



KENNEDALE CITY COUNCIL AGENDA
SPECIAL MEETING | MAY 1, 2025 AT 6:00 PM
CITY COUNCIL CHAMBERS | 405 MUNICIPAL DR., KENNEDALE, TX 76060

I. CALL TO ORDER

A. ROLL CALL

B. INVOCATION AND PLEDGES OF ALLEGIANCE TO THE U.S. AND TEXAS FLAGS

"Honor the Texas Flag; I Pledge Allegiance to Thee, Texas, One State under God; One and Indivisible."

II. PUBLIC COMMENT

The Kennedale City Council welcomes comments from the public. Those wishing to speak must sign in prior to the start of the meeting. Speakers may speak on any topic, whether on the agenda or not. The Kennedale City Council cannot act upon, discuss issues raised or make any decisions at this time. Speakers under citizens' comments shall observe a three-minute time limit. Inquiries regarding matters not listed on this agenda may be referred to staff for research and/or possible future action by the board.

III. REGULAR SESSION

A. ITEMS FOR INDIVIDUAL CONSIDERATION, DISCUSSION AND/OR ACTION

1. Discuss and take action on a proposal for interior design services for the YMCA Kennedale location as approved by the Kennedale EDC.
2. Discuss and take action if necessary regarding a complaint filed on members of the Kennedale City Council.

IV. EXECUTIVE SESSION

IN ACCORDANCE WITH CHAPTER 551 OF THE TEXAS GOVERNMENT CODE. If, during the course of the meeting and discussion of any items covered by this notice, the Kennedale City Council determines that a Closed or Executive session of the Board is required, then such closed meeting will be held as authorized by Texas Government Code, Chapter 551, Section 551.071 consultation with counsel on legal matters; Section 551.074 personnel matters (1) to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or (2) to hear a complaint or charge against an officer or employee. (b) Subsection (a) does not apply if the officer or employee who is the subject of the deliberation or hearing requests a public hearing. Section 551.072 - deliberation regarding purchase, exchange, lease or value of real property; Section 551.073 - deliberation regarding a prospective gift; Section 551.087 - deliberation regarding economic development negotiation; Section 551.089 - deliberation regarding security devices or security audits, and/or other matters as authorized under the Texas Government Code. If a Closed or Executive Session is held in accordance with the Texas Government Code as set out above, the Kennedale City Council will reconvene in Open Session in order to take action, if necessary, on the items addressed during Executive Session.

A. PURSUANT TO SECTION 551.074 - Personnel Matters, certain deliberations about officers and employees of the governmental body to be held in executive session.

1. Planning and Zoning Commission Unexpired Term - Interviews

**V. RECONVENE INTO OPEN SESSION, AND TAKE ANY ACTION NECESSARY
PURSUANT TO EXECUTIVE SESSION**

VI. ADJOURNMENT



BOBBIE JO TAYLOR,
CITY SECRETARY

CERTIFICATION: I DO HEREBY CERTIFY THAT THE MAY 1, 2025 KENNEDALE CITY COUNCIL AGENDA WAS POSTED INSIDE THE MAIN ENTRANCE OF CITY HALL (405 MUNICIPAL DRIVE), IN A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE GENERAL PUBLIC AT ALL TIMES; AND THAT SAID AGENDA WAS POSTED AT LEAST SEVENTY-TWO (72) HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING, IN ACCORDANCE WITH CHAPTER 551 OF THE TEXAS GOVERNMENT CODE.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT (ADA), THE CITY OF KENNEDALE WILL PROVIDE FOR REASONABLE ACCOMMODATIONS FOR PERSONS ATTENDING MEETINGS. THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR SIGN INTERPRETER SERVICES MUST BE MADE FORTY-EIGHT (48) HOURS PRIOR TO THE MEETING BY CALLING 817-985-2104 OR (TTY) 1-800-735-2989.

A QUORUM OF THE KENNEDALE EDC, THE KENNEDALE PLANNING AND ZONING COMMISSION, BOARD OF ADJUSTMENT, KEEP KENNEDALE BEAUTIFUL COMMISSION, PARKS AND RECREATION BOARD, BUILDING BOARD OF APPEALS, TOWNCENTER DEVELOPMENT DISTRICT, OR TAX INCREMENT REINVESTMENT DISTRICT MAY BE PRESENT. NO ACTION WILL BE TAKEN BY THE ABOVE-LISTED BOARDS.

STAFF REPORT
TO THE HONORABLE MAYOR AND CITY COUNCIL

MEETING DATE: MAY 1, 2025

AGENDA ITEM NUMBER: INDIVIDUAL CONSIDERATION ITEM III.A.

SUBJECT

ITEMS FOR INDIVIDUAL CONSIDERATION, DISCUSSION AND/OR ACTION

ORIGINATED BY

SUMMARY

RECOMMENDATION

ATTACHMENTS



STAFF REPORT
TO THE HONORABLE MAYOR AND CITY COUNCIL

MEETING DATE: MAY 1, 2025

AGENDA ITEM NUMBER: REGULAR SESSION ITEM III.A.1.

SUBJECT
Discuss and take action on a proposal for interior design services for the YMCA Kennedale location as approved by the Kennedale EDC.

ORIGINATED BY

SUMMARY

RECOMMENDATION

ATTACHMENTS

1.	GHC Kennedale Proposal	GHC Kennedale Proposal.pdf
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March 13, 2025



Mr. Eric Tucker
President & CEO
Arlington-Mansfield Area YMCA
1148 W. Pioneer Parkway
Arlington, Texas 76013
erict@amaymca.org

Mr. Darrell Hull
City Manager and EDC Executive Director
City of Kennedale
405 Municipal Drive
Kennedale, Texas 76060
dhull@cityofkennedale.com

RE: YMCA Kennedale
Kennedale, Texas

LETTER OF PROPOSAL FOR INTERIOR DESIGN SERVICES

Dear Eric and Darrell,

Thank you for the opportunity to work with you on the new YMCA Kennedale location. It was great meeting with this week and we are looking forward to creating a great space for the citizens of Kennedale.

PROJECT SCOPE

Scope of work will include providing design services for the renovation of the existing Dollar General into the YMCA Kennedale space. We will renovate the space to include group exercise classes, Cardio & Strength area, Cycling Studios, Hydromassage Suites, Indoor running/walking track, Massage chairs, and restroom renovation. Total square footage is approximately 10,000 sf.

The design will be based on the program provided by the YMCA and the guidelines adopted by the State. All MEP services will be design build by Hutcherson Construction.

PROJECT SERVICES

We propose to include in our basic service fee the following services:

- Interior Design
- Structural Consultant

FIELD VERIFICATION

- Field verification of space.
- Generate CAD files to reflect current conditions.
- Input space plan into cad. Provide up to 2 additional space plan options for review.
- Review plan for code compliance.
- One meeting is estimated for this phase of the project. Upon approval of this phase by YMCA and City of Kennedale, GHC will continue to the next phase.

SCHEMATIC/DESIGN DEVELOPMENT

- This phase covers the further development of the space plan including any design elements, detailed location of equipment, and detailed layout of generic furniture.
- Initial meeting will take place to coordinate all finishes, furniture, equipment and any other Mechanical Electrical and Plumbing (MEP) requirements for the space. All design features will be reviewed by cut sheets, hand sketches or photographs for approval by YMCA and City of Kennedale.

- All finishes and materials will be what was used in the Mansfield project. GHC will verify all finishes are currently available. GHC will provide a digital finish board indicating finishes selected by YMCA.
- Develop design and details for new exterior storefront and fence around the outdoor patio.
- Two meetings are estimated for this phase of work. Upon approval of the finish palette and design plan by YMCA and City of Kennedale, GHC will continue to the next phase.

CONSTRUCTION DOCUMENTATION

A standard Construction Documents set will be issued for this phase of the project.

