSEMBLIES		\$	26,195.00
	FLOORING		\$	104,799.00
	PAINTING		\$	8,840.00
DIV 10	SPECIALTIES	Total	\$	15,000.00
DIV 12	FURNISHINGS	Total	\$	5,000.00
DIV 22	PLUMBING	Total	\$	75,125.00
DIV 23	HVAC	Total	\$	45,000.00
DIV 26	ELECTRICAL	Total	\$	52,050.00
DIV 28	FIRE ALARM	Total	\$	20,000.00
DIV 31	FENCES & GATES	Total	\$	13,600.00

SUBTOTAL COST OF WORK	\$	528,914.00
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Hutcherson Construction General Conditions	\$	95,234.00
Precon Fee	\$	10,000.00
Safety & Technology	\$	4,071.00
General Liability Insurance	\$	6,611.00
Builders Risk Insurance	\$	1,178.00
Building Permit Costs	\$	3,397.00
Payment & Performance Bonds	\$	-
Contractors Fee	\$	34,000.00
Remodel Tax	\$	-
Cost Escalation	\$	-
Construction Contingency	\$	75,000.00

TOTAL PROJECT COST:	\$758,405.00
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MEETING DATE: AUGUST 5, 2025

AGENDA ITEM NUMBER: WORK SESSION ITEM V.A.

SUBJECT

2026 City of Kennedale Budget

ORIGINATED BY

Jonathan Horton, Finance Director

SUMMARY

Program and personnel changes from FY25 are listed, by fund, below:

General Fund (01)

- Three percent pay increase for civilian staff (those not subject to the Public Safety Step Plan)
- City Administration Department
 - Combination of City Manager's Officer, City Secretary, and Human Resources Departments
 - Temp employee to assist with digitizing our backlog of physical records
- Finance: Contracted Grant Specialist
- Library: RFID inventory/checkout system and Cameras
- Public Works:
 - Project Manager position
 - Additional street lights
 - Concrete panel restoration
 - Utility cut expenditure increase
 - TCEQ compliance related expenditures
 - Lift (to be split with EDC)

Stormwater (07)

- Channel cleaning

Water/Sewer (10)

- TCEQ compliance related expenses
- Looping of dead-end mains

Roadway Impact Fund (45)

- Hilltop Drive overlay

Capital Replacement Fund (05)

- Police: patrol vehicle

Municipal Court Building Security and Technology Fund (TBD)

- Combination of Court Security (12) and Court Technology (16) Funds.

- Created by House Bill 1950. Revenue received after May 29, 2025 will go into this Fund. Funds 12 and 16 will remain until the balances are spent.

Economic Development Corporation

- Renovation of space formerly occupied by Dollar General
- Lift (to be split with General Fund/Public Works

RECOMMENDATION

No Action Required

ATTACHMENTS

1.	FY26 Budget Workbook - DRAFT4 - AUGUST - FY25 Estimates COUNCIL Copy	FY26 Budget Workbook - DRAFT4 - AUGUST - FY25 Estimates COUNCIL Copy.pdf
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YOU'RE HERE



YOUR HOME

**Proposed Budget
Fiscal Year 2026
October 1, 2025 through September 30, 2026**

City of Kennedale
Fiscal Year 2026/2026
Proposed Budget

THIS BUDGET WILL RAISE MORE TOTAL PROPERTY TAXES THAN LAST YEAR'S BUDGET BY \$106,107.68 OR 1.25% AND, OF THAT AMOUNT, \$63,181.97 IS TAX REVENUE TO BE RAISED FROM NEW PROPERTY ADDED TO THE TAX ROLL THIS YEAR.

DRAFT

Property Tax Comparison:

Ad Valorem (PROPERTY)

Tax Rate Comparison

	FY25 Adopted	FY26 Proposed
Property Tax Rate	\$0.706190/100	\$0.692500/100
No-New-Revenue Tax Rate	\$0.686241/100	\$0.683955/100
No-New-Revenue Maintenance & Operations Rate	\$0.491025/100	\$0.470838/100
Voter Approval Tax Rate	\$0.727523/100	\$0.745716/100
Debt Rate	\$0.195216/100	\$0.213117/100
Maintenance & Operations Tax Rate	\$0.510974/100	\$0.479383/100

Information Required for Texas Local Government Code Chapter 140.0045

Itemization of certain expenditures required in certain political
subdivision budgets

	FY24 Actual	FY25 Projection	FY26 Proposed
Required Newspaper Publications	\$8,152.87	\$10,500	\$9,500
State Legislative Lobbying	\$0	\$0	\$0



FY25-26 PROPOSED BUDGET

OCTOBER 1, 2025 to SEPTEMBER 30, 2026

Presented For Online Review
July 14, 2025

Presented to City Council
August 5, 2025

Submitted By
DARRELL HULL, CITY MANAGER

JONATHAN HORTON, DIRECTOR OF FINANCE

405 Municipal Drive
Kennedale, TX 76060
817-985-2105
CITYOFKENNEDEALE.COM/FINANCE

Proposed Budget 2025 -2026

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Proposed Budget 2025 -2026

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EXPENDITURE SUMMARY BY FUND					
Fund	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget
01	GENERAL FUND	11,055,570	12,926,805	12,162,746	14,073,396
TOTAL GENERAL FUND		\$ 11,055,570	\$ 12,926,805	\$ 12,162,746	\$ 14,073,396

Fund	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget
02	DEBT SERVICE	2,937,850	2,603,770	2,603,770	2,732,972
TOTAL DEBT SERVICE		\$ 2,937,850	\$ 2,603,770	\$ 2,603,770	\$ 2,732,972

Fund	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget
07	STORMWATER UTILITY FUND	89,804	45,800	44,367	145,800
10	WATER/SEWER FUND	6,369,299	13,465,637	8,426,932	18,033,528
61	WATER IMPACT FEE FUND	-	-	-	-
62	SEWER IMPACT FEE FUND	-	-	-	-
TOTAL UTILITY FUNDS		\$ 6,459,103	\$ 13,511,437	\$ 8,471,299	\$ 18,179,328

Fund	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget
04	CAPITAL PROJECTS FUND	147,322	128,200	131,632	127,950
13	CAPITAL BOND FUND	3,578,867	12,279,097	5,831,606	7,989,549
14	PARK DEDICATION FUND	311,383	100,000	75,000	160,000
32	LIBRARY BUILDING FUND	-	-	-	-
45	ROADWAY IMPACT FEE FUND	192,723	-	15,000	250,000
TOTAL CAPITAL PROJECT FUNDS		\$ 4,230,295	\$ 12,507,297	\$ 6,053,238	\$ 8,527,499

Fund	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget
21	TIF #1 NEW HOPE FUND	94,084	150,000	2,000	150,000
30	HOTEL/MOTEL TAX FUND	17,304	15,000	25,406	20,000
31	PUBLIC SEIZURE FUND	-	-	1,155	32,000
34	LEOSE FUND	2,440	1,500	2,950	5,500
35	DISASTER RECOVERY FUND	43,418	1,250,000	1,250,000	1,250,000
TOTAL SPECIAL REVENUE FUNDS		\$ 157,246	\$ 1,416,500	\$ 1,281,511	\$ 1,457,500

Fund	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget
05	CAPITAL REPLACEMENT FUND	115,919	79,668	34,920	84,650
12	COURT SECURITY FUND	6,853	(26,570)	20,570	29,000
16	COURT TECHNOLOGY FUND	7,444	10,000	6,825	24,000
18	JUVENILE CASE MANAGER FUND	-	7,000	-	10,000
40	GRANTS	676,997	-	685,886	-
41	PARK RECOVERY/DONATION FUND	21,659	19,500	3,975	9,500
83	TREE RESTORATION FUND	-	-	-	-
85	UNCLAIMED PROPERTY FUND	-	-	-	-
TOTAL OTHER FUNDS		\$ 828,871	\$ 89,598	\$ 752,176	\$ 157,150

Fund	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget
15	EDC FUND	725,577	937,953	457,851	1,390,954
95	EDC BOND RESERVE FUND	-	-	-	-
TOTAL EDC FUNDS		\$ 725,577	\$ 937,953	\$ 457,851	\$ 1,390,954

TOTAL EXPENDITURES		\$ 26,394,511	\$ 43,993,360	\$ 31,782,591	\$ 46,518,798
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REVENUE SUMMARY BY FUND					
Fund	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget
01	GENERAL FUND	10,920,923	10,891,963	11,624,968	12,064,080
TOTAL GENERAL FUND		\$ 10,920,923	\$ 10,891,963	\$ 11,624,968	\$ 12,064,080

Fund	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget
02	DEBT SERVICE	2,891,472	2,431,447	2,431,447	2,705,369
TOTAL DEBT SERVICE		\$ 2,891,472	\$ 2,431,447	\$ 2,431,447	\$ 2,705,369

Fund	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget
07	STORMWATER UTILITY FUND	309,099	311,150	320,781	345,200
10	WATER/SEWER FUND	6,557,214	14,548,481	10,498,045	18,817,166
61	WATER IMPACT FEE FUND	29,245	24,100	27,766	19,000
62	SEWER IMPACT FEE FUND	25,392	30,700	20,877.00	20,000
TOTAL UTILITY FUNDS		\$ 6,920,950	\$ 14,914,431	\$ 10,867,469	\$ 19,201,366

Fund	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget
04	CAPITAL PROJECTS FUND	147,322	128,200	131,632	127,950
13	CAPITAL BOND FUND	14,363,438	356,600	1,962,184	356,600
14	PARK DEDICATION FUND	31,973	32,100	20,647	16,000
32	LIBRARY BUILDING FUND	499	210	248	241
45	ROADWAY IMPACT FEE FUND	160,137	56,200	58,201	34,000
TOTAL CAPITAL PROJECT FUNDS		\$ 14,703,368	\$ 573,310	\$ 2,172,912	\$ 534,791

Fund	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget
21	TIF #1 NEW HOPE FUND	92,814	80,006	83,274	95,000
30	HOTEL/MOTEL TAX FUND	40,810	20,900	31,579	29,750
31	PUBLIC SEIZURE FUND	13,003	160	9,192	9,150
34	LEOSE FUND	3,818	3,790	2,493	3,790
35	DISASTER RECOVERY FUND	84,750	1,300,000	1,340,628	1,295,000
TOTAL SPECIAL REVENUE FUNDS		\$ 235,195	\$ 1,404,856	\$ 1,467,166	\$ 1,432,690

Fund	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget
05	CAPITAL REPLACEMENT FUND	66,125	15,000	23,000	15,000
12	COURT SECURITY FUND	10,462	9,235	8,250	8,725
16	COURT TECHNOLOGY FUND	8,030	7,140	8,054	8,100
18	JUVENILE CASE MANAGER FUND	497	685	570	550
40	GRANTS	687,776	65	685,886	-
41	PARK RECOVERY/DONATION FUND	36,630	6,683	2,519	2,550
83	TREE RESTORATION FUND	3,349	2,931	4,695	4,500
85	UNCLAIMED PROPERTY FUND	-	-	-	-
TOTAL OTHER FUNDS		\$ 812,868	\$ 41,739	\$ 732,973	\$ 39,425

Fund	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget
15	EDC FUND	1,496,062	1,416,780	1,445,329	1,438,223
95	EDC BOND RESERVE FUND	5,959	5,457	7,809	6,500
TOTAL EDC FUNDS		\$ 1,502,021	\$ 1,422,237	\$ 1,453,138	\$ 1,444,723

TOTAL REVENUES		\$ 37,986,797	\$ 31,679,983	\$ 30,750,073	\$ 37,422,444
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FUND / ACCOUNT		FY 24 Actual	FY 25 Budget	FY 25 Projected	FY 26 Budget	Notes
GENERAL FUND TRANSFERS IN						
01-4509-00-00	ADMIN CHARGE - STREET	136,035	-	-	-	Value of services provided from General Fund
01-4510-00-00	ADMIN CHARGE-WATER/SEWER	544,140	757,935	757,935	840,728	Value of services provided from General Fund
01-4512-00-00	ADMIN CHARGE-EDC	447,522	540,545	540,545	549,034	Added in audit and value of services provided
01-4514-00-00	TRANSFER IN STORM WATER	136,035	218,674	218,674	245,116	Value of services provided from General Fund
GENERAL FUND TRANSFERS OUT						
01-5705-90-01	TRANSFER OUT-CAPITAL REPLAC FUND	(120,000)	(139,200)	(139,200)	(219,200)	Enterprise Lease
01-5717-90-00	TRANSFER OUT-STREET IMPROVEMENT	(68,958)	-	-	-	For Pavement Management System and Repairs
01-5498-90-01	INCREMENTAL PROP TAX TO TIF	(160,000)	(160,000)	(160,000)	(192,715)	City payment for incremental property tax
STREET IMPROVEMENT FUND TRANSFERS IN						
17-4076-00-00	FRANCHISE FEES-WATER/SEWER	140,310	-	-	-	Services provided by Street Personnel
17-4511-00-00	ADMIN CHARGE-STORM WATER	61,520	-	-	-	Services provided by Street Personnel
17-4515-00-00	TRANSFER IN EDC	61,520	-	-	-	Services provided by Street Personnel
17-4906-00-00	TRANSFER IN-GENERAL	68,958	-	-	-	For Pavement Management System and Repairs
STREET IMPROVEMENT FUND TRANSFERS OUT						
17-5701-12-02	TRANSFER OUT - GENERAL FUND	(136,035)	-	-	-	Value of services provided from General Fund
17-5705-12-04	TRANSFER OUT-CAP REPLAC FUND	(19,200)	-	-	-	Enterprise Lease
DEBT SERVICE FUND TRANSFERS IN						
02-4960-00-00	CAPITAL PROJECTS FUND	108,055	108,055	108,055	104,475	Dick Price Road Set By Debt Schedule
02-4963-00-00	TRANSFER IN-TIRZ	228,229	228,229	228,229	-	Payment toward 2023 \$17.4MM CO Bond
WATER & SEWER FUND TRANSFERS IN						
10-4963-00-00	TRANSFER IN:WATER IMPACT FUND	30,000	30,000	30,000	30,000	Pay Portion \$2.9MM 2007 CO Bond/16" water line (based on impact fee revenue and avail fund balance)
10-4964-00-00	TRANSFER IN-SEWER IM	60,000	60,000	60,000	60,000	Pay Portion \$2.9MM 2007 CO Bond/16" water line (based on impact fee revenue and avail fund balance)
10-4965-00-00	TRANSFER IN-ROADWAY	97,525	97,525	97,525	97,525	Pay Portion \$2.9MM 2007 CO Bond/16" water line (based on impact fee revenue and avail fund balance)
WATER & SEWER FUND TRANSFERS OUT						
10-5595-90-00	ADMIN CHARGE-GENERAL	(544,140)	(757,935)	(757,935)	(840,728)	Value of services provided from General Fund
10-5596-90-00	PAYMENT IN LIEU OF	(140,310)	-	-	-	Services provided by Street Personnel
STORMWATER FUND TRANSFERS OUT						
07-5598-35-01	ADMIN CHARGE-STREET	(61,520)	(77,841)	(77,841)	(93,157)	Value of services provided from Public Works
07-5701-35-01	TRANSFER OUT - GENER	(136,035)	(140,833)	(140,833)	(151,959)	Value of services provided from General Fund
WATER IMPACT FUND TRANSFERS OUT						
61-5710-00-00	TRANSFER OUT:WATER/SEWER FUND	(30,000)	(30,000)	(30,000)	(30,000)	Pay Portion \$2.9MM 2007 CO Bond/16" water line (based on impact fee revenue and avail fund balance)
SEWER IMPACT FUND TRANSFERS OUT						
62-5710-00-00	TRANSFER OUT-WATER/SEWER FUND	(60,000)	(60,000)	(60,000)	(60,000)	Pay Portion \$2.9MM 2007 CO Bond/16" water line (based on impact fee revenue and avail fund balance)
ROADWAY IMPACT FUND TRANSFERS OUT						
45-5711-71-01	TRANSFER OUT - WATER	(97,525)	(97,525)	(97,525)	(97,525)	Pay Portion \$2.9MM 2007 CO Bond/16" water line (based on impact fee revenue and avail fund balance)
45-5798-71-01	TRANSFER OUT-TIF #1	(10,000)	(10,000)	(10,000)	(10,000)	Fund TIF Projects
TIRZ FUND TRANSFERS IN						
21-4519-00-00	INTERGOV-CITY OF KENNEDALE	160,000	160,000	160,000	192,715	City payment for incremental property tax
21-4945-00-00	TRANSFER IN-ROADWAY	10,000	10,000	10,000	10,000	City payment for incremental property tax
TIRZ FUND TRANSFERS OUT						
21-5702-06-06	TRANSFER OUT - DEBT SERVICE	(228,229)	(228,229)	(228,229)	-	Payment toward 2023 \$17.4MM CO Bond
CAPITAL REPLACEMENT FUND TRANSFERS IN						
05-4906-00-00	TRANSFER IN-GENERAL	120,000	139,200	139,200	219,200	Enterprise Lease
05-4917-00-00	TRANSFER IN-STREET FUND	19,200	-	-	-	Enterprise Lease
EDC FUND TRANSFERS OUT						
15-5595-06-01	ADMIN CHARGE-GENERAL	(447,522)	(540,545)	(540,545)	(549,034)	Added in audit and value of services provided
15-5717-00-00	TRANSFER OUT STREETS	(61,520)	-	-	-	Services provided by Street Personnel
CAPITAL PROJECTS FUND TRANSFERS OUT						
04-5702-00-00	DEBT SERVICE FUND	(108,055)	(108,055)	(108,055)	(104,475)	Dick Price Road Set By Debt Schedule

2026 Proposed Common Cost Analysis

Department	01 GF Total	07 Storm Water Allocation 5%	10 Water/Sewer Allocation 20%	15 EDC Allocation 15%
Dept 1 City Manager Expenditures	\$ 871,588	\$ 43,579	\$ 174,318	\$ 130,738
Dept 2 Council Expenditures	\$ 210,550	\$ 10,528	\$ 42,110	\$ 31,583
Dept 7 Finance Expenditures	\$ 666,336	\$ 33,317	\$ 133,267	\$ 99,950
Dept 12 Community Development Exp.	\$ 698,541	\$ 34,927	\$ 139,708	\$ 104,781
Dept 17 Library (Communications Staff)				
WC/Admin Fees/Unemployment	\$ 245,333	\$ 12,267	\$ 49,067	\$ 36,800
Insurance	\$ 176,334	\$ 8,817	\$ 35,267	\$ 26,450
IT Support, Internet, and Phones	\$ 170,500	\$ 8,525	\$ 34,100	\$ 25,575
Total Allocated from Fund 1 to Other Funds	\$ 3,039,183	\$ 151,959	\$ 607,837	\$ 455,877

Department	01 Street Personnel	07 Storm Water Allocation 10%	10 Water/Sewer Allocation 25%	15 EDC Allocation 10%
Dept 20 Public Works (Street Personnel Only)	\$ 931,567	\$ 93,157	\$ 232,892	\$ 93,157
Total Allocated from Dept 20 to Other Funds	\$ 931,567	\$ 93,157	\$ 232,892	\$ 93,157



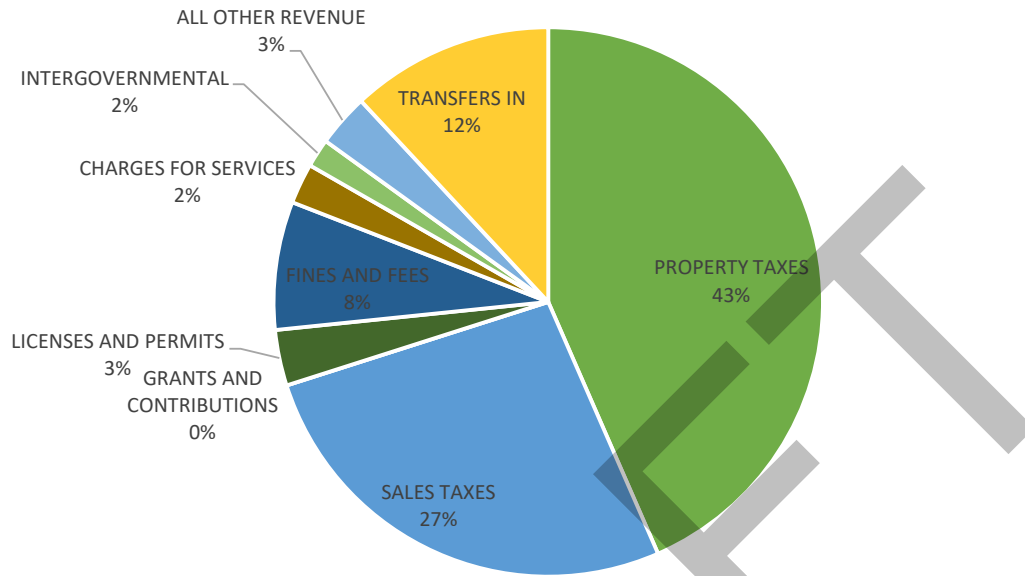
General Fund

GENERAL FUND REVENUE AND INCOMING TRANSFERS						
Department	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget	% Change
	PROPERTY TAXES	6,197,098	6,209,872	6,327,254	5,952,746	-4%
	SALES TAXES	2,285,133	2,391,591	2,818,445	3,647,834	53%
	GRANTS AND CONTRIBUTIONS	56,688	-	-	-	
	LICENSES AND PERMITS	425,507	450,000	425,000	450,000	0%
	FINES AND FEES	1,096,671	1,033,500	1,027,915	1,033,500	0%
	CHARGES FOR SERVICES	335,446	292,000	321,662	325,000	11%
	INTERGOVERNMENTAL	172,657	165,000	228,785	230,000	39%
	ALL OTHER REVENUE	351,722	350,000	475,907	425,000	21%
	TRANSFERS IN	1,319,695	1,517,154	1,517,154	1,634,878	8%
TOTAL REVENUE AND TRANSFERS IN		\$ 12,240,618	\$ 12,409,117	\$ 13,142,122	\$ 13,698,958	10%

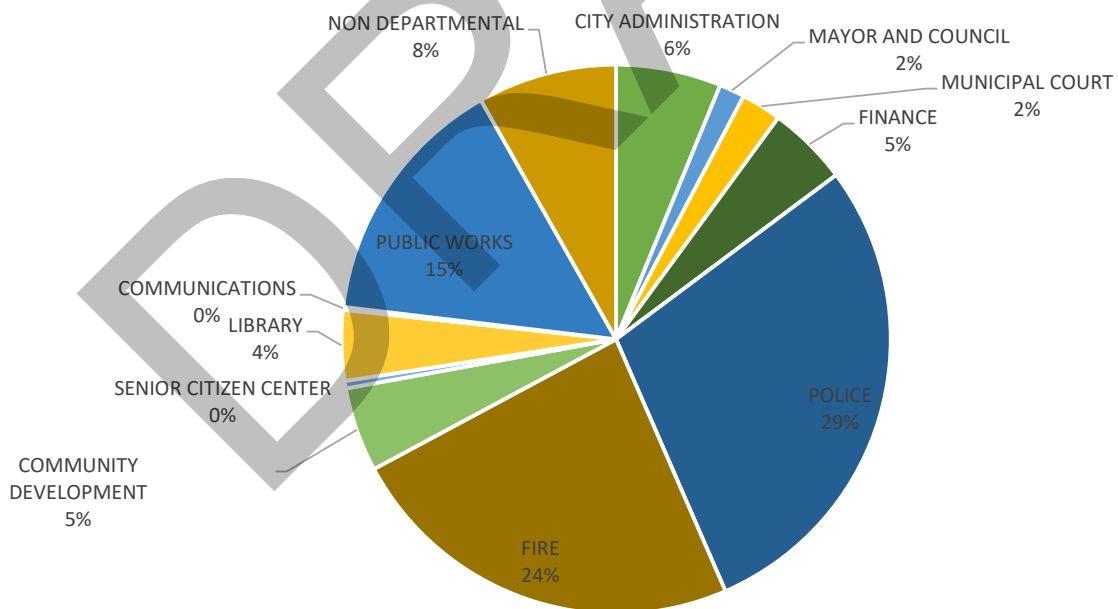
GENERAL FUND EXPENDITURES						% Change
Department	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget	
01	CITY ADMINISTRATION	742,130	804,698	760,384	871,588	8%
02	MAYOR AND COUNCIL	213,803	213,950	210,575	210,550	-2%
04	MUNICIPAL COURT	232,195	356,164	318,374	333,622	-6%
07	FINANCE	546,767	629,703	587,050	666,336	6%
09	POLICE	3,630,904	3,916,051	3,692,484	4,036,753	3%
10	FIRE	2,852,962	3,448,570	2,855,569	3,333,909	-3%
12	COMMUNITY DEVELOPMENT	667,746	693,806	612,971	698,541	1%
16	SENIOR CITIZEN CENTER	46,029	101,900	85,300	61,850	-39%
17	LIBRARY	457,922	590,536	589,006	583,272	-1%
18	COMMUNICATIONS	13,705	23,500	17,600	23,400	0%
20	PUBLIC WORKS	1,112,306	1,542,429	1,411,825	2,101,767	36%
90	NON DEPARTMENTAL	539,101	605,498	1,021,609	1,151,808	90%
TOTAL EXPENDITURES		\$ 11,055,570	\$ 12,926,805	\$ 12,162,746	\$ 14,073,396	9%