- TAS standards and guidelines.
 - Demolition Plan.
 - Architectural Floor Plans; site location map; plan details and wall types; new electrical outlets and data locations.
 - Reflected Ceiling Plan and details.
 - Room Finish Schedule.
 - Door Schedule; window and door opening schedule.
 - Interior millwork elevations
 - General notes on drawings to establish "building standard" which will be utilized and adapted to meet the needs of the project and will be included in the drawing set.
- Coordinate with MEP subcontractors from general contractor.
 - Coordinate the appropriate architectural support documentation needed in obtaining review and approvals from City of Kennedale staff and boards.
 - Provide Construction Documents required to complete the project. Develop a set of drawings in enough detail to receive competitive bids and in enough detail to install the systems in accordance with applicable codes.
 - One meeting is estimated for this phase of work. Upon approval by YMCA and City of Kennedale, GHC will issue drawings to YMCA and City of Kennedale for permitting and to TAS – Registered Accessibility Specialist for plan review,

CONSTRUCTION ADMINISTRATION CONSULTATION

GHC will provide Construction Administration services during the Construction phase of the project on an hourly basis not to exceed amount. This fee includes review of shop drawings, answer RFI's, and (10) site visits.

PROFESSIONAL FEES

Basic Architectural Services (lump sum):

Interior Design Fee Breakdown by Phase:

Field Verification	\$	5,000
Schematic/Design Development	\$	8,000
Construction Documents	\$	13,500
Construction Administration – hourly not to exceed	\$	6,500
Structural Consultant – hourly not to exceed	\$	5,000
Total Basic Services:	\$	38,000

REIMBURSABLE EXPENSES

Reimbursable Expenses will be billed at 1.1 our net cost, and include travel, reproduction, shipping/delivery, long distance telephone/fax, mileage @ current government rate, and supplies required specifically for the project. We will work diligently to minimize these expenses, and you will be billed only for our costs incurred.

Grace Hebert Curtis Architects, LLC

Fred J. Grace, III, retired

ghc-arch.com

ADDITIONAL SERVICES

Revisions beyond those specified above in Basic Services, including selection of FFE, Art, and Signage. These additional services will be performed only at the request of YMCA/City of Kennedale at our hourly rates listed on Exhibit 'A'.

BILLING SCHEDULE

Billing will occur at the end of each month for the work completed (%) and expenses for that month. Payment is due within 30 days of the invoice date.

PROFESSIONAL LIABILITY INSURANCE

We are insured with Professional Liability Insurance. Certificate can be provided upon request.

We trust that this proposal meets with your expectations. We truly appreciate this opportunity and look forward to working with you on this project.

END OF PROPOSAL

Sincerely,



Tamara Bopp, RID, IIDA
Principal
Grace Hebert Curtis Architects, LLC

Encl: Exhibit 'A' GHC Hourly Rates Proposal
Exhibit 'B' YMCA Program

ACCEPTED BY:

(signature)

Darrell Hull, City of Kennedale

(date)

(signature)

Eric Tucker, YMCA

(date)

SCHEDULE OF ARCHITECTURAL FEES
HOURLY RATE SCHEDULE

EXHIBIT 'A'



Principals

Architectural	\$	275.00
LA Registered Interior Designer	\$	225.00

Architectural

Sr. Licensed Architect/Sr. Project Manager	\$	205.00
Associate/Architect	\$	205.00
Licensed Architect/Project Manager	\$	150.00
Senior Intern Architect	\$	135.00
Computer Modeling (3-D)	\$	120.00
Intern Architect	\$	100.00
Draftsman	\$	70.00

Interior Design

Sr. Interior Designer/Sr. Project Manager	\$	160.00
Associate/Licensed Interior Designer	\$	160.00
Licensed Interior Designer	\$	120.00
Intern Interior Designer	\$	85.00

Administration

Clerical	\$	65.00
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Other

Expert Witness Testimony/Court Appearance/Deposition	1.2 x above hourly rates
Professional Engineers & Consultants	1.1 x Direct Cost
Postage	1.1 x Actual Cost
Printing	1.1 x Actual Cost
Automobile Travel	per IRS regulations
Other Travel, Meals, Transportation, etc.	1.1 x Actual Cost

Note - hourly rates subject to change annually based on the Consumer Price Index

EXHIBIT 'B'

ARLINGTON-MANSFIELD AREA YMCA



North Arlington YMCA
1005 Skyline Dr.
Arlington, TX 76011 (817)
548-9622

Central Arlington YMCA
2200 S. Davis Dr.
Arlington, TX 76013 (817)
274-9622

South Arlington YMCA
7120 S. Cooper St.
Arlington, TX 76001 (817)
419-9629

Mansfield YMCA
78 Regency Pkwy.
Mansfield, TX 76063
(817) 612-3200

Kennedale YMCA
405 Municipal Dr.
Kennedale, TX 76060
(817) 419-9629

amaymca.org/join

MEMBER BENEFITS & AMENITIES

	NORTH YMCA	CENTRAL YMCA	SOUTH YMCA	MANSFIELD YMCA	KENNEDALE YMCA Coming Soon!
Access to over 2,600 YMCA Locations Nationwide	✓	✓	✓	✓	✓
Group Exercise Classes	✓	✓	✓	✓	✓
Bring-A-Friend Fridays (18+)	✓	✓	✓	✓	✓
Cardio & Strength Equipment	✓	✓	✓	✓	✓
Childcare While You Workout	✓	✓	✓	✓	✓
Cycling Studios & Classes	✓		✓	✓	✓
Functional Training	✓	✓	✓	✓	✓
Gym Access (Basketball, Pickleball, etc.)	✓	✓	✓		
Hydromassage Suites	✓		✓	✓	✓
Indoor Running/Walking Track	✓			✓	✓
Massage Chairs	✓			✓	✓
Music Studio				✓	
Personal Training	✓	✓	✓	✓	✓
Pool Access (Indoor & Outdoor)		✓	✓		
Saturday Evening Childcare	✓	✓	✓	✓	✓
Saunas	✓		✓	✓	
Senior Activities & Programs	✓	✓	✓	✓	✓
Showers	✓	✓	✓	✓	✓
Special Events & Theme Nights	✓	✓	✓	✓	✓
STEM & E-Sports Center				✓	
Summer Camp & After School Care	✓*	✓*	✓*	✓*	✓*
Swim Lessons	✓*	✓*	✓*	✓*	✓*
Virtual Fitness, Mobile App & Wi-Fi	✓	✓	✓	✓	✓
Support Groups	✓	✓	✓	✓	✓
Youth Sports	✓*	✓*	✓*	✓*	✓*

Key: ✓* Indicates a Member Fee. Members save over 50% on program fees on these popular programs.

STAFF REPORT
TO THE HONORABLE MAYOR AND CITY COUNCIL

MEETING DATE: MAY 1, 2025

AGENDA ITEM NUMBER: REGULAR SESSION ITEM III.A.2.

SUBJECT
Discuss and take action if necessary regarding a complaint filed on members of the Kennedale City Council.

ORIGINATED BY

SUMMARY

RECOMMENDATION

ATTACHMENTS

1.	Public Concern of Ethical Misconduct - A Call to Action	Public Concern of Ethical Misconduct - A Call to Action.pdf
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I. Introduction

The public is of the opinion that several members of the Kennedale elected body have intentionally and maliciously committed multiple acts of moral turpitude and ethical misconduct, demonstrating a pattern of conduct that violates various legal and ethical standards of both state and local governance. These individuals have repeatedly displayed conduct that is unbecoming of an elected public official. This statement outlines these perceived violations. This is not intended to be a complete list of all the potential wrong doings, but more so to raise the questions and concerns of the public to the Council for further inquiry and investigation. The appearance of wrongdoing and impropriety has caused great mistrust in the community. This has been caused by the actions of our elected body, the lack of exercised self-governance, and accountability needs to be addressed.

II. Perceived Misconduct

1. Violation of Open Records and Proper File Retention Practices:

a. Deletion of Public Records:

- i. Contention: It appears Brad Horton deleted records and violated file retention practices. When he returned his city-issued device, it was pre-cleared. Horton also submitted a sworn statement to the city of Kennedale that he did not use his personal device for communications in his capacity as a City Councilman. He asserted that he was not using a city phone. The question remains, how was he able to conduct business without a device to communicate outside of email? These actions are misleading at best, but the submission of a sworn statement in response to an open records request would also be a false official statement should it be discovered as such.

1. Confirmation: July 2023, Budgetary discussions were conducted with Bryant Griffith via text.

2. Confirmation: Open Records Request Response, Horton Sworn Statement submitted Feb 2nd 2024.

b. Improper Use of Social Media for Official Business:

- i. Contention: It appears Brad Horton, Chris Gary, and Thelma Kobeck have used their private social media pages to conduct city official business, limiting public access and violating open records laws. Their personal profiles were utilized for official city matters and are not accessible to the entire public. Members of the community do not have access. In addition certain posts were also deleted, hidden, or removed from public access.