Department	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget	
90	NON DEPARTMENTAL	400,873	299,200	331,915	411,915	
TOTAL OUTGOING TRANSFERS		\$ 400,873	\$ 299,200	\$ 331,915	\$ 411,915	
TOTAL OUTGOING FUNDS		\$ 11,456,443	\$ 13,226,005	\$ 12,494,661	\$ 14,485,311	10%
NET CHANGE IN FUND BALANCE		\$ 784,175	\$ (816,889)	\$ 647,461	\$ (786,352)	
BEGINNING FUND BALANCE — OCT 1		\$ 3,151,195	\$ 3,935,370	\$ 3,935,370	\$ 4,582,831	
ENDING FUND BALANCE — SEPT 30		\$ 3,935,370	\$ 3,118,481	\$ 4,582,831	\$ 3,796,479	
AVERAGE DAILY ANNUAL EXPENDITURES		\$ 31,388	\$ 36,236	\$ 34,232	\$ 39,686	
DAYS OF FUND BALANCE		125	86	134	96	

Revenue by Source



Expenditures by Department



GENERAL FUND EXPENDITURES BY DEPARTMENT					
01 CITY ADMINISTRATION					
Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget
Personnel		527,625	577,048	568,632	629,638
Operations		214,505	227,650	191,752	241,950
TOTAL CITY MANAGER'S OFFICE		\$ 742,130	\$ 804,698	\$ 760,384	\$ 871,588

Positions				
City Manager	1.0	1.0	1.0	1.0
City Secretary	1.0	1.0	1.0	1.0
Director (HR)	1.0	1.0	1.0	1.0
Administrative Assistant	1.0	1.0	1.0	1.0
File Clerk (Temporary)	-	-	-	0.3
TOTAL POSITIONS	4.00	4.00	4.00	4.30

Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget	% Change
01-5101-01-01	SALARIES	391,472	414,251	414,251	454,717	10%
01-5107-01-01	OVERTIME	1,727	2,000	1,200.00	2,000	0%
01-5109-01-01	TEMPORARY / PART-TIME	-	-	-	9,750	#DIV/0!
01-5114-01-01	LONGEVITY PAY	3,072	3,168	3,168	3,136	-1%
01-5115-01-01	RETIREMENT	59,669	71,804	71,000	79,415	11%
01-5117-01-01	FICA	29,515	32,086	32,000	35,178	10%
01-5118-01-01	MEDICAL INSURANCE	36,752	47,265	42,000	39,458	-17%
01-5120-01-01	LIFE INSURANCE	2,152	3,400	2,600	3,500	3%
01-5121-01-01	DENTAL INSURANCE	2,122	1,774	1,200	1,219	-31%
01-5122-01-01	VISION INSURANCE	282	480	350	265	-45%
01-5126-01-01	DISABILITY	863	820	863	1,000	22%
TOTAL PERSONNEL		\$ 527,625	\$ 577,048	\$ 568,632	\$ 629,638	9%

Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget	% Change
01-5125-01-01	TUITION REIMBURSEMENT	1,976	10,000	4,500	5,000	-50%
01-5240-01-01	PRINTED SUPPLIES	601	400	550	2,500	525%
01-5260-01-01	GENERAL OFFICE SUPPLIES	3,037	2,750	1,259	2,750	0%
01-5261-01-01	POSTAGE	340	800	371	800	0%
01-5280-01-01	MINOR EQUIP/SMALL TOOLS	1,474	-	-	1,500	
01-5285-01-01	FUEL	3,407	4,100	2,938	4,000	-2%
01-5290-01-01	EXPENDABLE SUPPLIES	2,794	5,000	1,500	11,000	120%
01-5298-01-01	VICTUALS BEVERAGES & GROCERY	3,693	5,350	4,579	-	-100%
01-5403-01-01	BUILDING MAINTENANCE	16,262	12,000	11,892	25,000	108%
01-5430-01-01	MOTOR VEHICLE MAINTENANCE	1,185	1,500	1,315	1,500	0%
01-5440-01-01	OFFICE EQUIP	14,885	4,600	4,500	5,000	9%
01-5445-01-01	SOFTWARE	17,674	33,800	33,800	35,000	4%
01-5501-01-01	ADVERTISING	3,960	2,500	1,850	2,500	0%
01-5510-01-01	ASSOC DUES/PUBLICATIONS	10,486	8,500	7,560	8,500	0%
01-5525-01-01	TRAINING/SEMINARS	5,490	10,500	10,574	8,000	-24%
01-5530-01-01	ELECTRIC SERVICES	15,142	13,000	9,500	15,000	15%
01-5535-01-01	GAS SERVICES	-	5,500	1,648	6,000	9%
01-5570-01-01	SPECIAL SERVICES	26,235	18,000	17,500	18,000	0%
01-5571-01-01	SPECIAL EVENTS	19,114	12,000	12,000	12,000	0%
01-5573-01-01	ELECTION SERVICES	21,700	20,000	25,000	20,000	0%
01-5574-01-01	FILING FEES	94	250	125	300	20%
01-5575-01-01	EQUIPMENT RENTAL	5,615	8,000	6,219	8,500	6%
01-5578-01-01	TRAVEL	8,244	9,500	6,844	8,000	-16%
01-5585-01-01	TELEPHONE SERVICES	3,165	3,100	2,319	3,100	0%
01-5588-01-01	HR RELATED TESTS	6,638	20,000	7,500	20,000	0%
01-5589-01-01	JANITORIAL SERVICES	18,278	13,000	13,000	13,500	4%
01-5590-01-01	WATER/SEWER SERVICES	3,016	3,500	2,909	4,500	29%
TOTAL OPERATIONS		\$ 214,505	\$ 227,650	\$ 191,752	\$ 241,950	6%

TOTAL CITY ADMINISTRATION		\$ 742,130	\$ 804,698	\$ 760,384	\$ 871,588	8%
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Capital Projects Request Form

(To be completed for all individual expenditures/projects > \$5000 in accordance with Capital Expenditure Policy)

Date Submitted: 007/22/2025

1. **Project Type** ☐ Capital Expenditure ☐ New Programming ☒ New Employee

2. **Project Details**

Department/Division: City Administration

Account Number(s) (If Known): _____

Funding source: ☒ General Fund ☐ Grant/Award ☐ Bond/Debt ☐ Multiple

Total Expected Cost: \$10,500

3. **Project Description/ Financial Justification**

(Include a detailed description of the project and justification. Attach additional documentation as necessary.)

As part of our ongoing initiative to transition to a paperless system, we are requesting approval to hire a part-time temporary employee (25 hours/week for 26 weeks) to assist with digitizing our backlog of physical records. This need arises following the termination of our off-site storage contract with Access, which has resulted in the return of a significant volume of historical documents to our office.

The records include permanent files such as city ordinances, resolutions, contracts, and various Human Resources documents (e.g., personnel, workers' compensation, and medical files). These documents must be scanned into our digital system before the original paper versions can be securely destroyed, in accordance with retention and compliance requirements.

With a dedicated part-time temporary employee, we estimate that the scanning project can be completed within approximately six months. This support will allow us to meet our digital archiving goals efficiently while freeing up valuable physical storage space.

4. **Approvals:**

Dei An

Requestor/Department Head

07/22/2025

Date

City Manager

Date

Director of Finance

Date

GENERAL FUND EXPENDITURES BY DEPARTMENT					
02 MAYOR AND COUNCIL					
Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget
Operations		213,803	213,950	210,575	210,550
TOTAL MAYOR & CITY COUNCIL		\$ -	\$ 213,950	\$ 210,575	\$ 210,550

Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget	% Change
01-5240-02-01	PRINTED SUPPLIES	1,240	2,000	1,500	2,000	0%
01-5260-02-01	GENERAL OFFICE SUPPLIES	195	200	100	300	50%
01-5280-02-01	MINOR EQUIP/SMALL TOOLS<\$5K	73	500	75	500	0%
01-5290-02-01	EXPENDABLE SUPPLIES	-	-	-	1,000	
01-5298-02-01	VICTUALS BEVERAGES & GROCERY	591	500	150	-	-100%
01-5510-02-01	ASSOC DUES/PUBLICATIONS	5,178	6,500	6,500	6,500	0%
01-5511-02-01	VOLUNTEER MEETINGS	-	500	500	500	0%
01-5525-02-01	TRAINING/SEMINARS	3,416	15,500	15,000	8,000	-48%
01-5440-02-01	OFFICE EQUIP	-	1,500	1,000	1,500	0%
01-5565-02-01	LEGAL SERVICES	190,679	170,000	170,000	170,000	0%
01-5570-02-01	SPECIAL SERVICES	1,389	2,500	2,500	2,500	0%
01-5571-02-01	SPECIAL EVENTS	7,530	4,500	4,500	8,000	78%
01-5578-02-01	TRAVEL	101	6,500	5,500	6,500	0%
01-5585-02-01	TELEPHONE SERVICES	3,412	3,250	3,250	3,250	0%
TOTAL OPERATIONS		\$ 213,803	\$ 213,950	\$ 210,575	\$ 210,550	-2%
TOTAL MAYOR AND CITY COUNCIL		\$ 213,803	\$ 213,950	\$ 210,575	\$ 210,550	

GENERAL FUND EXPENDITURES BY DEPARTMENT					
04 COURT					
Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget
Personnel		170,705	262,464	226,274	271,112
Operations		61,491	93,700	92,100	62,510
TOTAL MUNICIPAL COURT		\$ 232,195	\$ 356,164	\$ 318,374	\$ 333,622

Positions				
Court Administrator	1.0	1.0	1.0	1.0
Juvenile Case Manager	1.0	1.0	1.0	1.0
Court Clerk	-	1.0	1.0	1.0
TOTAL POSITIONS	2.00	3.00	3.00	3.00

Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget	% Change
01-5101-04-01	SALARIES	122,836	177,067	157,856	190,556	8%
01-5107-04-01	OVERTIME	408	500	615	615	23%
01-5113-04-01	INCENTIVE PAY	-	-	-	-	
01-5114-04-01	LONGEVITY PAY	192	656	464	656	0%
01-5115-04-01	RETIREMENT	18,562	30,512	26,809	33,129	9%
01-5117-04-01	FICA	8,927	13,634	11,363	14,675	8%
01-5118-04-01	MEDICAL INSURANCE	17,839	36,805	26,632	28,480	-23%
01-5120-04-01	LIFE INSURANCE	788	1,200	924	1,200	0%
01-5121-04-01	DENTAL INSURANCE	735	1,327	1,053	1,149	-13%
01-5122-04-01	VISION INSURANCE	90	363	158	252	-30%
01-5126-04-01	DISABILITY	328	400	400	400	0%
TOTAL PERSONNEL		\$ 170,705	\$ 262,464	\$ 226,274	\$ 271,112	3%

Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget	% Change
01-5240-04-01	PRINTED SUPPLIES	64	800	750	850	6%
01-5260-04-01	GENERAL OFFICE SUPPLIES	3,051	3,500	2,800	3,700	6%
01-5261-04-01	POSTAGE	2,113	2,500	2,500	2,700	8%
01-5280-04-01	MINOR EQUIP/SMALL TOOLS <\$5K	122	400	250	420	5%
01-5290-04-01	EXPENDABLE SUPPLIES	-	500	500	500	0%
01-5220-04-01	UNIFORMS	-	700	700	700	0%
01-5298-04-01	VICTUALS BEVERAGES & GROCERY	76	-	-	-	
01-5440-04-01	OFFICE EQUIP	510	1,500	1,500	1,500	0%
01-5445-04-01	SOFTWARE	17,218	46,900	46,900	11,500	-75%
01-5510-04-01	ASSOC DUES/PUBLICATIONS	234	500	500	540	8%
01-5525-04-01	TRAINING/SEMINARS	3,727	3,000	2,900	3,200	7%
01-5565-04-01	LEGAL SERVICES	16,544	1,000	1,000	1,000	0%
01-5570-04-01	SPECIAL SERVICES	472	1,500	950	1,500	0%
01-5575-04-01	EQUIPMENT RENTAL	2,052	2,600	2,600	2,700	4%
01-5578-04-01	TRAVEL	583	1,200	1,150	1,300	8%
01-5581-04-01	JUDGE AND PROSECUTOR SERVICES	13,200	25,800	25,800	29,000	12%
01-5585-04-01	TELEPHONE SERVICES	1,524	1,300	1,300	1,400	8%
TOTAL OPERATIONS		\$ 61,491	\$ 93,700	\$ 92,100	\$ 62,510	-33%

TOTAL MUNICIPAL COURT		\$ 232,195	\$ 356,164	\$ 318,374	\$ 333,622	-6%
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GENERAL FUND EXPENDITURES BY DEPARTMENT

07 FINANCE

Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget
Personnel		326,789	379,083	348,442	404,089
Operations		219,978	250,620	238,608	262,247
TOTAL FINANCE		\$ 546,767	\$ 629,703	\$ 587,050	\$ 666,336

Positions

Director	1.0	1.0	1.0	1.0
Accounting Associate II/Sr. Accounting Associate	1.0	1.0	1.0	1.0
Accounting Associate II/Sr. Accounting Associate	1.0	1.0	1.0	1.0
Accounting Associate I/II/Sr Accounting Associate	0.75	0.75	0.75	0.75
TOTAL POSITIONS	3.75	3.75	3.75	3.75

Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget	% Change
01-5101-07-01	SALARIES	227,078	237,534	237,534	244,670	3%
01-5107-07-01	OVERTIME	90	800	800	850	6%
01-5109-07-01	TEMPORARY / PART-TIME	22,146	39,381	21,000	48,204	22%
01-5113-07-01	INCENTIVE PAY	-	-	-	-	
01-5114-07-01	LONGEVITY PAY	-	256	256	624	144%
01-5115-07-01	RETIREMENT	34,625	47,589	39,159	50,834	7%
01-5117-07-01	FICA	16,564	21,265	15,383	22,518	6%
01-5118-07-01	MEDICAL INSURANCE	23,752	29,059	30,738	32,275	11%
01-5120-07-01	LIFE INSURANCE	647	1,000	1,567	1,800	80%
01-5121-07-01	DENTAL INSURANCE	1,177	1,280	1,236	1,327	4%
01-5122-07-01	VISION INSURANCE	120	369	179	363	-2%
01-5126-07-01	DISABILITY	590	550	590	625	14%
TOTAL PERSONNEL		\$ 326,789	\$ 379,083	\$ 348,442	\$ 404,089	7%

Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget	% Change
01-5240-07-01	PRINTED SUPPLIES	214	400	395	400	0%
01-5220-07-01	UNIFORMS	126	250	225	250	
01-5260-07-01	GENERAL OFFICE SUPPLIES	925	1,500	1,250	1,500	0%
01-5261-07-01	POSTAGE	916	1,300	925	1,300	0%
01-5290-07-01	EXPENDABLE SUPPLIES	362	550	485	550	0%
01-5440-07-01	OFFICE EQUIP	660	2,500	2,500	2,500	0%
01-5445-07-01	SOFTWARE	56,657	66,230	66,230	18,530	-72%
01-5510-07-01	ASSOC DUES/PUBLICATIONS	1,580	1,500	1,500	2,017	34%
01-5525-07-01	TRAINING/SEMINARS	1,480	3,250	2,500	3,250	0%
01-5567-07-01	AUDIT SERVICES - FORVIS	64,700	72,000	66,000	75,000	4%
01-5570-07-01	SPECIAL SERVICES - Ext Consultants	42,486	43,000	42,500	97,000	126%
01-5575-07-01	EQUIPMENT RENTAL	4,060	3,500	3,500	3,800	9%
01-5578-07-01	TRAVEL	554	3,000	1,500	3,000	0%
01-5585-07-01	TELEPHONE SERVICES	1,022	600	600	650	8%
01-5587-07-01	APPRAISAL SERVICES	41,641	48,540	48,498	51,000	5%
01-5884-07-01	FINES AND PENALTIES	2,596	2,500	-	1,500	-40%
TOTAL OPERATIONS		\$ 219,978	\$ 250,620	\$ 238,608	\$ 262,247	5%

TOTAL FINANCE		\$ 546,767	\$ 629,703	\$ 587,050	\$ 666,336	6%
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Capital Projects Request Form

(To be completed for all individual expenditures/projects > \$5000 in accordance with Capital Expenditure Policy)

Date Submitted: 6/26/2025

1. **Project Type** ☐ Capital Expenditure ☒ New Programming ☐ New Employee

2. **Project Details**

Department/Division: Finance

Account Number(s) (If Known): 01-5570-07-01

Funding source: ☒ General Fund ☐ Grant/Award ☐ Bond/Debt ☐ Multiple

Total Expected Cost: \$50,000

3. **Project Description/ Financial Justification**

(Include a detailed description of the project and justification. Attach additional documentation as necessary.)

Add a new Grant Specialist/Capital Projects position to seek out grant funding opportunities and manage our capital project expense tracking. While this position is expected to cover it's cost by new grant revenue, the first year cost is estimated to be \$50,000 in Special Services

Revenue generated from this position will go to the Grants Fund (40) and not back into the General Fund.

Conceptually, this position will cover the total employment cost by obtaining external funding that would otherwise not reach our City.

4. **Approvals:**

Jonathan Horton

Requestor/Department Head

6/262025

Date

City Manager

Date

Director of Finance

Date

GENERAL FUND EXPENDITURES BY DEPARTMENT					
09 POLICE OPERATIONS					
Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget
Personnel		2,658,071	2,887,838	2,696,212	3,122,993
Operations		972,833	1,028,213	996,272	913,760
TOTAL POLICE		\$ 3,630,904	\$ 3,916,051	\$ 3,692,484	\$ 4,036,753

Positions				
Police Chief	1.0	1.0	1.0	1.0
Police Captain	1.0	1.0	1.0	1.0
Sergeant	4.0	4.0	4.0	4.0
Corporal	4.0	4.0	4.0	4.0
Detective	2.0	2.0	2.0	2.0
Officer	4.0	4.0	4.0	4.0
Community Engagement Officer	1.0	1.0	1.0	1.0
Auto Theft Task Force Officer	1.0	1.0	1.0	1.0
DEA Task Force Officer	1.0	1.0	1.0	1.0
School Resource Officer	2.0	2.0	2.0	2.0
Total Commissioned Officers	21.00	21.00	21.0	21.00
Animal Control Officer	1.0	1.0	1.0	1.0
Evidence/Records Clerk	1.0	1.0	1.0	1.0
Administrative Assistant	1.0	1.0	1.0	1.0
Total Civilian Positions	3.00	3.00	3.0	3.00
Reserve Police Officer (Non-Paid)	1.0	1.0	1.0	1.0
Police Chaplain (Non-Paid)	1.0	1.0	1.0	1.0
Total Non-Paid Positions	2.00	2.00	2.0	2.00
TOTAL POSITIONS	26.00	26.00	26.00	26.00

Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget	% Change
01-5101-09-01	SALARIES	1,748,702	1,859,886	1,691,277	1,975,836	6%
01-5107-09-01	OVERTIME	57,804	56,000	88,733	60,000	7%
01-5109-09-01	TEMPORARY/PART-TIME	-	-	-	-	
01-5112-09-01	ASSIGNMENT PAY	-	5,000	-	5,000	0%
01-5113-09-01	INCENTIVE PAY	42,958	42,000	43,885	36,000	-14%
01-5114-09-01	LONGEVITY PAY	13,558	17,968	16,476	19,222	7%
01-5115-09-01	RETIREMENT	279,065	339,122	324,625	361,989	7%
01-5117-09-01	FICA	138,851	151,535	135,422	160,348	6%
01-5118-09-01	MEDICAL INSURANCE	147,098	181,227	162,561	255,893	41%
01-5120-09-01	LIFE INSURANCE	6,765	3,200	7,500	3,500	9%
01-5121-09-01	DENTAL INSURANCE	7,863	8,811	7,966	11,027	25%
01-5122-09-01	VISION INSURANCE	892	1,795	1,181	2,619	46%
01-5126-09-01	DISABILITY	4,081	4,200	3,874	4,300	2%
01-5101-09-02	SALARIES	150,702	162,220	147,947	164,770	2%
01-5107-09-02	OVERTIME	2,311		2,272		
01-5113-09-02	INCENTIVE PAY	3,765		3,570		
01-5114-09-02	LONGEVITY PAY	560	768	768	1,200	56%
01-5115-09-02	RETIREMENT	25,782	27,903	32,504	28,663	3%
01-5117-09-02	FICA	11,741	12,469	11,438	12,696	2%
01-5118-09-02	MEDICAL INSURANCE	14,180	12,144	12,144	18,310	51%
01-5120-09-02	LIFE INSURANCE	245	290	850	300	3%
01-5121-09-02	DENTAL INSURANCE	707	771	751	771	0%
01-5122-09-02	VISION INSURANCE	90	149	120	149	0%
01-5126-09-02	DISABILITY	353	380	348	400	5%
TOTAL PERSONNEL		\$ 2,658,071	\$ 2,887,838	\$ 2,696,212	\$ 3,122,993	8%

GENERAL FUND EXPENDITURES BY DEPARTMENT						
09 POLICE OPERATIONS						
Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget	% Change
01-5220-09-01	UNIFORMS	23,163	25,000	25,000	25,000	0%
01-5230-09-01	CLEANING SUPPLIES	948	1,000	1,000	1,000	0%
01-5240-09-01	PRINTED SUPPLIES	7,550	5,500	6,500	5,500	0%
01-5260-09-01	GENERAL OFFICE SUPPLIES	4,404	4,000	4,000	4,000	0%
01-5261-09-01	POSTAGE	915	1,100	600	600	-45%
01-5280-09-01	MINOR EQUIP/SMALL TOOLS<\$5K	15,239	15,000	17,000	15,000	0%
01-5285-09-01	FUEL	44,491	45,000	35,000	40,000	-11%
01-5289-09-01	MEDICAL SUPPLY AND EQUIPMENT	833	500	600	500	0%
01-5290-09-01	EXPENDABLE SUPPLIES	2,748	3,700	3,700	5,200	41%
01-5298-09-01	VICTUALS BEVERAGES & GROCERY	3,173	1,000	2,000	-	-100%
01-5403-09-01	BUILDING MAINTENANCE	35,046	30,000	30,000	25,000	-17%
01-5420-09-01	MACHINERY/TOOL MAINTENANCE	-	-	440	-	
01-5430-09-01	MOTOR VEHICLE MAINTENANCE	36,863	30,000	20,000	20,000	-33%
01-5440-09-01	OFFICE EQUIP	24,336	5,000	13,063	8,000	60%
01-5445-09-01	SOFTWARE	82	17,600	2,800	14,000	-20%
01-5460-09-01	RADIO MAINTENANCE	13,401	28,000	28,000	28,000	0%
01-5501-09-01	ADVERTISING	-	500	500	500	0%
01-5510-09-01	ASSOC DUES/PUBLICATIONS	1,140	2,000	2,000	2,000	0%
01-5517-09-01	FIREARMS TRAINING	583	3,000	3,000	3,000	0%
01-5525-09-01	TRAINING/SEMINARS	8,257	12,000	12,000	10,000	-17%
01-5530-09-01	ELECTRIC SERVICES	16,931	10,000	15,000	18,000	80%
01-5535-09-01	GAS SERVICES	2,134	-	3,804	4,000	
01-5564-09-01	COMMUNITY RELATIONS	7,400	3,500	4,500	3,500	0%
01-5570-09-01	SPECIAL SERVICES	26,459	40,000	38,100	60,000	50%
01-5575-09-01	EQUIPMENT RENTAL	5,216	4,000	5,200	5,460	37%
01-5578-09-01	TRAVEL	4,804	5,000	5,000	5,000	0%
01-5583-09-01	ANIMAL CONTROL	31,188	25,000	22,000	25,000	0%
01-5585-09-01	TELEPHONE SERVICES	34,800	30,000	32,400	33,000	10%
01-5589-09-01	JANITORIAL SERVICES	6,218	7,500	-	7,500	
01-5590-09-01	WATER/SEWER SERVICES	4,770	4,000	5,065	6,000	50%
01-5557-09-01	INTERGOV- CITY OF MAN	519,091	520,000	520,000	520,000	0%
01-5870-09-01	OTHER EQUIPMENT	21,255	19,113	18,000	19,000	-1%
01-5910-09-01	MOTOR VEHICLES	69,394	130,200	120,000	-	-100%
TOTAL OPERATIONS		\$ 972,833	\$ 1,028,213	\$ 996,272	\$ 913,760	-11%
TOTAL POLICE		\$ 3,630,904	\$ 3,916,051	\$ 3,692,484	\$ 4,036,753	3%