1. Contention: It appears Brad Horton, Chris Gary, and Thelma Kobeck have deleted portions or the entirety of their Mayor/City Council public social media profiles or they are inaccessible to some community members, and posts made on their pages related to city business, which constitutes the destruction of official documentation.

2. Violation of Fair Campaign Practices:

a. Falsification of Campaign Financials:

- i. Contention: It appears that Brad Horton, Chris Gary, and Thelma Kobek intentionally falsified their campaign financials and failed to amend the filings correctly. They have not reported in-kind services or direct contributions from the Save Kennedale PAC, and their financials do not adequately cover the costs or scope of their campaigns (the reports are intentionally insufficient). Their current corrected filings were not made available to the public until January 2025, almost a full year after the election in an attempt to defraud the public, and the reports are still inaccurate. These disclosures were intentionally kept from the public while financial reports were intentionally misfiled.
 1. Confirmation: The relationship and campaign activities between Rockie Gilley, Brad Horton, and Matt Armstrong proves there were coordinated campaign efforts between the PAC and the Horton, Gary, and Kobeck slate campaigns but are still not accurately captured in the campaign financials.
 2. Confirmation: Armstrong, the slate's campaign manager and political consultant, has a history of TEC violations and misconduct and was hired both by the PAC and the slate's campaigns.
 3. Confirmation: Gilley and Horton were seen in public posting campaign signs together as well as attending the candidate forum together hosted by the Chamber of Commerce. Social media posts during the same time frame appears to demonstrate their coordinated efforts.

b. Failure to Uphold an Oath:

- i. Contention: It appears that Brad Horton engaged in defamatory practices against his political opponents and failed to repudiate false information as required by his sworn oath to adhere to the Code of Fair Campaign Practices. Horton initially made the defamatory remarks in an official capacity from the dais and subsequently solicited, encouraged, and assisted other individuals in continuously perpetuating the defamation for personal and political gain.
 1. Confirmation: December 19th 2023 City Council Meeting, Quote from Horton "So again, as a fraud investigator for the government, they have all the hallmarks of fraud, bribery and Corruption"
 2. Confirmation: Save Kennedale PAC Mailers & Posts (Collusion)
 3. Confirmation: Signed TEC CFC Practices,
 4. Confirmation: Save Kennedale PAC endorsements, campaign services support & mailed materials
 5. Confirmation: Brad Horton's Facebook response to TEC Complaint
 6. Confirmation: April 13th 2025 James Connor Live Facebook Post (Testimony)

3. Violation of State & City Charter Laws:

a. Conflicts of Interest:

- i. Contention: It appears that Chris Gary refused to disclose his conflict of interest and to recuse himself during the Enclave zoning change request, intentionally altering the outcome of the vote.
- ii. Contention: Chris Gary appears to have asked the city manager to issue a CO without passing inspection for Paul of Southwest Ambulance Sales LLC, a known friend who is playing a significant role in the BAM slate Gary is openly campaigning for.
- iii. Contention: It appears that Chris Gary has used his position to influence the outcome of the 380 agreement as a quid pro quo in having garnered Paul's support for the Enclave debacle and campaigns of the BAM slate.
 1. Confirmation: It appears that both Chris Gary and Brad Horton held a public meeting at Town Center Park instructing residents how to file protests to ensure 20% of neighbors protest P&Z Case 24-11, requiring a super majority of council to approve change. Gary knowingly and intentionally refused to recuse himself as he was asked to do so prior to the meeting and essentially participated in the protest. As a private citizen, Gary has a history of being politically active in his neighborhood regarding his personal preferences for the development of the property that abuts his own. As a City Councilman, he knew that not recusing himself would have an impact on the outcome of the vote, requiring a supermajority of (4) rather than (3), effectively preventing the zoning change request to pass and preventing the development of the property.
 2. Confirmation: It appears that at the Planning and Zoning meeting for Case 24-11 (to discuss the Enclave addition) Chris Gary was continuing to participate in the process by feeding audience members notes on what to say when they made public comments in protest, and continuing to do so gives the appearance of impropriety as well as conflicts of interest.
 3. Confirmation: It appears that due to the outcome of the zoning change request, the appearance of impropriety, and Gary's potential violation of charter and state laws the Enclave Subdivision / United Residential filed a lawsuit. Sometime after filing the suit, the Enclave Subdivision / United Residential proceeded with the purchase of the land.
 4. Confirmation: Around the same time of the lawsuit, in November Southwest Ambulance 380 agreement was approved unanimously by Council. Paul Cartusciello is the owner of Southwest Ambulance.
 5. Confirmation: The land acquisition was completed in late January by Enclave Subdivision / United Residential, and only 2 days after it was sold to 4C'S L&G LP, owned by Paul Cartusciello.
 6. Confirmation: In March Paul made significant donations to the BAM slate, heavily supported by Gary. Gary has been seen working for Paul. He has also been seen physically working the campaign trail putting out signs and coordinating community events on their behalf.

7. Confirmation: It appears that Gary's continual request of the City Manager to issue the CO without passing inspection on Paul's behalf was intended to meet the Jan 31st 2025 deadline outlined in the 380 agreement.

4. Abuse of Power:

a. Threats Against Elected Officials:

- i. Contention: It appears that Brad Horton committed abuse of power and position both as a Councilman and employee of the IRS against elected officials including threats and coercion. When being asked to follow Charter regarding attendance and being questioned about his dealings with TGAA, Horton chose to relay messages to Bryant Griffith through the City Manager. One such message included a veiled threat attempting to dissuade Griffith from moving forward with his actions of holding the council accountable to charter law and his ask for an investigation into the council's dealings with TGAA.
 1. Confirmation: "It would be a shame if he were audited by the IRS if he doesn't back off".
 2. Confirmation: In addition, similar threats were relayed through Mayor Joplin which included the statements, "If you don't back off, you'll catch a silver bullet", and "If you don't play nice, we will replace you". These statements were either from Horton himself or made by those actively supporting his position and campaign.

b. Coercion and Abuse of Power:

- i. Contention: It appears that Brad Horton, in a private meeting, asked the Kennedale Chamber of Commerce President, Mr. Joe Taylor, to act against the Chamber by-laws by asking him to extend his Presidency. He used his influence as Mayor to make this request. Here again this has the appearance of coercion as the Chamber of Commerce receives a great deal of support from the city and the EDC. It appears the President may have acted under threat of losing that support.
 1. Confirmation: The Chamber did not hold its annual election as directed by Camber by-laws. The President and Board of Directors moved forward beyond the election cycle without establishing a nomination committee or holding the election ultimately allowing the President to comply with Horton's request.

c. Conflicts of Interest, Coercion, and Charter Violations

- i. Contention: It appears that Brad Horton attempted to violate the city charter by hiring a former council member, Austin Degenhart, as a full-time consultant. Degenhart is a known friend of Horton's who had played a significant role in Horton's Mayoral campaign. Horton (again) demonstrates a blatant act of disregard for the charter and impropriety regarding the charter's clear prohibition against hiring former council members within two years of their service. Here again this has the appearance of coercion as it would require the City Manager to execute the action and it is no secret that the Mayor wishes to get rid of him.

III. A Call to Action

Section 3.07 of our Home Rule Charter grants the City Council explicit authority to "investigate the affairs of the City and the official conduct of any City department, office, or agency." It further empowers this body to "subpoena witnesses, administer oaths, take testimony, and compel the production of all pertinent evidence." This is not a mere suggestion; it's a directive enshrined in our city's foundational framework. When there are indications of conflicts of interest or conduct that potentially violates ethical boundaries, such as failing to recuse oneself from matters with personal interest or benefiting from campaign support tied to interlocal agreements or political action groups, this Council has not just the authority but the duty to act.

Section 3.06(b) of our Charter states that a Councilmember **shall forfeit office** if they "violate any express prohibition of this Charter" or are involved in offenses involving moral turpitude. This term carries significant weight. Under Texas law, moral turpitude refers to conduct that is inherently base, vile, or depraved, and contrary to accepted rules of morality and the duties owed between persons or to society in general. Furthermore, the Texas Court of Criminal Appeals has recognized that crimes involving moral turpitude encompass offenses describing acts and character of vileness and baseness which set the offender apart from the rest of society.