GENERAL FUND EXPENDITURES BY DEPARTMENT					
10 FIRE					
Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget
Personnel		2,500,856	2,855,315	2,357,044	2,933,298
Operations		352,106	593,255	498,524	400,611
TOTAL FIRE		\$ 2,852,962	\$ 3,448,570	\$ 2,855,569	\$ 3,333,909

Positions				
Fire Chief	1.0	1.0	1.0	1.0
Assistant Chief	-	-	-	1.0
Fire Captain	-	1.0	1.0	-
Fire Inspector	-	1.0	1.0	1.0
Fire Marshal	1.0	-	-	-
Administrative Assistant	1.0	1.0	1.0	1.0
Fire Lieutenant	3.0	3.0	3.0	3.0
Driver Engineers	3.0	3.0	3.0	3.0
Firefighter / Paramedics	12.0	12.0	12.0	12.0
TOTAL POSITIONS	21.00	22.00	22.00	22.00

Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget	% Change
01-5101-10-01	SALARIES	1,493,093	1,801,885	1,398,604	1,841,447	2%
01-5107-10-01	OVERTIME	212,338	120,000	153,777	120,000	0%
01-5108-10-01	FLSA OVERTIME	168,697	162,000	161,853	162,000	0%
01-5112-10-01	ASSIGNMENT PAY	7,065	5,000	3,670	5,000	0%
01-5113-10-01	INCENTIVE PAY	43,873	40,000	40,766	40,000	0%
01-5114-10-01	LONGEVITY PAY	12,604	13,382	11,812	14,762	10%
01-5115-10-01	RETIREMENT	287,302	366,756	316,673	377,040	3%
01-5117-10-01	FICA	145,241	163,883	130,315	167,015	2%
01-5118-10-01	MEDICAL INSURANCE	114,150	159,778	123,534	183,748	15%
01-5120-10-01	LIFE INSURANCE	6,111	8,100	5,765	8,100	0%
01-5121-10-01	DENTAL INSURANCE	6,322	8,850	6,342	8,188	-7%
01-5122-10-01	VISION INSURANCE	767	1,931	924	1,998	3%
01-5126-10-01	DISABILITY	3,294	3,750	3,010	4,000	7%
TOTAL PERSONNEL		\$ 2,500,856	\$ 2,855,315	\$ 2,357,044	\$ 2,933,298	3%

GENERAL FUND EXPENDITURES BY DEPARTMENT							
10 FIRE							
Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget		% Change
01-5220-10-01	UNIFORMS	17,220	17,000	24,305	26,765		57%
01-5225-10-01	LIFE SAFETY EQUIPMENT	568	15,000	1,442	28,402		89%
01-5230-10-01	CLEANING SUPPLIES	1,959	2,500	3,246	2,750		10%
01-5240-10-01	PRINTED SUPPLIES	3,767	3,500	1,341	3,500		0%
01-5260-10-01	GENERAL OFFICE SUPPLIES	2,329	3,000	397	3,000		0%
01-5261-10-01	POSTAGE	130	200	140	200		0%
01-5280-10-01	MINOR EQUIP/SMALL TOOLS <\$5K	4,350	12,000	4,220	40,294		236%
01-5285-10-01	FUEL	17,879	20,000	18,747	22,000		10%
01-5288-10-01	EMS SUPPLIES	31,601	30,000	19,158	32,000		7%
01-5290-10-01	EXPENDABLE SUPPLIES	2,675	5,000	40	9,250		85%
01-5291-10-01	GRANT FUNDED SUPPLIES	6,251	-	-	-		
01-5297-10-01	FIRE OPERATIONS EXPENDABLE SUPPLI	5,061	6,000	553	6,000		0%
01-5298-10-01	VICTUALS BEVERAGES & GROCERY	7,614	4,000	1,083	-		-100%
01-5403-10-01	BUILDING MAINTENANCE	14,748	30,000	4,295	30,000		0%
01-5420-10-01	MACHINERY/TOOL MAINTENANCE	19,832	17,000	8,512	18,000		6%
01-5430-10-01	MOTOR VEHICLE MAINTENANCE	54,820	45,000	53,686	47,500		6%
01-5440-10-01	OFFICE EQUIP/SOFTWARE	2,750	7,500	7,450	8,000		7%
01-5445-10-01	SOFTWARE	9,214	8,500	7,500	10,000		18%
01-5460-10-01	RADIO MAINTENANCE	7,934	9,000	8,350	10,000		11%
01-5510-10-01	ASSOC DUES/PUBLICATIONS	2,447	5,000	4,673	6,000		20%
01-5525-10-01	TRAINING/SEMINARS	18,418	20,000	18,500	24,000		20%
01-5521-10-01	PUBLIC SAFETY EDUCATION	3,367	6,000	1,489	6,000		0%
01-5530-10-01	ELECTRIC SERVICES	11,444	8,500	9,268	10,000		18%
01-5535-10-01	GAS SERVICES	3,588	4,000	3,530	4,200		5%
01-5570-10-01	SPECIAL SERVICES	16,607	25,000	8,885	29,000		16%
01-5575-10-01	EQUIPMENT RENTAL	6,910	7,000	6,961	7,000		0%
01-5578-10-01	TRAVEL	6,885	6,000	3,055	6,500		8%
01-5585-10-01	TELEPHONE SERVICES	6,106	6,000	5,960	6,500		8%
01-5590-10-01	WATER/SEWER SERVICES	3,951	3,500	4,683	3,750		7%
01-5861-10-01	MOTOR VEHICLES	61,682	267,055	267,055	-		-100%
TOTAL OPERATIONS		\$ 352,106	\$ 593,255	\$ 498,524	\$ 400,611		-32%
TOTAL FIRE		\$ 2,852,962	\$ 3,448,570	\$ 2,855,569	\$ 3,333,909		-3%

GENERAL FUND EXPENDITURES BY DEPARTMENT					
12 COMMUNITY DEVELOPMENT					
Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget
Personnel		301,555	419,556	407,187	428,866
Operations		366,191	274,250	205,784	269,675
TOTAL COMMUNITY DEVELOPMENT		\$ 667,746	\$ 693,806	\$ 612,971	\$ 698,541

Positions			
Director	1.0	1.0	1.0
Building Inspector	1.0	1.0	1.0
Planning Technician	1.0	1.0	1.0
Permit Clerk	1.0	1.0	1.0
Code Enforcement Officer	-	1.0	1.0
TOTAL POSITIONS		4.00	5.00

Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget	% Change
01-5101-12-01	SALARIES	226,187	293,942	288,000	304,535	4%
01-5107-12-01	OVERTIME	1,113	2,000	3,000	3,000	50%
01-5113-12-01	INCENTIVE PAY	-	6,000	-	-	-100%
01-5114-12-01	LONGEVITY PAY	144	800	480	1,080	35%
01-5115-12-01	RETIREMENT	33,903	50,545	49,500	53,298	5%
01-5117-12-01	FICA	16,784	22,585	21,500	23,609	5%
01-5118-12-01	MEDICAL INSURANCE	20,966	40,042	40,042	39,464	-1%
01-5120-12-01	LIFE INSURANCE	650	910	2,100	1,100	21%
01-5121-12-01	DENTAL INSURANCE	1,108	1,914	1,810	1,914	0%
01-5122-12-01	VISION INSURANCE	154	367	105	367	0%
01-5126-12-01	DISABILITY	547	450	650	500	11%
TOTAL PERSONNEL		\$ 301,555	\$ 419,556	\$ 407,187	\$ 428,866	2%

Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget	% Change
01-5220-12-01	UNIFORMS	1,031	1,250	1,100	1,350	8%
01-5240-12-01	PRINTED SUPPLIES	573	500	500	500	0%
01-5260-12-01	GENERAL OFFICE SUPPLIES	1,274	1,500	1,500	1,500	0%
01-5261-12-01	POSTAGE	1,066	600	600	600	0%
01-5280-12-01	MINOR EQUIP/SMALL TOOLS<\$5K	3,243	5,000	5,000	5,000	0%
01-5285-12-01	FUEL	1,231	1,500	1,500	1,500	0%
01-5290-12-01	EXPENDABLE SUPPLIES	-	500	500	1,000	100%
01-5298-12-01	VICTUALS BEVERAGES & GROCERY	156	500	500	-	-100%
01-5430-12-01	MOTOR VEHICLE MAINTENANCE	969	1,000	1,000	1,000	0%
01-5440-12-01	OFFICE EQUIP	4,659	5,000	5,000	5,000	0%
01-5445-12-01	SOFTWARE	33,029	28,000	28,000	28,000	0%
01-5501-12-01	ADVERTISING	1,876	2,000	2,000	2,000	0%
01-5510-12-01	ASSOC DUES/PUBLICATIONS	954	1,750	1,734	1,850	6%
01-5525-12-01	TRAINING/SEMINARS	4,511	5,000	5,000	5,000	0%
01-5570-12-01	SPECIAL SERVICES	61,665	75,000	60,000	75,000	0%
01-5572-12-01	CODE ENFORCEMENT SERVICES	3,045	5,000	1,000	5,000	0%
01-5574-12-01	FILING FEES	97	500	200	500	0%
01-5575-12-01	EQUIPMENT RENTAL	4,545	4,500	4,500	4,600	2%
01-5576-12-01	STRATEGIC PLANNING	100,000	30,000	1,000	25,000	-17%
01-5578-12-01	TRAVEL	1,193	1,500	1,500	1,625	8%
01-5580-12-01	ENGINEERING SERVICES	138,506	100,000	80,000	100,000	0%
01-5585-12-01	TELEPHONE SERVICES	2,616	3,650	3,650	3,650	0%
01-5861-12-01	MOTOR VEHICLES	(38)	-	-	-	-
TOTAL OPERATIONS		\$ 366,191	\$ 274,250	\$ 205,784	\$ 269,675	-2%

TOTAL COMMUNITY DEVELOPMENT		\$ 667,746	\$ 693,806	\$ 612,971	\$ 698,541	1%
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GENERAL FUND EXPENDITURES BY DEPARTMENT					
16 SENIOR CENTER					
Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget
Personnel		-	-	-	-
Operations		46,029	101,900	85,300	61,850
TOTAL SENIOR CENTER		\$ 46,029	\$ 101,900	\$ 85,300	\$ 61,850

Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget	% Change
01-5230-16-01	CLEANING SUPPLIES	43	-	-	-	
01-5260-16-01	GENERAL OFFICE SUPPLIES	-	100	100	150	50%
01-5290-16-01	EXPENDABLE SUPPLIES	3,456	6,000	6,000	6,000	0%
01-5403-16-01	BUILDING MAINTENANCE	3,002	52,000	38,000	10,000	-81%
01-5440-16-01	OFFICE EQUIP/SOFTWARE	2,014	500	-	2,000	300%
01-5530-16-01	ELECTRIC SERVICES	5,280	4,000	5,000	5,500	38%
01-5535-16-01	GAS SERVICES	2,226	2,000	1,700	2,200	10%
01-5564-16-01	COMMUNITY RELATIONS	798	1,000	1,000	1,000	0%
01-5570-16-01	SPECIAL SERVICES	20,550	23,000	23,000	24,000	4%
01-5589-16-01	JANITORIAL SERVICES	6,615	10,000	8,000	8,000	-20%
01-5590-16-01	WATER/SEWER SERVICES	2,004	3,300	2,500	3,000	-9%
TOTAL OPERATIONS		\$ 46,029	\$ 101,900	\$ 85,300	\$ 61,850	-39%
TOTAL SENIOR CENTER		\$ 46,029	\$ 101,900	\$ 85,300	\$ 61,850	-39%

GENERAL FUND EXPENDITURES BY DEPARTMENT

17 LIBRARY

Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget
Personnel		351,746	408,436	407,506	426,372
Operations		106,176	182,100	181,500	156,900
TOTAL LIBRARY		\$ 457,922	\$ 590,536	\$ 589,006	\$ 583,272

Positions

Director	1.0	1.0	1.0	1.0
Supervising/Adult Services Librarian	-	-	-	1.0
Library Assistant II	2.0	2.0	2.0	2.0
Library Assistant I (Part Time, per FTE)	1.0	1.0	1.0	1.0
Programming and Events	1.0	1.0	1.0	-
TOTAL POSITIONS	5.00	5.00	5.00	5.00

Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget	% Change
01-5101-17-01	SALARIES	221,878	245,416	245,416	256,239	4%
01-5107-17-01	OVERTIME	818	500	1,100	1,500	200%
01-5109-17-01	TEMPORARY/PART-TIME	36,457	42,843	42,843	42,835	0%
01-5113-17-01	INCENTIVE PAY	-	-	-	-	
01-5114-17-01	LONGEVITY PAY	3,840	4,560	4,066	4,928	8%
01-5115-17-01	RETIREMENT	37,298	50,259	50,259	52,760	5%
01-5117-17-01	FICA	19,585	22,458	22,458	23,371	4%
01-5118-17-01	MEDICAL INSURANCE	28,392	37,584	37,584	39,464	5%
01-5120-17-01	LIFE INSURANCE	1,367	2,200	1,500	2,300	5%
01-5121-17-01	DENTAL INSURANCE	1,383	1,597	1,400	1,957	23%
01-5122-17-01	VISION INSURANCE	174	368	255	368	0%
01-5126-17-01	DISABILITY	555	650	625	650	0%
TOTAL PERSONNEL		\$ 351,746	\$ 408,436	\$ 407,506	\$ 426,372	4%

Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget	% Change
01-5230-17-01	CLEANING SUPPLIES	43	-	-	-	
01-5240-17-01	PRINTED SUPPLIES	50	-	-	-	
01-5260-17-01	GENERAL OFFICE SUPPLIES	124	300	300	500	67%
01-5261-17-01	POSTAGE	412	500	1,000	1,200	140%
01-5280-17-01	MINOR EQUIP/SMALL TOOLS<\$5K	-	800	800	300	
01-5290-17-01	EXPENDABLE SUPPLIES	5,434	7,000	7,000	8,000	14%
01-5292-17-01	LIBRARY PROCESSING SUPPLIES	-	-	-	3,500	100%
01-5294-17-01	LIBRARY BOOK-CITY FUND	17,957	22,000	22,000	25,000	14%
01-5403-17-01	BUILDING MAINTENANCE	32,684	86,000	93,000	38,500	-55%
01-5455-17-01	SOFTWARE MAINT	9,751	16,000	16,000	18,000	13%
01-5440-17-01	OFFICE EQUIP	2,129	3,000	3,000	8,500	183%
01-5510-17-01	ASSOC DUES/PUBLICATIONS	1,324	1,500	800	1,500	0%
01-5525-17-01	TRAINING/SEMINARS	2,820	3,000	500	3,000	0%
01-5530-17-01	ELECTRIC SERVICES	7,960	7,000	7,000	7,500	7%
01-5535-17-01	GAS SERVICES	2,360	2,500	2,000	2,500	0%
01-5564-17-01	COMMUNITY RELATIONS	3,510	5,000	5,000	5,000	0%
01-5570-17-01	SPECIAL SERVICES	3,151	4,000	4,000	10,000	150%
01-5575-17-01	EQUIPMENT RENTAL	4,060	4,000	4,000	4,200	5%
01-5578-17-01	TRAVEL	16	2,500	100	2,500	0%
01-5585-17-01	TELEPHONE SERVICES	2,343	2,500	2,500	2,700	8%
01-5589-17-01	JANITORIAL SERVICES	6,228	10,000	8,500	10,000	0%
01-5590-17-01	WATER/SEWER SERVICES	3,819	4,500	4,000	4,500	0%
TOTAL OPERATIONS		\$ 106,176	\$ 182,100	\$ 181,500	\$ 156,900	-14%

TOTAL LIBRARY		457,922	\$ 590,536	\$ 589,006	\$ 583,272	-1%
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Capital Projects Request Form

(To be completed for all individual expenditures/projects > \$5000 in accordance with Capital Expenditure Policy)

Date Submitted: 04/04/2025

1. **Project Type** ☒ Capital Expenditure ☐ New Programming ☐ New Employee

2. **Project Details**

Department/Division: Library

Account Number(s) (If Known): 01-5455-17-01; 01-5440-17-01; 01-5292-17-01

Funding source: ☒ General Fund ☐ Grant/Award ☐ Bond/Debt ☐ Multiple

Total Expected Cost: \$20,000

3. **Project Description/ Financial Justification**

(Include a detailed description of the project and justification. Attach additional documentation as necessary.)

RFID conversion – up to \$20,000 (\$16,721.64 quote)

Allows easier inventory and collection auditing

Better customer service and fewer circulation errors

Allows for future technology improvements

More efficient use of staff time

4. **Approvals:**

Requestor/Department Head

Date

City Manager

Date

Director of Finance

Date

GENERAL FUND EXPENDITURES BY DEPARTMENT					
18 COMMUNICATIONS					
Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget
Personnel		-	-	-	-
Operations		13,705	23,500	17,600	23,400
TOTAL COMMUNICATIONS		\$ 13,705	\$ 23,500	\$ 17,600	\$ 23,400

Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget	% Change
01-5260-18-01	GENERAL OFFICE SUPPLIES	43	100	100	100	0%
01-5290-18-01	EXPENDABLE SUPPLIES	64	1,000	1,000	1,000	0%
01-5440-17-01	OFFICE EQUIP	-	-	-	2,000	
01-5455-18-01	SOFTWARE	1,353	5,000	1,500	4,000	-20%
01-5501-18-01	ADVERTISING	506	1,000	1,000	1,000	0%
01-5510-18-01	ASSOC DUES/PUBLICATIONS	-	500	-	300	-40%
01-5525-18-01	TRAINING/SEMINARS	1,443	1,000	-	500	-50%
01-5564-18-01	COMMUNITY RELATIONS	9,745	6,000	6,000	6,000	0%
01-5570-18-01	SPECIAL SERVICES	550	2,000	2,000	2,000	0%
01-5571-18-01	SPECIAL EVENTS	-	6,000	6,000	6,000	
01-5578-18-01	TRAVEL	-	900	-	500	-44%
TOTAL OPERATIONS		\$ 13,705	\$ 23,500	\$ 17,600	\$ 23,400	0%
TOTAL COMMUNICATIONS		\$ 13,705	\$ 23,500	\$ 17,600	\$ 23,400	0%

GENERAL FUND EXPENDITURES BY DEPARTMENT					
20 PUBLIC WORKS					
Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget
Personnel		660,483	778,406	671,753	931,567
Operations		451,823	764,023	740,072	1,170,200
TOTAL PUBLIC WORKS		\$ 1,112,306	\$ 1,542,429	\$ 1,411,825	\$ 2,101,767

Positions	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget
Director	1.0	1.0	1.0	1.0
Project Manager	-	-	-	1.0
Supervisor	1.0	1.0	1.0	1.0
Field Worker - Full Time	6.0	6.0	6.0	6.0
Field Worker - Part Time by FTE	0.7	1.8	1.8	1.75
Administrative Assistant	1.00	1.00	1.00	1.00
TOTAL PUBLIC WORKS POSITIONS	9.70	10.75	10.75	11.75

STREET MAINTENANCE						
Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget	
01-5101-20-03	SALARIES	457,462	484,149	447,413	580,623	
01-5107-20-03	OVERTIME	5,669	9,450	8,500	10,000	
01-5109-20-03	TEMPORARY/PART-TIME	29,862	61,187	28,500	52,441	
01-5113-20-03	INCENTIVE PAY	3,690	2,800	2,800	2,800	
01-5114-20-03	LONGEVITY PAY	5,368	9,856	6,036	11,040	
01-5115-20-03	RETIREMENT	73,894	96,924	74,750	113,223	
01-5117-20-03	FICA	37,757	43,310	35,930	50,154	
01-5118-20-03	MEDICAL INSURANCE	40,344	61,089	59,500	99,812	
01-5120-20-03	LIFE INSURANCE	2,840	4,200	3,800	5,000	
01-5121-20-03	DENTAL INSURANCE	2,232	3,658	2,834	4,083	
01-5122-20-03	VISION INSURANCE	317	683	490	891	
01-5126-20-03	SHORT-TERM DISABILITY	1,047	1100	1,200	1,500	
TOTAL PERSONNEL		\$ 660,483	\$ 778,406	\$ 671,753	\$ 931,567	

Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget	% Change
01-5210-20-03	CHEMICAL SUPPLIES	5,790	5,000	3,500	5,000	0%
01-5220-20-03	UNIFORMS	4,305	6,272	6,272	9,250	47%
01-5230-20-03	CLEANING SUPPLIES	932	2,500	2,400	3,000	20%
01-5240-20-03	PRINTED SUPPLIES	-	500	500	500	0%
01-5260-20-03	GENERAL OFFICE SUPPLIES	785	1,500	1,100	2,000	33%
01-5280-20-03	MINOR EQUIP/SMALL TOOLS<\$5K	4,829	5,000	4,800	7,000	40%
01-5285-20-03	FUEL	15,577	15,500	15,000	15,500	0%
01-5290-20-03	EXPENDABLE SUPPLIES	2,590	2,600	2,500	2,800	8%
01-5403-20-03	BUILDING MAINTENANCE	3,665	14,350	25,000	24,000	67%
01-5407-20-03	STREET MAINTENANCE	82,351	194,700	190,000	350,000	80%
01-5409-20-03	IRRIGATION MAINTENANCE	665	2,500	2,500	2,500	0%
01-5420-20-03	MACHINERY/TOOL MAINTENANCE	6,048	8,800	8,500	10,000	14%
01-5430-20-03	MOTOR VEHICLE MAINTENANCE	20,403	20,000	19,850	20,000	0%
01-5440-20-03	OFFICE EQUIP	741	9,600	8,300	9,000	-6%
01-5445-20-03	SOFTWARE	12,143	10,000	10,000	10,000	0%
01-5480-20-03	SIGNS/FENCE/SIDEWALK MAINTENANCE	11,892	63,200	62,250	74,000	17%
01-5510-20-03	ASSOC DUES/PUBLICATIONS	149	4,500	4,100	5,000	11%
01-5525-20-03	TRAINING/SEMINARS	1,914	7,500	6,500	8,000	7%
01-5530-20-03	ELECTRIC SERVICES	65,222	66,000	65,500	66,000	0%
01-5535-20-03	GAS SERVICES	2,136	1,000	2,500	1,400	40%
01-5570-20-03	SPECIAL SERVICES	31,520	50,500	45,500	193,750	284%
01-5575-20-03	EQUIPMENT RENTAL	15,954	18,000	18,000	18,000	0%
01-5578-20-03	TRAVEL	87	3,000	2,500	3,000	0%
01-5580-20-03	ENGINEERING SERVICES	57,850	78,000	75,000	80,000	3%
01-5585-20-03	TELEPHONE SERVICES	2,384	3,000	3,000	3,500	17%
01-5590-20-03	WATER/SEWER SERVICES	-	40,000	40,000	45,000	13%
01-5591-20-03	TRASH/DISPOSAL/DUMP SERVICES	-	1,500	1,500	1,500	0%
01-5870-20-03	OTHER EQUIPMENT	9,200	16,500	16,500	86,500	424%
TOTAL STREET MAINTENANCE OPERATIONS		\$ 359,135	\$ 651,522	\$ 643,072	\$ 1,056,200	62%

GENERAL FUND EXPENDITURES BY DEPARTMENT						% Change
20 PUBLIC WORKS						
PARK MAINTENANCE						
Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget	
01-5404-20-04	PARK MAINTENANCE	9,973	30,000	25,000	30,000	0%
01-5405-20-04	TOWN CENTER PLAZA	296	-	-	-	
01-5406-20-04	SONORA AND RODGERS FARM PARK	10,634	30,000	22,000	30,000	0%
01-5408-20-04	OTHER PARKS/MISC.	8,597	-	-	-	
01-5530-20-04	ELECTRIC SERVICES	3,606	3,500	3,500	3,500	0%
01-5522-20-04	KEEP KENNEDALE BEAUTIFUL	9,066	11,000	10,500	12,500	14%
01-5575-20-04	EQUIPMENT RENTAL	-	3,000	3,000	3,000	0%
01-5590-20-04	WATER/SEWER SERVICES	50,515	35,000	33,000	35,000	0%
TOTAL PARK MAINTENANCE OPERATIONS		\$ 92,688	\$ 112,501	\$ 97,000	\$ 114,000	1%



Capital Projects Request Form

(To be completed for all individual expenditures/projects >\$5000 in accordance with Capital Expenditure Policy)

Date Submitted: 04-28-2025

1. **Project Type** ☐ Capital Expenditure ☐ New Programming ☒ New Employee

2. **Project Details**

Department/Division: Public Works

Account Number(s) (If Known): 01-5101-20-03

Funding source: ☒ General Fund ☐ Grant/Award ☐ Bond/Debt ☐ Multiple

Total Expected Cost: \$80,000.00

3. **Project Description/ Financial Justification**

(Include a detailed description of the project and justification. Attach additional documentation as necessary.)