IV. Conclusion

In addition to these things there are many more concerns surrounding the maltreatment and abuse of community members from the elected body. This includes potential civil rights violations and discrimination. The sum of these inquiries is, at face value, enough to showcase the public concern and lack of trust in the elected body having given the appearance of impropriety, including a complete disregard for charter law and ethical conduct as is expected of those serving the public.

The aforementioned acts by some of our elected officials clearly demonstrate a pattern of conduct concerning moral turpitude and ethical misconduct, potentially violating both legal statutes and ethical standards expected of public officials. Their actions have not only undermined public trust and potentially breached fiduciary duties but may have also included explicit acts of coercion and threats, which are serious criminal offenses. The facts presented and relevant laws strongly support the claim that these individuals might have engaged in behavior unfit for a public official. Therefore, immediate investigation and appropriate legal proceedings are warranted to hold these individuals accountable for their actions, to address the violent threats, and to restore integrity to the elected body in Kennedale.

Humbly Submitted,
Bryant Griffith

MEETING DATE: MAY 1, 2025

AGENDA ITEM NUMBER: EXECUTIVE SESSION ITEM IV.A.

SUBJECT

PURSUANT TO SECTION 551.074 - Personnel Matters, certain deliberations about officers and employees of the governmental body to be held in executive session.

ORIGINATED BY

SUMMARY

RECOMMENDATION

ATTACHMENTS

STAFF REPORT TO THE HONORABLE MAYOR AND CITY COUNCIL

MEETING DATE: MAY 1, 2025

AGENDA ITEM NUMBER: EXECUTIVE SESSION ITEM IV.A.1.

SUBJECT

Planning and Zoning Commission Unexpired Term - Interviews

ORIGINATED BY

SUMMARY

RECOMMENDATION

ATTACHMENTS

1.	A. MacDonald Application for P&Z 3.27.25_Redacted	A. MacDonald Application for P&Z 3.27.25_Redacted.pdf
2.	M MacBurney Application for P&Z 3.27.25_Redacted	M MacBurney Application for P&Z 3.27.25_Redacted.pdf
3.	J. Madrid Application for P&Z 3.27.25_Redacted	J. Madrid Application for P&Z 3.27.25_Redacted.pdf
4.	B. Cleek Application for P&Z 3.27.25_Redacted	B. Cleek Application for P&Z 3.27.25_Redacted.pdf

Print

Adrian MacDonald

Application to Serve on an Advisory Board, Commission, or Council Seat - Submission #7270**Date Submitted: 3/23/2025**

Thank you for your interest in serving your community. Input from residents is key to the success of any city.

Appointments are at the sole discretion of the [City Council](#). Typically, applications are evaluated during late summer and appointments are made at Council's regular meeting in September. This schedule may be adapted as needed. Additionally, if there are vacancies, sometimes appointments are made out of cycle.

Please apply at any time, and the [City Secretary's Office](#) will keep your application on file until the next appointment opportunity. Not all fields are required. However, applicants are encouraged to provide complete information. Council reserves the right to remove from consideration any incomplete application.

Please review all eligibility requirements and ensure that your schedule allows for you to attend your board's regular meetings. Visit cityofkennedale.com/boards to find links to each board, which include information about their regular meeting schedule.



Eligibility Requirements (Charter §8.01)

Each member of the Boards and Commissions that are advisory to and appointed by the Council shall meet the following qualifications:

- (1) Be a registered voter of the City;
- (2) shall have resided in the City for one year, and
- (3) continue residency in the City during the term of office.

Additional requirements for City Council Seats can be found in the [Home Rule Charter](#). Please read prior to selecting this option.

ELIGIBILITY REQUIREMENTS

How long have you been a resident of the City of Kennedale?

-- Select One --

Must have 1+ year of residency for all board seats unless otherwise stated above.

Are you a registered voter in the City of Kennedale?

☒ Yes *Verified 3/24/25*
☐ No

Must be a registered voter in the City of Kennedale.

PERSONAL INFORMATION

First Name*

Adrian

Last Name*

MacDonald

Preferred Name or Nickname, if any**Age (optional)**

47

Home Address***City***

Kennedale

State*

TX

ZIP Code*

76060

*Applicants must live in Kennedale***Mailing Address (if different)**

1128 Greenview Ln

City

Kennedale

State

Texas

ZIP Code

76060

Primary Phone #***Alternate Phone #****Email*****Alternate Contact**

The majority of communication is conducted via email.

Please choose the board(s) on which you'd like to serve.*

- ☐ City Council Seat - Read Home Rule Charter for eligibility
- ☐ Board of Adjustment/Building Board of Appeals (BOA/BBA)
- ☐ Economic Development Corporation (EDC)
- ☐ Economic Development Corporation (EDC) - Advisory Member (non-resident who owns property and/or a business within Kenendale). NOTE: Proof of ownership will be requested.)
- ☐ Keep Kennedale Beautiful Commission (KKB)
- ☐ Library Advisory Board (LAB)
- ☐ Parks and Recreation Board
- ☒ Planning and Zoning Commission (P&Z)
- ☐ TownCenter Development District (TDD) Board
- ☐ Tax Increment Reinvestment Zone (TIRZ) Board
- ☐ Utility and Infrastructure Board (UIB)

I am applying as a(n):*

- ☐ **Incumbent** (*I wish to continue serving on my current board.*)
- ☐ **New Member** (*I do not currently serve on a board, or would like to be considered for a different board.*)

Years of service on City of Kennedale Boards and/or Commissions:

KKB is a working board. Type your name below to indicate that you are aware of what is expected of members.*

KKB engages residents and businesses to take greater responsibility for improving the community's appearance and environment; and develop beautification events, programming, and outreach. The membership of KKB also serves as the Tree Advisory Board and the Tree City. The KKB is an affiliate of Keep Texas Beautiful and has criteria to remain in good standing, including:

- Attendance at all meetings, if possible
- In-person and virtual training sessions
- Volunteer hours at events and workdays
- Weekly TownCenter flowerbed maintenance including digging, planting, watering, and spreading mulch
- Twice yearly litter pick-up around the City
- Community education about litter control and Adopt-a-Spot
- Annual Arbor Day tree planting
- Help host "Bring It!" — a citywide household hazardous waste recycling event

Applicants are encouraged to familiarize themselves with the following documents:

Comprehensive Land Use Plan

[Download](#)

Strategic Plan

[Download](#)

Board Member Handbook

[Download](#)

Please select your level of education

- ☒ High School
- ☐ Associate Degree
- ☐ Trade/Professional School Certification
- ☐ Bachelor's Degree
- ☐ Master's Degree or higher

College or University Attended

Field of Study and Degree Received

Graduation Year

Additional College or University, if any

Field of Study & Degree Received

Graduation Year

Current Employer/Company Name

Ben E Keith

Position/Title

Large Format Salesman

Field/Type of Work

Beverage Industry

Provide a Brief Biography

My family moved here in 1984. I grew up and graduated here in 1996. Moved away for a short while and moved back ten plus years ago. Ive been with Ben E Keith for 23yrs and worked my way up through the company. I currently hold a position on my companies Leadership Council representing my department, this is my second term. This council is set up to improve communication between departments and the culture of the company.

Please list current and past memberships and/or leadership positions held in any volunteer, community service, or civic organizations.

Add any additional comments that you feel may assist City Council in a selection.

Please attach your resume.

No file selected.

Required for City Council Appointments. Not required for Advisory Boards, but recommended.

Please attach proof of property/business ownership within the City of Kennedale.

No file selected.

Will be required. If not uploaded here, staff will reach out to request proof of ownership before your application can be presented for consideration by the City Council.

DIGITAL SIGNATURE*

Adrian MacDonald

By typing my name in the box above, I verify that all information provided on this application is true and correct to the best of my knowledge.

Print

Martin MacBurney

Application to Serve on an Advisory Board, Commission, or Council Seat - Submission #7268

Date Submitted: 3/22/2025

Thank you for your interest in serving your community. Input from residents is key to the success of any city.

Appointments are at the sole discretion of the [City Council](#). Typically, applications are evaluated during late summer and appointments are made at Council's regular meeting in September. This schedule may be adapted as needed. Additionally, if there are vacancies, sometimes appointments are made out of cycle.

Please apply at any time, and the [City Secretary's Office](#) will keep your application on file until the next appointment opportunity. Not all fields are required. However, applicants are encouraged to provide complete information. Council reserves the right to remove from consideration any incomplete application.

Please review all eligibility requirements and ensure that your schedule allows for you to attend your board's regular meetings. Visit cityofkennedale.com/boards to find links to each board, which include information about their regular meeting schedule.



Eligibility Requirements (Charter §8.01)

Each member of the Boards and Commissions that are advisory to and appointed by the Council shall meet the following qualifications:

- (1) Be a registered voter of the City;
- (2) shall have resided in the City for one year, and
- (3) continue residency in the City during the term of office.

Additional requirements for City Council Seats can be found in the [Home Rule Charter](#). Please read prior to selecting this option.

ELIGIBILITY REQUIREMENTS

How long have you been a resident of the City of Kennedale?

4 years

Must have 1+ year of residency for all board seats unless otherwise stated above.

Are you a registered voter in the City of Kennedale?

- ☒ Yes
- ☐ No

Verified 3/24/25

Must be a registered voter in the City of Kennedale.

PERSONAL INFORMATION

First Name*

Martin

Last Name*

McBurney

Preferred Name or Nickname, if any

Marty

Age (optional)

42

Home Address***City***

Kennedale

State*

TX

ZIP Code*

76060

*Applicants must live in Kennedale***Mailing Address (if different)****City****State****ZIP Code****Primary Phone #*****Alternate Phone #****Email*****Alternate Contact**

The majority of communication is conducted via email.

Please choose the board(s) on which you'd like to serve.*

- ☐ City Council Seat - Read Home Rule Charter for eligibility
- ☐ Board of Adjustment/Building Board of Appeals (BOA/BBA)
- ☒ Economic Development Corporation (EDC)
- ☐ Economic Development Corporation (EDC) - Advisory Member (non-resident who owns property and/or a business within Kenendale). NOTE: Proof of ownership will be requested.)
- ☐ Keep Kennedale Beautiful Commission (KKB)
- ☐ Library Advisory Board (LAB)
- ☒ Parks and Recreation Board
- ☒ Planning and Zoning Commission (P&Z)
- ☒ TownCenter Development District (TDD) Board
- ☐ Tax Increment Reinvestment Zone (TIRZ) Board
- ☐ Utility and Infrastructure Board (UIB)

I am applying as a(n):*

- ☒ **Incumbent** (*I wish to continue serving on my current board.*)
- ☐ **New Member** (*I do not currently serve on a board, or would like to be considered for a different board.*)

Years of service on City of Kennedale Boards and/or Commissions:

KKB is a working board. Type your name below to indicate that you are aware of what is expected of members.*

KKB engages residents and businesses to take greater responsibility for improving the community's appearance and environment; and develop beautification events, programming, and outreach. The membership of KKB also serves as the Tree Advisory Board and the Tree City. The KKB is an affiliate of Keep Texas Beautiful and has criteria to remain in good standing, including:

- Attendance at all meetings, if possible
- In-person and virtual training sessions
- Volunteer hours at events and workdays
- Weekly TownCenter flowerbed maintenance including digging, planting, watering, and spreading mulch
- Twice yearly litter pick-up around the City
- Community education about litter control and Adopt-a-Spot
- Annual Arbor Day tree planting
- Help host "Bring It!" — a citywide household hazardous waste recycling event

Applicants are encouraged to familiarize themselves with the following documents:

Comprehensive Land Use Plan

[Download](#)

Strategic Plan

[Download](#)

Board Member Handbook

[Download](#)

Please select your level of education

- ☐ High School
- ☐ Associate Degree
- ☐ Trade/Professional School Certification
- ☐ Bachelor's Degree
- ☒ Master's Degree or higher

College or University Attended

Baylor University

Field of Study and Degree Received

MBA

Graduation Year

2022

Additional College or University, if any

Salisbury University

Field of Study & Degree Received

Bachelor - History and Sociology

Graduation Year

2004

Current Employer/Company Name

DR Horton

Position/Title

Vice President

Field/Type of Work

Residential Property Management

Provide a Brief Biography

Experienced residential property management professional with significant experience reviewing architectural plans.

Active coach in Arlington Southwest Little League and Kennedale Youth Association.

Please list current and past memberships and/or leadership positions held in any volunteer, community service, or civic organizations.

Add any additional comments that you feel may assist City Council in a selection.

Ready to get involved and help shape the growth and development of our small town with a goal of keeping the small town/ local feel.

Please attach your resume.

Marty McBurney Resume.pdf

Required for City Council Appointments. Not required for Advisory Boards, but recommended.

Please attach proof of property/business ownership within the City of Kennedale.

No file selected.

Will be required. If not uploaded here, staff will reach out to request proof of ownership before your application can be presented for consideration by the City Council.

DIGITAL SIGNATURE*

Martin McBurney

By typing my name in the box above, I verify that all information provided on this application is true and correct to the best of my knowledge.

MARTY MCBURNEY

EXPERIENCED RESIDENTIAL PROPERTY MANAGEMENT LEADER

Dedicated and experienced residential property management professional with a strong background of leadership in operations, facility management, procurement, customer service, financial management, lease-ups, value-adds, occupancy management, and recruitment. I began my career as a student employee in a leadership position as a Resident Assistant in on-campus housing and have grown into an operations and management executive in residential property management with over 20 years of experience in the field.

CORE COMPETENCIES

Operations Management	Recruitment & Development	Procurement
Policies & Procedures	Capital Improvement Plans	Budget Administration
Customer Service	Lease-ups/New Developments	Contract Management

PROFESSIONAL EXPERIENCE

REGIONAL VICE PRESIDENT, DHI COMMUNITIES (DR HORTON), SEPT '22 – PRESENT

Currently overseeing a team of 3 RPM's covering 15 operational/lease up BTR and multifamily/casita communities plus an additional 16 communities in various stages of pre-leasing and development throughout Texas, Oklahoma, Indiana, Iowa, Nebraska, North Carolina, Maryland, and Virginia. Additionally, have successfully dispositioned 7 assets this year with another 6 pending before the end of the year.

Primary responsibilities include:

- Pre-development and pre-leasing activities to ensure that communities are successful from the start.
- Monitoring lease-up trajectory compared to goals and making any necessary rate or special recommendations.
- Establish service agreements for communities to validate proforma OPEX assumptions.
- Assisting disposition team with sale of communities through brokers tours and inquiries.

BALFOUR BEATTY COMMUNITIES

VICE PRESIDENT – RESIDENTIAL OPERATIONS, JUNE '19 – SEPT '22

ASSISTANT VICE PRESIDENT – RESIDENTIAL OPERATIONS, AUG '17 – MAY '19

As Vice President and previously Assistant Vice President with Balfour Beatty Communities, I was responsible for overseeing a portfolio of residential housing, including multifamily conventional and student housing assets. I was the highest-ranking operations employee within our Dallas Regional Operations Center, responsible for all administrative responsibilities related to the office. I participated in monthly executive leadership meetings discussing the goals, strategy, growth, and direction of the Balfour Beatty Communities brand and I regularly act as the primary point of contact for all things related to student housing operations as I was considered the expert in that specific sector in my organization.

Lead a team of 6 direct reports who oversee teams consisting of 75+ additional employees. Have led a team of 14 direct reports and 200+ additional employees at one time when the portfolio was 14 communities. Direct reports and total employees in my portfolio fluctuated as we acquire and dispose of assets. Portfolio was occupied at 97.5% during my

tenure with the organization. Successfully leased up multiple assets over the past 5 years to over 95% in initial occupancy stage.

Managed budgets with \$53M in annual revenues and \$33M in operating expenses. Responsible for final approval of purchase orders based on various delegated levels of authority for all PO's over \$1,000 - \$5,000+. Also, managed renovation budgets exceed \$2M and capital repair and replacement budgets of \$1.5M.