This new additional personnel is essential to the department and to the city as a whole. He/she will oversee projects throughout a project life-cycle, define the scope of the project, keeping the project on schedule and within budget; manages project risks, identify and manages key stakeholders and ensure effective communications with all parties. Also, it's in line with succession planning.

4. **Approvals:**

Kristian Sugrim
Requestor/Department Head

04-28-2025
Date

City Manager

Date

Director of Finance

Date

City of Kennedale, Texas

Job Description

Classification Title	Project Manager
Pay Scale	
FLSA Status	Exempt

GENERAL SUMMARY

Performs project, program management duties, and coordinates the operations and activities of consultants and contractors. Plans, inspects, and administers contracts of infrastructure improvement programs and projects, including water and wastewater treatment, water distribution, wastewater collection, street and storm drain, traffic, transportation improvement; and coordinates programs and projects with other City departments and outside agencies. Provide highly responsible and complex administrative support to assigned Department Administrator.

ESSENTIAL DUTIES & RESPONSIBILITIES

The intent of this job description is to provide a representative summary of the major duties and responsibilities of this job. Incumbents may be requested to perform job-related tasks other than those specifically provided in this description.

1. Performs project management duties, including the planning, inspection, and contract administration of infrastructure improvement programs and ongoing operations.
2. Reviews, evaluates, and provide recommendations to construction project documents, including drawings, plans, designs, technical specifications, cost estimates, environmental documents and related reports.
3. Administers assigned projects; monitors work progress; maintains project records; drafts professional consultant agreements; and monitors contract compliance.

4. Prepares special studies and reports; conducts comprehensive studies for planning future expansions, including streets, traffic mitigation improvements, utilities, flood control systems and other public works projects.
5. Conducts site inspections to ensure contractor compliance with design, plans and specifications; investigates field/constructability problems; reviews, estimates and negotiates change orders; conducts construction progress meetings; and prepares progress reports.
6. Provides information and support to developers, builders, contractors and the general public pertaining to the City's Public Works Design Manual and Construction Standards.
7. Prepares requests for proposals and bids; attends pre-bid meeting to clarify project scope; reviews contract bids and proposals; and assists in the coordination and review of consultants' work.
8. Participates in the selection of consultants and contractors; and negotiates, prepares and administers assigned contracts.
9. Participates in a variety of professional meetings and conferences.
10. Performs other related duties, as required.
11. Adheres to assigned work schedule as outlined in the Department and City attendance policies and procedures; ensures all behaviors comply with the City's Personal Rules and Regulations.

KNOWLEDGE, SKILLS & ABILITIES

1. Knowledge of:

- Operational characteristics, services and activities of the infrastructure systems and applicable design standards of assigned area of responsibility.
- Principles, practices, methods and techniques of construction engineering, materials and testing.
- Recent developments, current literature, and sources of information in assigned field.
- Water distribution and wastewater collection systems.
- Advanced mathematical principles.
- Platting requirements for providing water and sanitary sewer services.

- Texas Commission on Environmental Quality Standards.
- Pertinent Federal, State, and local laws, codes and regulations.
- Office equipment, including computers, and supporting word processing and spreadsheet applications.

2. Skill in:

- Customer service
- Interpersonal relations
- Troubleshooting
- Computers and applicable software
- Organization and time management

3. Ability to:

- Provide general project support across cross functional teams
- Drive operational excellence
- Promote best practices to ensure high productivity and quality across all projects
- Monitor project health, risk, and quality through performance metrics and reporting mechanisms
- Communicate clearly and effectively, both orally and in writing
- Direct and coordinate various City programs and projects
- Work with stakeholders and interest groups in solving complex project problems
- Perform construction inspections or contract administration of infrastructure improvements
- Interpret and apply pertinent Federal, State, and local laws, codes, rules and regulations
- Develop, review and modify complex plans, and specifications
- Ensure project compliance with appropriate Federal, State, and local laws, codes, and regulations
- Perform research and solve construction project problems
- Enforce compliance with pertinent laws, regulations, and construction standards
- Troubleshoot utility systems
- Prepare, review and evaluate construction bids, cost estimates, change orders and related financial impact analyses
- Prepare clear and concise technical reports

- Establish and maintain effective working relationships

MINIMUM JOB REQUIREMENTS

Bachelor's degree from an accredited college or university in engineering, physical science, construction management, or a related field of study, and two - four years of increasingly responsible experience in infrastructure project management. Possession of TCEQ Water Distribution and Wastewater Collection Licensure, Project Management Professional (PMP) Certification, Certified Construction Manager (CCM), or Certified Public Works Professional - Management (CPWP-M), is preferred. A valid Texas Drivers License is required.

DRAFT

Capital Projects Request Form

(To be completed for all individual expenditures/projects > \$5000 in accordance with Capital Expenditure Policy)

Date Submitted: 04-28-2025

1. **Project Type** ☒ Capital Expenditure ☐ New Programming ☐ New Employee

2. **Project Details**

Department/Division: Public Works

Account Number(s) (If Known): _____

Funding source: ☒ General Fund ☐ Grant/Award ☐ Bond/Debt ☐ Multiple

Total Expected Cost: \$50,000.00

3. **Project Description/ Financial Justification**

(Include a detailed description of the project and justification. Attach additional documentation as necessary.)

This street lights capital request is crucial for safety, security, and enhancing the quality of life in communities. It will improve visibility for drivers and pedestrians, reduces the risk for incidents, and can deter crime by illuminating public spaces. Well-lit streets also make areas feel safe and can contribute to the overall aesthetic appeal of neighborhoods.

4. **Approvals:**

Kristian Sugrim

Requestor/Department Head

4/28/25

Date

City Manager

Date

Director of Finance

Date

Public Safety

- Street Lights posting at designated intersections
- Traffic safety
- Public perception
- \$5,411 ea + shipping & installation



Capital Projects Request Form

(To be completed for all individual expenditures/projects > \$5000 in accordance with Capital Expenditure Policy)

Date Submitted: 07/11/2025

1. **Project Type** ☒ Capital Expenditure ☐ New Programming ☐ New Employee

2. **Project Details**

Department/Division: Public Works

Account Number(s) (If Known): 01-5407-20-03

Funding source: ☒ General Fund ☐ Grant/Award ☐ Bond/Debt ☐ Multiple

Total Expected Cost: 200,000

3. **Project Description/ Financial Justification**

(Include a detailed description of the project and justification. Attach additional documentation as necessary.)

Concrete Panel Restoration @ 1400 Kennedale Sublett Rd. = \$ 38,140.00
Concrete Panel Restoration @ 102 & 106 Hilltop Dr. = \$63,280.00, and
Concrete Panel Restoration @ 200 Mistletoe at Arthur = \$53,110.00
\$154,530.00

4. **Approvals:**

Kristian Sugrim

Requestor/Department Head

7-11-2025

Date

City Manager

Date

Director of Finance

Date



Capital Projects Request Form

(To be completed for all individual expenditures/projects >\$5000 in accordance with Capital Expenditure Policy)

Date Submitted: 04-28-2025

1. **Project Type** ☐ Capital Expenditure ☒ New Programming ☐ New Employee

2. **Project Details**

Department/Division: Public Works

Account Number(s) (If Known): _____

Funding source: ☒ General Fund ☐ Grant/Award ☐ Bond/Debt ☐ Multiple

Total Expected Cost: \$50,000.00

3. **Project Description/ Financial Justification**

(Include a detailed description of the project and justification. Attach additional documentation as necessary.)

This utility cut capital request is necessitated by our contractual agreement with the COA. The expected cost is just a projection based on a historical review of annual anticipated street cut repairs.

4. **Approvals:**

Kristian Sugrim
Requestor/Department Head

4/28/25
Date

City Manager

Date

Director of Finance

Date

- Utility Cut Repairs, \$50K
- Improve standard of service
- Enhance Public Safety





Capital Projects Request Form

(To be completed for all individual expenditures/projects >\$5000 in accordance with Capital Expenditure Policy)

Date Submitted: 04-28-2025

1. **Project Type** ☐ Capital Expenditure ☒ New Programming ☐ New Employee

2. **Project Details**

Department/Division: Public Works

Account Number(s) (If Known): 07-5570-35-01

Funding source: ☒ General Fund ☐ Grant/Award ☐ Bond/Debt ☐ Multiple

Total Expected Cost: \$73,000.00

3. **Project Description/ Financial Justification**

(Include a detailed description of the project and justification. Attach additional documentation as necessary.)

This is a necessary capital request to be in compliant with the TCEQ _MS4 new permit requirements.

4. **Approvals:**

Kristian Sugrim
Requestor/Department Head

4/28/25
Date

City Manager

Date

Director of Finance

Date



Mr. Kristian Sugrim
Public Works Director
ksugrim@cityofkennedale.com
(817) 538-7375

March 21, 2025

City of Kennedale
405 Municipal Drive
Kennedale, TX 76060

RE: Proposal for SWMP Supplemental Services

Dear Mr. Sugrim,

We are pleased to submit the attached proposal for professional services that will support the City of Kennedale's continued efforts to achieve compliance with the Texas Commission on Environmental Quality's (TCEQ) Storm Water Management Program (SWMP) and Municipal Separate Storm Sewer System (MS4) permitting. The 2024-29 SWMP has identified multiple new requirements that the City must develop to remain compliant with the new permit.

Halff has assisted the City with its SWMP and MS4 programs for many years and understands the challenges Kennedale faces with program implementation and limited resources. We appreciate your continued trust in us as we strive to provide the City with a stormwater program that meets the TCEQ permitting requirements while keeping it manageable for City staff. Please give me a call if you have any questions. We look forward to continuing serving the City of Kennedale!

Sincerely,

A handwritten signature in blue ink that reads "Stephanie W. Griffin".

Stephanie W. Griffin, PE, CFM, F.ASCE
Director of Water Resources
(817) 813-5704

CC: Lori Stevenson, Administrative Assistant



**Exhibit A
Scope of Service**

**CITY OF KENNEDALE
2024-2029 SWMP Supplemental Services
Scope of Work
March 21, 2025**

TASK 1: PROJECT MANAGEMENT AND COORDINATION

Halff project management activities include task leadership and direction; telephone and written communication; project status reports; project progress meetings; project invoicing; and personnel and data management among other general project management activities. Specific meetings beyond staff management coordination and regular communication include the following:

1. Attend one (1) virtual project kickoff meeting with staff from the City of Kennedale (City). The meeting will be coordinated by Halff and is intended to discuss key items, including the scope of work, project schedule, budget and any specific directives. Halff will provide a preliminary schedule.
2. Attend up to four (4) virtual progress meetings over the course of the development of the project to discuss specific task progress and to receive City feedback and direction. Prepare and submit meeting notes to City staff.
3. Prepare monthly project status updates and invoices.

Deliverables

- Meeting notes
- Monthly project status updates with invoices

TASK 2: 2024-2029 SWMP SUPPLEMENTAL SERVICES

Halff's proposed services include preparation of requirements in the City's recently updated MS4 Stormwater Management Program (SWMP). TCEQ uses the SWMP to permit stormwater discharges to surface water in the state under the TPDES Phase II Municipal Separate Storm Sewer System (MS4) General Permit, TXR040000.

Halff will prepare the subtasks below to support the City in achieving administrative compliance with the 2024-2029 TCEQ general permit, TXR040000. Specific tasks include:

1. **BMP 2.2: Develop an annual MS4 area-wide stormwater survey to seek public input on program implementation.**
 - a. Develop one (1) survey, through Survey Monkey platform, for the City to implement annually for five (5) years.
 - b. Develop text for the City to use to announce the survey opportunity.
 - c. Develop one (1) tracking system (excel spreadsheet) for the City to estimate percentage of intended audience reached.
 - d. Receive and address City comments on the survey, announcement and tracking spreadsheet. Finalize these three deliverables.

2. **BMP 3.3: Maintain and publicize a public reporting method for the public to report illicit discharges, illegal dumping, or water quality impacts associated with discharges into or from the small MS4 such as a reporting hotline, online form, or other similar mechanism.**
 - a. Develop one (1) public reporting form for the City to incorporate into its website that provides the opportunity for the public to report illicit discharge, illegal dumping, or water quality for the duration of the permit term. The City will be responsible for receiving, addressing and documenting all reported incidents.
 - b. Develop text for one (1) announcement for the City to publicize the reporting method.
 - c. Develop one (1) tracking spreadsheet for the City to estimate percentage of intended audience reached.
 - d. Receive and address City comments on the survey, announcement and tracking spreadsheet. Finalize these three deliverables.
3. **BMP 3.4: Develop and maintain procedures for responding to illicit discharges, illegal dumping, and spills.**
 - a. Host one (1) virtual meeting with City to assess the City's current response to reports regarding illicit discharges, illegal dumping, and/or spills.
 - b. Develop one (1) draft memo documenting procedures for responding to illicit discharges, illegal dumping, and/or spills.
 - c. Address City comments and finalize memo documenting the procedures for responding to illicit discharges, illegal dumping, and/or spills.
4. **BMP 3.5: Source investigation and elimination of illicit discharges and illegal dumping.**
 - a. Develop one (1) draft checklist for investigation and elimination of illicit discharges and illegal dumping.
 - b. Address City comments and finalize the checklist for investigation and elimination of illicit discharges and illegal dumping.
 - c. Develop two (2) memoranda documenting source investigation and elimination procedures for known illicit discharges and/or illegal dumping incidents.
 - ii. Procedures to identify and locate source of illicit discharge or illegal dumping
 - iii. Procedures to investigate and document the source of illicit discharges and illegal dumping
 - e. Address City comments and finalize the two (2) memoranda.
 - f. Develop tracking spreadsheet (excel) to document dates illicit discharges occurred, dates observed, results of investigation, follow up investigations, and the date the investigation was closed.
 - g. Address City comments and finalize the tracking spreadsheet.
5. **BMP 3.7: Inspection Procedures.**
 - a. Host one (1) virtual meeting with City to assess the City's current inspection process/procedure for addressing reports of illicit discharges, illegal dumping, and/or spills.
 - b. Develop one (1) draft memo documenting inspection procedures for responding to illicit discharges, illegal dumping, and/or spills.
 - b. Address City comments and finalize the memo documenting inspection procedures for responding to illicit discharges, illegal dumping, and/or spills.

6. **BMP 4.3: Develop site plan review procedures and checklist for the City.**
 - a. Host one (1) virtual meeting with City to document the City's current site plan review procedures.
 - b. Develop one (1) draft memo documenting the City's procedures for site plan reviews that includes a description of the documentation that the developer, contractor or operator must provide for the City's review. The memo will document the process that City staff will follow for reviewing said submittals prior to the start of construction.
 - c. Address City comments and finalize the memo documenting the City's procedures for site plan reviews.
 - d. Develop one (1) draft checklist for the City to utilize for site plan reviews.
 - e. Address City comments and finalize the checklist for site plan reviews.
7. **MCM 6: Document the City's O&M program based on input provided by City staff.**

Provide recommended improvements to incorporate updated BMP requirements.

 - a. Host one (1) virtual meeting with City to document the City's current O&M program.
 - b. Develop one (1) draft memo documenting O&M program.
 - c. Address City comments and finalize memo documenting the O&M program.

Deliverables

- Digital copy of annual MS4 public stormwater survey for the City to distribute and collect results annually.
- Digital copy of text for the City to use to announce the survey opportunity.
- Digital copy of excel tracking system spreadsheet for MCM 2 (BMP 2.2.).
- Public reporting method for the City to post to the City's website
- Digital copy of text for the City to use to announce reporting mechanism.
- Digital copy of draft memo for procedures for responding to illicit discharges, illegal dumping, and spills.
- Digital copy of final memo for procedures for responding to illicit discharges, illegal dumping, and spills.
- Digital copy of excel tracking system spreadsheet for MCM 3 (BMP 3.3, 3.5).
- Digital copy of draft checklist for investigation and elimination of illicit discharges and illegal dumping.
- Digital copy of final checklist for investigation and elimination of illicit discharges and illegal dumping.
- Digital copy of two draft memos documenting source investigation and elimination procedures for known illicit discharges and illegal dumping incidents.
- Digital copy of two final memos documenting source investigation and elimination procedures for known illicit discharges and illegal dumping incidents.
- Digital copy of draft memo of inspection procedures for responding to illicit discharges, illegal dumping, and spills.
- Digital copy of final memo of inspection procedures for responding to illicit discharges, illegal dumping, and spills.
- Digital copy of draft memo for procedures for site plan review.
- Digital copy of final memo for procedures for site plan review.
- Digital copy of draft site plan review checklist.
- Digital copy of final site plan review checklist.



- Digital copy of draft memo documenting the O&M plan.
- Digital copy of final memo documenting the O&M plan.

FEE SUMMARY

The total maximum fee for the services outlined in Exhibit A shall be on an hourly, not-to-exceed basis for \$72,400.00, which includes direct costs associated with production of these services. A contract modification and budget increase will be necessary for Halff to continue providing these services once the budget is exhausted.

Halff will bill the project monthly per our current rates, and direct charges and travel expenses will be billed within the limits of this budget. A progress report will be provided with each invoice listing the tasks that have been performed and total hourly cost for each task.

Upon approval of the fee proposal and a "notice to proceed", the City shall furnish Halff with a work order number. The work order number will be included in the referenced reviews, billing and correspondence. Upon request, Halff can prepare proposals to assist the City in the implementation process of program elements.

A cost breakdown of the total fees is shown below:

Task 1: Project Management and Coordination	\$11,300.00
Task 2: 2024-2029 SWMP Supplemental Services	\$61,100.00
Total	\$72,400.00

RATE SCHEDULE

Halff shall be compensated for personnel time, non-labor expenses, and subcontract expenses in performing services in Exhibit A as follows:

Personnel time shall be compensated based on hours worked directly in performing this project multiplied by the appropriate labor category rate for the Halff team member performing the work. Labor category rate as presented in the rate schedule table below is the rate for each labor category performing the work and includes all direct salaries, overhead and profit. Rates are subject to a 10% increase each year in June.

<u>CATEGORY</u>	<u>HOURLY RATE*</u>
Administrative Assistant I	\$72 - \$95
Administrative Assistant II	\$90 - \$110
Administrative Assistant III	\$105 - \$129
Administrative Assistant IV	\$125 - \$160
Specialist I	\$95 - \$109
Specialist II	\$105 - \$148
Specialist III	\$145 - \$199
Specialist IV	\$195 - \$225
Specialist V	\$225 - \$393



Professional Engineer I	\$122 - \$157
Professional Engineer II	\$146 - \$193
Professional Engineer III	\$175 - \$220
Professional Engineer III	\$215 - \$275
Professional Engineer V	\$270 - \$370

* Rates are valid through December 31, 2025.

Direct expenses will be billed at 1.1 times direct cost incurred. Direct expenses include, but are not limited to, subcontractor expenses, mileage, travel and lodging expenses, mail, supplies, printing and reproduction services, other direct expenses associated with delivery of the work; plus applicable sales, use, value added, business transfer, gross receipts, or other similar taxes.

ITEMS EXCLUDED AND/OR OPTIONAL SUPPLEMENTAL SERVICES

The following services are excluded from this scope of work; however, the following services may be added as supplemental services if additional scope and fee is authorized by the City.

- TCEQ Notice of Change (NOC)
- Implementation of the SWMP activities
- Public outreach meetings
- Meetings with TCEQ
- Map preparation
- Digital creation of data such as GIS that provides proper traceable metrics for Public Involvement activities such as: Adopt-A-Spot, Adopt-A-Stream, Adopt-A-Street, Adopt-A-Catch Basin
- The creation of a structural control maintenance and enforcement program
- Hosting, planning, and attending events that might be required as BMPs
- Environmental permitting coordination with either State or Federal agencies not mentioned in the proposal
- Detailed evaluations of specialty clean-up efforts (I.E., illegal camp sites) that could require a specialty contractor
- Field surveys and Right-of-entry (any field work will utilize public right-of-way and/or easements)
- Field reconnaissance other than stated in proposal
- Stormwater sampling and testing
- Training
- Permit and/or application fees
- Any other Halff Associates, Inc. professional services other than stipulated in this scope of work.

Proposed Project Schedule

Halff will commence work upon notice-to-proceed (NTP). The project deadline is December 31, 2025.



The City is required to have these elements to be compliant with the TCEQ outlined requirements in the General Permit. These items need to be developed and implemented within the first year of the permit term.

DRAFT



Capital Projects Request Form

(To be completed for all individual expenditures/projects >\$5000 in accordance with Capital Expenditure Policy)

Date Submitted: 04-28-2025

1. **Project Type** ☒ Capital Expenditure ☐ New Programming ☐ New Employee

2. **Project Details**

Department/Division: Public Works

Account Number(s) (If Known): 13-5867-11-00

Funding source: ☒ General Fund ☐ Grant/Award ☐ Bond/Debt ☐ Multiple

Total Expected Cost: \$134,000.00

3. **Project Description/ Financial Justification**

(Include a detailed description of the project and justification. Attach additional documentation as necessary.)

This additional major capital equipment is a necessity for the department to respond to emergencies, especially down trees from storms, natural disasters or from incidents. It will also play a big part for our Hometown Christmas event. Having this equipment will eliminate the constant need of being on a reservation list for rentals. The equipment can be purchased new or used.