Other responsibilities include:

- Direct supervision of regional level positions, including Regional Property Managers, Regional Facilities Managers, and Regional Leasing and Marketing Managers.
- Review, analyze, and present operating and capital budgets to owners, internal executives, university stakeholders, and tax-exempt foundations for approval.
- Conduct periodic site visits to ensure that the mission and culture of the BBC is being implemented at the sites.
- Operations lead for all new business opportunities for our Campus Solutions Brand.
 - Create initial operating budgets for future developments and acquisitions.
 - Create renovation plans for acquisitions.
 - Participate in the design development of all new student housing developments, making recommendations on amenity spaces to be included and how to design offices and maintenance shops.
- Continually reviewing and refining policies and procedures to ensure we have an efficient and cost-effective operating platform.

REGIONAL MANAGER, BALFOUR BEATTY COMMUNITIES, OCT '13 – AUG '17

Balfour Beatty Communities hired me during the initial lease-up of the first 2 student housing communities. I was responsible for building out the operational platform for the student housing division, including select the property management software, developing all policies and procedures, and building/cultivating the mission and culture. As a Regional Manager, I was also responsible for overseeing all operations for a portfolio of between 2-7 communities. Conducting regular site visits to ensure that the communities were adhering to the policies and procedures.

Lead a team of up to 7 direct reports who oversaw teams consisting of 90 additional employees.

Managing budgets with approximately \$25M in revenues and \$15M in operating expenses. Responsible for approval of purchases orders that were in the \$1,000 - \$5,000 range.

Other responsibilities include:

- Provide oversight for all daily operations, maintenance, financial reporting, resident relations, and compliance for my assigned portfolio.
- Recruit, develop, train, and oversee community management team members for my assigned portfolio.
- Review and evaluate market conditions to recommend rental rate adjustments.
- Review, analyze, present operating and capital budgets to TPM owners, internal owner representatives, university stakeholders, and tax-exempt foundations for approval.
- Create and monitor the execution of operating, marketing, and facility management plans for the communities within my portfolio.
- Conduct due diligence for future communities, including unit walks, lease audits, review of contracts, and interviewing current employees.

OTHER HOUSING EXPERIENCE

- PROPERTY MANAGER, DINERSTEIN MANAGEMENT COMPANY, JAN '13 – OCT '13
Supervised a team of 14, managed an annual budget of approximately \$5M.
Took asset from 89% occupied to 97% occupied
- AREA MANAGER, AMERICAN CAMPUS COMMUNITIES, MAY '12 – JAN '13
Supervised a team of 24, managed an annual budget of approximately \$9M.
Successfully leased up new development to 100% pre-leased 3 months in advance of opening.
- COMMUNITY MANAGER, AMERICAN CAMPUS COMMUNITIES, JUN '07 – MAY '12'
Supervised a team of 12, managed an annual budget of approximately \$5M.
Community ranked #1 in the company for customer service 2 years in a row.
- GENERAL MANAGER, CAMPUS ADVANTAGE, MAR '06 – MAY '07
Supervised a team of 80, managed an annual budget of approximately \$10M. This included a full-service dining operation in addition to the residential facility.
- ASSISTANT GM/RESIDENT DIRECTOR, CAMPUS ADVANTAGE, JUL '05 – MAR '06
Supervised a team of 25, managed an annual budget of approximately \$6M.
- RESIDENCE HALL MENTOR, LOUISBURG COLLEGE, JUL '04 – JUL '05
Managed a residence hall of 37 students and oversaw the intramural program.

EDUCATION

BAYLOR UNIVERSITY

Master of Business Administration –May 2022

GPA: 3.98

SALISBURY UNIVERSITY

Bachelor of Arts – December 2004

Major: Interdisciplinary Studies with concentrations in History and Sociology

LOCH RAVEN HIGH SCHOOL

General – May 2000

GPA: 3.7

REFERENCES

GEN BAUER, [REDACTED]

Current Role: Chief Operating Officer – MAXX Properties

While Supervising: Senior Vice President, Residential Operations – Balfour Beatty Communities

DENISE HAUCK, [REDACTED]

Current Role: Senior Vice President Operations – Corvias

While Supervising: Vice President – Balfour Beatty Communities

TERRI EDELMAN, [REDACTED]

Current Role: Retired

While Supervising: Chief Operating Offer – Balfour Beatty Communities

Jeff Madrid

Print

Application to Serve on an Advisory Board, Commission, or Council Seat - Submission #7266**Date Submitted: 3/21/2025**

Thank you for your interest in serving your community. Input from residents is key to the success of any city.

Appointments are at the sole discretion of the [City Council](#). Typically, applications are evaluated during late summer and appointments are made at Council's regular meeting in September. This schedule may be adapted as needed. Additionally, if there are vacancies, sometimes appointments are made out of cycle.

Please apply at any time, and the [City Secretary's Office](#) will keep your application on file until the next appointment opportunity. Not all fields are required. However, applicants are encouraged to provide complete information. Council reserves the right to remove from consideration any incomplete application.

Please review all eligibility requirements and ensure that your schedule allows for you to attend your board's regular meetings. Visit cityofkennedale.com/boards to find links to each board, which include information about their regular meeting schedule.



Eligibility Requirements (Charter §8.01)

Each member of the Boards and Commissions that are advisory to and appointed by the Council shall meet the following qualifications:

- (1) Be a registered voter of the City;
- (2) shall have resided in the City for one year, and
- (3) continue residency in the City during the term of office.

Additional requirements for City Council Seats can be found in the [Home Rule Charter](#). Please read prior to selecting this option.

ELIGIBILITY REQUIREMENTS

How long have you been a resident of the City of Kennedale?

20+ years

Must have 1+ year of residency for all board seats unless otherwise stated above.

Are you a registered voter in the City of Kennedale?

- ☒ Yes
☐ No

Verified 3/24/25

Must be a registered voter in the City of Kennedale.

PERSONAL INFORMATION

First Name*	Last Name*
Jeffrey	Madrid

Preferred Name or Nickname, if any	Age (optional)
Jeff	60

Home Address*

City*	State*	ZIP Code*
Kennedale	Texas	76060

Applicants must live in Kennedale

Mailing Address (if different)

City	State	ZIP Code

Primary Phone #*	Alternate Phone #

Email*	Alternate Contact

The majority of communication is conducted via email.

Please choose the board(s) on which you'd like to serve.*

- ☐ City Council Seat - Read Home Rule Charter for eligibility
- ☐ Board of Adjustment/Building Board of Appeals (BOA/BBA)
- ☐ Economic Development Corporation (EDC)
- ☐ Economic Development Corporation (EDC) - Advisory Member (non-resident who owns property and/or a business within Kenendale). NOTE: Proof of ownership will be requested.)
- ☐ Keep Kennedale Beautiful Commission (KKB)
- ☐ Library Advisory Board (LAB)
- ☐ Parks and Recreation Board
- ☒ Planning and Zoning Commission (P&Z)
- ☐ TownCenter Development District (TDD) Board
- ☐ Tax Increment Reinvestment Zone (TIRZ) Board
- ☐ Utility and Infrastructure Board (UIB)

I am applying as a(n):*

- ☐ Incumbent (I wish to continue serving on my current board.)
- ☐ New Member (I do not currently serve on a board, or would like to be considered for a different board.)

Years of service on City of Kennedale Boards and/or Commissions:

KKB is a working board. Type your name below to indicate that you are aware of what is expected of members.*

KKB engages residents and businesses to take greater responsibility for improving the community’s appearance and environment; and develop beautification events, programming, and outreach. The membership of KKB also serves as the Tree Advisory Board and the Tree City. The KKB is an affiliate of Keep Texas Beautiful and has criteria to remain in good standing, including:

- Attendance at all meetings, if possible
- In-person and virtual training sessions
- Volunteer hours at events and workdays
- Weekly TownCenter flowerbed maintenance including digging, planting, watering, and spreading mulch
- Twice yearly litter pick-up around the City
- Community education about litter control and Adopt-a-Spot
- Annual Arbor Day tree planting
- Help host "Bring It!" — a citywide household hazardous waste recycling event

Applicants are encouraged to familiarize themselves with the following documents:

Comprehensive Land Use Plan

[Download](#)

Strategic Plan

[Download](#)

Board Member Handbook

[Download](#)

Please select your level of education

- ☐ High School
- ☐ Associate Degree
- ☐ Trade/Professional School Certification
- ☒ Bachelor's Degree
- ☐ Master's Degree or higher

College or University Attended

Dallas Baptist University

Field of Study and Degree Received

Business Administration/Sociology

Graduation Year

2022

Additional College or University, if any

Field of Study & Degree Received

Graduation Year

Current Employer/Company Name

Lockheed Martin

Position/Title

Security Manager

Field/Type of Work

Comprehensive Security Program

Provide a Brief Biography

Former alternate and permanent member of the Board of Adjustments/Building Board of Appeals (2009-2017), Former reserve Public Safety Sergeant City of Dalworthington Gardens (1988-2011) responsible for Police/Fire/EMS operations; Former Lieutenant City of Keller Fire Department (1980-1988) responsible for Fire/EMS operations as well as fire safety inspections of businesses

Please list current and past memberships and/or leadership positions held in any volunteer, community service, or civic organizations.