This item is being split with the EDC within the EDC Fund (15)

4. **Approvals:**

Kristian Sugrim
Requestor/Department Head

4/28/25
Date

City Manager

Date

Director of Finance

Date

Major Capital Equipment

- 2025 Genie Z62-40 Man Lift
- Diesel
- 60' Working Ht.
- 40' Horizontal Reach
- 360° Turntable
- \$175,080 Base Price
- After BuyBoard & 2025 Discounts
- \$133,500.00
- Used Item w/ < 200 Hrs.
- \$80,000.00



GENERAL FUND EXPENDITURES BY DEPARTMENT					
90 NON-DEPARTMENTAL					
Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget
Personnel		-	-	-	-
Operations		539,101	605,498	1,021,609	1,151,808
TOTAL NON-DEPARTMENTAL		\$ 539,101	\$ 605,498	\$ 1,021,609	\$ 1,151,808

Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget	% Change
01-5116-90-01	UNEMPLOYMENT INSURANCE	(2,737)	28,500	28,500	30,495	7%
01-5118-90-01	MEDICAL INSURANCE - RETIREE	-	-	4,048	12,752	
01-5119-90-01	WORKERS' COMPENSATION	138,006	118,534	136,017	138,868	17%
01-5123-90-01	HEALTH ADMIN FEES	84,414	71,000	71,000	75,970	7%
01-5403-90-01	BUILDING MAINTENANCE	13,205				
01-5440-90-01	OFFICE EQUIP	10,869	8,000	8,717	8,000	0%
01-5445-90-01	SOFTWARE	11,293	62,330	62,330	9,500	-85%
01-5540-90-01	INSURANCE-AUTO	63,974	67,470	66,120	87,031	29%
01-5545-90-01	INSURANCE-PROPERTY	34,776	40,226	39,391	39,099	-3%
01-5550-90-01	INSURANCE-GENERAL LIABILITY	14,224	17,064	16,438	32,915	93%
01-5560-90-01	INSURANCE-LAW ENFORCEMENT	18,843	18,374	18,007	17,289	-6%
01-5569-90-01	IT SUPPORT	130,080	130,000	130,000	140,000	8%
01-5570-90-01	SPECIAL SERVICES	19,430	32,000	32,000	18,000	-44%
01-5585-90-01	TELEPHONE SERVICES	2,725	12,000	12,000	12,500	4%
01-5615-90-01	FUNCTIONAL GRANT	-	-	397,042	529,389	
TOTAL OPERATIONS		\$ 539,101	\$ 605,498	\$ 1,021,609	\$ 1,151,808	90%
TOTAL NON-DEPARTMENTAL		\$ 539,101	\$ 605,498	\$ 1,021,609	\$ 1,151,808	

90 NON-DEPARTMENTAL - TRANSFERS OUT						
Account		Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget
01-5705-90-01	TRANSFER OUT- CAP REPLACEMENT		139,200	139,200	139,200	219,200
01-5717-90-01	TRANSFER OUT - STREET IMPROV.		68,958			
01-5498-90-01	INCREMENTAL PROPERTY TAX		192,715	160,000	192,715	192,715
TOTAL TRANSFERS OUT			\$ 400,873	\$ 299,200	\$ 331,915	\$ 411,915



Debt Service Fund

Fund 02 DEBT SERVICE					
Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget
I&S Tax Rate/\$100 Valuation		0.196917	0.195216	0.195216	0.213117
Taxable Valuation		1,174,395,219	1,215,300,957	1,215,300,957	1,241,751,659

Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget
02-4001-00-00	PROPERTY TAX-CURRENT	2,338,419	2,372,462	2,372,462	2,646,384
02-4011-00-00	PROPERTY TAX-DELINQUENT	48,548	7,500	7,500	7,500
02-4041-00-00	PROPERTY TAX-PENALTY	12,223	7,500	7,500	7,500
02-4401-00-00	INVESTMENT INCOME	44,734	43,985	43,985	43,985
02-4902-00-00	PROCEEDS-DEBT/LOAN	447,547			
TOTAL REVENUES		\$ 2,891,472	\$ 2,431,447	\$ 2,431,447	\$ 2,705,369

Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget
02-5602-21-06	2007 \$4.365M GO RFND	129,675	-	-	-
02-5606-21-06	2016 3.72M REFUNDING	375,000	375,000	375,000	385,000
02-5607-21-06	2016 3.72M REFUNDING	28,416	21,704	21,704	14,902
02-5612-21-06	2007 \$4.365M GO RFND	2,574	-	-	-
02-5621-21-06	BANK FEES / PAYING AGENT FEES	600	500	500	500
02-5622-21-06	ARBITRAGE/DISCLOSURE	2,250	2,500	2,500	2,500
02-5625-21-06	ISSUANCE COSTS	368,817	-	-	-
02-5626-21-06	PMT TO ESCROW AGENT	-	-	-	-
02-5643-21-06	2007 \$1.2M TAX BOND-INTEREST	4,300	-	-	-
02-5644-21-06	2007 \$1.2M TAX BOND-PRINCIPAL	215,000	-	-	-
02-5651-21-06	2019 \$2.0M TAX NOTES	380,000	385,000	385,000	395,000
02-5652-21-06	2019 \$2.0M TAX NOTES	18,430	11,163	11,163	3,753
02-5655-21-06	2020A \$1.54M GO RFND	150,000	150,000	150,000	155,000
02-5656-21-06	2020A \$1.54M GO RFND	14,294	12,505	12,505	10,645
02-5657-21-06	2021 \$6.0M CO-PRINCIPAL	185,000	240,000	240,000	265,000
02-5658-21-06	2021 \$6.0M CO - INTEREST	132,550	124,050	124,050	113,950
02-5659-21-06	2020 1.26M GO REFUND-INTEREST	-	13,848	13,848	11,435
02-5660-21-06	2020 1.26M GO REFUND-PRINCIPAL	-	125,000	125,000	125,000
02-5661-21-06	2023 \$17.0 MM C/O - INTEREST	760,944	80,000	80,000	100,125
02-5662-21-06	2023 \$17.0 MM C/O - PRINCIPAL	170,000	104,125	104,125	80,000
02-5669-21-06	2024 \$3MM GO - INTEREST		147,750	147,750	123,800
02-5670-21-06	2024 \$3MM GO - PRINCIPAL		90,000	90,000	95,000
02-5671-21-06	2024 \$11.0 MM C/O - INTEREST	-	545,625	545,625	441,363
02-5672-21-06	2024 \$11.0 MM C/O - PRINCIPAL	-	175,000	175,000	410,000
TOTAL EXPENDITURES		\$ 2,937,850	\$ 2,603,770	\$ 2,603,770	\$ 2,732,972

TOTAL REVENUES OVER (UNDER) EXPENDITURES	\$ (46,378)	\$ (172,323)	\$ (172,323)	\$ (27,603)
02-4915-00-00	TRANSFER IN-EDC FUND	-	138,848	138,848
02-4961-00-00	TRANSFER IN-TIRZ	228,229	228,229	228,229
02-4960-00-00	TRANSFER IN-PROJECTS	108,055	108,265	108,265
TOTAL OTHER FINANCING SOURCES (USES)	\$ 336,284	\$ 475,342	\$ 475,342	\$ 240,907

NET CHANGE IN FUND BALANCE	\$ 289,906	\$ 303,019	\$ 303,019	\$ 213,304
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BEGINNING FUND BALANCE — OCT 1	\$ 698,627	\$ 988,533	\$ 988,533	\$ 1,291,552
ENDING FUND BALANCE — SEPT 30	\$ 988,533	\$ 1,291,552	\$ 1,291,552	\$ 1,504,856

Debt Service Requirements -- 2026 Proposed Budget

Debt Instruments	Fund 02 Debt Service Fund (I&S Ad Valorem Tax Levy)	Fund 10 Water Sewer Fund	Fund 15 Economic Develop Corp	Fund 02 Debt Service Fund (I&S Ad Valorem Tax Levy)	Fund 10 Water Sewer Fund	Fund 15 Economic Development Corporation	2026	Principal \$	2026	Interest \$
\$2,900,000 Comb Tax & Rev C/O Series 2007		100%			212,710.00			200,000.00		12,710.00
\$1,200,000 Sales Tax Rev Bonds Taxable Series 2007			100%			114,247.50		100,000.00		14,247.50
\$3,720,000 GO Refunding Bond Series 2016	100%			399,901.75				385,000.00		14,901.75
\$2,000,000 Tax Notes Series 2019	100%			398,752.50				395,000.00		3,752.50
\$1,260,000 GO Refunding Bonds Series 2020	100%			136,435.25				125,000.00		11,435.25
\$1,540,000 GO Refunding Bonds Series 2020A	100%			165,644.50				155,000.00		10,644.50
\$5,735,000 Comb Tax and Rev C/O Series 2021	100%			378,950.00				265,000.00		113,950.00
\$1,700,000 Texas Leverage Fund Original 3.25% Interest Rate			100%			61,346.40		58,925.18		2,421.22
\$17,065,000 Comb Tax and Revenue C/O Series 2023		86%			889,318.76			250,000.00		639,318.76
\$17,065,000 Comb Tax and Revenue C/O Series 2023	14%			180,125.00				80,000.00		100,125.00
\$2,980,000 General Obligation Bonds Series 2024	100%			218,800.00				95,000.00		123,800.00
\$10,810,000 Comb Tax and Revenue C/O Series 2024	100%			851,362.50				410,000.00		441,362.50
Total Debt Service by Year				2,729,971.50	1,102,028.76	175,593.90		2,518,925.18		1,488,668.98

Name	Maturity Date	Purpose
\$2,900,000 Comb Tax & Rev C/O Series 2007	2027	Improve water, sewer, and storm water systems
		16" Water Line A - FW Connect \$2.4M, 16" Water Line B - \$759k
\$1,200,000 Sales Tax Rev Bonds Taxable Series 2007	2027	Land for Town Center, 109 W Kennedale Parkway
\$3,720,000 GO Refunding Bond Series 2016	2028	Refund outstanding 2005 and 2008 bonds for Library and Community Center
\$2,000,000 Tax Notes Series 2019	2026	Streets, drainage, and facilities construction
\$1,260,000 GO Refunding Bonds Series 2020	2030	Improve and repair water, sewer, storm water, streets, parking lots, sidewalks, drainage, utility line, traffic signals, landscaping and lighting; relocate and restore Historic Section House
\$1,540,000 GO Refunding Bonds Series 2020A	2031	Refunded 2011 Series that was issued for ROW, street construction, utility relocation, drainage improvements, ambulance and fire truck
\$5,735,000 Comb Tax and Rev C/O Series 2021	2041	Public safety vehicles, streets, and drainage
\$1,700,000 Texas Leverage Fund Original 3.25% Interest Rate	2026	Link street purchase
\$17,065,000 Comb Tax and Revenue C/O Series 2023	2043	Interceptor Project (sewer), Hillside upgrade, portions of rebuilds for Eden Road, New Hope Road, and Swiney Hiatt
\$2,980,000 General Obligation Bonds Series 2024	2044	Park system improvements
\$10,810,000 Comb Tax and Revenue C/O Series 2024	2044	Remodels for public safety facilities, street projects



Utility Funds

FUND 7 STORMWATER						% Change
Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget	
07-4205-00-00	DRAINAGE FEES	274,894	280,000	277,701	305,200	9%
07-4401-00-00	INVESTMENT INCOME	34,205	31,150	43,080	40,000	28%
TOTAL REVENUES		\$ 309,099	\$ 311,150	\$ 320,781	\$ 345,200	11%
Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget	% Change
07-5510-35-01	ASSOC DUES/PUBLICATIONS	4,168	4,200	4,168	4,200	
07-5525-35-01	TRAINING/SEMINARS	240	-	-	-	0%
07-5570-35-01	SPECIAL SERVICES	-	20,000	19,099	120,000	500%
07-5574-35-01	FILING FEES	100	100	100	100	0%
07-5580-35-01	ENGINEERING SERVICES	64,996	21,500	21,000	21,500	0%
07-5637-90-00	DEPRECIATION EXPENSE	20,300	-	-	-	
TOTAL EXPENDITURES		\$ 89,804	\$ 45,800	\$ 44,367	\$ 145,800	218%
TOTAL REVENUES OVER (UNDER) EXPENDITURES		\$ 219,295	\$ 265,351	\$ 276,414	\$ 199,400	-25%
Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget	% Change
07-5598-35-01	ADMIN CHARGE - STREET	(64,415)	(77,841)	(77,841)	(93,157)	
07-5701-35-01	TRANSFER OUT GENERAL FUND	(136,035)	(140,833)	(140,833)	(151,959)	8%
TOTAL OTHER FINANCING SOURCES (USES)		\$ (200,450)	\$ (218,674)	\$ (218,674)	\$ (245,116)	12%
NET CHANGE IN FUND BALANCE		\$ 18,845	\$ 46,677	\$ 57,740	\$ (45,716)	
BEGINNING FUND BALANCE — OCT 1		\$ 1,148,846	\$ 1,167,691	\$ 1,167,691	\$ 1,225,431	
ENDING FUND BALANCE — SEPT 30		\$ 1,167,691	\$ 1,214,368	\$ 1,225,431	\$ 1,179,715	

Capital Projects Request Form

(To be completed for all individual expenditures/projects >\$5000 in accordance with Capital Expenditure Policy)

Date Submitted: 04-28-2025

1. **Project Type** ☒ Capital Expenditure ☐ New Programming ☐ New Employee

2. **Project Details**

Department/Division: Public Works

Account Number(s) (If Known): 07-5570--35-01

Funding source: ☒ General Fund ☐ Grant/Award ☐ Bond/Debt ☐ Multiple

Total Expected Cost: \$100,000.00

3. **Project Description/ Financial Justification**

(Include a detailed description of the project and justification. Attach additional documentation as necessary.)

This capital request will be a preventative maintenance start in addressing our waterways. Also, the cleaning of the water channels and stormdrains are a requirement to maintaining compliance with out MS4 permit.

4. **Approvals:**

Kristian Sugrim

Requestor/Department Head

4/28/25

Date

City Manager

Date

Director of Finance

Date

Channel Cleaning

- Maintain / Improve Std. of Service
- Public Safety
- \$100K



FUND 10 WATER/SEWER						% Change
Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget	
10-4010-00-00	WATER SERVICE	2,964,063	3,352,153	3,956,440	4,312,520	29%
10-4020-00-00	SEWER SERVICE	1,805,409	2,309,463	2,123,552	2,314,672	0%
10-4061-00-00	METER PURCHASE/INSTALATION	8,616	5,500	6,267	6,300	15%
10-4073-00-00	SANITATION BILLING FEES	29,836	7,000	15,247	8,500	21%
10-4081-00-00	SALES TAX	164	50	150	175	250%
10-4090-00-00	ARLINGTON OPERATOR COST	869,832	400,000	395,000	425,000	6%
10-4202-00-00	CAPITAL CONTRIBUTIONS	41,707	-	-	-	
10-4401-00-00	INVESTMENT INCOME	837,587	774,315	1,001,389	750,000	-3%
10-4409-00-00	MISCELLANEOUS INCOME	-	-	-	-	
10-4485-00-00	EQUIPMENT SALE GAIN (LOSS)	-	-	-	-	
10-4999-00-00	2023 C/O SERIES A	-	7,700,000	3,000,000	11,000,000	43%
TOTAL REVENUES		\$ 6,557,214	\$ 14,548,481	\$ 10,498,045	\$ 18,817,166	29%

Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget	% Change
	UTILITY BILLING	2,562,019	2,126,675	1,791,960	2,157,800	
	OPERATIONS	2,642,753	2,596,882	2,866,862	3,081,911	19%
	DEBT SERVICE	1,120,131	394,830	394,830	1,102,029	179%
	CAPITAL PROJECTS	9,796	8,300,000	3,350,000	11,640,000	40%
	NON-DEPARTMENTAL	34,599	47,250	23,280	51,789	10%
TOTAL EXPENDITURES		\$ 6,369,299	\$ 13,465,637	\$ 8,426,932	\$ 18,033,528	34%

TOTAL REVENUES OVER (UNDER) EXPENDITURES		\$ 187,915	\$ 1,082,845	\$ 2,071,113	\$ 783,638	-28%
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Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget	% Change
10-4916-00-00	TRANSFER IN-DEBT SERVICE FUND	824,819				
10-4963-00-00	TRANSFER IN-WATER IMPACT	30,000	30,000	30,000	30,000	0%
10-4964-00-00	TRANSFER IN-SEWER IMPACT	60,000	60,000	60,000	60,000	0%
10-4965-00-00	TRANSFER IN-ROADWAY	97,525	97,525	97,525	97,525	0%
10-5595-90-00	ADMIN CHARGE – GENERAL FUND	(544,140)	(757,935)	(757,935)	(840,728)	11%
TOTAL OTHER FINANCING SOURCES (USES)		\$ 327,894	\$ (570,410)	\$ (570,410)	\$ (653,203)	15%

NET CHANGE IN FUND BALANCE		\$ 515,809	\$ 512,435	\$ 1,500,703	\$ 130,435	
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BEGINNING FUND BALANCE — OCT 1		\$ 1,015,978	\$ 1,531,787	\$ 1,531,787	\$ 3,032,490	
ENDING FUND BALANCE — SEPT 30		\$ 1,531,787	\$ 2,044,222	\$ 3,032,490	\$ 3,162,924	

FUND 10 / DEPARTMENT 15 UTILITY BILLING						% Change
Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget	
10-5570-36-15	SPECIAL SERVICES	292,797	150,000	27,500	150,000	0%
10-5575-36-15	EQUIPMENT RENTAL	1,882	12,000	2,500	2,500	-79%
10-5592-36-15	INTERGOV-FORT WORTH SEWER	26,629	25,000	27,475	27,000	8%
10-5594-36-15	INTERGOV-ARLINGTON SEWER	1,193,516	1,414,675	1,263,682	1,275,000	-10%
10-5597-36-15	INTERGOV-FORT WORTH WATER	705,884	275,000	281,098	290,000	5%
10-5598-36-15	INTERGOV-ARLINGTON WATER	341,312	250,000	189,705	413,300	65%
TOTAL UTILITY BILLING		\$ 2,562,019	\$ 2,126,675	\$ 1,791,960	\$ 2,157,800	1%

FUND 10 / DEPARTMENT 01 INTERLOCAL AGREEMENT CITY OF ARLINGTON						% Change
Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget	
10-5510-36-01	ASSOC DUES/PUBLICATIONS	2,003	-	-	-	
10-5530-36-01	ELECTRIC SERVICES	239,732	204,000	240,000	250,000	23%
10-5535-36-01	GAS SERVICES	-	-	-	-	
10-5570-36-01	SPECIAL SERVICES	175,471	25,000	240,000	250,000	900%
10-5575-36-01	EQUIPMENT RENTAL	205	50	-	100	100%
10-5580-36-01	ENGINEERING SERVICES	11,651	20,000	-	20,000	0%
10-5585-36-01	TELEPHONE SERVICES	672	850	750	850	0%
10-5590-36-01	WATER/SEWER SERVICES	5,432	5,000	4,950	5,250	5%
10-5599-36-01	INTERLOCAL-CITY OF ARLINGTON	2,054,775	2,210,820	2,250,000	2,343,001	6%
10-5653-36-01	2019 \$2.0M TAX NOTES	26,975	11,162	11,162	12,710	14%
10-5654-36-01	2019 \$2.0M TAX NOTES	125,838	120,000	120,000	200,000	67%
TOTAL UTILITY OPERATIONS		\$ 2,642,753	\$ 2,596,882	\$ 2,866,862	\$ 3,081,911	19%

FUND 10 / DEPARTMENT 06 WATER DEBT SERVICE						% Change
Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget	
10-5603-36-06	2007 \$4.365M GO RFND – PRINCIPAL	80,325	-	-	-	
10-5613-36-06	2007 \$4.365M GO RFND INTEREST	1,594	-	-	-	
10-5625-36-06	ISSUANCE COSTS	-	-	-	-	
10-5626-36-06	2007 \$2.9M CO-INTEREST	28,393	20,705	20,705	12,710	-39%
10-5620-36-06	2007 \$2.9M CO-PRINCIPAL	185,000	190,000	190,000	200,000	5%
10-5627-36-06	2023 \$17.65 UTILITY PRIN	170,000	80,000	80,000	250,000	213%
10-5628-36-06	2023 \$17.65 UTILITY INT	654,819	104,125	104,125	639,319	514%
TOTAL DEBT SERVICE		\$ 1,120,131	\$ 394,830	\$ 394,830	\$ 1,102,029	179%

FUND 10 / DEPARTMENT 09 WATER CAPITAL PROJECTS						
Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget	
10-5833-36-09	CDBG SEWER PROJECT	-	300,000	225,000	300,000	0%
10-5834-36-09	WATER LINE INSTALLATION	-	300,000	125,000	340,000	13%
10-5835-36-09	SEWER LINE INSTALLATION	9,796	7,700,000	3,000,000	11,000,000	43%
10-5839-36-09	COA WATER CONNECTION LINE	-	-	-	-	
10-5841-36-09	WATER/WASTEWATER RAT	-	-	-	-	
TOTAL CAPITAL PROJECTS		\$ 9,796	\$ 8,300,000	\$ 3,350,000	\$ 11,640,000	40%

FUND 10 / DEPARTMENT 90 NON-DEPARTMENTAL						
Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget	
10-5545-90-01	INSURANCE-PROPERTY	14,470	15,000	14,470	15,360	2%
10-5550-90-01	INSURANCE-GENERAL LIABILITY	3,730	4,250	3,730	8,229	94%
10-5570-90-01	SPECIAL SERVICES	13,673	25,000	2,500	25,000	0%
10-5580-90-01	ENGINEERING SERVICES	-	-	-	-	
10-5585-90-01	TELEPHONE SERVICES	2,007	3,000	2,580	3,200	7%
10-5884-90-01	FINES AND PENALTIES	720	-	-	-	
TOTAL NON-DEPARTMENTAL		\$ 34,599	\$ 47,250	\$ 23,280	\$ 51,789	10%



Capital Projects Request Form

(To be completed for all individual expenditures/projects >\$5000 in accordance with Capital Expenditure Policy)

Date Submitted: 04-28-2025

1. **Project Type** ☐ Capital Expenditure ☒ New Programming ☐ New Employee

2. **Project Details**

Department/Division: Public Works

Account Number(s) (If Known): _____

Funding source: ☒ General Fund ☐ Grant/Award ☐ Bond/Debt ☐ Multiple

Total Expected Cost: \$45,000.00

3. **Project Description/ Financial Justification**

(Include a detailed description of the project and justification. Attach additional documentation as necessary.)

This capital request is a necessary requirement for the TCEQ _ LCRR annual lead service line notification, sampling, monitoring, and testing starting in 2025.

4. **Approvals:**

Kristian Sugrim
Requestor/Department Head

4/28/25
Date

City Manager

Date

Director of Finance

Date



Capital Projects Request Form

(To be completed for all individual expenditures/projects >\$5000 in accordance with Capital Expenditure Policy)

Date Submitted: 04-28-2025

1. **Project Type** ☒ Capital Expenditure ☐ New Programming ☐ New Employee

2. **Project Details**

Department/Division: Public Works

Account Number(s) (If Known): 13-5867-11-00

Funding source: ☒ General Fund ☐ Grant/Award ☐ Bond/Debt ☐ Multiple

Total Expected Cost: \$300,000.00

3. **Project Description/ Financial Justification**

(Include a detailed description of the project and justification. Attach additional documentation as necessary.)

The looping of dead-end mains, within our distribution system, will improve water quality, reduce public perception, and reduce our unaccounted water loss.

4. **Approvals:**

Kristian Sugrim
Requestor/Department Head

4/28/25
Date

City Manager

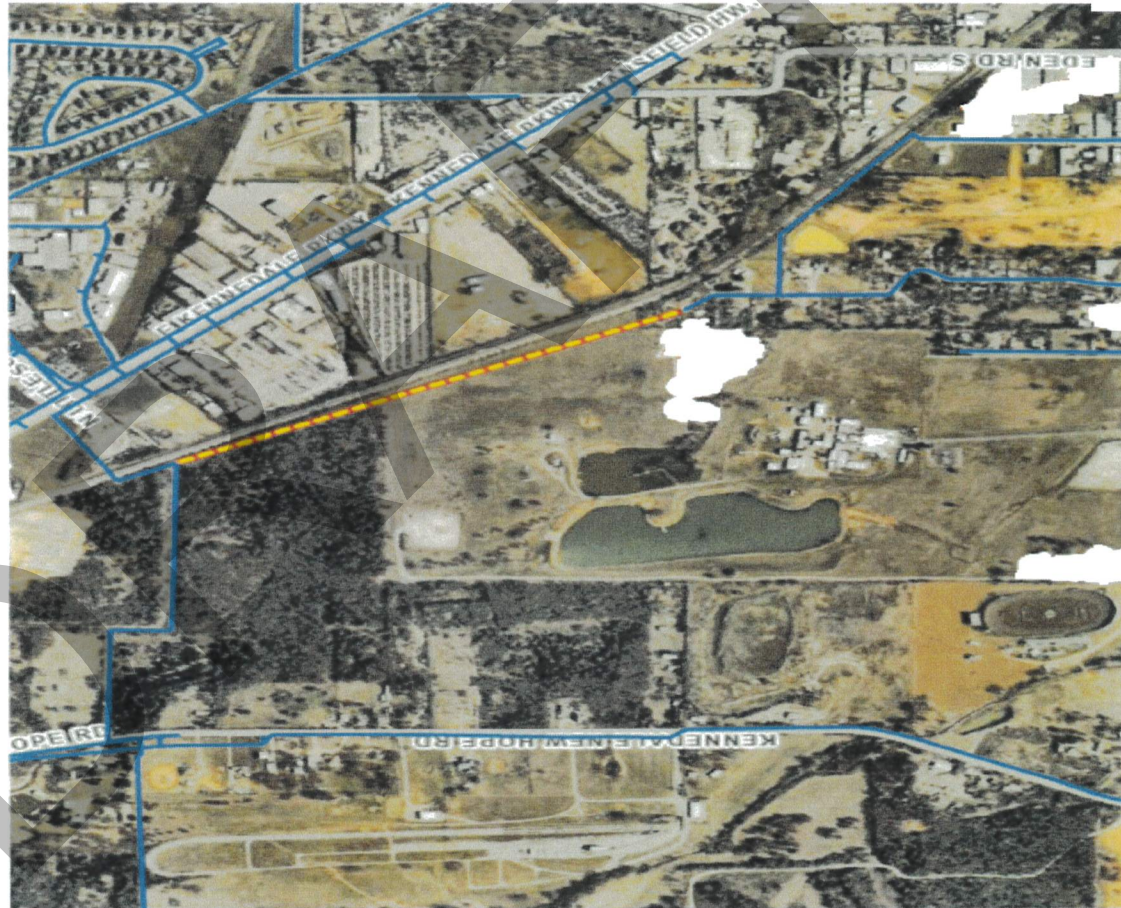
Date

Director of Finance

Date

Looping Dead-Ends

- Danny Dr – Bloxom – Hudson Village Creek
- Water Quality Improvement
- Public Perception
- Unaccounted water loss
- ~ 87,000 gal/wk. goes unaccounted for from our automatic flushers
- Equaling about \$1,196/wk.



Capital Projects Request Form

(To be completed for all individual expenditures/projects > \$5000 in accordance with Capital Expenditure Policy)

Date Submitted: 07-30-2025

1. **Project Type** ☒ Capital Expenditure ☐ New Programming ☐ New Employee

2. **Project Details**

Department/Division: Public Works

Account Number(s) (If Known): 10-

Funding source: ☒ General Fund ☐ Grant/Award ☐ Bond/Debt ☐ Multiple

Total Expected Cost: \$37,100.00

3. **Project Description/ Financial Justification**

(Include a detailed description of the project and justification. Attach additional documentation as necessary.)

This capital request is for the waterline improvements on North Rd. within the limits of W. 3rd. St. and Avalon Mobile Home Park, and this upgrade is part of the Tarrant County Community Development Block Grant Program (CDBG). However, we are requesting an additional \$37,100, which is outside the original appropriated funding for this project to remove about 123 LF of 12" AC waterline and upgrade to 12" PVC; install a 12 gate valve; remove approximately 35 LF of 6" AC line and install the same with 8" PVC, and two 6" double check valves. We anticipate that a portion of this funding request will be reimbursed by the Tarrant County Community Development.



4. **Approvals:**

Kristian Sugrim

Requestor/Department Head

7/30/25

Date

City Manager

Date

Director of Finance

Date

E.G.W. Services
125 N 8th St,
Midlothian, TX 76065

Eric Wickliffe
President
214-215-9855
Eric@egwservices.net



Tarrant County Community Development
Department
2501 Parkview Drive, Suite 420
Fort Worth, TX 76102

QUOTE

Quote # 0000525

Quote Date 07/07/2025

Item	Description	Unit Price	Quantity	Amount
	Kennedale - North Rd			
	Remove Exist 6" ACP Waterline	22.00	35.00	770.00
	8" PVC Water Pipe	45.00	35.00	1,575.00
	Flowable Fill for Abandonment of Waterline	110.00	0.50	55.00
	Permanent Asphalt Pavement Repair	25.75	35.00	901.25
	Install 2" Double Check Valve Assembly (Traffic Rated)	12975.00	1.00	12,975.00
	Remove Exist 12" ACP Waterline	44.00	123.00	5,412.00
	12" PVC Waterpipe	90.00	123.00	11,070.00
	12" Gate Valve	4335.00	1.00	4,335.00
NOTES: Tarrant County - Kennedale - North Rod Project # B-24-UC-48-0001-40-15 *Change Order Items* Remove existing and Extend the Noth line 35'. Additional Flowable fill on 6" AC line. Permanent Asphalt extension 35 foot. One Addition Install 2" Double Check Valve. **Double Check Valve Will vary depending on Approved Material**				
Subtotal				37,093.25
Total				37,093.25
Amount Paid				0.00

DRAFT

LEGEND

PROP WATER LINE	
PROP GATE VALVE	
PROP FIRE HYDRANT	
PROP WATER METER	
EXIST WATER LINE	

EXIST SANITARY SEWER LINE	
EXIST SANITARY SEWER MH	
EXIST GATE VALVE	
EXIST FIRE HYDRANT	
EXIST WATER METER	

PLUG AND GROUT LINE	
LINE REMOVAL	
EXIST GAS LINE	
FIBER OPTIC LINE	
CONTROL POINT	

ROW LINE	
LIGHT POLE	
OVERHEAD ELECTRIC	
TREE	
UTILITY POLE	

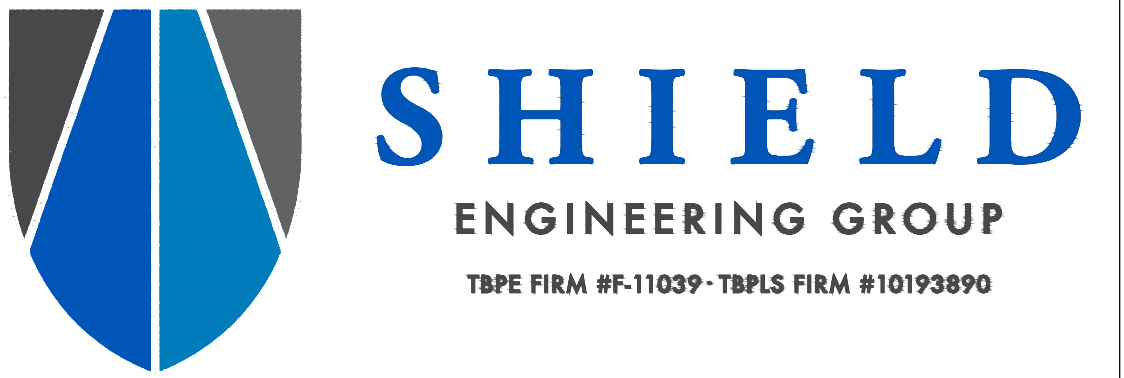
PERMANENT ASPHALT PAVEMENT REPAIR	
CONCRETE ENCASEMENT	

WARNING!
EXIST GAS, FIBER OPTIC, & OVERHEAD ELECTRIC IN THE AREA

CDBG NORTH ROAD W-1 WATER LOWERING						
NO.	8"DIP W-1 WATER LINE STA AT CROSSING ±	EXISTING GROUND ELEV. AT CROSSING ±	START OF 8" DIP W-1 WATER LINE TP ELEV. & DIRECTION FROM CROSSING ±	TYPE & FL ELEV. AT CROSSING ±	PROP 8" W-1 WATER LINE TP ELEV. AT CROSSING ±	END OF 8" DIP W-1 WATER LINE TP ELEV. ±
1	STA 1+41.3	598.06	594.31' (E)	EXIST 12" SS VC=593.52'	593.52'	594.31' (W)

WATER LINE SERVICES WITH BOX LOCATION							
NO.	STATION	OFFSET	PROP SERVICE	BOX DETAIL	NORTHING	EASTING	METER MOVED
1	0+82.0	RT	1"	W5	6920781.8	2359170.6	YES/NO
2	0+84.0	RT	1"	W5	6920783.4	2359169.4	YES/NO
3	2+36.3	RT	1"	W5	6920896.7	2359090.5	YES/NO
4	2+38.3	RT	1"	W5	6920898.3	2359089.5	YES/NO
5	3+39.9	RT	1"	W5	6920984.9	2359036.3	YES/NO

- NOTES:
- CONTRACTOR SHALL BE RESPONSIBLE FOR FIELD VERIFYING EXISTING UTILITY LOCATIONS AS WELL AS HORIZONTAL AND VERTICAL PLACEMENT.
 - CONTRACTOR SHALL FOLLOW NCTCOG ITEM 604 FOR REMOVAL OF ASBESTOS-CEMENT PIPE (ACP).
 - WHERE WATERLINE CROSSES ABOVE A WASTEWATER MAIN OR LATERAL, THE SEGMENT OF THE WATERLINE PIPE SHALL BE CENTERED OVER THE WASTEWATER MAIN OR LATERAL SUCH THAT THE JOINTS OF THE WATERLINE PIPE ARE EQUIDISTANT AND AT LEAST NINE FEET HORIZONTALLY FROM THE CENTERLINE OF THE WASTEWATER MAIN OR LATERAL.
 - ALL WATERLINE FITTINGS SHALL INCORPORATE MEGALUG MECHANICAL JOINT RESTRAINTS OR APPROVED EQUAL.
 - ALL SERVICE LINES, METERS & METER BOXES TO BE REPLACED, REFER TO CITY OF ARLINGTON'S APPROVED PRODUCTS LIST FOR APPROVED METER BOXES. METERS WILL BE SUPPLIED BY THE CITY OF ARLINGTON.
 - ALL CLEANING WYES TO BE REMOVED AFTER TESTING WATER VALVES.
 - THE CONTRACTOR SHALL MAINTAIN ACCESS TO DRIVEWAYS AT ALL TIMES. TEMPORARY DRIVEWAYS MAY BE USED IF NECESSARY.
 - ALL OPEN CUT TRENCHES AND BORE PITS SHALL BE PLATED DURING NON-WORKING HOURS.
 - CONTRACTOR TO KEEP EXIST WATERLINE IN SERVICE DURING CONSTRUCTION OR PROVIDE TEMPORARY WATER SERVICES. TEMPORARY WATER SERVICES WILL BE SUBSIDIARY TO THIS CONTRACT.
 - WHERE EXIST ACP WATERLINE CROSSES ANY FIRE HYDRANT LEADS, WATER & SANITARY SEWER SERVICES, 3' OF EXIST ACP WATERLINE SHALL BE REMOVED CENTERED AT CROSSING AND INSTALL TWO PLUGS.
 - ANY PRIVATE IMPROVEMENTS & MAILBOXES DAMAGED OR REMOVED TO BE REPLACED/ INSTALLED AT THE CONTRACTORS EXPENSE. TEMPORARY POSTAL SERVICE BOXES MAY BE USED IF NECESSARY.
 - ALL TRENCH REPAIR SHALL BE PERMANENT ASPHALT TRENCH REPAIR UNLESS OTHERWISE NOTED.
 - PERMANENT ASPHALT PAVEMENT REPAIR FOR SERVICE LINES ARE SUBSIDIARY UNLESS OTHERWISE NOTED.
 - PERMANENT ASPHALT PAVEMENT REPAIR NOT SHOWN IN THESE PLANS WILL BE CONSIDERED SUBSIDIARY.
 - SEE OVERALL WATER PLAN SHEET 3 FOR FIRE HYDRANT AND ISOLATION VALVE LOCATIONS.
 - CONTRACTOR SHALL NOTE THAT THE QUANTITY PROVIDED FOR THE NUMBER OF WATER SERVICES IS APPROXIMATE AND IS BASED UPON AVAILABLE RECORDS.
 - ALL ACTIVE WATER SERVICES TO BE RECONNECTED TO PROPOSED WATER LINES.
 - THE PROPOSED WATERLINE WILL BE PLACED AT A DEPTH OF 4.5' BELOW THE EXISTING SURFACE UNLESS OTHERWISE STATED BY THE CITY OR ENGINEER.



CONSTRUCTION NOTES

- NOTES:
- THE CONTRACTOR SHALL CONTACT THE CITY CHIEF'S INSPECTOR AT LEAST 48 HOURS PRIOR TO BEGINNING CONSTRUCTION.
 - CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE CONTRACT DOCUMENTS AS WELL AS CURRENT CITY OF KENNEDALE STANDARD DETAILS AND SPECIFICATIONS AND IN ACCORDANCE WITH THE NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS' STANDARD SPECIFICATIONS FOR PUBLIC WORKS CONSTRUCTION.
 - THE EXISTING CONTOURS ARE FOR INFORMATION ONLY. THE CONTRACTOR SHALL VERIFY ALL TOPOGRAPHIC DATA.
 - THE CONTRACTOR SHALL PROTECT ALL EXISTING TREES, FENCES, RETAINING WALLS, AND STRUCTURES UNLESS OTHERWISE NOTED.

THE CONTRACTOR SHALL CONTACT THE FOLLOWING AT LEAST 48 HOURS PRIOR TO EXCAVATING AT EACH LOCATION:

CITY OF KENNEDALE	817-985-2170
DIG TESS	800-344-8377
ATMOS GAS	888-286-6700
ONCOR	888-313-6862
AT&T	800-288-2020
CHARTER	855-757-7328

HORIZONTAL & VERTICAL CONTROL

CONTROL PT. # 50
A 5/8 INCH CAPPED IRON ROD STAMPED "REFERENCE POINT" SET IN THE WEST RIGHT-OF-WAY OF NORTH RD ± 114' NORTHWEST OF THE PROJECTED CENTERLINE OF THE ENTRANCE TO 520 NORTH RD AND ± 25' SOUTHWEST OF THE CENTERLINE OF NORTH RD.
ELEVATION 584.78; N 6921906.18; E 2358654.49

CONTROL PT. # 51
A 5/8 INCH CAPPED IRON ROD STAMPED "REFERENCE POINT" SET IN THE WEST RIGHT-OF-WAY OF NORTH RD ± 232' SOUTHEAST OF THE CENTERLINE OF THE ENTRANCE TO 501 NORTH RD AND ± 17' SOUTHWEST OF THE INTERSECTION OF NORTH RD.
ELEVATION 598.93; N 6921237.99; E 2358879.31

CONTROL PT. # 52
A 5/8 INCH CAPPED IRON ROD STAMPED "REFERENCE POINT" SET IN THE WEST RIGHT-OF-WAY OF NORTH RD ± 265' NORTHWEST OF THE PROJECTED CENTERLINE OF WEST 3RD ST AND ± 16' WEST OF THE CENTERLINE OF NORTH RD.
ELEVATION 597.23; N 6920793.67; E 2359097.94

ISSUED FOR CONSTRUCTION

CITY OF KENNEDALE, TEXAS

PUBLIC WORKS DEPARTMENT

KENNEDALE NORTH ROAD CDBG WATER IMPROVEMENTS

PROPOSED W-1 STA 0+00 TO 4+00

DESIGNED: CS	SCALE: 1" = 20'	DATE: 02/14/2025	SHEET: 4 OF 9
DRAWN: CS			

2025/02/17 COLTON SIZE MORE L:\CDBS\2024\096.02 CDBG KENNEDALE NORTH ROAD\PRODUCTION DRAWINGS\2024\096\02WY1.DWG

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KENNEDALE NORTH ROAD CDBG WATER IMPROVEMENTS

Diagram illustrating the components of a water line system:

- PROP WATER LINE
- PROP GATE VALVE
- PROP FIRE HYDRANT
- PROP WATER METER
- EXIST WATER LINE

The diagram shows a horizontal line representing the water line, with various symbols indicating the location of these components. The symbols include a valve symbol (two triangles pointing towards each other), a fire hydrant symbol (a circle with a cross), and a water meter symbol (a circle with a cross). The line is labeled "W" at the bottom right.

EXIST SANITARY SEWER LINE
EXIST SANITARY SEWER MH
EXIST GATE VALVE
EXIST FIRE HYDRANT
EXIST WATER METER

PLUG AND GROUT LINE
LINE REMOVAL
EXIST GAS LINE
FIBER OPTIC LINE
CONTROL POINT

The diagram shows a three-phase transmission line with phases labeled W, V, and U from top to bottom. The top phase (W) has a fault indicated by a lightning bolt symbol. The middle phase (V) has a fault indicated by a cross symbol. The bottom phase (U) has a fault indicated by a triangle symbol. The fault on the middle phase is labeled 'FO'.

ROW LINE
LIGHT POLE
OVERHEAD ELECTRIC
TREE
UTILITY POLE

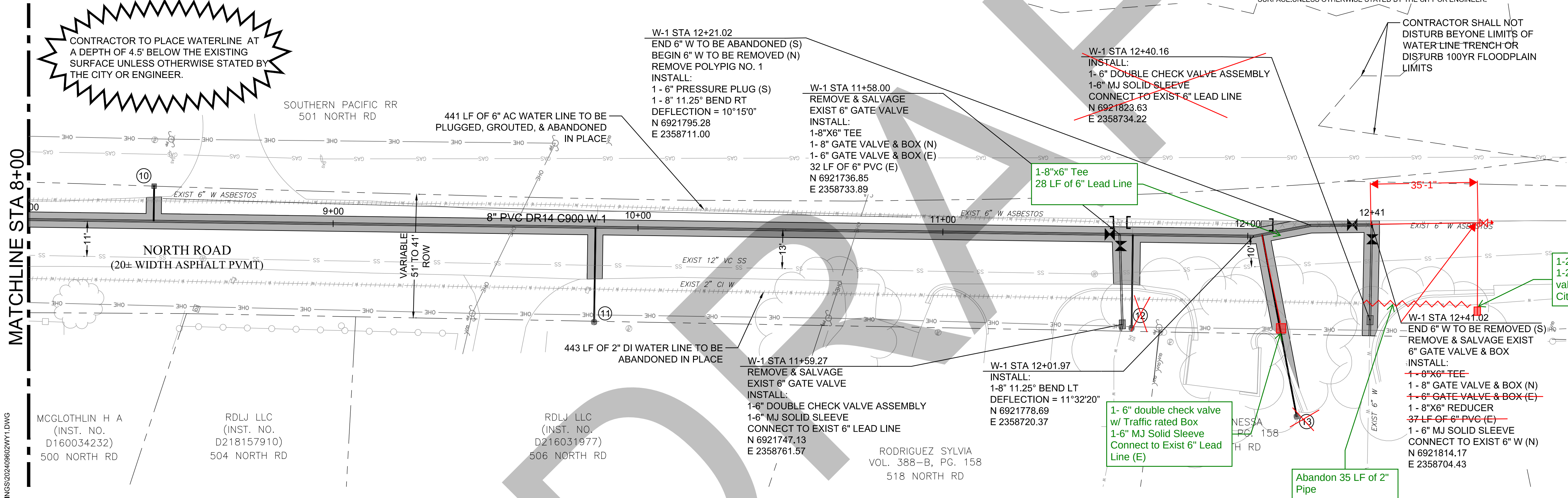
PERMANENT ASPHALT
PAVEMENT REPAIR

CONCRETE ENCASEMENT

WARNING!
EXIST GAS, FIBER
OPTIC, & OVERHEAD
ELECTRIC IN THE
AREA

WATER LINE SERVICES WITH BOX LOCATION							
NO.	STATION	OFFSET	PROP SERVICE	BOX DETAIL	NORTHING	EASTING	METER MOVED
10	8+41.1	LT	1"	W5	6921431.8	2358820.4	YES/NO
11	9+86.0	RT	1"	W5	6921582.8	2358816.3	YES/NO
12	11+62.3	RT	2"	W5	6921750.4	2358761.7	YES/NO
13	12+04.8	RT	2"	W5	6921811.0	2358771.9	YES/NO

1. CONTRACTOR SHALL BE RESPONSIBLE FOR FIELD VERIFYING EXISTING UTILITY LOCATIONS AS WELL AS HORIZONTAL AND VERTICAL PLACEMENT.
2. CONTRACTOR SHALL FOLLOW NCTCOG ITEM 604 FOR REMOVAL OF ASBESTOS-CEMENT PIPE (ACP).
3. WHERE WATERLINE CROSSES ABOVE A WASTEWATER MAIN OR LATERAL, THE SEGMENT OF THE WATERLINE PIPE SHALL BE CENTERED OVER THE WASTEWATER MAIN OR LATERAL. THE JOINTS OF THE WATERLINE PIPE ARE EQUIDISTANT AND AT LEAST NINE FEET HORIZONTALLY FROM THE CENTERLINE OF THE WASTEWATER MAIN OR LATERAL.
4. ALL WATERLINE FITTINGS SHALL INCORPORATE MEGALUG MECHANICAL JOINT RESTRAINTS OR APPROVED EQUAL.
5. ALL SERVICE LINES, METERS & METER BOXES TO BE REPLACED. REFER TO CITY OF ARLINGTON'S APPROVED PRODUCTS LIST FOR APPROVED METER BOXES. METERS WILL BE SUPPLIED BY THE CITY OF ARLINGTON.
6. ALL CLEANING WYES TO BE REMOVED AFTER TESTING WATER VALVES.
7. CONTRACTOR SHALL MAINTAIN ACCESS TO DRIVEWAYS AT ALL TIMES. TEMPORARY DRIVEWAYS MAY BE USED IF NECESSARY.
8. ALL OPEN CUT TRENCHES AND BORE PITS SHALL BE PLATED DURING NON-WORKING HOURS.
9. CONTRACTOR TO KEEP EXIST WATERLINE IN SERVICE DURING CONSTRUCTION OR PROVIDE TEMPORARY WATER SERVICES. TEMPORARY WATER SERVICES WILL BE SUBSIDIARY TO THIS CONTRACT.
10. WHERE EXIST ACP WATERLINE CROSSES ANY FIRE HYDRANT LEADS, WATER & SANITARY SEWER SERVICES, 3" OF EXIST ACP WATERLINE SHALL BE REMOVED CENTERED AT THE CROSSING AND INSTALLED TWO PLIES OF 12" HDPE.
11. ANY PRIVATE IMPROVEMENTS & MAILBOXES DAMAGED OR REMOVED TO BE REPLACED/INSTALLED AT THE CONTRACTORS EXPENSE. TEMPORARY POSTAL SERVICE BOXES MAY BE USED IF NECESSARY.
12. ALL TRENCH REPAIR SHALL BE PERMANENT ASPHALT TRENCH REPAIR UNLESS OTHERWISE NOTED.
13. PERMANENT ASPHALT PAVEMENT REPAIR FOR SERVICE LINES ARE SUBSIDIARY UNLESS OTHERWISE NOTED.
14. PERMANENT ASPHALT PAVEMENT REPAIR NOT SHOWN IN THESE PLANS WILL BE CONSIDERED REPAIR.
15. SEE ADDENDUM WATER PLAN SHEET 3 FOR FIRE HYDRANT AND ISOLATION VALVE LOCATIONS.
16. CONTRACTOR SHALL NOTE THAT THE QUANTITY PROVIDED FOR THE NUMBER OF WATER SERVICES IS AN APPROXIMATE AND IS BASED UPON AVAILABLE RECORDS.
17. ALL WATER SERVICES TO BE RECONNECTED TO PROPOSED WATER LINES.
18. THE PROPOSED WATERLINE WILL BE PLACED AT A DEPTH OF 45" BELOW THE EXISTING SURFACE, UNLESS OTHERWISE STATED BY THE CITY OR ENGINEER.

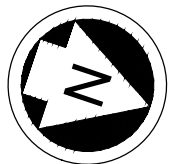


Additional Construction Plan Revision Bid Items					
Bidlist Item No.	Description	Unit of Measure	Bid Quantity	Unit Price	Bid Value
7	Remove Exist 6" ACP Waterline	LF	35		
10	8" PVC Water Pipe	LF	35		
21	Flowable Fill for Abandonment of Waterline	CY	0.5		
23	Permanent Asphalt Pavement Repair	LF	35		
XX	Install 2" Double Check Valve Assembly (Traffic Rated)	EA	1		

NO.	△	DESCRIPTION	DATE



SHIELD
ENGINEERING GROUP
TBPE FIRM #F-11039-TBPLS FIRM #10193890



0 20 40 60

GRAPHIC SCALE IN FEET

NOTES:

1. THE CONTRACTOR SHALL CONTACT THE CITY CHIEF'S INSPECTOR AT LEAST 48 HOURS PRIOR TO BEGINNING CONSTRUCTION.
2. CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE CONTRACT DOCUMENTS AS WELL AS THE CURRENT CITY OF KENNEDRICK STANDARD DETAILS & SPECIFICATIONS AND IN ACCORDANCE WITH THE NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS' STANDARD SPECIFICATIONS FOR PUBLIC WORKS CONSTRUCTION.
3. THE EXISTING CONTOURS ARE FOR INFORMATION ONLY. THE CONTRACTOR SHALL VERIFY ALL TOPOGRAPHIC DATA.
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THE CONTRACTOR SHALL CONTACT THE FOLLOWING AT LEAST 48 HOURS PRIOR TO EXCAVATING AT EACH LOCATION:	
CITY OF KENNEDALE	817-985-2170
DIG TESS	800-344-8377
	889-286-6700
	888-313-6862
	800-288-2020
	855-757-7328

CONTROL PT. # 50
A 5/8 inch CAPPED IRON ROD STAMPED "REFERENCE POINT" SET IN THE WEST RIGHT-OF-WAY OF NORTH RD ± 114' NORTHWEST OF THE PROJECTED CENTERLINE OF THE ENTRANCE TO 520 NORTH RD AND ± 29' SOUTHWEST OF THE CENTERLINE OF NORTH RD.
ELEVATION 584.78; N 6921906.18; E 2358654.49

CONTROL PT. # 51
A 5/8 inch CAPPED IRON ROD STAMPED "REFERENCE POINT" SET IN THE WEST RIGHT-OF-WAY OF NORTH RD ± 232' SOUTHWEST OF THE CENTERLINE OF THE ENTRANCE TO 501 NORTH RD AND ± 17' SOUTHWEST OF THE INTERSECTION OF NORTH RD.
ELEVATION 596.93; N 6921237.99; E 2358879.31

CONTROL PT. # 52
A 5/8 inch CAPPED IRON ROD STAMPED "REFERENCE POINT" SET IN THE WEST RIGHT-OF-WAY OF NORTH RD ± 266' NORTHWEST OF THE PROJECTED CENTERLINE OF WEST 3RD ST AND ± 16' WEST OF THE CENTERLINE OF NORTH RD.
ELEVATION 597.23; N 6920793.67; E 2359097.94