Add any additional comments that you feel may assist City Council in a selection.

Please attach your resume.

inbound5360818857595630380.docx

Required for City Council Appointments. Not required for Advisory Boards, but recommended.

Please attach proof of property/business ownership within the City of Kennedale.

No file selected.

Will be required. If not uploaded here, staff will reach out to request proof of ownership before your application can be presented for consideration by the City Council.

DIGITAL SIGNATURE*

Jeffrey S Madrid

By typing my name in the box above, I verify that all information provided on this application is true and correct to the best of my knowledge.


PROFESSIONAL OBJECTIVE: Utilize accumulated management and security skills to oversee all facility security operations

QUALIFICATIONS

- 38 years industrial security experience (21 years in leadership/management), with 31 years overlapping experience as an active/reserve emergency response or law enforcement officer.
- Experienced in NISPOM/DoD support processes, specializing in the design/certification/maintenance of domestic and overseas closed areas
- Experience in system administration for Access Control Systems, Intrusion Detection Systems, Closed Circuit TV and associated recording servers.
- Certified Facility Security Officer (FSO) by the Defense Counterintelligence Security Agency
- 18 years of International Security assignment experience.
- CompTia Security + Certified

EXPERIENCE

Security Rep Sr Stff, Lockheed Martin Missiles and Fire Control

(June 2023 – present)

Manage/Oversee all aspects of the security programs as the security lead for a major contract to include international facilities, and several other programs that fall under my responsibilities. Responsible for providing guidance to international programs for security requirements set forth by the U.S. Government. Manage/oversee CONUS activities relating to shipments in and out of the United States. Maintain strong relationship with customers on all levels. Manage security plans related to international site operations to ensure the plans are updated as needed in conjunction with U.S. Government agencies who have oversight. Provide security guidance to new programs in support of MFC goals.

Security Manager – International Facility (Lockheed Martin Global, Inc [MFC] 2017 – June 2023)

Manager/Oversee all aspects of the security program for an international coproduction facility. Responsible for physical security of areas, document control, COMSEC, AISO duties. Manage/oversee OCONUS activities relating to shipments in and out of the country. Maintain relationships with in country US Government representatives as well as CONUS US Government representatives. Manage the security education/training program for EXPAT LM employees.

Security Manager (Lockheed Martin Missiles & Fire Control [MFC], 2009 – 2017)

Manage/oversee all facility protection operations/processes for a 220-acre, 2700-person site, including supervision of 3 shift supervisors & their supporting protective services officers; oversight of patrol & emergency response functions, including crisis management & business resumption processes. Manage a Underwriters Laboratories listed Security Operations Center responsible for monitoring 5 sites across the country. Coordinate/oversee employee recruitment, selection & training, performance assessment, work assignment and salary/recognition/disciplinary actions. Establish recurring

inspections with DSS, Underwriter's Laboratory (UL), and local/county/state authorities; conduct liaison with local firefighting & law enforcement authorities. Responsible for closed area construction/certification; granted approval authority by DSS for NISPOM-governed classified areas. Charter member of the Corporate NISPOM Self-Inspection Team, providing pre-inspection support to multiple LMCO facilities in multiple business areas; supported and participated in executive protection details.

Facilities Protection Associate Manager (Lockheed Martin MFC, 2006 - 2009)

Managed protective services, physical security, & closed area operations for the MFC Dallas campus; supervised protective services staff, including recruitment, hiring, supervision & evaluation. Physical security lead for a \$9,000,000 special access facility construction project & the first-ever DSS-approved contractor-owned/operated overseas closed manufacturing area; oversaw design, conducted certifications & maintained inspections of all closed area construction & alarm installation projects (DSS-approved certifier for NISPOM-governed closed areas); administrator for all MFC access control systems (17 sites in 8 states). Led or participated in executive protection details for the MFC Evening of Excellence, LMCO CEO visits, & ESBA Executive Vice President visits. Established regular security/fire inspection schedules & coordinated with local firefighting and law enforcement entities.

Facilities Protection Supervisor (Lockheed Martin MFC, 2002 – 2006)

Supervised employees providing physical security & emergency response services to LMCO personnel/property. Conducted employee recruitment, selection, training, performance assessment, work assignments, and salary/recognition/disciplinary actions. Coordinated patrol activities, maintenance & deployment of emergency firefighting equipment, & installation/operation of closed-circuit TV and communications systems. Established regular security inspections; conducted liaison with local firefighting & law-enforcement agencies. Coordinated closed area construction and certification.

Plant Protection Officer (Lockheed Martin MFC, 1986-2002)

Performed activities essential to the protection of lives & property against sabotage, espionage, fire, theft or other malicious activities. Responded to emergency alarms, medical emergencies and hazardous material spills; experience in structural and crash/fire rescue. Trained & experienced in all aspects of C-Cure, CMP, Autocall & Hyperscan operations; UPGWA negotiation committee team member.

Volunteer/Reserve Activity

Police Sergeant (Ret) (Dalworthington Gardens Department of Public Safety, 1988 – 2011)

Patrol Supervisor overseeing manpower & special events scheduling; Special Weapons & Tactics (SWAT) Team element leader involved in planning and execution of high risk warrants service; licensed TCLEOSE instructor.

Fire Lieutenant (Dalworthington Gardens Department of Public Safety, 1988 -1992)

Oversaw the development/implementation of fire department operation & training for the city following its decision to cease contract services & stand-up its own fire department. Oversaw equipment & vehicle specification, developed tactical guidelines & established manpower requirements. Developed public safety tactics for a combined police/fire department, including the city's initial active shooter response doctrine for patrol officers.

Keller Fire Department 1980-1988

Performed in numerous roles ranging from firefighter to Lieutenant, including fire ground operations command. Conducted fire safety inspections; coordinated training; provided budget input for operations, & participated in the equipment specifications committee.

EDUCATION: Dallas Baptist University: Bachelor of Arts and Sciences degree, Business Administration/Sociology. Graduation date December 16, 2022.

TRAINING

- DSS Physical Security course
- Security + certification
- LMCO Corporate Investigations training
- John Reid and Associates Initial and Advanced Courses in Interview and Interrogation
- Director of Central Intelligence Physical Security Seminar
- LMCO Nonviolent Crisis Resolution training
- LMCO Advanced Workplace Violence Prevention Training
- LMCO Active Shooter Response Training
- Certified Specialty Impact Munitions Instructor
- ATF explosive recognition training
- TCLEOSE terrorism awareness and crisis intervention training

Print

Brian Cleet

Application to Serve on an Advisory Board, Commission, or Council Seat - Submission #7269

Date Submitted: 3/22/2025

Thank you for your interest in serving your community. Input from residents is key to the success of any city.

Appointments are at the sole discretion of the City Council. Typically, applications are evaluated during late summer and appointments are made at Council's regular meeting in September. This schedule may be adapted as needed. Additionally, if there are vacancies, sometimes appointments are made out of cycle.

Please apply at any time, and the City Secretary's Office will keep your application on file until the next appointment opportunity. Not all fields are required. However, applicants are encouraged to provide complete information. Council reserves the right to remove from consideration any incomplete application.

Please review all eligibility requirements and ensure that your schedule allows for you to attend your board's regular meetings. Visit cityofkennedale.com/boards to find links to each board, which include information about their regular meeting schedule.

**Eligibility Requirements (Charter §8.01)**

Each member of the Boards and Commissions that are advisory to and appointed by the Council shall meet the following qualifications:

- (1) Be a registered voter of the City;
- (2) shall have resided in the City for one year, and
- (3) continue residency in the City during the term of office.

Additional requirements for City Council Seats can be found in the Home Rule Charter. Please read prior to selecting this option.