CITY OF KENNEDALE, TEXAS

PUBLIC WORKS DEPARTMENT

KENNEDALE NORTH ROAD CDBG WATER IMPROVEMENTS

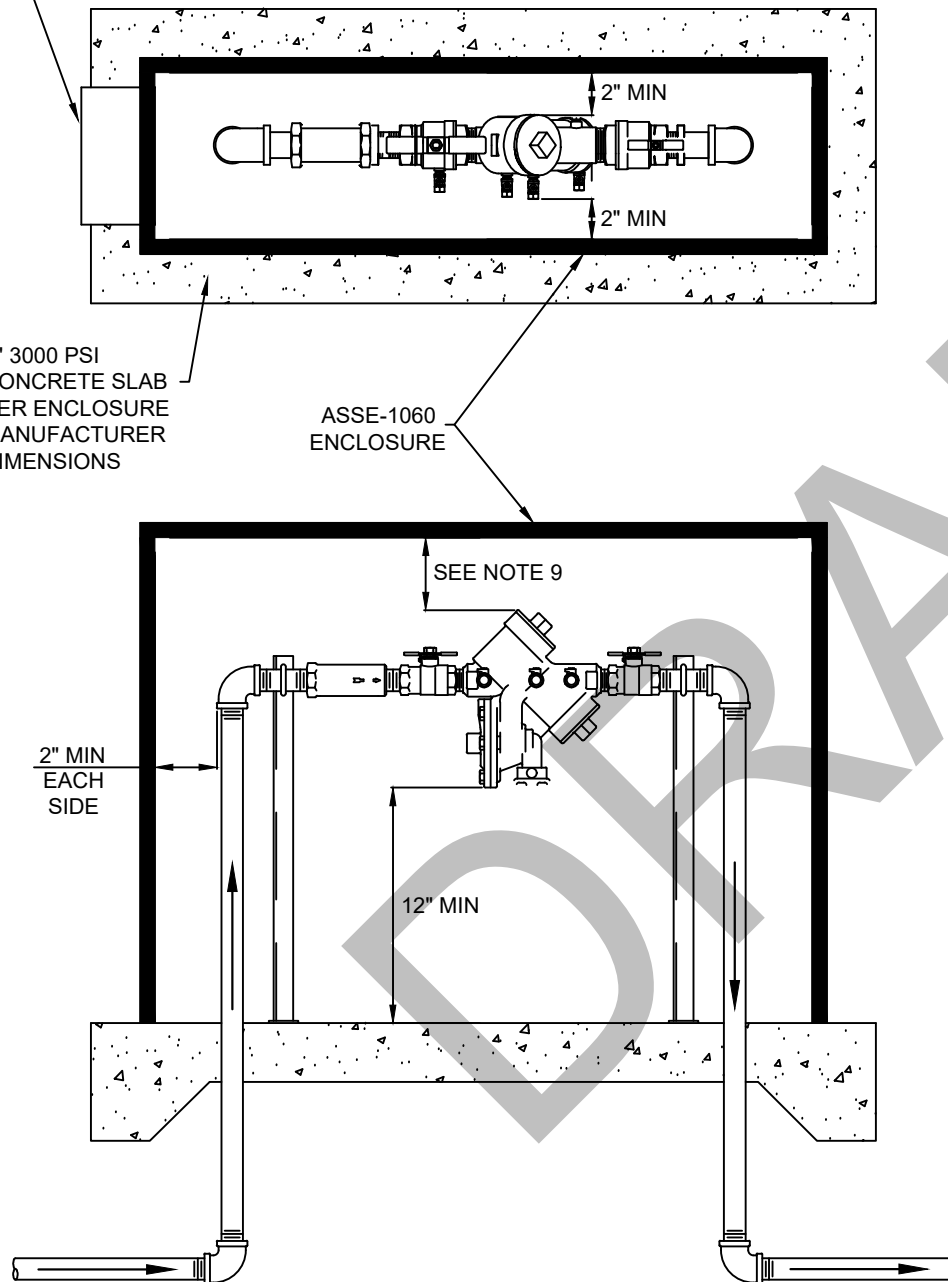
PROPOSED W-1 STA 8+00 TO END

DESIGNED: CS	SCALE:	DATE:	SHEET:
DRAWN: CS	1" = 20'	02/14/2025	6 OF 9

HINGED DRAIN
PER ASSE-1060

4" 3000 PSI
CONCRETE SLAB
PER ENCLOSURE
MANUFACTURER
DIMENSIONS

ASSE-1060
ENCLOSURE



GENERAL NOTES:

1. ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE CITY OF ARLINGTON (COA) STANDARD SPECIFICATIONS FOR WATER & SEWER CONSTRUCTION, LATEST EDITION.
2. THE ASSEMBLY SHALL MEET THE REQUIREMENTS OF ASSE 1013, REDUCED PRESSURE ZONE (RPZ) BACKFLOW PREVENTER ASSEMBLY(BPA); IN A SIZE TO MATCH THAT OF THE REQUIRED METER AND/OR SERVICE PIPING, AND SHALL CONFORM TO ALL CURRENT REQUIREMENTS OF THE UNIVERSITY OF SOUTHERN CALIFORNIA, FOUNDATION FOR CROSS-CONNECTION CONTROL & HYDRAULIC RESEARCH (USC-FCCCHR).
3. ANY VARIATIONS FROM THIS DETAIL MUST BE APPROVED BY ARLINGTON WATER UTILITIES.
4. IF THIS BACKFLOW ASSEMBLY IS FOR CONTAINMENT, OR PREMISE ISOLATION, OWNER ACKNOWLEDGES THAT ITS PRESENCE ON THE PROPERTY DOES NOT DIMINISH, MITIGATE OR REMOVE OWNER'S OBLIGATION TO SATISFY THE ISOLATION OR POINT OF USE REQUIREMENTS LAID OUT IN TITLE 30, CHAPTER 290 OF THE ADMINISTRATIVE CODE AND OR OTHER RELEVANT GUIDELINES REQUIRED BY THE STATE OF TEXAS OR THE CITY OF ARLINGTON.
5. IT IS THE RESPONSIBILITY OF ANY PERSON WHO OWNS OR CONTROLS PROPERTY TO ELIMINATE THE POSSIBILITY OF THERMAL EXPANSION IF A CLOSED SYSTEM HAS BEEN CREATED BY THE INSTALLATION OF A BACKFLOW ASSEMBLY.

LOCATION:

6. THE ENCLOSURE SHALL BE LOCATED ON THE OWNER'S PROPERTY IN ACCORDANCE WITH DETAIL BF-H OR DETAIL BF-I IN A LOCATION ACCESSIBLE TO CITY PERSONNEL FOR INSPECTION.
7. THERE SHALL BE NO TAPS, PIPE BRANCHES, UNAPPROVED BYPASS PIPING, HYDRANTS, FIRE DEPARTMENT CONNECTION POINTS, OF OTHER WATER-USING APPURTENANCES CONNECTED TO THE SUPPLY LINE BETWEEN ANY WATER METER AND ITS COA REQUIRED BPA.

ENCLOSURE:

8. ASSEMBLY SHALL NOT BE BURIED IN EARTH OR IN ANY LOCATION SUBJECT TO FLOODING, BUT INSTALLED ABOVE GROUND IN A FREEZE-PROTECTED ENCLOSURE MEETING THE ASSE-1060 SPECIFICATION. AND APPLICABLE COA PLUMBING AND BUILDING CODES.
9. INTERIOR CLEARANCES AROUND THE ASSEMBLY SHALL BE NO LESS THAN 2 INCHES AND INTERIOR ROOF CLEARANCE SHALL BE NO LESS THAN 1 INCH EXCEPT THAT ANY VALVE HANDLE/WHEEL OR TEST COCK SHALL HAVE 6 INCHES OF CLEARANCE FROM ANY WALL OR ROOF.
10. ABOVEGROUND ENCLOSURES SHALL BE SCREENED WITH LANDSCAPE PLANT MATERIAL IN ACCORDANCE WITH COA SPECIFICATIONS. PLANT MATERIAL MUST BE MAINTAINED BY OWNER IN A MANNER SUFFICIENT TO ENSURE ACCESS FOR BPA INSPECTION AND MAINTENANCE.

INSTALLATION:

11. PIPE MATERIAL AND FITTINGS SHALL BE AS SPECIFIED IN COA STANDARDS AND SPECIFICATIONS.
12. ISOLATION VALVES ARE SPECIFIC TO EACH APPROVED BPA AND NO SUBSTITUTION OF ISOLATION VALVES ARE PERMITTED.
13. SUPPORT FOR ASSEMBLY SHALL BE DESIGNED BY OWNER SUCH THAT ASSEMBLY WEIGHT DOES NOT DESTABILIZE STRUCTURAL INTEGRITY AND SHALL NOT BLOCK RELIEF VALVE ON DRAIN PORT.

TESTING

14. EACH COA REQUIRED BACKFLOW PREVENTER MUST BE TESTED BY A COA-APPROVED CERTIFIED TESTER PRIOR TO PLACING THE WATER SYSTEM IN SERVICE.
15. ALL RPZ-BFP ASSEMBLIES SHALL BE TESTED AT TIME OF INSTALLATION AND AT LEAST ANNUALLY THEREAFTER. A COPY OF ALL TEST AND MAINTENANCE REPORTS MUST BE FAXED TO 817-459-6626.

MAINTENANCE

16. MAINTENANCE AND UPKEEP OF ALL BACKFLOW PREVENTION EQUIPMENT SHALL BE THE RESPONSIBILITY OF THE PROPERTY OWNER.

	CITY OF ARLINGTON, TEXAS
	BF-G
	PREMISE ISOLATION
	(3/4"-2" BPA)
	OUTDOOR DETAIL
	DATE: 01/22/2019

FUND 61 - WATER IMPACT FUND						% Change
Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget	
61-4201-00-00	IMPACT FEES	24,947	20,000	22,000	15,000	-25%
61-4401-00-00	INVESTMENT INCOME	4,298	4,100	5,766	4,000	-2%
TOTAL REVENUES		\$ 29,245	\$ 24,100	\$ 27,766	\$ 19,000	-21%
Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget	
61-5580-00-00	ENGINEERING SERVICES	-	-	-	-	
TOTAL EXPENDITURES		\$ -	\$ -	\$ -	\$ -	
REVENUES OVER (UNDER) EXPENDITURES		\$ 29,245	\$ 24,100	\$ 27,766	\$ 19,000	-21%
Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget	
61-5710-00-00	TRANSFER OUT - W/S FUND	(30,000)	(30,000)	(30,000)	(30,000)	0%
TOTAL OTHER FINANCING SOURCES (USES)		\$ (30,000)	\$ (30,000)	\$ (30,000)	\$ (30,000)	0%
NET CHANGE IN FUND BALANCE		\$ (755)	\$ (5,900)	\$ (2,234)	\$ (11,000)	
BEGINNING FUND BALANCE — OCT 1		\$ 98,520	\$ 97,765	\$ 97,765	\$ 95,531	
ENDING FUND BALANCE — SEPT 30		\$ 97,765	\$ 91,865	\$ 95,531	\$ 84,531	

FUND 62 - SEWER IMPACT FUND						% Change
Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget	
62-4201-00-00	IMPACT FEES	19,655	25,000	15,651	15,000	-40%
62-4201-00-00	INVESTMENT INCOME	5,738	5,700	5,226	5,000	-12%
TOTAL REVENUES		\$ 25,392	\$ 30,700	\$ 20,877	\$ 20,000	-35%
Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget	
62-5580-00-00	ENGINEERING SERVICES		-	-	-	
TOTAL EXPENDITURES		\$ -	\$ -	\$ -	\$ -	
REVENUES OVER (UNDER) EXPENDITURES		\$ 25,392	\$ 30,700	\$ 20,877	\$ 20,000	-35%
Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget	
62-5710-00-00	TRANSFER OUT- W/S FUND	(60,000)	(60,000)	(60,000)	(60,000)	0%
TOTAL OTHER FINANCING SOURCES (USES)		\$ (60,000)	\$ (60,000)	\$ (60,000)	\$ (60,000)	0%
NET CHANGE IN FUND BALANCE		\$ (34,608)	\$ (29,300)	\$ (39,123)	\$ (40,000)	
BEGINNING FUND BALANCE — OCT 1		\$ 144,213	\$ 109,605	\$ 109,605	\$ 70,482	
ENDING FUND BALANCE — SEPT 30		\$ 109,605	\$ 80,305	\$ 70,482	\$ 30,482	



Capital Project Funds

Fund 04 CAPITAL PROJECTS						% Change
Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget	
04-4401-00-00	INVESTMENT INCOME	8,408	8,200	8,164	7,950	-3%
04-4421-00-00	LANDFILL REVENUE-WASTE CONNECTIO	138,914	120,000	123,468	120,000	0%
TOTAL FUND REVENUES		\$ 147,322	\$ 128,200	\$ 131,632	\$ 127,950	0%
Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget	
		-	-	-	-	
TOTAL EXPENDITURES		\$ -	\$ -	\$ -	\$ -	
REVENUES OVER (UNDER) EXPENDITURES		\$ 147,322	\$ 128,200	\$ 131,632	\$ 127,950	0%
Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget	
04-5702-00-00	TRANSFER OUT – DEBT SERVICE	(108,055)	(108,055)	(108,055)	(104,475)	-3%
TOTAL OTHER FINANCING SOURCES (USES)		\$ (108,055)	\$ (108,055)	\$ (108,055)	\$ (104,475)	-3%
NET CHANGE IN FUND BALANCE		\$ 39,267	\$ 20,145	\$ 23,577	\$ 23,475	
BEGINNING FUND BALANCE — OCT 1		\$ 190,322	\$ 229,589	\$ 229,589	\$ 253,166	
ENDING FUND BALANCE — SEPT 30		\$ 229,589	\$ 249,734	\$ 253,166	\$ 276,641	

FUND 13 CAPITAL BOND						% Change
Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget	
13-4401-00-00	INVESTMENT INCOME	363,438	356,600	1,063,881	356,600	0%
13-4887-00-00	CAPITAL PROJECT REIMBURSEMENT	-	-	898,303	-	
13-4905-00-00	2024 G/O	3,000,000	-	-	-	
13-4905-00-00	2024 C/O	11,000,000	-	-	-	
TOTAL REVENUES		\$ 14,363,438	\$ 356,600	\$ 1,962,184	\$ 356,600	0%
Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget	% Change
13-5261-01-00	C.O. ISSUANCE COST	-	-	-	-	
13-5550-46-09	STREET IMPROVEMENTS	55,235	1,500,000	400,000	900,000	-40%
13-5850-42-09	TXDOT BRIDGE PROJECT	167,482	-	54,773	-	
13-5851-43-09	SAFE ROUTES TO SCHOOL	1,165,064	-	468,651	-	
13-5854-44-09	COLLETT SUBLET	1,664,339	-	666,105	-	
13-5859-11-09	VALLEY LANE	439,225	-	42,029	-	
13-5910-11-00	FIRE & POLICE VEHICLES	-	-	-	-	
13-5911-11-09	NEW HOPE ROAD	-	900,000	-	900,000	0%
13-5912-11-09	WEST 3RD STREET RECO	87,521	-	-	-	
TBD	PARKS	-	1,500,000	10,500	2,000,000	33%
TBD	PUBLIC SAFETY REMODEL	-	8,379,097	4,189,549	4,189,549	-50%
TOTAL EXPENDITURES		\$ 3,578,867	\$ 12,279,097	\$ 5,831,606	\$ 7,989,549	-35%
REVENUES OVER (UNDER) EXPENDITURES		\$ 10,784,571	\$ (11,922,497)	\$ (3,869,422)	\$ (7,632,949)	-36%
NET CHANGE IN FUND BALANCE		\$ 10,784,571	\$ (11,922,497)	\$ (3,869,422)	\$ (7,632,949)	
BEGINNING FUND BALANCE — OCT 1		\$ 8,822,625	\$ 19,607,196	\$ 19,607,196	\$ 15,737,774	
ENDING FUND BALANCE — SEPT 30		\$ 19,607,196	\$ 7,684,699	\$ 15,737,774	\$ 8,104,826	

FUND 14 PARK DEDICATION							
Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget		% Change
14-4194-00-00	PARK DEDICATION FEES	13,657	12,000	5,400	2,500		-79%
14-4401-00-00	INVESTMENT INCOME	18,316	20,100	14,901	13,500		-33%
14-4409-00-00	MISCELLANEOUS INCOME	-	-	346	-		
TOTAL REVENUES		\$ 31,973	\$ 32,100	\$ 20,647	\$ 16,000		-50%
Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget		
14-5580-52-09	BRICK PAVERS	-	-	-	-		
14-5820-51-09	BUILDING IMPROVEMENTS	311,383	100,000	75,000	160,000		60%
14-5875-51-09	CONSTRUCTION	-	-	-	-		
14-5955-51-09	SONORA PARK BALLFIELDS	-	-	-	-		
TOTAL EXPENDITURES		\$ 311,383	\$ 100,000	\$ 75,000	\$ 160,000		60%
NET CHANGE IN FUND BALANCE		\$ (279,411)	\$ (67,900)	\$ (54,353)	\$ (144,000)		
BEGINNING FUND BALANCE — OCT 1		\$ 558,722	\$ 279,311	\$ 279,311	\$ 224,958		
ENDING FUND BALANCE — SEPT 30		\$ 279,311	\$ 211,411	\$ 224,958	\$ 80,958		

FUND 32 LIBRARY BUILDING FUND						% Change
Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget	
32-4499-00-00	CASH OVER/UNDER	-	-	-	-	
32-4406-00-00	LIBRARY FINES	483	200	205	200	0%
32-4401-00-00	INVESTMENT INCOME	16	10	43	41	310%
32-4501-00-00	CONTRIBUTION-LIBRARY		-		-	
TOTAL REVENUES		\$ 499	\$ 210	\$ 248	\$ 241	15%
Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget	
		-	-	-	\$ -	
TOTAL EXPENDITURES		\$ -	\$ -	\$ -	\$ -	
NET CHANGE IN FUND BALANCE		\$ 499	\$ 210	\$ 248	\$ 241	
BEGINNING FUND BALANCE — OCT 1		\$ (1,653)	\$ (1,154)	\$ (1,154)	\$ (906)	
ENDING FUND BALANCE — SEPT 30		\$ (1,154)	\$ (944)	\$ (906)	\$ (665)	

FUND 45- ROADWAY IMPACT FUND						% Change
Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget	
45-4215-00-00	IMPACT FEES	145,066	40,000	44,250	20,000	-50%
45-4401-00-00	INVESTMENT INCOME	15,070	16,200	13,951	14,000	-14%
TOTAL REVENUES		\$ 160,137	\$ 56,200	\$ 58,201	\$ 34,000	-40%
Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget	
45-5582-01-01	IMPACT FEE STUDY	192,723	-	15,000	50,000	
45-5407-01-01	STREET MAINTENANCE				200,000	
TOTAL EXPENDITURES		\$ 192,723	\$ -	\$ 15,000	\$ 250,000	
REVENUES OVER (UNDER) EXPENDITURES		\$ (32,586)	\$ 56,200	\$ 43,201	\$ (216,000)	-484%
Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget	
45-5711-00-00	TRANSFER OUT - WATER	(97,525)	(97,525)	(97,525)	(97,525)	0%
45-5798-00-00	TRANSFER OUT-TIF #1	(10,000)	(10,000)	(10,000)	(10,000)	0%
TOTAL OTHER FINANCING SOURCES (USES)		\$ (107,525)	\$ (107,525)	\$ (107,525)	\$ (107,525)	0%
NET CHANGE IN FUND BALANCE		\$ (140,111)	\$ (51,325)	\$ (64,324)	\$ (323,525)	
BEGINNING FUND BALANCE — OCT 1		\$ 569,754	\$ 429,643	\$ 429,643	\$ 365,319	
ENDING FUND BALANCE — SEPT 30		\$ 429,643	\$ 378,318	\$ 365,319	\$ 41,794	

Capital Projects Request Form

(To be completed for all individual expenditures/projects > \$5000 in accordance with Capital Expenditure Policy)

Date Submitted: 07/11/2025

1. **Project Type** ☒ Capital Expenditure ☐ New Programming ☐ New Employee

2. **Project Details**

Department/Division: Public Works

Account Number(s) (If Known): 45-5407-01-01

Funding source: ☐ General Fund ☐ Grant/Award ☐ Bond/Debt ☒ Multiple

Total Expected Cost: 200,000

3. **Project Description/ Financial Justification**

(Include a detailed description of the project and justification. Attach additional documentation as necessary.)

This street improvements capital request is for the improvement of Hilltop Dr. within the limits of Reeves Ln. and Hillside Dr., in particular. This segment of Hilltop Dr. will get a 2" HMAC in lieu of concrete panel replacement to enhance ride-ability, longevity, and reduce maintenance.

2" HMAC Overlay on Hilltop Dr. (Reeves Ln. – Hillside Dr.). No curb/gutter, driveway, and other incidentals are included

Concrete Removal, 1,060 SY. @ \$45/SY. = \$47,700.00

Flex Base, 140 CY. @ \$90/CY. = \$12,600.00

2" HMAC, 3,860 SY. @ \$27/SY. = \$104,220.00

\$164,520.00

4. **Approvals:**

Kristian Sugrim

Requestor/Department Head

7-11-2025

Date

City Manager

Date

Director of Finance

Date



Special Revenue Funds

FUND 21 TIF NEW HOPE ROAD FUND

Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget	% Change
21-4401-00-00	INVESTMENT INCOME	11,832	9,800	13,068	12,500	28%
21-4516-00-00	INTERGOV-TARRANT COUNTY	39,002	35,206	35,206	40,000	14%
21-4517-00-00	INTERGOV-TARRANT HOSPITAL	26,672	21,000	21,000	27,000	29%
21-4518-00-00	INTERGOV-TARRANT COLLEGE	15,309	14,000	14,000	15,500	11%
TOTAL REVENUES		\$ 92,814	\$ 80,006	\$ 83,274	\$ 95,000	19%

Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget	% Change
21-5580-06-01	ENGINEERING SERVICES	94,084	150,000	2,000	150,000	0%
TOTAL EXPENDITURES		\$ 94,084	\$ 150,000	\$ 2,000	\$ 150,000	0%

REVENUES OVER (UNDER) EXPENDITURES		\$ (1,270)	\$ (69,994)	\$ 81,274	\$ (55,000)	-21%
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Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget	% Change
21-4519-00-00	INTERGOV-CITY OF KENNEDALE	192,715	160,000	192,715	192,715	20%
21-4945-00-00	TRANSFER IN - ROADWAY IMPACT	10,000	10,000	10,000	10,000	0%
21-5702-06-06	TRANSFER OUT - DEBT SERVICE	(228,229)	(228,229)	(228,229)	-	-100%
TOTAL OTHER FINANCING SOURCES (USES)		\$ (25,514)	\$ (58,229)	\$ (25,514)	\$ 202,715	-448%

NET CHANGE IN FUND BALANCE		\$ (26,784)	\$ (128,223)	\$ 55,760	\$ 147,715	
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BEGINNING FUND BALANCE — OCT 1		\$ 177,277	\$ 150,493	\$ 150,493	\$ 206,253	
ENDING FUND BALANCE — SEPT 30		\$ 150,493	\$ 22,270	\$ 206,253	\$ 353,968	

FUND 30 HOTEL OCCUPANCY TAX FUND							% Change
Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget		
30-4084-00-00	OCCUPANCY TAX	26,133	18,000	19,190	19,000	6%	
30-4085-00-00	SPECIAL EVENT REVENUE	11,375	-	6,857	5,500		
30-4401-00-00	INVESTMENT INCOME	3,302	2,900	5,532	5,250	81%	
TOTAL REVENUES		\$ 40,810	\$ 20,900	\$ 31,579	\$ 29,750	42%	
Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget		
30-5561-06-01	RECREATION	17,304	15,000	25,406	20,000	33%	
30-5562-06-01	TOURISM	-					
TOTAL EXPENDITURES		\$ 17,304	\$ 15,000	\$ 25,406	\$ 20,000	33%	
NET CHANGE IN FUND BALANCE		\$ 23,506	\$ 5,900	\$ 6,173	\$ 9,750		
BEGINNING FUND BALANCE — OCT 1		\$ 67,148	\$ 90,654	\$ 90,654	\$ 96,827		
ENDING FUND BALANCE — SEPT 30		\$ 90,654	\$ 96,554	\$ 96,827	\$ 106,577		

FUND 31 POLICE SEIZURE FUND					
Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget
31-4401-00-00	INVESTMENT INCOME	247	160	1,231	1,150
31-4409-00-00	MISCELLANEOUS INCOME	12,755	-	7,961	8,000
TOTAL REVENUES		\$ 13,003	\$ 160	\$ 9,192	\$ 9,150
Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget
31-5280-00-00	MINOR EQUIP/SMALL TOOLS<\$5K	-	-	1,155	32,000
31-5570-00-00	SPECIAL SERVICES	-	-	-	
TOTAL EXPENDITURES		\$ -	\$ -	\$ 1,155	\$ 32,000
NET CHANGE IN FUND BALANCE		\$ 13,003	\$ 160	\$ 8,037	\$ (22,850)
BEGINNING FUND BALANCE — OCT 1		\$ 3,776	\$ 16,779	\$ 16,779	\$ 24,816
ENDING FUND BALANCE — SEPT 30		\$ 16,779	\$ 16,939	\$ 24,816	\$ 1,966

% Change
619%

5619%

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FUND 34 LEOSE FUND							% Change
Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget		
34-4094-00-00	LEOSE POLICE TRAINING	3,696	3,700	2,401	3,700		0%
34-4401-00-00	INVESTMENT INCOME	122	90	92	90		0%
TOTAL REVENUES		\$ 3,818	\$ 3,790	\$ 2,493	\$ 3,790		0%
Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget		
34-5515-09-01	TRAINING/SEMINARS-LEOSE	2,440	1,500	2,950	5,500		267%
TOTAL EXPENDITURES		\$ 2,440	\$ 1,500	\$ 2,950	\$ 5,500		267%
NET CHANGE IN FUND BALANCE		\$ 1,378	\$ 2,290	\$ (457)	\$ (1,710)		
BEGINNING FUND BALANCE — OCT 1		\$ 849	\$ 2,227	\$ 2,227	\$ 1,770		
ENDING FUND BALANCE — SEPT 30		\$ 2,227	\$ 4,517	\$ 1,770	\$ 60		

FUND 35 DISASTER RECOVERY FUND						% Change
Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget	
35-4085-00-00	CARES ACT FUNDING	-	1,250,000	1,250,000	1,250,000	0%
35-4401-00-00	INVESTMENT INCOME	84,750	50,000	90,628	45,000	-10%
TOTAL REVENUES		\$ 84,750	\$ 1,300,000	\$ 1,340,628	\$ 1,295,000	-0.4%
Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget	% Change
35-5446-06-01	WATER/SEWER PROJECTS	43,418	1,250,000	1,250,000	1,250,000	
TOTAL EXPENDITURES		\$ 43,418	\$ 1,250,000	\$ 1,250,000	\$ 1,250,000	0%
NET CHANGE IN FUND BALANCE		\$ 41,332	\$ 50,000	\$ 90,628	\$ 45,000	0%
BEGINNING FUND BALANCE — OCT 1		\$ 70,028	\$ 111,360	\$ 111,360	\$ 201,988	
ENDING FUND BALANCE — SEPT 30		\$ 111,360	\$ 161,360	\$ 201,988	\$ 246,988	

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Other Funds

Fund 05 CAPITAL REPLACEMENT						% Change
Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget	
05-4409-00-00	MISCELLANEOUS INCOME	14,966	15,000	22,000	15,000	0%
05-4885-00-00	EQUIPMENT SALE-GAIN/LOSS	51,159	-	1,000	-	
TOTAL REVENUES		\$ 66,125	\$ 15,000	\$ 23,000	\$ 15,000	0%
Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget	% Change
05-5601-30-17	ENTERPRISE LEASE POLICE	36,271	52,539	25,824	2,260.00	
05-5602-30-17	ENTERPRISE LEASE STREETS	-	7,234	3,007	920.00	-87%
05-5603-30-17	ENTERPRISE LEASE SENIOR CENTER	30	-	-	-	
05-5604-30-17	ENTERPRISE LEASE FIRE	-	11,000	4,279	490.00	-96%
05-5605-30-17	ENTERPRISE LEASE COMM DEV	-	5,497	1,250	460.00	-92%
05-5606-30-17	LEASE PRINCIPAL	73,919	-	-	-	
05-5608-30-17	ENTERPRISE LEASE CITY MNGR	-	3,398	560	520.00	-85%
05-5636-30-17	LEASE INTEREST	5,699	-	-	-	
05-5861-30-17	MOTOR VEHICLES	-	-	-	-	
05-5910-30-17	VEHICLES-POLICE	-	-	-	80,000	
05-5870-30-17	OTHER EQUIPMENT	-	-	-	-	
TOTAL EXPENDITURES		\$ 115,919	\$ 79,668	\$ 34,920	\$ 84,650	6%
REVENUES OVER (UNDER) EXPENDITURES		\$ (49,794)	\$ (64,668)	\$ (11,920)	\$ (69,650)	8%
Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget	% Change
05-4906-00-00	TRANSFER IN-GENERAL	120,000	139,200	139,200	219,200	
05-4917-00-00	TRANSFER IN-STREET FUND	19,200	-	-	-	
TOTAL OTHER FINANCING SOURCES (USES)		\$ 139,200	\$ 139,200	\$ 139,200	\$ 219,200	57%
NET CHANGE IN FUND BALANCE		\$ 89,406	\$ 74,532	\$ 127,280	\$ 149,550	
BEGINNING FUND BALANCE — OCT 1		\$ (291,845)	\$ (202,439)	\$ (202,439)	\$ (75,159)	
ENDING FUND BALANCE — SEPT 30		\$ (202,439)	\$ (127,907)	\$ (75,159)	\$ 74,391	



Capital Projects Request Form

(To be completed for all individual expenditures/projects >\$5000 in accordance with Capital Expenditure Policy)

Date Submitted: 04-22-2025

1. **Project Type** ☒ Capital Expenditure ☐ New Programming ☐ New Employee

2. **Project Details**

Department/Division: 09 POLICE

Account Number(s) (If Known): 01-5910-09-01

Funding source: ☒ General Fund ☐ Grant/Award ☐ Bond/Debt ☐ Multiple

Total Expected Cost: \$77,508.25

3. **Project Description/ Financial Justification**

(Include a detailed description of the project and justification. Attach additional documentation as necessary.)

New 2025 Police Ford Interceptor Response Vehicle

Vehicle 2025 Ford PPV (Explorer) \$49,915.25

Vehicle Up-fit w/equipment \$21,234.00

Dell Laptop \$ 2,559.00

Ballistic Windshield \$ 3,800.00

Total: \$77,508.25

4. **Approvals:**

Mike Holguin  #029

Requestor/Department Head

04-25-2025

Date

City Manager

Date

Director of Finance

Date

FUND 12 COURT SECURITY FUND							% Change
Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget		
12-4249-00-00	COURT SECURITY FEE	8,949	7,915	7,500	8,000		1%
12-4401-00-00	INVESTMENT INCOME	1,512	1,320	750	725		-45%
TOTAL REVENUES		\$ 10,462	\$ 9,235	\$ 8,250	\$ 8,725		-6%
Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget		
12-5303-00-01	BUILDING MAINTENANCE	6,853	(26,570)	20,570	29,000		-209%
TOTAL EXPENDITURES		\$ 6,853	\$ (26,570)	\$ 20,570	\$ 29,000		-209%
NET CHANGE IN FUND BALANCE		\$ 3,608	\$ 35,805	\$ (12,320)	\$ (20,275)		
BEGINNING FUND BALANCE — OCT 1		\$ 29,663	\$ 33,271	\$ 33,271	\$ 20,951		
ENDING FUND BALANCE — SEPT 30		\$ 33,271	\$ 69,076	\$ 20,951	\$ 676		

FUND 16 COURT TECHNOLOGY						% Change
Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget	
16-4247-00-00	TECHNOLOGY FEES	7,328	6,500	7,299	7,350	13%
16-4401-00-00	INVESTMENT INCOME	701	640	755	750	17%
TOTAL REVENUES		\$ 8,030	\$ 7,140	\$ 8,054	\$ 8,100	13%

Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget	% Change
16-5440-00-00	OFFICE EQUIP	5,464	10,000	6,825	24,000	
16-5280-00-00	MINOR EQUIP/SMALL TOOLS >5K	-	-	-	-	140%
16-5445-00-00	SOFTWARE	1,980	-	-	-	140%
TOTAL EXPENDITURES		\$ 7,444	\$ 10,000	\$ 6,825	\$ 24,000	

NET CHANGE IN FUND BALANCE		\$ 586	\$ (2,860)	\$ 1,229	\$ (15,900)
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BEGINNING FUND BALANCE — OCT 1		\$ 14,126	\$ 14,712	\$ 14,712	\$ 15,941
ENDING FUND BALANCE — SEPT 30		\$ 14,712	\$ 11,852	\$ 15,941	\$ 41

FUND 18 LOCAL YOUTH DIVERSION FUND						% Change
Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget	
18-4248-00-00	LOCAL YOUTH DIVERSION FEES	77	300	18	50	-83%
18-4401-00-00	INVESTMENT INCOME	420	385	552	500	30%
TOTAL REVENUES		\$ 497	\$ 685	\$ 570	\$ 550	-20%
Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget	% Change
18-5570-00-00	SPECIAL SERVICES	-	7,000	-	10,000	43%
TOTAL EXPENDITURES		\$ -	\$ 7,000	\$ -	\$ 10,000	43%
NET CHANGE IN FUND BALANCE		\$ 497	\$ (6,315)	\$ 570	\$ (9,450)	
BEGINNING FUND BALANCE — OCT 1		\$ 9,183	\$ 9,680	\$ 9,680	\$ 10,250	
ENDING FUND BALANCE — SEPT 30		\$ 9,680	\$ 3,365	\$ 10,250	\$ 800	

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FUND 40 GRANTS					
Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget
40-4086-00-00	POLICE DEPARTMENT GRANTS	31,241	-	-	-
40-4095-00-00	LIBRARY GRANTS	7,877	-	28,164	-
40-4098-00-00	FIRE DEPARTMENT GRANTS	648,616	-	657,722	-
40-4401-00-00	INVESTMENT INCOME	42	65	-	-
TOTAL REVENUES		\$ 687,776	\$ 65	\$ 685,886	\$ -

Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget
40-5291-09-01	GRANT FUNDED SUPPLIES-POLICE	20,505	-	-	-
40-5291-10-01	GRANT FUNDED SUPPLIES-FIRE	648,615	-	657,722	-
40-5291-17-01	GRANT FUNDED SUPPLIES-LIBRARY	7,877	-	28,164	-
TOTAL EXPENDITURES		\$ 676,997	\$ -	\$ 685,886	\$ -

NET CHANGE IN FUND BALANCE		\$ 10,779	\$ 65	\$ (0)	\$ -
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BEGINNING FUND BALANCE — OCT 1		\$ -	\$ 10,779	\$ 10,779	\$ 10,779
ENDING FUND BALANCE — SEPT 30		\$ 10,779	\$ 10,844	\$ 10,779	\$ 10,779

FUND 41 PARK RECOVERY & OTHER DONATIONS							% Change
Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget		
41-4401-00-00	INVESTMENT INCOME	1,896	1,683	1,769	1,800		7%
41-4409-00-00	MISCELLANEOUS INCOME	4,712	5,000	750	750		-85%
41-4522-00-00	DONATIONS	10	-	-			
41-4920-00-00	TRANSFERS IN	30,012	-	-			
TOTAL REVENUES		\$ 36,630	\$ 6,683	\$ 2,519	\$ 2,550		-62%
Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget		
41-5518-10-01	FIRE DONATION USE	13,706	10,000	3,200	-		-100%
41-5526-09-01	POLICE DONATION USE	6,107	8,000	-	8,000		0%
41-5527-15-01	BARK IN PARK	1,373	1,500	775	1,500		0%
41-5522-00-00	KEEP KENNEDALE BEAUT	472	-	-	-		
TOTAL EXPENDITURES		\$ 21,659	\$ 19,500	\$ 3,975	\$ 9,500		-51%
NET CHANGE IN FUND BALANCE		\$ 14,972	\$ (12,817)	\$ (1,457)	\$ (6,950)		
BEGINNING FUND BALANCE — OCT 1		\$ (2,335)	\$ 12,637	\$ 12,637	\$ 11,180		
ENDING FUND BALANCE — SEPT 30		\$ 12,637	\$ (180)	\$ 11,180	\$ 4,230		

FUND 83 TREE REFORESTATION					
Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget
83-4197-00-00	TREE REFORESTATION	-	-	-	-
83-4401-00-00	INVESTMENT INCOME	3,349	2,931	4,695	4,500
TOTAL REVENUES		\$ 3,349	\$ 2,931	\$ 4,695	\$ 4,500
Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget
83-5290-01-00	EXPENDABLE SUPPLIES	-	-	-	-
83-5570-01-00	SPECIAL SERVICES	-	-	-	-
TOTAL EXPENDITURES		\$ -	\$ -	\$ -	\$ -
NET CHANGE IN FUND BALANCE		\$ 3,349	\$ 2,931	\$ 4,695	\$ 4,500
BEGINNING FUND BALANCE — OCT 1		\$ 78,964	\$ 82,313	\$ 82,313	\$ 87,008
ENDING FUND BALANCE — SEPT 30		\$ 82,313	\$ 85,244	\$ 87,008	\$ 91,508

% Change

54%

54%

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FUND 85 - UNCLAIMED PROPERTY					
Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget
85-4401-00-00	INVESTMENT INCOME	-	-	-	-
TOTAL REVENUES		\$ -	\$ -	\$ -	\$ -
Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget
85-5261-00-00	POSTAGE	-	-	-	-
TOTAL EXPENDITURES		\$ -	\$ -	\$ -	\$ -
REVENUES OVER (UNDER) EXPENDITURES		\$ -	\$ -	\$ -	\$ -
Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget
85-5760-00-00	TRANSFER OUT	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)		\$ -	\$ -	\$ -	\$ -
NET CHANGE IN FUND BALANCE		\$ -	\$ -	\$ -	\$ -
BEGINNING FUND BALANCE — OCT 1		\$ 334	\$ 334	\$ 334	\$ 334
ENDING FUND BALANCE — SEPT 30		\$ 334	\$ 334	\$ 334	\$ 334

% Change

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EDC Funds

FUND 15 ECONOMIC DEVELOPMENT CORPORATION						% Change
Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget	
15-4002-00-00	MMD TAX-CURRENT YEAR	-	-	-	-	
15-4081-00-00	SALES TAX	761,402	988,973	988,973	1,045,223	6%
15-4104-00-00	CHRISTMAS EVENT DONATION	5,000	5,000	12,000	5,000	0%
15-4401-00-00	INVESTMENT INCOME	97,709	82,000	128,417	120,000	46%
15-4402-00-00	INTEREST INCOME	14,066	-	-	-	
15-4409-00-00	MISCELLANEOUS INCOME	7,745	30,000	11,607	10,000	-67%
15-4412-00-00	LAND PROCEEDS	287,398	-	-	-	
15-4413-00-00	SIGN FOUNDATION REVENUE	12,000	-	-	-	
15-4805-00-23	RENTAL FEES-SHOPPING CENTER	310,742	310,807	280,332	240,000	-23%
15-4808-00-00	RENTAL FEES-LAND	-	-	24,000	18,000	
TOTAL REVENUES		\$ 1,496,062	\$ 1,416,780	\$ 1,445,329	\$ 1,438,223	2%
Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget	% Change
15-5403-06-01	BUILDING MAINTENANCE	1,832	25,000	9,500	25,000	
15-5501-06-01	ADVERTISING	2,246	7,000	7,000	7,000	0%
15-5510-06-01	ASSOC DUES/PUBLICATIONS	-	1,500	1,500	1,500	0%
15-5525-06-01	TRAINING/SEMINARS	1,447	-	-	-	
15-5565-06-01	LEGAL SERVICES	3,056	18,000	3,200	12,000	-33%
15-5570-06-01	SPECIAL SERVICES	30,254	80,000	82,500	125,000	56%
15-5571-06-01	SPECIAL EVENTS-CHRISTMAS EVENT	36,608	100,000	87,000	50,000	-50%
15-5578-06-01	TRAVEL	751	2,500	2,500	2,500	0%
15-5615-06-01	FUNCTIONAL GRANT	87,719	265,000	25,000	125,000	-53%
15-5800-06-01	LAND	187,449	-	-	-	
TOTAL OPERATIONS		\$ 351,363	\$ 499,000	\$ 218,200	\$ 348,000	-30%
Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget	% Change
15-5628-06-06	2007 \$1.2M TAX BOND-INTEREST	26,410	20,503	20,503	14,248	
15-5629-06-06	2007 \$1.2M TAX BOND-PRINCIPAL	85,000	90,000	90,000	100,000	11%
15-5645-06-06	2011 \$1.7M TX LEVERAGE – INT	12,781	4,062	4,062	2,421	-40%
15-5646-06-06	2011 \$1.7M TX LEVERAGE – PRIN	54,293	53,649	53,649	58,925	10%
TOTAL DEBT SERVICE EXPENDITURES		\$ 178,484	\$ 168,213	\$ 168,214	\$ 175,594	4%
Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget	% Change
15-5403-53-23	BUILDING MAINTENANCE	111,966	50,000	36,275	600,000	
15-5405-53-23	TOWN CENTER PLAZA	1,052	-	250		
15-5530-53-23	ELECTRIC SERVICES	6,307	7,000	6,950		-100%
15-5545-53-23	INSURANCE-PROPERTY	14,962	15,710	14,962	15,360	-2%
15-5570-53-23	SPECIAL SERVICES	25,992	13,000	13,000	18,000	38%
15-5595-53-23	LANDSCAPING---CAM	-	21,000	-		-100%
15-5621-53-23	BANK FEES / PAYING AGENT FEES	-	30	-		-100%
15-5870-53-23	FOUNTAIN		80,000	-	80,000	0%
15-5870-53-23	MONUMENTS FOR CITY ENTRANCES		84,000	-	84,000	0%
15-5870-53-23	OTHER EQUIPMENT	35,452	-	-	70,000	
TOTAL TOWN SHOPPING CENTER EXPENDITURES		\$ 195,731	\$ 270,740	\$ 71,437	\$ 867,360	220%
TOTAL EXPENDITURES		\$ 725,577	\$ 937,953	\$ 457,851	\$ 1,390,954	48%
REVENUES OVER (UNDER) EXPENDITURES		\$ 770,485	\$ 478,827	\$ 987,478	\$ 47,269	
Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget	% Change
15-5595-06-01	ADMIN CHARGE – GENERAL FUND	(447,522)	(462,705)	(462,705)	(455,877)	
15-5702-06-01	TRANSFER OUT – DEBT SERVICE	(141,260)	(138,848)	(138,848)	(136,432)	
15-5717-06-01	TRANSFER OUT - PUBLIC WORKS	(61,520)	(77,841)	(77,841)	(93,157)	
TOTAL OTHER FINANCING SOURCES (USES)		\$ (650,302)	\$ (679,393)	\$ (679,394)	\$ (685,466)	
NET CHANGE IN FUND BALANCE		\$ 120,183	\$ (200,566)	\$ 308,084	\$ (638,197)	
BEGINNING FUND BALANCE — OCT 1		\$ 2,135,749	\$ 2,255,932	\$ 2,255,932	\$ 2,564,016	
ENDING FUND BALANCE — SEPT 30		\$ 2,255,932	\$ 2,055,365	\$ 2,564,016	\$ 1,925,819	

Capital Projects Request Form

(To be completed for all individual expenditures/projects >\$5000 in accordance with Capital Expenditure Policy)

Date Submitted: 04-28-2025

1. **Project Type** ☒ Capital Expenditure ☐ New Programming ☐ New Employee

2. **Project Details**

Department/Division: Public Works

Account Number(s) (If Known): 13-5867-11-00

Funding source: ☒ General Fund ☐ Grant/Award ☐ Bond/Debt ☐ Multiple

Total Expected Cost: \$134,000.00

3. **Project Description/ Financial Justification**

(Include a detailed description of the project and justification. Attach additional documentation as necessary.)

This additional major capital equipment is a necessity for the department to respond to emergencies, especially down trees from storms, natural disasters or from incidents. It will also play a big part for our Hometown Christmas event. Having this equipment will eliminate the constant need of being on a reservation list for rentals. The equipment can be purchased new or used.

This item is being split with the Public Works department within the General Fund

4. **Approvals:**

Kristian Sugrim
Requestor/Department Head

4/28/25

Date

City Manager

Date

Director of Finance

Date

Major Capital Equipment

- 2025 Genie Z62-40 Man Lift
- Diesel
- 60' Working Ht.
- 40' Horizontal Reach
- 360° Turntable
- \$175,080 Base Price
- After BuyBoard & 2025 Discounts
- \$133,500.00
- Used Item w/ < 200 Hrs.
- \$80,000.00



FUND 95 ECONOMIC DEVELOPMENT CORPORATION BOND RESERVE FUND					
Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget
95-4401-00-00	INVESTMENT INCOME	5,959	5,457	7,809	6,500
TOTAL REVENUES		\$ 5,959	\$ 5,457	\$ 7,809	\$ 6,500
Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget
TOTAL EXPENDITURES		\$ -	\$ -	\$ -	\$ -
REVENUES OVER (UNDER) EXPENDITURES		\$ 5,959	\$ 5,457	\$ 7,809	\$ 6,500
Account	Description	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Budget
TRANSFERS IN (OUT)		-	-	-	-
TOTAL OTHER		\$ -	\$ -	\$ -	\$ -
NET CHANGE IN FUND BALANCE		\$ 5,959	\$ 5,457	\$ 7,809	\$ 6,500
BEGINNING FUND BALANCE — OCT 1		\$ 130,925	\$ 136,884	\$ 136,884	\$ 144,693
ENDING FUND BALANCE — SEPT 30		\$ 136,884	\$ 142,341	\$ 144,693	\$ 151,193



STAFF REPORT
TO THE HONORABLE MAYOR AND CITY COUNCIL

MEETING DATE: AUGUST 5, 2025

AGENDA ITEM NUMBER: EXECUTIVE SESSION ITEM VI.A.

SUBJECT
Hutcherson Construction Inc, Proposal for YMCA Remodel Project

ORIGINATED BY

SUMMARY
Section 551.072 - deliberation regarding purchase, exchange, lease or value of real property;

RECOMMENDATION

ATTACHMENTS		
1.	Kennedale City Council Presentation 2025	Kennedale City Council Presentation 2025.pptx



***Stronger Together:* A YMCA Partnership to Power Kennedale's Future**



Presented by Eric Tucker, President & CEO, Arlington-Mansfield Area YMCA



The YMCA in Kennedale

**The YMCA has
served Kennedale
for decades:**

- Youth programs at Fellowship Academy and KISD schools
- Thousands of local residents have engaged at the South Cooper YMCA and with regional sports.
- Swim lessons and summer camp at

The YMCA in Kennedale

Over the past year, we
have:

- Met with city, school,
and business leaders
- Conducted a
community needs
assessment
- Held data-gathering
sessions and
stakeholder interviews
- Completed a market
analysis confirming
long-term YMCA
sustainability in





Community Needs

- Community Hub
- Youth Development Opportunities
- Access to Health & Wellness Services
- Family & Senior Support
- Transportation and Program Access



Why Partner?

- Locally owned and operated
- National trusted brand and charity
- Proven partner - 1,000+ city & YMCAs
- Access to over 2,600 locations, 30+ DFW
- National resources and funding



Smarter Public Spending

- Cities recover \$0.28 per dollar on recreation programming (NRPA)
- City-run rec centers often lose \$1–2 million/year
- YMCA model is self-sustaining
- Removes the tax burden for operations
- Never turn anyone away for an inability to pay



Big Reach. Small Footprint.

- YMCA programs anchored across the city: KISD, Library, Sports Complex
- Members access full amenities at South Cooper YMCA
- Hub-and-spoke model = full impact at a fraction of the cost



Programs That Meet Local Needs

- Senior and family wellness programs
- Youth STEM, music, robotics, esports
- Afterschool care, tutoring, summer camps
- Sports, swim lessons and teen programs



A Strategic, City- Centered Location

- Renovate former Dollar General Store into 9,000+ sq. ft. YMCA
- Walkable, visible, centrally located
- Estimated 65,000+ visits annually



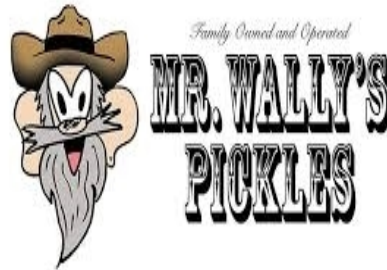
Great for Residents Great for Business



2,250 members projected in year 1



200+ visits/day = 65,000+ annually



Triple the number of participants in sports, camp, non-athletic programs, senior activities – register at branch



Drives business traffic and engagement



Investments

- YMCA contributes \$500,000 for initial build-out, ramp-up
- Community asked to fund \$775,000 for build-out and tenant improvements
- Public-private partnership, no ongoing city cost anticipated with this model
- Local fundraising can help defer



**THANK
YOU!**

Partnering with the YMCA in Kennedale offers a unique opportunity to meet the community's growing demand for youth programs, wellness services, and family support—delivered by a trusted, mission-driven organization with a proven track record.

Together, we can create a welcoming, impactful space that strengthens the health and well-being of Kennedale residents for generations to come.

MEETING DATE: AUGUST 5, 2025

AGENDA ITEM NUMBER: EXECUTIVE SESSION ITEM VI.B.

SUBJECT

City Manager Contract Agreement

ORIGINATED BY

SUMMARY

Chapter 551, Section 551.071 consultation with counsel on legal matters; Section 551.074 personnel matters (1) to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee;

RECOMMENDATION

ATTACHMENTS