ELIGIBILITY REQUIREMENTS

How long have you been a resident of the City of Kennedale?

10+ years

Must have 1+ year of residency for all board seats unless otherwise stated above.

Are you a registered voter in the City of Kennedale?

☒ Yes☐ No

Verified 3/24/25

Must be a registered voter in the City of Kennedale.

PERSONAL INFORMATION

First Name*

Brian

Last Name*

Cleek

Preferred Name or Nickname, if any

Age (optional)

46

Home Address*

City*

Kennedale

State*

Texas

ZIP Code*

76060

Applicants must live in Kennedale

Mailing Address (if different)

709 shady lane

City

Kennedale

State

Texas

ZIP Code

76060

Primary Phone #*

Alternate Phone #

Email*

Alternate Contact

The majority of communication is conducted via email.

Please choose the board(s) on which you'd like to serve.*

- ☐ City Council Seat - Read Home Rule Charter for eligibility
- ☐ Board of Adjustment/Building Board of Appeals (BOA/BBA)
- ☐ Economic Development Corporation (EDC)
- ☐ Economic Development Corporation (EDC) - Advisory Member (non-resident who owns property and/or a business within Kenendale). NOTE: Proof of ownership will be requested.)
- ☐ Keep Kennedale Beautiful Commission (KKB)
- ☐ Library Advisory Board (LAB)
- ☐ Parks and Recreation Board
- ☒ Planning and Zoning Commission (P&Z)
- ☐ TownCenter Development District (TDD) Board
- ☐ Tax Increment Reinvestment Zone (TIRZ) Board
- ☐ Utility and Infrastructure Board (UIB)

I am applying as a(n):*

- ☐ **Incumbent** (*I wish to continue serving on my current board.*)
- ☐ **New Member** (*I do not currently serve on a board, or would like to be considered for a different board.*)

Years of service on City of Kennedale Boards and/or Commissions:

KKB is a working board. Type your name below to indicate that you are aware of what is expected of members.*

KKB engages residents and businesses to take greater responsibility for improving the community's appearance and environment; and develop beautification events, programming, and outreach. The membership of KKB also serves as the Tree Advisory Board and the Tree City. The KKB is an affiliate of Keep Texas Beautiful and has criteria to remain in good standing, including:

- Attendance at all meetings, if possible
- In-person and virtual training sessions
- Volunteer hours at events and workdays
- Weekly TownCenter flowerbed maintenance including digging, planting, watering, and spreading mulch
- Twice yearly litter pick-up around the City
- Community education about litter control and Adopt-a-Spot
- Annual Arbor Day tree planting
- Help host "Bring It!" — a citywide household hazardous waste recycling event

Applicants are encouraged to familiarize themselves with the following documents:

Comprehensive Land Use Plan
[Download](#)

Strategic Plan
[Download](#)

Board Member Handbook
[Download](#)

Please select your level of education

- ☒ High School
- ☐ Associate Degree
- ☐ Trade/Professional School Certification
- ☐ Bachelor's Degree
- ☐ Master's Degree or higher

College or University Attended

Field of Study and Degree Received

Graduation Year

Additional College or University, if any

Field of Study & Degree Received

Graduation Year

Current Employer/Company Name

Cherokee federal

Position/Title

Technician

Field/Type of Work

Environmental equipment

Provide a Brief Biography

Project manger , lead technician, on premise supervisor.

Please list current and past memberships and/or leadership positions held in any volunteer, community service, or civic organizations.

Add any additional comments that you feel may assist City Council in a selection.

I want to serve this city and its citizens to the best of my ability. To promote growth and change to make kennedale and better place to live .

Please attach your resume.

B Cleek Resume july 2022 2.docx
Required for City Council Appointments. Not required for Advisory Boards, but recommended.

Please attach proof of property/business ownership within the City of Kennedale.

No file selected.

Will be required. If not uploaded here, staff will reach out to request proof of ownership before your application can be presented for consideration by the City Council.

DIGITAL SIGNATURE*

Brian Cleek

By typing my name in the box above, I verify that all information provided on this application is true and correct to the best of my knowledge.

Brian Cleek

SUMMARY

Quick learner and upbeat person who thrives on challenges, proficient in following work orders, and accurately completing tasks. Skilled in customer services as well as direct and indirect leadership.

HIGHLIGHTS

- Familiar with a wide variety of equipment
- Prevention and safety focused
- Cost Conscious
- Clean driving record
- Outside the box thinker
- Seeks productivity improvements
- Able to stand long periods
- Can lift 75+ pounds

PROFESSIONAL EXPERIENCE

RESCOM FIRE SYSTEMS, Dallas, TX (January 2021 – Present)

Project Manager

- Provide excellent customer service for homebuilders using in home fire mitigation systems
- Schedule service work to bring fire systems up to city code requirements
- Schedule and perform inspections with city fire inspectors

APS, Grand Prairie, TX (August 2020 – July 2021)

Industrial Maintenance

- Performed industrial work including installing unistrut, sanitary pipe, and PVC
- Performed routine maintenance on equipment as needed
- Utilized hand tools, air tools, operated lifts (scissor lift and forklift) as well as climb equipment for daily work
- MIG-welding

LIBERTY OILFIELD SERVICES, Gillette, WY (October 2019 – April 2020)

Equipment Operator

- Operated Frac equipment and performed repairs as needed
- Rigged oilfield equipment up and down, driving it to each drilling location (Class A CDL with endorsements)

FMS, Fort Worth, TX (March 2017- October 2019)

Assembler

- Built new Frac equipment
- Rebuilt old Frac equipment
- Utilized overhead crane forklift to mount motors, transmissions, and radiators onto equipment
- Utilized hand tools, air tools, cutting torch, and mag drill to perform daily job duties, meeting all safety requirements

DEALER SPECIALITIES, Dallas/Fort Worth, TX (August 2015 – March 2017)

Account Representative

- Photographed new and used vehicles at numerous dealerships around the DFW area
- Entered photos and vehicle information into computer system
- Printed labels to adhere to vehicles for sale
- Provided excellent customer service and partnership with dealerships, including problem solving and invoicing

BULKMATIC TRANSPORT COMPANY, Fort Worth, TX (2015)

Delivery Driver

- Transport bulk products (dry goods) to various clients in Texas and surrounding states utilizing my Class A CDL with endorsements

WEATHERFORD INTERNATIONAL, Fort Worth, TX (2015)

Assembler

- Built and tested down hole tools for fracking
- Engraved and prepared tools for shipping worldwide

CENTRAL FREIGHTLINES, Fort Worth, TX (2014-2015)

Delivery Driver

- Transported freight to various clients in Texas (Class A CDL with endorsements)

LABATT FOOD SERVICES, Irving, TX (2013 - 2014)

Delivery Driver

- Transported food product to various restaurants, military bases, and schools through Texas and surrounding states (Class A CDL with endorsements)

SUREFIRE INDUSTRIES, Irving, TX (2013)

Testline Technician

- Performed (frac) equipment testing after it was built to insure quality
- Performed quality assurance testing with customers
- Assisted with building equipment as needed

PUMPCO, Cleburne, TX (2012 - 2013)

Fluid Technician

- Performed routine (frac) pump maintenance
- Ordered parted and replaced valves and seats in fluid ends
- Transported equipment and heavy machinery as needed
- Utilized overhead crane, hand, and air tools to perform duties

SAFETY KLEEN, Fort Worth, TX (2015)

Dispatcher

- Managed routes for all drivers including hot shots
- Built routes for all drivers, utilizing proprietary computer software
- Assisted office personnel and supervisors as necessary with customer service needs

PUMPCO, Cleburne, TX (2006-2009)

Equipment Operator/Line Boss

- Rigged equipment up and down, driving it to each location (Class A CDL license with endorsements)
- Managed all employees on the line
- Operated all equipment on location
- Repaired frac pumps as needed
- Responsible for opening and closing gas wells and bringing equipment on and off line

EDUCATION

High School Diploma 1996

Kennedale High School, Kennedale, Texas

KEY SKILLS & LICENSING

- Class A CDL with tanker, double and triple trailer endorsements and HAZMAT
- Able to operate hand and air tools
- Ability to operate heavy equipment including: scissor lift, forklift, overhead crane, boom lift and skytrak
- General knowledge of MIG welding